



KOMITI HAPORI AHUREA ME NGĀ RANGAPŪ COMMUNITIES, CULTURE AND PARTNERSHIPS COMMITTEE

24 April 2024

Order Paper for the meeting to be held in the
Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt,
on:

Wednesday 1 May 2024 commencing at 2:00 pm

The meeting will be livestreamed on Council's Facebook page.

Membership

	Cr K Brown (Chair)
	Cr K Morgan (Deputy Chair)
Mayor C Barry	Cr G Barratt
Cr J Briggs	Deputy Mayor T Lewis
Cr C Parkin	Cr N Shaw
Cr G Tupou	

For the dates and times of Council Meetings please visit www.huttcity.govt.nz

Have your say

You can speak under public comment to items on the agenda to the Mayor and Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this by emailing DemocraticServicesTeam@huttcity.govt.nz or calling the Democratic Services Team on 04 570 6666 | 0800 HUTT CITY

KOMITI HAPORI AHUREA ME NGĀ RANGAPŪ | COMMUNITIES, CULTURE AND PARTNERSHIPS COMMITTEE

Chair:	Cr Keri Brown
Deputy Chair:	Cr Karen Morgan
Membership:	<p>Mayor Campbell Barry Deputy Mayor Tui Lewis Cr Glenda Barratt Cr Josh Briggs Cr Chris Parkin Cr Naomi Shaw Cr Gabriel Tupou</p> <p>Refer to Council's Standing Orders (SO 31 Provisions for Mana Whenua)</p>
Quorum:	Half of the membership
Meeting cycle:	Meets on an eight-weekly basis or at the requisition of the Chair
Reports to:	Council

OVERVIEW:

This committee assists Council to ensure healthy, vibrant and resilient communities through partnerships and the development and management of relevant plans, strategies and functions.

The committee is aligned with the Neighbourhoods and Communities Directorate and Te Tira Māori.

Its areas of focus are:

- Major neighbourhoods and communities projects
- Arts and culture
- Community funding
- Community development
- City/community safety
- Emergency management
- Housing needs
- Open spaces and places (parks and reserves, sport and recreation, community facilities and hubs)
- Social procurement
- Relationships with the seven marae
- Te Ao Māori
- Treaty partnerships
- Rangtahi | Youth engagement
- Oversight of the Pito-one projects
- Oversight of the Disability Advisory Group (if established)

PURPOSE:

To develop, implement, monitor and review strategies, policies, plans and functions associated with community, social and cultural activities. This includes making the city a desirable, safe and attractive place, providing facilities and recreational opportunities that support quality living and healthy lifestyles, and supporting the cultural well-being of residents.

DELEGATIONS FOR THE COMMITTEE'S AREAS OF FOCUS:

- All powers necessary to perform the committee's responsibilities including the activities outlined below.
- Develop required strategies and policies. **Recommend draft and final versions to Council** for adoption where they have a city-wide or strategic focus.
- Implement, monitor and review strategies and policies.
- Oversee the implementation of major projects provided for in the Long Term Plan (LTP) or Annual Plan.
- Oversee budgetary decisions provided for in the LTP or Annual Plan.
- Advocate for strong relationships with Council's Mana Whenua partners as outlined in the Tākai Here agreements ensuring the outcomes of the committee are in line with the aspirations of the partners.
- Advocate for the best interests of Māori communities in Lower Hutt having regard to the committee's goals.
- Ensure the committee is operating in a way that is consistent with various pieces of legislation that provide for Te Tiriti o Waitangi.
- Oversee the development and implementation of plans and functions associated with community, social and cultural activities.
- Oversee the social/broader outcomes through the delivery of Council's contracts.
- **Recommend to Council** the brief (alignment of projects, opportunity, community engagement) for the Pito-one projects.
- Maintain an overview of work programmes carried out by Council's Neighbourhoods and Communities Directorate.
- Advocate in conjunction with relevant community organisations on matters related to housing needs and the health and social/cultural well-being of communities.
- **Recommend to Council** the acquisition or disposal of assets unless the acquisition or disposal is provided for specifically in the LTP.
- Approve and oversee monitoring around Community Funding Strategy grants.
- Matters arising from the activities of Community Houses, other than those in the Harbour and Wainuiomata Wards, which are delegated to the community boards in those areas.
- Conduct any consultation/engagement processes required on issues before the committee.

- Approve and forward submissions (other than those delegated to the District Plan Review Committee).
- Any other matters delegated to the committee by Council in accordance with approved policies and bylaws.
- The committee has the powers to perform the responsibilities of another committee where it is necessary to make a decision before the next meeting of that other committee. When exercised, the report/minutes of the meeting require a resolution noting that the committee has performed the responsibilities of another committee and the reason/s.
- If a policy or project relates primarily to the responsibilities of the Komiti Hapori Ahurea me ngā Rangapū | Communities, Culture and Partnerships Committee, but aspects require additional decisions by the Komiti Hanganga | Infrastructure and Regulatory Committee and/or Komiti Kaupapa Taiao | Climate Change and Sustainability Committee, then the Komiti Hapori Ahurea me ngā Rangapū | Communities, Culture and Partnerships Committee has the powers to make associated decisions on behalf of those other committees. For the avoidance of doubt, this means that matters do not need to be taken to more than one of those committees for decisions.

Additional Parks and Reserves Delegations:

- Adopt, and agree amendments to, open space or reserve management plans.
- Make any decisions under open space or reserve management plans that are not otherwise delegated.
- Grant leases, licences, rights of way and easements in terms of Council policy for Council owned properties that are either open space under the District Plan or reserve under the Reserves Act 1977. This delegation, except the granting of leases and licences to Council owned community houses/centres in the Harbour and Wainuiomata Wards, is sub-delegated to the community boards in those areas.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga Naming Policy, other than those in the Harbour and Wainuiomata Wards, which are delegated to the community boards in those areas, except where the sites have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan, other than those in the Harbour and Wainuiomata Wards, which are delegated to the community boards in those areas.

HUTT CITY COUNCIL

KOMITI HAPORI AHUREA ME NGĀ RANGAPŪ
COMMUNITIES, CULTURE AND PARTNERSHIPS COMMITTEE

Meeting to be held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Wednesday 1 May 2024 commencing at 2:00 pm.

ORDER PAPER

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Kia tau ngā manaakitanga a te
mea ngaro
ki runga ki tēnā, ki tēnā o
tātou
Kia mahea te hua mākihikihi
kia toi te kupu, toi te mana,
toi te aroha, toi te Reo Māori
kia tūturu, ka whakamaua kia
tīna! Tīna! Hui e, Tāiki e!

*Let the strength and life force of our ancestors
Be with each and every one of us
Freeing our path from obstruction
So that our words, spiritual power, love, and
language are upheld;
Permanently fixed, established and understood!
Forward together!*

2. APOLOGIES

No apologies have been received.

3. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

4. CONFLICT OF INTEREST DECLARATIONS

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have

5. RECOMMENDATION TO TE KAUNIHERA O TE AWA KAIRANGI |
COUNCIL - 28 May 2024

Approval of the Arts and Culture Framework

Report No. CCPC2024/2/93 by the Head of Arts and Culture

8

CHAIR'S RECOMMENDATION:

"That the recommendations contained in the report be endorsed."

6. **PRIVATE USE OF PUBLIC LAND (LEASES)**

Report No. CCPC2024/2/94 by the Head of Parks and Reserves 24

CHAIR'S RECOMMENDATION:

"That the recommendations contained in the report be endorsed."

7. **AVALON SKATEPARK UPDATE**

Report No. CCPC2024/2/108 by the Head of Parks and Reserves 46

CHAIR'S RECOMMENDATION:

"That the recommendations contained in the report be endorsed."

8. **NEIGHBOURHOODS AND COMMUNITIES FOCUS AREA - ETHNIC AND MIGRANT COMMUNITY**

Report No. CCPC2024/2/96 by the Head of Connected Communities 83

CHAIR'S RECOMMENDATION:

"That the recommendation contained in the report be endorsed."

9. **TE TIRA MĀORI WORK PLAN UPDATE**

Report No. CCPC2024/2/97 by the Tumuaki Māori 101

CHAIR'S RECOMMENDATION:

"That the recommendations contained in the report be endorsed."

10. **DRAFT TERMS OF REFERENCE FOR THE HOMELESSNESS OVERSIGHT ADVISORY GROUP**

Report No. CCPC2024/2/98 by the Policy Advisor 109

CHAIR'S RECOMMENDATION:

"That the recommendations contained in the report be endorsed."

11. **RANGATAHI | YOUTH ENGAGEMENT ACTION PLAN**

Report No. CCPC2024/2/99 by the Senior Advisor - Communications and Engagement 116

CHAIR'S RECOMMENDATION:

"That the recommendations contained in the report be endorsed."

12. EMERGENCY MANAGEMENT UPDATE

Report No. CCPC2024/2/100 by the Emergency Management Lead 130

CHAIR'S RECOMMENDATION:

"That the recommendation contained in the report be endorsed."

13. NEIGHBOURHOODS AND COMMUNITIES DIRECTOR'S REPORT

Report No. CCPC2024/2/51 by the Head of Arts and Culture 141

CHAIR'S RECOMMENDATION:

"That the recommendation contained in the report be endorsed."

14. INFORMATION ITEMS

a) Whakatupu Ngaengae - progress update

Memorandum dated 15 April 2024 by the Project Manager (Naenae) 157

CHAIR'S RECOMMENDATION:

"That the recommendations contained in the memorandum be endorsed."

b) Communities, Culture and Partnerships Committee Forward Programme 2024

Memorandum dated 12 April 2024 by the Senior Democracy Advisor 176

CHAIR'S RECOMMENDATION:

"That the recommendation contained in the memorandum be endorsed."

15. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

16. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Mai te tohi rangi, ki te tohu
nuku,
Tiaho I roto, mārama I
roto,
Tupu mauri ora ki te whai
ao ki tea o Mārama
Haumi e, hui e tāiki e

Of heavenly and terrestrial blessings may it
twinkle and shine within me and allow my
being to grow out into the work of life and
light
Draw together!
Affirm!

Kate Glanville
SENIOR DEMOCRACY ADVISOR

Report no: CCPC2024/2/93

Approval of the Arts and Culture Framework

Purpose of Report

1. The purpose of this report is to approve the new Arts and Culture Framework to guide activity and decision making relevant to arts and culture across Te Awa Kairangi ki Tai Hutt City Council, and to retire the Arts and Culture Policy 2016-2021.
2. The report also finalises the draft Guiding Principles for Public Art and Infrastructure Projects.

Recommendations

That the Committee recommends that Council:

- (1) notes that on 28 February 2024 the Communities, Culture and Partnerships Committee considered a draft Arts and Culture Framework;
- (2) approves the final Arts and Culture Framework attached as Appendix 1 to the report;
- (3) notes that the Arts and Culture Framework will replace the Arts and Culture Policy 2016-2021;
- (4) notes that guidelines associated with the Arts and Culture Framework are being developed, including in relation to the commissioning of public art, and Kaupapa Māori design principles; and
- (5) notes the draft *Guiding Principles for Public Art and Infrastructure Projects* attached at Appendix 2 and provide any feedback to officers.

Background

3. The Arts and Culture Policy 2016-2021 is out of date and needs replacement.
4. On 28 February 2024 the Communities, Culture and Partnerships Committee (the Committee):
 - a. provided feedback on the draft Arts and Culture Framework (the Framework);
 - b. noted that guideline documents were being developed; and
 - c. noted that the Framework would be finalised for consideration by the Committee on 1 May 2024.

Discussion

5. The new Framework (at Appendix 1) is intended to replace the existing policy. The overarching purpose of the proposed Framework is: “to support a thriving and attractive city where all people express a sense of self and place”.
6. The Framework includes three supporting principles, which are:
 - a. recognising our cultural and social histories;
 - b. preserving our taonga for future generations; and
 - c. enabling people to access and experience art, culture and creativity.
7. The Framework lists the areas of activity where guideline documents are being developed, including in relation to commissioning of public art and Kaupapa Māori design principles.

Guiding principles for public art and infrastructure projects

8. Many of Council’s current major infrastructure projects already include funding for arts outcomes.
9. At its meeting on 28 February 2024, the Committee requested to review a draft of the Guiding Principles for Public Art in Infrastructure Projects (the draft Guidelines). The draft Guidelines are attached at Appendix 2.
10. In the draft Guidelines, projects have been divided into two categories:
 - a. Category one – significant opportunity projects

For projects where there is a significant opportunity to incorporate public art (e.g. buildings and large structures such as bridges). The initial project scope should include art outcomes and provide budget options reflecting between 0.2% and 1% of the total project cost, including commissioning a lead artist at the design phase.
 - b. Category two – minor opportunity projects

For projects where there is a minor opportunity to incorporate public art (e.g. infrastructure underground, roads and footpaths). Where possible, art outcomes will be achieved through the integration of project features (e.g. wayfinding, tiling and paving, etched concrete).
11. Officers will develop a ‘toolkit’ of affordable options to ensure a consistent narrative and ‘look and feel’ to the city.
12. The draft Guidelines give Council discretion in agreeing a level of investment, taking into consideration what is proportionately appropriate to the project, what is affordable, and what other investment is being made for art outcomes in the same physical area.
13. The draft Guidelines will impact future projects and will not be retro-fitted to existing projects.

Next steps

14. If the Committee agrees to the Framework at Appendix 1, officers will develop further supporting guidelines. The Head of Art and Culture will keep the Committee updated on the progress towards developing and implementing these documents.
15. The Head of Art and Culture will develop a communications plan to circulate the Framework and all guidance documents to internal external stakeholders.

Climate Change Impact and Considerations

16. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.

Consultation

17. If agreed, officers will develop internal and external communications about the Framework and guidelines.

Legal Considerations

18. Not applicable.

Financial Considerations

19. There are financial implications related to future major projects. This will require project managers to consider how to incorporate the guidelines into project budgets.

Appendices

No.	Title	Page
1 ↓	draft Arts and Culture Framework	11
2 ↓	draft Guiding Principles for Public Art in Infrastructure Projects	22

Author: Karl Chitham
Head of Arts and Culture

Reviewed By: Richard Hardie
Head of Strategy and Policy

Approved By: Andrea Blackshaw
Acting Chief Executive



Arts & Culture Framework

Division	Arts & Culture		
Date created	February 2024		
Publication date	February 2024		
Review period	Ongoing		
Owner	Arts & Culture		
Approved by	Karl Chitham, Head of Arts & Culture		
Version	Author	Date	Description
V 0.1	Karl Chitham	February 2024	First draft for review
V 0.2	Karl Chitham, Andrea Blackshaw	February 2024	Reviewed
V 1.0	Karl Chitham	February 2024	Final draft for approval
V 3.0	Karl Chitham, Holly Houpapa, Richard Hardie	April 2024	Refinement, final draft



Arts & Culture Framework

Purpose

Supporting a thriving and attractive city where all people express a sense of self and place.

Arts and Culture are fundamental to quality of life in Hutt City. A culturally rich environment where art, culture and creativity are integrated into our everyday lives is essential if we are to build a vibrant, sustainable and liveable city where communities can thrive. Council's communities, services and facilities enable people to appreciate cultural knowledge, share social experiences, connect to the past through taonga in all its forms, and access inviting public spaces and activities supported by our staff.

Principles

Our principles are the concepts that Council uses to guide its approach to achieving its outcomes. The following principles guide the Arts & Culture Framework:

- recognising our cultural and social histories,
- preserving our taonga for future generations, and
- enabling people to access and experience art, culture and creativity

Recognising our Cultural and Social Histories

Histories are essential in helping define our identity and how we connect to the places we live, work and play. Council recognises that our communities have diverse cultural and social histories and that we have a role in supporting individuals and groups to tell their stories. Through these narratives and by developing a stronger sense of connection, communities and Council can contribute significantly to a collective sense of wellbeing.

Council recognises that Māori hold a foundational role in the cultural and social fabric of Te Awa Kairangi ki Tai Lower Hutt. Prior to the local signing of Te Tiriti o Waitangi (29 April 1840), local iwi were socially, culturally and economically thriving. Today, Council recognises their descendants as Mana Whenua partners who, like their ancestors, have an interest in the wellbeing of all people within the city – mana whenua, tangata whenua and tangata tiriti alike. The role that hapori Māori (Māori communities) play is a necessary consideration in arts, culture and creativity.

Together, Council working with our communities, seek to better share the multicultural histories associated with the city. This can take the form of workshops and talks, displays and exhibitions, wāhi tapu sacred spaces, te taiao the natural environment, education and learning programmes, urban design, and public art. These diverse histories are taonga and are applied with integrity across all artforms, activities and facilities.

Preserving our Taonga for Future Generations

Our communities stories are told through objects, buildings, archives, art, oral histories and natural features. These taonga help to provide a tangible connection to the past and enable communities to understand how the present has been shaped. Council contributes to the ongoing preservation of taonga that reflects our communities shared cultural and social histories.

While Council recognises that it cannot care for all taonga on behalf of the community, it has a duty of care to contribute significantly to the kaitiakitanga of specific taonga to ensure knowledge and access are maintained for future generations. As kaitiaki, Council understands that its role is one of partnership with the community so that taonga are cared for appropriately and the integrity of the taonga and its histories are maintained.

Enabling People to Access and Experience Art, Culture and Creativity

Research conducted by Creative New Zealand tells us that more people are looking for meaningful connections through their everyday experiences. Art, culture and creativity can play a significant role in contributing to this sense of connection. Through art, culture and creativity our communities are able to see,

tell and explore their own stories and the stories of others helping to provide moments of connection. These opportunities are important as they contribute to personal and collective identity building, and wellbeing.

Through its services, collections, programmes and spaces, Council provides access to arts, culture and creativity at in-person events and activities and through engagement in digital platforms. Council endeavours to meet the diverse needs of communities so that all people are able to participate regardless of physical, social or cultural needs.

“The arts give us opportunities to explore different points of view and experiences. They give us ways to express ourselves and communicate ideas with each other. They provide opportunities to use our different senses. The arts can provoke, challenge, delight and amuse us. Without the arts, life would be duller. Humans have a deep-seated need to communicate through music, dance and the visual arts, and any society that ignores or suppresses these fundamental needs is the poorer for it.”

Audience Atlas 2017 – Creative New Zealand

Outcomes

This section outlines the outcome areas that council aims to achieve by actioning the framework (refer Appendix 1):

- Whenua and Wahi / Spaces & Places;
- Taonga / Collections; and
- Hapori and Kaimahi / Activities & Programmes.

Outcomes are prioritised by areas of activity. Our outcomes take into account Council’s priorities and also interactions that may influence or be impacted by arts, culture and creativity across these three areas of activity. We will achieve these outcomes by:

- connecting communities;
- enabling activities that support wellbeing;
- delivering and enabling services people want and need; and
- optimising our shared spaces and places.

Whenua and Wahi / Spaces & Places

Council provides facilities and spaces that contribute to art, culture and creativity in Te Awa Kairangi ki Tai Lower Hutt. These places provide opportunities for local and visiting communities to attend exhibitions, performances and events, to meet and share experiences and knowledge, and to access services and participate in a wide range of activities. There are also facilities and spaces within the community that council supports through grants, lease arrangements or other assistance. In 2019, Council conducted a series of workshops and surveys with the local arts community who identified access to spaces as one of the primary ways Council could support arts, culture and creativity in Te Awa Kairangi ki Tai Lower Hutt.

Taonga / Collections

Council develops and cares for a number of collections that fall within arts, culture and creativity. These collections provide opportunities for local communities to have a tangible connection to their histories and those of others, and for non-local individuals and communities to research and engage with local stories and sites. Councils' collections are varied and reflect the diversity of our communities locally, nationally and globally. These include artefacts, taonga toku iho, archives, artworks and heritage items.

Hapori and Kaimahi / Activities & Programmes

Where possible, Council supports communities to create and deliver their own art, culture and creativity initiatives. This is achieved through a community-led development approach. To assist with these initiatives, we provide in-kind or funded support where required. In specific cases, where Council provides dedicated services or activities such as through The Dowse, Petone Settlers Museum or the Hubs, we will lead these initiatives.

Guiding Documents

In order to provide the spaces, activities and services our communities require in relation to arts, culture and creativity, Council uses a range of guidelines and processes to ensure we are consistent in our approach, operate with integrity and work alongside our communities. The list below includes exiting guidelines, processes and policies as well as those that are still in development.

Document	Business Unit	Status
Archives Collection Policy	Information Management	Active
Local History Collection Policy	Hubs & Library Services	Active
Guideline for commissioning public art	Arts & Culture	In development
Kaupapa Māori Design Process	Urban Design	In development
Kahui Mana Whenua Māori Design Principles	Urban Design	In draft
Community-led Development guideline	Connected Communities	In development
Community Funding Plan	Connected Communities	Active
Hutt City Spatial Plan	Urban Development	In development
Placemaking Plan	Urban Design	In development
Guiding Principles for Public Art in Infrastructure Projects	Arts & Culture	In draft
Heritage Policy	Strategy & Policy	Active
Dowse Collection Policy	Arts & Culture	Active

Arts and Culture Framework – Appendix 1

Areas of Activity

As outlined in the Arts & Culture Framework our outcomes are prioritised by areas of activity. These areas of activity take into account the broader impact and application of arts, culture and creativity across all of Council as described below.

Whenua and Wahi / Spaces & Places

Dowse Art Museum

The Dowse is a free entry dedicated contemporary art gallery that offers a programme of temporary exhibitions featuring local, national and international artists supported by public programmes, events and educational opportunities. It has a permanent collection of over 3500 artworks housed in a purpose-built on-site storage facility. It has commercial strands through an on-site retail outlet, tenanted café and five venue hire spaces. The Dowse is also the interim home of Te Āti Awa taonga tuku iho Nuku Tewhatewha.

Civic Green Spaces

This includes sites such as Dowse Square – an open-air public space in front of The Dowse Art Museum. It includes multiple public artworks and can be used for public events delivered by council or for use by the community.

Petone Settlers Museums

Petone Settlers Museum is a free entry social history museum with semi-permanent and temporary displays of predominantly Pito-one histories with some broader Lower Hutt contemporary stories and art displays supported by public programmes, events and educational opportunities. Petone Settlers Museum is housed in a heritage listed building that includes the Wellington Provincial Centennial Memorial opened in 1940.

Little Theatre

Little Theatre is a 298-seat theatre available for hire. It includes multiple green room facilities back of house and has an adjacent tenanted café.

Hubs

HCC operates eight free-entry hubs that provide a mix of community, Council and agency led activities and services. The hubs provide venue hire spaces for use by the community and offer one-off and regular programmes and activities. All hubs

include library services. Many hubs have integrated artworks as part of the building or house temporary or semi-permanent art displays.

Community Halls

Council has twelve halls available for hire by the community. They are used by organised groups as well as for one-off workshops, talks and activities.

Community-run spaces, using Council facilities

Council supports a number of groups and activities through spaces owned or leased by council. These include Hutt Art Society and CoCo Pop Up Community Space, Naenae. These spaces allow for arts, culture and creativity related activities facilitated or delivered by the community or in partnership with council.

Green Spaces

Council oversees 349 reserves and parks across the city. Some of these spaces include public artworks as murals, stand-alone sculptures, integrated built elements in the form of seating, screens or basketball courts, or as overall design elements for plantings, water features and pathways. A number of councils green spaces also include heritage listed trees or built elements.

Wāhi Tapu

Council does not oversee all wāhi tapu in Te Awakairangi ki Tai Lower Hutt but where there is a responsibility council works with mana whenua in partnership.

Heritage sites, memorials, cemeteries and sites of significance

Council overseas multiple historic buildings, memorials, sites of significance and cemeteries that have heritage value and contribute to the cultural narrative of Te Awakairangi ki Tai Lower Hutt. These examples are predominantly Pākehā or tauiwi in origin (refer wāhi tapu).

Council-owned facilities

These include buildings owned by council but operated commercially by third party tenants that are available to the community and council for hire such as the Events Centre and the Town Hall. In some cases these facilities are used for performances, events, workshops and displays related to arts, culture and creativity.

Taonga / Collections

Dowse Art Museum Collection

The Dowse has a significant art collection with over 3,500 artworks housed on-site in a purpose-built art storage space. The collection includes all artforms but is most well-known for its New Zealand studio craft collection including the Doreen Blumhardt collection which is considered nationally significant. Artworks are acquired through purchase and donation and the collection is focussed predominantly on contemporary practice. Around 200 works are displayed each year either at The Dowse or on loan to other institutions. A quarter of the collection is currently searchable online. The Dowse is also kaitiaki of Nuku Tewhatewha, a significant Te Atiawa taonga on permanent display.

Public Art

There are approximately 38 public artworks in the HCC Public Art Collection. They are either on display in green spaces throughout Te Awakairangi ki Tai Lower Hutt or in as stand-alone works or as integrated built components such as seating, screens or basketball courts. Some of the artworks are on display in council buildings as stand-alone artworks or within the fabric of the building. This collection includes pou that have been commissioned for green spaces as well as contemporary artworks that have been donated by E Tu Awakairangi an independent sculpture trust that has received grants from council. The public art collection is overseen by the Arts & Culture business unit but is largely maintained by other council teams including a significant amount of maintenance carried out by Parks & Reserves. An app *City Art Walk* has been created to provide information and locations of a selection of works. For major projects (as defined by council guidelines) up to a 1% allocation may be applied to the overall budget ensuring the inclusion of integrated art outcomes.

Street Art and Murals

Council does not consider murals as a distinct collection. These works are temporary in nature and are often commissioned or facilitated by council in collaboration or partnership with community. Many of these works are on privately owned buildings and are therefore not council's responsibility.

Council Archives

This collection consists primarily of council records related to council activities, and materials that are protected records according to the Public Records Act. It is guided by Council's Information Management Policy and the Archives Collections Guidelines. Records are mostly paper with a growing number of electronic records (hundreds of thousands across both formats). These records are publicly accessible by request.

Documentary Heritage

Library Services oversee the documentary heritage collection at Pito-One hub. There are 5,000 books, 10,000 newspapers, 200,000 prints and negatives, as well as periodicals, microfilm, maps, archival collections and audio-visual items that predominantly reflect local Te Awakairangi ki Tai Lower Hutt histories and community archives.

Petone Settlers Museum collection

Made up of historical artefacts reflecting local social history this collection is predominantly domestic and manufacturing items. This collection is overseen by the Arts & Culture team and is located in a dedicated space within the Pito-One hub.

Hapori and Kaimahi / Activities & Programmes

Te Tira Māori

This business unit is the source of kaupapa māori advisory services within council. Te Tira Māori also empowers council staff to develop their own te ao Māori cultural capability, develops educational resources and programmes and upholds relationship management with Council's Mana Whenua partners. Among other functions within the remit of Te Tira Māori is to ensure cultural narratives and te ao Māori values are incorporated into all aspects of councils workplans particularly for infrastructural projects led by the Urban Design team.

Community Arts

The Community Arts Facilitator, part of the Connected Communities business unit works across neighbourhoods and communities to identify opportunities for activities, programmes and relationships related to arts & culture. Working collaboratively across council this role delivers and supports the delivery of specific programmes for the community but also assists in the artistic components of council infrastructure projects. In a broader local national and international context various teams make connections and provide opportunities for advocacy with the wider arts sector, both on our own behalf and on behalf of key community stakeholders. The Arts & Culture business unit also plays a leadership role on a national and international level through partnerships with other organisations and being participants and experts on key sector wide arts, culture and creativity initiatives.

Urban Design and Place Making

The Urban Development team works across council infrastructure projects, place making and demographic mapping and insights. They work with other teams across council to facilitate building projects, public art opportunities and spatial design. Large projects driven by external organisations such as Waka Kotahi also provide opportunities for council to include arts, culture and creativity outcomes for the community.

Funding

Council administers multiple contestable funding opportunities. Included in this workplan are two arts & culture funding rounds – the Creative Communities Scheme (CCS) administered by council with funds from Creative New Zealand and the Arts & Culture Fund which is funded and administered by council.

Comms & Marketing

Council offers opportunities to support and promote council and community Arts & Culture events, programmes and initiatives using internal and external platforms led or supported by council. The Communications team work across council to highlight arts & culture related content through the Hutt City Council website, social media channels and printed material. Other business units also utilise their own relationships and platforms to promote arts, culture and creativity predominantly to external communities and audiences. Other opportunities such as the events app *Solus* and the *City Art Walk* app have been put in place to provide information for use internally by officers and for external access by communities.

HUTT CITY COUNCIL GUIDING PRINCIPLES FOR PUBLIC ART IN INFRASTRUCTURE PROJECTS

Purpose

The purpose of council's investment in arts, culture and creativity is to support a thriving and attractive city where all people express a sense of self and place. Major infrastructure investment provides a significant opportunity to contribute further to this outcome through the development of proposals to embed good quality and cost-effective artwork and/or creativity in relevant projects.

Principles

All Hutt city Council (Council) funded major infrastructure projects, whether delivered by Council or other partners, should consider the opportunity for achieving art outcomes in the scoping phase of the project. The scale of the opportunity will determine the recommended approach and level of investment as outlined below:

Category one – significant opportunity

For projects where there is a significant opportunity (eg: buildings and large structures such as bridges), Project Sponsors should ensure Project Managers include art outcomes as part of the initial project scope and provide budget options reflecting between 0.2% and 1% of the total project cost.

In determining the budget allocation, Council can use its discretion, taking into consideration what is proportionately appropriate to the project, what is affordable and what other investment is being made for art outcomes in the same location. This level of investment would include the commissioning of a lead artist at the design phase. Note for co-funded projects, partners (eg: NZTA Waka Kotahi) may be unlikely to contribute to art outcomes, which Council will also need to consider in deciding allocations.

Category two – minor opportunity

For projects where there is a minor opportunity (eg: infrastructure underground, roads and footpaths) Project Managers should ensure that wherever possible art outcomes are achieved through integration in projects features (eg: wayfinding, tiling and paving, etched concrete etc).

General principles

Funding for the development and installation of integrated art in infrastructure projects will be allocated as part of approved capital budget. Proposals should indicate ongoing costs for maintenance and renewals, and which operational budgets this will be funded from.

The Director of Arts and Culture will provide advice and oversight of all budget allocations for art outcomes through infrastructure projects.

Te Herenga Kairangi and the Hutt City Council Māori Design Principles will be embedded in the development process for all art outcomes.

Commissioning and installation will be governed under individual commissioning contracts with artists and visual designers, awarded in accordance with the Hutt City Council Procurement Policy.

Ownership of completed installations shall vest in HCC. Unless otherwise agreed in the commissioning contract, HCC will be the copyright owner of the relevant work. All work will be recorded in the central HCC register. HCC reserves the right to repair or replace works in the event of damage, however, will its use best endeavours to consult all relevant parties.

Elected members will be regularly updated on how art outcomes are being achieved through HCC project reporting.

08 April 2024

Report no: CCPC2024/2/94

Private Use of Public Land (Leases)

Purpose of Report

1. To inform Council of several community applications to use public land for private use. The applicants include Arohanui Strings wishing to use a site at Walter Nash Park to install a base and practice rooms. The Naenae Youth Charitable Trust wishing to use a site at Naenae Park (previously occupied by softball clubrooms), to build a base for the Naenae Boxing Academy.

Recommendations

That the Committee:

- (1) notes and receives the information contained in the report;
- (2) notes the alignment of these potential leases to the Assets Review work with the owners required to meet all associated costs and being required to ensure the assets are multi-use;
- (3) agrees to make a site (as per appendix 2) on Walter Nash Park available to Arohanui Strings for the development of a base for the organisation. All costs required to establish the base (including consents) to be met by the organisation concerned;
- (4) agrees to make a site (as per appendix 4) on Naenae Park available to the Naenae Youth Charitable Trust for the development of a base for the Naenae Boxing Academy. All costs required to establish the base (including consents) to be met by the organisation concerned;
- (5) delegates to the Chief Executive and Director of Neighbourhood and Communities powers to make the respective locations identified in the report available for the organisations concerned, and negotiate appropriate lease terms and conditions.

For the reason(s)

- Both organisations are currently providing 4 from 6 community outcomes via their respective services;
- Both organisations have existing and growing memberships providing services not currently provided by Council, nor likely to be provided by Council in the future;
- No alternative accommodation has been identified where the organisations concerned might otherwise deliver their respective services;

- Both organisations have indicated the ability to fund and manage their respective services including the development of the proposed bases with no financial input from Council;
- The land currently proposed to be utilised by the organisations concerned is not actively contributing to existing leisure and recreation provision.

Background

2. Council has a policy whereby applicants can request the use of public land for private use. The Policy concerned is the *Private Use of Public Land Policy*. This Policy along with requirements of the Reserves Act generally determine how Officers allocate Leases and Licences on Reserve land.
3. Leases/Licences to volunteer organisations can assist Council to meet its community outcomes where otherwise Council might need to make provision itself.
4. Officers are currently in possession of two applications for the private use of public land one request is from Arohanui Strings. Arohanui Strings describe themselves as *"an El Sistema-inspired early intervention music education/social development programme founded in Lower Hutt in 2010"*. The organisation partners *"with low to medium decile schools, running our full in-school and after-school programme during term time, then expanded on in an intensive and very popular holiday programme during one week of each break."* Officers are advised that it is a free service.
5. Arohanui Strings are looking to occupy an area of Reserve at Walter Nash Park. They have until recently been utilising school halls but have advised access is not always guaranteed which is negatively affecting its program. Arohanui Strings have similarly indicated additional problems in having to continuously move instruments around and currently cannot provide rehearsal space hence the need for a permanent home.
6. Arohanui Strings has considered Council's Private Use of Public Land Policy and have provided a document considering the Policy in light of its requested use of Walter Nash Park. The application is attached as Appendix 1.
7. Arohanui Strings state. *"Currently we have more than 40 ethnicities among the children registered with us, among whom 278 are girls and 178 are boys. Most are aged between 6 and 12, but nearly 70 are teenagers, showing Arohanui Strings attracts - and retains - older children."*
8. The group has recently purchased a house for a dollar from Greater Wellington Regional Council that needed to be removed to facilitate the Riverlink project.
9. The Arohanui Strings Board of Trustees has identified an area at Walter Nash Park where it would like to relocate the building which in its words would activate the space and provide a facility that could be utilised by a number of other community organisations. The site is identified in Appendix 2.

10. The organisation has received a quote from Brittons House Removers to relocate it at their preferred site for the estimated figure of around \$67,500. This does not include the cost of building and resource consents. Arohanui Strings has not yet applied for the necessary building and resource consents.
11. The second organisation looking for use of Council Land is the Naenae Youth Charitable Trust who are looking at moving a building into Naenae Park to serve as a gym for the Naenae Boxing Academy.
12. Throughout 2024, the Naenae Youth Charitable Trust which is the governing entity for Naenae Boxing Academy (NBA) intends to find a new premises to operate out of. The key features of such building are as follows:
 - i. Located in Naenae;
 - ii. Accessible to our local community (by walking or bus as many of our members walk or bus to classes);
 - iii. Have room to build at a minimum 300m².
13. The Naenae Youth Charitable Trust is a registered charity, and was formed in late 2006 for the purpose of helping to fund the activities of the Naenae Boxing Academy.
14. A strategic youth facility, the Naenae Boxing Academy was established in Treadwell Street, Naenae in January 2006 by the internationally renowned Kiwi guest speaker Billy Graham. The academy operates in order to assist local youth through its programmes.
15. Managed and governed by the Trust, the main activities of the Academy are teaching youth life-skills through participation in and the discipline of boxing and physical fitness. The Academy has set high standards and aims to be a world-class youth facility coaching in life standards.
16. The Naenae Youth Charitable Trust has provided an application that considers a number of the requirement relating to Council's Private Use of Public Land Policy which is enclosed as Appendix 3.
17. The organisation advises it anticipates that membership will increase from 88 registered members currently to 120-140 members in the short-term. It further advises. *"In the past year alone, we collaborated with 18 diverse school, community, and alternative education groups, spanning from private schools to rangatahi in residence-based care."*
18. The organisation is also keen to emphasise its community work. *"As a steadfast pillar in the community, our initiatives have ranged from significant projects, such as revitalizing the Hilary Court shops with vibrant paintwork, to more routine yet impactful activities like hosting free sausage sizzles and distributing Easter eggs and Christmas presents."*
19. The proposal from the Naenae Youth Charitable Trust for the Naenae Boxing Academy to move to Naenae Park reactivates a space previously utilised by Baseball as clubrooms (now demolished). The site is identified in Appendix 4.

Discussion

20. Council's general Policy position in relation to utilising public land for private uses states. *"Council's overall position towards the private use of Council land is that Council holds and manages land for specific purposes, and this purpose takes priority over any proposed private uses that are contrary to the purpose of Council."*
21. Notwithstanding the above the granting of licenses and leases can enable Council to achieve its stated community outcomes through the voluntary sector rather than investing in such facilities itself.
22. Both the Arohanui Strings and Naenae Youth Charitable Trust applications meet a range of community outcomes including –
 - i. Whakangao i ngā poupou hapori (investing in infrastructure): This outcome requires investment into high-quality infrastructure that supports our people to enjoy community facilities;
 - ii. Taunaki ōhanga auaha, tāone whakapoapoa (supporting an innovative, agile economy and attractive city): Investing to drive economic growth and harnessing the talents of business, education, research and science communities in Te Awa Kairangi, Lower Hutt, to make our city an attractive place to work and invest;
 - iii. Tūhono hapori (Connecting communities): Investing to connect and empower neighbourhoods and communities so they can thrive and remain safe, connected, healthy, inclusive and resilient;
 - iv. Whakauka ahumoni (Financial sustainability): Investing in a financially sustainable and prudent way that ensures we are carefully managing our finances to deliver on our community's expectations.
23. In terms of the outcomes indicated both organisations are interested in investing in good quality venues to continue their current work. Each has an educational aspect and encourage self-improvement in their respective memberships. The organisations exhibit key linkages in connecting communities and offer healthy alternatives through mental and physical activity. Neither organization is currently considering HCC as a funder, they are considering other opportunities to deliver on their respective facilities.
24. The Policy further states. *"The Council will make a judgment with each application it receives under this policy as to how a decision on the application ought to be made. The process provided below is a general indication of the steps it intends to take on such applications."*
25. Council applies four steps in determining whether it should grant a lease Step One relates to the significance of the request under Council's Significance Policy. Neither of the two applications being considered by Council triggers the Significance Policy.

