

HUTT CITY COUNCILKOMITI HAPORI AHUREA ME NGĀ RANGAPŪ  
COMMUNITIES, CULTURE AND PARTNERSHIPS COMMITTEE

Minutes of a meeting held in the Council Chambers,  
2nd Floor, 30 Laings Road, Lower Hutt on  
**Wednesday 28 February 2024 commencing at 2:00pm**

**PRESENT:** Cr K Brown (Chair) Mayor C Barry (until 3.11pm)  
Cr G Barratt Cr J Briggs  
Deputy Mayor T Lewis Cr K Morgan (Deputy Chair)  
Cr C Parkin Cr N Shaw

**APOLOGIES:** Cr G Tupou

**IN ATTENDANCE:** A Blackshaw, Director Neighbourhoods and Communities  
J Griffiths, Director Strategy and Engagement (via audio-visual)  
J Kingsbury, Director Economy and Development  
K Butler-Hare, Tumuaki Māori (part meeting)  
C Parish, Head of Mayor's Office  
L Moananu, Head of Connected Communities (part meeting)  
R Hardie, Head of Strategy and Policy (part meeting)  
K Chitham, Head of Arts and Culture (part meeting)  
H Houppapa, Senior Policy Advisor | Pou Tohutohu Kaupapa Here Matua-Māori (part meeting)  
O Miller, Policy Advisor (part meeting)  
R Houlbrooke, Policy Lead (part meeting)  
S King, Neighbourhood Facilitator (part meeting)  
P Hollis, Site Lead | Pou Whakahaere Pokapu Hapori (part meeting)  
A Quinn, Project Manager - Naenae  
V Gilmour, Democracy Advisor  
H Clegg, Minute Taker

PUBLIC BUSINESS1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru  
Whakataka te hau ki te tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
E hī ake ana te atakura  
He tio, he huka, he hau hū  
Tihei mauri ora.

*Cease the winds from the west  
Cease the winds from the south  
Let the breeze blow over the land  
Let the breeze blow over the ocean  
Let the red-tipped dawn come with a sharpened air  
A touch of frost, a promise of a glorious day.*

2. **APOLOGIES**

**RESOLVED:** (Cr Brown/Cr Parkin)

**Minute No. CCPC 24101**

*"That the apology received from Cr Tupou be accepted and leave of absence granted."*

3. **PUBLIC COMMENT**

There was no public comment.

4. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

5. **RECOMMENDATION TO TE KAUNIHERA O TE AWA KAIRANGI |  
COUNCIL - 27 March 2024**

Changes to Community Funding relating to the Long Term Plan

The Director Neighbourhoods and Communities elaborated on the report.

In response to a question from a member, the Director Neighbourhoods and Communities advised that community consultation had taken place during the previous triennium.

**RECOMMENDED:** (Cr Brown/Cr Barratt) **Minute No. CCPC 24102**

*"That the Committee recommends that Council:*

- (1) approves the proposed changes to Council's community funding structure and to the mechanism for a small number of groups to be funded in the future, contained in paragraph 10 of the report; and*
- (2) agrees to fund future increases for this group from the existing Mauri Ora Fund."*

## 6. ANNUAL REPORT ON THE HOMELESSNESS STRATEGY

Report No. CCPC2024/1/34 by the Policy Advisor

Laura Drew from Community Law and Adriana Vailima from Tuatahi Centre were in attendance for the item.

The Head of Strategy and Policy elaborated on the report.

In response to questions from members, Adriana Vailima highlighted the progress made so far in meeting people's basic living requirements. She said that the difficulties faced included a lack of understanding among people about legal and illegal actions and a shortage of various types of housing, such as housing for multiple generations living together.

Laura Drew advised that the Community Law office assisted with issues such as unlawful evictions, unaffordable rent increases, and poor property maintenance by landlords. She clarified that the Community Law office also educated tenants about their rights, which could be difficult to enforce under current laws where tenants were responsible for taking legal action against landlords.

In response to a question from a member, the Head of Strategy and Policy agreed to follow up on the possibility of building or relocating a tiny home on a property in accordance with Council rules.

