



## **POARI HAPORI O WAINUIOMATA WAINUIOMATA COMMUNITY BOARD**

10 April 2024

Order Paper for the meeting to be held in the  
Wainuiomata Library, Queen Street, Wainuiomata,  
on:

**Wednesday 17 April 2024 commencing at 6:30 pm**

### **Membership**

Te Awa Puketapu (Chair)  
Daniel Chrisp  
Tamsyn Harker  
Cr Keri Brown

Lesla Bingley (Deputy Chair)  
Leah Clark  
Gary Sue

For the dates and times of Council and Community Board Meetings please visit  
[www.huttcity.govt.nz](http://www.huttcity.govt.nz)

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## COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
  - (b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
  - (c) are subject to any other statutory requirements that may apply to a particular delegation;
  - (d) are subject to any notice issued by the Council, from time to time, to a Community Board that a particular issue must be referred to Council for decision;
  - (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
  - (f) promote centralisation of those functions where the appropriate expertise must be ensured; and
  - (g) reflect that all statutory and legal requirements must be met.
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## DELEGATIONS

### Decide:

- Naming new roads and alterations to street names (in the Community Board's area) within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027. Note <sup>1</sup>
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note <sup>2</sup>
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Engagement Fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by the Council to the Board from the Miscellaneous Budget to cover expenditure associated with the activities of the Board. The Chair to approve expenditure, in consultation with the Board, and forward appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.
- The allocation of funding for the training and development of Community Board or members, including formal training courses, attendance at seminars or attendance at relevant conferences.

### CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.

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<sup>1</sup> This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

<sup>2</sup> The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

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- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

## **GENERAL FUNCTIONS**

### **Provide their local community's input on:**

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Rooding Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

### **Co-ordinate with Council staff:**

- Local community consultation on city-wide issues on which the Council has called for consultation.

### **Maintain:**

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

### **Develop:**

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

### **Grant:**

- Local community awards.

### **Promote:**

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.
-

- Arts and crafts in its area.

**Appoint:**

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

**Endorse:**

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).
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# APPENDIX 1 – COMMUNITY ENGAGEMENT FUND

## CRITERIA

The fund is for local activities and events that directly benefit the local community.

To be eligible for funding the organisation must be a charitable trust or an incorporated society and the activity must take place within the Hutt.

Each of the city's seven wards receive funding according to the number of residents within its boundaries. For each resident there is an allocation of 40 cents.

The ward allocations are listed below:

<b>Ward</b>	<b>Amount</b>
Eastbourne	\$2,366
Petone	\$6,250
Wainuiomata	\$8,607
Central	\$9,320
Eastern	\$8,461
Northern	\$7,644
Western	\$6,201

Applications must support the Local Community Plan, if there is one, and also core Council business as identified in the Long Term Plan.

## Decisions

Each Community Board decides the funding applications within its area. Boards are free to distribute their funding in a single large allocation or spread it over a number of smaller ones.

## What can be funded

- purchase of office equipment
- food and catering costs
- community festivals
- youth group events and projects run by the elderly or citizens associations
- art projects that are not part of the core curriculum
- advertising, promotion costs

## What won't be funded

Activities that:

- promote an organisation's religious, ethical, commercial or political views
  - involve buying land or buildings or carrying out maintenance on buildings
  - duplicate services that are already covered by Council or by government agencies eg, health or education providers
  - have already begun or have already finished
  - involve the redistribution of funds to others at the applicant's discretion
  - involve fundraising or legal costs
  - involve capital investments or trust funds
-

- go towards prize money
- are operational costs eg, salaries, wages, rent, power

### **Funding rules**

Successful applicants must:

- use funds only for the approved purpose and in accordance with any terms and conditions set by Council
- use funds by June 30 of the following year
- let Council's funding officer know immediately if any difficulty or potential difficulty arises that may compromise the service or project
- lay a complaint with Police if any funds are stolen or misappropriated, and then notify Council
- allow Council to audit the use of the funds should it wish to do so
- recognise Council's support in all publicity material, annual reports and similar publications
- complete an Accountability Report no later than six weeks after completing the project. This should outline how the funds were used and how the community benefited
- make a presentation to the funding group showing how the event met its objectives.

Council's Community Funding Advisor is available to support and assist community groups when making applications through the Council's online grants system.

HUTT CITY COUNCILPOARI HAPORI O WAINUIOMATA  
WAINUIOMATA COMMUNITY BOARD

Meeting to be held in the Wainuiomata Library, Queen Street, Wainuiomata on  
Wednesday 17 April 2024 commencing at 6:30 pm.

ORDER PAPERPUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru  
Whakataka te hau ki te  
tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
E hī ake ana te atakura  
He tio, he huka, he hau hū  
Tihei mauri ora.

