



POARI HAPORI O PITO-ONE PETONE COMMUNITY BOARD

8 April 2024

Order Paper for the meeting to be held in the
Korokoro School hall, 79 Korokoro Road, Korokoro
on:

Monday 15 April 2024 commencing at 6:30 pm

Membership

Mike Fisher (Chair)
Sheree Freeman
Semi Kuresa
Deputy Mayor Tui Lewis

Karen Yung (Deputy Chair)
Mike Henderson
Matt Roberts

For the dates and times of Council and Community Board Meetings please visit
www.huttcity.govt.nz

COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
 - (b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
 - (c) are subject to any other statutory requirements that may apply to a particular delegation;
 - (d) are subject to any notice issued by the Council, from time to time, to a Community Board that a particular issue must be referred to Council for decision;
 - (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
 - (f) promote centralisation of those functions where the appropriate expertise must be ensured;
and
 - (g) reflect that all statutory and legal requirements must be met.
-

DELEGATIONS

Decide:

- Naming new roads and alterations to street names (in the Community Board's area) within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027. Note ¹
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note ²
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Engagement Fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by the Council to the Board from the Miscellaneous Budget to cover expenditure associated with the activities of the Board. The Chair to approve expenditure, in consultation with the Board, and forward appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.
- The allocation of funding for the training and development of Community Board or members, including formal training courses, attendance at seminars or attendance at relevant conferences.

CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.

¹ This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where

the site crosses ward or community boundaries.

² The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

GENERAL FUNCTIONS

Provide their local community's input on:

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Roding Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

Co-ordinate with Council staff:

- Local community consultation on city-wide issues on which the Council has called for consultation.

Maintain:

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

Develop:

- Community Response Plans in close consultation with the Wellington Region Emergency
-

Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

Grant:

- Local community awards.

Promote:

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.
- Arts and crafts in its area.

Appoint:

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

Endorse:

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).
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APPENDIX 1 – COMMUNITY ENGAGEMENT FUND

CRITERIA

The fund is for local activities and events that directly benefit the local community.

To be eligible for funding the organisation must be a charitable trust or an incorporated society and the activity must take place within the Hutt.

Each of the city's seven wards receive funding according to the number of residents within its boundaries. For each resident there is an allocation of 40 cents.

The ward allocations are listed below:

Ward	Amount
Eastbourne	\$2,366
Petone	\$6,250
Wainuiomata	\$8,607
Central	\$9,320
Eastern	\$8,461
Northern	\$7,644
Western	\$6,201

Applications must support the Local Community Plan, if there is one, and also core Council business as identified in the Long Term Plan.

Decisions

Each Community Board decides the funding applications within its area. Boards are free to distribute their funding in a single large allocation or spread it over a number of smaller ones.

What can be funded

- purchase of office equipment
- food and catering costs
- community festivals
- youth group events and projects run by the elderly or citizens associations
- art projects that are not part of the core curriculum
- advertising, promotion costs

What won't be funded

Activities that:

- promote an organisation's religious, ethical, commercial or political views
- involve buying land or buildings or carrying out maintenance on buildings
- duplicate services that are already covered by Council or by government agencies eg, health or education providers
- have already begun or have already finished
- involve the redistribution of funds to others at the applicant's discretion
- involve fundraising or legal costs
- involve capital investments or trust funds

- go towards prize money
- are operational costs eg, salaries, wages, rent, power

Funding rules

Successful applicants must:

- use funds only for the approved purpose and in accordance with any terms and conditions set by Council
- use funds by June 30 of the following year
- let Council's funding officer know immediately if any difficulty or potential difficulty arises that may compromise the service or project
- lay a complaint with Police if any funds are stolen or misappropriated, and then notify Council
- allow Council to audit the use of the funds should it wish to do so
- recognise Council's support in all publicity material, annual reports and similar publications
- complete an Accountability Report no later than six weeks after completing the project. This should outline how the funds were used and how the community benefited
- make a presentation to the funding group showing how the event met its objectives.

Council's Community Funding Advisor is available to support and assist community groups when making applications through the Council's online grants system.

HUTT CITY COUNCIL

POARI HAPORI O PITO-ONE
PETONE COMMUNITY BOARD

Meeting to be held in Korokoro School hall, 79 Korokoro Road, Korokoro on
Monday 15 April 2024 commencing at 6:30 pm.

ORDER PAPER

PUBLIC BUSINESS

1. HE MIHI

Aio ki te Aorangi Aroha ki te Aorangi Koa ki te Aorangi Pono ki te Aorangi	Peace to the universe Love to the universe Joy to the universe Truth to the universe
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Nā Rangimarie Rose Pere

2. APOLOGIES

No apologies have been received.

3. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

4. PRESENTATIONS

a) Presentation: Seaview Wastewater Treatment Plant

A verbal update by the Strategic Advisor and representatives from Wellington Water Limited

b) Presentation: Seismic assessment of Cuba Street overbridge

A verbal presentation by Council's Project Manager (Contractor)

c) Presentation by the Jackson Street Programme

A verbal presentation by Hellen Swales, Jackson Street Programme Coordinator

d) Presentation: Te Ara Tupua | Shared Path

A verbal presentation by a representative of Waka Kotahi

5. **CONFLICT OF INTEREST DECLARATIONS**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

6. **MINUTES**

Meeting minutes Petone Community Board, 12 February 2024 10

7. **REPORT REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY SUBCOMMITTEE OF COUNCIL**

Changes to parking time restrictions adjacent to 35 Bouverie Street, Petone

Report No. PCB2024/2/76 by the Traffic Engineer - Contractor 18

8. **SUBMISSION TO HUTT CITY COUNCIL'S DRAFT DISTRICT PLAN**

Memorandum dated 12 February 2024 by the Democracy Advisor 24

9. **CHAIR'S REPORT**

Report No. PCB2024/2/38 by the Chair, Petone Community Board 28

10. **DEMOCRACY ADVISOR'S REPORT**

Report No. PCB2024/2/39 by the Democracy Advisor 31

11. **INFORMATION ITEMS**

a) **Moera Library update**

A verbal update by the Head of Neighbourhood Hubs and Library Services

b) **Greater Wellington Regional Council - Councillor update**

Report No. PCB2024/2/40 by the Democracy Advisor 36

12. **QUESTIONS**

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

Judy Randall
DEMOCRACY ADVISOR

HUTT CITY COUNCILPOARI HAPORI O PITO-ONE
PETONE COMMUNITY BOARD

Minutes of a meeting held in the Petone Library, 7 Britannia Street, Petone on
Monday 12 February 2024 commencing at 6:30 pm

PRESENT: M Fisher (Chair) K Yung (Deputy Chair)
S Freeman M Henderson
S Kuresa M Roberts
Deputy Mayor T Lewis

APOLOGIES: There were no apologies.