26. Step Two (part one) considers whether applicant's have the opportunity to use their own land, or private land for the stated purpose. Both Organisations (Arohanui Strings and the Naenae Youth Charitable Trust) are voluntary organisations with limited funding which would not be sufficient to pay a commercial rent.
27. Arohanui Strings has tried several options to get established as per its discussions with the Wellington Arch Diocese which were ultimately unsuccessful. They have also reported that the current arrangement (use of school halls) is not sustainable to deliver a consistent and integrated program because of competing educational uses.
28. The Naenae Youth Charitable Trust considered the old cinema in Naenae to establish the new Naenae Boxing Academy gym, but quickly realized that the cost of refurbishing such a building would be higher than developing a new facility. It considered further operating from Naenae pool but rejected the option given the quantity of members envisaged, and the need for a fixed configuration eg boxing ring which would be space hungry in such a facility.
29. Step Two (part two). There are no specific conditions to Officers knowledge that would constrain the use of either site for the purposes proposed at this juncture.
30. Step two (part three). There are no existing premises Officers have identified that would provide a better option for the establishment of the various facilities. This assessment reflects that of the clubs themselves given both services are reasonably specific in terms of requirement.
31. Step Three (part one) both organisations are currently consulting with other stakeholders. Arohanui Strings have approached Croquet, and Darts on Walter Nash Park via correspondence. They are approaching potential neighbours directly, and are speaking to local community leaders to outline the business case. The Naenae Youth Charitable Trust are talking to Rugby (who are on site at Naenae Park) to clarify its proposal.
32. Step Three (part two) Councils Neighbourhood Facilitator has developed a consultation plan for the Arohanui Strings group which has informed its approach. The Sportsfield Team from Parks and Reserves has identified the likely consultees required at Naenae Park to the Naenae Youth Charitable Trust.
33. Step Four (Consideration 1). Council has no intended use for either site at this juncture but both proposals meet four from six community outcomes so would be in line with Council's general policies.
34. Step Four (Consideration 2).
 - Neither proposal takes out of use an important Reserve area. The site proposed for Arohanui Strings is part of a walk through area of grass that is little utilized currently and the proposed site of the Naenae Boxing Academy previously held Softball clubrooms (now demolished);
 - Both organisations are looking for long-term leases to maximise their investment;

- Council is seeking to rationalize buildings on Council land where such facilities are of poor standard, underutilized, or approaching obsolescence. Both organisations report active memberships, require specific configurations to deliver their services, and are looking at relocating and repurposing existing buildings. Officers have considered their respective proposals in terms of providing Councils community outcomes. A number of the outcomes are currently being met, and would continue to be met if the organisations respective applications were successful;
 - Neither building is anticipated to have significant amenity or aesthetic impacts in the areas proposed to establish them;
 - Council does not independently supply either of the services and both have established memberships working to a range of community outcomes.
35. Both Arohanui Strings and the the Naenae Youth Charitable Trust have an established pedigree in serving the community since 2010 and 2006 respectively.
36. Both organisations report healthy and increasing user numbers and each fulfils four of the six Community Outcomes. No other comparable service to Arohanui Strings exists in Hutt City. The Naenae Boxing Academy through its Theory of Change process seeks not only to make individuals better boxers, increase health and wellbeing, but through its mentoring program, also better citizens. Both providers as a consequence deliver added value to the community in an area Council is not directly engaged in.
37. Should the applications be successful Officers will prepare leases in discussion with the groups concerned. Conditions will include those requirements stipulated under the Reserves Act 1977 for Leases on Reserves (including no compensation clauses), and will contain reporting KPI's by way of ensuring that the land continues to deliver highest and best use to Council, in terms of community outcomes.
38. These leases will include requirements to align with the principles in the Asset Review which Council is consulting on in the draft LTP. Although the assets are not owned by Council, as they are on public land they will not be able to be held for exclusive use by the owners. The leases will require the owners to accommodate any reasonable and practicable request from other groups who wish to use the asset. The leases would also be issued under the new pricing in the updated Private Use of Public Land Policy.

Options

39. Four options are offered and are listed below. In general terms Options 1 and 2 provide the opportunity for both organisations to Lease Council land thereby allowing those organisations to continue to deliver existing services.
40. Options 3 and 4 deny use of Council land, and given Officers have not been able to identify alternative locations on Council land where the services might continue, both organisations would need to make alternative arrangements or cease operating.

41. **Option 1:** Council makes available a site at Walter Nash Park as per Appendix 2 on a long-term lease so that Arohanui Strings might establish a base at the location. All costs in establishing the base to be at the cost of Arohanui Strings. (Recommended)
42. **Option 2:** Council makes available a site at Naenae Park (being the old Softball clubrooms) as per Appendix 4 on a long-term lease so that the Naenae Boxing Academy might establish a base at the location. All costs in establishing the base to be at the cost of the Naenae Youth Charitable Trust. (Recommended)
43. **Option 3:** Council resolves not to make the proposed site at Walter Nash Park available to Arohanui Strings and confirms in writing that position to the organisation.
44. **Option 4:** Council resolves not to make the proposed site at Naenae Park available to the Naenae Youth Charitable Trust and confirms in writing that position to the organisation.

Climate Change Impact and Considerations

45. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.
46. Both organisations have selected the proposed sites to ensure they are accessible by foot or cycle by their membership thereby limiting carbon dioxide emissions.
47. Both organisations are looking at repurposing existing buildings to act as their respective bases at the locations proposed thereby recycling a number of building materials, and reducing the need for new materials with associated environmental impacts.

Consultation

48. Both organisations are currently engaged in consultation with the wider community about the proposed uses.

Legal Considerations

49. There are no Legal considerations. If the applications are successful leases will be prepared and negotiated by Council's Parks and Reserves team.

Financial Considerations

50. There are no financial considerations given that the organisations concerned will fund the works themselves.

Appendices

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Approved By: Andrea Blackshaw
Acting Chief Executive

APPENDIX 1: APPLICATION TO HUTT CITY COUNCIL TO LEASE AN AREA OF LAND ON WALTER NASH PARK: TAITA

**PURPOSE: TO PLACE A BUILDING FOR AROHANUI STRINGS WHERE THE NEED IS, TO SERVE THE
CHILDREN/YOUTH OF NORTHERN HUTT CITY**



0 FORWARD

Arohanui Strings is an El Sistema-inspired early intervention music education/social development programme founded in Lower Hutt in 2010. In August we celebrated our 13th birthday – our Foundation Day – at the Lower Hutt Events Centre where we were joined by our whānau and the local community.

0 ALIGNMENT WITH COUNCIL COMMUNITY OUTCOME

This proposal aligns to four of Council's current Community Outcomes, both directly and indirectly –

Whakangao i ngā poupou hapori (investing in infrastructure): This outcome requires investment into high-quality infrastructure that supports our people to enjoy community facilities.

- Arohanui Strings provides long-term, regular access to the highest quality (group and one-on-one) musical instruction and public performance opportunities for hundreds of young people – usually about 350-400 a year - from disadvantaged and under-served communities in the Hutt Valley and Wellington City. We don't audition for 'talent' – anyone who wants to play can join, no matter their ability, disability or neuro differences. If they can get to us, they can play with us.
- Walter Nash Park is an ideal place for Arohanui Strings to have a base. It is within easy walking distance for the three primary schools, Pomare, St Michael's and Taita Central, all very much belonging in our target cohort. The bus and train public transport are also just a few minutes' walk for the intermediate and college-aged students.

Taunaki ōhanga auaha, tāone whakapoapoa (supporting an innovative, agile economy and attractive city): Investing to drive economic growth and harnessing the talents of business, education, research and science communities in Te Awa Kairangi, Lower Hutt, to make our city an attractive place to work and invest.

We partner with low to medium decile schools, running our full in-school and after-school programme during term time which is expanded on with an intensive and very popular holiday programme during one week of each break. Presently, we are based at St Bernadette's Parish/School Hall, Best Start Taita, and in Wainuiomata, as well as three sites in Wellington. We also partner with several primary schools around Lower Hutt and Wellington for in-school classes.

Tūhono hapori (Connecting communities): Investing to connect and empower neighbourhoods and communities so they can thrive and remain safe, connected, healthy, inclusive and resilient.

- Our Arohanui Strings whānau is hugely diverse. Currently we have more than 50 ethnicities among the children registered with us. Most of our tamariki and rangatahi are aged between 6 and 12, but nearly 70 are teenagers, showing Arohanui Strings attracts – and retains – older children.
- We give back to our Lower Hutt Community by performing for it. We are regularly asked to have small and large groups play at all sorts of events, festivals, and fun-days around the Hutt Valley. We often entertain in rest home and play in lunchtime concerts at St Marks. Wherever we are, our tamariki and their playing make our audiences smile!
- Our aim is not to create professional musicians (although we do!) We know that the discipline of learning an instrument and the experience of playing and cooperating with others transforms lives, helping the children and young people become better students and a more positive force in their community – and the country. We set tamariki and rangatahi on a pathway to success – not just in music, but in all aspects of their lives.
- We would use the building for our local after-school programmes, holiday programmes, rehearsal preparation for performances and an intention to run regular ‘music in the park’ for and involving the community. This area of Walter Nash Park that we would love to set up our base in is under-utilised and is such a lovely area. Having Arohanui Strings and other local groups there would enliven that part of the park. We can see potential for summer concerts and family days, for instance, with lots of shade under the well-established trees.
- We also see the building being used by other local community groups, especially when an extension has been added to create a large room. The building could easily become a centre for local creative arts, including a variety of music programmes (e.g. guitar lessons) and a centre for regular community activities and one-off events. The building could also be used by the local community support person, Sue Rei, based at the northern end of the park, to hold activities for the local community (e.g. a space big enough for the local weavers to gather, and for regular sewing sessions to be held, both which have been requested).
- The building could also serve as a base/gathering point for groups using the outdoor area for – for example – community gala type events, fitness programmes, cycling groups using the river trail and railway line cycle path, both being near to Walter Nash Park. The possibilities to enrich the community are endless.
- Our intention would be to charge hire fees that simply help cover the costs of the utilities’ use, building minor maintenance, insurance and rates, etc, not to make a profit. Community cohesion is front and centre in our modis operandi!

Whakauka ahumoni (Financial sustainability): Investing in a financially sustainable and prudent way that ensures we are carefully managing our finances to deliver on our community’s expectations.

- Everything we provide – right down to travel, kai, and concert tickets – is free, funded by grants, donations, and in-kind support from local business.
- Last year Arohanui Strings was offered a building for the princely sum of \$1 by the Greater Wellington Regional Council. It was at 85 Pharazyn St, Lower Hutt, and had to be removed to accommodate the Riverlink Project.
- The building has been surveyed by a local builder, who found it is in sound condition. It does need some renovation work, but we have skilled volunteers who have already offered to do the required work.
- The Board has sought estimates/quotes for ground testing, piling and moving the house. These costs are within the means of the funds we have saved over a decade and ringfenced for a building – a forever home for Arohanui Strings. We expect to be able to cover the costs of connecting utilities, and any consenting costs the HCC requires.



3.0 ALIGNMENT WITH COUNCIL CRITERION RELATING TO PRIVATE USE OF PUBLIC LAND POLICY

The Arohanui Strings team have read Council's Policy on the Private Use of Hutt City Council land and responds on the following basis.



STEP ONE: SIGNIFICANCE

The Arohanui Strings Board of Trustees understands this is an assessment that will be made by Council Officers in line with Section 90 of the Local Government Act 2002.

STEP TWO: IS THE USE OF COUNCIL LAND REALLY NECESSARY?

COUNCIL'S GENERAL POSITION	AROHANUI STRINGS BoT RESPONSE
APPLICANT'S ABILITY TO USE OTHER LAND	<ul style="list-style-type: none"> For at least a decade, as our roll, our services and our needs have grown, we have been

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<p>Wherever practical, applicants wishing to use Council land should first attempt to use their own land or make arrangements with other private parties. A list of steps taken to make such arrangements should be given by the applicant and reasons given as to why those options were not favoured.</p>	<p>searching for a suitable venue in the Taita/Pomare area that could accommodate us. We have had no luck whatsoever, which in itself is evidence of the huge need for a readily available venue such as what we are seeking, where we wish it to be.</p> <ul style="list-style-type: none"> • Because we usually operate with schools, we are dependent on their kindness and the availability of their space. We are immensely grateful to the schools, but if our host school needs our teaching space or an activity – for example, exams – we cannot operate. • We also have nowhere to store our expensive and vulnerable instruments, and nowhere our older children can come to rehearse, practice, play, or where our Wellington groups can come to for massed orchestras. • Our need for a home has become of vital importance. Taita College has provided us with a venue for several years for our larger groups, but can no longer do this with its imminent full-rebuild. The school's generosity has been greatly appreciated. • Our smaller groups have been accommodated in a community-use room at Best Start ECE in Tocker St (the previous RSA building). It is still quite a squeeze! • Our previous and current situations have never been the ideal. There are a lot of equipment and instruments involved in our programmes, currently being lugged around by the tutors, or more recently, stored in an expensive lock up. <p>In February 2024, the Wellington Anglican Diocese put a church building at 4 Gordon St, Avalon, on the market. On inspection, this building was ideal for a cultural centre that could serve the wider arts community and provide an excellent home base for all Arohanui Strings programmes.</p> <p>A considerable effort was made to attract bridging finance from local philanthropists, with the intention to scope moving the aforementioned building we already own onto the site, bringing it up to sellable condition, and using the estimated sale value to cover the majority of the church purchase. Costings estimates were secured from local real estate agents and an approach to the Anglican Diocese was made to request a delay in sale to allow us time to develop the plan. There was no response.</p> <p>In the short space of time available, we were unable to bring this to fruition.</p>
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	We doubt such an opportunity will be repeated as such buildings in the location we need to be in to serve our community are thin on the ground. This church would be been ideal for us – and for other community groups like us who could have shared the building's use.
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<p>ABILITY TO USE COUNCIL LAND FOR THE PROPOSED PURPOSE</p> <p>The Council will consider whether there are any legal impediments to the proposed use of Council land that are of such significance that consideration of the proposal ought not to continue. Where the land has been endowed to the Council for a specific purpose that is inconsistent with the proposed use, or where there is any limitation registered on the title to the land that is inconsistent with the application, the Council may refuse the application at this stage.</p>	<ul style="list-style-type: none"> The Arohanui Strings BoT does not believe any constraints exist in relation to the proposed use of the land but understand that Council Officers will assess this matter.
<p>DECISION: ARE THERE BETTER ALTERNATIVES?</p> <p>After receiving suitable information on necessary alternatives the Council will determine whether there are any other more appropriate options other than using Council land for the proposal. Considerations will include:</p> <ul style="list-style-type: none"> <i>Whether inability to use Council land will cause significant hardship to the Applicant;</i> <i>Whether it is practically possible to use private land for the proposal.</i> <p>If the Council decides that there are practical alternatives to the use of Council land available then the application will be referred back to the applicant for those options to be pursued further.</p>	<ul style="list-style-type: none"> Our current situation involves enormous logistic challenges in temporary venues with instruments/music stands/suitable seating having to be sourced, transported and set up each session. This places a huge burdn on our teachers – who should be free to concentrate on teaching – and creates uncertainty for our students. Our own building would resolve this. We manage to do a lot for our tamariki and rangatahi on very little, but we know we could do so much more if we had our own permanent home. For example, we could invest in setting up groups targeted at rangatahi, giving our teenage musicians somewhere to come, rehearse and play. This would offer them positive afterschool outlet, and would enhance our ability to retain older players. There is no other local organisation providing this service, which means many of our young people and their families invested in Arohanui Strings would lose access to learning music if we cannot continue due to a lack of suitable premises – this is a real possibility. Ultimately, our tamariki, our rangatahi, our Arohanui Strings whānau, would lose out.

STEP THREE: WHO HAS BEEN CONSULTED?

COUNCIL'S GENERAL POSITION	AROHAUI STRINGS BoT RESPONSE

<p>CONSULTATION UNDERTAKEN</p> <p>The onus is on the Applicant to show to the Council that they have consulted with all the groups that might be affected in some real way by the proposal. Not only the fact of consultation should be disclosed, but also the views of the groups consulted.</p>	<ul style="list-style-type: none"> • Arohanui Strings board member, Barbara Hay, has had discussions with Community Weaver, Sue Rei, who has endorsed the proposal. She can envisage being able to use the facility for the benefit of the immediate community for indoor activities which would require a larger space than she currently has. • Barbara has also met with HCC Neighbourhood Facilitator, Sionainn King, to develop a consultation plan which has been carried out as follows: <ul style="list-style-type: none"> - Communication by letter to the croquet and darts clubs that are sited on Walter Nash Park. The key issue would be clarification of the use of the existing car park for AS tutors, and a drop off/pick up for those arriving by car. - Communication by letter to Urban Plus, which manages the block of flats at the southern end of the park. - Direct contact with dwellings that will be adjacent to the proposed building that may be affected, being 82 to 98 Reynolds St and 2 to 7 Whiteman Gr. This will be in the form of a door knock/letter drop explaining the proposal, including an invitation to a mini concert by Arohanui Strings at Walter Nash Park to demonstrate the work we do and, most importantly, what the neighbours might hear and become involved with. - Meeting with key community people in the Taita/Pomare communities to present the proposal and ascertain what local uses such a building would enable. (Twiggy, Dina, Sue, Lily) - To ascertain definite interest, post a message on local Facebook pages and, in non-specific language and not identifying WNP as the site, seeking expressions of interest from locals looking for a venue for their community activities. <p>All above actions will be recorded and are attached as evidence of consultation.</p>
<p>DECISION: SUITABLE CONSULTATION?</p> <p>The Council will then make a determination whether any other person, group, or organisation should properly be notified and consulted. An application may be referred back for further consultation if:</p> <ul style="list-style-type: none"> • <i>The applicant has failed to consult with groups that in the Council's opinion will be affected in a material way by the proposal being granted; or</i> 	<p>Awaiting response from the Council.</p>

<ul style="list-style-type: none"> • A consulted party's opinion on the proposal has not been suitably communicated to the Council. • <p>The Council may choose to undertake the further consultation itself rather than refer the applicant back to undertake further consultation.</p>	
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STEP FOUR: CONSIDERATION

COUNCIL'S GENERAL POSITION	AROHANUI STRINGS BoT RESPONSE
<p>CONSIDERATION 1: COUNCIL'S INTENDED USE</p> <p>The Council's need for and the purpose of Council land will take priority over any proposed private use.</p>	<ul style="list-style-type: none"> • The proposal meets directly or indirectly four from six of Council's Community Outcomes. As such it could be perceived as being an opportunity to deliver said outcomes at no cost to the Council.
<p>CONSIDERATION 2: APPLICANT'S PROPOSED USE</p> <p>Some of the issues that may be considered when looking at the proposed use of Council land by the applicant are:</p> <ul style="list-style-type: none"> • Whether it is desirable for the general public to (still) have access to the land. • The intended length of the use. • Consistency with Council asset management planning requirements. • Likely impacts including any significant amenity impacts; and • Long-term benefits and disadvantages to the city and community (e.g. Private Use of HCC Land Policy/Amended 10 October 2023 P.6 environmental, social, economic and cultural benefits). <p>This list is not exhaustive. The person(s) delegated the decision-making power may take into account other factors considered relevant to the application received.</p>	<ul style="list-style-type: none"> • We have discussed placing a building on the south end of the park on an open, flat, grassed area at the end of the parking area and adjacent to a public pathway leading to Tocker St. Installation of the building will not affect access to the public walkway. • The intended length of use of the land has yet to be determined but Arohanui Strings would be looking for a long-term arrangement in general. • We estimate that 50% of useful hours (daytime, evenings, weekends) would be used directly by Arohanui Strings, and 50% would be available for other groups to use the building, both for regular events and 'one-offs'. This shared approach meets with Council's strategy to increase community hub opportunities – something that is badly needed in this area of Lower Hutt. • The building's footprint dimensions are 14.3m x 8.3m. We are considering an extension of up to 15 metres, continuing the same roof profile, which would create the space required for full orchestra sessions. The building would easily fit into the open grassed area being considered, which is approximately 105m x 13m. • The building could easily become a centre for local creative arts, including a variety of music programmes (e.g. guitar lessons) and a centre for regular community activities and one-off events. • The building could also be used by a local community support person based at the northern end of the park, to hold activities for the local community (e.g. a space big enough for local weavers to gather, and for regular sewing lessons, which have been requested). • The building could also serve as a base/gathering point for groups using the outdoor area (e.g. community market day type events, fitness

	programmes, cycling groups using the river trail and rail line cycle path). The possibilities are endless.
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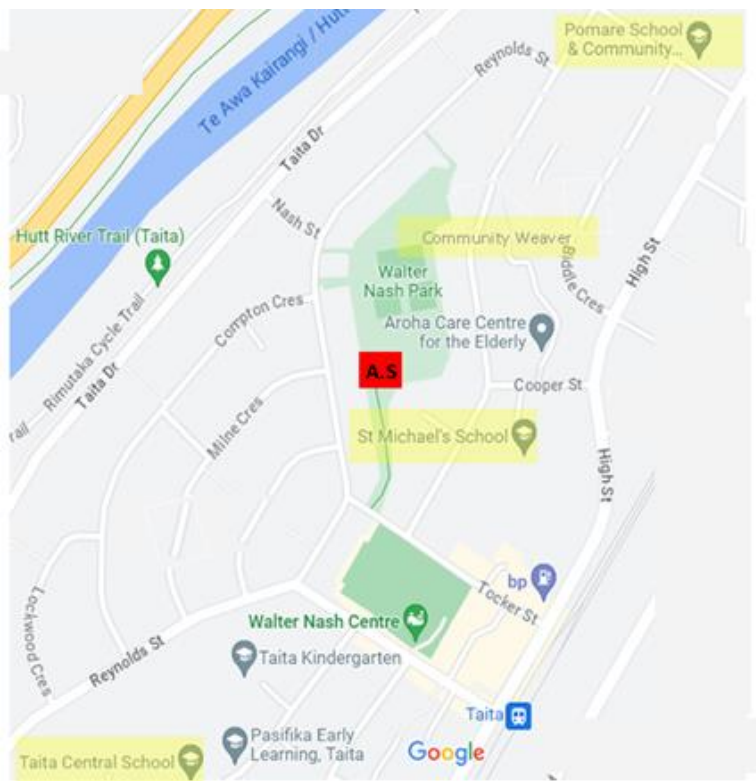
4.0 CONCLUSION

Arohanui Strings has a long history of serving the community and providing music access opportunities to socio economic groups in Hutt City who may not otherwise have access, given the high take-up costs of learning music (instruments, tutelage and facilities). We are known and beloved within the community, and it's a rare public event that we are not asked to stand up and play in.

Arohanui Strings has healthy and increasing user numbers and fulfils four of the six Community Outcomes. No other comparable service exists in Hutt City and, given the growth of the organisation, reliable premises are required so we can continue to deliver our programmes.

The Arohanui Strings Board of Trustees has identified an area at Walter Nash Park that would activate the space and provide a facility that could be utilised by a number of other community organisations. The good that would come of allowing Arohanui Strings to create a home base within Walter Park extends far beyond simply making music – it could benefit the entire community.



APPENDIX 2: Proposed Location for Development of Arohanui Strings Base.



**Hutt City Council
Proposal for
Naenae Park**

Our Story.

In 1956 local hero police officer, Hoppy Hodges picked Billy Graham up after breaking into the Griffins Biscuit Factory at 2am. Hoppy bought Billy into the Railways Boxing at Naenae Park, and it was here that he met the legendary coach, Mr. Dick Dunn. It was through his time at the gym that Billy turned his life around.

In 2005 Billy & his wife Kerri purchased the old Salvation Army building on the corner of Treadwell & Sladden street, and in 2006 the door of the Naenae Boxing Academy (NBA) was opened. On opening day in February 2006, 120 young people walked into the gym and the place has been full ever since.

In 2021 Billy & Kerri Graham sold their property (on which the academy currently sits) to the present landlord, with the lease extending until **March 2023**, with the option to extend the lease until March 2027.

Throughout 2024, the Naenae Youth Charitable Trust (governing entity for NBA) intends to find a new premises to operate out of. The key features of such building are as follows:

1. Located in Naenae
2. Accessible to our local community (by walking or bus as many of our members walk or bus to classes)
3. Have room to build at a minimum 300m².

The Naenae Youth Charitable Trust (NYCT) would like consideration given by the Hutt City Council to relocate the Naenae Boxing Academy to Naenae Park; this would be next to the original location of the Railways Boxing Gym where Billy was introduced to Mr. Dunn all those years ago.

Our timeline



1956

Billy dragged into Railways Boxing Gym, Naenae Park.

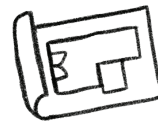


**Naenae
Boxing Academy**
Billy Graham
Youth Foundation



2006

Opening of Naenae Boxing Academy (NBA).



2011

Extension of NBA to accommodate more young people.



2019

Billy & Kerri move to Wairarapa, NBA property under new ownership

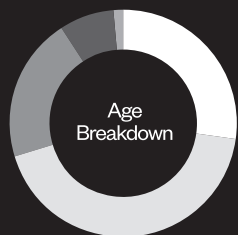


2025/2026

NBA has found new premises

Key figures.

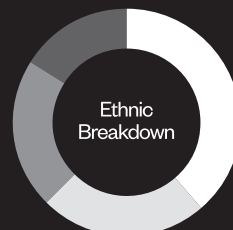
88 registered members between the ages of 9–21 years old.



19+ years – 7
15-18 years – 24
12-14 years – 38
9-11 years – 18
Under 9 – 1



NZ European – 34
Maori – 21
Pasifika – 19
Other – 14



65% male
35% female



82 young people on the waitlist

Engaged with 18 community, school and alternative education providers in 2023



Why reserve land is being sought?

We are seeking the support of the Hutt City Council to obtain the use of reserved land for the construction of our new academy. This endeavour is particularly significant to us due to the profound historical connection our founder has with Naenae Park. Beyond personal ties, we strongly believe that our academy's presence in the park would bring substantial benefits to the community. By drawing in more tamariki, rangatahi, and whanau to the academy, we aim not only to enrich the lives of our members but also to contribute to the vibrancy of the park and support other clubs operating within it. With established relationships with local MPs, councillors, and the wider government, our academy would not only thrive but also serve as a hub for community engagement, potentially increasing the overall utilization of the park. This strategic location would further enable us to keep operational costs at a minimum, ensuring that resources are predominantly directed towards the development and well-being of our members and whanau. We are eager to collaborate with existing community clubs sharing the grounds, fostering a spirit of cooperation and unity for the benefit of all.

What benefits it will bring to our community?

Since opening our doors in 2006, Naenae Boxing Academy has brought a multitude of benefits to our community, becoming a cherished home away from home for numerous past and present members. As a steadfast pillar in the community, our initiatives have ranged from significant projects, such as revitalizing the Hilary Court shops with vibrant paintwork, to more routine yet impactful activities like hosting free sausage sizzles and distributing Easter eggs and Christmas presents. Our commitment extends beyond occasional events to the day-to-day operations, where we provide a well-structured boxing program catering to the needs of our members, local schools, and community groups alike. In the past year alone, we collaborated with 18 diverse school, community, and alternative education groups, spanning from private schools to rangatahi in residence-based care. Looking ahead, our membership is expected to reach between **120 and 140 members**, with a waitlist boasting **82 young individuals** eager to engage with our programs this year. The Academy remains dedicated to fostering a sense of belonging, empowerment, and positive growth within our community.

How is the proposed facility and the services offered aligned with Council's expectations for use of reserve land?

The Naenae Youth Charitable Trust has maintained a longstanding and positive relationship with the Hutt City Council, and we are confident that our objectives align with the Policy on Commercial Use of Land Managed as Reserves and Private Use of Hutt City Council Land. As a non-profit organization, our primary goal is to continue the valuable work we have undertaken over the years and plan to sustain in the future. Securing a space is crucial for us to extend our mahi and community impact. By acquiring this new space, we anticipate attracting numerous locals, young individuals, and other visitors to the reserve, fostering increased community engagement. Furthermore, the land under consideration presents an exciting opportunity for us to enhance our outreach. With access to additional outdoor space, not available in our current location, we aim to expand our initiatives and activities, contributing even more to the well-being and development of the community we serve.

What other sites have been investigated?

Over the past two years we have looked at several potential locations in Naenae, the most promising of which was the old cinema in Hillary Court. The two key concerns that we have come across are:

1. The lease cost for an appropriate commercial property would be far more than what we have historically paid. As a non-profit community provider we would require significant subsidies to go down this path.
2. The work required to refurbish a facility (such as the old cinema) up to the required standard for hosting young people and the wider community is significant. For a similar cost we would be able to establish an entirely new facility that was purpose built.
3. We also had some early conversations with the gym facility that is going into the Naenae Pool. The issues however is the sheer numbers of young people who are engaging with the academy. For this reason, we would need to have the rights to the venue, from which we would engage with other groups (rugby league etc.)

You will also need to provide some financial commentary about the funding the facility and ongoing operation of it?

As an operational charity for the past 18 years, our team are experienced in fundraising and will take on the role of identifying sponsors and raising the funds to establish a new facility, as well as the ongoing costs involved in the day-to-day activities. We have a strong team who wish to continue serving our Naenae community, and we look forward to finding our new home through which we can do this.



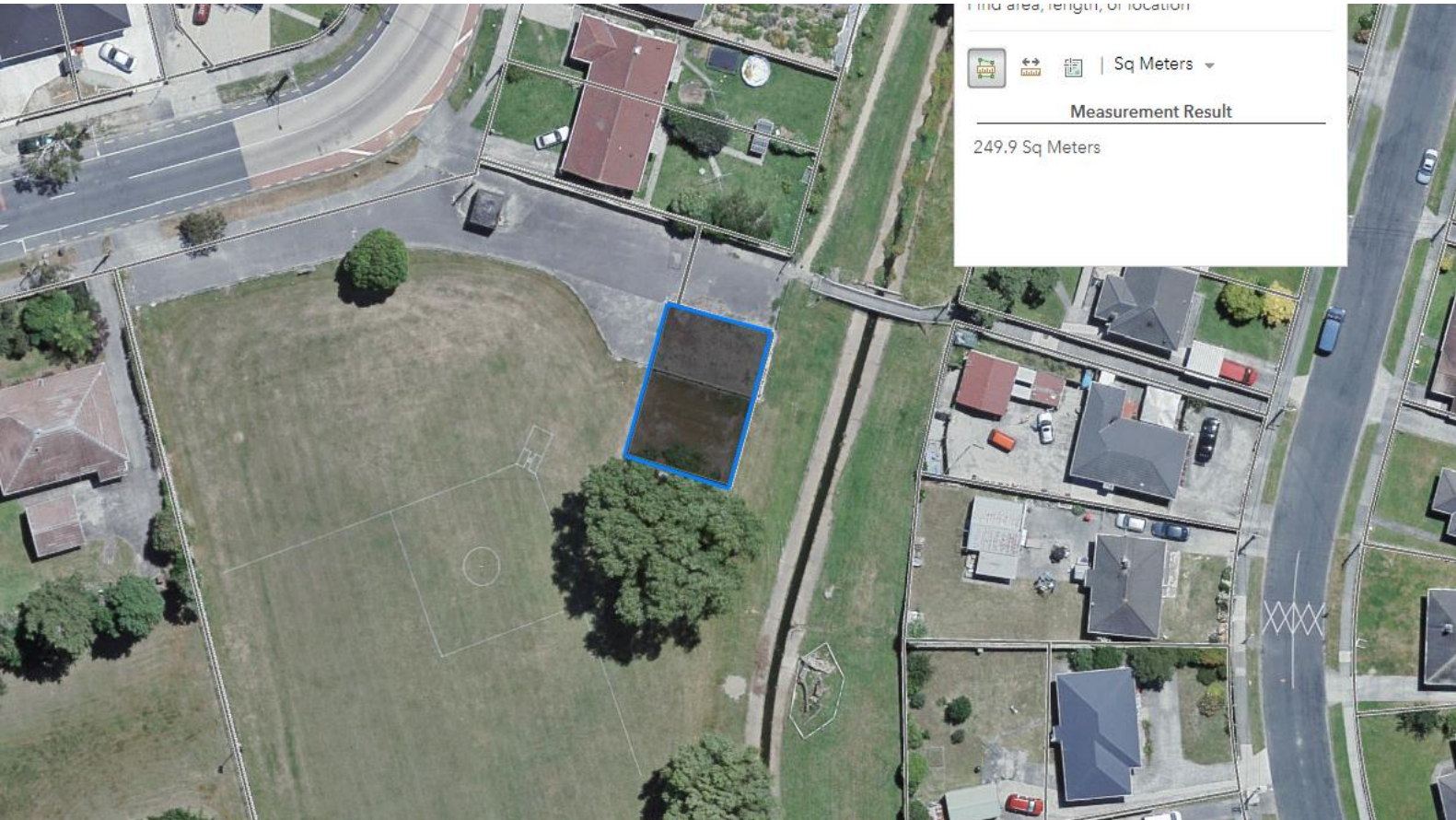
Naenae Boxing Academy

Billy Graham
Youth Foundation

Naenae
Boxing Academy
42 Treadwell Street
Naenae
Lower Hutt, 5042

P: +64 21 244 0183
E: nba@nyct.org.nz

www.bgyf.org.nz/naenae-boxing-academy

Appendix 4: Proposed Site for Naenae Boxing Academy ex-Clubrooms Naenae Park

23 April 2024

Report no: CCPC2024/2/108

Avalon Skatepark update

Purpose of Report

1. To present the developed concept design report for the new Avalon Skate Park (attached as Appendix 1) and receive approval for the 50% detailed design so the project can progress.

Recommendations

That the Committee:

- (1) notes the developed concept design report, attached as Appendix 1 to the report, and changes made in response to previous feedback;
- (2) approves the 50% detailed design so the project can progress;
- (3) provides officers with any further feedback.

For the reason(s) that the new skatepark needs to be completed before the existing Melling Skate Park can be demolished to progress Te Wai Takamori o Te Awa Kairangi project (RiverLink).

Background

2. On 12 December 2023, Council confirmed Avalon Park as the location for a new skatepark, to off-set the loss of the Melling skate facility at Block Road which will be demolished as part of Te Wai Takamori o Te Awa Kairangi project (previously referred to and consented as 'RiverLink').
3. Under the project's consent, the replacement park is required to be complete and remain in continuous use before the removal of the existing skate park, so the project is working to very tight timelines.
4. In March Council reviewed the concept design and provided feedback to inform further work. Council also agreed to fund the addition of a basketball half-court, CCTV and park furniture as part of the project.
5. In March Council agreed for the Communities, Culture and Partnerships Committee to approve the 50% design at this meeting to enable procurement to get underway and project deadlines to be met.

Update

6. The following changes have been made in response to online community and Skate Advisory Group feedback, as well as public workshop requests/comments.
 - i. Brought one shelter away from skatepark for non-skatepark users - young families and spectators who do not want to cross the facility to sit and watch.
 - ii. Removed pole jam and out ledge and replace with frontside and backside hubbas and central euro gap.
 - iii. Integrated 6 stair level change for more advanced users.
 - iv. Rationalised end quarter pipe to have less complexity and greater functionality with big central quarter for more advanced users.
 - v. Slappy kerb relocated to more functional location and replaced with manual pad.
 - vi. Bowl redesigned to incorporate with central spine and 1200H to 1500H level change and central mogul.
 - vii. Jersey barrier removed to allow more run up to hubbas and euro gap.
 - viii. Central feature rationalised to have bank to kerb and 'flow through'.
 - ix. Mana Whenua cultural overlay integrated into design
 - x. Long ledge simplified; curved edges removed to allow higher functionality for street tricks.
 - xi. Disability access incorporated to bowl platform and all key areas of design.
7. The following outlines feedback from Councilors in March and the response:
 - Pathways have not been linked to the park in the concept design.
 - New concept design has added paths (optional at this stage until costs and contractor arrangements are locked in)
 - Shelters that will be installed as shown in the concept design will ensure people cannot get up and jump off, doing tricks.
 - Noted by designer- one shelter has been moved away from skate features (from near the quarter pipe).
 - Note – roll-on/roll-off has been requested, rollerbladers and skaters can arrive and roll on (pathways).
 - Actioned. All key areas have wheeled access points.
 - Consideration of nearby residents with lighting and use after dark.
 - HCC to determine, lighting will be on a timer and turn off at the designated time.
 - Will the facility hinder the circus or funfair?
 - Parks and Reserves are confident alternative locations within Avalon Park can be provided if the funfair cannot setup due to the

bigger skatepark. HCC will communicate the new design ahead of bookings.

- How are disability users being catered for?
 - A small summary has been written outlining how the new facility will cater for members of the disabled community, with key input from CONVIC (designer), Celia O'Driscoll (Advisor at Halberg) and Dr Rosie Scott (Senior Lecturer at Victoria University), this is attached as Appendix 2 and also sits in the developed concept design.
 - Will a local company or local materials be used?
 - Due to tight deadlines, an Australian company has been selected to deliver the design and we are at the contract negotiation stage with construction. A clause in the contract requires efforts to be made in employing local subcontractors to be used when and where possible and practical. Local materials will be predominantly used.
8. The following outlines what has been done in response to comments from HCC officers:
- Please minimise grass within the skatepark.
 - Areas within skatepark are planned to be planned (landscape design not confirmed yet). The outer banks sloping away from the facility will most likely be grassed, easily accessible for mowing.
 - Ensure shelters cannot be climbed.
 - As above, noted by designer.
 - The gaps between the seats and kickers, in the middle. Issues was raised that you can maybe skate up and aim to land on the seats.
 - Seats have been moved to outside the facility.
9. As reported in March, the skate community also raised concerns that with Melling removed there is no skate facility in the CBD. The Te Awa Kairangi (Riverlink) project is required to explore skatable features through landscape design of amenity areas along river. Officers will provide options on this.

Next steps:

- Late April – programme estimate due from CONVIC including estimated date of demolition of Melling skate park.
- Late May - design finalised
- June onwards:
 - Melling skate park demolished
 - Ground remediation and enabling work
 - Construction commences

Climate Change Impact and Considerations

10. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.