*Cease the winds from the west  
Cease the winds from the south  
Let the breeze blow over the land  
Let the breeze blow over the ocean  
Let the red-tipped dawn come with a sharpened  
air.  
A touch of frost, a promise of a glorious day.*

**2. APOLOGY**

Cr Keri Brown

**3. PUBLIC COMMENT**

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

**4. PRESENTATIONS****a) Presentation: Wainuiomata Hill Road slip repair**

An update by the Project Manager - Transport

**b) Presentation: Coast Road slip repair**

An update by the Head of Transport and the Roding Engineer

**c) Presentation: Maru | Streets for People**

A presentation by the Project Manager – Transport, and the Senior Advisor, Communications and Engagement



## 5. CONFLICT OF INTEREST DECLARATIONS

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 6. MINUTES

Meeting minutes Wainuiomata Community Board, 14 February 2024 9

## 7. DEMOCRACY ADVISOR'S REPORT

Report No. WCB2024/2/47 by the Democracy Advisor 32

## 8. INFORMATION ITEM

### Greater Wellington Regional Council - Councillor update

Report No. WCB2024/2/48 by the Democracy Advisor 37

## 9. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

## 10. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!	<i>Release us from the supreme sacredness of our</i>
Unuhia!	<i>tasks</i>
Unuhia i te uru-tapu-nui	<i>To be clear and free</i>
Kia wātea, kia māmā	<i>in heart, body and soul in our continuing</i>
Te ngākau, te tinana, te	<i>journey</i>
wairua i te ara takatū	<i>Oh Rongo, raise these words up high</i>
Koia rā e Rongo	<i>so that we be cleansed and be free,</i>
whakairihia ake ki runga	<i>Yes indeed, we are free!</i>
Kia wātea, kia wātea!	<i>Good and peaceful</i>
Ae rā, kua wātea!	
Hau, pai mārire.	

Judy Randall  
DEMOCRACY ADVISOR

HUTT CITY COUNCILPOARI HAPORI O WAINUIOMATA  
WAINUIOMATA COMMUNITY BOARD

Minutes of a meeting held in the Wainuiomata Library, Queen Street, Wainuiomata on  
**Wednesday 14 February 2024 commencing at 6:30 pm**

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**PRESENT:** L Bingley (Chair) D Chrisp  
T Harker G Sue

**APOLOGIES:** TA Puketapu, L Clark, Cr Brown

**IN ATTENDANCE:** Mayor Barry (part meeting)  
E Scherer, Transport Engineering Manager (part meeting)  
A Rowe, Project Manager – Transport (part meeting)  
A Ryall, Community Engagement Advisor (part meeting)  
J Randall, Democracy Advisor

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru  
Whakataka te hau ki te tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
E hī ake ana te atakura  
He tio, he huka, he hau hū  
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*Cease the winds from the west  
Cease the winds from the south  
Let the breeze blow over the land  
Let the breeze blow over the ocean  
Let the red-tipped dawn come with a sharpened air.  
A touch of frost, a promise of a glorious day.*

**2. APOLOGIES**

**RESOLVED:** (L Bingley/D Chrisp)

**Minute No. WCB 24101**

*"That the apologies received from T Puketapu, L Clark and Cr Brown be accepted and leave of absence be granted."*

**3. PUBLIC COMMENT**

Comments are recorded under the item to which they relate.

Under Standing Order 16.1, the Chair allowed public comment from residents on items not appearing on the agenda.

Speaking under public comment, **Sheryl King** presented a submission on behalf of Wainuiomata Masonic Village residents. She asked for action be taken against

motorbikes and four wheel drive vehicles that were illegally using Council paths and parks near the Masonic Village. She advised they caused excessive noise, damage and disturbance, which could sometimes continue for up to five hours. She explained that the Police were not always able to attend to the issue. The submission is attached as pages 8-18 to the minutes.

The Transport Engineering Manager confirmed that officers would work with Police to come up with a solution.

Speaking under public comment, **Margaret Kinsey, a representative of the Wainuiomata Pioneer Church Preservation Society**, thanked members for providing the funding through the Community Engagement Fund for tools required for maintaining the church garden. She tabled a list of tools purchased, attached as pages 19-20 to the minutes.

In response to a question from a member, Margaret Kinsey said members could now ask for help without the expectation that volunteers would need to bring tools.

Speaking under public comment, **Bernard Wright** advised that a parked NCS bus regularly encroached the traffic lane on Main Road between Stanley Street and the Fitzherbert Road roundabout, narrowing it so cars were forced into oncoming vehicles. He added that the bus was sometimes parked with its wheels on the curb, blocking the footpath. He requested off-street parking in Wainuiomata for buses. He tabled information attached as page 21 to the minutes.

Speaking under public comment, Bernard Wright said vehicles regularly parked in mobility carparks in the town centre after 5pm. He asked parking wardens to patrol the area after hours. He tabled information and photos of the vehicles parked in mobility car parks, attached as pages 22-23 to the minutes.

In response, Mayor Barry suggested sending a complaint so that Council's Parking Services knew of the problem. He said enforcement officers could visit the Wainuiomata town centre after hours to enforce the parking regulations.

Speaking under public comment, **Pauline Innes** asked for a response to questions on water saving measures and the amount of money spent by Council on sending personalised water saving letters to rural ratepayers. She highlighted that rural ratepayers were not connected to the town water supply. She agreed to email her questions to the Chair for a response from officers.