IN ATTENDANCE: Mayor Barry (part meeting)
Cr C Parkin
A Blackshaw, Director Neighbourhoods and Communities
A Shahin, Traffic Engineer - contractor (part meeting)
R Murugadhas, Traffic Engineer (part meeting)
J Varghese, Traffic Engineer (part meeting)
J Randall, Democracy Advisor

PUBLIC BUSINESS**1. HE MIHI**

Aio ki te Aorangi	Peace to the universe
Aroha ki te Aorangi	Love to the universe
Koa ki te Aorangi	Joy to the universe
Pono ki te Aorangi	Truth to the universe

Nā Rangimarie Rose Pere

2. APOLOGIES

There were no apologies.

3. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

Under Standing Order 16.1, the Chair allowed public comment from residents on items not appearing on the agenda.

Speaking under public comment, **Sylvia Allan and Alex Voutratzis, representatives of the Save Petone Wharf Group** (the group), proposed a remediation option to save the wharf from demolition. They advised the engineers who worked on the wharf in 2021 had found only a percentage of the piles were in poor condition. They proposed wrapping and grouting the piles to strengthen them. They believed that 45% of the piles in poor condition could be strengthened using this method at a cost of approximately \$5M and the wharf could then be re-opened. They proposed the remainder of the piles could be strengthened as part of a 10 year plan at \$300Kper year. They noted that there was a \$3M allocation for the wharf in the 2021 - 2031 Long Term Plan that had not been used. They asked for a letter of support from the Board before 20 February 2024.

In response to questions from members, S Allan and A Voutratzis advised the group was publicising its proposal by circulating a petition, setting up a Facebook page, holding drop-in sessions, and being at the Petone Rotary fair. They clarified that the remediation proposal was for the entire wharf. They believed that the wharf was a regional destination and had supporters from across the wider Wellington area.

Speaking under public comment, **Glenda Barratt, Practice Manager for Thumbs Up Trust (the Trust)** thanked the Board for the funds approved at the Board's 30 October 2023 meeting. She said the support was greatly appreciated.

4. MAYOR'S ADDRESS

Mayor Barry provided the following update:

Council would make final decisions on its draft Long Term Plan (LTP) at its meeting on 20 February 2024. The LTP reflected the significant challenges and cost pressures that Council was facing. He provided the following background information to items chosen for inclusion in the consultation document:

- a significant uplift in water investment would be required to renew around 30km of pipes.
- the introduction of water meters would identify leaks and avoid water shortages for future years.
- the proposal to demolish Petone Wharf was due to cost.
- the Seaview Wastewater Treatment Plant required ongoing improvements to further reduce the odour.

In response to questions from members, Mayor Barry said the extent of pipe replacement required for Petone was yet to be determined as condition assessments were ongoing. He explained that the cost of water meters would be met by users, so additional revenue would not be required. He noted that a number of councils had already successfully introduced water meters which had helped them avoid water restrictions during the summer. He advised work on the improvements to the Seaview Wastewater Treatment Plant would begin soon and would be covered under the existing budget, and that work would continue in the new financial year. He confirmed that Wellington Water Limited had been asked to develop a communication plan to keep residents and businesses updated.

5. PRESENTATIONS

a) Presentation by Local Councillor from Greater Wellington Regional Council

Cr Duthie provided an electronic presentation that can be viewed here: [GWRC presentation](#)

In response to questions from members, Cr Duthie explained the importance of maintenance and upgrades for the rail network to ensure continued services. He advised that the regional transport review included a proposal for a bus service that would run from Wainuiomata to Petone and Wellington. He confirmed that integrated ticketing was scheduled to be introduced in 2025 and would incorporate different modes of travel. He said the introduction of more electric buses would be done in stages due to their charging needs. He advised that plans were underway to purchase a bus depot that would replace the current Miramar bus depot. He added that GWRC was planning to have electric vehicle charging stations in all bus depots.

b) Presentation by the Jackson Street Programme

The Coordinator of the Jackson Street Programme (JSP), Hellen Swales, provided the following update:

- the JSP met with Council's Business and Economy team to report issues.
- Council had declined a JSP request to extend its footprint across a wider area.
- the JSP was keeping updated on stormwater and wastewater upgrades in Petone so it could keep businesses updated.
- funding for refurbishing three bus stops on Jackson Street had now been re-prioritised and the bus stops would remain unchanged.
- the Christmas parade was cancelled for safety reasons. Parade marshals were needed at the intersections and there were not enough available.
- 1,970 letters to Santa received a response, there had been 4,500 visits to Santa's grotto, 103 people participated in the treasure hunt and many took part in the virtual treasure hunt.
- the JSP received 1,679 gifts for Women's Refuge.
- the JSP made a submission on Council's District Plan.
- businesses were being encouraged to participate in WOW and Visa Wellington on a Plate. Rising costs meant they were not encouraged to participate in a ticketed event in Visa Wellington on a Plate.
- in the two week period the JSP was open in January it received 150 people through its doors. 50% were international visitors. 9,7 visitors had already been recorded for February.

- seven plaques on the Walk of Champions had been stolen and recovered. Council had offered to reinstall them on the footpath.
- JSP had offered its support for a Petone Art Trail initiative.

In response to questions from members, Hellen Swales said retail profits over Christmas had been down on previous years. She noted there had also been an increase in theft. She explained that some empty shops on Jackson Street were awaiting earthquake strengthening, but overall, the vacancy rates were low.

c) **Presentation by the Lower Hutt Memorial Returned Services Association**

Mike Collett, President of the Lower Hutt Memorial Returned Services Association (RSA) said preparations were underway for a cadet charter parade in November 2024 involving cadets from around the region. He explained cadets would march to the Lower Hutt Mayoral offices with bands playing and flags flying. He said the cenotaph in the Bracken Street sportsgrounds had been cleaned by the Remembrance Army, but they had been unable to reach the top section. He had asked for assistance from Council to finish the job but had not received a response. He requested the Board to follow this up. He proposed that the cenotaph be re-dedicated on 13 April 2024 with Mayor Barry and the President of the RSA laying a wreath.

The Chair agreed to follow up Mike Collett's requests.

6. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations

7. **MINUTES**

RESOLVED: (M Fisher/Deputy Mayor Lewis)

Minute No. PCB 24101

"That the minutes of the meeting of the Petone Community Board held on Monday, 30 October 2023, be confirmed as a true and correct record."

