



## POARI HAPORI O ŌKIWINUI EASTBOURNE COMMUNITY BOARD

11 June 2024

Order Paper for the meeting to be held in the  
East Harbour Women's Clubrooms, 145 Muritai Road, Eastbourne,  
on:

**Tuesday 18 June 2024 commencing at 7:15 pm**

### Membership

Belinda Moss (Chair)  
Murray Gibbons  
Bruce Spedding (Deputy Chair)  
Deputy Mayor Tui Lewis

Frank Vickers  
Emily Keddell

For the dates and times of Council Meetings please visit [www.huttcity.govt.nz](http://www.huttcity.govt.nz)

## COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
- (b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
- (c) are subject to any other statutory requirements that may apply to a particular delegation;
- (d) are subject to any notice issued by the Council, from time to time, to a Community Board that a particular issue must be referred to Council for decision;
- (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
- (f) promote centralisation of those functions where the appropriate expertise must be ensured;  
and
- (g) reflect that all statutory and legal requirements must be met.

## DELEGATIONS

### Decide:

- Naming new roads and alterations to street names (in the Community Board's area) within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027. Note <sup>1</sup>
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note <sup>2</sup>
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Engagement Fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by the Council to the Board from the Miscellaneous Budget to cover expenditure associated with the activities of the Board. The Chair to approve expenditure, in consultation with the Board, and forward appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.
- The allocation of funding for the training and development of Community Board or members, including formal training courses, attendance at seminars or attendance at relevant conferences.

### CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.

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<sup>1</sup> This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

<sup>2</sup> The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

## **GENERAL FUNCTIONS**

### **Provide their local community's input on:**

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Rooding Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

### **Co-ordinate with Council staff:**

- Local community consultation on city-wide issues on which the Council has called for consultation.

### **Maintain:**

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

### **Develop:**

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

### **Grant:**

- Local community awards.

### **Promote:**

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.
- Arts and crafts in its area.



**Appoint:**

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

**Endorse:**

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).

# APPENDIX 1 – COMMUNITY ENGAGEMENT FUND

## CRITERIA

The fund is for local activities and events that directly benefit the local community.

To be eligible for funding the organisation must be a charitable trust or an incorporated society and the activity must take place within the Hutt.

Each of the city's seven wards receive funding according to the number of residents within its boundaries. For each resident there is an allocation of 40 cents.

The ward allocations are listed below:

<b>Ward</b>	<b>Amount</b>
Eastbourne	\$2,366
Petone	\$6,250
Wainuiomata	\$8,607
Central	\$9,320
Eastern	\$8,461
Northern	\$7,644
Western	\$6,201

Applications must support the Local Community Plan, if there is one, and also core Council business as identified in the Long Term Plan.

## Decisions

Each Community Board decides the funding applications within its area. Boards are free to distribute their funding in a single large allocation or spread it over a number of smaller ones.

## What can be funded

- purchase of office equipment
- food and catering costs
- community festivals
- youth group events and projects run by the elderly or citizens associations
- art projects that are not part of the core curriculum
- advertising, promotion costs

## What won't be funded

Activities that:

- promote an organisation's religious, ethical, commercial or political views
- involve buying land or buildings or carrying out maintenance on buildings
- duplicate services that are already covered by Council or by government agencies eg, health or education providers
- have already begun or have already finished
- involve the redistribution of funds to others at the applicant's discretion
- involve fundraising or legal costs
- involve capital investments or trust funds
- go towards prize money

- are operational costs eg, salaries, wages, rent, power

## **Funding rules**

Successful applicants must:

- use funds only for the approved purpose and in accordance with any terms and conditions set by Council
- use funds by June 30 of the following year
- let Council's funding officer know immediately if any difficulty or potential difficulty arises that may compromise the service or project
- lay a complaint with Police if any funds are stolen or misappropriated, and then notify Council
- allow Council to audit the use of the funds should it wish to do so
- recognise Council's support in all publicity material, annual reports and similar publications
- complete an Accountability Report no later than six weeks after completing the project. This should outline how the funds were used and how the community benefited
- make a presentation to the funding group showing how the event met its objectives.