Speaking under public comment, **Tom Patuwai**, a kaumātua from Wainuiomata Marae, asked that a cemetery be considered for Wainuiomata. He noted the Taitā cemetery was full. He advised Māori from the East Coast did not want cremation.

In response to a question from a member, Tom Patuwai suggested that land on Coast Road or Moores Valley Road could be used for a cemetery.

#### 4. MAYOR'S ADDRESS

Mayor Barry delivered a verbal address as follows:

- Council would make final decisions on its draft Long Term Plan (LTP) at its meeting on 20 February 2024. The LTP reflected the significant challenges and cost pressures Council was facing. He highlighted the following issues to be included in the consultation document:
  - a) a significant uplift in water investment was required to renew around 30km of pipes
  - b) the introduction of water meters would identify leaks and avoid water shortages in future years.
  - c) Seaview Wastewater Treatment Plant needed ongoing improvements as a priority to further reduce offensive odours.
- A portion of the \$10M in LTP funds allocated in Council's Sportsground Investment Strategy would likely be used for Wainuiomata sports grounds. There was also an opportunity for Reserves Contributions to be used in Wainuiomata. The Board would be given the opportunity to put forward its views on how the funds should be invested.
- Love Wainuiomata and other organisers of the Wainuiomata Pool Party in February 2024 created a fun community event for Wainuiomata residents.
- Council's departing Community Engagement Advisor, Anaru Ryall, was acknowledged for helping make Wainuiomata a place residents loved and enjoyed.

In response to the questions raised in public comment, Mayor Barry advised the following:

- a) he would enquire why individual water saving letters had been sent to rural ratepayers.
- b) A cemetery in Wainuiomata would require a conversation through the Long Term Plan and finding a location could be a challenge.
- c) Council would investigate the problem of motorbikes and other vehicles using the parks and paths near the Masonic Village. Officers would discuss the matter with Police, and Council officers would monitor the area.

In response to questions from members, Mayor Barry advised no significant work on developing a Wainuiomata cemetery had occurred in previous years. He highlighted that Council would need to take a regional perspective on the issue. He explained reserves contributions were allocated across the city. However, he added there was an opportunity for Wainuiomata parks and reserves to receive reserves funding since it was a high growth area.

## 5. PRESENTATIONS

### a) Ospri NZ (aerial work)

Tracey Beauchamp and Zoe Matthews, representatives of Ospri New Zealand, advised that Ospri's aerial TB possum control operation would occur in the Northern Remutaka Forest in May-June 2024. They explained that the operation would be 90% ground control and 10% aerial control. They said Ospri worked with landowners, Wellington Water Limited and the Department of Conservation (DOC). They highlighted that the Ministry of Health and DOC had set the boundaries and consent conditions, including exclusions around water sources, whether or not tracks needed to be closed and precautions for dog safety. They advised that low wind followed by two fine nights would be required for the operation. A map of the area of forest affected by the possum control operation can be viewed here: [Northern Remutaka Forest aerial possum control operation May-June 2024](#)

In response to questions from members, Zoe Matthews agreed to provide the Board with data from the 2016 aerial operation in the Southern Remutaka Forest. She explained the 2024 operation would take place in winter when there was less food for possums and more uptake of bait. She explained there also tended to be less wind, fewer people and carcasses broke down more slowly from May.

### b) Local Councillor from Greater Wellington Regional Council (GWRC)

Cr Quentin Duthie delivered an electronic presentation that can be viewed here: [GWRC presentation](#).

Cr Duthie stressed the importance of making submissions on its Long Term Plan (LTP). He said GWRC had prioritised climate resilience in terms of flood protection, ungulate control, and planning for a new water storage lake in its draft LTP. He advised that many projects, such as the electrification of buses, would be delayed due to funding restrictions. He further advised transport costs were recommended to rise by 10% and rates by 20%.

In response to a question from a member, Cr Duthie said a communications plan for the LTP was being prepared. He asked members to encourage residents to have their say.

### c) Wainuiomata Hill slip repair

Council's Transport Engineering Manager advised an engineering assessment had recommended the use of steel for the Wainuiomata Hill slip repair. He expected work on the slip to begin in May and continue into June 2024. He said the work

would take place on weekdays from 10am-5pm.

In response to a question from a member, the Transport Engineering Manager explained the work was planned for May-June because the project had received funding for this financial year to June 2024. He agreed to report back on:

- whether the south-bound lane would be open in the mornings throughout the repair work so that two lanes could continue to be used; and
- whether the slip repair work hours took into account the actual measurements of peak traffic travelling over Wainuiomata Hill.

**d) Coast Road slip**

Council's Transport Engineering Manager advised that the repair work for the slip on Coast Road slip was expected to begin before the end of June 2024. He agreed to report back to the Board meeting on 17 April 2024 once consultants had assessed the project.

In response to a question from a member, the Transport Engineering Manager agreed to report back on the Board's submission on Coast Road erosion protection.