8. **REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY SUBCOMMITTEE OF COUNCIL**

a) **Ad-hoc Bus Stop Improvements**

Report No. PCB2024/1/4 by the Workflow Coordinator - Transport

RESOLVED: (M Fisher/M Roberts)

Minute No. PCB 24102

"That the Board endorses the recommendations contained in the report."

b) **Route 110 Bus Stop Improvements**

Report No. PCB2024/1/5 by the Traffic Engineer - Transport

The Traffic Engineer elaborated on the report.

In response to a question from a member, the Traffic Engineer explained the bus stop was being moved to prevent buses from hitting the adjacent building's verandah. He noted the proximity of the verandah could still provide shelter for passengers waiting at the bus stop.

RESOLVED: (M Fisher/K Yung)

Minute No. PCB 24103

"That the Board endorses the recommendations contained in the report."

The meeting adjourned at 8.16pm and resumed at 8.18pm.

9. **CHAIR'S REPORT**

The Chair tabled a report attached as pages 8-9 to the minutes.

RESOLVED: (M Fisher/M Henderson)

Minute No. PCB 24104

"That the Board receives and notes the report."

10. **DEMOCRACY ADVISOR'S REPORT**

Report No. PCB2024/1/12 by the Democracy Advisor

The Chair proposed removing recommendation (3) from the officer's recommendation. He explained a sound system would no longer be affordable since Council could not assist with the costs associated with its hire. He advised alternative arrangements were being considered.

Deputy Mayor Lewis requested information on the number of residents joining Neighbourhood Watch groups in the Petone Ward.

RESOLVED: (M Fisher/ K Yung)

Minute No. PCB 24105

"That the Board:

(1) receives and notes the report; and

(2) approves up to \$200 from the Board's miscellaneous budget for a wreath for the Petone ANZAC Day event on 25 April 2024."

11. INFORMATION ITEM**Young Elected Members' Hui December 2023 - report back**

Report No. PCB2024/1/13 by the Democracy Advisor

The Deputy Chair thanked members for the opportunity to attend the young Elected Members Hui.

RESOLVED: (M Fisher/M Roberts)

Minute No. PCB 24106

"That the Board notes and receives the report back on the Young Elected Members Hui from the Deputy Chair."

12. QUESTIONS

There were no questions.

There being no further business the Chair declared the meeting closed at 8.26 pm.

M Fisher
CHAIR

**CONFIRMED as a true and correct record
Dated this 15th day of April 2024**

Petone Community Board Meeting: 12 February 2024

Chair's Report

Mike Fisher

Tena koutou katoa and greetings to everyone in our community board area of Petone, Korokoro, Seaview, Moera, Waiwhetu South, Woburn South, and Gracefield.

Although we are now into February as this is the first meeting of the year -a very Happy New Year to all! There will be many important issues facing our community in the coming months, some hard choices and decisions to make and we will be working hard to represent and advocate our community's views and opinions.

So if there are burning issues and you want to make your thoughts known please contact us, chat raise your questions and let us know what you want to see happening in the Petone community Board area this year.

Here is an update of some of the issues and happenings that have been (or will be) on the Boards radar;

1.Pito-one Projects (Petone Wharf/Library and Grandstand) and the Draft Long Term Plan:

Final decisions for the key issues of the future of Petone Wharf, Petone Library and the Petone Recreation Ground Grandstand will be made at a Council meeting on 20 February, following which officers will finalise the wording of the draft Long Term Plan which will go out for public consultation.

While demolition of the wharf is highlighted as a favoured option, there is likely to be other options proposed in the draft LTP. For some time, members of the Petone Steering group have opposed demolition and explored options for restoration of the wharf, and this work is being now being carried on by a local group.

As a member of the steering group, I fully support retention of the wharf and exploration of alternative and less costly options to repair it.

The future of the library and the use of the surrounding area likewise has been discussed for many years, and it seems we are again going full circle and looking into options for potential redevelopment of this facility.

It is really important that if you have strong views about these community assets, that you let your views be known, either to the Board, in feedback at Council meetings or in submissions to the LTP.

2.Paid parking in Petone.

An option which has been proposed for inclusion in the Long Term Plan is to extend paid parking to Petone. This would be a significant change for the area and no doubt would attract strong views

At time of writing it is not clear if this will relate just to Jackson St or include some of the council parking areas or other streets. Again, what are your opinions?

3. Media.

I have spoken on The Panel on Radio NZ discussing the proposed name change for Petone/Pito - one, been interviewed by Sky News Australia re Wellington Water issues and for a Post article on insurance and sea level/climate change which were good opportunities to talk about these topics and received favourable feedback which is always encouraging!

I also spoke at a meeting of Petone Rotary giving an update on what the Board has been involved with.

4. Congratulations.

Congratulations to former Petone Community Board Chair Pam Hanna, who received the MNZM in the New Years Honours list for her community and early childhood work!

5. Jackson Street.

A review and proposals for upgrades to three bus stops, plus proposed upcoming work along the street on pipes which have been discussed at previous Board meetings have all now been delayed due to cancelled funding or pending further investigation work.

Just this week we have seen the appalling vandalism of six Walk of Champion plaques being stolen from the street in the middle of the night. Fortunately, they were quickly recovered thanks to the great work of Petone Police and returned to JSP.

6. Former Weltec car park – Udy St

Following the sale of the former car park, it has been purchased and as people will have seen has been fenced off and is being used for vehicle storage.

After questioning the Planning team we are advised that as car parking was an existing use when Weltec owned the land, it is permissible for the new owners to do likewise.

As always, we encourage discussion with and feedback to board members at any time. Feel free to contact any individual PCB members or myself with issues, concerns, or ideas to raise or discuss.

“Whaia te iti kahurangi ki te tuohu koe me he maunga teitei”

“Seek the treasure you value most dearly, if you bow your head let it be to a lofty mountain”.

Mike Fisher
Chair
PCB

20 March 2024

Copy: Petone Community Board

Report no: PCB2024/2/76

Changes to parking time restrictions adjacent to 35 Bouverie Street, Petone

Purpose of Report

1. The purpose of this report is to seek the Board's endorsement of proposed changes to parking time restrictions adjacent to 35 Bouverie Street, Petone.

Recommendations

That the Traffic Subcommittee recommends that Council:

- (1) receives and notes the information;
- (2) approves the 11 "P120" time restriction adjacent to 35 Bouverie Street, Petone as attached as Appendix 1 to the report;
- (3) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they conflict with the traffic controls described in the report; and
- (4) notes that these parking restrictions will take effect once the appropriate signage and /or road markings have been installed.

