



POARI HAPORI O WAINUIOMATA WAINUIOMATA COMMUNITY BOARD

7 February 2024

Order Paper for the meeting to be held in the
Wainuiomata Library, Queen Street, Wainuiomata,
on:

Wednesday 14 February 2024 commencing at 6:30 pm

Membership

Te Awa Puketapu (Chair)
Daniel Chrisp
Tamsyn Harker
Cr Keri Brown

Lesla Bingley (Deputy Chair)
Leah Clark
Gary Sue

For the dates and times of Council and Community Board Meetings please visit
www.huttcity.govt.nz

COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
- (b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
- (c) are subject to any other statutory requirements that may apply to a particular delegation;
- (d) are subject to any notice issued by the Council, from time to time, to a Community Board that a particular issue must be referred to Council for decision;
- (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
- (f) promote centralisation of those functions where the appropriate expertise must be ensured;
and
- (g) reflect that all statutory and legal requirements must be met.

DELEGATIONS

Decide:

- Naming new roads and alterations to street names (in the Community Board's area) within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027. Note ¹
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note ²
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Engagement Fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by the Council to the Board from the Miscellaneous Budget to cover expenditure associated with the activities of the Board. The Chair to approve expenditure, in consultation with the Board, and forward appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.
- The allocation of funding for the training and development of Community Board or members, including formal training courses, attendance at seminars or attendance at relevant conferences.

CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.

¹ This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

² The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

GENERAL FUNCTIONS

Provide their local community's input on:

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Roding Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

Co-ordinate with Council staff:

- Local community consultation on city-wide issues on which the Council has called for consultation.

Maintain:

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

Develop:

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

Grant:

- Local community awards.

Promote:

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.
- Arts and crafts in its area.

Appoint:

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

Endorse:

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).

APPENDIX 1 – COMMUNITY ENGAGEMENT FUND

CRITERIA

The fund is for local activities and events that directly benefit the local community.

To be eligible for funding the organisation must be a charitable trust or an incorporated society and the activity must take place within the Hutt.

Each of the city's seven wards receive funding according to the number of residents within its boundaries. For each resident there is an allocation of 40 cents.

The ward allocations are listed below:

Ward	Amount
Eastbourne	\$2,366
Petone	\$6,250
Wainuiomata	\$8,607
Central	\$9,320
Eastern	\$8,461
Northern	\$7,644
Western	\$6,201

Applications must support the Local Community Plan, if there is one, and also core Council business as identified in the Long Term Plan.

Decisions

Each Community Board decides the funding applications within its area. Boards are free to distribute their funding in a single large allocation or spread it over a number of smaller ones.

What can be funded

- purchase of office equipment
- food and catering costs
- community festivals
- youth group events and projects run by the elderly or citizens associations
- art projects that are not part of the core curriculum
- advertising, promotion costs

What won't be funded

Activities that:

- promote an organisation's religious, ethical, commercial or political views
- involve buying land or buildings or carrying out maintenance on buildings
- duplicate services that are already covered by Council or by government agencies eg, health or education providers
- have already begun or have already finished
- involve the redistribution of funds to others at the applicant's discretion
- involve fundraising or legal costs
- involve capital investments or trust funds

- go towards prize money
- are operational costs eg, salaries, wages, rent, power

Funding rules

Successful applicants must:

- use funds only for the approved purpose and in accordance with any terms and conditions set by Council
- use funds by June 30 of the following year
- let Council's funding officer know immediately if any difficulty or potential difficulty arises that may compromise the service or project
- lay a complaint with Police if any funds are stolen or misappropriated, and then notify Council
- allow Council to audit the use of the funds should it wish to do so
- recognise Council's support in all publicity material, annual reports and similar publications
- complete an Accountability Report no later than six weeks after completing the project. This should outline how the funds were used and how the community benefited
- make a presentation to the funding group showing how the event met its objectives.

Council's Community Funding Advisor is available to support and assist community groups when making applications through the Council's online grants system.

HUTT CITY COUNCIL

POARI HAPORI O WAINUIOMATA
WAINUIOMATA COMMUNITY BOARD

Meeting to be held in the Wainuiomata Library, Queen Street, Wainuiomata on
Wednesday 14 February 2024 commencing at 6:30 pm.

ORDER PAPER

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru
Whakataka te hau ki te
tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tihei mauri ora.

*Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with a sharpened
air.
A touch of frost, a promise of a glorious day.*

2. APOLOGIES

Te Awa Puketapu

3. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

4. MAYOR'S ADDRESS

A verbal address by Mayor Barry

5. PRESENTATIONS

a) Ospri NZ (aerial work)

A verbal presentation by T Beauchamp

b) Local Councillor from Greater Wellington Regional Council

A verbal presentation by Cr Quentin Duthie

c) Wainuiomata Hill slip repair

A verbal update by Council's Project Manager - Transport

d) **Coast Road slip**

A verbal update by Council's Transport Engineering Manager

e) **Maru | Streets for People update**

A verbal update by Council's Project Manager - Transport

6. **CONFLICT OF INTEREST DECLARATIONS**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

7. **MINUTES**

Meeting minutes Wainuiomata Community Board, 1 November 2023 11

8. **CHAIR'S REPORT**

Report No. WCB2024/1/14 by the Chair, Wainuiomata Community Board 29

9. **DEMOCRACY ADVISOR'S REPORT**

Report No. WCB2024/1/15 by the Democracy Advisor 33

10. **INFORMATION ITEM**

Young Elected Members' Hui December 2023 - report back

Report No. WCB2024/1/16 by the Democracy Advisor 38

11. **QUESTIONS**

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

12. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!	<i>Release us from the supreme sacredness of our</i>
Unuhia!	<i>tasks</i>
Unuhia i te uru-tapu-nui	<i>To be clear and free</i>
Kia wātea, kia māmā	<i>in heart, body and soul in our continuing</i>
Te ngākau, te tinana, te	<i>journey</i>
wairua i te ara takatū	<i>Oh Rongo, raise these words up high</i>
Koia rā e Rongo	<i>so that we be cleansed and be free,</i>
whakairihia ake ki runga	<i>Yes indeed, we are free!</i>
Kia wātea, kia wātea!	<i>Good and peaceful</i>
Ae rā, kua wātea!	
Hau, pai mārire.	

Judy Randall
DEMOCRACY ADVISOR

HUTT CITY COUNCILPOARI HAPORI O WAINUIOMATA
WAINUIOMATA COMMUNITY BOARD

Minutes of a meeting held in the Wainuiomata Library, Queen Street, Wainuiomata on
Wednesday 1 November 2023 commencing at 6.30pm

PRESENT: L Bingley (Chair)
D Chrisp L Clark (from 6.53pm)
T Harker G Sue
Cr K Brown

APOLOGIES: TA Puketapu

IN ATTENDANCE: J Griffiths, Director Strategy and Engagement
A Shahin, Traffic Engineer (part meeting)
T Johnstone, Head of Planning (part meeting)
S Bellamy, Intermediate Policy Advisor
A Ryall, Community Engagement Advisor (part meeting)
A Rowe, Project Manager, Transport (part meeting)
T Bargh, Sportsgrounds Asset Manager (part meeting)
J Randall, Democracy Advisor

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air.</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day.</i>
Tihei mauri ora.	