Consultation

11. Consultation is detailed in the paper.

Legal Considerations

12. There are no legal considerations.

Financial Considerations

13. There are no additional financial considerations.

Appendices

No.	Title	Page
1 ↓	Avalon Skate Park Developed Design Report	50
2 ↓	Disability and Neurodivergent Report	81

Author: Arthur Nelson
Head of Parks and Reserves

Approved By: Andrea Blackshaw
Acting Chief Executive



TE AWA KAIRANGI SKATEPARK

DEVELOPED DESIGN REPORT

APRIL 2024

HUTT CITY COUNCIL

CONVIC

PREPARED BY



FOR



REVISION HISTORY

REVISION	REVISION DATE	DETAILS	AUTHORISED	
			NAME / POSITION	SIGNATURE
A	15.03.2024	DRAFT CONCEPT REPORT	BRYCE HINTON / DESIGN MANAGER	
B	12.04.2024	FINAL CONCEPT REPORT	BRYCE HINTON / DESIGN MANAGER	

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QUALITY INFORMATION

PROJECT NAME	Te Awa Kairangi Skatepark
PROJECT NO.	23912
PREPARED BY	Simon Bogalo
REVIEWED BY	Bryce Hinton

ACKNOWLEDGEMENTS

CONVIC Pty Ltd. Acknowledge the contributions of all those who participated in the preparation of Te Awa Kairangi preliminary design report, including Hutt City staff, specialised consultants and residents, community groups and other stakeholders who responded to the various opportunities for input and/or who provided advice and information where required.

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01

INTRODUCTION

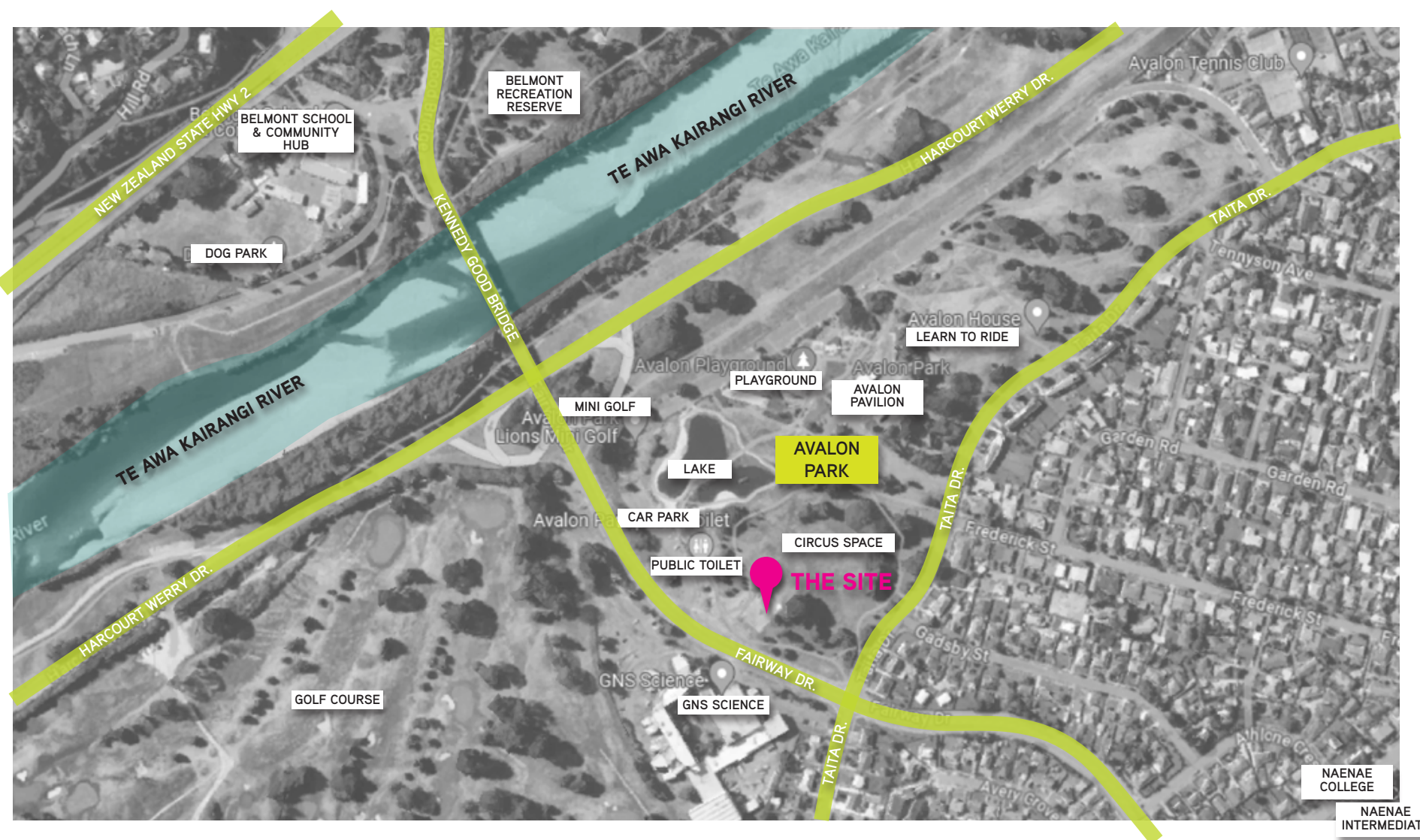
UNDERSTANDING SITE CONTEXT

Hutt City Council are proposing a new district scale skate and youth space as part of the Masterplan development of Avalon Park - replacing the old Melling skatepark on State Highway 2 and the current Avalon skatepark.

This new skate space will bring a contemporary facility into Avalon Park that compliments the destination level play space, events and recreation areas, parking areas, toilet facilities and overall parkland infrastructure.

The prospective site presents a great opportunity for Hutt City to develop a youth and family space in a vestige of relatively under utilised space. Easily accessible by vehicles and pedestrians, the space will be available to all demographics and provides the opportunity to lift the public profile of youth.

With the existing site features and proposed masterplan development, the facility will create a dynamic and activated central community hub to offer recreational and social experiences for all members of the community; from day to day usage to larger community events. As one of the foremost Youth spaces within the area it will be a strategic community hub for Hutt City and the wider Wellington region, becoming a key destination for youth in the area.



MASTERPLAN INTEGRATION

The proposed youth space will be developed in conjunction with Isthmus' broader Masterplan works for Hutt City Council. It is integral that the youth space design is integrated into this approach and as such will take on key design principles to this area. The Spati Design proposes further pedestrian network, basketball half court, chill out spots, additional planting and general park infrastructure.

It is vital that the skate and activity space integrates seamlessly into this recreation framework, ensuring a consistent design language is evident throughout the Avalon Parklands.

Legend			
	Existing Trees	A	Area A: Open and Flat - 33mx9m - Spine - 3-4ft Elements - Stairs, Boxes, Kickers - 4-5 Elements To Flow Together
	Proposed Trees		
	3 x Indicative Security Cameras		
	Garden Ben		
	New Lawn	B	Area B: Open and Flow - 22mx18m - 3-4ft Flow / Transition - Hip, Bank, 1/4 Pipe, Open Flow Sections
	Timber Clad Seating		
	Chill Out Spots		
		C	Area C: Street and Transition 34x10m Street Elements - Rails, Really Good Ledge, Manual Pad, Spine to Spine
	Indicative Basketball Half Court		Shelter - shade and rain
	Water Fountain		Arrival Space
	Wayfinding Signage		Rubbish Bin
	Bike Racks		Light Pole



CONSULTATION SUMMARY

As part of the previous consultation works prepared by Isthmus and Hutt City Council, key themes have been developed to drive the design direction into the draft concept design. These will be further tested and developed at the draft concept consultation:

- The facility will cater for beginner intermediate and advanced users. Skateboarding was the dominant user group however all other wheeled sports were nominated and such the space will cater to all riding styles.
- Majority of participants said they were more likely to use the park from 3pm - 9pm as well as throughout the day. This means the facility should look to allow for provision to skate into the night with lighting and shade shelters for the heat of the day.
- Many comments centred around a facility that gets the ‘fundamentals right’ with skate obstacles such as mini ramp, perfect ledge, rail, slappy kerb, kickers and good flow. **Careful consideration of layout and space to make sure the space is highly functional.**
- Avoid the traditional ‘concrete blob’ skatepark from the 90’s and look to create a skatepark that feels green, safe, family friendly and inviting.
- Many comments mentioned a perfect mini bowl and separate mini ramp.
- A flat area for beginners and people starting out.
- Park and ‘hang-out’ facilities will be required for not only active users taking a break from riding, but for spectators and supervisors of children. Seating, shade and a drinking fountain will be required to ensure the facility creates a comfortable, family friendly community space.

During the discussions of precedent park examples, ideas of elements and wish-lists were discussed. These were broad, and we used the Miro board to assist in collating information. We compiled the following thoughts and ideas:

- Lower 3-4ft high 'flow bowl'
- Mini-ramp. Flow bowl doesn't replace the need for this. Concrete mini-ramp handles wet better than wood.
- Transitions, ramp-to-ramp.
- Kickers.
- Flatbars.
- A good flow.
- Hubbas.
- Stairs.
- Boxes.
- Spine (Gisborne has 2 x 3ft spines and it's great fun having spine after spine!)
- Premium materials used for manual pad/curb.
- You need a perfect ledge, it will be the obstacle most used by street skaters.
- Beginners' area. Needs a comfortable space for new users who will not understand the power dynamics of skate parks yet.
- Not a fan of rectangle/square skate parks, would want it to fit into the park and green space better. Want to blend into surroundings.

We also discussed Block Road, Melling Skate park to understand if there were elements that the group would miss or would want to bring through:

- Lighting is the best thing about it.
- The rail and box by the bench has been well used.
- Love the hips!

Lastly we asked everyone to write down what they saw ten years from now at the skate park. This exercise brought us all back to the Why. Why is it important to champion this project? What are the benefits to the city, our people and our impact on our environment? This was a special moment in the workshop where we all got the chance to share our vision and ultimately the realisation of the space for future generations.

'2033 - I'm dropping by for my 57th birthday skate haha! The park is looking good and well used. There is a new mural on the main wall and a group of new skaters are rolling around the beginners area.

The granite ledge has been replaced and is being worn in nicely. I weave my way around the park, easing through the different zones, slowly warming up. I clap for a kid on a scooter who just landed their trick over the spine, then roll over the brick hip into a tailslide transfer.

'2033 - Experienced skaters/scooters/ bikers displaying their skills while they enjoy the new park.

- Space for new and young riders to learn how to skate and do new things (skate lessons).
- Safe areas for bystanders to enjoy the space.
- Green spaces surrounding the park.

'2033 - We've been at the skate park for an hour now, people have come and go. A few crews are chilling under the shade, the skate finish is still smooth as, and they are setting up for an event later on this arvo. Dads are teaching their little ones how to roll, and there are still a few bumps and bruises happening along the way. It feels safe, there's a good feeling catching rays sitting up on the top platform watching different crews drop in and roll around!

'2033 - The park is utilised by many: old, individuals, fan

of various skill levels. It would be great to see older people returning to the park, with or without kids and effectively has value to respective sports and recreation. The park feels safe and encourages all to utilise it or spectate. There's laughter and smiles all around...and no cracks ☺.

'2033 - Lots of whānau using the park as well as the skate park. Parents being able to set up a picnic or a birthday party on the grass while being able to watch their kids on the skate park. Local skaters and other users being able to use the space without having to worry too much about hitting a small child. Girls and others who we don't currently see a lot at parks, using the open space and feeling comfortable to take up space and learn at the park.

'2033 - New skaters are practicing safely in the beginners area, getting encouragement from experienced regulars as they roll by. A group of wheelchair users have come to the park this afternoon. They are regulars at Avalon skate park because of its gradual inclines, and accessible bowl/features. Families are sitting on the bank under

'2033 - Have general upkeep and maintenance. (Melling Skate park has been decrepit and generally unsafe for a number of years now e.g. poor ground, poor structure, cracks at bottoms of ramps, vandalism etc.). A consistent spot to host sponsored events, and competitions. A safe spot for adults to bring their children, especially since the rest of Avalon Park is designed for children.'

'2033 - A busy facility with a range of users, different ages and multi-discipline.

- Sunshine ☺.
- A facility that's upkeep and ageing well.
- My kids using it ☺.

Summary

It was apparent amongst the Skate park Advisory Group that Hutt City Council has a lack of skate parks, with locals travelling further away to reach more popular destinations, and that this is a great opportunity to provide a local/regional facility that is simple, functional, and inclusive, with a mix of relatively low hard and easy elements that could keep users entertained for the whole day if designed right!



04

SITE ANALYSIS




SITE FEATURES

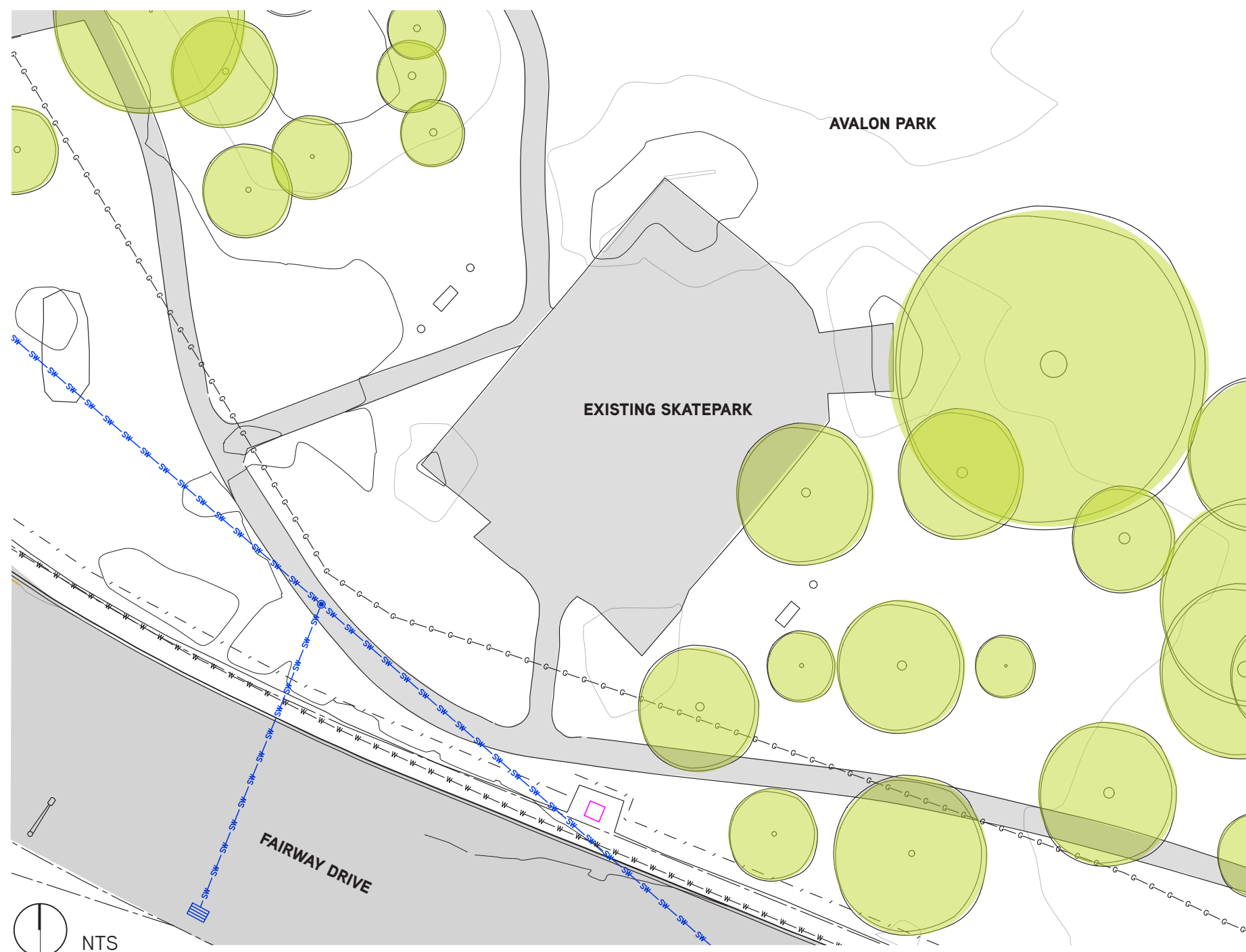
The site is located in the southern corner of Avalon Park between Fairway Drive and Taita Drive, in an open predominately flat grassed area.

The precincts main carpark is located directly to the west with Butterfly Lake and iconic T-Rex sculpture to the north. There is a large grassed area immediately adjacent to the north east that is used for events such as circus and markets. It is flanked by large mature trees and a pedestrian path network. The main arterial road, Fairway Drive runs along the southern border of the site with residential properties on the other side of Taita Drive in the east.

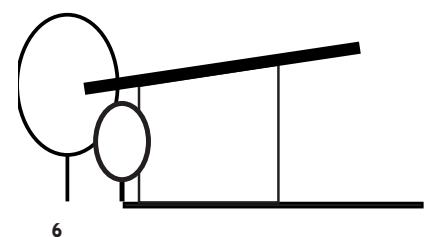
A key consideration that will shape the design is an **underground Gas line** that runs East West across the site parallel to Fairway Drive - this will require a 3-5m build offset.

SITE FEATURES

-  EXISTING HARDSTAND
-  EXISTING VEGETATION
-  0.1m CONTOURS



FINAL CONCEPT REPORT | TE AWA KAIRANGI SKATEPARK



SITE ANALYSIS

VISUAL CONNECTIONS + CPTED PRINCIPLES

It is essential for the design of any youth-based facility to allow for and encourage clear views into, across, from and through the site. This promotes passive and natural surveillance for the space and discourages anti-social behaviour.

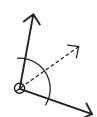
There are a number of vantage points into and out of the site that allow visual connection to take place, particularly along the southeastern interface with Fairway Drive.

Views also exist from the North, these areas are to be kept open and clear to avoid any areas that may be susceptible to anti social behaviour. Views from within the site out towards the broader Avalon Park are to be maintained and enhanced or added to throughout the conceptual development phase. Some vegetation may require crown lifting or removal to improve visual surveillance into the space.

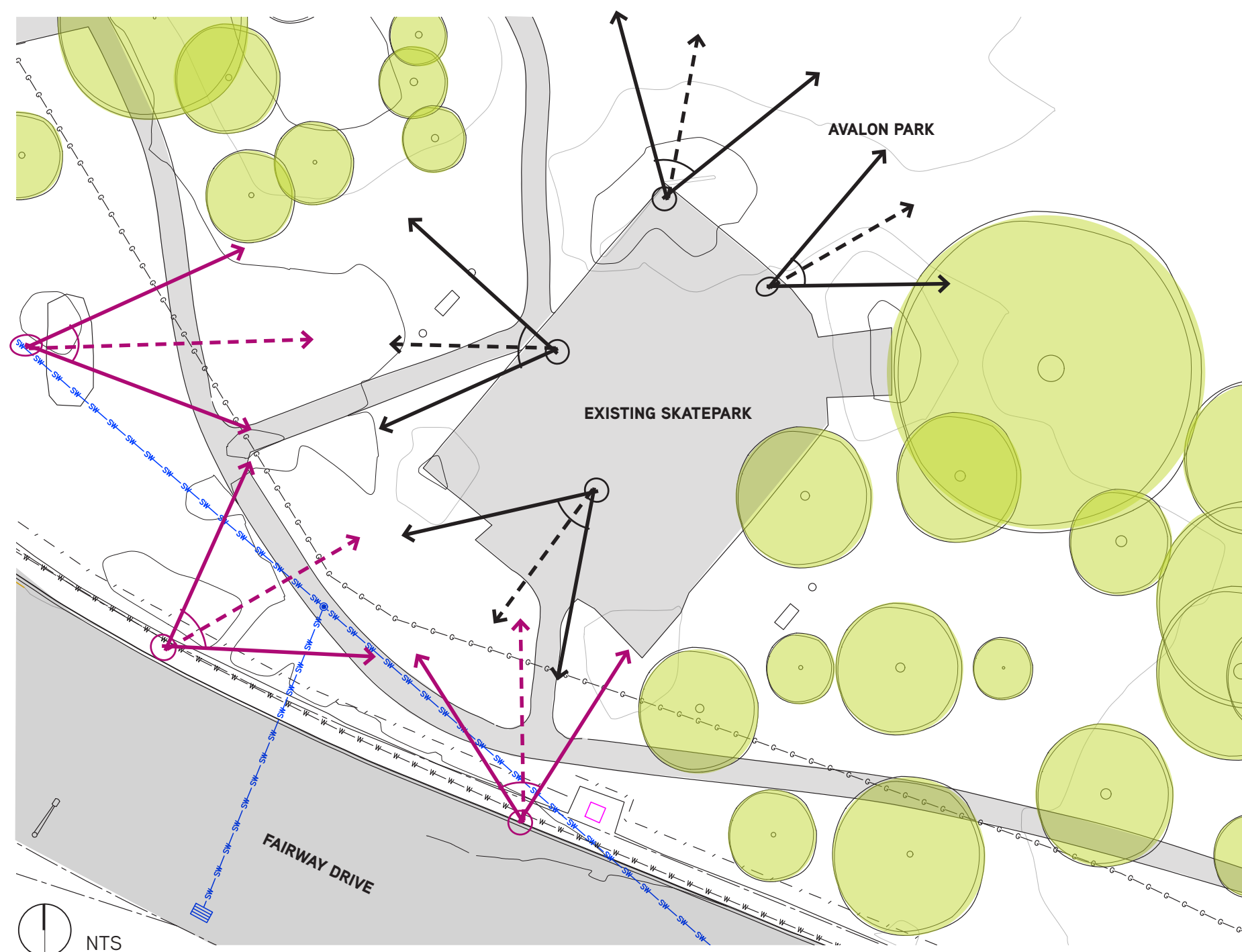
VISUAL CONNECTIONS



INTERNAL VIEWS



EXTERNAL VIEWS



FINAL CONCEPT REPORT | TE AWA KAIRANGI SKATEPARK

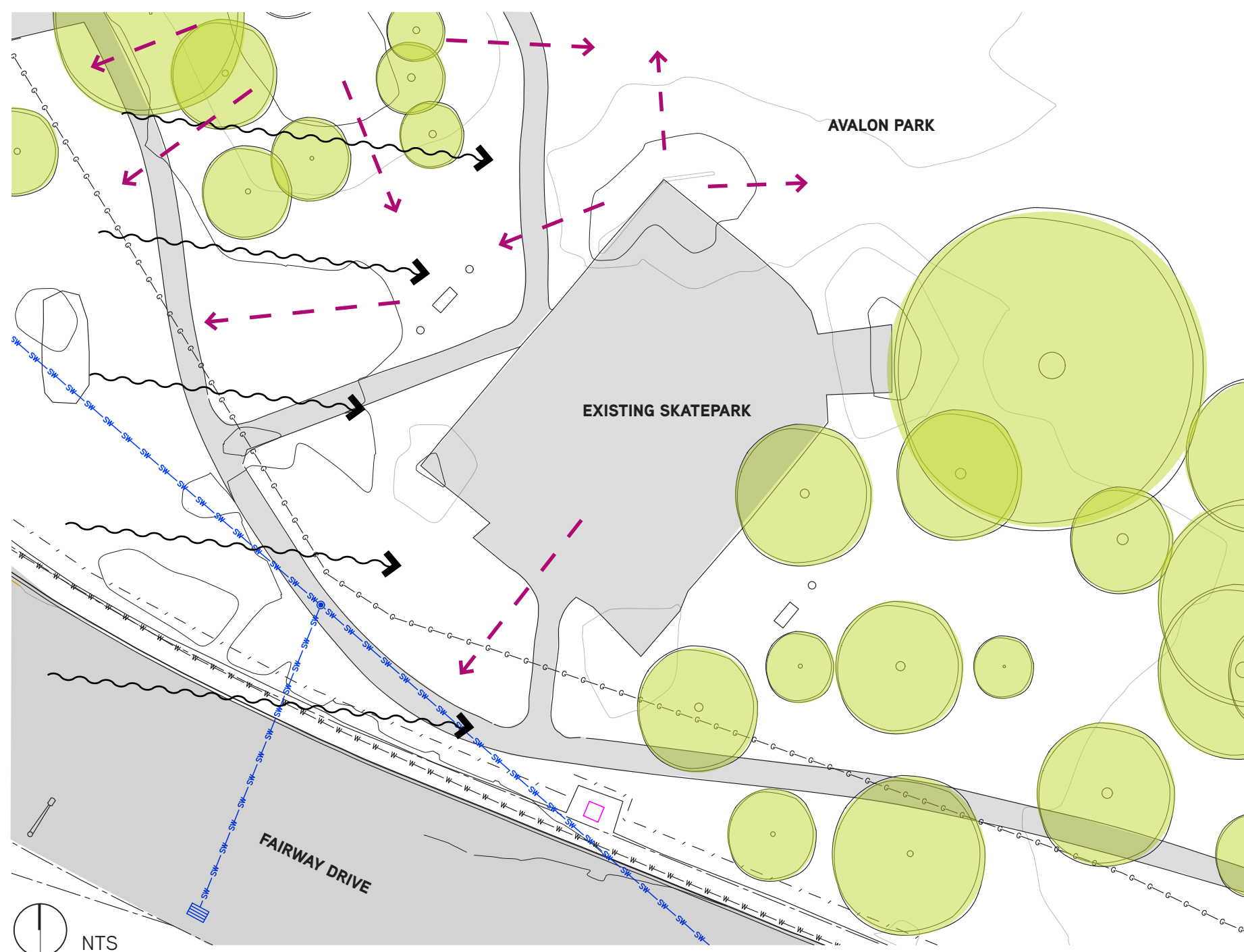
SITE ANALYSIS

TOPOGRAPHY, HYDROLOGY + ASPECT

The site has a flat grade with only the north western corner providing any hill or slope towards the skate area. There are four small areas of mounding at each corner of the existing skatepark rounding down from the skate features.

Due to the relatively low lying site, drainage will be a key consideration for design layout, grading and earthworks.

The direction of the afternoon sun is from the west, therefore shade / shelter design will aim to reduce solar impact and allow airflow to release and ventilate the space. Retention of site trees that provide shade and natural amenity will be a key consideration.



TREE IDENTIFICATION

- 0.1M CONTOURS
- → GRADE DIRECTION
- ~ → AFTERNOON SUN



SITE ANALYSIS

CIRCULATION + ACCESS

The site is highly accessible for pedestrians with various existing footpaths entering the site. The primary access comes from pedestrian pathways along Fairway Drive linking from the designated carpark northeast of the site through to Taita Drive southeast. This network of footpaths all provide DDA access to the site. Maintenance and emergency vehicles can gain access via a gate from the carpark directly east.

This formalised car parking for the wider Avalon Park precinct offers a safe and accessible drop off zone for users of the skate facility.

The site also forms connections with both schools in the area, being roughly a 5min walk from both Belmont School and Naenae College.

MOVEMENT + CIRCULATION

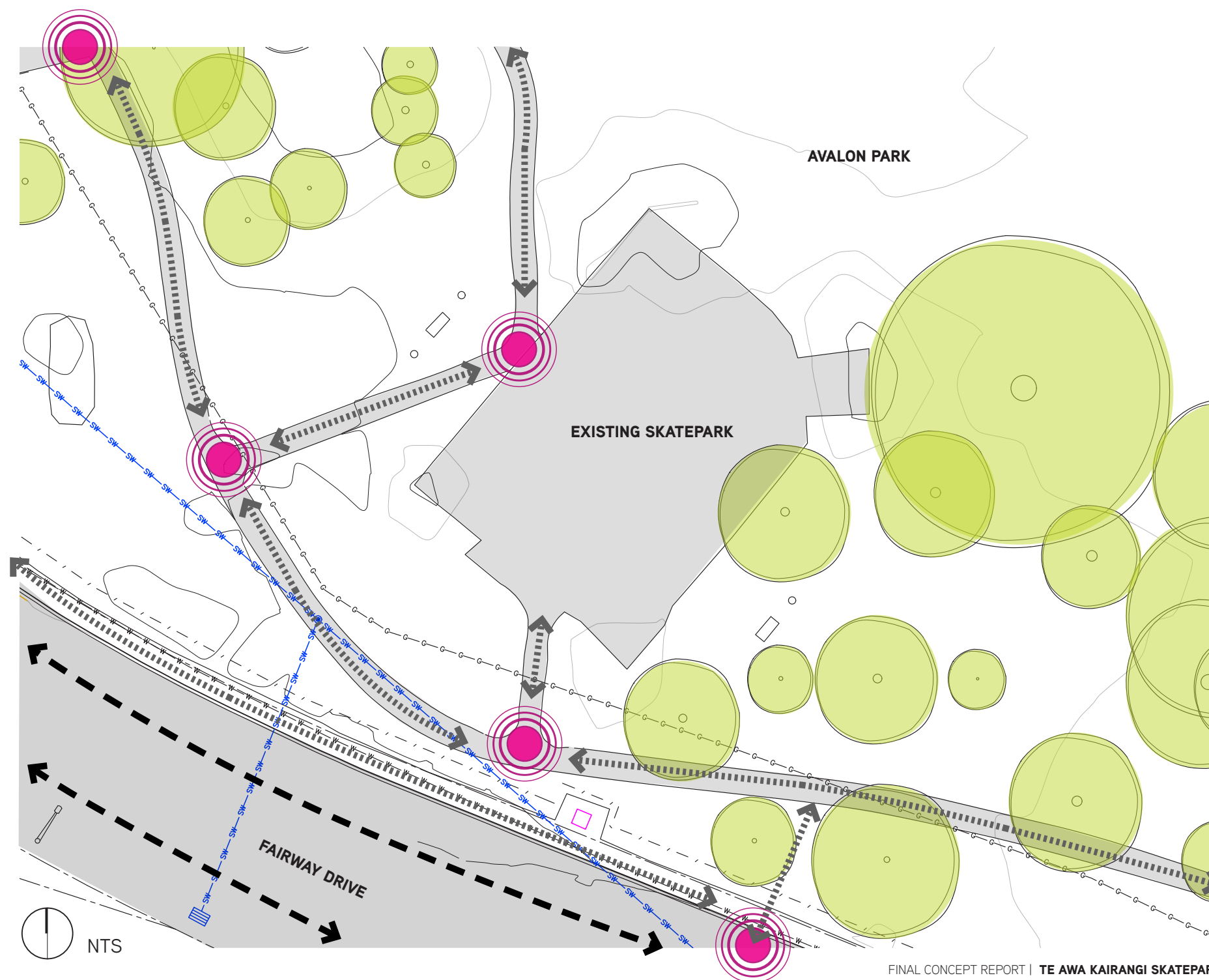
PEDESTRIAN



VEHICLE



ENTRY NODES



FINAL CONCEPT REPORT | TE AWA KAIRANGI SKATEPARK

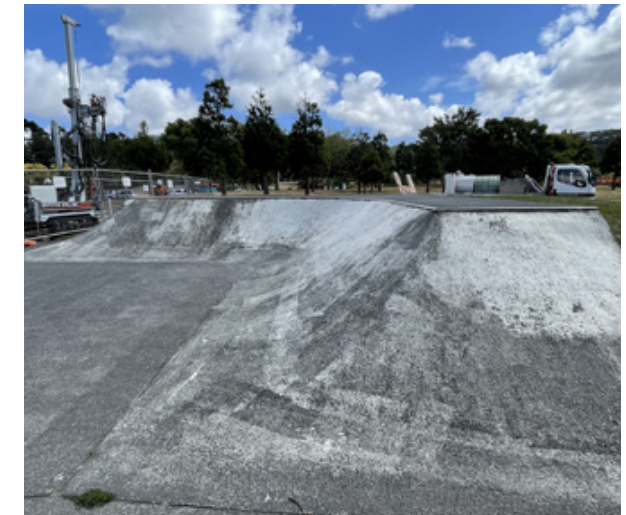
05

EXISTING SKATEPARK

EXISTING SKATEPARK CONDITION

The existing Avalon Skatepark is a large rectangular concrete slab with outdated obstacles placed in a linear, prescribed layout. These types of facilities are typical of the late 90s / early 2000s and do not meet current industry standards. They no longer provide an exciting experience for the end user.

The concrete surface has deteriorated due to age, lack of maintenance and outdated construction practices. It is evident that the levels of the existing slab do not drain sufficiently with pooling occurring in key central areas affecting the use of the facility. Many of the transitions are harsh and abrupt, with lumps found throughout. This facility is no longer functional or on trend.



06

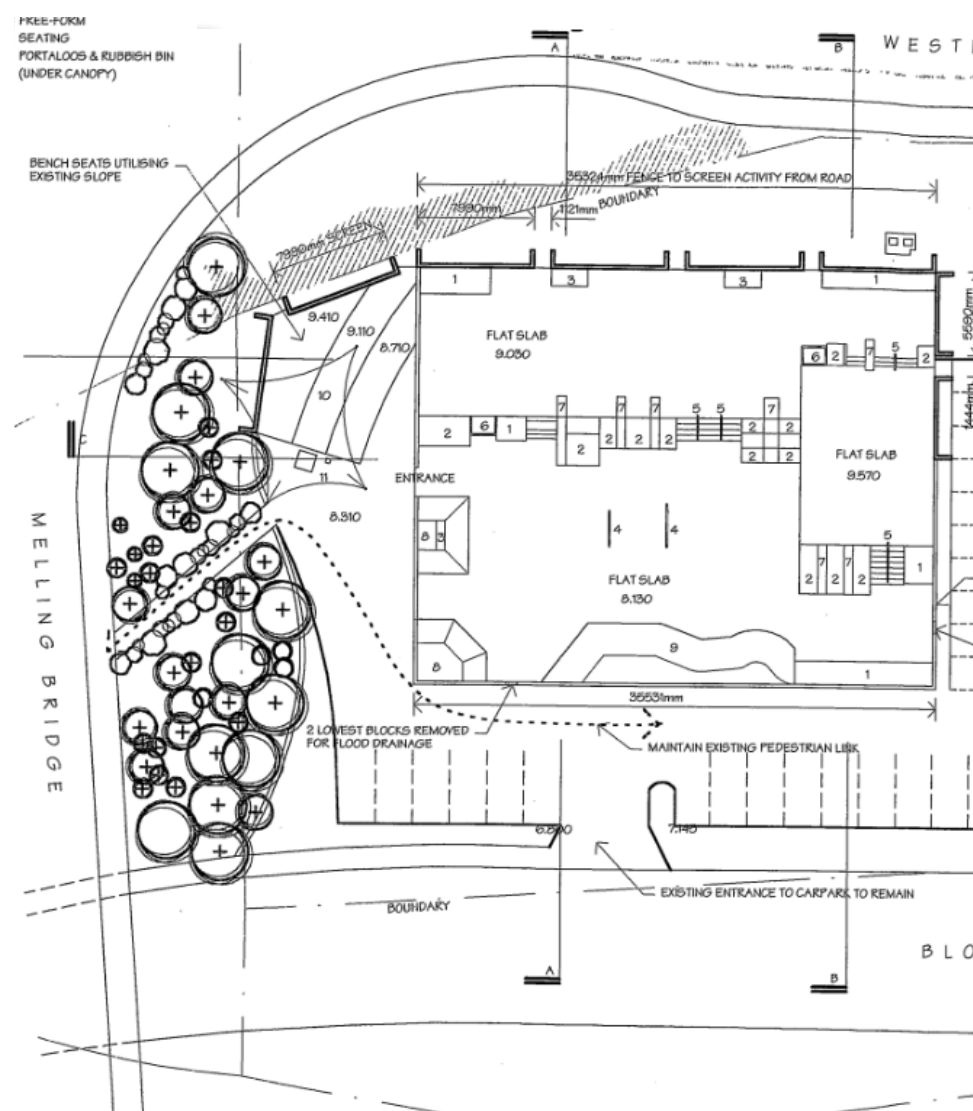
BLOCK ROAD, MELLING SKATEPARK

BLOCK ROAD SKATEPARK REPLACEMENT

As part of Te Awa Kairangi river corridor works the old Block Road skatepark needs to be removed and replaced with a new facility in the Avalon park location with a total of 1233m² minimum skatepark size.

The old Block Road skatepark was much loved during its early years with a progressive street section for its time. Many community members loved the parks 'perfect hip, rail and the lighting'. The facility is now run down with extremely worn concrete, almost unusable from a condition and functional assessment.

The new Avalon Skatepark will look to re create some of these key obstacles in a contemporary modern setting.



07

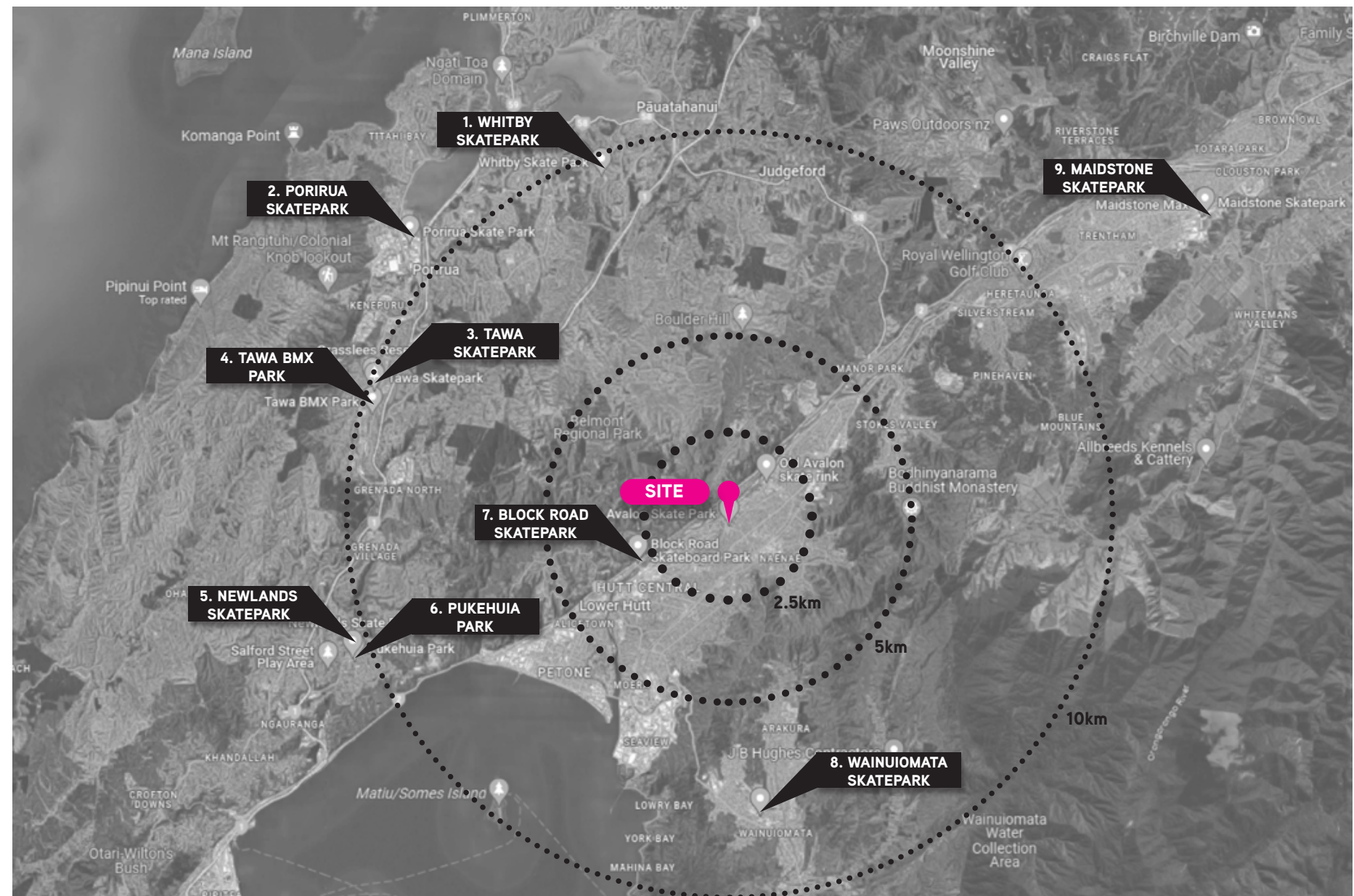
SKATE CONTEXT

SURROUNDING FACILITY CONTEXT

While many skate facilities have a number of similar features, due to their diversity of use it is important to undertake a study of similar facilities within proximity of the proposed upgrade. This helps identify gaps in provision within the local skatepark and youth facility network which will be used to influence the typology of the proposed facility.