For the reason that the new timed restrictions will improve the turnover of vehicles which will ultimately benefit the businesses adjacent and provide opportunities for customers to find parking easily.

Background

2. Officers have received a request from a business owner to install some time restricted parking spaces on Bouverie Street to service the new retail development adjacent to the current unrestricted parking spaces.

Discussion

3. Officers have assessed this request and find it a reasonable request to progress. The site is in a commercial zone, and there is an expectation that some parking will be time restricted. This will provide parking spaces for customers and business visitors as many of the parking spaces are occupied for longer times by staff.

Options

4. The options are to:
 - a) keep the existing layout, with no further changes;
 - b) approve the time restrictions above and as shown in Appendix 1 attached to the report; OR
 - c) make amendments as the Traffic Subcommittee sees appropriate for recommendation to Council.
5. Officers recommend option (b) as the proposal will provide parking turnover for customers and visitors to access the businesses along Bouverie Street.
6. Options (a) and (c) are not recommended as this will affect the businesses. The public would have difficulty finding car parks since they would have been utilised by staff.

Climate Change Impact and Considerations

7. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.
8. The decision may indirectly positively affect the climate change as the availability of these parking spaces will negate the need for drivers to 'circle' around the streets searching for an available parking space.

Consultation

9. Consultation occurred between 24 January 2024 and 6 February 2024 with no feedback received.
10. A copy of the consultation letter is attached as Appendix 2 to the report. The letters were delivered in a radius of approximately 100m from the nearby properties/business.

Legal Considerations

11. These restrictions are made pursuant to the provisions of the Hutt City Council Traffic Bylaw 2017 and in line with the requirements of the Land Transport (Road User) Rule 2004.

Financial Considerations

12. The proposal will be covered under the Signage and Road marking budget allocated in the 2024/25 budget.

Appendices

No.	Title	Page
1↓	Appendix 1: 35 Bouverie Street - P120 Time Restriction Plan	21
2↓	Appendix 2 : Consultation Letter - 35 Bouverie Street, Petone	22

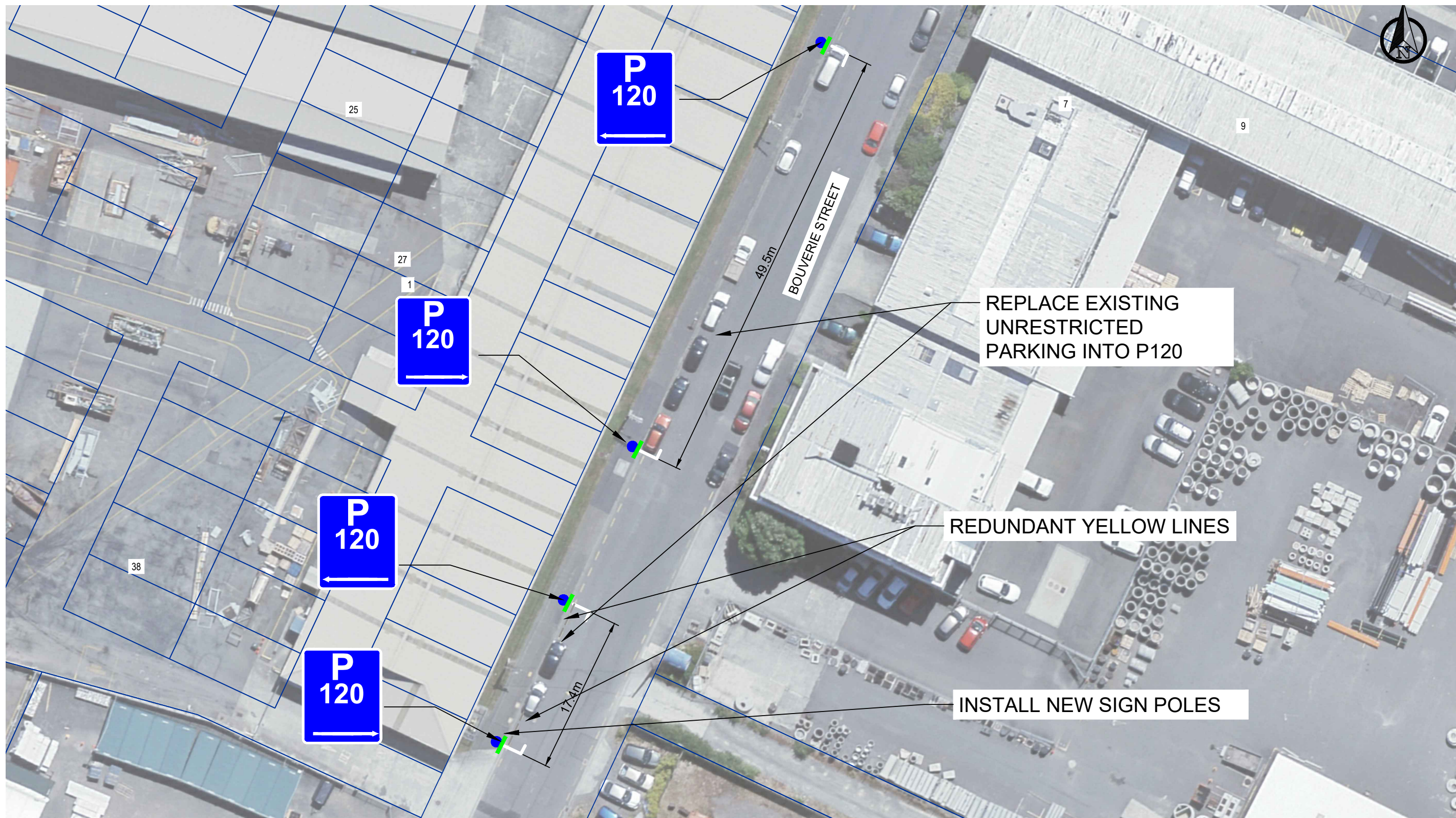
Author: Amin Shahin
Traffic Engineer - Contractor

Author: Rogan Murugadhas
Traffic Engineer

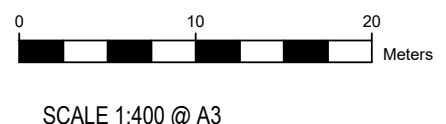
Reviewed By: Evandro Scherer
Transport Engineer Manager

Reviewed By: Andrea Mitchell
Acting Head of Transport

Approved By: Jon Kingsbury
Director Economy & Development



LEGEND	
	INSTALL NEW L BARS
	INSTALL NEW SIGNS AND POLES
	REDUNDANT YELLOW LINES



REVISION	AMENDMENT	DRAWN	APPROVED	REVISION DATE
1	INITIAL DESIGN - DRAFT	R MURUGADHAS	E SCHERER	19/01/2023



PROJECT	TR09 - 2024
SHEET	P120 TIME RESTRICTED PARKING - PROPOSAL BOUVERIE STREET
PROJECT REF.	TR40 - 2024

The Council cannot guarantee the accuracy or completeness of the information, and accepts no liability for any loss as a result of reliance on it. Aerial photography (base map) was flown 2021 by AAM NZ Ltd for both HuttCity and Greater Wellington Regional Councils. Imagery is provided under the Creative Commons Attribution-NonCommercial-ShareAlike license.