2. APOLOGIES

RESOLVED: (L Bingley/Cr Brown)

Minute No. WCB 23501

"That the apology received from TA Puketapu be accepted and leave of absence be granted.

3. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

4. MAYOR'S ADDRESS

Mayor Barry provided a verbal address and highlighted the following:

- Congratulations to those who worked to create the new 'Welcome to Wainuiomata' sign at the entrance to Wainuiomata.
- Residents were encouraged to have their say on the draft District Plan consultation.
- The Representation Review was underway, with an independent panel commissioned to make recommendations.
- The Long Term Plan process had begun and would open for consultation in 2024. Increasing costs and uncertainty around the Three Waters reform had created a challenging economic environment. Council would be deciding its priorities to keep rates as low as possible.

In response to a question from a member, Mayor Barry said if the Three Waters debt transfer did not go ahead, Council could be up against its debt limits. He explained the proposed Three Waters entity had the ability to spread the debt over time.

L Clark joined the meeting at 6.53pm.

5. PRESENTATIONS

a) **Presentation by Local Councillor from Greater Wellington Regional Council (GWRC)**

Cr Duthie provided an electronic presentation that can be viewed here: [GWRC presentation](#). He highlighted the following:

- Public transport was now very reliable, and passenger numbers had increased to above pre-Covid levels.
- Metlink planned to install a new bus shelter in Wood Street in 2024.
- Metlink planned to improve bus services for the Wainuiomata town centre and the retirement home. There would be a consultation with residents before decisions were made in 2024.
- The GWRC Natural Resources Plan would introduce new water rules for the Wainuiomata catchment due to work done by the Whaitua Committee.
- GWRC had a number of financial challenges and would need to make some difficult choices in its Long Term Plan.
- Cr Duthie had met with Wainuiomata School students who were investigating ways to revitalise the ecology of their local stream.

b) **Presentation: Maru | Streets for People update**

The Community Engagement Advisor and the Project Manager, Transport provided an electronic presentation that can be viewed here: [Maru – Streets for People presentation](#)

The Community Engagement Advisor said he expected the Maru Streets for People project would slow vehicles down and ensure people were less exposed to traffic. He advised officers had undertaken extensive engagement in the community on the semi-permanent design. He highlighted that officers had modified the designs after receiving feedback from the community. He advised most local people had supported the revised design.

In response to questions from members, the Community Engagement Advisor explained support from the community came from concern about speed and safety in the area. He added that meeting people 'on the ground' had helped officers communicate the project's benefits. He confirmed that an event would be organised to celebrate the changes once the installations were in place.

In response to a question from a member, the Project Manager, Transport advised the celebratory event would take place in February 2024 once construction work was complete and schools had returned.

c) **Presentation: District Plan review**

The Head of Planning provided an electronic presentation that can be viewed here: [Draft District Plan presentation](#).

The Head of Planning explained the District Plan (the Plan) was being reviewed in its entirety for the first time in 20 years. He added the draft Plan was an opportunity to provide feedback on potential planning rules. He advised that Council now had electronic plans with the proposed overlays available, making it easier to view possible restrictions and natural hazard risks on individual properties. He noted the Plan would help inform ways to lessen the impact of natural hazards on infrastructure. He advised that significant natural areas (SNAs) were not included in the draft plan because the National Policy Statement for Indigenous Biodiversity had only recently been released. He expected SNAs to be included in the proposed District Plan in 2024.

In response to questions from members, the Head of Planning advised that Outstanding Natural Features or Landscapes were included as an overlay protecting parts of the city that were valued as landscapes. He explained the overlays did not protect biodiversity. He confirmed that Council could not require car parks for new developments of less than 60 units. He believed this number was likely to be reduced and reassessed. He confirmed insurance companies did not rely on District Plan maps to set insurance levies.

6. **CONFLICT OF INTEREST DECLARATIONS**

D Chrisp, F Sue and L Bingley declared conflicts of interest in Item 9 – Community Engagement Fund. They did not participate in discussion or voting on any applications where they had declared a conflict of interest.

7. MINUTES

RESOLVED: (L Bingley/L Clark)

Minute No. WCB 23502

"That the minutes of the meeting of the Wainuiomata Community Board held on Wednesday, 23 August 2023, be confirmed as a true and correct record."

8. REPORT REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY SUBCOMMITTEE OF COUNCILa) Proposed No Stopping (At All Times) Parking Restrictions - Anzac Way, 41 Wright Street, Wetherby Grove, 28 Fitzherbert Street

Report No. WCB2023/5/308 by the Traffic Engineer - Contractor

Speaking under public comment, **Jane Wootton** expressed concern that broken yellow lines were proposed for Bryan Heath Park (the sports field) driveway off Fitzherbert Road. She noted the residents in the adjacent townhouses would not have safe spaces to park their cars if the broken yellow lines were approved.

In response to a question from a member, J Wootton said all tenants should be entitled to off-street parking or a garage to keep their vehicles safe.

The Traffic Engineer Contractor elaborated on the report. He tabled engagement feedback on ANZAC Way, 41 Wright Street, Wetherby Grove and 28 Fitzherbert Street, attached as pages 9-17 to the minutes.

In response to questions from members, the Traffic Engineer Contractor agreed to check if an easement had been approved for residents' gates to face the driveway to the sports field. He said the cars parked in the sports field driveway made driving difficult, particularly as the driveway narrowed to one way. He noted some cars parked up to the road, making visibility difficult. He agreed to change the road name in the report from 'Fitzherbert Street' to 'Fitzherbert Road.'

In response to questions from members, the Sportsground Asset Manager agreed to consider not installing broken yellow lines on part of the driveway in the sports field area or installing different coloured broken lines so that sports field visitors could park their vehicles. He confirmed a considerable number of sports field users parked there every week.