The study of facilities in the greater Wellington Region area has identified that there are predominately local level facilities. Given the smaller town setting of the area, facilities within close proximity to one another are few and far between. This however does not deter from the importance of undertaking a review of existing facilities as end users will often travel quite far to neighbouring towns or cities to skate facilities that offer a different riding experience to their local park.

The map on this page identifies skateparks that are closest to Avalon Skatepark and are often utilised by the community as indicated within the pre-design consultation questionnaires.



SKATE CONTEXT

SURROUNDING SKATEPARK CONTEXT

The existing skatepark analysis shows that there is a very limited offering of contemporary and unique skate facilities within the region. A large portion of the existing facilities offer a traditional skatepark typology of which is most likely due to the time period that they were designed and delivered. Regular travel to the surrounding skateparks can be assumed to be low (aside from the new Maidstone Max space) and each of these facilities would get a higher use by the local youth.

With this in mind the proposed Te Awa Kairangi Skatepark will need to offer all the necessary building blocks for a beginner to learn and develop their skills. The design of the new skatepark will provide a space that encourages ongoing skill development, be inclusive for all riding styles and allow for the whole community to enjoy passively and actively.

The proposed facility will be designed using contemporary and innovative design trends with industry standard best practise and offer a safe public place for the community.



1. WHITBY SKATEPARK



2. PORIRUA SKATEPARK



3. TAWA SKATEPARK



4. TAWA BMX PARK



5. NEWLANDS SKATEPARK



6. PUKEHUIA PARK



7. BLOCK ROAD SKATEPARK



8. WAINUIOMATA SKATEPARK



9. MAIDSTONE SKATEPARK

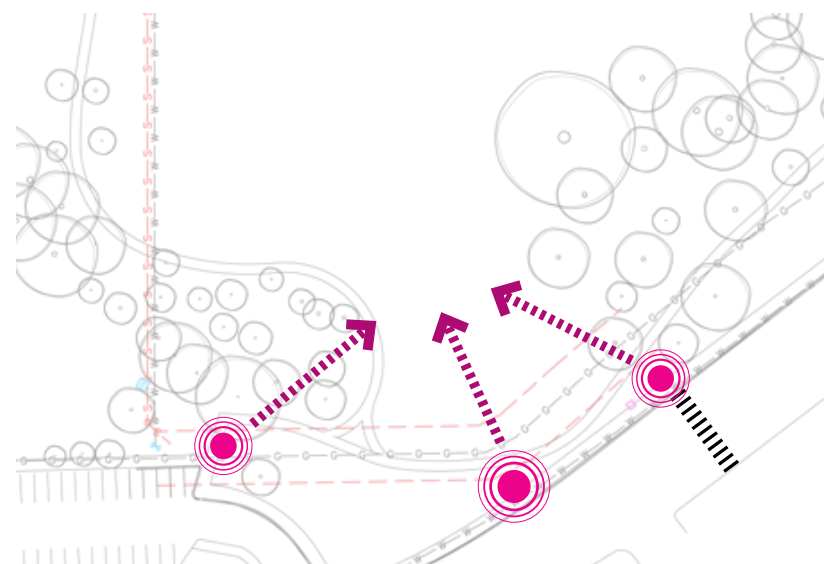
08

VISION

Te Awa Kairangi Skatepark will be a skate and community space for all ages to enjoy. A destination park that ticks the box for fundamental skatepark use but has elements of flare that excite the local + braoder community.

09

CONCEPTUAL DEVELOPMENT



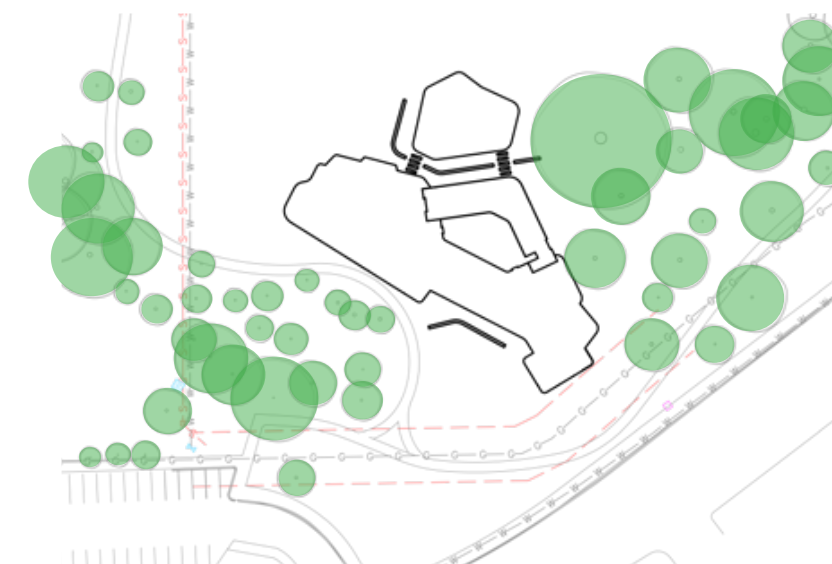
1. DRAWING IN

Bring people into the space utilising key entry nodes and views in from Fairway Drive.



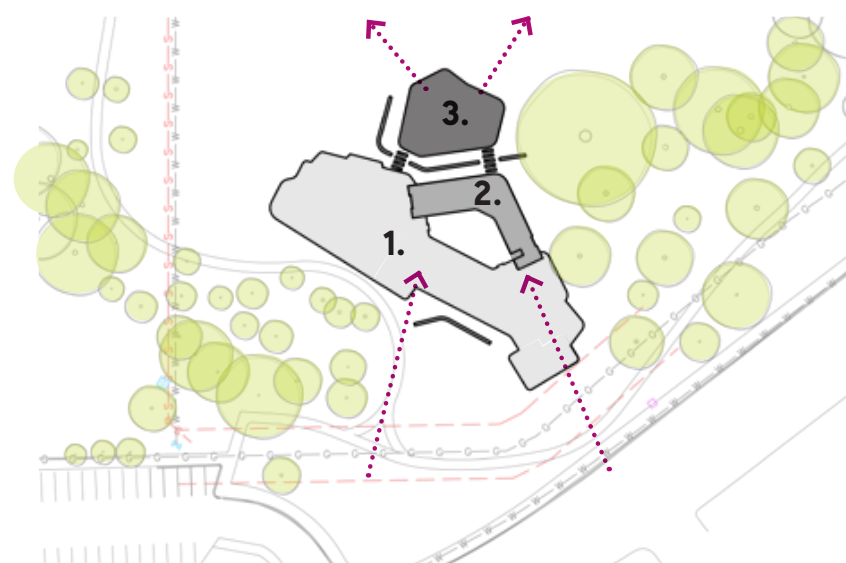
2. CENTRAL GREEN

Avoid underground services and offset requirements. Create central green for multifunctional passive and active recreation. A skatepark in a parkland setting.



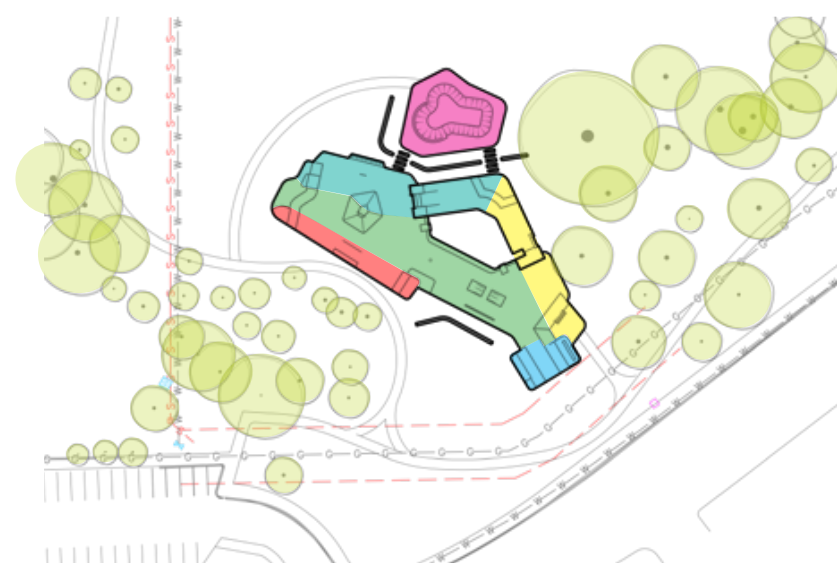
3. NESTLED IN THE LANDSCAPE

Integrate skate space within existing trees, careful consideration of TPZs and set key skate areas within shade and natural amenity.



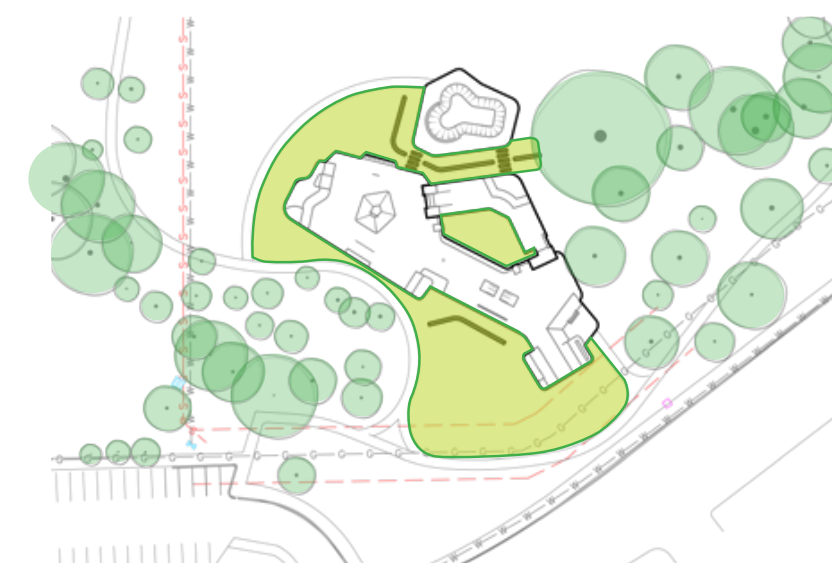
4. CLEAR VIEWS IN AND OUT

Skate zones working from the lowest to highest point. Bowl is apex and further most point to avoid blocking views in and allow for a raised viewing space out to lake and circus area.



5. SKATE ZONES

Six different skate zones responding to community feedback and separated out to maximise capacity and safety.



6. GREEN INTEGRATION

Skate broken up by green space to set skatepark in a parkland environment. Welcome, inviting family friendly skate space.

10

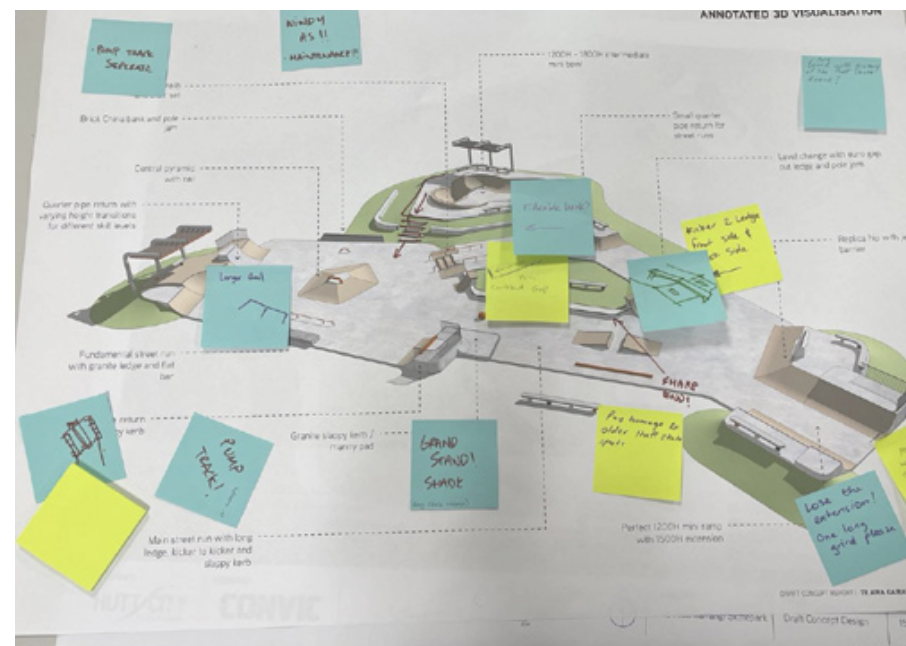
DRAFT TO FINAL - COMMUNITY CONSULTATION

DRAFT CONCEPT COMMUNITY CONSULTATION

The draft concept consultation was held over two workshops on the 19th and 20th of March in Lower Hutt. One was a focus group of key stakeholders (SAG or Skate Advisory Group made up of specialist users representative of the roller sports community) who have been involved in the process throughout. And another was a community wide workshop, open to the public to voice opinion on the draft concept design.

Over 25 participants showed up throughout the engagement process. Overall there was a positive response to the draft concept design - with minor tweaks and changes to improve skatepark functionality and amenity.

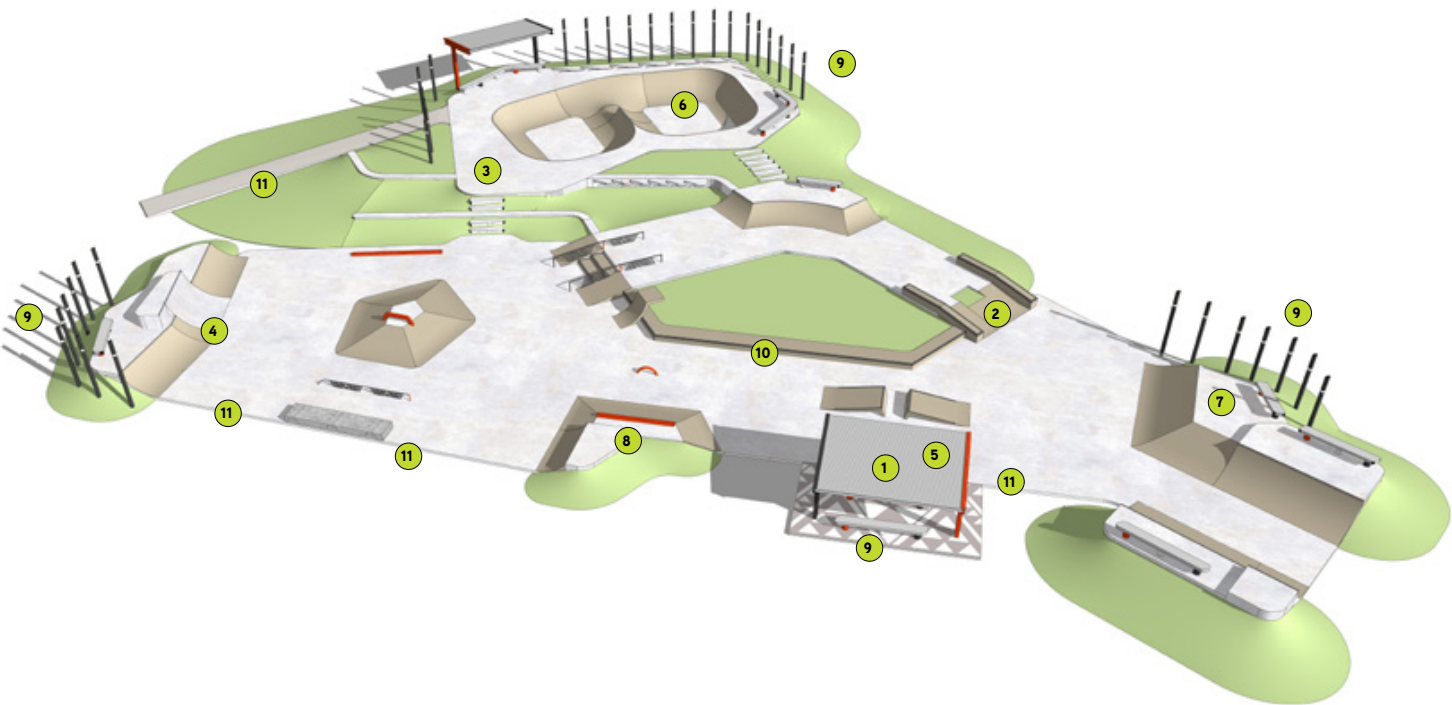
The following pages outline the evolution of the draft concept design to Developed Design and how the design has responded to community comments and feedback.



DRAFT TO FINAL - COMMUNITY FEEDBACK CHANGES

DRAFT

FINAL



- 1 Bring one shelter away from skatepark for non skatepark users - young families and spectators who do not want to cross the busy facility to sit and watch
- 2 Remove pole jam and out ledge and replace with frontside and backside hubbas and central euro gap
- 3 Integrate 6 stair level change for more advanced users

- 4 Rationalised end quarter pipe to have less complexity and greater functionality with big central quarter for more advanced users
- 5 Slappy kerb relocated to more functional location and replaced with manual pad
- 6 Bowl redesigned to incorporate with central spine and 1200H to 1500H level change and central mogul.

- 7 Jersey barrier removed to allow more run up to hubbas and euro gap.
- 8 Central feature rationalised to have bank to kerb and 'flow through'. Balustrade removed.
- 9 Mana Whenua cultural overlay integrated into design

- 10 Long ledge simplified, curved edges removed to allow higher functionality for street tricks.
- 11 Equal access for all users incorporated to bowl platform and key areas of design.



LEGEND

SKATE WORKS

- 1

1800H Quarterpipe Extension
- 2

1000H Quarterpipe
- 3

380H Granite Skate Ledge
- 4

400H Flatbar
- 5

5-Sided Funbox with Ledge
- 6

Rainbow Pole Jam
- 7

Slappy kerb
- 8

700H Quarter-pipe return
- 9

350H Bank to kerb
- 10

150H Manual Pad with Curb
- 11

1200H Cantilevered Quarter
- 12

450H Out and Down Rails
- 13

750H Curved Berm Quarterpipe
- 14

450H Out Hubbas + Euro Gap
- 15

450H Kicker to Kicker Gap

16

12m Long 350H Ledge

17

900H Flat Bank Hip

18

1200H Mini Ramp

19

4-5Ft Enclosed Bowl with Spine

20

6 Stair garden gap

LANDSCAPE ITEMS

- 1

Existing Carpark
- 2

Existing pedestrian path network
- 3

Existing Trees
- 4

Proposed Shelters
- 5

Concrete Seating
- 6

Concrete Terrace Seating
- 7

Concrete Stepping Stones
- 8

Skatepark Lighting
- 9

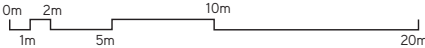
Drinking Fountain
- 10

Rubbish Bin

CLIENT:



DESIGNER:



PROJECT:

Te Awa Kairangi Skatepark

TITLE:

Draft Concept Design

DATE:

15.03.2024

REVISION:

A

12

ANNOTATED 3D VISUALISATION



13

OVERVIEW - VIEW FROM FAIRWAY DRIVE



PARK CONTEXT



NORTHERN OVERVIEW



MINI RAMP AREA



OPEN STREET AREA



RAISED STREET + BOWL AREA. TERRACED VIEWING AREAS

MAIN STREET RUNS



MINI BOWL PLATFORM



14

CULTURAL OVERLAY

CONVIC + MANA WHENUA

Convic have developed a working relationship with Mana Whenua to facilitate a process where heritage, culture and story telling are interpreted in the skatepark and landscape design outcome in a meaningful and respectful way that is endorsed by local Iwi. Key design ideas are:

1. Naming of the facility Motu Tawa – covering off the skatepark and wider park precinct.
2. Develop overall layout and theming to play with idea of ‘aggressive vs calm’ Ngaki and Whataitai. Seismic movement and displacement – obstacles emerging from the ground.
3. Different mediums to explore – Sand blasting, steel work, balustrade, art, totems, sculptural posts referencing embattlement fence of Pa.
4. Educational signage and storytelling, potential for QR codes that link to further elaboration and Mana Whenua website.
5. Colours to reference earthy tones and natural setting of the area.
6. Look to integrate Riverstone and local rock in the design.
7. Potential for vertical sculptural elements such as totems.

The current concept design is indicative, final Mana whenua cultural design input is still to be confirmed.



15

DISABILITY AND NEURODIVERGENT DESIGN

KEY CONSIDERATIONS

Some key design considerations have been developed to inform the design principles for disability and neurodivergent users. These principles will be applied through the detailed design where possible.

Accessibly:

- Whilst not all areas will be accessible there will be entry points at key Skatepark areas that meet the NZ Landscape standards DDA access requirements (1:20) These will be located away from high paced obstacles to avoid safety hazards.

Features:

- Wide platform areas for wheelchair users
- Potential for roll on skate obstacles for wheelchair users will be considered.

Amenities:

- Spaces between seats and park furniture to allow for movement of wheelchair users.
- Wheelchair accessible picnic tables
- Safe and easy to use pathways

Neurodivergent and vision impaired skaters:

- Sensory safe zones - separating some seating and shelter areas away from the main skatepark area.
- Separating areas of use within the facility that provide safe zones away from busy zones for disabled and neurodivergent users.
- Other usable spaces such as the Basketball half court will also provide a flat concrete area away from the busy skatepark for different zone of use.

Lighting:

- Night time lighting of 150 lux average to achieve an elevated level of lighting for visually impaired users as well as meeting safety requirements of skatepark use.
- Good lighting to minimise shadows of obstacles and users i.e. lighting from all angles.

Contrast:

- Adding colour change for ramps and transition to help users distinguish change.
- Textural change from footpath to skatepark area to feel the difference under foot.
- A contrast paint strip behind the coping of ramps (circular metal pipes) to highlight the change from flat to ramp

Visualizing form:

- Small replica versions of the skatepark for finger boarding can help visually impaired users feel what the facility is like before entering

Safe spaces:

- CPTED principles (Crime prevention through environmental design) that provide safe views in and out of the facility so all users feel safe and not hidden away from sight.



16

MOVING FORWARD

MOVING FORWARD

Upon Council endorsement of the developed design, the concept will be made available online for public viewing 'for information' purposes only. This will outline how the concept has evolved to incorporate key community input throughout the consultation process. This continued involvement connects the community with the project design process and ultimately creates a vested interest in the final outcome.

This continued involvement connects the community with the project design process and ultimately creates a vested interest in the final outcome. This engenders community pride and ownership in both the process and the resulting public facility, creating a strong sense of stewardship of the community's public spaces.



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CREATE COMMUNITY

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CONVIC.COM

Avalon Skatepark will shortly go through an upgrade to provide a replacement for the Melling Skatepark due to the works happening at the Melling interchange.

There have been opportunities for the public to share their thoughts on the Skatepark design and features within the park. In addition to this Convic – the Skatepark designers of over 800 Worldwide – have reached out to specialists who are currently working in the area of youth with disabilities and have researched skateparks and their disabled users.

The research has told us that persons with neurodivergent needs form a considerable number of skatepark users, in fact, 30% of responses identified themselves as neurodivergent in a recent survey conducted on behalf of the soon to be built Wellington skatepark in Kilbirnie.

What does it mean when a person is neurodivergent?

The term “neurodivergent” describes people whose brain differences affect how their brain works. That means they have different strengths and challenges from people whose brains do not have those differences. The possible differences include medical disorders, learning disabilities and other conditions.

Contributors:

Simon Bogalo – Lead Designer at Convic

Convic are one of the global leaders in Skatepark and Youth space solutions, Convic has created more than 800 Action sports facilities around the World

Celia O’Driscoll – Adviser at Halberg (formerly Halberg Foundation)

Halberg ensures all young people with physical disabilities have equal opportunity to participate in sport and recreation.

Dr Rosie Scott – Senior Lecturer at Victoria University

Dr Scott has conducted research into disabled users of the Waitangi Skatepark in Wellington.

Key considerations to help form the design of Avalon Skatepark are shown below:

Accessibility:

- Entry points:
 - Whilst not all areas will be accessible there will be entry points at key Skatepark areas that meet the NZ Landscape standards DDA access requirements (1:20)
 - These will be located away from high paced obstacles to avoid safety hazards
 - Potential for roll on skate obstacles for wheelchair users
- Features:
 - Wide platform areas for wheelchair users
- Amenities:
 - Spaces between seats and park furniture to allow for movement of wheelchair users
 - Wheelchair accessible picnic tables
 - Safe and easy to use pathways

Neurodivergent and vision impaired skaters:

- Sensory safe zones
 - separating some seating and shelter away from the main skatepark area
- Safety spaces
 - Separating areas of use within the facility that provide safe zones away from busy zones for disabled and neurodivergent users
- Other useable spaces
 - The Basketball half court will also provide a flat concrete area away from the busy skatepark
- Lighting:
 - Nighttime lighting of 150 lux average to achieve an elevated level of lighting for visually impaired users as well as meeting safety requirements.
 - Good lighting to minimise shadows of obstacles and users i.e. lighting from all angles
- Contrast:
 - Adding colour change for ramps and transition to help users distinguish change.
 - Textural change from footpath to skatepark area so you can feel the difference under foot
 - A contrast paint strip behind the coping of ramps (circular metal pipes) to highlight the change from flat to ramp
- Visualising:
 - Small replica versions of the skatepark for finger boarding can help visually impaired users feel what the facility is like before entering

Safe spaces:

- CPTED principles (Crime prevention through environmental design) that provide safe views in and out of the facility so all users feel safe and not hidden away from sight

16 April 2024

Report no: CCPC2024/2/96

Neighbourhoods and Communities Focus Area - Ethnic and Migrant Community

Purpose of Report

1. This report updates the Committee on Council's approach to engaging and working with the Ethnic and Migrant Community of Interest and activities relating to the Welcoming Communities programme.

Recommendations

That the Committee receives and notes the report.

For the reason that Council aims to be better connected to communities of interest to ensure their voices inform decision-making.

Background

2. Council's Neighbourhoods and Communities approach sets the way we engage and work alongside community, by better connecting them to Council and to each other. The Neighbourhoods and Communities Strategic Framework states our intention to work with place-based neighbourhoods and communities of interests for example, ethnicity, culture, demography etc.
3. In January 2023, Council joined Immigration NZ's Welcoming Communities programme which actively seeks to mobilise and involve local residents in welcoming activities for newcomers (recent migrants, former refugees, and international students) so they can participate fully in the social, civic, cultural, and economic life of Lower Hutt. The three-year contract includes \$50k per annum to employ a Welcoming Communities Coordinator to lead a whole-of-Council approach to implementation.
4. In July 2023 Batool Arif joined Council as our Welcoming Communities Coordinator. In this role Batool is responsible for guiding Council and our community in welcoming activities for newcomers and implementing the Welcoming plan. Batool has also assumed the Community Facilitator role responsible for the Ethnic, former refugee and migrant community of interest.

5. This paper provides an update on welcoming activities supported and enabled by Council and insights from supporting our former refugee and migrant communities. Our main role has been focused on building and bridging connections, providing advocacy, and facilitating communication.

Overview

Demographics of Ethnic Community

6. Lower Hutt City has a diverse population. As of 2018 Census, Lower Hutt ranks as the fifth-largest Ethnic community population in Aotearoa. Ethnic communities include African, Asian, Continental European, Latin American, and Middle Eastern. Lower Hutt has witnessed notable population growth, particularly in the Asian and MELAA communities which have surged by 33%, and 35% since 2006. This growth surpasses that of European, Māori and Pacific peoples' communities by 19%.
7. Employment rates and median incomes are much higher for Europeans than for other ethnic groups. People who identify as MELAA have the lowest median personal incomes - particularly in Upper Hutt (\$48,050), Lower Hutt (\$18,900) and Porirua (\$20,350).
8. Among the top five religious' affiliations within ethnic communities, 6887 individuals identify with no religion, followed by 3957 Hindus, 3012 Catholics, 1704 with a Christian affiliation and 1902 Buddhists.
9. See Appendix 1 for Ethnic Community Profile.

Former refugee and migrant communities of interest

Insights

10. Cultural events and celebrations: The enhanced relationships with our communities and the 'whole of Council' support Council Officers are providing has led to an increase in the number and variety of events being held in Lower Hutt - some for the first time including Islamic Women's Council NZ Conference, Chinese New Year, Afrika Bazaar and Columbian Food Fest. These gatherings promote understanding, celebrate diversity, and create opportunities for interaction.
11. There is strong desire from the former refugee and migrant communities for more market type spaces and events for our diverse communities to celebrate culture, food and traditions while bringing people together. This is a chance to boost local economy and build income.
12. Supporting community events and increasing civic participation has resulted in many expressing this is the first time they have engaged with Council, been helped by Council, and have felt included in decision-making and democracy and felt like they belonged in our city.

Challenges

13. Access to services: Understanding council services, policies, and requirements are complex for example, when organising events; the need to understand and complete waste management and health and safety or traffic management plans and apply for food licences can be difficult. Council Officers have provided guidance and support to navigate these systems to help simplify access to these services and created a [community event planning page](#) on our Hutt City Council website.
14. Employment: Finding suitable employment can be a significant hurdle. Former refugee and migrant communities often need to adapt to the local job market, understand work culture, and sometimes overcome language barriers. Our Community Facilitator connected with ChangeMakers recently to promote their volunteer driving programme across our Neighbourhood Hubs and separately to host a Job Expo at the Walter Nash Centre. There are further opportunities to collaborate with the Business and Economy team to facilitate employment pathways such as mentorship programs and connections with local businesses.
15. Cost of Living: Adjusting to the cost of living can be challenging. Expenses related to housing, transportation, food, and other essentials may differ from what migrants are used to.
16. Language and Communication: Language proficiency is crucial for effective communication, social integration, and accessing services. Learning English or improving language skills can be demanding. Having the opportunity to access English learning opportunities in local communities is important, as well as familiar connections to navigate Council services, processes, and policies.
17. Racism and Discrimination: Discrimination against ethnicity, race, and cultural background is unfortunately an issue in Lower Hutt, as in other centres. Building social connections and feeling a sense of belonging are vital. Providing opportunity for ethnic and migrant communities to access community support networks to help them navigate their new environment is helpful.

Supporting inclusivity and resilience in Te Awa Kairangi ki Tai

18. Resources from central and local government and philanthropic support are increasingly scarce; exacerbating challenges for communities that are already under-resourced. This scarcity is felt most acutely by ethnic and migrant groups, particularly in the aftermath of the Christchurch massacre, where intolerance has become pronounced. In response, as the population of ethnic communities in Te Awakairangi ki Tai continues to grow, it is crucial for the Council to maintain its commitment to inclusivity, well-being initiatives, and fostering a sense of belonging. This effort is in line with Council's vision to build a more connected and resilient city, where every individual not only thrives but also feels a profound sense of belonging.

19. Over the past eight months, officers have supported a range of initiatives to ensure that our ethnic communities have access to the resources and support needed to organise their activities and spearhead programs and projects that contribute to the broader community. See Appendix 1 for an overview of events and celebrations supported and enabled by Council.

Civic Engagement and Participation

20. Civic participation plays an important role in integrating migrants into the city. Officers work to connect people to pathways for volunteering with local organisations, connecting with local networks, through promoting council meetings, and participating in consultations to have their voice heard in decision making processes.
21. As an example we worked with the Engagement team to lead a pre-engagement Draft LTP kōrero with the Muslim women's community and Hutt Multi Cultural council members at the War Memorial Library in late 2023 . Another example we supported the Urban design team to connect with 45 students of the English Language Partners to provide insights on how the design for Walter Mildenhall Park, Naenae might reflect them and their communities from Myanmar, Afghanistan, Pakistan, China, Iraq, Syria, India and Columbia.

Key partners and relationships

22. Council officers maintain and enhance relationships with established and new partners. Examples of organisations and groups we have strengthened collaboration include:
 - **Red Cross:** collaborating on volunteer recruitment and training, Te Tiriti training for newcomers and sharing information on resettlement cohorts arriving in Lower Hutt.
 - **Hutt Multicultural Council (HMC):** facilitated the use of the War Memorial Library for HMC monthly meetings and supported their activities to engage with ethnic and migrant communities. They support Council to inform our Welcoming Communities approach. There is desire for a Multicultural Centre that provides a space and place for information, navigation, learning, celebrating, and bringing communities together. No one organisation can provide or fully fund such venture, but officers will support conversations with potential sponsors and partners.
 - **Hutt Valley Refugee and Migrant Stakeholder Forum:** Council Officers partnered with the English Language Programme (ELP) and Ministry for Ethnic Communities to re-establish the Forum which had been in abeyance. The Council holds the secretariate function and co-facilitates the Forum with ELP. The Forum comprises of 90 members and 40 organisations, and the diverse group of stakeholders value the opportunity to connect, share information with each other, and learn new knowledge that can be disseminated through their organisation and

communities. Like HMC, Forum members provide insight and support in developing and implementing Welcoming Communities.

- **English Language Partners (ELP):** ELP reports that it increasingly provides unfunded pastoral care to many students for whom this is the only place that they have a connection with. In addition, ELP co-facilitates the Hutt Valley Refugee and Migrant Stakeholder Forum with the Council and connects students to Council consultation and engagement opportunities. Council currently provides funding to the ELP through the Mouri Ora Fund. Our current relationship is focused on opportunities for civic participation.
- **ChangeMakers Resettlement Forum:** ChangeMakers is one of the key organisations that we collaborated with to support our former refugee community in Ta Awa Kairangi ki Tai. We have supported the promotion of their Volunteer Driving Programme at our hubs and libraries, collaborated with Job Expo, and are working together on the 2024 regional celebration of World Refugee Day in Lower Hutt.
- **Joint end-of-year celebration:** English Language Programme, Hutt Valley Refugee & Migrant Stakeholder Forum, Hutt MultiCultural Council and HCC collaborated to host an end-of-year celebration.



Welcoming Communities Programme

23. The Statement of Commitment Ceremony symbolised our collective dedication to creating an inclusive community. As part of this programme Council's role is to form a welcoming communities stakeholder group, create a welcome plan, embed welcoming communities' actions and approaches across Council, mobilise and involve local residents in welcoming activities.

24. Our Welcoming Communities Plan is informed by insight gathering and co-designed ideas with Council staff and community members.

Next Steps

25. Council Officers will continue to support and enable community-led initiatives as part of our welcome plan and activities. This will include celebrating World Refugee Day in June, Welcoming week in September.
26. Create a Welcoming Communities Council web page providing information to help newcomers in navigating local challenges they might encounter during their settlement process.
27. Dissemination of key messages from Insights Report to inform investment and support.
28. Coordinate to harness collective impact for example, supporting groups to explore options for partnering to share spaces for multiple uses.

Consultation

29. Insight sessions were held with up to 100 Council staff and community members to inform a Welcome Plan as part of our Welcoming Communities Programme. Connected Communities team have contributed to this report.

Legal Considerations

30. There are no legal considerations.

Financial Considerations

31. The Welcoming Communities Programme is a three-year contract for \$50k per annum to employ a Welcoming Communities Coordinator .