In response to questions from members, Adriana Vailima advised that there were not enough mental health specialists among the providers. She stated that the current system was not equipped to cater to the increasing number of people suffering from mental health issues.

Cr Briggs congratulated the team for their work and kaupapa on the project. He acknowledged the progress and emphasised the importance of ensuring ongoing advancements and the need for safe and secure housing.

Cr Brown acknowledged the invaluable contribution the three contracted providers made over the past three years. She noted there were many interlinking factors when dealing with homelessness.

RESOLVED: (Cr Brown/Cr Briggs)

**Minute No. CCPC 24103**

*"That the Committee:*

- (1) notes that under the Te Awa Kairangi ki Tai Lower Hutt Homelessness Strategy (the strategy) adopted in March 2019, Council provides funding to three providers to deliver actions as part of the strategy;*
- (2) notes that as part of their contracts, the providers report annually on their activities in response to addressing homelessness; and*
- (3) notes the progress made by the Kaupapa partners in relation to their contracts."*

## 7. HOMELESSNESS STRATEGY DRAFT REFRESHED ACTION PLAN

Report No. CCPC2024/1/30 by the Policy Advisor

The Policy Lead elaborated on the report.

The Head of Strategy and Policy advised that members would be invited to visit the contracted providers to see the work undertaken, with a site visit planned for May/June 2024.

In response to questions from members, the Policy Lead confirmed that data security was of utmost importance and that Otago University Research would conduct the research project.

Deputy Mayor Lewis thanked the team for their work so far. She said their efforts enabled Council to become a leader in New Zealand by developing a strategy for addressing homelessness. She also thanked the Chair for being a driving force in ensuring the project commenced and progressed.

Cr Brown thanked those involved in the project to date. She said that the data gathered would help build a strong picture of the issue of homelessness in the city and help in approaching central government for assistance. She highlighted the strength of the network partnerships.

Cr Briggs asked that all the data collected be secure. He welcomed the use of innovative methods that incorporated local initiatives and resources.

Cr Barratt noted there was a significant number of disabled individuals in the city who were struggling to find adequate housing.

**RESOLVED:** (Cr Brown/Cr Morgan)

**Minute No. CCPC 24104**

*“That the Committee:*

- (1) *notes that in March 2023, the Communities, Culture and Partnerships Committee (the Committee) agreed to an independent review of the action plan associated with Te Awa Kairangi ki Tai Homelessness Strategy;*
- (2) *notes that the final review report was forwarded to the Committee in September 2023;*
- (3) *notes that consultation with the Homelessness Network, the Homelessness Research Network, and the Wellington Healthy Homes Steering Group has informed the draft refreshed action plan;*
- (4) *agrees to the draft refreshed action plan attached as Appendix 1; and*
- (5) *notes that the refreshed action plan includes a number of report backs to the Committee during 2024.”*

For the reason that the action plan will support the delivery of Council’s objectives for the Homelessness Strategy and work together to end homelessness.

## **8. DRAFT MĀORI STRATEGY - TE HERENGA KAIRANGI**

Report No. CCPC2024/1/1 by the Senior Policy Advisor | Pou Tohutohu Kaupapa Here Matua-Māori

The Tumuaki Māori provided a brief overview of the development and gifting of the name for the Māori Strategy – Te Herenga Kairangi (the strategy).

The Senior Policy Advisor | Pou Tohutohu Kaupapa Here Matua-Māori elaborated on the report.

Cr Shaw thanked those involved in the development of the strategy and for the progress made in getting to this stage.

Deputy Mayor Lewis congratulated the team. She said it demonstrated the positive relationships that were being developed.

Cr Brown thanked all those involved in the development of the Strategy. She said the paramount purpose was the relationship with Mana Whenua. She said the strategy demonstrated Council’s commitment to Te Titiri o Waitangi.