RECOMMENDED: (L Bingley/Cr Brown)

Minute No. WCB 23503

"That the Subcommittee recommends that Council:

- (1) *receives and notes the information;*
- (2) *approves the No Stopping – At All Times parking restriction at Anzac Way near the Wainuiomata Community Hall, as shown in Appendix 1 attached to the report;*
- (3) *approves the No Stopping – At All Times parking restriction at 41 Wright Street, as shown in Appendix 2 attached to the report;*
- (4) *approves the No Stopping – At All Times parking restriction at the intersection of*

Wetherby Grove and Konini Street, near 8 Konini Street as shown in Appendix 3 attached to the report;

- (5) *approves the No Stopping – At All Times parking restriction near 28 Fitzherbert Street and at the driveway of Bryan Heath Park, as shown in Appendix 4 attached to the report;*
- (6) *rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they conflict with the traffic controls described in the report; and*
- (7) *notes that these parking restrictions will take effect once the appropriate signage and/or road markings have been installed."*

For the reasons the proposed restrictions and additional road markings will improve vehicle accessibility to Anzac Way, Wainuiomata near the Wainuiomata Community Hall, the proposed restrictions and additional road markings will improve vehicle accessibility, safety and traffic flow at 41 Wright Street, the proposed restrictions and additional road markings will improve vehicle accessibility, safety, and visibility to the intersection of Wetherby Grove and Konini Street, the proposed restrictions and additional road markings will improve vehicle accessibility, sight line visibility, safety and traffic flow along 28 Fitzherbert Street and to the driveway of Bryan Heath Park, the recommendations support Council's Traffic Bylaw (2017) and sections of the Land Transport (Road User) Rule 2004.

9. COMMUNITY ENGAGEMENT FUND 2023-2024

Report No. WCB2023/5/309 by the Community Advisor Funding and Community Contracts

Speaking under public comment, **Geoff Meadows, a representative of the Wainuiomata Community Garden Group** (the Group), said the Group's gardens were situated next to Wainuiomata School. He explained the produce grown was given away to those in need. He advised funds were needed to purchase garden supplies such as seeds, plants, fertiliser, potting mix and fruit trees.

Speaking under public comment, **Joyce Lockyer, a representative of the Wainuiomata Pioneer Church Group** (the Group), said the Group needed garden tools to maintain the church graveyard and garden. She explained that many Group members brought their tools but there were not enough to go around. She added some Group members travelled via public transport, making it difficult to carry tools.

In response to questions from members, J Lockyer said the garden shed where the tools would be stored had a secure lock. She confirmed all Group members were volunteers. She advised pooling tools with other groups was not an option since the Group only worked at the Pioneer Church.

L Bingley declared a conflict of interest in the application from Wood Hatton Playcentre and did not participate in discussion or voting on the application.

Cr Brown assumed the Chair.

D Chrisp declared a conflict of interest in the application from the Wainuiomata Garden Group and did not participate in discussion or voting on the application.

G Sue declared a conflict of interest in the application from the Wainuiomata Pioneer Church and did not participate in discussion or voting on the application.

The motion was taken in parts. All parts were declared CARRIED on the voices.

RESOLVED: (Cr Brown/ L Clark)

Minute No. WCB 23504

"That the Board:

- (1) notes that this is the first round of Community Engagement Funding for the 2023-2024 financial year for the Wainuiomata Community Board;*
- (2) notes that the Wainuiomata Community Board has \$8,607 to allocate this round;*
- (3) notes the Community Engagement Fund closed on 1 October 2023 with five applications received;*
- (4) notes the Hutt Valley Samoa Rugby League application had to be removed from round 1 due to the event taking place before the Wainuiomata Community Board meeting;*
- (5) notes that the Community Engagement Fund criteria does not support reimbursement of costs after events have taken place;*
- (6) notes the Hutt Valley Samoan Rugby League applicant was advised to apply to the Hutt City Council Events Support Fund;*
- (7) notes two applicants from the Wainuiomata Community Garden Group and Wainuiomata Pioneer Church attended the Wainuiomata Community Board meeting to speak to their applications;*
- (8) agrees the applications received under the Community Engagement Fund are considered according to the merits of the application criteria and priorities of the fund; and*
- (9) agrees the organisations granted funding will be invited to attend a meeting of the Wainuiomata Community Board once the event/activity has been completed but are not required to attend; and*
- (10) approves the request from Wainuiomata Community Garden Group for \$800.00 for community garden project expenses."*

RESOLVED: (Cr Brown/ T Harker)

Minute No. WCB 23505

- (11) "That the Board approves the request from Nourish Trust for \$2000.00 for Christmas hampers for Wainuiomata families."*

RESOLVED: (Cr Brown/ D Chrisp)

Minute No. WCB 23506

- (12) "That the Board approves the request from Wainuiomata Pioneer Church for \$627.87 for maintenance of the church graveyard and garden."*

RESOLVED: (Cr Brown/ L Clark)

Minute No. WCB 23507

- (13) "That the Board approves the request from Wood Hatton Playcentre for \$517.50 for members to attend a first aid course."*

10. YOUNG ELECTED MEMBERS HUI 2023

Memorandum dated 13 October 2023 by the Democracy Advisor

RESOLVED: (Cr Brown/G Sue)

Minute No. WCB 23508

"That the Board:

- (1) *notes the Ko Tātou | Local Government New Zealand Young Elected Members Hui (the Hui) will be held in the Bay of Islands from 6-9 December 2023;*
- (2) *notes the estimated cost of attending the Hui is approximately \$1,300 (GST excl.) per member;*
- (3) *notes the Board has \$3,000 (GST excl.) remaining in its training budget;*
- (4) *notes Lesa Bingley has expressed interest in attending; and*
- (5) *considers approving the attendance of Lesa Bingley to the 2023 Hui."*

11. SCHEDULE OF MEETINGS FOR 2024 AND 2025

Report No. WCB2023/5/149 by the Senior Democracy Advisor

L Bingley assumed the Chair.

RESOLVED: (L Bingley/ T Harker)

Minute No. WCB 23509

"That the Board:

- (1) *approves the meeting dates for 2024 in respect of its meetings, attached as Appendix 1 to the report;*
- (2) *approves the interim meeting dates for 2025 in respect of its meetings, attached as Appendix 2 to the report;*
- (3) *notes that the Board Chair will set the dates for informal get-togethers of the Board as the need arises; and*
- (4) *delegates authority to the Chief Executive in consultation with the Board Chair to alter the date, time, or venue of a meeting, or cancel a meeting, should circumstances require this."*

12. DEMOCRACY ADVISOR'S REPORT

Report No. WCB2023/5/150 by the Democracy Advisor

The Democracy Advisor tabled a map displaying the proposed traffic closures for the Juicy Fest Hip Hop Festival in Seaview on 5 January 2024. The map is attached as page 18 to the minutes.

RESOLVED: (L Bingley/Cr Brown)

Minute No. WCB 23510

"That the Board:

- (1) receives and notes the report;*
- (2) agrees to continue its current catering requirements for its 2024 meetings;*
- (3) agrees to continue the current advertising requirements for its 2024 meetings; and*
- (4) agrees the venue for its 2024 meetings will continue to be the Wainuiomata Library with the option to choose alternative venues when desired; and*
- (5) agrees the start times for its 2024 meetings will remain the same as the 2023 year."*

13. QUESTIONS

There were no questions.

14. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!	<i>Release us from the supreme sacredness of our tasks</i>
Unuhia!	<i>To be clear and free</i>
Unuhia i te uru-tapu-nui	<i>in heart, body and soul in our continuing journey</i>
Kia wātea, kia māmā	<i>Oh Rongo, raise these words up high</i>
Te ngākau, te tinana, te wairua i te	<i>so that we be cleansed and be free,</i>
ara takatū	<i>Yes indeed, we are free!</i>
Koia rā e Rongo whakairihia ake ki	<i>Good and peaceful</i>
runga	
Kia wātea, kia wātea!	
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business the Chair declared the meeting closed at 7.58 pm.

L Bingley
CHAIR

CONFIRMED as a true and correct record
Dated this 14th day of February 2024



Engagement feedback tracking & review

Proposed No Stopping (At All Times) at ANZAC Way, Wainuiomata; 41 Wright Street, Wainuiomata; Wetherby Grove, Wainuiomata; 28 Fitzherbert Street, Wainuiomata

Location	# of Feedback received	Positive	Negative	Feedback
Anzac Way, Wainuiomata	1			1
41 Wright Street, Wainuiomata	0			
Wetherby Grove, Wainuiomata	0			
28 Fitzherbert Street, Wainuiomata	7	4	1	2

Feedback Responses for ANZAC Way, Wainuiomata.

Response	Theme
<p>I am one of the local Plunket nurses in Wainuiomata. I'm providing you with some feedback on your proposed changes (letter 4/10/23), and on the recent changes made to the area around the Wainuiomata Hall.</p> <p>While the recent developments 'look' lovely, it has come at a price to our clinic and our whanau who use the clinic. I am constantly fielding complaints from whanau about the lack of suitable parking so they can bring their young pepe/tamariki to clinic. This is more noticeable in the busier times of the day and when the hall is in use – such as school holidays and the elections. Often getting a park anywhere near close to the clinic has been difficult for our whanau who use our services. The results in, especially on wet days, a high cancellation rate, which, for us which is very frustrating especially in times of nursing shortages and packed calendars.</p> <p>I would like to see the proposed area either be allocated to Plunket parking only or at least a loading zone. Since the changes to Anzac Ave, when I bring in the supplies we use, where I usually have 8-10 boxes to carry to the clinic, it</p>	Feedback

<p>makes the job very onerous and takes around 4x longer to achieve. Some boxes are heavy, and some are large, so often I can only carry 1 box at a time. This now takes me about 20 minutes to complete (if I can get a park close by), as I have to lock and unlock both the clinic and the car for each trip, this is less time that I can allocate to Wainuiomata whanau.</p> <p>Maybe some EV parks can be reallocated to Plunket – as the EV parks either sit vacant – or with a car not plugged in!</p> <p>I think I should also bring to your attention about the winter hazards of the new deck, when we have a frost, water sitting on the rubber strips freezes and makes the deck slippery and dangerous.</p>

Feedback Responses for 41 Wright Street, Wainuiomata.

Response	Theme
	Positive / Negative / Feedback

Feedback Responses for Wetherby Grove, Wainuiomata.

Response	Theme
	Positive / Negative / Feedback

Feedback Responses for 28 Fitzherbert Street, Wainuiomata.

Response	Theme
<p>I am supportive of the proposed parking changes around 28 Fitzherbert Road, Wainuiomata. However, there was a previous round of consultation conducted by Metlink regarding changes to the bus stops outside 26 and 7 Fitzherbert Road. As a result of this consultation, additional yellow lines were added on</p>	Positive / Feedback

<p>either side of the bus stops to with the aims of improving safety and visibility. These are the same aims of the current proposal for 28 Fitzherbert Road. There is little regard given to these yellow lines which are, which a regularly (i.e. greater than 75% of days) parked over during evenings and weekends. Unless there is effective enforcement alongside this parking proposal (including after 5pm), the proposed changes will not achieve their objectives.</p>	<p>Feedback</p>
<p>As a resident at Fitzherbert Road, I have received the letter regarding proposed changes to traffic restrictions on Fitzherbert Street and Bryan Heath Park. Firstly, I assume there has been an error in the letter referring to Fitzherbert street (Petone) and not Fitzherbert Road (Wainuiomata). While I support safer parking arrangements for our area, the proposed changes will not have any effect unless they are consistently and strictly enforced. We have yellow lines outside our property on either side of the bus stop. Cars park on these yellow lines every day, particularly in the evening. Without enforcement, residents will continue to park in the areas in which you have proposed installing yellow lines. People are not willing to walk 100m or more (further north up Fitzherbert Road) to park. We have also witnessed people parking on berms outside 26 and 28 Fitzherbert Road due to the lack of parking. There is also currently no safe place for service/courier vehicles to park for short periods- they tend to use the bus stop or driveways due to the lack of parking. Our driveway has been blocked due to this on a few occasions.</p> <p>I am getting in touch about the proposed changes letter for parking outside 28 Fitzherbert Road Wainuiomata. I have read this proposal and feel that the parking is absolutely horrid. I live across the road from these town houses, and Bryan Heath Park and it is insane. I've been here 4 years and this idea was not thought thru very well. These cars do not care where they park, or how they park. The amount of cars that park in front of my shared driveway, or on the driveway is tragic. I have two houses behind my house, so we park our cars at the front of my property.. It makes it very difficult to get in and out without hitting a car on the road!! To get out you can barely see the on coming traffic, especially when all the cars are up and down our side of the street. Out the front on the road, there is meant to be 1 park on the road, followed by yellow lines as they extended the bus stop zone(my side if the street) The cars park on the yellow line anyway, ignoring the fact you can't park there. If you put yellow lines down the drive to Brian Heath Park, the parking on the road is going to get worse and will be an absolute nightmare for us residents on the opposite side of the road!!</p>	<p>Feedback</p>