Appendices

No.	Title	Page
1	Appendix 1 - Ethnic Community Portfolio Lower Hutt	89
2	Appendix 2 - Focus Areas and Initiatives	94

Author: Lagi Moananu
Head of Connected Communities

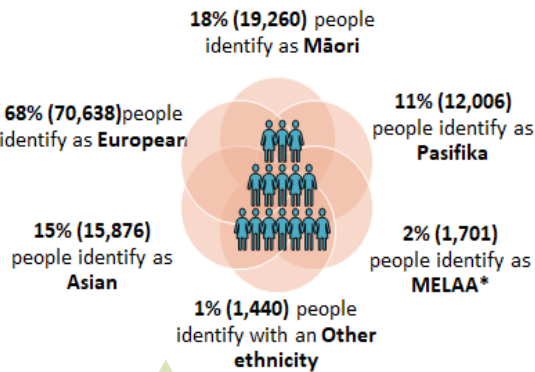
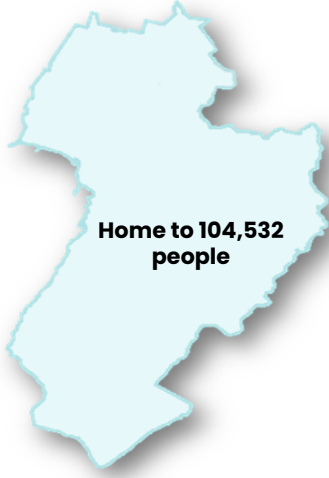
Author: Barry Gall
Community Facilitator

Approved By: Andrea Blackshaw
Acting Chief Executive

Major ethnic groups in Lower Hutt City

This infographic shows some of the key characteristics of Lower Hutt's major ethnic groups in 2018

The largest number of ethnic communities live in these 5 cities:
Auckland
Christchurch
Wellington
Hamilton
Lower Hutt



European

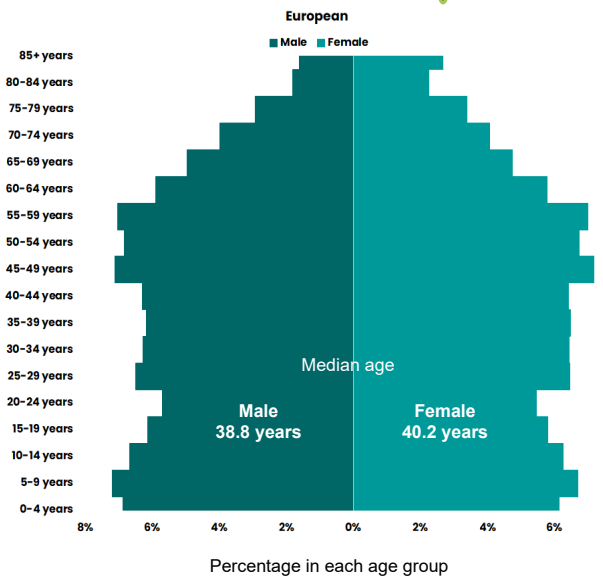


68% Proportion of people who identified with at least one European ethnicity in 2018

+14% Increase since 2006 in the number of people who identified with at least one European ethnicity

39.5 years Median age of people who identified with at least one European ethnicity in 2018

Age-sex distribution 2018 Census



Māori

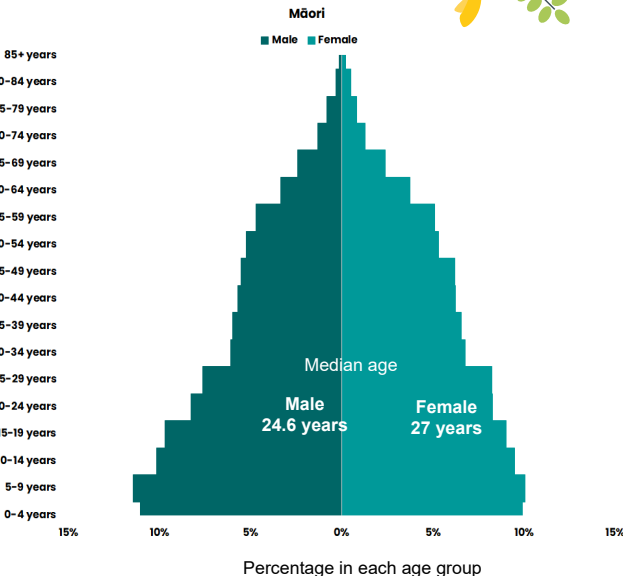


18% Proportion of people who identified with Māori ethnicity in 2018

+6% Increase since 2006 in the number of people who identified with Māori ethnicity

25.9 years Median age of people who identified with Māori ethnicity in 2018

Age-sex distribution 2018 Census



Asian

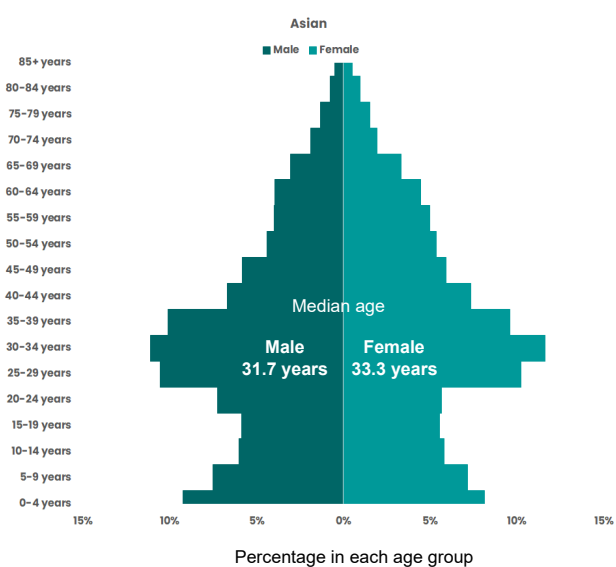


15% Proportion of people who identified with at least one Asian ethnicity in 2018

+33% Increase since 2006 in the number of people who identified with at least one Asian ethnicity

32.6 years Median age of people who identified with at least one Asian ethnicity in 2018

Age-sex distribution 2018 Census



Pacific peoples

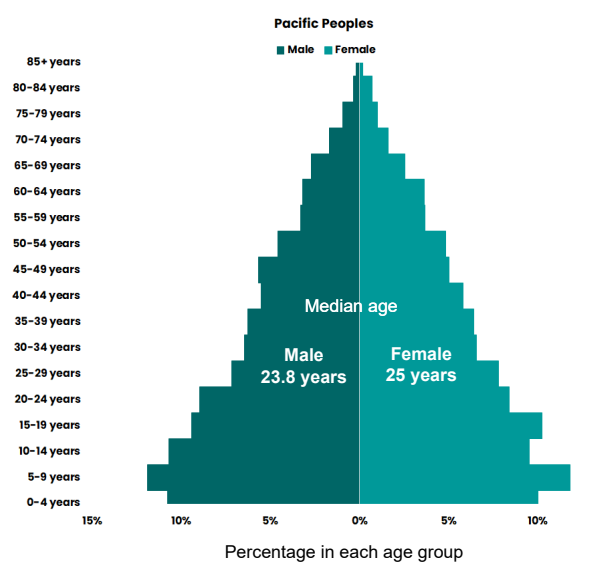


11% Proportion of people who identified with at least one Pacific ethnicity in 2018

+11% Increase since 2006 in the number of people who identified with at least one Pacific ethnicity

24.4 years Median age of people who identified with at least one Pacific ethnicity in 2018

Age-sex distribution 2018 Census



Middle Eastern / Latin American / African (MELAA)

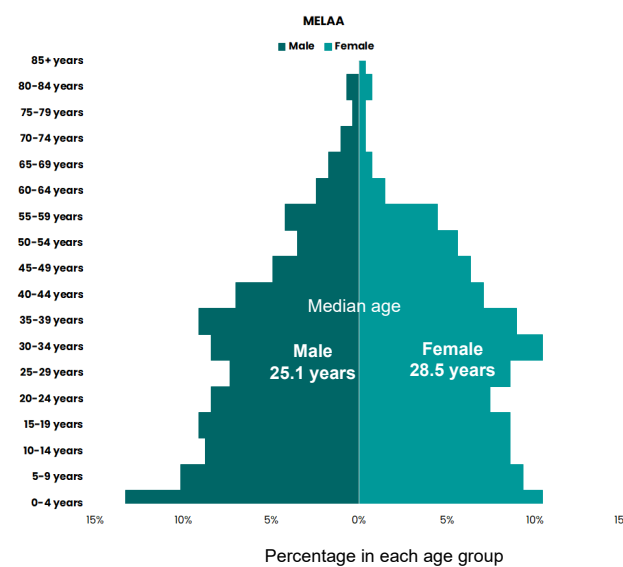


2% Proportion of people who identified with at least one MELAA ethnicity in 2018

+35% Increase since 2006 in the number of people who identified with at least one MELAA ethnicity

27 years Median age of people who identified with at least one MELAA ethnicity in 2018

Age-sex distribution 2018 Census



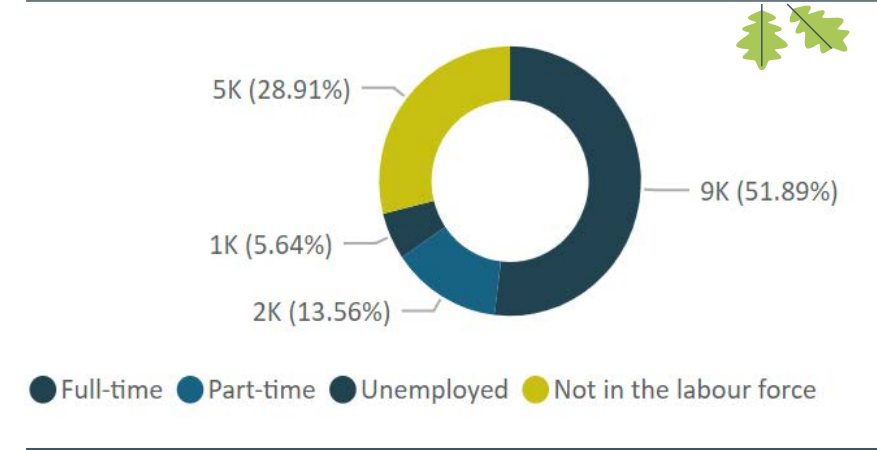
Note: The results in this infographic include all people who stated each ethnic group, whether as their only ethnic group or as one of several. Where a person reported more than one ethnic group, they are counted in each applicable group. The proportions of people belonging to each

Source: Statistics New Zealand (Census 2018), DOT Loves Data & Ministry for Ethnic Communities (Ethnic Communities in New Zealand Report)

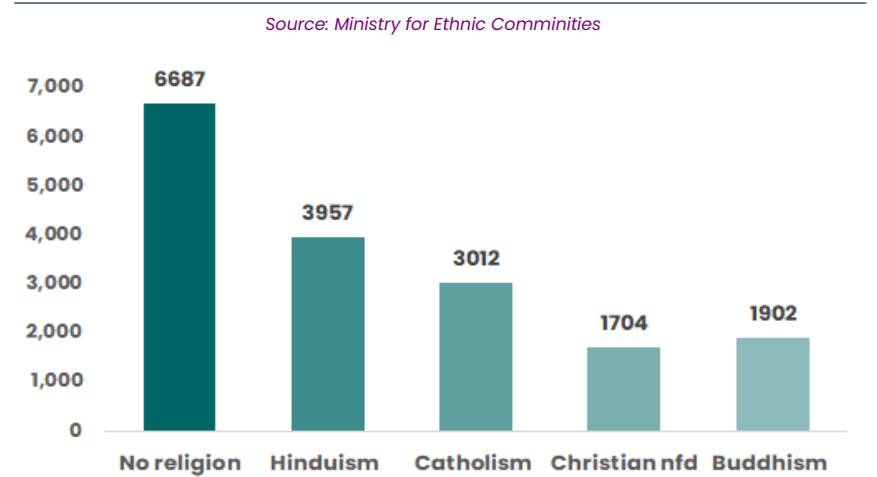
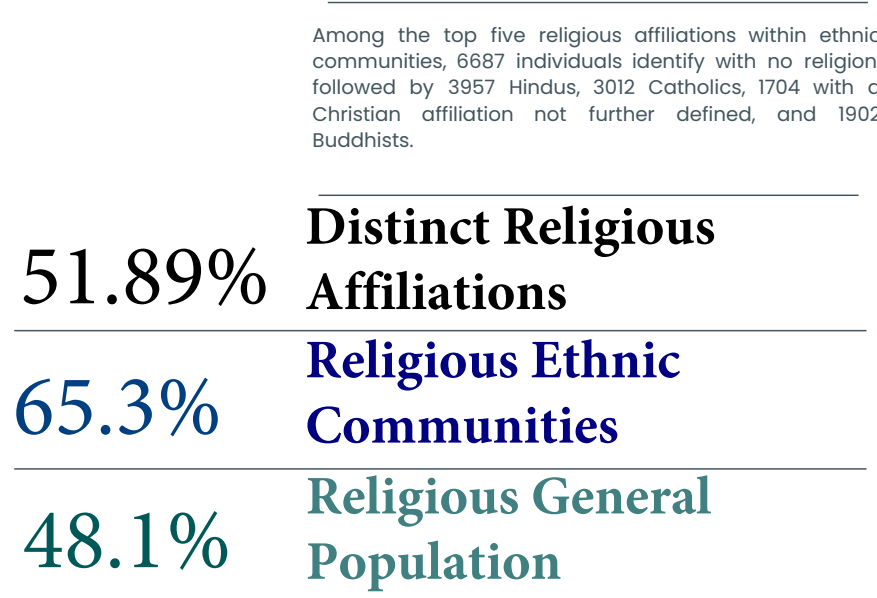
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Major ethnic groups in Lower Hutt City

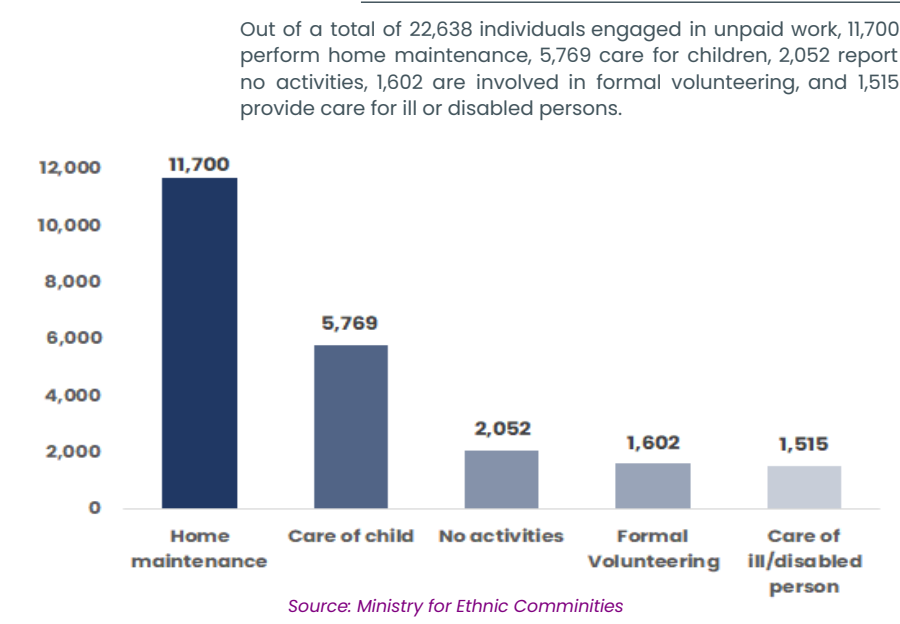
Labour Force Status



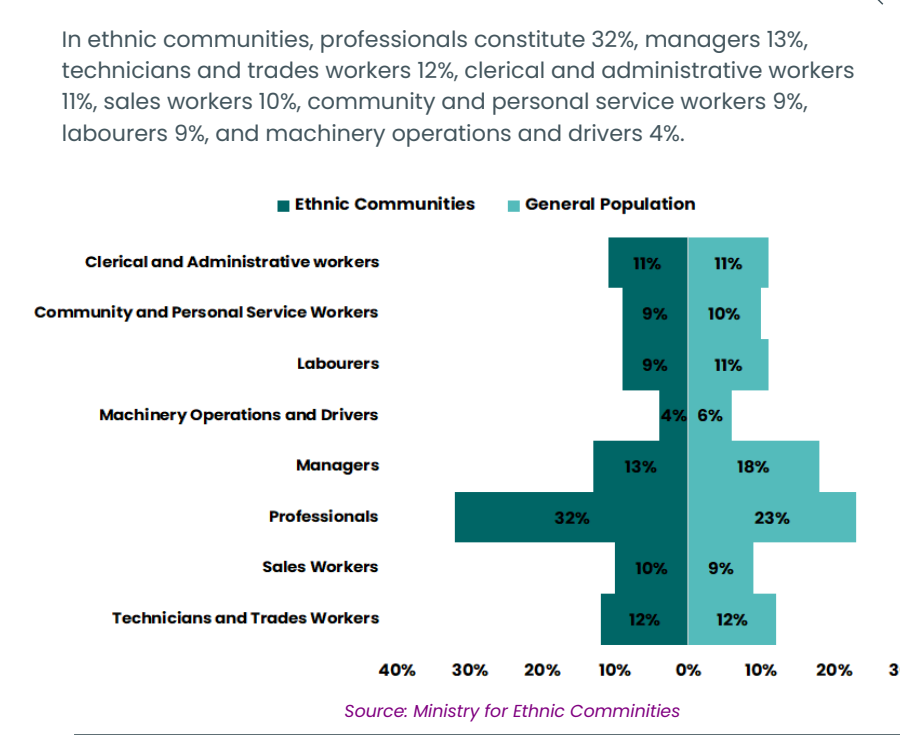
Top 5 religious affiliations



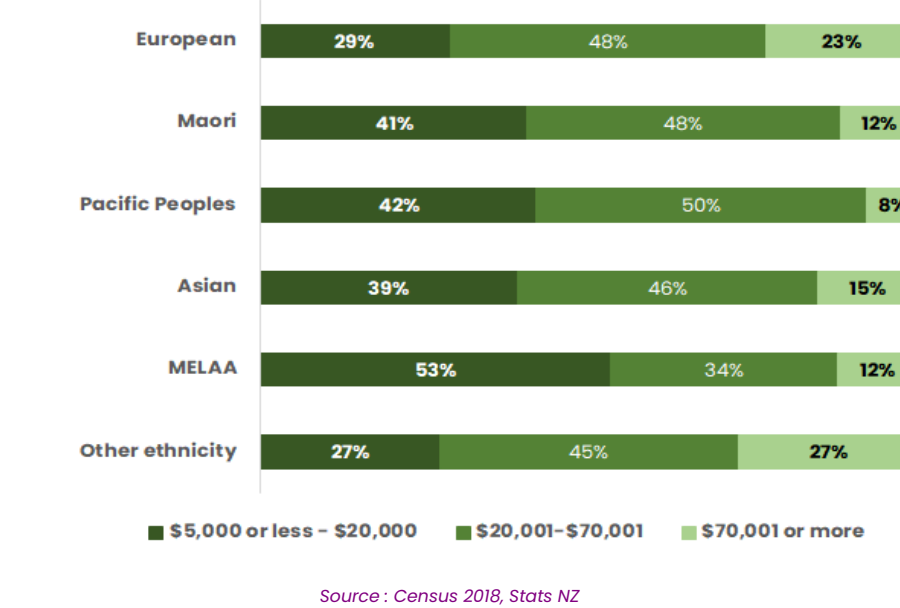
Unpaid Work



Occupation



Total Personal Income



Note: The results in this infographic include all people who stated each ethnic group, whether as their only ethnic group or as one of several. Where a person reported more than one ethnic group, they are counted in each applicable group. The proportions of people belonging to each ethnic group therefore do not add up to 100 percent. All results exclude responses that cannot be classified (eg 'not stated', 'response unidentifiable', 'response outside scope').

Source: Statistics New Zealand (Census 2018), DOT Loves Data & Ministry for Ethnic Communities (Ethnic Communities in New Zealand Report)

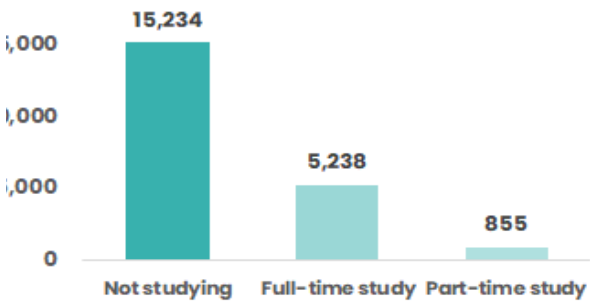
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This work is created by Deepak Gautam, Research & Data Analyst, Hutt City Council.

Major ethnic groups in Lower Hutt City

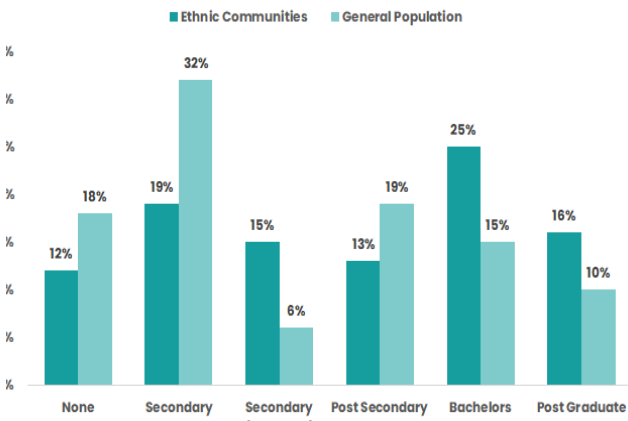


In the 2018 census, 15,234 individuals from ethnic communities were not studying, while 5,238 were in full-time study and 855 were in part-time study.



Source: Ministry for Ethnic Communities

Qualification of Ethnic Communities vs General Population



Source: Ministry for Ethnic Communities

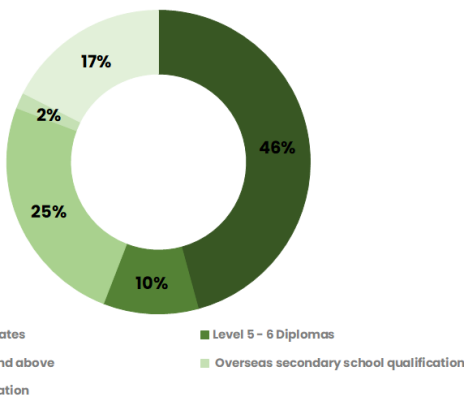
European



18% Proportion of Europeans have no formal qualification.

56% Proportions have a Level 1- Level 6 certificate. 46% have level 1-4 certificates and 10% have level 5-6 diplomas.

25% Proportions have Bachelor's degree and higher qualification.



Percentage in each age group

Source : Census 2018, Stats NZ

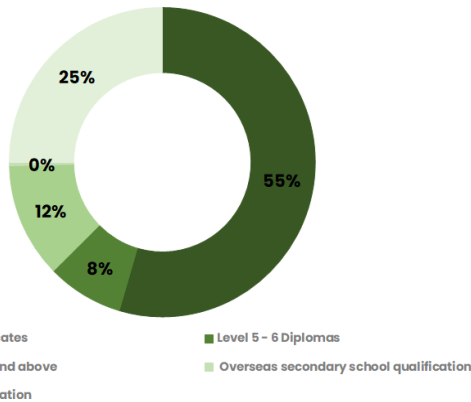
Māori



25% Proportion of Māori have no formal qualification.

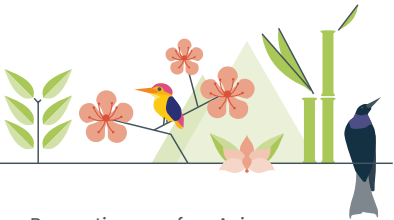
63% Proportions have a Level 1- Level 6 certificate. 46% have level 1-4 certificates and 10% have level 5-6 diplomas.

12% Proportions have Bachelor's degree and higher qualification.



Percentage in each age group

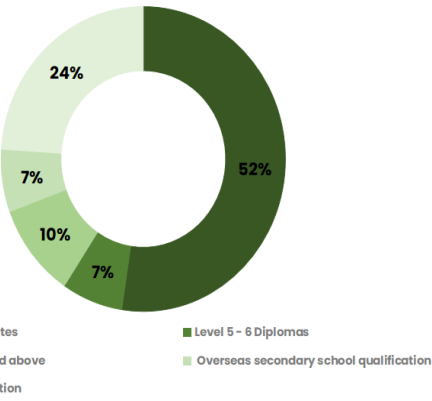
Asian



12% Proportion of Asians have no formal qualification.

30% Proportions have a Level 1- Level 6 certificate. 21% have level 1-4 certificates and 9% have level 5-6 diplomas.

43% Proportions have Bachelor's degree and higher qualification.



Percentage in each age group

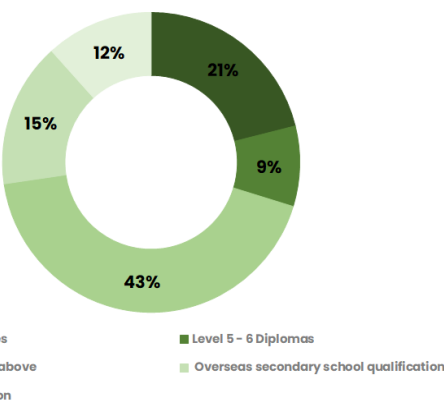
Pacific peoples



24% Proportion of Pacific Peoples have no formal qualification.

59% Proportions have a Level 1- Level 6 certificate. 52% have level 1-4 certificates and 7% have level 5-6 diplomas.

10% Proportions have Bachelor's degree and higher qualification.



Percentage in each age group

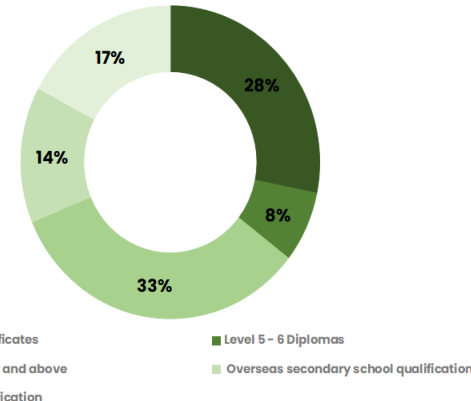
Middle Eastern / Latin American / African (MELAA)



17% Proportion of MELAA have no formal qualification.

36% Proportions have a Level 1- Level 6 certificate. 28% have level 1-4 certificates and 7% have level 5-6 diplomas.

33% Proportions have an overseas secondary school qualification.



Percentage in each age group

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Major ethnic groups in Lower Hutt City

Lower Hutt



Damp & Mould

4%

Lives in household with damp & mould.

Source : DOT Loves Data



Sole Parent Support

2%

Sole Parent Support as at June 2023.

Source : DOT Loves Data



Job Seeker Support

6%

Job Seeker Support as at June 2023.

Source : DOT Loves Data



Means Tested Benefit

3%

Means Tested Benefit as at June 2023.

Source : DOT Loves Data



Regular smoker

14%

Proportion of Regular smoker.

Source : Census 2018, Stats NZ



Internet access

13%

Households with no Internet access.

Source : DOT Loves Data



Vehicle access

9%

Households with no vehicle access.

Source : DOT Loves Data



Median Household Income

100k

Median Household income as at June 2023.

Source : DOT Loves Data



Home Ownership

34%

Proportion of Home ownership.

Source : DOT Loves Data

Asian



3%

Lives in household with damp & mould.

Source : DOT Loves Data



1%

Sole Parent Support as at June 2023.

Source : DOT Loves Data



4%

Job Seeker Support as at June 2023.

Source : DOT Loves Data



2%

Means Tested Benefit as at June 2023.

Source : DOT Loves Data



14%

Households with no Internet access.

Source : DOT Loves Data



10%

Households with no vehicle access.

Source : DOT Loves Data



102k

Median Household income as at June 2023.

Source : DOT Loves Data



36%

Proportion of Home ownership.

Source : DOT Loves Data



6%

Proportion of Regular smoker.

Source : Census 2018, Stats NZ

European

3%

Lives in household with damp & mould.

1%

Sole Parent Support as at June 2023.

3%

Job Seeker Support as at June 2023.

3%

Means Tested Benefit as at June 2023.

13%

Households with no Internet access

8%

Households with no vehicle access.

106k

Median Household income as at June 2023.

32%

Proportion of Home ownership.

13%

Proportion of Regular smoker.

Māori

4%

Lives in household with damp & mould.

6%

Sole Parent Support as at June 2023.

12%

Job Seeker Support as at June 2023.

5%

Means Tested Benefit as at June 2023.

16%

HouseholdswithnoInternet access

10%

Households with no vehicle access.

93k

MedianHouseholdincomeasat June2023.

37%

Proportion of Home ownership.

30%

Proportion of Regular smoker.

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Major ethnic groups in Lower Hutt City

Population breakdown by ethnicity

Ethnic group	2006	2013	2018	Ethnic group	2006	2013	2018
European	61896	66051	70641	Asian (continue)			
European nfd	480	549	522	Malay	69	108	69
New Zealand European	56784	61071	64974	Thai	90	138	192
British nfd	528	636	222	Karen	39
Celtic nfd	45	9	6	Chin	90
Channel Islander	3	3	3	Southeast Asian nec	3	27	24
Cornish	3	6	12	Chinese nfd	3081	3639	4785
English	1044	888	1530	Hong Kong Chinese	0	3	21
Irish	354	312	435	Cambodian Chinese	9	9	69
Manx	3	0	0	Malaysian Chinese	21	39	78
Scottish	465	474	552	Singaporean Chinese	6	0	6
Welsh	87	96	120	Vietnamese Chinese	0	0	12
British nec	0	0	0	Taiwanese	9	18	42
Dutch	735	693	708	Chinese nec	0	3	6
Greek	138	132	102	Indian nfd	2805	3681	5754
Polish	165	132	168	Bengali	0	3	0
South Slav nfd	42	18	21	Fijian Indian	162	246	348
Croatian	45	54	66	Indian Tamil	9	51	27
Dalmatian	3	0	3	Punjabi	0	3	3
Macedonian	6	9	6	Sikh	3	3	6
Serbian	96	81	63	Anglo Indian	9	6	12
Slovenian	0	0	0	Malaysian Indian	9
Bosnian	3	0	3	South African Indian	9
South Slav nec	3	6	6	Indian nec	15	3	3
Italian	102	141	177	Sri Lankan nfd	459	531	183
German	273	267	378	Sinhalese	30	33	348
Australian	570	423	564	Sri Lankan Tamil	42	51	297
Albanian	0	3	3	Sri Lankan nec	0	0	3
Armenian	9	6	15	Japanese	120	144	213
Austrian	36	21	36	Korean	87	114	195
Belgian	6	15	18	Afghani	0	6	36
Bulgarian	18	18	15	Bangladeshi	18	15	33
Belorussian	0	0	9	Nepalese	12	21	57
Cypriot nfd	3	3	6	Pakistani	27	39	147
Czech	21	15	15	Tibetan	0	0	0
Danish	69	39	45	Eurasian	54	36	42
Estonian	12	6	3	Bhutanese	0
Finnish	15	27	21	Maldivian	3
Flemish	0	3	0	Mongolian	9
French	99	96	135	Asian nec	6	24	3
Hungarian	39	54	60	Middle Eastern/Latin American/African	1059	1062	1668
Icelandic	0	0	0	Middle Eastern nfd	30	48	123
Latvian	3	9	6	Algerian	0	0	0
Lithuanian	0	0	3	Arab	39	30	45
Maltese	3	3	9	Assyrian	27	18	18
Norwegian	15	15	36	Egyptian	18	12	21
Portuguese	30	27	36	Iranian/Persian	30	33	60
Romanian	33	18	21	Iraqi	99	57	72
Gypsy	3	3	0	Israeli/Jewish	36	33	39
Russian	117	123	153	Jordanian	0	0	6
Slavic	9	6	3	Kurd	0	3	3
Slovak	6	3	9	Lebanese	42	48	54
Spanish	48	48	72	Moroccan	3	6	0
Swedish	18	21	27	Palestinian	0	0	15
Swiss	45	54	63	Syrian	3	3	72
Ukrainian	9	21	33	Turkish	6	27	21
American	192	228	348	Middle Eastern nec	6	0	3
Canadian	105	111	141	Latin American nfd	42	96	183
New Caledonian	0	0	3	Argentinian	6	3	30
South African European	342	408	603	Bolivian	3	0	0
Afrikaner	18	27	12	Brazilian	12	39	99
Zimbabwean European	54	39	24	Chilean	39	30	48
European nec	21	75	30	Colombian	9	54	105
Maori	16281	15879	19260	Ecuadorian	0	6	15
Maori	16281	15879	19260	Mexican	21	18	45
Pacific Peoples	10095	10257	12003	Peruvian	12	9	21
Pacific Peoples nfd	24	21	36	Puerto Rican	0	0	3
Samoaan	6546	6675	7692	Uruguayan	0	0	0
Cook Islands Maori	1536	1536	1968	Venezuelan	0	0	3
Tongan	891	942	1236	Latin American nec	3	12	15
Niuean	369	417	537	African nfd	192	246	216
Tokelauan	1065	969	1131	Jamaican	6	6	15
Fijian	255	378	384	Kenyan	3	0	6
Indigenous Australian	12	12	9	Nigerian	6	6	6
Hawaiian	9	6	12	African American	12	9	15
Kiribati	9	24	30	Caribbean	21	12	27
Nauruan	3	0	0	Somali	207	90	99
Papua New Guinean	12	18	15	Eritrean	30	30	27
Pitcairn Islander	6	6	6	Ethiopian	18	15	27
Rotuman	30	27	27	Ghanaian	3	0	3
Tahitian	12	12	21	Burundian	0
Solomon Islander	6	12	21	Congolese	6
Tuvaluan	42	102	93	Sudanese	39
Ni Vanuatu	3	6	9	Zambian	9
Pacific Peoples nec	3	6	9	Other Zimbabwean	24
Asian	8361	10896	15888	African nec	81	75	78
Asian nfd	75	129	234	Other Ethnicity	9618	1512	1443
Southeast Asian nfd	6	57	126	Indigenous American	12	27	33
Filipino	594	1101	1704	Mauritian	3	12	18
Cambodian	288	327	306	Seychellois	0	6	6
Vietnamese	138	183	324	Other South African	3	6	195
Burmese	30	123	90	New Zealander	9600	1461	1125
Indonesian	105	123	129	Other Ethnicity nec	0	0	72
Lao	99	93	105	Total people stated	95421	93060	104532

Note: The results in this infographic include all people who stated each ethnic group, whether as their only ethnic group or as one of several. Where a person reported more than one ethnic group, they are counted in each applicable group. The proportions of people belonging to each ethnic group therefore do not add up to 100 percent. All results exclude responses that cannot be classified (eg 'not stated', 'response unidentifiable', 'response outside scope').

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This work is created by Deenak Gautam, Research & Data Analyst, Hutt City Council

Strengthening identity and belonging through events and celebrations

Karen New Year:

The NZ Karen Association, representing members across Palmerston North, Auckland, Wellington, and the Hutt region, organised a vibrant Karen New Year celebration at Naenae College. Originating from Myanmar as refugees, the Karen community engaged in a two-day event featuring youth sports, traditional games, formal speeches, cultural performances, and authentic cuisine. We assisted in securing resources through funding applications to the Hutt City Council, fostering community unity and promoting cultural appreciation, thereby highlighting Lower Hutt's rich diversity. The YouTube link to the event is here: <https://youtu.be/4-OwzhWUIPM?si=O79jvXoiCodcld1k>



Chinese New Year:

In February, the War Memorial Library hosted a vibrant Chinese New Year celebration, organised by the Wellington Chinese Women's Association in collaboration with various community groups and organisations. Supported by our Events Support Fund, Welcoming Communities Coordinator, and Hub staff, the event garnered significant attention through the Council's social media platforms, attracting around 1100 attendees who enjoyed traditional Chinese activities. Children adorned cultural attire, fostering inclusivity and community spirit while enhancing the city's cultural identity and embracing the Chinese community.



One member of the community said:

"It is so amazing to see many people coming and celebrating our new year with us, and we want our children to grow up proud of their culture, today has definitely been that day, and we would love to continue celebrating this event every year"

Colombian Food Fest:

The Colombian former refugee community recently organised a vibrant Colombian Food Festival at the Koraunui Hub. This was supported by our Welcoming Communities Co-ordinator, Neighbourhood Facilitator, and Hub staff. The event was promoted on the Council's social media platforms, resulting in thousands of people being reached and a remarkable 1600 individuals attending. The Colombian community expressed a deep sense of belonging and inclusion within the larger community.

One participant remarked:

"For the first time, we felt like we truly belonged, as members of the host communities came to us, enjoyed our food, and embraced our culture."

MultiFest:

The Hutt Multicultural Council organised Hutt MultiFest in September 2023, which received support from the Council through the events support fund, promotion, and on-the-day assistance. This gathering brought together over 350 – 400 people from different ethnic backgrounds, including Māori and Pakeha in Lower Hutt. The event featured cultural performances, stalls showcasing traditional clothing, henna art, and most importantly, traditional ethnic food. Local organisations working with ethnic communities in Te Awa Kairangi also participated. The event was inaugurated by Mayor Campbell Barry.



During the event, some valuable connections were established, and this collaboration extended beyond the event, resulting in joint initiatives. Feedback included:

"It was a wonderful event and great for networking and meeting a whole range of people from newly arrived in Aotearoa to those who made Aotearoa home some time ago."

"A fantastic rich cultural mix and I look forward to greater collaboration in the future".

Islamic Women's Council NZ Conference:

For the first time in its 30-year history, the Conference was held in Lower Hutt. This year's conference was the largest so far and a joyous, colorful gathering of 270 women and rangatahi from Māori, Pacific, Pākehā, European, American, Middle Eastern, African, and Asian backgrounds.



The group gathered to hear from speakers on the conference theme which was '*Crowns Across Majestic Realms*' - *Muslim women walk with grace in all spaces*. The aim was to enhance the visibility of Muslim women from diverse professional and cultural backgrounds and underscore their significant contributions to New Zealand society.

We provided funding and a tailored resource from the Business and Economy team that provided local tourism attractions, services, and amenities. CEO Jo Miller gave a welcome speech and Batool Arif was in attendance and assisted with set up.



This event significantly contributed to the economy of our city in the three-day activities. We also received appreciation from conference organisers for the support, advice, and funding they had from different teams at Council. They mentioned they have had conferences in other regions but the level of support they had with us was special.

'Home Away from Home' Exhibition:

Lower Hutt has a long history as a refugee settlement location and the Council has played a significant role in supporting refugee settlement within various central government models over the years.

The Arts & Culture Team, Community Arts Facilitator, and Community Facilitator worked together to develop a Petone Settlers Museum exhibition about former refugees in Te Awa Kairangi. The event was launched with a gathering that included key stakeholders, community members from refugee backgrounds, and Council officers from different teams.



The impact of such exhibitions is that our marginalised communities find representation and inclusion within our city. Additionally, the content and narratives of initiate dialogue, fostering connections and understanding among individuals. Ultimately, they contribute to the creation of more connected and welcoming communities.

Te Tiriti Workshop for Former Refugees:

In partnership with the Hutt City Council, the Red Cross organised a Te Tiriti workshop for former refugees, facilitated by the [Tangata Tiriti](#). Held at Pelorus Trust House, the workshop

had attendees from Somalia, Afghanistan, Syria, and Iraq. The event proved highly engaging, with many former refugees finding common ground with Māori experiences.

The significance of educating newcomers and former refugees about Te Ao Māori and Te Tiriti cannot be overstated. These workshops serve to deepen understanding of Aotearoa's history and will foster and grow positive inter-ethnic relationships, for socially cohesive communities. They also encourage reflection on the responsibilities of Tauīwi (non-Māori) in honoring Te Tiriti in their daily lives and workplaces.

Afrika Bazaar:

We worked with the African Communities Council of Wellington, and Dj Orikol who expressed a desire to bring the Afrika Bazaar to Lower Hutt. Our coordinated support involved several Council teams including the Food Team, City Safety, Waste Management, Comms & Engagement, Dowse Art Museum, and Connected Communities.

The event organisers expressed deep gratitude for the level of support they had from the Hutt City Council:

"Can't wait to meet this amazing team. This has been an amazing journey working with the Hutt City Council".



"I want to take this opportunity to express our deep and sincere heartfelt gratitude for the Hutt City Council's support and your personal involvement. We would not have been able to deliver Afrika Bazaar the way we did without your support and dedication. We can't wait to do this again."

The event attracted hundreds of attendees from diverse backgrounds to Dowse Square, where Councillor Simon Edwards, representing the Mayor's Office, delivered the opening welcome.