**e) Maru | Streets for People update**

The Project Manager, Transport, and the Community Engagement Advisor delivered an electronic presentation that can be viewed here: [Maru | Streets for People](#)

In response to questions from members, the Project Manager, Transport, and the Community Engagement Advisor advised there were posters displayed in the *Maru | Streets for People* area, encouraging the public to provide feedback. They confirmed that there would be an online option for providing feedback. However, officers were targeting responses from those in the *Maru | Streets for People* area. They agreed to seek legal advice on the safety of the chicanes and the possibility of the design feature camouflaging children about to cross the road. They said officers would seek feedback from both children and adults during the opening event on 1 March 2024.

**6. CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

**7. MINUTES**

RESOLVED: (L Bingley/G Sue)

**Minute No. WCB 24102**

*"That the minutes of the meeting of the Wainuiomata Community Board held on Wednesday, 1 November 2023, be confirmed as a true and correct record."*

**8. CHAIR'S REPORT**

Report No. WCB2024/1/14 by the Chair, Wainuiomata Community Board

RESOLVED: (L Bingley/T Harker)

**Minute No. WCB 24103**

*"That the report be received and noted."*

**9. DEMOCRACY ADVISOR'S REPORT**

Report No. WCB2024/1/15 by the Democracy Advisor

RESOLVED: (L Bingley/T Harker)

**Minute No. WCB 24104**

*"That the Board:*

- (1) receives and notes the report;*
- (2) approves up to \$200 from the Board's miscellaneous budget for a wreath for the Wainuiomata ANZAC Day event on 25 April 2024; and*
- (3) approves up to \$500 from the Board's miscellaneous budget to contribute to catering for the Wainuiomata ANZAC Day event on 25 April 2024."*

**10. INFORMATION ITEM****Young Elected Members' Hui December 2023 - report back**

Report No. WCB2024/1/16 by the Democracy Advisor

RESOLVED: (L Bingley/D Chrisp)

**Minute No. WCB 24105**

*"That the Board receives and notes the report back on the Young Elected Members Hui from the Deputy Chair."*

**11. QUESTIONS**

There were no questions.

## 12. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!	<i>Release us from the supreme sacredness of our tasks</i>
Unuhia!	<i>To be clear and free</i>
Unuhia i te uru-tapu-nui	<i>in heart, body and soul in our continuing journey</i>
Kia wātea, kia māmā	<i>Oh Rongo, raise these words up high</i>
Te ngākau, te tinana, te wairua i te ara	<i>so that we be cleansed and be free,</i>
takatū	<i>Yes indeed, we are free!</i>
Koia rā e Rongo whakairihia ake ki	<i>Good and peaceful</i>
runga	
Kia wātea, kia wātea!	
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business the Chair declared the meeting closed at 8.15 pm.

L Bingley  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 17th day of April 2024**



**PETITION: To Hutt City Council & Wainuiomata Community Board in support of the petition by residents of Wainuiomata Masonic Village about the negative impact of motorbikes etc in this neighbourhood.**

**We request HCC meet with Village residents take action to address the health & safety impact of the repeated use of neighbouring Council assets neighbouring the Wainuiomata Masonic Village by motorbikes and other vehicular users.**

**Background material for the Residents' petition:**

We the undersigned residents of Wainuiomata Masonic Village request a meeting with Hutt City Council regarding the continual health and safety problem of motorbikes (including quadbikes, dirt-bikes, and other noisy motor vehicles) that repeatedly use the Hutt City Council assets (parks and paths) surrounding the Village on our East, North and South sides.

We also call on the support of the Wainuiomata Community Board to assist in discovering what measures can be undertaken to improve the wellbeing and safety of residents in regards to this matter.



These motorbikes disrupt the peace all hours of the day and night, which has a negative impact on sleep and rest for residents, and impacts negatively on residents' health. There is also a considerable safety issue as residents often use these surrounding paths and parks, and the riding of these motorbikes etc. often presents serious safety issues where pedestrians could be struck at speed.

We believe Hutt City Council has a duty of care with Council assets which are repeatedly used in unsafe or illegal ways, such as with these motorbikes. There are also often cars being able to access Council paths on our north boundary from The Strand due to no barriers, or barriers being left open. We believe Council assets paths should be safe for users, and they should not present a health and safety risk to neighbours (residents in the Village), or park and path users.

We would like to discuss what HCC will do to address these issues including the lack of signage and lack of measures to reduce incidents. As rate payers of this community we would like to have Council meet with us to address our concerns.

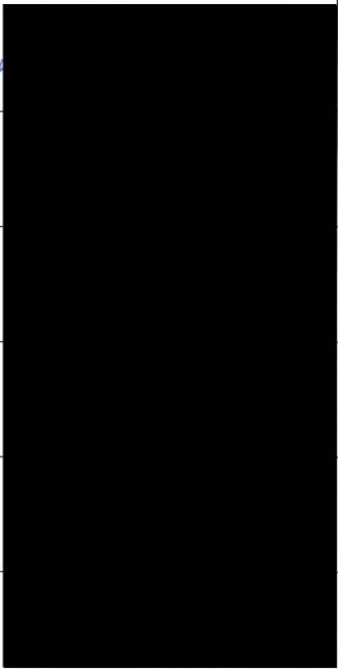
**PETITION: To Hutt City Council & Wainuiomata Community Board in support of the petition by residents of Wainuiomata Masonic Village about the negative impact of motorbikes etc in this neighbourhood.**