<p>To be fair, they really should have thought about a designated parking area for those town houses when they were designing them...it's a headache.</p> <p>I'm a resident of Fitzherbert Rd Wainuiomata. I've received your email about removing parking and removing vehicle access to the properties at 28 Fitzherbert Rd.</p> <p>Your proposal does not make the driveway safer. It just makes parking more difficult and does nothing about the safety (crime) concerns of residents here. How come the cricked club is allowed to park down the driveway, but residents who just want to park a safe distance from their homes and be able to transport groceries to their door cannot.</p> <p>This driveway is a safety hazard for residents because it is so dark. It is dark - pitch black, off the road, which makes it a prime location for crime. Since I have lived here, cars have been stolen and vandalized. Headlights smashed, windscreen wipers taken, tires slashed. I've had abuse hurled at me from a man from the cricket club for taking too long to parallel park while he blocked me in. Let's not reward the behavior of aggressive/abusive middle-aged men who hurl abuse at young women for being slow parkers and making them wait all of 60 seconds. A fortnight ago I had a resident of Fitzherbert Rd threaten to scratch my car if I parked outside his house on the road because his friend was coming over and wanted to park there. If people are not allowed to park outside their own homes you're just opening them up to more abuse and unrest from neighbors when everyone on the street is fighting for car parking spaces. You need to be responsible for the fact you allowed so many carpark-free houses to be built on one street while refusing to provide adequate public transport. Eastbourne, a wealthy suburb of a fraction of the population gets a direct bus into town, but the poor people of Wainui do not. However, I pay \$600 every 2 months in rates, what am I getting from that? Instead, what you should do is yellow dot the curb of Fitzherbert Street on the corner to the driveway as indicated for visibility only.</p> <p>The cars parked outside 28 Fitzherbert on the driveway do not block the driveway, there is enough space there for cars to drive through and pedestrians at the same time, and big trucks have gone down there fine with enough space. Therefore residents parking outside their own front door does not prevent any clear access to and from the sports field. If you remove the parking there all your doing is making more residents fight over street parking.</p> <p>Additionally, I do not feel safe getting home after dark and not being able to find a park close to my property. I don't feel safe walking from the car to my front door. If safety is a concern, this driveway needs better lighting.</p>	<p>Feedback</p>
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<p>it needs council lighting. It needs a gate. You should put up CCTV signs. You should permit the parking to residents only. And you should stop building townhouses with no carparks in a suburb with next to no public transport. I, like most people, work in the Wellington CBD - there is no public transportation to work for me. I need a car.</p> <p>Please do not yellow dot the space outside the townhouses on the driveway (is all of that space council property anyway, because in the property renderings for the Faisandier Group they had indicated a grass curb and path access to the properties which they never did). Where is the boundary of our private property and the driveway? If it is council land it needs to be made safer for residents to be there with lighting, parking permits, and ideally a gate or barrier access of some kind. But at the very bare minimum street lighting for residents' safety on foot.</p>	<p>Negative</p> <p>This submission is being sent on behalf of all the owners of the 26 Fitzherbert Road, Wainuiomata and responds to the Hutt City Council's proposal (as set out in the Council's letter dated 20 October 2023) to restrict car parking in the following areas:</p> <ul style="list-style-type: none"> • Outside 28 Fitzherbert Street, Wainuiomata; and • Inside the driveway of Bryan Heath Park (i.e. the driveway between Bryan Heath Park and 28 Fitzherbert Road, Wainuiomata). <p>We strongly disagree with the proposal to restrict parking in the above areas.</p> <p>There are currently three townhouse developments on Fitzherbert Road:</p> <ul style="list-style-type: none"> • 22-24 Fitzherbert Road, which is composed of 18 townhouses with only 5 parking spaces. This means that the majority of the residents of this development park off-street (either on Fitzherbert Road itself or inside the driveway of Bryan Heath Park). • 26 Fitzherbert Road, which is composed of 10 townhouses with no parking spaces available. All residents of this development park off-street (either on Fitzherbert Road itself or inside the driveway of Bryan Heath Park). • 28 Fitzherbert Road, which is composed of 12 townhouses with no parking spaces available. All residents of this development park off-street (either on Fitzherbert Road itself or inside the driveway of Bryan Heath Park).
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The lack of parking spaces available for the three townhouse developments means that all residents have had to park some distance away from their houses. By the time 5pm hits on any given day, the only parking spaces available will usually be from the opposite of 21 Fitzherbert Road, Wainuiomata onwards (if not farther). This has caused the following issues:

- *Cars have been stolen or damaged:* There have been some incidents, involving cars belonging to owners of our development, that have either been stolen or damaged. The owner of Unit 10 had her car stolen when she had parked on Fitzherbert Road (in front of Bryan Heath Park), and unfortunately the car could not be retrieved as there was no way to tell who had done it. The owner of Unit 6 parked in the same area and had the cover of her side mirror broken overnight. The loss and damage to both these owners not only caused them a huge amount of stress but also was a burden on them financially as they had to fork out money to replace their car/repair the damage. We have also heard of similar incidents occurring to cars belonging to owners of the other two developments.
- *Residents have to walk a far distance from their parked car to their house at night:* Residents coming home from work or coming home late struggle to find a parking space close to their property. As mentioned, usually the parking spaces available at that time will be from the opposite of 21 Fitzherbert Road, Wainuiomata onwards at *minimum*. We do not feel safe/comfortable, particularly those of us who are young women or those with young children, to walk such a far distance from our car to our house at night. Further, those of us having to carry heavy groceries or other heavy items struggle to carry these from our cars parked far away to our houses. If we add the weather factor into this (i.e. heavy rains and heavy winds), this makes for a miserable experience for all residents.

We note that there is currently a further 10 townhouse development on 20 Fitzherbert Road, due to be completed in early 2024. This development will also have no parking. This means then that there will be more pressure put on residents to be able to find parking spaces and as such the issues mentioned above will be most definitely compounded.

We strongly believe that the proposal, by further restricting car parking, will further compound the above mentioned issues further. This is because by restricting car parking in the proposed areas, all the cars currently parked in those areas will then also have to park on Fitzherbert Road itself which will mean that residents will have to park even further down Fitzherbert Road (potentially opposite The Strand!) As a result, therefore, we believe that the proposal is very likely to further:

<ul style="list-style-type: none"> • Increase incidences of cars being stolen or damaged; • Increase safety concerns among residents (and potentially may lead to some of those concerns coming to fruition); and • Inconvenience and impose on residents by requiring them to walk farther distances from their car to their property. <p>From the Council's letter of 20 October 2023, we understand that the proposal is for the following purposes:</p> <ul style="list-style-type: none"> • Improve safety and traffic flow for vehicles accessing the property; • Improve sight line visibility to access and egress of the driveway; and • Allow for additional visibility for pedestrians <p>In our view, none of the above are problems and even if they were, we don't believe that these take precedence over the safety concerns of residents and their cars that we have mentioned:</p> <ul style="list-style-type: none"> • <i>Improve safety and traffic flow for vehicles accessing the property.</i> If the purpose of this is to improve access for residents of 28 Fitzherbert Road to their property, then by removing car parking in the proposed areas, those residents will have less access to their property by having to park on Fitzherbert Road itself. We note that the letter also mentions that accessibility is being obstructed at present by cars parking in the driveway by Bryan Heath Park. However, from our observations, that driveway is wide enough for cars to be parked <i>and</i> for other cars and pedestrians to access the driveway or access the Park. We note also that those parked cars are parked on the very side/edge closest to the houses on 28 Fitzherbert Road, leaving much space and room for other cars and pedestrians. <p>In terms of those parking outside of 28 Fitzherbert Road, the letter says that this is restricting residents access to their driveway. Again, from our observations, we don't see how this is the case as there is no driveway for the 28 Fitzherbert Road properties. There are only entranceways which the cars parked are not obstructing in any way.</p> <ul style="list-style-type: none"> • <i>Improve sight line visibility to access and egress of the driveway.</i> As mentioned, because the cars parked in the driveway next to Bryan Heath Park are parked on the very side/edge closest to the houses on 28 Fitzherbert Road, we have not observed any issues regarding this point. Indeed, it is very clear, as either a pedestrian or a driver going past Fitzherbert Road, that there is a driveway next to Bryan Heath Park. For those coming out of the driveway next to Bryan Heath Park, we do not see how the cars parked in the driveway affect visibility as the cars parked do not 'jut' out of the driveway (the cars are parked in