**RESOLVED:** (Cr Brown/Cr Barratt)

**Minute No. CCPC 24105**

*“That the Committee:*

- (1) *notes that on 6 November 2023, the Communities, Culture and Partnerships Committee agreed the proposed framework for the Rautaki Māori/Māori Strategy;*
- (2) *notes the draft “Te Herenga Kairangi – the interwoven ambition to thrive” Strategy (draft Strategy) is attached as Appendix 1 to the report;*
- (3) *notes that as a result of further consultation, the proposed title of the draft strategy will change to “Te Herenga Kairangi – the interwoven ambition to thrive”;*

- (4) *notes that consultation with Mana Whenua partners and hapori (community) Māori has informed the development of the draft Strategy;*
- (5) *notes the existing formal Māori relationships held with Council are illustrated at Appendix 2 attached to the report;*
- (6) *notes that the draft Strategy will be discussed with Mana Whenua at the Quarterly Hui in March 2024;*
- (7) *approves the draft Strategy in principle, subject to input from Mana Whenua and final approval by Council; and*
- (8) *agrees that the first progress update on the implementation of Te Herenga Kairangi will be provided to the Committee six months after the Strategy has been approved."*

For the reason that a commitment was made to report the full strategy to the Communities, Culture and Partnerships Committee in early 2024.

## 9. DRAFT ARTS AND CULTURE FRAMEWORK

Report No. CCPC2024/1/31 by the Head of Arts and Culture

Mayor Barry left the meeting at 2.43pm.

The Head of Arts and Culture elaborated on the report.

In response to questions from members, the Head of Arts and Culture advised the 1% of project budgets allocated to public art had been applied to major projects such as the Naenae Pool and Community Centre. He said the work programme to develop this allocation into a policy had not progressed.

Mayor Barry rejoined the meeting at 2.45pm.

In response to further questions from members, the Head of Arts and Culture advised the current 1% allocation for public art was mainly for artworks that were an integral part of building structures. He said this meant that the maintenance of the artworks was included in the building's maintenance programme. He confirmed that there was currently no clear process for officers or members of the public to advocate for a piece of public art. He said the new framework aimed to identify such a process. He agreed to investigate whether the 1% allocation would apply to water infrastructure projects. He noted that the committee would consider a further report at its meeting in May 2024.

Mayor Barry advised that it would be a good idea to allocate funds for art projects related to water projects. He added that the artwork should be a separate piece to be installed once the project work had been completed. He pointed out that Dunedin City Council had done an excellent job in this area.

Cr Parkin advised that research showed that incorporating art into pedestrian and cycleways increased their use.

RESOLVED: (Cr Brown/Cr Shaw)

**Minute No. CCPC 24106**

*"That the Committee:*

- (1) provides feedback and direction on the draft Arts and Culture Framework attached as Appendix 1 to the report;*
- (2) notes the draft one-page summary attached as Appendix 2 to the report;*
- (3) notes that accompanying guideline documents are currently being developed that will include a recommendation that for all significant projects, 1% of the project budget is allocated to public art; and*
- (4) notes that the Arts and Culture team will finalise the framework of an internal communications plan to bring back to the Committee on 1 May 2024."*

## 10. NEIGHBOURHOODS AND COMMUNITIES FOCUS AREA - STOKES VALLEY

Report No. CCPC2024/1/32 by the Head of Connected Communities

The Director Neighbourhoods and Communities advised there was a correction to paragraph 27 of the report. She said the Memorandum of Understanding was being developed, with completion anticipated soon.

The Head of Connected Communities elaborated on the report.

The Neighbourhood Facilitator provided a brief background about their work in the Stokes Valley community. She acknowledged the presence of strong local leadership and an engaged community enthusiastic about participating. She spoke of the numerous community events held, the new residents due to the ongoing housing developments, and the success of the Koraunui Hub. She explained one challenge the team faced was connecting the existing leaders with new residents who wanted to contribute. She highlighted that this was an opportunity to establish a resident group.

The Site Lead | Pou Whakahaere Pokapu Hapori advised that the goal of the Koraunui Hub was to bring multiple community services together under one roof and provide a centralised Council service model. He noted that the team was working effectively and meeting all the targets, resulting in a significant increase in foot traffic.

In response to questions from members, the Head of Connected Communities advised that they were collaborating with Foodbank to find a new location and explore different operating models such as shared spaces and maximising existing spaces. She confirmed that officers were working closely with other community groups that supported the Foodbank, and this work was still in progress.