24 January 2024

PROPOSED CHANGES IN YOUR AREA

Kia Ora

This letter is to provide information regarding proposed changes to traffic restrictions in your neighbourhood. We are seeking your comments on the proposed changes which aim to improve accessibility and safety for residents and road users.

<p>What we are proposing</p>	<ul style="list-style-type: none"> Replace existing 11 unrestricted parking spaces to P120.
<p>Why we are proposing the change</p>	<ul style="list-style-type: none"> Officers have received a request from a business owner to install some time restricted parking spaces on Bouverie Street to service the new retail development adjacent to the spaces. There are currently numerous businesses in the area. The time restricted parking will provide parking spaces for the customers and visitors to the businesses as currently most of the parking spaces are being occupied long term by the staff.. The proposed restrictions align with council's Parking Policy (adopted December 2017) objectives, "A city that has equity of access – supporting Council's work to create a walkable and people-friendly city accessible to all." Officers are therefore considering the installation of the P120 time restricted parking as shown in the appended map.

<p>Where the changes are proposed</p>	<ul style="list-style-type: none"> The changes are proposed on Bouverie Street, near number 35.
<p>What Will the change achieve</p>	<ul style="list-style-type: none"> These changes will encourage parking turnover which will benefit the businesses adjacent and provide opportunities for customers to find parking easily .
<p>Have your say</p>	<ul style="list-style-type: none"> If you would like to provide us with specific feedback, you can do so by emailing TRSubmission@huttcity.govt.nz Please note, if you are giving feedback, please submit it before 5:00pm on Tuesday 6 February 2024.
<p>Next steps</p>	<ul style="list-style-type: none"> Submissions will be reviewed, and a recommendation will be made by Council Officers The proposal (if proceeding) will be referenced to the Council Traffic Subcommittee on 22nd February 2024. If approved, the proposed changes will be installed within 3 months following the approval date.

30 Laings Road, Lower Hutt
Private bag 31-912, Lower Hutt 5040

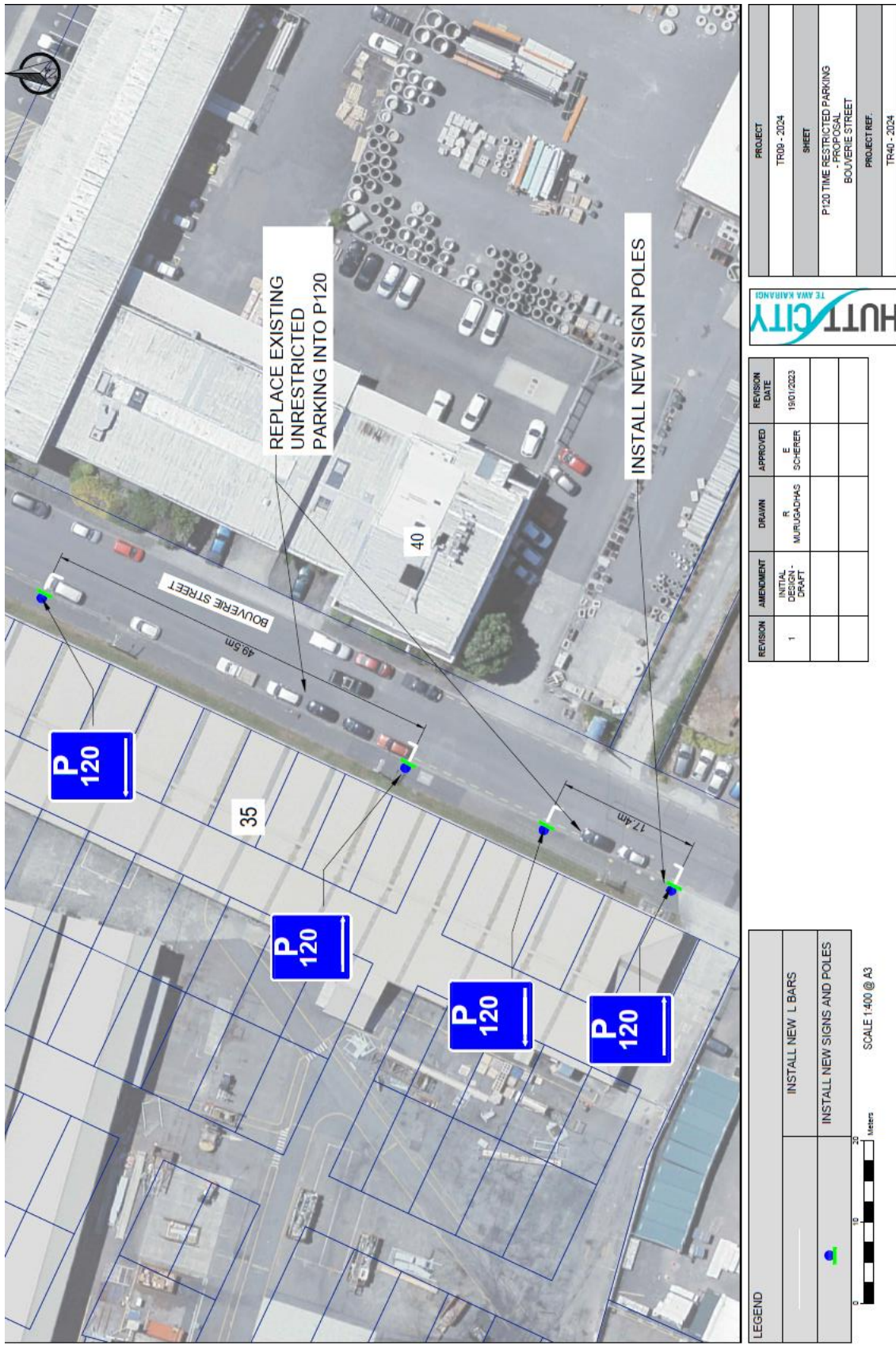


/huttcitycouncil

0800 488 824

contact@huttcity.govt.nz
www.huttcity.govt.nz

▲ The pattern at the top of this page is inspired by the natural landforms, hills, river, and coastline surrounding Lower Hutt. It represents our people, our place, and our home.