<p>line with the side wall of Unit 1 of 28 Fitzherbert Road and does not go any further). Therefore, their line of visibility isn't affected by those cars in the driveway but perhaps, rather, those cars parked outside of 28 Fitzherbert Road.</p> <p>In that case, perhaps the proposal should be that there should only be a limited number of cars parked outside of 28 Fitzherbert Road (i.e. <i>only allow for those cars that are not parked on yellow lines outside of 28 Fitzherbert</i>).</p> <ul style="list-style-type: none"> • <i>Allow for additional visibility of pedestrians:</i> Aside from the points mentioned in the previous two bullet points, we would like to further note that the cars parked on the driveway do take great care when entering and exiting the driveway. That is, they make sure to drive in slowly, keeping an eye out for pedestrians and likewise, when coming out of the driveway also drive out slowly and watch for any pedestrians. Given that we have to cross the driveway every day (given how far our cars are currently parked), we can safely say that this is the case. <p>As mentioned above, even if any of the above are problems, we don't believe that these should take precedence over the safety concerns of residents and their cars that we have mentioned earlier.</p> <p>In fact, we believe another option is open to the Council to make the driveway next to Bryan Heath Park a designated parking space for residents.</p> <p>As a final point, we would like to note that it is the Council that allowed for these townhouse developments to be built with limited (in the case of 22-24 Fitzherbert Road) or no (in the case of 20, 26 and 28 Fitzherbert Road) parking spaces. It would not be in good faith on the part of Council to further restrict parking availability in an already stressful situation for the majority of residents, and to further compound the safety concerns that residents are currently facing.</p> <p>If the Council ultimately decides to go ahead with the proposal anyway, we believe the safety concerns mentioned would need to be addressed. For example, by having increased lighting and security cameras installed on Fitzherbert Road. We note while there is a police station opposite 26 Fitzherbert Road, this is not staffed 24/7.</p> <p>We are happy to be contacted should you wish us to provide any further information. We look forward to further engagement on this matter.</p> <p>Please acknowledge receipt of this submission.</p> <p>My name is xxxx and one of the resident of fitzherbert road , proposed changes in our area is much appreciated.</p> 	<p>Positive / Feedback</p>
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<p>I wanted to give some feedback regarding Bryan heath park drive away should provide street light to access the sports field and safety for the residents nearby , there are so many incident happened in this drive away , so many unknown vehicles are parked near end corner of the drive away at the night time and early mornings and also making vehicle hanking whole nights and we feels not safe here. Please take some necessary action regarding vehicle accessing at night time through this drive way and also provide some lighting thanks.</p>	<p>This feedback represents the view of the members of the Wainuiomata Cricket Club</p> <p>We welcome the proposed changes to parking regarding the entrance to Bryan Heath Park, and the section of the road on Fitzherbert road, this gets our full backing, however we feel to extend the restricts of no parking at all around the corner, up to the parking area created a massive problem of parking for sports teams, parents, we feel a more restrictive parking time zone, or in fact yellow lines on the park side of the driveway from the corner onwards would be more applicable</p> <p>For your information, we are currently running with 80 senior playing members, 30 social members and 65 junior members, as you can see, parking is at a premium at the moment, so any reduction would make it worse, as a lot of members park down the driveway from the car park, on club function days, particularly junior events, such as the annual primary schools competition, and cricket schools run by Cricket Wellington for the older kids, on any of these day there can be up to 200 kids, with helpers at the park.</p> <p>Wainuiomata Cricket Club</p>
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Juicy Fest Road Closure Proposal

The event is Jan 5th from 8pm when there are low traffic volumes.

Seaview Road from the Hutt Park roundabout down to Barnes Street closed from 8pm to 12am on Friday night Jan 5th from 8pm

Parkside road closed from 8pm to 12am on Friday Jan 5th to allow for bus loading – these buses will be allowed to travel up Seaview Road,

Hutt Park Road in Gracefield will be closed for through traffic as you cannot access Parkside Road.

All routes to the Esplanade, Randwick Road, Bell Road are accessible with detours via Barnes Street and onto Port Road.

Eastbourne and Wainuiomata traffic are detoured onto Barnes Street and Port Road.



30 January 2024
Report no: WCB2024/1/14

Chair's Report

Recommendation

That the report be received and noted.

Appendices

No.	Title	Page
1 ↓	Appendix 1: Chair's Report	30

Author: Te Awa Puketapu
 Chair, Wainuiomata Community Board

Wainuiomata Community Board Chair's report

Wednesday 14th February 2024

Tēnā koutou katoa, ngā mihi hoki mō te tau hou.

I firstly want to acknowledge that 2023 for many was a year of happiness, sadness and new beginnings for people and I hope that 2024 is a year of greatness, progress and continued growth for everyone.

I write this the weekend of Te Tiriti o Waitangi activities across the country, which provides us all with thought provoking discussions and considerations as individuals in how we decide to par-take (or not) in this discussion as we move forward together. I am constantly reminded that it is critical to be able to have "hard conversations with good intent," and think this is one of those times in our history where this could not be any truer.

Secondly, I apologise for my absence at this first Board meeting for 2024. I flew to London on Sunday as I was appointed to the Global Fellows Advisory Board to the Atlantic Institute based in Oxford. Unfortunately, the first induction meeting was held this week and needed to be an in-person one.

The Board's first year – 2022/2023

With most of us (5 out of 7) being new to the Community Board, this year has been one of many learnings about the roles and responsibilities of being a Board Member and how we navigate and balance this with community and Council. It has been important to have the depth of experience from Gary Sue and Cr Keri Brown guiding us through the year and it's important to acknowledge this depth. One thing we are very clear on as a board is our purpose and this clarity is because one of the first tasks we did at the beginning of the year was discuss our values and our principles for how we wanted to work together and what was important to us. The principles are included in this report as a reference and have helped us through this first year well.

Activities of the board 2022/2023

Below are some of the activities the Board has been involved with within our community during 2023. This is not an exhaustive list but gives an idea of where some of our energy has been put as we have been finding our way through the year.