**We request HCC meet with Village residents and take action to address the health & safety impact of the repeated use of neighbouring Council assets neighbouring the Wainuiomata Masonic Village by motorbikes and other vehicular users.**

Date	Name	Address	Signature
13 <sup>th</sup> Feb 24	LEEANUAH POHE		
13 <sup>th</sup> Feb 24	JACOB COOMBE		J. COOMBE
13 <sup>th</sup> Feb 24	Harrison LEE-EVERTON		




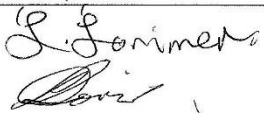


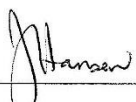


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Date	Name	Address	Signature
9/2	Marilyn McQueen		M. McQueen
9/2	L. P. B.		L. P. B.
9/2	Past. Dawson		P. A. Dawson
9/2	Vivienne Robertson		V. A. Robertson
10/2/24	W. Dawson. W. Dawson.		W. Dawson.
12/2/24	Jenny Baxter		J. Baxter

**PETITION: To Hutt City Council & Wainuiomata Community Board from residents of Wainuiomata Masonic Village.**

**We request HCC meet with us and take action to address the health & safety impact of the repeated use of neighbouring Council assets by motorbikes and other vehicular users.**

Date	Name	Signature
4-2-24	Sheryl King	
✓	Chris Morgan	
4-2-24	Ratsy Hargreaves	
4-2-24	Laura Lorimer DAVE LORIMER	
4/2/24	Stephanie Parks	
4/2/24	Valma Parks	
4/2/24	Jan and Dennis Hansen	
4/2/24	MARLENE PARKS	
4/2/24		

**PETITION: To Hutt City Council & Wainuiomata Community Board from residents of Wainuiomata Masonic Village.**

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Date	Name	Signature
4.2.24	Owen Josie	O. Down J. Down
4/2/24	Joy Jones	J Jones
4.2.24	Elizabeth Hunter	E. Hunter
5.2.24	Jane Clement Shane Clement	J Clement S. Clement
6-2-24	LORRAINE ROBERTSON	L. Robertson
6-2-24	George Robertson	G. Robertson
6-2-24	Jason Coombe	J. Coombe
6.2.24	Caroline Coombe	C. Coombe
8.2.24	HAZEL CONLOW	H. Conlow
8.2.24	MARGARET HURMAN	M. Hurman
8-2-24	ROGER HURMAN	R. Hurman

**PETITION: To Hutt City Council & Wainuiomata Community Board from residents of Wainuiomata Masonic Village.**

**We request HCC meet with us and take action to address the health & safety impact of the repeated use of neighbouring Council assets by motorbikes and other vehicular users.**

Date	Name	Signature
4-2-2024	Margo Herbison	M Herbison
4.2.2024	PAULINE OLIVIER	P. Olivier
4.2.2024	Catharine van Berkel	C van Berkel
4.2	Mary + Dave	M Egan
4.2	Ann + George Wright	A Wright G Wright
4.2	W & A Randall	W & A Randall
4.2.	Jan & Kevin Hartley	J Hartley
4.2.	Frances Statham	F Statham
4.2	MARGARET HAY	M Hay

**PETITION: To Hutt City Council & Wainuiomata Community Board from residents of Wainuiomata Masonic Village.**


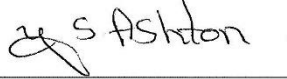
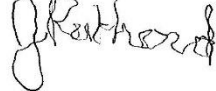



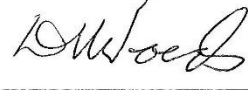
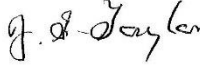

**We request HCC meet with us and take action to address the health & safety impact of the repeated use of neighbouring Council assets by motorbikes and other vehicular users.**

Date	Name	Signature
4 Feb 24	Lynda Byford	Lynda Byford
4 <sup>th</sup> FEB	Russ Byford	R Byford
4 <sup>th</sup> Feb	Bob Martin Rosalie Martin	R. Martin
5 <sup>th</sup> Feb	Joan Barnes Alan Barnes	J. Barnes
7 2 24	Peter Bayer	P Bayer
7.2.	Jan Williams	J. M Williams
7 <sup>th</sup> Feb	GRAHAM WILLIAMS	G. Williams
7/2/24	John MAY	J. May
7/2/24	Margaret Cloughley	M. J. Cloughley

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**PETITION: To Hutt City Council & Wainuiomata Community Board from residents of Wainuiomata Masonic Village.**

**We request HCC meet with us and take action to address the health & safety impact of the repeated use of neighbouring Council assets by motorbikes and other vehicular users.**

Date	Name	Signature
7/2	Dennis & JAN HANSEN	
7/2.24	Yvonne Ashton	
✓	J. Rutherford	
✓	Margaret Swanson	
✓	May Fraser	
✓	IAN Fraser	
✓	Doug Woods	
✓	Joan Taylor	
✓	Bernice O'Brien	



**PETITION: To Hutt City Council & Wainuiomata Community Board from residents of Wainuiomata Masonic Village.**

**We request HCC meet with us and take action to address the health & safety impact of the repeated use of neighbouring Council assets by motorbikes and other vehicular users.**