Public events like this assist in enhancing the visibility of our marginalised communities and celebrating their culture within the wider society helps integrate these communities into our societal fabric. This fosters a positive impact on their cultural identity and cultivates a stronger sense of unity, particularly for our local African Community, who may face racial discrimination at times.

Creating spaces for Rangatahi connection and participation

One of our primary focuses is youth, given the limited availability of comprehensive support services for ethnic youth in both Aotearoa and Wellington. With minimal support

infrastructure in place, children and youth from migrant and refugee backgrounds often face significant challenges navigating the system. Anecdotal evidence suggests that language barriers exacerbate these difficulties, leading to school disengagement and involvement in harmful activities. These are some activities we have hosted and supported:

Ethnic Youth Hub:

Voice of Aroha (a refugee-led organisation) successfully ran 10 sessions of the Ethnic Youth Hub in Te Awa Kairangi. The sessions were designed to help rangatahi from migrant and refugee backgrounds, and newcomers to help with their NCEA exams funded by the Ministry of Education.

We helped with the promotion, and facilitated connections with teachers and volunteers, which contributed to the creation of this hub. We also had the opportunity to work with youth to gain insights to inform our Welcoming Communities approach.

From our engagement with youth, and our connection with youth organisations in the Hutt Valley, we recognise the significant need for such a space in our region and ongoing conversations are underway to explore the possibility of bringing various organisations together to establish a permanent space.

Job Expo:

This collaborative event was organised by ChangeMakers Resettlement Forum, Connected Hutt Valley, and Hutt City Council. The event at Walter Nash Centre attracted over 80 participants, including former refugees, newcomers, migrants, Pākehā, Māori, and Pacific people.



The Expo provided opportunities to meet employers, seek support with CV writing, and interview preparation, and learn about current opportunities available. In addition to offering various forms of support, our HR team was actively engaged, providing a platform for communities to directly connect with them and attendees had the opportunity to ask questions about how they could become a part of our Council whānau. As a result of its success, a similar event will be hosted by ChangeMakers in Wellington and Porirua.

Hutt Valley Migrant and Refugee Stakeholder Forum on Youth:

The Forum hosted a youth-focused discussion that included local organisations that provide services and programs for refugee youth. A key insight was that a section of refugee youth is not being reached by current services and programs and there is a lack of relational engagement that is necessary to build trust.

Equitable Access to our Places and Spaces

War Memorial Library

The library has supported increased usage by our communities including hosting Hutt MultiCultural Council meetings, Bubble Flash Mob (on the grounds), Chinese New Year Children Celebration, Tai Chi Workshop, Red Cross volunteer recruitment, and training.



A particular success story is the establishment of the MultiCultural Play Group, a collaboration with HIPPY, the Council, and women from migrant and refugee backgrounds. The initiative stemmed from a desire to provide a safe space for families within our ethnic communities to come together with their children under the age of five.

The playgroup serves as a platform for connection with other communities, fostering a spirit of learning and sharing. In addition, the playgroup serves as an opportunity to introduce our ethnic communities to the library environment and the world of books, and for some, the first time they have visited a library. Sessions include engaging children by reading books in different languages and celebrating various cultures to nurture a strong sense of confidence and identity tied to their culture and language. Women from these communities actively contribute to planning and delivering the programme, alongside the support of dedicated library staff.

Huia Pool - Women's Only Aqua Aerobics Class

Last November, Huia Pool hosted a 'Women Only Aqua Aerobic Class' during the women-only hours, drawing 50 women from diverse ethnic backgrounds, including a significant number of Muslim participants. Owing to its popularity, the class is now offered complimentary to our women-only hours.

At Huia Pool, a women-only night takes place every Tuesday from 7-9 pm. Our Muslim wāhine particularly value these exclusive hours due to their religious beliefs.

We've collaborated with the Lower Hutt Muslimah Committee to offer a free session for women experiencing financial constraints, further enhancing the inclusivity and accessibility of our facilities.



"This is my first time stepping in water, my doctor suggested to go the pool due to my back pain, but I never got the confidence to go by myself, I am loving it today, and it is so fun with everyone else here"

Civic Engagement

Rangatahi Engagement Framework:

We connected the Engagement Team with rangatahi from migrant and refugee backgrounds to participate in the Rangatahi Engagement Framework workshop at Koraunui Hub in March.

"I am just sending you this email to thank you for referring me to go to the Hutt City Youth engagement event. It was a lovely opportunity to meet with other students and Hutt City Council members yesterday. I had an amazing time coming up with ideas and reflecting on the different aspects of the action plan. It was great to work alongside other students from different schools as well, I truly learnt a lot, Thank you once again for this opportunity."

Representation Review:

We connected the Independent Panel to community leaders and groups to participate in the survey and other engagement opportunities regarding the Representation Review.

Citizenship Ceremony:

We joined the team responsible for organising Citizenship Ceremonies and support creating a welcoming atmosphere while also gaining valuable insights from newcomers.



17 April 2024

Report no: CCPC2024/2/97

Te Tira Māori Work Plan Update

Purpose of Report

1. The purpose of this report is to provide an update on the progress made by Council since Te Tira Māori Work Plan was last reported on in May 2023.

Recommendations

That the Committee:

- (1) receives and notes the information;
- (2) notes the progress made against Te Tira Māori Work Plan; and
- (3) notes that Te Tira Māori Work Plan reporting will be integrated and reported alongside Te Herenga Kairangi – Rautaki Māori report due in November 2024.

Background

2. As a territorial local authority, Hutt City Council is guided by legal frameworks, such as the Local Government Act 2002, that stipulate provisions for the inclusion of Māori.
3. These statutory obligations may be the foundations for organisational policy and delivery but, on their own do not adequately emphasise the importance of Te Tiriti and partnership with Māori, and the critical value that this unique relationship can bring to the city.
4. Te Tira Māori Work plan (The Work Plan), approved by Council, provides a structure and programme of work that enables Council to meaningfully embrace and incorporate te Ao Māori in our policies and practices, be aware and responsive to Māori needs and aspirations and fulfil obligations under the principles of Te Tiriti o Waitangi.

Discussion

5. Since the last report to the Communities Culture and Partnerships Committee in May 2023, significant activity has progressed in achieving the initiatives and performance indicators of the key focus areas outlined in the Work Program; Waka Houruatanga-Partnership, Te Amorangi ki Mua-Te Ao Māori Capable Council (external) and Te Hāpai Ō ki muri-Te Ao Māori Capable Council (internal).

6. One notable achievement is the approval of Te Herenga Kairangi, Council's first iteration of a Māori outcomes framework and strategy which sets in motion the next three years for improving outcomes for Māori in our rohe (region).
7. Extensive efforts have progressed regarding the District Plan Review. The Planning Team has remained engaged with both Te Tira Māori and Te Kāhui Mana Whenua representatives.
8. Approval of Te Herenga Kairangi (THK) Rautaki Māori - THK has been successfully approved by Council and has been designed to interweave seamlessly with many existing Council initiatives, including the draft Long-Term Plan (LTP) 2024-2034. One of the aims of the LTP is to enhance Council's contribution to improving outcomes for Māori in alignment with the Local Government Act. This strategy serves as a comprehensive framework guiding various initiatives contributing to the betterment of Māori communities.
9. Approval of Te Kawa Whakaruruhau (Council protocol) - Te Kawa Whakaruruhau serves as a best practice guide for Pōhiri ceremonies and has been approved by the Corporate Leadership Team. This resource provides business units and staff across council, with an insight and understanding of the kawa, and tikanga, that all treaty partners and council staff, should embrace within their respective areas, and at our facilities within Te Awa Kairangi ki Tai (Hutt City).
10. The delivery of Te Āo Māori Capability continues to be a highlight for staff across Council, with a comprehensive evaluation underway that will be considered by the Corporate Leadership Team. Additionally, efforts are underway to develop further Te Āo Māori learning opportunities for all staff, reflecting a commitment to cultural competency, and understanding.
11. Mana Whenua engagement remains robust, facilitated through quarterly meetings and tri-weekly forums as per the Tākai Here.
 - a. Since the last report to the Communities, Culture and Partnerships Committee, Council has held six quarterly hui with Mana Whenua. Early input to the draft LTP informed the development of the priorities. Mana Whenua have also attended Council meetings and briefings on matters of mutual interest.
 - b. Te Tira Māori has facilitated thirteen Kāhui Mana Whenua Hui, and three additional workshops facilitated by Parks and Reserves and the District Plan Team.
 - c. This ongoing dialogue in a consolidated format ensures that local government reforms and Council projects continue to be undertaken in consultation with and consideration of Mana Whenua aspirations, perspectives and interests. We have received positive feedback on these interactions from Mana Whenua.

12. Urban Redevelopment Design and Engagement Process & Artist Procurement - Significant progress has been made alongside the Urban Development team regarding the artist procurement process. This initiative aims to involve Māori artists in the design phase of Council projects, particularly the redevelopment of neighbourhood hubs and libraries. Such involvement is crucial for integrating Te Ao Māori narratives, elements, and perspectives within our urban development programme of works – this directly contributes to fostering a sense of identity and belonging across our community.
 - a. The following are projects we have completed;
 - i. Queen Street Upgrade
 - ii. Maru: Streets for People
 - b. Projects currently underway are;
 - i. Moerā Hub Redevelopment
 - ii. Bell Park Redevelopment
 - c. These four projects have adopted the processes of effective Mana Whenua design and engagement, as well as artist procurement, and continue to demonstrate our commitment to become a Te Ao Māori Capable Council.
13. Notably, our Pou Hoahoa Māori with support from the wider Urban Development team, recently received the Kūmara Award for the Looking Back to Move Forward category.

Consultation

14. Mana Whenua remain engaged with Te Tira Māori Work Plan to effectively provide feedback on progress and possible opportunities to enhance our partnerships.
15. Te Tira Māori consulted with Mana Whenua on the development of Te Herenga Kairangi, through the quarterly hui forum and the Kāhui Mana Whenua forum, to ensure alignment with Mana Whenua aspirations that cater all Mātāwaka in Te Awa Kairangi ki Tai
16. Te Tira Māori with support from the Policy and Engagement teams conducted consultation with Mātāwaka during the Te Rā o te Raukura event held on Te Whiti Park in January 2024.

Financial Considerations

17. All financial implications were identified as part of the execution of the individual pieces of work.

Appendices

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1 ↓	Appedix 1 - Te Tira Māori Whakamahere Pakihi 2023-24 Activities	105

Author: Kaanihi Butler-Hare
Tumuaki Māori

Approved By: Andrea Blackshaw
Acting Chief Executive

Hutt City Council – Te Tira Māori Work Plan

“Te Awa Kairangi tupua rau, he auripo ki te korou nui, he pou tiaki ki te whenua”

Te Awa Kairangi of many phenomena, like the many swirls in the river, so are there are many guardians on the land

Aronga Focus Area	Kaupapa Initiatives	Whakamārama Key Performance Indicators
Waka Houruatanga Partnership	<ul style="list-style-type: none"> Tā kai Here - Develop an agreed strategic approach for meaningful partnership with Mana Whenua with associated measures. Supporting Mana Whenua in lifting capability and capacity to engage Supporting Marae / Taura Here organisations in lifting capability and capacity to engage 	<ul style="list-style-type: none"> Developing a framework that: <ul style="list-style-type: none"> gives effect to a meaningful partnership; enables Mana Whenua decision making, is strategically led, contributes to meaningful outcomes, and enables direct involvement across the operational functions of council; and outlines representation on Council and the mechanism/s in place for the parties to contribute to Council business and planning. Building meaning, genuine relationships with Mana Whenua /Māori (not transactional) Connecting Mana Whenua / Māori communities to opportunities in support of their development needs and aspirations A shared decision-making focus Mana Whenua /Māori are appropriately informed, engaged and participate in all decisions that impact on them.

Commentary

- Quarterly Partnership Hui with Mana Whenua** - Six quarterly hui have been held with Mana Whenua, attended by the Mayor, Deputy Mayor, Councillors, Chief Executive, and senior staff. The hui provide a useful forum for Council and Mana Whenua at the governance level. Council's continued relationship with Mana Whenua, A large part of this development has been as a result of greater emphasis on clear and timely communication by Council staff, who are growing their understanding of who to engage with and why.
- Submissions on Government Policy and Legislation** – The views of Mana Whenua particularly on Water Reform have been included in submissions.
- District Plan Review Committee** – Mana Whenua have engaged in the review of the District Plan, through the Kāhui Mana Whenua forum and additional Workshops dedicated to identifying relevant chapters to Mana Whenua interests.
- Kāhui Mana Whenua** – Te Tira Māori continue to facilitate the tri-weekly Kāhui Mana Whenua forum. Discussions to date have informed many city development projects across Council such as the District Plan Review, Reserves Investment Strategy, Initial discussions on the Spatial Plan, IAF Waste/Storm Water Project.
- Te Tira Māori have provided advice on the design engagement with Mana Whenua process, and Te Ao Māori advice in service delivery on the following re-developments; **Moerā, Bell Park, Avalon Skate Park, Days Bay, Belmont, Korokoro path improvement project, Marū Streets for people, Wainuiomata Public Art.**
- Welcoming Communities** – Te Tira Māori have been engaged with the Welcoming Communities team to discuss partnership options with Mana Whenua to enhance engagement with ethnic communities.
- Māori Wards Consultation** – Te Tira Māori supported the Policy team to consult with hapori Māori on the establishment of a Māori ward. 2 Wānanga held at Hikoikoi with te rōpū Kaumātua, and Waiwhetū Marae

Aronga Focus Area	Kaupapa Initiatives	Whakamārama Key Performance Indicators
Te Amorangi ki Mua Te Ao Māori Capable Council (external)	<ul style="list-style-type: none"> Effective Māori Engagement Strategy <ul style="list-style-type: none"> Te Reo Policy Tohu Reorua (Bilingual Signage) Policy Koha Policy Mate Ohore (Sudden Death) / Rāhui Policy Pungarehu Tūpāpaku (Ash) Policy Kaupapa Here Tapanga / Naming Policy Whakatau / Pōhiri resource Marae Kawa & Tikanga document Centralised Māori services information (Marae Directory) Te Ao Māori Capability classes for all Elected Members 	<ul style="list-style-type: none"> Clearly define the objectives and outcomes for Council engagement with Mana Whenua, underlined by funded agreed action. Promote the use of Te Reo in our workplaces and the public spaces we manage. Implement effective bilingual signage to support the revitalisation of te reo Māori. Increase Te Reo and tikanga use in human resource processes and systems. Enable the application of the values and practices of te ao Māori in our BAU. Increase our use of Te Reo at first point of contact (e.g., Customer Services, Reception) and through everyday phone calls and email communications. Whakatau / Pōhiri 'best practice' resource easily accessible to all staff Awareness of all local marae, their whakapapa and status (i.e., Mana Whenua / Mātāwaka / Taura Here) Awareness of the holistic services offered by all Mana Whenua entities, marae, Māori service providers. Awareness of key marae contacts and persons

Commentary

- Te Herenga Kairangi – Rautaki Māori:** Te Tira Māori supported the Policy team to develop a strategy that demonstrates Council's initiatives in contributing towards improving outcomes for Māori living in Te Awa kairangi ki Tai.
- Te Kawa Whakaruruhau** – A Tikanga and Kawa document has been created in accordance with tikanga and kawa of Mana Whenua. Mana Whenua have created a resource named Whītki Herepū in which the Corporate Leadership Team approved adoption of the information within the booklet to inform best practice when conducting Pōhiri/Mihi Whakatau and key considerations when planning Pōhiri/Mihi Whakatau. The document is currently being designed.
- Submission on bilingual signage** – Council has indicated support for bilingual signage across the city, as well as support for a Te Āti Awa Taranaki Whānui City Te Reo Māori Strategy.

Aronga Focus Area	Kaupapa Initiatives	Whakamārama Key Performance Indicators
Te Hāpai Ō ki Muri Te Ao Māori Capable Council (internal)	<ul style="list-style-type: none"> • Capability Framework • Te Ao Māori Capability classes for all staff <ul style="list-style-type: none"> ◦ Effective Māori Engagement ◦ Local Mana Whenua /Māori History ◦ National Māori History ◦ Te Ao Māori responsive Practice • Tikanga Māori workshops <ul style="list-style-type: none"> ◦ Te Tiriti o Waitangi ◦ Puanga / Matariki ◦ Mirimiri ◦ Rongoā Māori • Rōpū kapa haka • Alignment of Council values to tikanga Māori 	<ul style="list-style-type: none"> • Collective responsibility - operating on the basis of 'own it' in that everyone has a role to play in Effective Māori Engagement in order for Hutt City Council to achieve its vision. • Elected Members, CLT, Managers and Team Leaders will demonstrate leadership and support for use of te reo and tikanga Māori, and actively encourage staff development opportunities. • Identified professional development opportunities which support a culturally responsive Council. • Recognise prior learning (seen to be an asset for roles with significant Mana Whenua contact requirement) • Development of a strategy to enhance cultural competency and capability of staff. • Development and facilitation of a Bicultural Capability programme with supporting resources that are readily accessible to all Elected Members and staff. • Culturally informed and culturally capable staff • Consistent understanding and awareness of kaupapa Māori across the whole organisation • Wellbeing provisions based on kaupapa Māori. • Whole organisation use of Te Reo in our BAU • Whole organisation understanding tikanga Māori and its practical application to BAU. • Council-led kaupapa Māori practices • Identified "Pou Ahurea" (Cultural Captains) that champion kaupapa Māori across the whole organisation. • Research document to support Council values (traditional practices and contemporary applications)

Commentary

- **Te Ao Māori Capability Programme** – Pou Reo me Hōna Tikanga and Kaiārahi Māori have worked through the waiting list for staff wanting to join the programme. The programme continues to be reviewed quarterly to ensure content and delivery is fit for purpose. The programme has been delivered to over 100 staff across Council so far this year 23/24. There has been an increase of interest in gaining further understanding in Te Ao Māori by staff. This, alongside increased demand for translations and other services has been managed through the draft LTP proposal for Te Tira Māori.
 - **Puanga ki Matariki** - Te Tira Māori (TTM) provided advice and support across the organisation for the Puanga ki Matariki public events.
 - **Te Wiki o Te Reo Māori 2023** – Te Tira Māori with support from various staff across the organisation led the Te Wiki o te reo Māori 2023 celebrations. Te Ara Whānui Kura Kaupapa Māori o ngā Kōhanga Reo o Te Awa Kairangi and Te Kapa Haka o Te Whānau Tahi (Naenae College) were invited to perform in front of Dowse to promote the use and visualisation of te reo māori.
- **Mana Kōrero Framework** – Te Tira Māori assisted the People & Capability team with the development of the Mana Kōrero framework, by providing te Ao māori advice to enhance the concept of having korero with our people, in a mana enhancing way.
- **Development of Te Ao Māori resources** – Te Tira Māori are working with the People & Capability team to develop Karakia and Waiata modules for staff to access through Go1 Learning tool. The teams also worked together to make a range of Te Ao Māori learning options available on Te Pataka, including two e-learning modules focused on te reo in the workplace.
- Te Tira Māori are frequently called upon to lead **kaupapa Māori** practices or process throughout the organisation. For example;

- All Staff hui (karakia)
- Master of Ceremonies for Citizenship Ceremonies, He tangata Staff Awards,
- Whakatau for new staff inductions
- Mihi whakatau for Mayoral Forum with Ministers attending
- Supported Mayor, Chief Executive and wider CLT in conducting Mihi Whakatau for international delegations, external visitors to Council. (eg, Tempe, S&P, Chinesse Delegation)
- Karakia – Blessing for various Dowse Art Exhibitions
- Supported Mana Whenua in a Tā i te Kawa ceremony to open the Oranga Tamariki Lower Hutt Office.
- Blessing of Wainuiomata Basketball Court

Where appropriate, Te Tira Māori facilitates the provision of kaupapa Māori process through our Mana Whenua partners.

31 March 2024

Report no: CCPC2024/2/98

Draft Terms of Reference for the Homelessness Oversight Advisory Group

Purpose of Report

1. To present to the Communities, Culture and Partnerships Committee (the Committee) with the Terms of Reference for the Homelessness Oversight Advisory Group (the Oversight Group).

Recommendations

That the Committee:

- (1) notes that in March 2023, the Communities, Culture and Partnerships Committee (the Committee) agreed to an independent review of the action plan associated with the Homelessness Strategy;
- (2) notes that on 28 February 2024 the Committee agreed to the refreshed action plan attached as Appendix 1 to the report;
- (3) notes that Action 3 of the action plan is the establishment of a Homelessness Oversight Advisory Group to oversee the implementation of the Homelessness Strategy;
- (4) notes that the Committee asked officers to report back on 1 May 2024 to present the Terms of Reference for the Oversight Group; and
- (5) notes the Terms of Reference for the Oversight Group attached as Appendix 2 to the report.

Background

2. In 2019, Council approved the Te Awa Kairangi ki Tai Homelessness Strategy (the Homelessness Strategy), including funding three providers (Takiri Mai te Ata Whanau Ora Collective, Tuatahi Centre and Community Law Wellington and Hutt Valley) to deliver three key actions in the Homelessness Strategy.
3. When Council approved the Homelessness Strategy in 2019, it also agreed to review the action plan after the initial three-year period.
4. In March 2023, the Communities, Culture and Partnerships Committee (the Committee) agreed to an independent review of the action plan associated with the Homelessness Strategy.

5. Following this independent review, insights gained from the report were used to create a refreshed action plan that was agreed by the Committee on 28 February 2024 (attached as Appendix 1 to the report).
6. The refreshed action plan includes (as Action 3) the establishment of an Oversight Group to oversee the delivery of identified actions and initiatives for Council.
7. The purpose of the Oversight Group is to:
 - a. oversee the implementation of the homelessness refreshed action plan;
 - b. improve internal coordination and oversight of council actions to support the implementation of Hutt City Council's Homelessness Strategy;
 - c. enable advocacy action on behalf of Hutt City Council by centralising the Council's voice as contributor to the Lower Hutt Housing and Homelessness Network, the Homelessness Research Network, and the Wellington Region Healthy Housing Group (WRHHG); and
 - d. report progress to the Communities, Culture and Partnerships Committee (the Committee).
8. Membership of the Oversight Group is internal to Council, with officers from the Policy team, the Connected Communities team and the Urban Development team. We note that other people could be invited to join the group in the future, such as a representative from Urban Plus Limited.
9. The Committee directed officers to report back on 1 May 2024 to present the Terms of Reference for the Oversight Group.

Discussion

10. The draft Terms of Reference for the Oversight Group is attached as Appendix 2 to the report. It has been developed with input of both the Policy and Connected Communities teams.
11. The Terms of Reference for the Oversight Group outlines the purpose and membership of the Group, including roles and responsibilities.

Next steps

12. The Oversight Group will report its progress on delivering the action plan to the Committee in September 2024.

Climate Change Impact and Considerations

13. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.

Consultation

14. Officers from both Connected Communities and the Policy teams met with Takiri Mai te Ata Whanau Ora Collective, Tuatahi Centre and Community Law Wellington and Hutt Valley to discuss the Oversight Group. All providers support the Oversight Group's establishment.

Legal Considerations

15. Not applicable.

Financial Considerations

16. Not applicable.

Appendices

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1	Homelessness Refreshed Action Plan	112
2	Oversight Advisory Group Terms of Reference	114

Author: Olivia Miller
Policy Advisor

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Policy Advisor

Reviewed By: Richard Hardie
Head of Strategy and Policy

Reviewed By: Lagi Moananu
Head of Connected Communities

Reviewed By: Andrea Blackshaw
Acting Chief Executive

Approved By: Jarred Griffiths
Director Strategy and Engagement

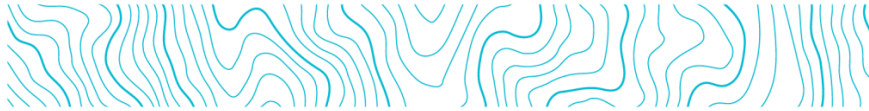
Appendix 1: DRAFT Refreshed Action Plan

	Action	Strategic Priority/objective ¹	Current situation	Outcomes	Timeframe
1	Continue current outreach actions: <ul style="list-style-type: none"> • Early intervention to prevent homelessness • Increased access to settled housing • Advice and advocacy 	Prevention (1) Improving support (2) Ending rough sleeping (3)	Contracts with: <ul style="list-style-type: none"> • Takiri Mai te Ata • Tuatahi Centre • Community Law 	<ul style="list-style-type: none"> • Better support for people experiencing homelessness • Reduced number of homeless whanau 	By September 2024: Oversight Group review current contracted services and explore possibilities for growth and innovation
2	Develop and operationalise a housing and homelessness dashboard: <ul style="list-style-type: none"> • Including crisis response information 	Improving data (5)	Lack of overall data for monitoring homelessness in the city and understanding the scale of the issue	<ul style="list-style-type: none"> • Timely data availability • Collective understanding of housing challenges • Informed decision making 	By 9 September 2024: report to CCP on data collection methodology
3	Formalise and operationalise an Oversight Advisory Group <ul style="list-style-type: none"> • Develop Terms of Reference • Advocate to central government • Part of Hutt Valley Hoarding Working Group 	Prevention (1) Improving support (2) Increasing supply (4) Improving data (5)	<ul style="list-style-type: none"> • No such group exists • Work is uncoordinated across council business units • No shared understanding of the role of the Homelessness Network 	<ul style="list-style-type: none"> • Better coordination and oversight of council actions to prevent homelessness 	By 1 May 2024: report to CCP on Terms of Reference for the Oversight Advisory Group
4	Work with Urban Plus to find opportunities to improve access to accommodation	Increasing supply (4)	Provide affordable housing	Improved accessibility to Urban Plus housing	By July 2024: opportunities scoped

	Action	Strategic Priority/objective ¹	Current situation	Outcomes	Timeframe
5	Review Council system and processes: <ul style="list-style-type: none"> Explore ways to incentivise the building of affordable homes 	Increasing supply (4)	Development contribution applies universally	Incentivise building of affordable housing	By July 2024: project scoped
6	SMART measures established and operationalised for each of the above actions	Improving data (5)	No action measurement system	Implementation of actions is monitored	By 9 September 2024: report to CCP on <i>SMART measures</i>

¹ Strategic Priorities:

1. Preventing homelessness
2. Improving the supply of suitable accommodation and support for people experiencing homelessness
3. Ending rough sleeping – help people who are street homeless or living in their cars move into and retain settled accommodation
4. Increasing the supply of affordable homes to rent and buy
5. Improving data on homelessness and housing in Lower Hutt



TERMS OF REFERENCE

Homelessness Oversight Advisory Group

PURPOSE OF THE GROUP:

- To oversee the implementation of the homelessness refreshed action plan;
- To improve internal coordination and oversight of council actions to support the implementation of Hutt City Council's Homelessness Strategy;
- To enable advocacy action on behalf of Hutt City Council by centralising the Council's voice as contributor to the Lower Hutt Housing and Homelessness Network, the Homelessness Research Network, and the Wellington Region Healthy Housing Group (WRHHG); and
- To report progress to the Communities, Culture and Partnerships Committee (the Committee).

BACKGROUND:

Refreshed Action Plan

In February 2024, the refreshed action plan (Appendix 1) was approved by Council. It includes a series of targeted actions aligned with the strategic objectives of the Homelessness Strategy including:

- Preventing homelessness;
- Improving the supply of suitable accommodation and support for people experiencing homelessness;
- End rough sleeping – help people who are street homeless or living in cars move into and retain settled accommodation;
- Increasing the supply of affordable homes to rent and buy; and
- Improving the understanding of homelessness in Te Awa Kairangi ki Tai Lower Hutt.

MEMBERSHIP:

Oversight Advisory Group Sponsor: Head of Strategy and Policy

Policy:	Policy Lead
Connected Communities:	Head of Neighbourhoods and Communities
Urban Development Team:	Housing and Development Lead

ROLES AND RESPONSABILITIES:

Reporting to the Committee on **Action 1** including:

- reviewing the current contracted services to explore possibilities for growth and innovation over the remaining period of the contracts to 2031.
- relationship management:
 - Kaupapa partners (Tuatahi centre, Takiri Mai Whanau Collective, Hutt Valley and Wellington Community Law).
 - sector including Lower Hutt Housing and Homelessness Network, Homelessness Research Network and Wellington Region Healthy Homes Group.
- contract management with Kaupapa partners:
 - quarterly reporting.
 - invoicing/Payments.

Supporting the dashboard working group to develop and operationalize a housing and homelessness dashboard (**Action 2**).

Reporting against **Action 3** as part of overseeing the action plan implementation including reporting on behalf of Oversight Group to the Committee.

Reporting against **Action 4** on ongoing work being carried with Urban Plus Ltd. to find opportunities to improve access to Accommodation.

Reporting against **Action 5** including overseeing a review of Council system and processes on exploring ways to incentivize the building of affordable homes.

Overseeing the development of SMART indicators for each action in the action plan (**Action 6**), alongside the dashboard working group and report against it to Council (starting September 2024).

17 April 2024

Report no: CCPC2024/2/99

Rangatahi | Youth Engagement Action Plan

Purpose of Report

1. To report back on findings from the consultation on the Rangatahi Draft Action Plan and requesting approval for the adoption of a final Action Plan.

Recommendations

That the Committee:

- (1) notes that the Communities Culture and Partnerships Committee considered the Draft Rangatahi Engagement Action Plan on 6 November 2023;
- (2) notes that consultation with rangatahi on the Draft Action Plan took place between 1 March and 1 April 2024;
- (3) notes that 140 people responded during the consultation period and the feedback was broadly supportive;
- (4) notes that officers have reviewed and made minor edits to the Action Plan based on analysis of the feedback received during the consultation period as detailed in this report;
- (5) agrees to adopt the finalised Rangatahi Engagement Action Plan, attached as Appendix 1 to the report; and
- (6) notes that subject to endorsement, officers will work to deliver on the action plan and regularly report back to the Communities Culture and Partnerships Committee.

For the reason(s)

Background

Council decisions and direction to date

2. In May 2023, Council made the decision not to reinstate a Youth Council following advice that a traditional Youth Council approach may not be the most effective way to reach all rangatahi.
3. Rangatahi voices are critical to good decision making that reflects our whole community, and Council has indicated it wants to significantly improve engagement with rangatahi. To this end, Council asked officers to report back on a proposed approach that effectively engages rangatahi.

Approach to improve rangatahi engagement

4. Officers worked with partners to design a cohesive and mixed method approach based on Elected Member feedback and reflecting rangatahi needs. The approach will support all rangatahi wanting to have a say, to be able to do so.
5. A draft action plan was created to provide direction on our proposed approach as well as clear actions that can be measured. This was presented to the Communities Culture and Partnerships Committee on 6 November 2023 and endorsed for public consultation.
6. The draft action plan was centred on four strategic priorities/goals.
 - a. Increase active citizenship among rangatahi.
 - b. Improve rangatahi understanding of council and their rights in relation to citizen participation, and opportunities for them to influence change.
 - c. Partner with rangatahi sector leaders to creatively engage with rangatahi and increase participation.
 - d. Use data and insights to inform effective engagement with rangatahi.
7. Consultation with rangatahi on the draft action plan took place between 1 March and 1 April 2024. They were asked to give feedback on the strategic priorities and actions detailed in the action plan.

Discussion

Summary of consultation

8. The consultation utilised two main methods: online surveys and an in-person workshop with local students.
9. A goal of 100 responses was set based on previous engagements. This goal was met and we are satisfied with the quality of the responses, particularly from the in-person workshop.
10. To meet privacy requirements around consent and security of personal information the surveys were split into two age categories: 12-15 years old and 16-24 years old.

12-15yrs survey

11. The 12-15 survey received 15 responses. This sample is too small to be independently reliable, but the responses can be added to the 16-24 survey where the questions are identical.
12. In terms of overall sentiment, all respondents indicated they were either neutral, happy or very happy with the strategic priorities (53%, 40% and 6.7% respectively). Similar sentiment was observed across the various proposed actions as well.

16-24yrs survey

13. The 16-24 survey received 111 responses in total, reducing to 92 after removing ineligible and malicious responses.
14. There was broad support for the strategic priorities, with all receiving at least 49% of respondents indicating we had the priority right, and only 1% not agreeing with any of the priorities.
15. Strategic Priority 2 (Improved rangatahi understanding of Council and their rights, and opportunities to influence change) was the most popular at 68% support, followed by Strategic Priority 1 (Increase active citizenship among rangatahi) at 60%, Strategic Priority 3 (Partner with rangatahi sector leaders to creatively engage with rangatahi and increase participation) at 53% and Strategic Priority 4 (Use data and insights to inform effective engagement with rangatahi) at 49%.
16. The actions received broad support as well. Across all priorities the “I don’t agree with any [action]” option received less than 10% support.
17. Echoing the results for the priorities, the actions to deliver Strategic Priority 2 were the most popular at 65% support for Action 2 (Weave education into current rangatahi programmes, engagement and activations) and 54% support for Action 1 (Establish rangatahi education programme).
18. High levels of support were also seen for the actions:
 - a. Establish a student leaders' network (63%)
 - b. Regular rangatahi engagement (62%)
 - c. Keep up to date with new and creative ways to engage rangatahi, including meeting with other councils (60%)
19. Lower levels of support were seen for the actions:
 - a. Stocktake of existing rangatahi data and insights (39%)
 - b. Creation of a partner agreement (37%)
 - c. Passive rangatahi engagement (33%)

Workshop

20. Schools with 16yr+ students were invited to attend a half day workshop at Koraunui Stokes Valley Hub to give their feedback on the draft action plan. We had 14 students from Taita College and Chilton St James that attended on the day.
21. Students agreed with Strategic Priority 1, but were unclear about the meaning of Action 1 and whether it referred only to internal Council processes and initiatives. They expressed a preference for face-to-face engagement methods and social media, specifically Instagram and Tik Tok. They proposed that school media classes may be able to help create rangatahi-focused content, so long as they were properly credited. They supported Action 2, but had concerns about representation and diversity of the network, not trusting that adults making the selections would lead to a properly diverse network.

22. There was enthusiastic support for Strategic Priority 2, with students highlighting lack of understanding of council workings as a concern early in the workshop. A popular suggestion was that any education course be NCEA accredited, increasing its value to students and teachers and allowing education to happen within schools rather than being an additional burden. Increased visibility of council through regular school visits by elected members or staff was also suggested.
23. There was agreement with Strategic Priority 3, as a common sentiment across the workshop was for council to meet rangatahi where they already are – in school, on social media, and at community programmes/events.
24. For Strategic Priority 4, there was concern over the validity of existing data, particularly when it came from a national-level source that may not capture local insights. They pushed for a continuous review process of all engagement to drive improvement, and for surveys and engagement methods to be co-designed with young people where possible.
25. General feedback was that documents like the draft action plan needed to use plain language to be more understandable and accessible. Closing the loop was highlighted as important to demonstrate the value of engagement with council and show that rangatahi voice can make a difference.

Proposed changes to Rangatahi Action Plan following consultation

26. Officers propose minor amendments to the draft action plan in response to the consultation.
 - a. Simplify to use more plain language.
 - b. Re-ordered the strategic priorities (now “goals” as part of the plain language changes) to align with what was favoured by rangatahi, swapping strategic priorities one and two.
27. Through the action plan, we propose to:
 - a. Engage with rangatahi through our partners who already have trusted relationships, and forums. This approach is working well in other cities including Porirua and Auckland.
 - b. Widen reach and opportunities for all rangatahi to have a say through supplementary processes such as:
 - i. actively recruiting rangatahi onto our Hutt City Citizens Panel (a research panel operated and managed by PublicVoice Ltd on council’s behalf),
 - ii. updating our Communications & Engagement processes and templates to prioritise engagement with rangatahi and resource appropriate tactics to achieve this, and
 - iii. meeting with Lower Hutt secondary school representatives on a quarterly basis to engage with education sector and promote active citizenship among those representative’s peers.

Supplementary processes will allow for a wide reach, acknowledging that not all rangatahi are engaged with rangatahi services, and one

engagement method alone is unlikely to achieve our desired outcomes.

- c. Leverage our existing Rangatahi Programme (and similar programmes, events and activations aimed at rangatahi) to provide education on Council, their rights and opportunities to have meaningful input into decision making and influencing change.
 - d. Utilise existing data and insights to inform engagement methods, and improve ways of capturing, sharing and utilising new data and insights to ensure our approach remains fit for purpose.
28. Any engagement undertaken will align to the best practice [guidelines for engagement with children and rangatahi](#) published by Department of Prime Minister and Cabinet (DPMC).

Next steps

29. Officers seek endorsement of the final action plan.
30. The actions within the final action plan can be funded through existing budgets and resource over time. Not all actions will be able to be completed in the short term (6-12 months), however we expect to be able to progress most actions over a 24-month period.
31. If endorsed, officers will begin to implement the action plan. This will utilise existing budgets and resources across the organisation, and as such may involve the reprioritisation of some work if required.
32. KPIs will be developed in accordance with the action plan and will be reported on to this committee on an annual basis.

Climate Change Impact and Considerations

33. The matters addressed in this report have been considered in accordance with the process set out in Council's [Climate Change Considerations Guide](#).
34. Sustainability continues to be a main area of focus and we will look to align any work in this space with actions in the Lower Hutt Climate Action Pathway.
35. A number of rangatahi value the environment and have a keen interest in this area.

Consultation

36. Officers have held two hui with rangatahi sector leaders and maintained ongoing kōrero to inform the development of this paper. Officers will continue to engage with partners and rangatahi themselves to review and inform our approach and ensure it remains fit for purpose.

37. Consultation with rangatahi on the draft action plan took place between 1 March and 1 April 2024. They were asked to give feedback on the strategic priorities and actions detailed in the action plan. 140 people gave feedback across surveys and a workshop.

Legal Considerations

38. There are no legal considerations other than the requirement to meet obligations to our community regarding engagement and consultation as outlined in the Local Government Act 2002, and the Significance and Engagement Policy.

Financial Considerations

39. There are no budget implications involved in this decision, as officers have advised that the action plan can be implemented over time from within existing budgets.

Appendices

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Author: Callum McKenzie
Senior Advisor - Communications and Engagement

Reviewed By: Frances Gregory
Acting Head of Customer, Communications and Engagement

Approved By: Jarred Griffiths
Director Strategy and Engagement



Rangatahi/Youth Engagement Action Plan

April 2024



Purpose

Rangatahi/Young people have a big role to play in making our city better. Hutt City Council (HCC) are committed to educating and engaging rangatahi in council matters, to make sure that their voice informs decision making.