- **Christmas Markets, Wainuiomata Marae, December 2022** – An event organised by Kokiri Seaview, this was a great opportunity for us to hear from the community about their concerns and dreams for Wainuiomata. The biggest thing we heard was the importance of green space, family friendly area/s where families can go that has all facilities and all ages can be physically active – playground (Avalon type idea, more basketball courts).
- **Wainuiomata/Seaview tunnel visit** – Lesa Bingley and I visited this earlier in 2022 as part of a site visit organised by Cr Quentin Duthie. This experience gave us a first hand look at this tunnel structure, the water pipe and the sewage pipe system.

- **Submission to Council on the Long Term Plan** - The Community Board used this as an opportunity to put in front of Council what we wanted to see in Wainuiomata. A lot of what we submitted was based on what we had heard in our engagements and from residents of our community and what we are also concerned about. Areas of focus for us were the green space and Coast Road upgrade.
- **ANZAC Day Parade** – The board members attended this and held the morning tea for the community.
- **Spirit Awards** – We gave out four Community Spirit Awards nominated by residents. This year, we decided to give awards from the four principles that we had set as a board.
- **Community Funding Grants** – We have had two rounds of community funding applications and have been able to support groups in their work within our community that continue to provide opportunities for everyone.
- **Christmas Community Engagement 2023** - A fun day held at the Wainuiomata Mall. We heard a lot from the community about their loves, concerns and wishes for our community. Some great new ideas came through and some ideas that supported what we put into our LTP submission.
- **Community meeting on the Long Term Plan** and supported our local councillors with a community evening regarding **safety planning and resilience of Wainuiomata**, following the devastating flooding that was occurring in our country during 2023.

Outside of engagement activities, the Board has also focused on different Council work plans throughout 2023 and provided feedback on some of the following pieces of work.

- Marae signage on Parkway extension
- Indigenous Biodiversity Strategy and understanding this and its impacts
- Street naming
- Car park signage and placements
- EV car parks
- Street markings
- Storm water outlets and flow
- Maru – Streets for people
- Wainuiomata Hill – slippage, exit planning and resilience
- Queen St development
- Pedestrian crossing installation
- Taken questions, concerns and queries from residents throughout the year and raised with Council and encouraged people to raise directly with council.

Some Board members have participated in induction training and training to support their role as a Board member, and Tamsyn Harker was also appointed to the Public Transport Advisory Group (PTAG), which is of huge benefit to our community.

Each Board member continues to support our community through their own activities and groups they are involved with, which is really the heart of all the work that we all do together as an amazing community. We would also like to acknowledge Anaru Ryall in his role at Love Wainuiomata and the work he and his team have done during this year to run community events and seeing the completion of the installation of the Wainuiomata Welcome Sign, designed by Tamariki Ferguson and carved into reality by Tiaki Puketapu-Dahm and his team.

This Board remains focused on advocating for our community and supporting Wainuiomata in all ways possible. We thank you all for your support, phone calls, messages, and attending our public meetings throughout the year. 2024 will be sure to be a great, challenging, thought provoking and exciting year. To

my fellow board members, lets continue to ask questions, support our community, challenge, and work collectively. Thank you all for your time, commitment, and support.

Naku noa



Te Awa Puketapu

Principles table developed by Wainuiomata Community Board members

Wainuiomata Community Board 2022 - 2025	
Board members: Lesia Bingley, Gary Sue, Leah Clark, Daniel Chrisp, Tamsyn Harker, Cr Keri Brown (HCC), Te Awa Puketapu	
Principles to guide the Board (developed by residing Board members 2022 – 2025 triennium)	
Whānaungatanga	<ul style="list-style-type: none"> • Fostering relationships and connections between each other and the community • Collective working for collective impacts
Mātauranga	<ul style="list-style-type: none"> • Having the knowledge of what is occurring within our community and at Council • Supporting community with education about what is occurring that might affect/impact them • Actively seeking to learn and understand about issues, information.
Kaitiakitanga	<ul style="list-style-type: none"> • Our role as advocates for the community • The importance of our environment including green spaces, natural environment, cemeteries, and our people
Māramatanga	<ul style="list-style-type: none"> • Being clear and transparent with each other and the board • Understanding how we practice humility, strength and confidence and other dispositions we hold • Understanding our expectations of each other in how we work

31 January 2024

Report no: WCB2024/1/15

Democracy Advisor's Report

Purpose of the report

1. The purpose of the report is to update the Board on items of interest and ask the Board to decide on miscellaneous matters relating to its meetings.

Recommendation

That the Board:

- (1) receives and notes the report;
- (2) approves up to \$200 from the Board's miscellaneous budget for a wreath for the Wainuiomata ANZAC Day event on 25 April 2024; and
- (3) considers approving funds from the Board's miscellaneous budget to contribute to catering for the Wainuiomata ANZAC Day event on 25 April 2024.

Consultation and community engagement

Dog Control Bylaw consultation

2. Council is seeking community feedback until 1 March 2024 on proposed changes to dog access in and around the four new Bird Protection Areas in the Eastern Bays. The Bird Protection Areas are the rocky seashore along Sorrento Bay, Whiorau Reserve, the dune area next to CL Bishop Park, and the dune area next to HW Shortt Park. The changes are being proposed within Council's Dog Control Bylaw. These new restrictions required under consent conditions for Tupua Horo Nuku (Eastern Bays Shared Path), will help protect nesting kororā (little blue penguins) and other native seabirds.

Long Term Plan 2024-2034

3. Council is developing its 2024-2034 draft Long-Term Plan (LTP), which outlines priorities for the next decade, including activities, costs and funding strategies. The final LTP will detail decisions made on financial matters and priority projects, including planned investment for infrastructure, transport and Three Waters.
4. Officers will provide further updates to Council on the 2024-2034 draft LTP and seek approval for the draft LTP plan, consultation content, and survey. The consultation period will run from 2 April to 3 May 2024 and will be available on Council's website.
5. The next steps involve finalising the draft LTP plan and consultation document for review and approval by the Long Term Plan/ Annual Plan Subcommittee on 27 March 2024. In-person engagement, including drop-in sessions, is planned.