In response to a further question from a member, the Site Lead | Pou Whakahaere Pokapu Hapori advised that they had not received many comments regarding the transport issues of entering and exiting Stokes Valley.

Cr Shaw thanked officers for their work in serving the Stokes Valley community. She acknowledged the impact the Eastern Hutt Road resilience had on the community. She noted that new residents had been welcomed into the community through housing intensification. She said it was important to preserve and develop green and recreational spaces. She highlighted the strength, spirit and hard work of the people of Stokes Valley.

Mayor Barry commended the work occurring in Stokes Valley. He acknowledged the community's challenges due to the disruptions caused by the resilience road works. He asked that officers investigate what improvements could be made to the area once the resilience works were completed and to report back to the committee.

**RESOLVED:** (Cr Brown/Cr Briggs)

**Minute No. CCPC 24107**

*"That the Committee notes and receives the report."*

## 11. NEIGHBOURHOODS AND COMMUNITIES DIRECTOR'S REPORT

Report No. CCPC2024/1/19 by the Director Neighbourhoods and Communities

The Director Neighbourhoods and Communities elaborated on the report.

In response to questions from members, the Director Neighbourhoods and Communities confirmed leases could only be altered when they were reviewed.

Mayor Barry left the meeting at 3.11pm.

In response to further questions from member, the Director Neighbourhoods and Communities confirmed that all learnings from previous wharf works (refurbishments and demolitions) were incorporated into future projects.

**RESOLVED:** (Cr Brown/Deputy Mayor Lewis)

**Minute No. CCPC 24108**

*"That the report be received and noted."*

## 12. INFORMATION ITEMS

### a) Whakatupu Ngaengae - progress update

Memorandum dated 9 February 2024 by the Project Manager (Naenae)

The Project Manager (Naenae) elaborated on the report.

**RESOLVED:** (Cr Brown/Cr Morgan)

**Minute No. CCPC 24109**

*"That the Committee:*

- (1) *receives and notes the information; and*
- (2) *notes the following progress that has been made on the Whakatupu Ngaengae project:*
  - (a) *construction of the new Naenae Pool and Fitness Centre is progressing well and remains on track to complete at the end of July 2024. Confidence is still high that the project can be completed within budget;*
  - (b) *the conversion of the old Naenae Post Office to a community centre is progressing well, and completion is envisaged in early April 2024; and*
  - (c) *following receipt of tenders for the development of Walter Mildenhall Park, Local Landscape Architects Collective has been appointed as our design partner."*

b) **Communities, Culture and Partnerships Committee Forward Programme 2024**

Memorandum dated 12 February 2024 by the Senior Democracy Advisor

In response to a question from a member, the Director Neighbourhoods and Communities agreed to add cross-over projects with the Climate Change Committee to the forward programme. She confirmed that the Asset Review and Sports Review work programmes would be reported to the committee as and when required. She said the Arts Programme would also be included in the forward programme.

In response to a further question from a member, the Director Neighbourhoods and Communities advised that a separate list of ongoing works could be added to the forward programme to inform members that progress was being made on multiple programmes.

**RESOLVED:** (Cr Brown/Cr Shaw)

**Minute No. CCPC 24110**

*“That the Forward Programme 2024 for the Communities, Culture and Partnerships Committee be received and noted.”*

13. **QUESTIONS**

There were no questions.

14. **CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Unuhia!	<i>Release us from the supreme sacredness of our</i>
Unuhia!	<i>To be clear and free</i>
Unuhia i te uru-tapu-nui	<i>in heart, body and soul in our continuing journey</i>
Kia wātea, kia māmā	<i>Oh Rongo, raise these words up high</i>
Te ngākau, te tinana, te wairua i te ara	<i>so that we be cleansed and be free,</i>
takatū	<i>Yes indeed, we are free!</i>
Koia rā e Rongo whakairihia ake ki	<i>Good and peaceful</i>
runga	
Kia wātea, kia wātea!	
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business the Chair declared the meeting closed at 3.24pm.

Cr K Brown  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 27th day of March 2024**