Our Reference



TO: Chair and Members
Petone Community Board

FROM: Judy Randall

DATE: 12 February 2024

SUBJECT: SUBMISSION TO HUTT CITY COUNCIL'S DRAFT DISTRICT PLAN

Purpose of Memorandum

1. The purpose of the memorandum is to retrospectively endorse the Board's submission to the City of Lower Hutt draft District Plan.

Recommendations

That the Board:

- (1) notes that its submission in respect of the City of Lower Hutt draft District Plan requires the Board's retrospective endorsement; and
- (2) endorses its submission attached as Appendix 1 to the memorandum.

Background

2. Under the Board's Functions and Delegations, any submissions lodged by a Board require formal endorsement by way of resolution.
3. The Board forwarded a submission to the City of Lower Hutt draft District Plan in February 2024 that is required to be formally endorsed by members.
4. The Board's submission is attached as Appendix 1 to the memorandum.

Appendices

No.	Title	Page
1	Appendix 1: Submission to Council's Draft District Plan	25

Author: Judy Randall
Democracy Advisor

Reviewed By: Kate Glanville
Senior Democracy Advisor

Approved By: Kathryn Stannard
Head of Democratic Services

Submission of the Petone Community Board on the Hutt City Draft District Plan

The Petone Community Board (the Board) wishes to make the following comments on the Draft District Plan at this initial stage, and in due course with the benefit of further consultation make more substantial input when the final version of the plan goes out for public comment later mid-2024.

Natural Hazards

The valley floor areas of Petone and Moera are subject to multiple natural hazards. We should be listening to experts such as Geological and Nuclear Sciences and avoiding intensification in these areas.¹ Sea level rise, liquefaction, tsunami and flooding risk mean that the District Plan should prevent rather than encourage intensification where risks, and limits on how to mitigate them, mean intensification is not safe or sustainable in the long term. For example, the risk areas will become too expensive to insure as insurance companies' price in these risks.²

The multiplicity of overlays for hazards etc for areas such as Petone, make the plan quite a challenge for people to interpret, and anyway these could be simplified would be helpful.

Heritage Zones/Structures

The Board supports the retention of existing heritage designations, zones and precincts in their entirety rather than chipping away of portions of streets or buildings.

There are always going to be diverse opinions of the nature, value and perception of what constitutes heritage however the Board believes the existing heritage designations should be retained unaltered.

The Jackson Street Historic Area should include Victoria Street to Cuba Street. This was the case until Plan Change 56. We want this area reinstated as heritage to protect heritage and associated economic and social benefits this area provides to Wellington. This area should also have a 10 metre height limit.

We support some of the railway cottage heritage of Moera being recognised. The initial proposal in Plan Change 56 to protect some cottages in Moera a good starting point.

There are likely to be diverse views about the proposal to designate the area to the west of the Jackson St a heritage precinct. While some may support this change, others are concerned, while well intentioned, the change would be in conflict with the original thinking behind the Plan Change 29 designation. The design and appearance of some newer buildings at the western end of Jackson St has been well received, hopefully encouraging developers to follow these

¹ Dellow, G.D.; Perrin, N.D.; Ries, W.F. 2018 Liquefaction hazard in the Wellington region. Lower Hutt, N.Z.: GNS Science. GNS Science report 2014/16; [SR_2016-057 \(isref.co.nz\)](#)

² [How long will insurers stick with Petone? | The Post](#)

examples. This could be required by developing and requiring compliance with design guidelines for this area.

The protection and future use of Petone Wharf is naturally of great concern to the Board and its historic, tourism and recreational use and potential is a key concern and focus for us and the wider community. We seek recognition of the heritage value of this wharf and encourage every effort for its retention.

Intensification

The previous Governments policy and PC56 has already seen development city wide, and in Petone which significantly alter the look and feel of neighbourhoods and streets. There will be diverse views on this, from different perspectives, however we would note that the new Government has now indicated a different approach, potentially allowing greater flexibility for Councils to interpret this policy.

This could have a major impact on the final form of the District Plan and ideally some indication of this will be forthcoming before the district plan is finalised.

Mixed use zones

We are concerned about the proposal for a mixed use zone for a significant part of Britannia Street, Petone. This would create the potential for significant changes to important community facilities such as Petone Library and Community House with minimal community input as much wider land use would be permitted.

Also, the vitality of the Jackson Street retail area should not be put at risk by shifting any more activity to side streets through mixed use zones.

Randwick Road should not be further commercialised. We do not support these changes.

Active frontages

Active street frontages are important to vitality and safety and should be required in retail areas.

Water planning/Three waters

Better management of storm water and reducing run off is important to protecting the Petone Community Board area as much of the storm water in the Hutt Valley ends up in the Hutt River and enters the harbour in our area. We support requirements to manage storm water on site and reducing run off from new developments.

Signs and temporary activities

We do not want to see digital billboards in our area. These are visually intrusive and create risks for more vulnerable road users such as cyclists.

Climate change mitigation

We want to see protection for existing trees on public land such as street verges. Many of these trees are now significant sizes such as in parts of Petone and Moera. These trees can help protect areas from urban heat sink effects that are an increasing issue from climate change. Protection of trees on private land is more complex. But there should be minimum rules addressing the need for trees in urban areas within Hutt City.

Thank you for the opportunity to comment and we look forward to seeing the next version of the Plan.

Petone Community Board
9 February 2024

20 March 2024
Report no: PCB2024/2/38

Chair's Report

Recommendation

That the report be received and noted.

Appendices

No.	Title	Page
1↓	Appendix 1: Chair's report April 2024	29

Author: Mike Fisher
 Chair, Petone Community Board

Petone Community Board Meeting: 15 April 2024
Chair's Report
Mike Fisher

Tēnā koutou katoa and greetings to everyone in our community board area of Petone, Korokoro, Seaview, Moerā, Waiwhetū South, Woburn South, and Gracefield.

Welcome to Autumn everyone, with the end of daylight saving and the switch from summer to winter sports codes! A busy time ahead on the Council and Community Board calendar with the Draft Long Term plan (LTP) now out for discussion, outlining the Council's plans for our city for the 2024 -2034 period.

There are some key issues in this for Petone and your feedback is essential, particularly if you want to save Petone Wharf!

1. Pito-one Projects (Petone Wharf/Library and Grandstand) and the Draft Long Term Plan:

The draft LTP offers a very stark contrast in choices for Petone Wharf, namely two options for demolition with the possibility of a memorial of some kind in its place.