Date	Name	Signature
4/2/24	Leone Trower	Leone Trower
4/2/24	Sabrina Kelly	S. Kelly
04-02-24	Catherine Cooper	C. Cooper
5/2/24	Don Smith	Don Smith
4.2.24	Carol McHurdie	Carol McHurdie
4/2/24	MATT RICHES	M. Riches
	Margy Riches	M. Riches
4/2/24	Jeanne Hancock	J. Hancock
4.2.24	John Hancock	J. Hancock

**PETITION: To Hutt City Council & Wainuiomata Community Board from residents of Wainuiomata Masonic Village.**


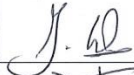



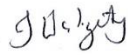



**We request HCC meet with us and take action to address the health & safety impact of the repeated use of neighbouring Council assets by motorbikes and other vehicular users.**

Date	Name	Signature
7.2.24	Megan Smith	Megan Smith
7.3.24	RON MILBURN	Ron Milburn
23.2.24	Jean Hinton	Jean Hinton
7/2/24	Doug Woods	Doug Woods
7/2/24	Lynne Healey & Derek	Lynne Healey
7/2/24	Jim Jeff	Jim Jeff
7.2.24	Heather Ricketts	M. A. Ricketts
7/2/24	ROGER RICKETTS	Roger Ricketts
7/2/24	MARGARET BRISTALL	Margaret Bristall

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**PETITION: To Hutt City Council & Wainuiomata Community Board from residents of Wainuiomata Masonic Village.**

**We request HCC meet with us and take action to address the health & safety impact of the repeated use of neighbouring Council assets by motorbikes and other vehicular users.**

Date	Name	Signature
7/2	LES BRUGMAN	
8/2	Jake van Duin	
8/2	JOHN FEENSTRA ymie " "	
8/2	Richard Clement Janet Clement	
8/2	Joseph Witana	
8/2	Mrs Dalgaty	
8/2	IAN DALGATY	
9/2	ROBYN KENNY	
9/2	BERNARD KENNY	



Sent from my iPhone



List of garden tools we purchased with Council Grant.

2 x Secateurs

1 Ratchet Loper

1 x Reciprocating Saw with Battery and Charger

2 x Weeding Hoes

1 x Ladies Spade

2 x Short Spades

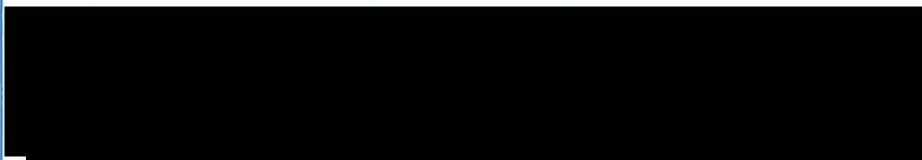
5 Wonder Weeders

5 x pairs Garden Gloves

4 x Kneeler Pads

2 Buckets

The Grant was \$627 and we spent a total of \$639.38



### Wellington – Wainuiomata Bus Service Needed

At present there is a NCS bus parking on Main Road between Stanley Street and the roundabout at Fitzherbert Road.

It parks on the southbound side with its wheels on the concrete footpath and keeps within the white parking demarcation line. This is inconsiderate to footpath users with prams or wheel-chairs.

It also sometimes parks with the left wheels in the gutter. The body is now ½ metre over the white parking line. This now causes south bound traffic to move into the traffic leaving the village and they have to face oncoming traffic and take evasive action.