This action plan will help council to engage effectively with rangatahi by setting clear goals and actions. The actions will enable rangatahi share their ideas and opinions more easily, so they can better influence what happens in Te Awa Kairangi ki Tai Lower Hutt.



Who are rangatahi?

Rangatahi/Youth

Noun

1. Young people/the younger generation (aged 12–24 years old)
2. The period between childhood and adult age



*Stats based on 50th percentile (medium growth) as of 2023 Population Projections

Hopes & dreams for the Hutt Valley

Make the Hutt Valley safer, healthier and cleaner

- Girl, aged 17



More greenery

- Non-binary person, aged 16



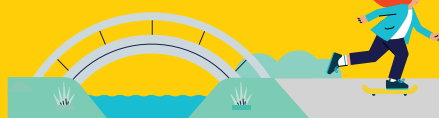
Build more houses

- Boy, aged 13



More outdoor activities

- Young woman, aged 22



Make Te Awa Kairangi safe to swim in again

- Girl, aged 13



More places for young people to go

- Boy, aged 14



Goals



1

Help rangatahi understand how council works and what rights they have when it comes to being part of decision making

We know that we can't effectively engage without supporting that with education. Rangatahi need to have opportunities to increase their understanding of council and their rights.



2

Encourage young people to actively participate in their communities and in civic affairs


We want to make sure that any young person who wants to have a say, has the opportunity to do so. We need to improve our engagement with rangatahi, and clearly demonstrate their impact.



3

Partner with schools and rangatahi sector leaders to creatively engage with rangatahi and increase participation

We want to meet rangatahi where they are through partnerships with organisations who already have programmes and trusted relationships in place.



4

Use data and insights to inform effective engagement with rangatahi

We want to verify existing information where we already have it for quality, to ensure rangatahi are confident they are being heard. We aim to collect new data effectively so we can continue to review and evolve how we engage to increase participation.

**Goal 1:**

Help rangatahi understand how council works and what rights they have when it comes to being part of decision making

Description:

We know that we can't effectively engage without supporting that with education. Rangatahi need to have opportunities to increase their understanding of council and their rights.

Action 1: Establish rangatahi education programme

Explanation: Create educational programme/s to assist rangatahi understanding of how council works and their rights in civic affairs.

Frequency: Ongoing

Action 2: Weave education into current rangatahi programmes, engagement and activations

Explanation: Use current rangatahi engagements/activations to educate and inform e.g. Hubs and libraries, in schools, through sector partners.

Frequency: Ongoing

**Goal 2:**

Encourage young people to actively participate in their communities and in civic affairs

Description:

We want to make sure that any young person who wants to have a say, has the opportunity to do so. We need to improve our engagement with rangatahi, and clearly demonstrate their impact.

Action 1: Review current activities for opportunities for better engagement

Explanation: Look into what we're already doing across council for opportunities that will enable more effective and increased engagement with rangatahi.

Frequency: Ongoing

Action 2: Establish a student leaders network

Explanation: Diverse intermediate and secondary school representatives champion civic participation among their peers. Council will support through regular meetings to share opportunities to be involved, understand current rangatahi concerns and insights, and provide updates on this rangatahi programme.


Goal 3:

Partner with schools and rangatahi sector leaders to creatively engage with rangatahi and increase participation.

Description:

We want to meet rangatahi where they are through partnerships with organisations who already have programmes and trusted relationships in place.

Action 1: Creation of a partner agreement

Explanation: An agreement that enables our partners to engage with rangatahi on behalf of council as part of their current mahi, within their spaces.

Action 2: Regular rangatahi engagement

Explanation: One engagement per school term run through current partner programmes.

Frequency: Quarterly

Action 3: Regular meetings between council and partners

Explanation: Meet regularly to share insights, plan engagements and ensure rangatahi are supported as best as possible.

Frequency:
Monthly

Action 4: Baseline rangatahi engagement

Explanation: Baseline engagements run in partner spaces e.g. Quick polls in waiting rooms.

Frequency: Ongoing

**Goal 4:**

Use data and insights to inform effective engagement with rangatahi.

Description:

We want to verify existing information where we already have it for quality, to ensure rangatahi are confident they are being heard. We aim to collect new data effectively so we can continue to review and evolve how we engage to increase participation.

Action 1: Stocktake of existing rangatahi data and insights

Explanation: A stocktake to ensure data and insights continue to inform future work, and we aren't repeating questions.

Action 2: Review engagement approach

Explanation: Conduct a review to ensure our engagement approach is working and consider new methods. Reporting back to Communities, Culture and Partnerships Committee.

Frequency: Annually

Action 3: Effectively capture, use and share new data and insights to inform effective engagement

Explanation: Implement new ways of capturing, using and sharing data.

Action 4: Keep up to date with new and creative ways to engage rangatahi including meeting with other councils

Explanation: Use relationships with student leaders network, partners and other councils to discover and develop new engagement methods.

11 April 2024**Report no: CCPC2024/2/100**

Emergency Management Update

Purpose of Report

1. The purpose of this report is to provide the regular summary of Emergency Management (EM) activities between 1 October 2023 – 31 March 2024.

Recommendation

That the Committee notes the contents of the report.

Discussion

2. The last six months (October to March) has been relatively quiet with respect to emergencies but has been dominated during the summer months by the potential for a regionwide acute water shortage.
3. There has been good progress in developing Emergency Assistance Centre (EAC) capability, lifting qualifications, and improving the experience of staff. Innovation in training approaches to progressively build knowledge, skills, and aptitude will remain a key focus.
4. Progress in developing local iwi/marae capability is slow with more effort being made to develop a regionally consistent model. It is acknowledged that more is required in this space.
5. Progress is being made to draft a service agreement between councils and WREMO however Government has signalled a rewrite to the draft Emergency Management Bill which will further delay enactment. Several reviews of CDEM responses to recent severe weather events have been released or will be shortly which will also shape thinking of how councils should plan and deliver CDEM.
6. Forecasts were for a warmer and drier than normal summer with an elevated risk of acute water shortages and severe fire risk. Fortunately, severe water restrictions and serious fires were not experienced this time around.
7. The table below lists hazards experienced during the review period. Early warning, event monitoring, and advice was provided for these events,

including coordination at regional level when necessary. There were no activations during the quarter.

Event	Number of Events/Month
Heavy Rain Watch	5 x (Oct), 4 x (Dec), 3 x (Jan), 1x (Mar)
Heavy Rain Warning	1 x (Oct), 1 x (Nov), 4 x (Dec), 2 x (Feb), 1 x (Mar)
Strong Wind Watch	6 x (Oct), 3 x (Nov), 3 x (Dec), 1 x (Jan), 4 x (Feb), 1 x (Mar)
Strong Wind Warning	7 x (Oct), 4 x (Dec), 1 x (Feb)
Severe Thunderstorm Watch	1 x (Jan), 1 x (Mar)
Severe Thunderstorm Warning	1 x (Dec), 2 x (Jan), 2 x (Feb)
Heavy Swell Warning	Nil
Land Slips	Nil



Figure 1 Water tanker deployed to provide emergency water to households affected by a broken water main.

Potential Acute Water Shortage – Summer 2023/24.

8. The potential for a regional acute water shortage was the main driver of activity during summer 2023/24. Promoting water conservation messages, conducting contingency planning, and building community resilience were key focuses. The efforts of the community meant that more stringent water restrictions were not necessary, and the risk of an acute water shortage has now abated.
9. 130,600l of stored water was added across the city through the sale of 653 x 200l emergency water tanks from Community Hubs, and contingency plans for emergency water distribution at regional and local levels were reviewed

and refined. A stock of water tanks will be accumulated to ensure a good supply available for sale this coming summer.

Damaging Wind Gusts

10. December 2023. Damaging wind gusts (initially reported in media as a mini tornado) associated with a severe thunderstorm caused damage to several Lower Hutt CBD (in the vicinity of Bloomfield Terrace) properties and minor injuries. Emergency Services, NZRT-18, and council staff mobilised to provide assistance, damage assessment, public messaging, traffic management, and to conduct welfare needs assessment.
11. Impacts included heavy rainfall and localised flooding, damage to buildings, trees down, power outages and minor injuries to members of the public. The Emergency Operations Centre (EOC) was not activated.

Future Hazards and Risks Update

12. Potential Acute Water Shortage – Summer 2024/25. It is likely that the same risk factors for acute water shortages for metropolitan areas within the Wellington region can be anticipated in Summer 2024/25. Planning and preparations will be undertaken accordingly in Spring.
13. Autumn Forecast. The NIWA seasonal forecasts for autumn (March to May 2024) is for average/above average temperatures, normal rainfall, with more frequent and stronger north-westerly winds.

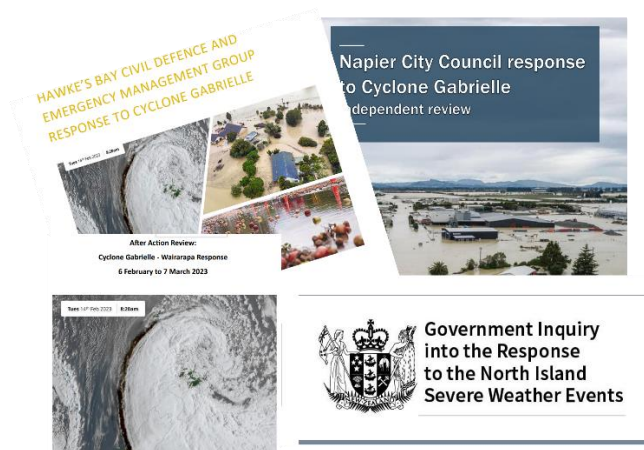


Figure 2 Central and Local Government Inquiries

Lessons Learned – Severe Weather Events

14. Several reviews have been completed by councils of their respective performance during severe weather events. A Government Inquiry into the response to the North Island Severe Weather Events has also been commissioned. These reviews are currently under consideration.
15. In mid-April a delegation led by Mayor Barry visited Civil Defence Emergency Management (CDEM) counterparts in Tairāwhiti and Hawke's Bay to seek insights on:

- The challenges of preparing for emergencies and around decision making at political, executive, and controller levels before, during, and following the onset of an emergency event.
- strategic and operational challenges experienced in building and delivering community and CDEM sector/council resilience and readiness, response, and recovery.
- the challenges of recovery from a social, economic, timeframe, and resourcing perspective; and challenges faced by council staff.

Quarterly Activities

16. The content below provides a structured update across the four workstreams of Council's current EM Strategy:

- People workstream.
- Platforms workstream.
- Plans and Procedures workstream; and
- Partnerships workstream.

People workstream

17. The people workstream includes all aspects regarding the recruitment, training, activation and or deployment of Council officers to enable sustained response and recovery from emergencies.
18. EM Advisor Vacancy in Quarter 3. The EM Advisor position had been temporarily vacant during Quarter 3. A new advisor has been recruited and started in early April.

Emergency management individual training

19. Resiliency in leadership positions has been tested with the loss of Operations and Welfare Function Managers late last year and the Emergency Management Advisor, two Alternate Operations Function Managers and the Disabled Communities lead early this year.
20. Staff turnover and business as usual commitments at times challenge efforts to meet staff training targets and to build competent and well led emergency management functions. However, there are sufficient trained personnel to staff a two shift EOC response for a short duration low complexity emergency. Longer duration or more complex emergencies would be a challenge to resource.
21. Five Emergency Assistance Centre (EAC) Supervisors were qualified on a pilot course, with eight NZRT-18 staff completing working in an EAC and Needs assessment courses as part of their national accreditation framework requirements. Good progress is being made in developing this capability.

22. Both Transport and Building teams have increased their numbers of staff participating in CDEM training. The Transport team is ensuring that it is more able to contribute effectively and sustainably to a range of emergency scenarios. The Buildings team is growing its Rapid Building Assessment capability to enable it to respond to local, regional, and national requests. Rapid Building Assessment is a critical function for councils following a damaging emergency event.
23. **Competency Levels.** Competency levels at 31 March are detailed in the table below.

Serial	Competency Level	WREMO recommended Targets	HCC EM Targets	30 Sep 23	31 Mar 24
(a)	(b)	(c)	(d)	(e)	(f)
1	Advanced	24	12	10	14
2	Intermediate	26	16	19	18
3	Foundation	24	50	32	26
4	CDEM Trained			39	63
5	Total available for EOC			100	121
6	EAC Staff	TBC	TBC	14	10
7	EAC Staff (NZRT-18)	TBC	TBC	0	8
8	EAC Supervisors	TBC	5	0	5
9	Total available for EAC			14	23

24. There are sufficient staff, assuming that all are available, to manage two EOC shifts for a short duration low complexity emergency. Developing function managers and alternate managers is critical to ensuring redundancy, and an ability to tackle longer duration more complex scenarios.

Future EM Exercises

25. Exercise Au Whero will be conducted in May and June with the EOC being exercised on 22 May. The exercise will address immediate disaster response activity across the region following a severe weather event resulting in flooding, landslips, and evacuations. This scenario will enable the practice of building damage assessments, establishment of EACs, and emergency water distribution.

26. Build up for the exercise includes a series of planning and workshop activities for EOC and EAC managers to familiarise them with response plans, lessons learned, and exercise objectives.
27. Exercise Ru Whenua will be conducted in October or November (TBC). This exercise will address immediate disaster response activity across the region following an Alpine Fault magnitude 8 earthquake and will be integrated in to regional and national exercises.
28. Exercising provides invaluable opportunities for staff and leaders to develop experience and knowledge as well as further opportunities for staff to meet competency requirements.

Elected Members Training

29. A planned training session for elected members at the Normandale Community Emergency Hub on 7 November to brief the Community Emergency Hub model and discuss natural disasters was cancelled due to insufficient availability. Democracy Services will be engaged to identify future training opportunities.

CDEM Function Huddles

30. One-hour Huddles are held by each function every one to two months. Huddles are used for team building, tabletop training, familiarisation with local plans, and capability development. These activities also count towards annual competency.
31. These huddles have proved to be an effective mechanism for engagement, to build teams and connections, conduct mini-workshops and tabletop exercises, coordinate development of procedures, and to produce resources that can be used in an emergency.

Challenges and Opportunities

32. There will be a continued focus on growing numbers of trained staff at Advanced and Intermediate levels and delivering robust, complex, and nuanced exercises and function huddles to build knowledge and experience.

Platforms workstream

33. The platforms workstream includes all aspects regarding infrastructure, ICT, equipment, and vehicles used by EM.
34. The EOC is operational for CDEM purposes and key repairs to water storage tanks have been completed. The refurbishment programme started last year has also enabled more frequent use by council as a venue for training, workshops, and meetings.
35. Common Operating Picture and GIS Integration. No meaningful progress has been made regarding the identification and fielding of a Common Operating Picture (COP) that can provide situational awareness and planning tools for a plethora of stakeholders in an emergency. The lack of

COP and integration of GIS has been a consistent feature in many reviews of CDEM responses to emergencies. This issue cannot be resolved at a local level and EM will continue to advocate for national and regional solutions.

Emergency Assistance Centres (EACs)

36. The development of EAC capability continues to be a major focus. Recently, a pilot EAC Supervisors course was conducted at HCC which qualified five council Community Hub Managers. Future courses will be aimed at increasing numbers of EAC staff and supervisors.
37. Two EACs will be practised in May/June with additional practises planned for later in the year. It is also intended to practice EOC and EAC staff to plan and implement establishment of EAC at non-council sites and to integrate external agencies, NZRT-18, community groups and specialist interest groups.

Partnerships workstream

38. The Partnerships workstream includes all aspects regarding engagement with key stakeholders in the EM sector including WREMO, emergency services, agencies, community groups and residents, and iwi and marae.

WREMO

39. The partnership with WREMO remains strong and fundamental. WREMO is a semi-autonomous organisation that coordinates CDEM services on behalf of the nine councils in the Wellington Region. A key focus of local government EM leads across the region is the ongoing development of a new service agreement that is fit for the future. The timeline for this workstream is:
 - 30 April: Completion of roles and responsibility workshops.
 - 24-31 May: Drafting of agreement.
 - 22 June: Consultation of final draft of agreement.
 - 30 June: Approval by Chief Executives and Signing.

Community Funding

40. Community funding has been sought in LTP 2024-34 to provide contestable grants to marae, community service organisations, and volunteer groups that contribute to the welfare of vulnerable persons in an emergency response or recovery through the development of community led risk reduction activities; community readiness and strengthening community connectedness; emergency response; and recovery coordination and engagement.

Partnership with Māori

41. Engagement with mana whenua and marae by EM has not been as frequent as anticipated, due to conflicting commitments, but has been continuing at the regional level. Building iwi and marae trust and confidence in EM continues to be a work in progress and is far from being mature.
42. Several regional initiatives, with pilots at local level, have been ongoing during the reporting period. These pilots are closely coordinated with iwi and marae and take lessons learned across the motu and rohe as a guide. These have included the establishment of equipment caches at marae, training of rangatahi, and development of a Tākaihere function in EOCs. Marae have also been assisted to develop site specific emergency plans and are able to access technical assistance to help them build resilience and capability.
43. Tākaihere and integration of marae as part of CDEM response will be practised in a pilot activity by Porirua City Council in May. Lessons from that activity will inform a broader roll out of marae/iwi capability across the region in due course.

Partnering with community

44. WREMO Community Resilience and Recovery Advisors lead most of the EM specific community engagements on behalf of council. Key focus areas during the quarter include maintaining EM Plans, conducting preparedness workshops and earthquake drills for vulnerable communities, and attendance at community events such as Te Rā o te Raukura, Petone Fair, and the Eastbourne Community Resilience Expo.
45. Many council business units also engage regularly with a diverse range of community groups enabling EM direct and indirect connections with community service organisations, disabled communities, youth groups, and migrants & refugees etc.

Community Emergency Hub audits, plan reviews, and drills.

46. WREMO is engaged by council to perform this task. WREMO has advised the KPI to review plans within a two-year period is unable to be met with the resources currently allocated. Officers are working with WREMO to understand how we can lift performance. For example, meeting this KPI might require a change in review methodology, resource allocation, community input, and timeframes.
47. WREMO project an end of year completion rate of 13 out of 36 CEH. Director Strategy & Engagement is raising this issue directly with WREMO.

Citizens Advice Bureau (CAB) Memorandum of Understanding (MOU).

48. An MOU between CAB Lower Hutt and Petone, and EM will be signed by the end of April. This MOU will formalise training and engagement opportunities and provide opportunities for CAB Lower Hutt and Petone to fill roles in the EOC and to conduct support and needs assessment roles in EACs.

GNS Its Our Fault

49. GNS, through the “Its Our Fault” programme has been undertaking studies of tsunami hazard-based vulnerability with a project to examine the combined impact of storm surge, tsunami, and tides in Wellington Harbour, and a second project to model ‘agent-based’ evacuation from communities between Seaview and Eastbourne. The results of these projects will be interpreted and disseminated in Quarter 4.

NZRT-18 (Hutt City Emergency Response Team)



Figure 3 NZRT-18 and NEMA assessors conduct a debrief during a skills assessment exercise.

50. New Zealand Response Team 18 (NZRT-18) has been working towards reaching national accreditation as a Response Team. This has included examination of training and skills, procedures, equipment husbandry, and record keeping. This is a complex and lengthy process and NZRT-18 and partner teams at Victoria University Wellington and Upper Hutt are both seeking to complete this process this year.

Agency Partnerships

51. Partnerships with central agencies and emergency services remain strong with formal quarterly meeting and engagement during exercises, incidents, and planning activities.

Challenges and Opportunities

52. Building robust relationships with welfare agencies, marae, and community organisations, remains both a key challenge and opportunity.

Plans and Procedures workstream

53. The Plans and Procedures workstream includes the delivery of local, regional, and national guidelines, plans, standard operating procedures, training plans, and policy documents.

54. Plans and procedures require frequent updates and 'tests' to ensure that they remain valid and understood by emergency management stakeholders. Most likely and most dangerous hazards (floods and tsunami) are reviewed and refined annually, but this requires significant effort.
55. Key deliverables during the period include:
- Contribution to development of regional emergency water distribution planning and review of local emergency water distribution plans.
 - Development of a draft Council Crisis Management Plan.
 - Review of tsunami evacuation plans, and flood catchment guides.
 - Progressive review of Local Emergency Response Plan.
 - Development of EOC function checklists and procedures.
 - Commencement of an initiative to improve CDEM finance and acquisition procedures.

Legal Considerations

56. The Emergency Management Bill was introduced to Parliament on 7 June for consideration. The Wellington CDEM Group prepared a submission, approved by the Chief Executives Group and Joint Committee to be put to Select Committee in early November advocating for several substantive changes to the bill. These changes were echoed by other regional CDEM Groups submissions.
57. The Government has signalled to Chief Executive National Emergency Management Agency (NEMA) that it does not intend to progress the Bill through its remaining legislative stages as the Minister is of the view that the existing Bill would not deliver the integrated, fit-for-purpose emergency management framework that New Zealand needs.
58. Instead, the Minister intends to introduce a new EM Bill this term, alongside making system improvements using existing mechanisms in the current Civil Defence Emergency Management Act and non-legislative levers. For example, using regulation making powers to prescribe requirements for emergency management professionals.
59. What these improvements look like and how they are going to be developed and delivered is yet to be shared.

Climate Change Impact and Considerations

60. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.

Appendices

There are no appendices for this report.

Author: Anthony Robinson
Emergency Management Lead

Approved By: Jarred Griffiths
Director Strategy and Engagement

02 April 2024

Report no: CCPC2024/2/51

Neighbourhoods and Communities Director's Report

Purpose of Report

1. To update the Committee on work across the Neighbourhoods and Communities team.

Recommendation

That the report be received and noted.

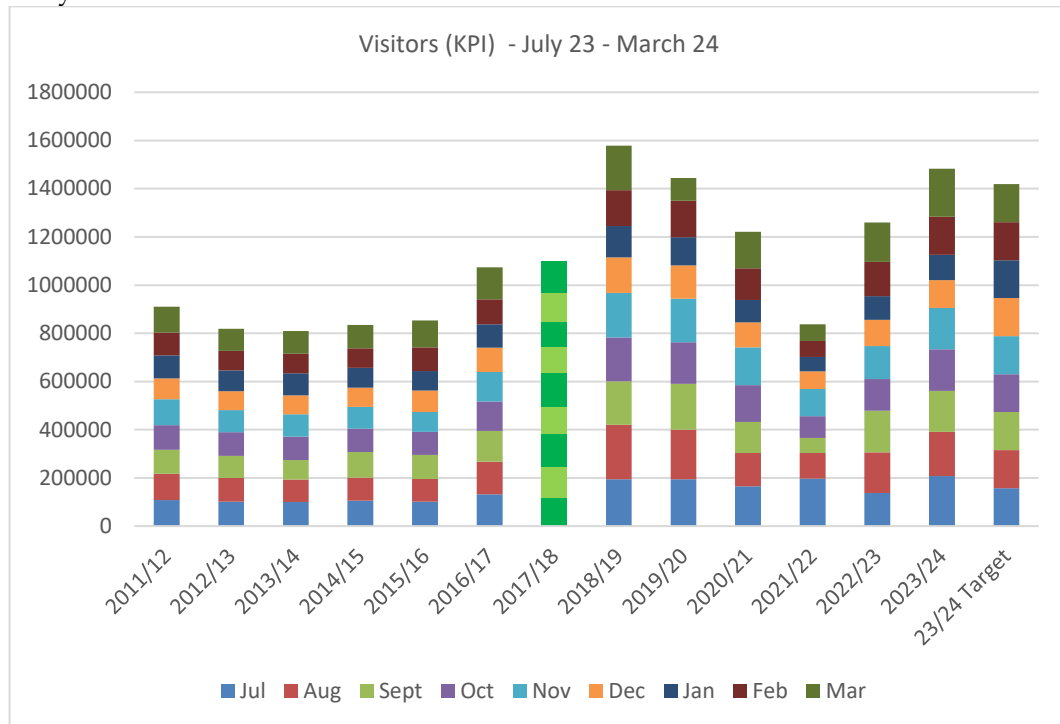
Highlights

2. 17 April 2024 saw the launch of Mouri Tupu – Planting for the Future, a Council-led community campaign to plant 114,000 native trees and plants and inspire citizens to get out planting to help reach the target. The Mayor and elected members joined whanau at East Harbour Kindergarten in a planting event to launch the project.
3. The contract for the new Moera Neighbourhood Hub was due to be signed in late April, signalling the official start of the construction project. This is an exciting project which not only delivers a flexible new facility to meet the needs of the community, but also models what can be done with a modular, relocatable, eco-build.
4. Visitor numbers to our community hubs continue to improve and are currently 13% higher than the same period last year. In this report you can also read about the community celebrations for Eastbourne Library's 50th anniversary.

Neighbourhood Hubs

5. Visitor numbers to our community hubs continue to improve. For the YTD (July – March) they were 101.6% of target [Actual: 1,423,523 vs Target: 1,401,465]. This is 13% higher than the same period last year.
6. Five (5) sites exceeded visitor targets for the YTD: Stokes Valley, Petone, Eastbourne, Naenae and Maungaraki while two sites missed target by a very small margin [War Memorial Library and Wainuiomata]. While Moera and Walter Nash missed their visitor targets the phasing of targets at Taita is not aligned with the rhythm of the year; December and January are very slow

while May and June are very busy so we expect to have a strong Q4 to finish the year.



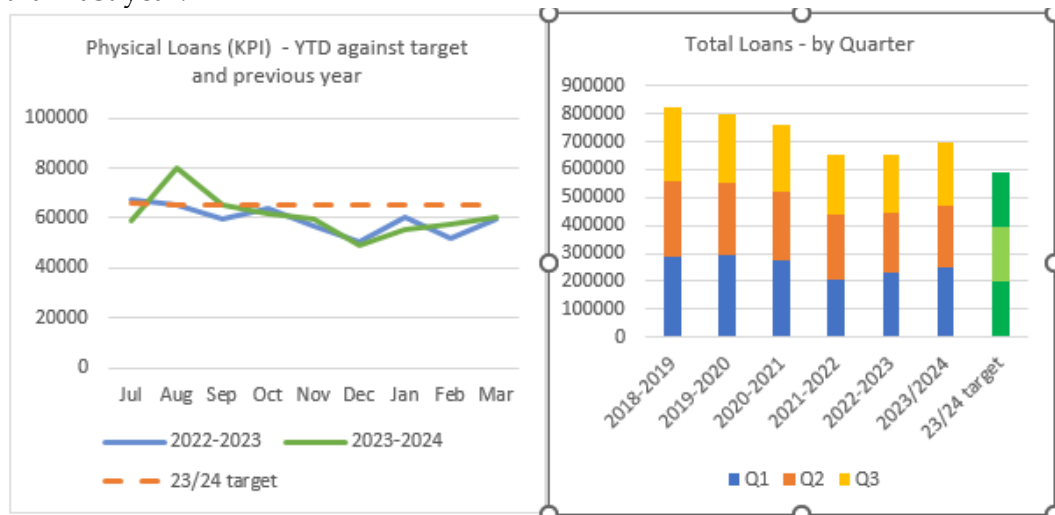
Bookable Spaces

7. Demand for bookable spaces is high and the team is looking forward to the new online bookings software as part of the Go Digital programme. For Q3 hall bookings of 1,161 sessions (3,542 hours) were made and bookings for neighbourhood hubs 1,618 sessions (4,909 hours).

Library Services

Loans

8. While loans of physical library items at $\frac{3}{4}$ YTD are 45,336 below target [8%] they are 2.3% higher than last year. Loans of digital items continue to increase and for the $\frac{3}{4}$ YTD combined loans of library items are 7% higher than last year.

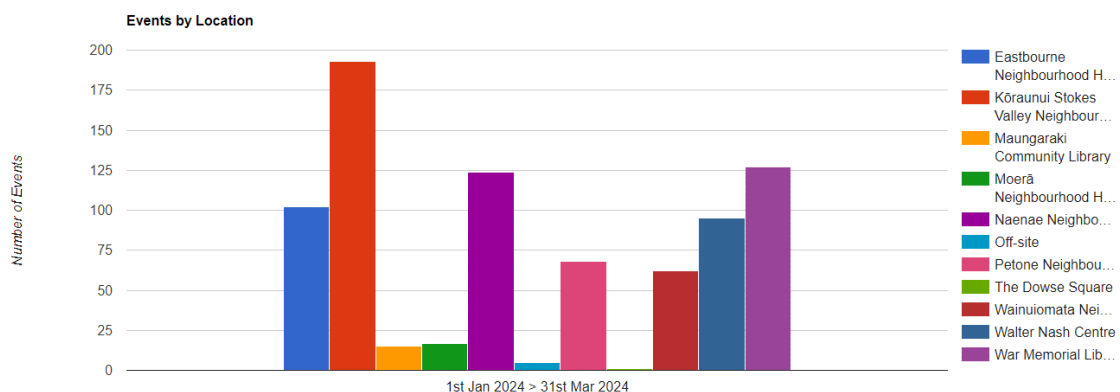


Home Library Service

9. The Home Library Service provides access to library items for customers, who are either temporarily or permanently unable to easily visit their local library. It started 50 years ago when the idea of bringing library items to housebound readers was approved by Hutt City Council.
10. The team talks with the customer to establish a reading profile based on their interests and requirements, and curates a range of books, audiobooks and magazines, which is then delivered to the customer's door. Special requests and feedback about the delivered items are used for the next selection. The service can be ongoing or short-term, and delivery/pick-up dates can be flexible, as can be the number of items in each delivery.
11. The service is small and the loss of just a few clients can have disproportionate impact on usage statistics. One client put it into words: "... In this incredibly stressful time, it was wonderful to not have to worry about [...] overdue books, but also not running out of reading material [...] I found it such a useful, friendly, necessary service ...". The son of one of our clients collects his Mum's book bag from the library. He tells us the service means the world to his mum; she gets excited when her new bag of books arrive – it's like a present for her.

Promoting community activities

12. An upgrade to the Library App in early February helps us promote the many events and programmes being delivered in and around our neighbourhood hubs. The app allows residents to create filtered lists based on categories of interest or age range. The app is available on smart phones and web browser.
13. This tool also allows us to collect data on what events we are running, where how well different events are being attended which enables us to identify gaps in our programming.
14. While the data is not complete for the quarter, the charts below show a breakdown of 817 events attended by 6,159 people since the app launched.



In future reports we will provide further insights from this data.

Wainuiomata

15. Love Wainuiomata farewelled Anaru Ryall and welcomed new coordinator Chastity Card this year. Our Neighbourhood Coordinator is supporting the new co-ordinator and re-establishing these connections.
16. Love Wainuiomata recently hosted a night Easter Market event held in the Wainuiomata Community Hall and across the reserve and town centre. This was the first night market which enabled local groups and market stall holders to fundraise and sell local goods. Our Neighborhood team provided light support with set up and pack down and to manaaki stall holders. The plan is for Love Wainuiomata to handover the lead to a group of stall holders to enable future markets to be self-led.

Naenae

17. In Naenae the focus has been on preparing for the opening of the new community centre and investing the last year of the Naenae Activation Budget to activate the town centre. This will include freshening up some of the shop fronts through painting and water-blasting, and providing funding for local groups to implement activities to activate the town centre around the opening of the new facilities. Council Officers will be engaging with local community members and groups to seek expression of interest to apply for funding to lead local activity.

Taita/Pomare

18. Over Easter the Lower Hutt Tokelau community hosted their annual Tokelau Festival at the Walter Nash Stadium and Fraser Park sport fields.
19. The four-day Tokelau Easter Festival – which celebrates Tokelauan culture and sport – started on Good Friday and ran through to Easter Monday. Around 3000 people attended each day from as far away as Auckland and Rotorua.
20. The festival was hosted by malo ni Tokelau Hutt Valley Marlins. It is estimated that it boosted the local economy by more than \$1 million. Council supported through subsidising the event waste management service and providing Walter Nash staff to support the event throughout the festival.

Stokes Valley

21. Over the last month our Neighbourhood team has connected the Stokes Valley Foodbank with other groups within the valley to collaborate on opportunities for sharing space. The foodbank has found a new permanent solution and moved into St Phillips Church.
22. Hawthorne reserve has four community groups sharing space to provide various community outcomes. Our Parks and Reserves and Neighbourhood team are working with the groups to enable collaboration and identify opportunity to harness their collective impact. He Puawai Trust and Stokes Valley Scouts intend on inviting the other partners on the reserve; Guides and Koha Shed to host an event where they can meet, and promote their services/programming to their respective communities.

Petone

23. Since becoming a NZ post agency in December daily door counts at the Petone Hub have rarely been below 500 with a continuous stream of customers through our door. Visits for Q3 23/24 are 23% more than last year, 19% above target and 2.2% more than pre-COVID 18/19.
24. Mondays used to be one of our quieter days. Now, because of weekend Trade Me sales, there is a constant stream of customers coming in to mail parcels. 25th March was a record with 90 parcels coming over the counter. While we do generate income from providing NZ Post activities at Petone the primary objective was to provide the services that people need, in the neighbourhood. One favourite customer who does mail order cookies, really appreciates the post space as she has small children, and she can entertain them in the children's area while she prepares her parcel. New relationships have been built with local businesses using postal services and two local authors post book sales.
25. The increased traffic to the library has created a general uplift in usage of the library. Library loans are noticeably up; Q3 is 4% higher than last year and 8.5% higher for $\frac{3}{4}$ YTD. Most days every table in the library has someone at it studying, working, or reading the paper and computers are in high demand.
26. Regular programming continues including class visits, gentle exercise classes and baby bounce and rhyme sessions. A knitting group which had been using the boardroom has now decided the library space is a much friendlier and welcoming place for them, and of course this creates interest and new people join in.

Moera

27. The Moera Neighbourhood Hub project team is making good progress in initiating the project. The contract was due to be signed in late April which would signal the start of procurement. The project will report to the Major Projects Steering group and this Committee of Council, with additional updates to the Petone Community Board and the Pito One Steering group.
28. The new neighbourhood hub is sited in the same position as the existing library and has virtually the same footprint. The paving and access ramp will be fully accessible, drainage will be improved to address surface flooding and the public toilets will be given a spruce up (scheduled for last year but brought into alignment with this project). The stand of Pohutukawa on the western boundary are important and will be managed carefully during site works.



Eastbourne

29. Last month a party was held at Eastbourne Neighborhood Hub to celebrate the opening of the Eastbourne library on 20 March 1974. Seventies style ruled the day with staff dressed in vintage 70s fashion and the 400 visitors over the day were encouraged to do the same with Polaroid snaps capturing the moments. Highlights including people who were at the original opening sharing cake cutting duties with Mayor Barry – sporting a classic 70s leather jacket. The community karakia, the goodie bags of 1970s confectionary, memory book entries capturing the impact of the library on young and old made a memorable day. Acknowledgement and thanks need to go to Eastbourne Bakery and the Butterfly Creek Theatre Troupe whose generosity lifted the event with the donation of a huge and delicious birthday cake and the loan of seventies fashion.



Inclusion and Diversity

30. In March Pride in the Hutt was celebrated across our Neighbourhood Hubs with various activities. Our Programmes and Partnerships Facilitator collaborated with Pou Whakahaere to enable the delivery of Pride storytime and screenings of Aotearoa film Inky Pinky Ponky which received positive feedback from community members who attended, acknowledging a sense of belonging and representation.
31. In March, officers worked with the African Communities Council of Wellington and Dj Orikol to bring the Afrika Bazaar to Lower Hutt. A successful event that offered a platform for African small businesses and entrepreneurs to network and share their culture through music, dance, market, and food stalls. Council officers helped to navigate community event planning. Learnings from this event planning informed a new '[Community Event Planning](#)' resource on the Hutt City Council webpage to support other communities to make their event a success.
32. Lesley Chu from Hippy and members of the Wellington Chinese Women's Association organised and ran a special Chinese New Year celebration aimed at under 5's at War Memorial Library. Over 500 people attended the event,

with 15 activity stations, including fan dances, calligraphy, Lion dancers and beautiful guzheng music.

33. This was a wonderful example of a community led event in our building. Volunteers from local high schools manned the activity stations and called out raffle prizes. Families were so thrilled to have a cultural celebration aimed at little ones, and it was fabulous to see all ages enjoying the festivities.



Aquatics

34. Council's pools have come through their Pool safe audits successfully and have had their accreditation ratified. This is Recreation Aotearoa recognition that our staff are fully qualified, and lifeguards are well trained. We achieved a high standard of water quality, have robust health and safety systems, and we have best practice policies and procedures.
35. The summer season numbers across all pools was generally higher than last year's numbers and we continue to track upwards. All the summer pools had higher attendance although both the start and end of the season were slower due to it being slightly cooler and windier. Wainuiomata had a very busy year with at least one day being the top revenue achieved ever.
36. For the last few years the Eastbourne Pool has operated for two weeks less than the other two summer pools. This was due to a number of things including attendance numbers being much lower, the challenge of staffing summer pools once the University and School students start going back and operational capacity for opening and closing pools. The seasons for all summer pools were reduced across the board in 2021 as a budget saving.
37. A group of residents have formed an Eastbourne Pool Action Group and approached the Mayor with a request to extend the season to match other pools, and ideally beyond. We are unable to extend the season without additional funding. Given numbers using the pool and the current financial challenges, officers do not think this activity justifies a request for additional budget.
38. Officers are working with the community to consider other ways to extend the season within existing budgets. We have proposed a volunteer programme which would see volunteers from the community trained as Lifeguards and called on to work towards the end of the season when students become unavailable. This would still result in some additional operational costs but we would endeavour to manage these within existing

budgets. We are awaiting feedback from the community and if they are keen to partner in this way we will further investigate any health and safety/people risks and how they can be mitigated.

39. The Stokes Valley Roof renovations were completed on time and under budget. The replacement and construction work was organised in 4 stages, beginning with the reception and lower roof areas finishing with the southern section of the main pool roof.
40. Key staff have started working with the CCX Digital team as we start set up and implementation of the new Customer Service software. The new system is a well-established product used by numerous Councils for Bookings, Membership Management and Swim Schools. It will give a far more Customer Interactive tool which was one of the key requests from our Swim School parents.



41. Swim Schools connecting – Swim Schools and Teacher NZ (SCTNZ) and Swim City hosted the first North Island Swim School Connect at Huia pool in April.
42. People from Dash Swim School, Easy Swim, Fulton Swim School, Silverstream Swim School, Phil and Matt from Splash Save, the team from Te Mahi Ako, and Henrietta from SCTNZ connected and shared. Topics included staff retention, recruiting pathways, lessons in schools and further performance development were front and centre.