As Chair I have personally long argued the case for retention of the wharf with others and this cause is now also being advanced with the Save the Petone Wharf group.

There are alternate options for restoration work and if members of the community and those in the wider region want to see the wharf restored then they need to make that clear in submissions to the Long Term Plan.

As with any item in the draft plan, if you feel the options presented are ones you cannot support or wish to challenge then now is the time to do so. Talk to your Councillors and Community Board representatives and let them know your thoughts.

The future of the Petone Library building and the utilisation of its space and the surrounding area are also up for decision with two options presented – a refurbishment or a new multi-purpose facility delivered potentially in partnership. What are your views?

The Petone recreation Ground Grandstand is the third key asset in Petone whose future is up for decision, again with two choices on offer – demolition of seating/refurbish existing ground floor facilities or demolish grandstand with rebuilt changing rooms and provide some seating.

Lots of food for thought so please if you have an opinion on the future of these facilities let it be known via the Board, to your Councillors, at drop in sessions on the LTP and public meetings.

Petone Community Board sessions/meetings - see our Facebook page for information and times.

Information on the LTP is available at [huttcity/10yearplan](https://huttcity.govt.nz/10yearplan).

You can email at haveyoursay@huttcity.govt.nz

Feedback forms and info are also available at libraries/neighbourhood hubs.

2. Paid parking in Petone.

One option which is not so well known in the Draft Long Term Plan is the proposal to extend paid parking to Petone.

This would cover Jackson Street and the Council parking area behind the Library, and would be a \$3/hour charge, seven days a week. While paid parking in Petone has been mooted many times this is the first concrete proposal included in a Long Term Plan.

Naturally there are strong views on this issue and your feedback is again extremely important. Free parking is a key point of difference for Petone businesses and is a drawing card for shoppers and diners from the wider region. Its implementation could clearly have an effect on retailers and hospitality, and also on parking pressure on side streets. Again, what are your opinions?

3. Petone Rotary Fair

The Board again had a stall at the annual Rotary fair on a great sunny day and we had the opportunity to speak with many people about the wharf, library and grandstand proposals and paid parking and many other topics. I was also interviewed on Hutt City FM 106.7 so had the chance to publicise these to a further audience.

4. ANZAC Day

Together with the Lower Hutt Memorial RSA and KiwiRail, the Board will host our usual two ANZAC Day services at the historic Flagpole at Petone Railway Station at 7am and at the Memorial Gardens, Bracken St at 8.30am on 25 April and we welcome all to attend.

If there are burning issues and you want to make your thoughts known please contact us, chat, raise your questions and let us know what you want to see happening in the Petone community Board area. We welcome discussion and feedback to Board members at any time. Feel free to contact any individual PCB members or myself with issues, concerns, or ideas to raise or discuss.

“Whaia te iti kahurangi ki te tuohu koe me he maunga teitei”

“Seek the treasure you value most dearly, if you bow your head let it be to a lofty mountain”.

Mike Fisher

Chair

PCB

20 March 2024

Report no: PCB2024/2/39

Democracy Advisor's Report

Purpose of the report

1. The purpose of the report is to update the Board on items of interest and ask the Board to decide on miscellaneous matters relating to its meetings.

Recommendations

That the Board:

- (1) receives and notes the report;
- (2) approves an additional \$100 from the Board's miscellaneous budget to cover the additional cost for a second wreath for the Petone ANZAC Day events on 25 April 2024; and
- (3) considers approving funds from the Board's miscellaneous budget for a sound system for the Memorial Park ANZAC Day event on 25 April 2024.

Consultation and community engagement

Draft Long Term Plan

2. Council's Long Term Plan consultation is underway and closes on 3 May 2024 at 5pm. This is an opportunity to have a say on Council's key strategic document that sets out priorities for the next 10 years. More information is available on Council's website: [10 Year Plan 2024 - 2034 | Hutt City Council](#) and on the consultation page of Council's website: [Kōrero Mai - Come chat | Hutt City Council](#)

District Plan Review Update

3. The Policy Planning Team had a busy end to 2023 as it carried out city-wide consultation on the new draft District Plan for Lower Hutt. The consultation

included a new online version of the draft District Plan and maps, an introductory video, and a series of fact sheets.

4. Council received a good level of interest and response:
 - 6,500 visits to the District Plan Review webpages
 - 193 people completed the online survey
 - written feedback from around 300 individuals and groups
 - 133 nominations for new notable trees
 - well-attended public meetings at Manor Park and Petone Library
 - lots of emails and calls from people seeking information on the draft District Plan and what it means for them.
5. Key feedback topics included re-zoning proposals, new natural hazards mapping, identification and protection of historic heritage, and implications for rural areas.
6. The District Plan Team has a busy 2024 ahead of them as they move into the next stage of the review, which is the preparation of a Proposed District Plan. The team is working through all the feedback received on the draft District Plan and will then prepare the final chapters and evaluation reports to include in the Proposed District Plan. The aim is to notify the Proposed Plan in October this year.

Recycling contamination campaign

7. Council is undertaking a new phase of the existing recycling contamination campaign with the agency VML. This campaign initially launched in 2022 and is an important part of Council's overall approach to reducing contamination in the kerbside recycling service. Reducing contamination is a priority for Council due to the significant penalty rates charged by our materials recovery facility operator for waste items found in the recycling stream. The campaign will include posters, videos, and social media posts.

Representation Review update

8. The independent Representation Review Panel (the Panel) has continued to undertake engagement meetings, primarily focusing on identified communities of interest, particularly those who are typically underrepresented in Council engagements, to ensure the review accurately and fairly represents the view of all Te Awa Karangi ki Tai residents. This has included hui held in Stokes Valley, Wainuiomata and Taita community hubs, alongside hui focused on youth, Pacifica and disabled people.
9. The engagement period will be predominantly finished by the end of March. The Panel will then analyse the views and information from the engagement process and present their recommendation to Council on 27 June 2024.

Bell Park enhancement

10. Following community engagement, Bell Park is being upgraded by Council to create an appealing community space that can accommodate the growing and changing population. The intention is to retain as much green space as

possible to enable other recreational activities. The improvements will create an appealing but low-maintenance space that is accessible in all weather. The work is being funded through the Reserve Purchase and Development Fund, provided through reserve development contributions. The project was selected due to community engagement and feedback. Work is expected to be completed by the end of June 2024. The Concept Plan for the re-development is attached as Appendix 1 to the report.

ANZAC Day Event

11. On 25 April 2024, the Lower Hutt Memorial Returned Services Association will hold an ANZAC day event in Petone. The Board is asked to consider providing funds for a sound system as it has in previous years.