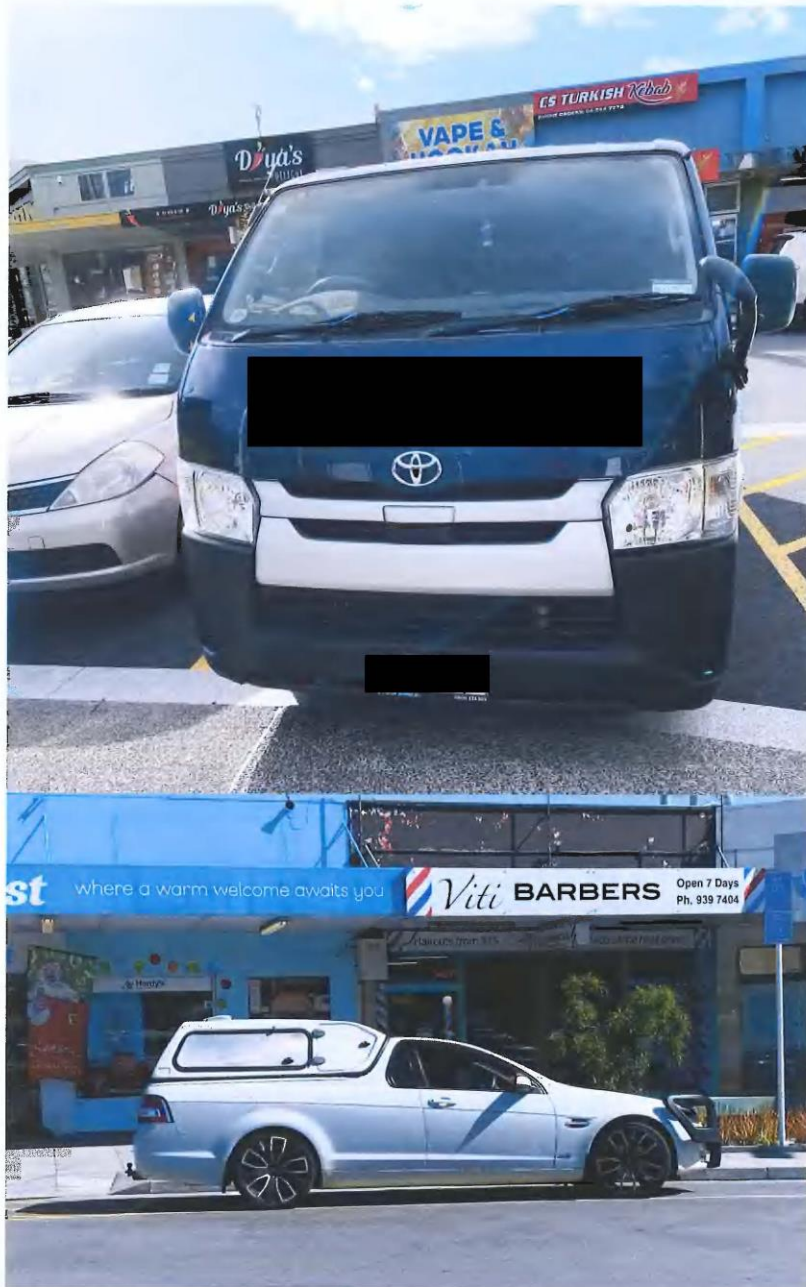
An alternative is sometimes it parks on the northbound side of the road with the offside wheels on the grass berm. The right hand wheels are contained within the white demarcation line.

Should the alternative wheels in the gutter be adopted then again the narrowing of the traffic lane for other users being forced to avoid oncoming vehicles.

If the proposal for this bus service is successful, what is going to be done to provide off street parking for the busses?

February 14 2024









**27 March 2024**

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**Report no: WCB2024/2/47**

## **Democracy Advisor's Report**

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### **Purpose of the report**

1. The purpose of the report is to update the Board on items of interest and ask the Board to decide on miscellaneous matters relating to its meetings.

### **Recommendation**

That the Board receives and notes the report.

### **Consultation and community engagement**

#### ***Draft Long Term Plan***

2. Council's Long Term Plan consultation is underway and closes 3 May 2024 at 5pm. This is an opportunity to have a say on Council's key strategic document that sets out its priorities for the next 10 years. More information is available on Council's website: [10 Year Plan 2024 - 2034 | Hutt City Council](#) and on the consultation page of Council's website: [Kōrero Mai - Come chat | Hutt City Council](#)

### **District Plan Review Update**

3. The Policy Planning Team had a busy end to 2023 as it carried out city-wide consultation on the new draft District Plan for Lower Hutt. The consultation included a new online version of the Draft District Plan and maps, along with an introductory video and a series of fact sheets.
4. Council received a good level of interest and responses:
  - 6,500 visits to the District Plan Review webpages
  - 193 people completed the online survey
  - written feedback from around 300 individuals and groups
  - 133 nominations for new notable trees
  - well attended public meetings at Manor Park and Petone Library

- lots of emails and calls from people seeking information on the Draft Plan and what it means for them.
5. Key feedback topics included re-zoning proposals, new natural hazards mapping, identification and protection historic heritage, and implications for rural areas.
  6. The team have a busy 2024 ahead of them as they now move into the next stage of the review which is the preparation of a Proposed District Plan. The team is working through all the feedback received on the draft District Plan and will then be preparing the final chapters and evaluation reports to include in the Proposed District Plan. The aim is to notify the Proposed Plan in October this year.

### **Recycling contamination campaign**

7. Council is undertaking a new phase of the existing recycling contamination campaign with the agency VML. This campaign initially launched in 2022 and is an important part of Council's overall approach to reducing contamination in the kerbside recycling service. Reducing contamination is a priority for Council due to the significant penalty rates charged by our materials recovery facility operator for waste items found in the recycling stream. The campaign will include posters, videos, and social media posts.

### **Representation Review update**

8. The independent Representation Review Panel (the Panel) has continued to undertake engagement meetings, primarily focusing on identified communities of interest, particularly those who are typically underrepresented in Council engagements, to ensure the review accurately and fairly represents the view of all Te Awa Karangi ki Tai residents. This has included hui held in Stokes Valley, Wainuiomata and Taita community hubs, alongside hui focused on youth, Pacifica and disabled people.
9. The engagement period will be predominantly finished by the end of March 2024. The Panel will then analyse the views and information from the engagement process and present their recommendation to Council on 27 June 2024.