Health

43. Healthy Families Hutt Valley (HFHV) recently re-established a local health senior leadership group. The SLG includes members from Te Atiawa, Te Awakairangi Health Network, Nuku Ora, Upper Hutt City Council, Ministry of Education and He Puawai Trust. It's great to see local leadership coming together to support the HFHV Kaupapa, and using their spheres of influence to initiate and implement systems change. An upcoming workshop with the SLG will support HFHV to shape its work programme for the next 12 months.

Recreation, Sport and Play

44. The Wainuiomata Primary school cluster together with Wainuiomata High School partnered with six local clubs to lead a 'Give it a go' day. This included rippa rugby, volleyball, netball, football, golf, and badminton. Nuku Ora coordinated the day's activities. The local clubs used this as an opportunity to give back, and to build interest and participation in their clubs.
45. It was also opportunity for the High school senior students to showcase their leadership and mentoring skills to support tamariki to participate in physical activity. Volunteers from six clubs partnered with the senior students to deliver 30-minute sport taster sessions throughout the day. The school enabled tamariki who wouldn't normally participate in physical activity to attend. Our rec sport and play team contributed by delivering some of the skills sessions. This was a good opportunity to learn from and how we might enable more community-led activities for tamariki to participate in physical activity across the city.

Arts and Culture

46. Our new Community Facilitator – Arts maternity cover has been appointed. Jasmine Leota comes to us with a significant performing arts background and began in the role in March.

Exhibitions

47. We hosted two opening functions at The Dowse for Nell X Colin McCahon featuring works by Australian artist Nell alongside a number of works by iconic NZ artist Colin McCahon. The exhibition features numerous works from private and public collections including National Gallery of Australia, Art Gallery of New South Wales and Te Papa. The opening had over 130 guests including numerous visitors travelling from Australia. Recently we also opened our new collection exhibition The House of Dowse X Jimmy D featuring over 100 works from the Dowse collection alongside works by Hutt born New Zealand Fashion designer James Dobson known under his lable Jimmy D. The opening was attended by 120 guests. Both exhibitions have attracted significant media interest with a morning TV crossover for Nell and ABC TV from Australia. We have also had numerous magazine, radio and online interviews for both shows.





48. Across the Dowse, Petone Settlers Museum and the Hubs we have hosted numerous art, culture and creativity programmes and events including hands on workshops, floortalks, and learning programmes.

Public Art:

49. The artist led projects by Matthew McIntyre Wilson for Naenae Pool are well underway including new elements for the slides.
50. The two artists working on contributions to the Naenae Community Centre are in the final stages of finalising their work which will be incorporated into two areas within the new complex. A re-interpretation of the original Guy Ngan mural (which was removed many years ago) is also being designed for the interior.
51. The Wainuiomata public space artworks are proceeding with implementation happening over the coming months.

Partnerships:

52. We are working closely with City Gallery Wellington on the development and presentation of multiple projects.
53. We are working on a regional approach for an international Indigenous art partnership with The Space Between Us Project, Winnipeg University. This will see us hosting events here in the Wellington region later in 2024 alongside partners Massey University and Pataka Art + Museum, Porirua.
54. A new partnership with Te Tuhi gallery in Auckland to grow opportunities for Māori artists to grow their audiences and networks. We have seen multiple projects being developed for national and international audiences including a screening of Contemporary Māori Moving Image works shown in Malta and Auckland. As well as upcoming projects in Hawkes Bay and Korea.

Parks and Reserves

55. April 17 saw the launch of Mouri Tupu – Planting for the Future, a Council-led community campaign to plant 114,000 native trees and plants and inspire citizens to get out planting to help reach the target. The project delivers on outcomes in the Indigenous Biodiversity Strategy and increased planting is being funded through new budget included in the draft Long Term Plan.
56. The project also delivers on the Mayor's 2022 campaign pledge to plant one native tree or plant for every citizen. To date more than 40,000 natives have been planted across Lower Hutt since October 2022, by Council and other partners, and community organisations. Council has provided more than 20,000 plants to community groups in this triennium and has committed to increasing its own planting on Council land. A community planting event will be held in Korounui Stokes Valley at Delaney Park on Saturday 6 July.
57. Community can share their planting projects, which they can pin on an interactive map of the city. The campaign progress will be updated regularly on Council's website and social media channels.

Opening of the new Rowing Club at Honiana Te Puni Reserve



58. It was a privilege for the team to recently attend the blessing and opening of Waimarino, the new clubs building for Wellington Rowing Association and the Wellington Ski Club. Its been a great collaborative approach to get this part of the Te Ara Tupua projects completed

Wainuiomata Mountain bike park Capital Enduro event



59. The Capital Enduro event at the Wainuiomata Mountain bike park on the 10th of February was a great success with lots of great feedback about the Waui trails. Talk is already starting about the opportunity to run it again next year.

Closure of Pencarrow Coast Road



60. The Pencarrow Coast Road was closed for a short period in February with input from Greater Wellington Council due to extreme fire risk. This is the first time that the road has been closed for this reason. Work is now underway across all those involved to review the event and put procedures in place to ensure that should this happen again, communications lines are clear and the public is safe.

Bell Park Improvements – Reserves Investment Strategy

61. Bell Park improvements started two weeks ago and path construction is well underway. PCL have been busy between here and Williams Park. Here is the latest image.



Delaney Park Drainage and Levelling on the No 1 Football Pitch.

62. This Reserves Investment Strategy funded project to put in drainage at Delaney Park in Stokes Valley has had the construction arm completed. The next few months will see grow-in and turf establishment started. We hope to have the majority of the space open in 6 weeks and the levelling section in a few months.



63.



Williams Park Eastbourne

64. Work at Williams Park in Day's Bay will be completed in May. The elevated footpath and viewing area by the duck pond has been complete, along with the stormwater and pond overflow pipes and sump. The meandering lawn footpaths have been boxed and prepped ready for asphalt pouring in late April. The furniture concrete bases have been poured and the final landscaping and planting will take place in the next couple of weeks.



Taita Cemetery

65. The new stormwater pipe was successfully installed at the Taita cemetery with the old pipe now capped off. The work was necessary to improve access to plots in the lawned cemetery area which had previously been compromised by the original drainage run.
66. Works will also see the bend/turning area at the end of the drainage run being renewed with asphalt set to take place in the next few days. The work was necessary given the deteriorated state of the turning circle which was beginning to break up with numerous cracks.
67. See image below of the Taita Cemetery Drainage Work Excavation and Backfill.



Community Assets Oversight Group

68. A cross-Council project team has been established to lead future work on community assets. Through the draft LTP Council is consulting on a new approach to managing these assets including optimizing existing assets and increased cost recovery.
69. In March a letter was sent to all lease/licence holders and hirers advising them if the opportunity to have their say through the draft LTP and a drop-on session focused on this.
70. Officers have met with the tenants of three buildings on Fraser Park which are due for demolition and are working with them on next steps. Council has also been approached by a number of organisations that are have difficulty with the upkeep of their own assets. We are advising them in line with Council's principles.
71. In April a meeting was held on the Asset Review as part of the draft LTP consultation. This was attended by around 50 people representing various organisations who hire or lease Council facilities or land.

Appendices

There are no appendices for this report.

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Approved By: Andrea Blackshaw
Acting Chief Executive



TO: Chair and Members
Communities, Culture and Partnerships Committee

FROM: Andrew Quinn

DATE: 15 April 2024

SUBJECT: WHAKATUPU NGAENGAE - PROGRESS UPDATE

Purpose of Memorandum

1. To provide an update to the subcommittee on the progress and management of the Whakatupu Ngaengae Project (pool and town centre development) since the last update on 28 February 2024.

Recommendation

That the Subcommittee:

- (1) receives and notes the information; and
- (2) notes the following progress that has been made on the Whakatupu Ngaengae project:
 - (a) work on the new Naenae Pool and Fitness Centre is progressing well however recent adverse weather conditions have impacted on practical completion, which is expected to be achieved in August 2024, to be followed by opening to the public in October 2024. Confidence remains high that the project can be completed within budget;
 - (b) conversion of the old Naenae Post Office to community centre is nearing completion and a blessing of the site has been arranged for 17 May 2024, following by final fit-out for public use and;
 - (c) whilst no recommendation is being sought at this early stage, members of the committee will note the community engagement to date and the broad spatial zoning plans that will be shared with the community to invite feedback.
 - (d) the preferred concept design will be confirmed in May 2024, prior to an application for resource consent. Final designs will be presented to this committee in September 2024, prior to tendering.

Naenae Pool and Fitness Centre

2. Since the last report, installation of the main roof panels is now complete and only a few sections of the roof covering remain. The recent adverse weather conditions of high winds and heavy rain has affected the planned schedule to the extent that practical completion is now expected in August 2024. Work continues inside the building however, and there is good progress reported

to the main pool hall, leisure pool hall, plant rooms and on the installation of the two hydro-slides.

3. The main pool hall is closer to completion with the lane marking to the pool bottom now added and installation started to the moveable floor. The concourse around the pool is also close to completion (see appendices for pictures).
4. The new electrical transformer has been installed and permanent power to the pool will be available mid-April 2024. Included in this installation will be outlets for two EV chargers in the family car-park.
5. Window framing and glazing will be fixed progressively starting in April, enabling the building envelope to be weathertight and a start to internal finishes that are dependent on dry conditions e.g. wall framing, plasterboard, wall, and floor finishes. In the meantime, installation of high-level electrical trunking and air-conditioning equipment continues to all areas.
6. Whilst progress on multiple work fronts is being made, the completion of the building envelope has impacted on the end date, to the extent that the latest programme now shows practical completion achieved by 29 August 2024, previously 31 July 2024.
7. Given the work planned to take place beyond practical completion i.e. final fit-out, tuning of the pool water/internal climate/building services, training of maintenance staff, aquatic staff transition and installation of gym equipment; we are currently targeting mid-October 2024 for the grand opening. The proposed date will be released closer to opening.
8. The internal Council team set up to help transition the building to operations continues to meet to report progress on workstream responsibilities and deliverables.

Community Centre

9. Refurbishment of the Naenae Post office and conversion to a Community Centre is nearing completion. This month work has continued with the final floor finishes, tiling, and ceiling finishes.
10. Members of the Community Advisory group held a tender process for the operator of the centre, following the expressions of interest that were previously submitted. The group have now made a recommendation for the lead tenant and currently negotiations are underway to finalise a contract with the successful respondent. An announcement will be made once an agreement to lease has been signed.
11. Mana whenua has passed on the naming of the new Community Centre to the community and a process is underway to find a new name that will fit with the function of the new place.
12. Members of the Ngan family recently visited the construction site and viewed the installation of a mural that recreates an original artwork piece by

Guy Ngan, a New Zealand artist that worked on the original Naenae post office.

Walter Mildenhall Park

13. Following the appointment of the design team, community engagement on concepts for the development of a park adjacent to the Pool is underway.
14. Whilst no recommendation is being sought at this early stage, members of the committee will note the community engagement to date and the broad spatial zoning plans that will be shared with the community to invite feedback.
15. The preferred concept design will be confirmed in May 2024, prior to an application for resource consent. Final designs will be presented to this committee in September 2024, prior to tendering.

Risk

16. The cost of the Naenae Pool and Fitness Centre continues to be reviewed at regular intervals and remains within the \$68M budget cap. The latest risk register in the appendices of this report demonstrates that all risk mitigations are being carefully monitored for effectiveness. There remains high confidence that the pool project can be completed within budget.
17. Officers continue to monitor construction market conditions, particularly in the local supply chain. Materials delivered earlier to the construction site are now being incorporated into the works.
18. The key risk of adverse weather conditions will diminish once the building envelope is closed in, as most of the remaining works will then be inside the building.

Financial Considerations

19. The project team has reviewed and updated the current financial profile of the project for the 2024/34 Long-Term Plan. As reported above, the project is still tracking well to the capital expenditure budget of \$68M.
20. CIP are providing co-funding of \$27M through the COVID-19 response and recovery fund. To date, Council has drawn down \$14.85M of the \$27M of co-funding.
21. Expenditure on the Community Centre is forecasted to be \$6.65M at completion, inclusive of purchase of the old Post Office and 7.5% provision for risk. This still leaves \$2.35M for the further development of Walter Mildenhall Park, which is the chosen priority for the Community Advisory Group.

Legal Considerations

17. There are no legal considerations to report.

Appendices

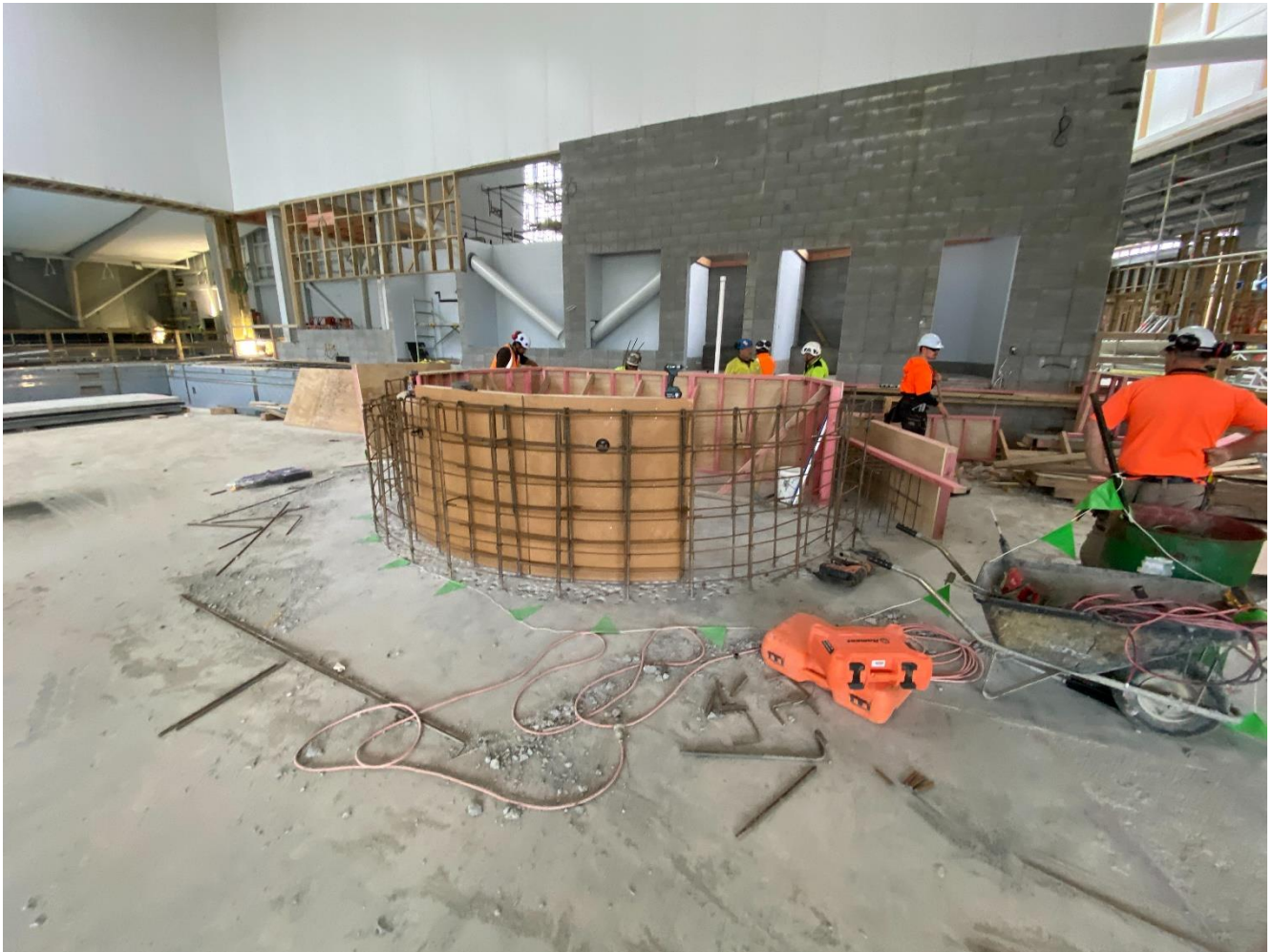
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Author: Andrew Quinn
Project Manager (Naenae)

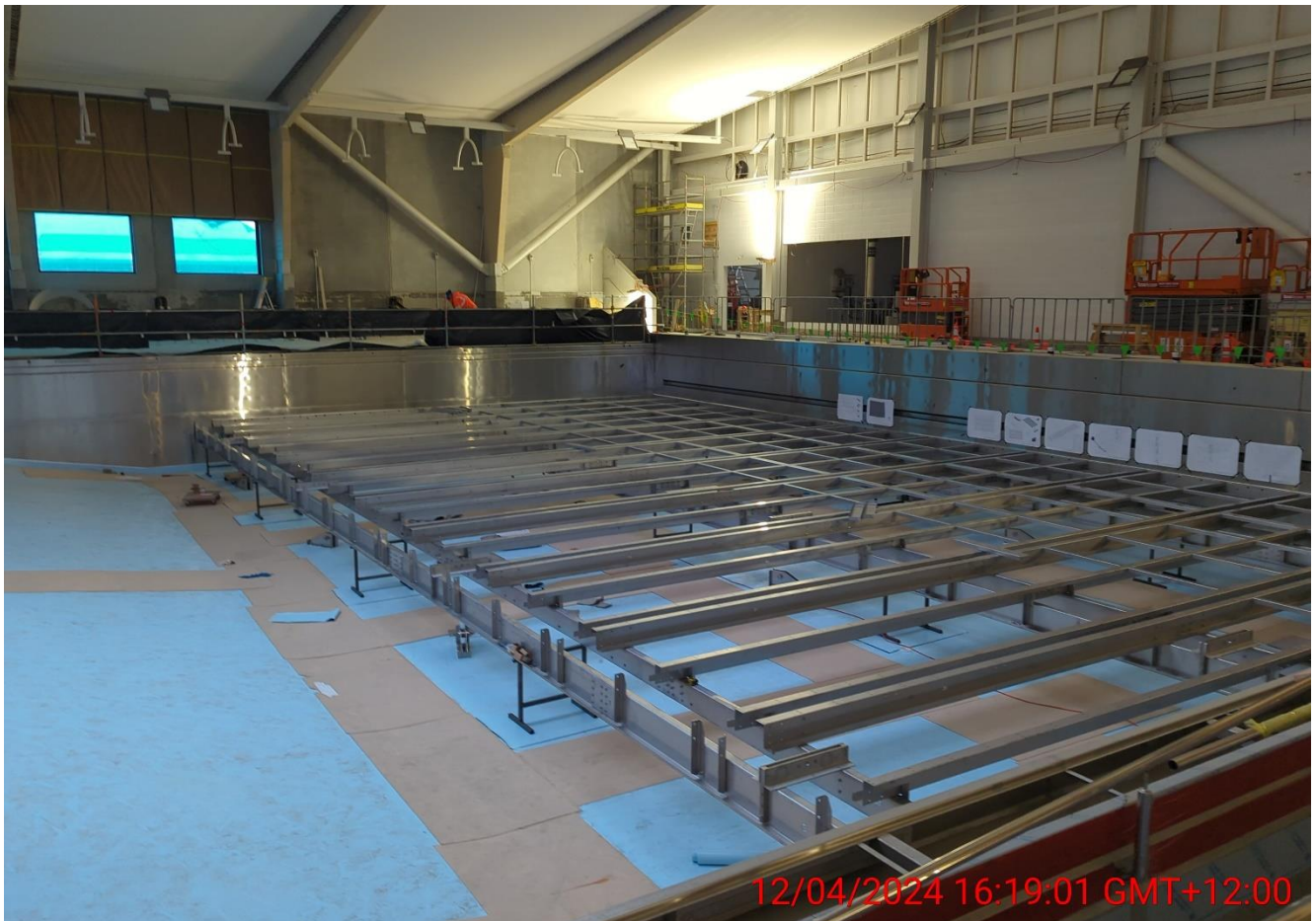
Approved By: Andrea Blackshaw
Acting Chief Executive













Progress Update: Community Engagement

10 APRIL 2024

COLLABORATIVE DESIGN PROCESS
FOR WALTER MILDENHALL PARK

THIRD STUDIO
creating opportunities in design processes

local
local landscape architecture collective limited.

HUTT CITY
TE AWA KAIRANGI

The Community Engagement Process

The park engagement process is supporting smart design decisions that reflect the diverse needs and aspirations of Naenae communities. To do this, the engagement process is uncovering qualitative data to build on the quantitative information in the Voice of the Community Survey and Voice of Naenae report.

Priority has been placed on going to people and to take direction from community leaders on the best ways to hear from their community. The kaupapa of the workshops, exhibition and travelling exhibition boards has been:

1. To understand why design elements are important to make smart design decisions
2. To test design translations (eg. is this what you mean by 'a quiet space'? Why / why not?)
3. To connect with previously underrepresented communities



ENGAGEMENT SO FAR:**PHASE 1: WHAT COMPONENTS ARE MOST IMPORTANT IN THE PARK?***Active Engagement: Workshops & Events*

Tailored workshops have taken place at established community places testing design components to see what is most important to people.

- Workshop with community leaders to establish project core values and engagement priorities
- English Language School Workshop with refugee/migrant communities
- Te Wao Workshop with rangatahi
- Oranga Festival public event
- Community Easter Egg Hunt
- Wesley Rata Village Workshops with members of the accessibility community

Passive Engagement: Interactive Exhibition

The community is being kept up to date with the design process and opportunities to feed back.

- Naenae Library Exhibition - ongoing (see image on page 3)
- Exhibition boards which are located around the community
 - Te Ngākau Kahukura
 - Kōkiri
 - Oasis Church Rangatahi
 - Pasifika Church
 - Rugby Club

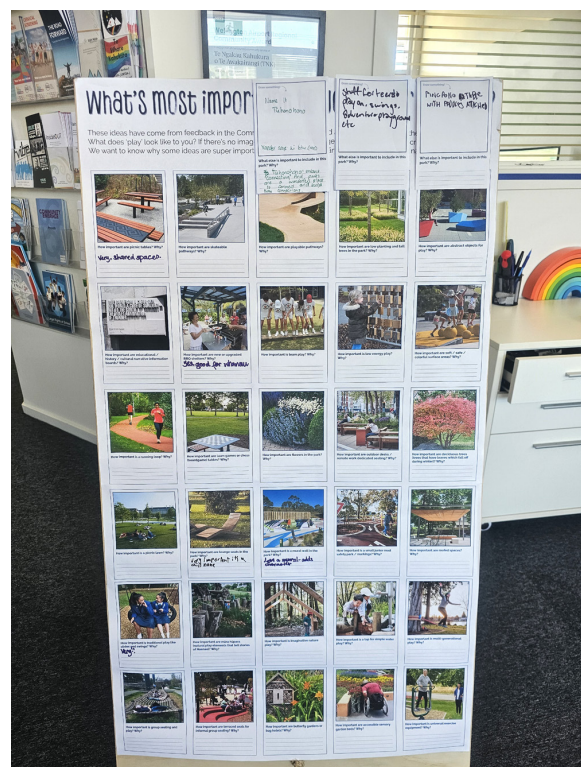
INTENDED DIRECTION:**PHASE 2: WHERE SHOULD THINGS GO IN THE PARK?***Active Engagement: Workshops & Events*

- Community Advisory Group Workshop
- Trade School Kitchen public event
- Rangatahi Workshop

Passive Engagement: Interactive Exhibition

The community is kept updated.

- Naenae Library Exhibition (ongoing)
- Exhibition boards are updated and stay at the Phase 1 location.



KEY FEEDBACK ABOUT THE PROCESS

This is a unique process that is connecting with people

Numerous people talked about how “cool” the exhibition is and how it is more genuine than the “typical three questions” they have been asked in the past.

People want to stay involved

Manaakitanga underlines all engagement and is being recognised by the community. There is interest in contributing to the exhibition or attending future public events.

People open their minds when there's someone to talk to

Those who came in with strong opinions and concerns felt heard and were more open-minded after having someone to talk to in person. For example, many elderly were opposed to “a skate park” but open to smaller skate elements.

People are noticing they can have impact on the park

People are starting to see that their feedback is being woven into the park design. It will be really important to continue pointing out where their feedback has had impact.



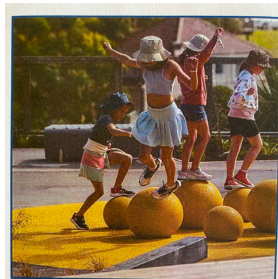
What We're Hearing So Far

Engagement so far has tested design translations of the community survey via polaroid images.

The community's feedback is suggesting the following nuanced priorities:

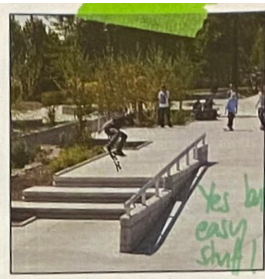
NATURAL, IMAGINATIVE PLAYSCAPES

- Elements that provide "scaffolding" for imaginative play.
- Multi-use elements.



How important are soft / safe / colorful surface areas? Why?

It's important to think of the little kids, it's not just for us, it's for everyone.



How important are skateable pathways? Why?

9 year old says it's fun to learn new stuff 😊

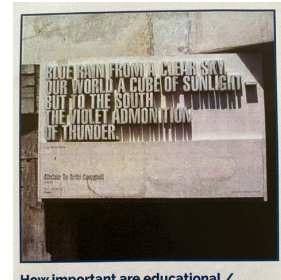
PLAY AND CONNECTION FOR ALL AGES & ABILITIES

- Design to invite play so people feel encouraged to connect, try without fear of failure and relax. Wheelchair accessible play, sensory play and accessible signage.
- Skate/wheeled elements are a priority but can be included in the wider playscape as small, simple features.



How important is traditional play like slides and swings? Why?

More people on it
Make a bigger one for more people
- want to do stuff w friends



How important are educational / history / cultural narrative information boards? Why?

They add to the culture vibe of Wellington. Naenae could have a competition in colleges & their poem gets published.

SHARING KAI AND WAI

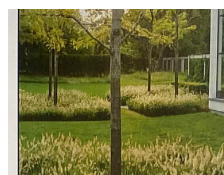
- Eating and drinking facilities integrated into the fabric of the park visually and be placed where it's appropriate for tikanga to be practiced.
- Ability for large groups (10-50 people) to prepare and share kai.

EXPRESSION OF NAENAE IDENTITY

- Colour and sculpture (eg. engraving) imbued into park elements to tell the stories of Naenae.
- "Native to Naenae" plant selections.

SAFETY

- Clear lines of sight between key spaces.
- Designed obstacles that signify a change in safety without "fencing off" the park.
- CCTV cameras if and where appropriate.
- Lit pathways.
- Increased shade.



How important are low planting and tall trees in the park? Why?

Shade will make me visit so much more in summer!



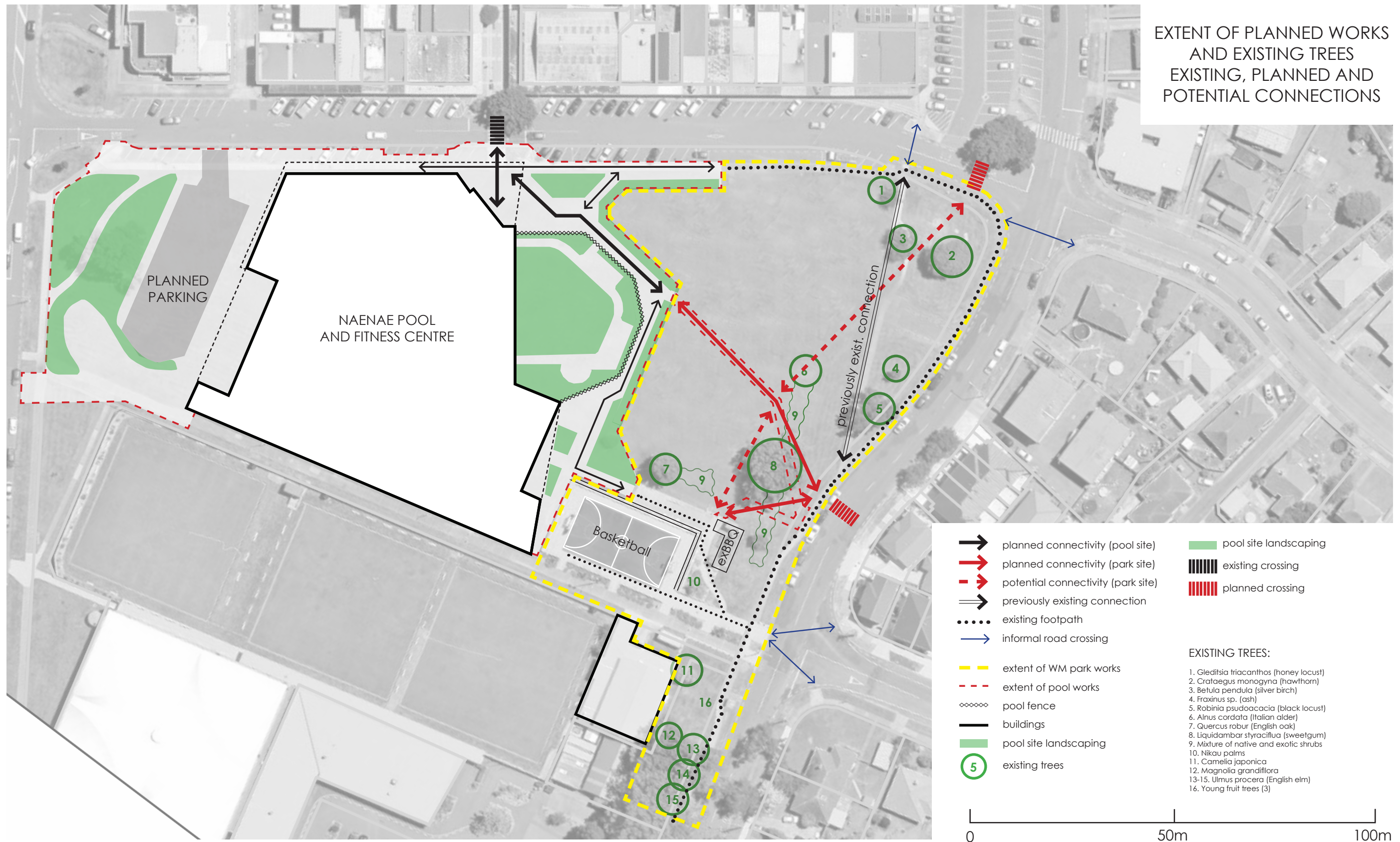
WALTER MILDENHALL PARK

BROAD SPATIAL ZONING

BY
LOCAL LANDSCAPE ARCHITECTURE COLLECTIVE
THIRD STUDIO

ISSUED:
15.04.24





Walter Mildenhall Park Naenae

THIRD STUDIO local
creating opportunities in design processes

North:
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Job Number: 2401-1321
Revision: F
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Project: Walter Mildenhall Park
Drawing Title: Spatial Analysis
Drawing No: SK240415
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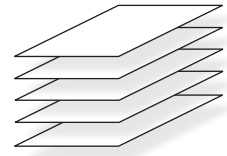


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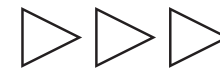
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Project:
Walter Mildenhall Park
Drawing Title:
Broad spatial layout
Drawing No:
SK240415
phone: 04801 6437
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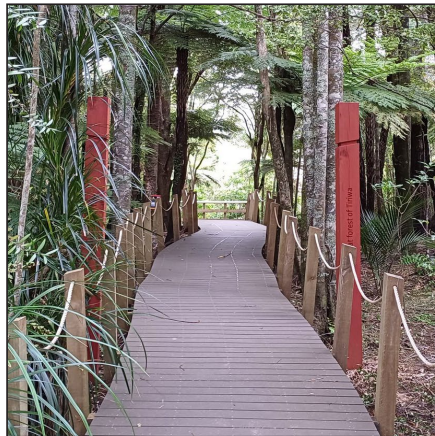


Layering of the cultural narrative, tikanga and storytelling in spatial design

Tangible
Direct



Abstract
Indirect

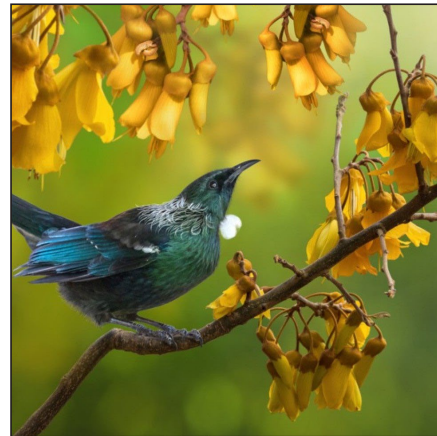


Entrance markers
Two markers (pou or other) as gateway
Potential for waharoa

Makaurangi: markers acknowledge and illuminate mana whenua connection to place.

Hauora: markers indicate the transition from a busy road to a space that increases hauora and mouri.

Manaakitanga: design communicates a gesture of welcome and protection towards visitors to the park.

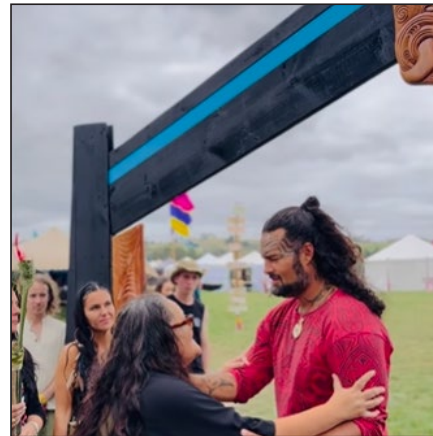


Planting to attract manu (birds) which hold significance in Te Ao Māori.
Kowhai to attract tūi, who are guardians of the forest

Makaurangi: planting choices recognise natural heritage and connects people to te taiao.

Kaitiakitanga: planting positively impacts environmental health.

Hauora: planting choices support the health of the whenua and attract manu, supporting the hauora of te tangata.



Tikanga in the spatial transitions
Potential for powhiri
Tapu and noa spatial relation

Makaurangi: layout of park encourages Māori ways of operating.

Kaitiakitanga: transitions between zones in the park layout illuminate to people traditional sustainability and stewardship practices.

Hauora: the various zones of the park support the physical, spiritual, social, and mental health of community.

Manaakitanga: the park layout and design features provide places to enact manaakitanga and encourage positive community relationships.



Angular skateable elements to depict the stories of tectonic land formation to be used in high energy areas

Makaurangi: designed elements interpret pūrākau and cultural narratives.

Hauora: skateable and seating elements support physical and social health.

Manaakitanga: design elements welcome skaters of all ages and abilities.



Representing the story of two taniwha that once lurked in the waters of Naenae lake: a well established safe playscape area for tamariki with a vegetated buffer and good visual connections to other spaces

Makaurangi: park layout and designed elements interpret pūrākau and cultural narratives.

Hauora: particular areas are zoned for āharu mōwai and support peoples connection to papatūānuku.

Manaakitanga: designs enable spaces for learning.



Providing reference to Waiwhetū and Te Awamutu through organic, meandering vegetated edge

Makaurangi: park layout and designed elements interpret pūrākau and cultural narratives.

Kaitiakitanga: design promote healthy and sustainable relationships between tangata and taiao.

Hauora: park layout and forms subtly support the spiritual and emotional health by connecting people to the organic forms of the whenua.

Manaakitanga: spaces are inviting.

Āhuatanga: Some elements are more tangibly associated with Te Ao Māori while others indirectly integrate mātauranga Māori. Together, the layout of the park and the designed elements within it cohesively encourage the pursuit of mātauranga Māori.

Walter Mildenhall Park Naenae

THIRD STUDIO local
creating opportunities in design processes
local landscape architecture collective limited.

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Scale:
Issued For: **Information**
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Revision: **F**
level 3, 11 vivian street, wellington, new zealand, 6011

Project: **Walter Mildenhall Park**
Drawing Title: **Tikanga and storytelling**
Drawing No: **SK240415**
phone: 04801 6437
www.localcollective.nz



TO: Chair and Members
Communities, Culture and Partnerships Committee

FROM: Kate Glanville

DATE: 12 April 2024

SUBJECT: COMMUNITIES, CULTURE AND PARTNERSHIPS
COMMITTEE FORWARD PROGRAMME 2024

Purpose of Memorandum

1. To provide the Communities Culture and Partnerships Committee (the Committee) with a Forward Programme of work planned for 2024.

Recommendation

That the Forward Programme 2024 for the Communities, Culture and Partnerships Committee be received and noted.

Background

2. The Terms of Reference for the Committee require the Committee to develop, implement, monitor and review strategies, policies, plans and functions associated with community, social and cultural activities. This includes making the city a desirable, safe and attractive place, providing facilities and recreational opportunities that support quality living and healthy lifestyles, and supporting the cultural wellbeing of residents.
3. The Forward Programme for 2024 provides a planning tool for both members and officers to coordinate programmes of work for the year. The programme is attached as Appendix 1 to the report.

Executive Summary

4. The Forward Programme is a working document and is subject to change on a regular basis.

Appendices

No.	Title	Page
1	Communities, Culture and Partnerships Committee - Forward Programme 2024	177

Author: Kate Glanville, Senior Democracy Advisor

Approved By: Kathryn Stannard, Head of Democratic Services

Communities, Culture and Partnerships Committee – Forward Programme 2024					
Description	Author	Cycle 3 4 Jul	Cycle 4 5 Sep	Cycle 5 14 Nov	Pending
Forward Programme	Democracy Advisor	✓	✓	✓	
Director's Report (update on 2023/24 work programme)	Director Neighbourhoods and Communities	✓	✓	✓	
Whakatupu Ngaengae Progress Update	Project Manager (Naenae)	✓	✓	✓	
Neighbourhoods and Communities focus area (topic tbc)	Head of Connected Communities	✓	✓	✓	
City Safety Update (six monthly update)	City Safety Manager	✓		✓	
Parks and Reserves Workplan 2024/25	Head of Parks and Reserves	✓			
Community Funding Recommendations 2024/25	Head of Connected Communities		✓		
Homelessness Strategy Proposed Methodology and SMART indicators report back	Policy Advisor		✓		
Homelessness Oversight Advisor Group	Policy Advisor		✓		
Te Tira Māori Work Plan	Tumuaki Māori			✓	

Te Herenga Kairangi - Rautaki Māori	Senior Policy Advisor Pou Tohutohu Kaupapa Here Matua-Māori			✓	
Homelessness Update (six monthly update)	Policy Advisor			✓	
Rangatahi/Youth Engagement Update	Acting Engagement Lead			✓	
Emergency Management Update (six monthly update)	Emergency Management Lead			✓	
Arts and Culture Framework	Head of Arts and Culture				✓
Smokefree Outdoor Public Places Policy	Policy Advisor				✓