2023/24 Administration and Training Budget

12. The Board is allocated \$8,000.00 GST exclusive per annum, comprised of:

- Miscellaneous Administration \$5,000
- Training \$3,000

The following is the Board's expenditure as of 27 March 2024

	Miscellaneous Administration	Training
Budget	\$5,000.00	\$3,000.00
Expenditure	\$695.75	\$2,310.39
BALANCE	<u>\$4,304.25</u>	<u>\$689.61</u>

13. The detailed expenditure is attached as Appendix 2 to the report.

Appendices

No.	Title	Page
1↓	Appendix 1: Bell Park concept plan	34
2↓	Appendix 2: Expenditure to March 2024	35

Author: Judy Randall
Democracy Advisor

Reviewed By: Kate Glanville
Senior Democracy Advisor

Approved By: Kathryn Stannard
Head of Democratic Services

BELL PARK LANDSCAPE UPGRADE



LEGEND

- A** Open Green Space
- B** Artificial Turfs
- C** Ignite Sports Centre
- D** Carpark
- E** Mounds
- F** Reinstated Alleyways - from road to park
- G** Pump Track
- Outdoor Gym Nodes
- Bike Parking
- Proposed Park Furniture (Seating and Picnic Tables)
- Proposed Trees**
Sophora tetralopra
Podocarpus totara
Alcornoque excelsum bloki
Vitex lucens
- Gardens for Drainage**
Arthropodium cirratum
Apodasmia similis
Carex saxata
Carex flagellifera
Dianella nigra
Phormium green dwarf
Poa cita

PROJECT
 BELL PARK LANDSCAPE UPGRADES
 BELL PARK, WAIWHETU, 5010

SCALE 1:750 @ A3
 DATE 18/03/2023

DRAWN MW
 CHECKED AB

STAGE CONCEPT
 JOB NO. HCC017

Align
 landscape architecture and urban design division
 225 Waterloo Road, Lower Hutt T 03 982 5240
 PO Box 30024, Lower Hutt 5010 W www.align.net.nz

Petone Community Board Expenditure 2023/2024 - Miscellaneous Budget															
Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per item	Balance	
Opening Balance														\$ 5,000.00	
Venue hire	\$ 20.00	\$ 60.00	\$ 20.00			\$ 69.56		\$ 20.00					\$ 189.56		
Petone Rotary Fair stall							\$ 295.65						\$ 295.65		
Other operating costs		\$ 210.54											\$ 210.54		
Total Expenditure														\$ 695.75	
Closing Balance														\$ 4,304.25	

Petone Community Board Expenditure 2023/2024 - Training Budget															
Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per item	Balance	
Opening Balance														\$ 3,000.00	
LGNZ Conference M Fisher		\$ 648.12											\$ 648.12		
LGNZ Conf and YEM Hui K Yung		\$ 279.12				\$ 1,383.15							\$ 1,662.27		
Total Expenditure														\$ 2,310.39	
Closing Balance														\$ 689.61	

26 March 2024

Report no: PCB2024/2/40

Greater Wellington Regional Council - Councillor update

Recommendation

That the report be received and noted.

Appendices

No.	Title	Page
1↓	Appendix 1: Greater Wellington Regional Councillor update - April 2024	37

Author: Judy Randall
Democracy Advisor

Update from Greater Wellington Regional Councillor Quentin Duthie

Kia ora koutou. Sorry I can't make your Board meeting in person. Here is a brief update. Please contact me with any questions and I will follow-up.

Long Term Plan <https://ltp-consultation-2024-34.gw.govt.nz/>

I outlined the content of our proposed Long Term Plan at your February meeting. Since then, it has been finalised and released for feedback. The consultation document is succinct and accessible, making it easier for the public to get a sense of the overall and to respond to particular points of interest. I look forward to reading your submission. Please encourage residents to input their views.

I draw attention to proposals to maintain your bus and rail services and pay for the increased cost through a mix of fare and rates increases; to increase spend on maintaining new flood defences including recent upgrades between the CBD and Port Road that protect local residents and business.

Te Wai Takamori o Te Awa Kairangi (Riverlink) <https://teawakairangi.co.nz/>

GW recently decided to build most flood defence components of Riverlink itself (rather than through the commercial Alliance). Building stopbanks, erosion protection and shaping the river is core activity for our teams and we believe that we can deliver this work within planned budgets, saving the public tens of millions of dollars.

Work is underway on the most vulnerable sector north of Melling Bridge. This involves bulk gravel extraction from the riverbed, haul road, crushing plant, as well as stopbank construction. The river trail on the east bank has been closed for safety, which is a pain for those that regularly use this bank to get to school, work, market, etc. and now need to detour to the west bank or brave the road. The trail should reopen in Spring.

Waiwhetū Stream flood risk <https://www.gw.govt.nz/your-region/emergency-and-hazard-management/flood-protection/our-work/rivers-and-streams/waiwhetu-stream/>

Our technical staff have updated flood hazard mapping for this catchment, which encompasses Naenae, Eponi, Fairfield, Waterloo, Waiwhetū, Moerā, Gracefield and Seaview. Over the past month the staff and I have sought to inform residents and seek local lived experience to help refine them before they are passed on to HCC to inform the new District Plan. They will also inform GW planning for whether, where and how to bolster defences.

Thank you to Kaz Yung for speaking at the Te Awakairangi Subcommittee on how to improve our engagement. Producing flood maps is largely technical, but the maps are educative about risk and flood preparedness and have very real economic implications for sensible urban planning, informed property purchase, and do impact property values. It is important to get it right.

Pest control in Belmont Regional Park

Community groups in the western hills, including Korokoro Environment Group, envisage a Pest Free Puke Ariki that provides safe habitat for eventual arrival of kiwi and kākā to our hills, and better protection for the native birds, lizards and critters that live amongst us. They have

identified the regenerating forests of the upper Korokoro Stream catchment as an area of Belmont Regional Park with out-of-control pest numbers. They presented the vision, problem and call to action to GW Environment Committee, resulting in a joint plan of attack combining council budget and expertise with community passion and volunteer time. Keep an ear out for more news, and eventually the return of calling kiwi!

Petone station subway <https://www.metlink.org.nz/news-and-updates/projects-timeline/>

The subway was closed last Spring for an upgrade (seismic, drainage, lighting, cosmetic). It has experienced delays but is due to reopen mid-winter.

5 April 2024 Cr Quentin Duthie 021337262 quentin.duthie@gw.govt.nz

Note: This report is from my perspective as councillor. Opinions and any errors or omissions are mine.