### **Community Engagement Fund**

10. Round 2 of Council's Community Engagement Fund to support Wainuiomata activities and events is now open for applications until 6 May 2024. Eligibility criteria and information on how to apply can be viewed here: [Community engagement fund | Hutt City Council](#)

### **Responses to public comment questions from the Board's meeting held on 14 February 2024**

11. Question: A petition for action on motor bikes, quad bikes and other vehicles using Council assets (parks and paths) neighbouring the Masonic Village. They are causing excessive noise, damage, and disturbance for long periods and at all times of day and night.

- ## 2023/24 Administration and Training Budget

- - Democracy Advisor's Report

The following is the Board's expenditure as of 31 March 2024

	Miscellaneous Administration	Training
Budget	\$5,000.00	\$3,000.00
Expenditure	\$1,789.07	\$1709.43
<b>BALANCE</b>	<b><u>\$3,210.93</u></b>	<b><u>\$1,290.57</u></b>

20. The detailed expenditure is attached as Appendix 1 to the report.

### Appendices

No.	Title	Page
1 <a href="#">↗</a>	Appendix 1: Expenditure to March 2024	36

**Author:** Judy Randall  
Democracy Advisor

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**Reviewed By:** Kate Glanville  
Senior Democracy Advisor

**Approved By:** Kathryn Stannard  
Head of Democratic Service

Wainuiomata Community Board Expenditure 2023/2024 - Miscellaneous Budget												
Item	July	August	September	October	November	December	January	February	March	April	May	June
Opening Balance												
Advertising		\$ 216.00		\$ 234.00				\$ 216.00				\$ 666.00
Catering				\$ 93.44				\$ 86.29				\$ 179.73
Spirit Awards		\$ 421.24	\$ 515.89									\$ 937.13
Other operating expenses				\$ 6.21								\$ 6.21
ANZAC event												\$ -
Total Expenditure												\$ 1,789.07
Closing Balance												\$ 3,210.93

Wainuiomata Community Board Expenditure 2023/2024 - Training Budget												
Item	July	August	September	October	November	December	January	February	March	April	May	June
Opening Balance												
YEM Hui					\$ 1,709.43							\$ 1,709.43
Closing Balance												\$ 1,290.57

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**Report no: WCB2024/2/48**

## **Greater Wellington Regional Council - Councillor update**

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### **Recommendation**

That the report be received and noted.

### **Appendices**

<b>No.</b>	<b>Title</b>	<b>Page</b>
1 <a href="#">↓</a>	Appendix 1: Greater Wellington Regional Councillor update - April 2024	38

**Author:** Judy Randall  
Democracy Advisor

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## Update from Greater Wellington Regional Councillor Quentin Duthie

Kia ora koutou. Sorry I can't make your Board meeting in person. Here is a brief update. Please contact me with any questions and I will follow-up.

### Long Term Plan <https://ltp-consultation-2024-34.gw.govt.nz/>

I outlined the content of our proposed Long Term Plan at your February meeting. Since then it has been finalised and released for feedback. The consultation document is succinct and accessible, making it easier for the public to get a sense of the overall and to respond to particular points of interest. I look forward to reading your submission. Please encourage residents to input their views.

I draw attention to proposals to maintain your bus and train services and pay for the increased cost through a mix of fare and rates increases; to pause plans to roll-out further Public Transport On Demand services beyond our Tawa-Porirua trial (which delays its potential use in Wainuiomata); to maintain all environmental services including in Wainuiomata and East Harbour regional parks; to increase spend on pest control in part to tackle a growing goat problem in the Wainuiomata and Orongorongo headwaters (where we collect drinking water).

### Te Wai Takamori o Te Awa Kairangi (Riverlink) and Waiwhetū Stream flood risk

(Please see report to the Petone Community Board for these items if interested)

### Wainuiomata bus services <https://www.gw.govt.nz/your-region/plans-policies-and-bylaws/plans-and-reports/transport-plans/wellington-regional-public-transport-plan-2021/>

Wainuiomata is poorly served with public transport, relative to many other parts of the region, and the existing services are under-used. Wainuiomata has been identified as one part of the region with significant need and potential for better services and greater patronage. It will be one area of focus in this year's review of the Regional Public Transport Plan. Preparatory work has included a workshop with Hutt City Council, transport analytics and a workshop with the community led by Community Board member Tamsyn Harker and others. I look forward to seeing the options that emerge and we work out what to formally consult on mid-year. Budgets are tight, so prioritising what options will provide the greatest benefit to Wainuiomata residents will be important. Watch this space.

### Fire risk in parks <https://www.gw.govt.nz/parks/wildfires-in-regional-parks/>

Greater Wellington has taken a new, expert-informed and precautionary approach to wildfire risk this summer. The risk is both to the natural values of a park from people and other ignition sources, and to public safety when a wildfire occurs - wildfires can outrun people and there can be nowhere to hide. Fire plans have improved preparation, such as firebreaks and response plans, and the fires in Belmont and Whitireia caused less damage as a result. The risk has been extreme at Ōruapouanui Baring Head and Parangarahu Lakes and is gradually lessening with rain, cooler temperatures and green growth.

5 April 2024 Cr Quentin Duthie 021337262 [quentin.duthie@gw.govt.nz](mailto:quentin.duthie@gw.govt.nz)

*Note: This report is from my perspective as councillor. Opinions and any errors or omissions are mine.*