Representation Review update

6. An Independent Panel (the Panel) is currently engaging with local communities and will make recommendations to Council on representation structures.
7. The Panel is committed to gathering input from a diverse mix of Hutt City Council residents (16 years and older) for Council's Representation Review in meaningful ways. Historically, when Council gathers insights from residents by way of surveys, a defined grouping of residents is continuously underrepresented in feedback. Therefore, the Panel is creating priority engagements with harder to reach communities.
8. The Panel has identified that the communities whose voices have been underrepresented in a recent survey include Northern Ward, Naenae and Wainuiomata residents; Māori, Pasifika, Migrant and Refugee communities; and youthful residents (16-34yrs). The Panel will also engage local disability and rainbow communities to ensure inclusive input to the review.
9. Upcoming and recent Representation Review meetings and engagement in Lower Hutt for 2024 are as follows:
 - Youth focused workshop with school leaders from Lower Hutt high schools
 - Meeting with Pasifika leaders to confirm a methodology approach for engagement: 26 January
 - A suite of engagements to cover Samoa, Cook Islands, Tonga, Tokelau and Niue communities: February- March
 - Rainbow community, Te Rakau: February- March
 - Disability community: February- March
 - Migrant and Refugee communities: November 2023 – February
 - Meeting with the Chinese community: 25 February
 - Meeting with the Nepalese community: 8 February
 - Ongoing engagement with Mana Whenua

- Meeting with Mātāwaka: 12 February
- Meeting with Wainuiomata residents: February
- Meeting with Taitā and Naenae residents: March
- Meeting with Stokes Valley residents: March

Neighbourhood Support Update November 2023 – January 2024

10. Wellington Area Neighbourhood Support connects residents to others in their street and the wider community to offer safety, resilience and a sense of community connectedness. It is funded by contracts with councils, including Hutt City Council, and through grants from charitable organisations such as Lotteries, COGS and other community organisations. Recent work and happenings are as follows:

- The Senior Area Coordinator - Greater Wellington Neighbourhood Support has been meeting regularly with Council's Safe City Coordinator to keep up to date with regional Neighbourhood Support happenings.
- A crime prevention event was held in November 2023 at Bunnings Petone in collaboration with police. It included tool engraving for identification and 'safer plates' installations by Community Patrol members. 'Safe as Houses' kits were given away, and a local face painter entertained children. A number of people at the event signed up to 'Gets Ready' to receive emails and alerts, including some Community Patrol members.
- The Senior Area Coordinator - Greater Wellington Neighbourhood Support met with the Adult Services Librarian at the War Memorial Library to promote Neighbourhood Support and discuss training for library staff.
- Social media promotion has resulted in a steady stream of people signing up to 'Gets Ready' as well as following Neighbourhood Support social media pages.
- In November/December 2023 Neighbourhood Support had a stall at Hutt City FM's open day, which resulted in a new street group start up. Attendance at 'Christmas in the Nui' resulted in more sign ups and enabled networking with other stall holders and organisations. A new street group event was attended by Sergeant Cross from the Hutt Valley Community Policing Team. Many people signed up to 'Gets Ready' because of this event.
- The Senior Area Coordinator - Greater Wellington Neighbourhood Support has undertaken training in WREMO/welfare and mental health / first aid.

Māori Strategy

11. Council is currently developing a Rautaki Māori (Māori Strategy). The Māori Strategy will set out the strategic direction and outcomes sought, for Council to help achieve better outcomes for Māori in Te Awa Kairangi ki Tai Lower

Hutt. The draft Māori Strategy will be considered by Council's Communities, Culture and Partnerships Committee at its meeting on 28 February 2024.

ANZAC Day Event

12. On 25 April 2024, the Wainuiomata Memorial Returned Services Association will hold an ANZAC day service and parade. The Board is asked to consider sending a wreath to the event and contributing to catering costs.

2023/24 Administration and Training Budget

13. The Board is allocated \$8,000.00 GST exclusive per annum, comprised of:

- Miscellaneous Administration \$5,000
- Training \$3,000

14. The following is the Board's expenditure as of 31 January 2024.

	Miscellaneous Administration	Training
Budget	\$5,000.00	\$3,000.00
Expenditure	\$1,492.63	\$1,703.58
BALANCE	<u>\$3,507.37</u>	<u>\$1,296.42</u>

15. The detailed expenditure is attached as Appendix 1 to the report.

Appendices

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Author: Judy Randall
Democracy Advisor

Reviewed By: Kate Glanville
Senior Democracy Advisor

Approved By: Kathryn Stannard
Head of Democratic Services

Wainuiomata Community Board Expenditure 2023/2024 - Miscellaneous Budget

Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per item	Balance
Opening Balance														\$ 5,000.00
Advertising		\$ 216.00		\$ 234.00									\$ 450.00	
Catering				\$ 93.44									\$ 93.44	
Spirit Awards		\$ 421.24	\$ 521.74										\$ 942.98	
Other operating expenses				\$ 6.21									\$ 6.21	
ANZAC event													\$ -	
Total Expenditure														\$ 1,492.63
Closing Balance														\$ 3,507.37

Wainuiomata Community Board Expenditure 2023/2024 - Training Budget

Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per item	Balance
Opening Balance														\$ 3,000.00
YEM Hui					\$ 1,703.58								\$ 1,703.58	
Closing Balance														\$ 1,296.42

Report no: WCB2024/1/16

Young Elected Members' Hui December 2023 - report back

1. The purpose of the report is to provide highlights and reflections from the Local Government New Zealand Young Elected Members Hui which was held in Te Tai Tokerau | the Far North 6-8 December 2023.

Recommendation

That the Board receives and notes the report back on the Young Elected Members Hui from the Deputy Chair.

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Author: Judy Randall
 Democracy Advisor

Young Elected Members Hui, 6-9 December in the Bay of Islands.

In December 2023 I was fortunate enough to attend the LGNZ Young Elected Members Hui, hosted by the Far North District Council in the Bay of Islands.

Young Elected Members or YEMs are made up of Community Board Members, Councillors and Mayors from around the motu / country all of whom are under 40 years of age.

We started our journey in the birth place of Aotearoa New Zealand, Hokianga and the landing place of Kupe. Visiting Ngawha Innovation and Enterprise Park. This was an eye-opening representation of how local government, central government, private and mana whenua partnerships can thrive uplifting their communities.

We gathered on the Waitangi Treaty Grounds to learn about our shared history. We also listened to the experiences and lessons learned from guest speakers former Prime Minister Dame Jenny Shipley, Former Black Fern and now Coach Rawinia Everett, LGNZ President Sam Broughton and Joe Howells, Head Boy of Kerikeri High School.

We completed thought provoking workshops on engaging with our communities and also had panelists from Creative NZ who shared their views on the importance of investing in the arts as one way to support good community outcomes.

Our three busy days were an invaluable opportunity to forge new relationships, to learn from each other about shared challenges and solutions our communities face.

Our final evening together was in the beautiful Kororareka / Russell with guest speaker former All Black and legend Eric Rush. He shared his experiences in leadership, perseverance, embracing opportunities, staying focused and grounded during times of pressure.

At the 2022 elections YEMs made up just 14.6% of elected members nationwide. It was my privilege to spend such a captivating and uplifting time with around 50 of them.

Thank you to the Wainuiomata Community Board for granting me this opportunity. I am excited and looking forward to implementing the tools I've learned that better serve Wainuiomata.

Lesa Bingley