Council's Community Funding Advisor is available to support and assist community groups when making applications through the Council's online grants system.

## A STATEMENT OF BASIC PRINCIPLES

*The Eastbourne Community Board, representing the people of Eastbourne;*

*Recognises that we are part of a community living in a unique environment,*

*Believes that we have been entrusted with the care of an environment which is a major asset of the Wellington region,*

*Desires to conserve and enhance this asset for the enjoyment of future generations of residents and visitors, and therefore;*

*Acknowledges and promotes the key characteristics of Eastbourne and the Bays as:*

1. A community situated on the coast of Wellington harbour, bounded by the sea on the one side and on the other by bush-clad hills;
2. A community comprising a string of smaller communities, with residential areas of low-rise, low-density housing, interspersed with many trees;
3. A community in which the citizens care and respect each other's differences and right to quiet enjoyment of their surroundings;
4. A community where industry and commerce have developed without detriment to the natural environment;
5. A community where the arts are valued and where participation in theatre, painting, pottery, music, gardening and sports is actively fostered and encouraged ;
6. A community concerned for the welfare of the young and the old where the elderly may retire in dignity, where families have access to facilities to raise their children in an environment which promotes safety and well-being;
7. A community which values and encourages preservation of its heritage and history.

***Further:***

It is our stated intent that the recognition of these principles and acceptance of the key characteristics will underlie the activities which we as a community and board undertake, and that they will provide the criteria against which, and within which, any district plans, strategic plans or developmental or organisational initiatives may be assessed.

**HUTT CITY COUNCIL**

**POARI HAPORI O ŌKIWINUI**  
**EASTBOURNE COMMUNITY BOARD**

Meeting to be held in the East Harbour Women's Clubrooms, 145 Muritai Road,  
Eastbourne on  
Tuesday 18 June 2024 commencing at 7:15 pm.

**ORDER PAPER**

**PUBLIC BUSINESS**

**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru  
Whakataka te hau ki te  
tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
E hī ake ana te atakura  
He tio, he huka, he hau hū  
Tihei mauri ora.

*Cease the winds from the west  
Cease the winds from the south  
Let the breeze blow over the land  
Let the breeze blow over the ocean  
Let the red-tipped dawn come with a sharpened  
air.  
A touch of frost, a promise of a glorious day.*

**2. APOLOGIES**

Emily Keddell

**3. PUBLIC COMMENT**

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

**4. ACTING MAYOR'S ADDRESS**

A verbal address by Acting Mayor Tui Lewis

**5. PRESENTATIONS**

**a) Presentation: Tupua Horo Nuku and bird protection areas update**

A verbal update by Council's Project Delivery Manager, Transport

**b) Presentation by Local Councillor from Greater Wellington Regional Council**

A verbal update by Cr Quentin Duthie

**6. CONFLICT OF INTEREST DECLARATIONS**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**7. MINUTES**

Meeting minutes Eastbourne Community Board, 16 April 2024 11

**8. RELOCATION OF HISTORIC POLICE LOCK-UP TO PUBLIC RESERVE (ENTRANCE OF RONA BAY WHARF)**

Report No. ECB2024/3/146 by the Parks Officer - Sportsground 27

**9. 2024 COMMUNITY BOARD CONFERENCE AND KO TĀTOU | LOCAL GOVERNMENT NEW ZEALAND CONFERENCE**

Memorandum dated 28 May 2024 by the Elected Member Support Coordinator 50

**10. SUBMISSION TO HUTT CITY COUNCIL'S DRAFT LONG TERM PLAN 2024-2034**

Memorandum dated 27 May 2024 by the Democracy Advisor 58

**11. CHAIR'S REPORT**

Report No. ECB2024/3/66 by the Chair, Eastbourne Community Board 63

**12. DEMOCRACY ADVISOR'S REPORT**

Report No. ECB2024/3/67 by the Democracy Advisor 66

**13. REPORT BACK FROM REPRESENTATIVES ON LOCAL ORGANISATIONS**

Report No. ECB2024/3/68 by the Democracy Advisor 71

**14. QUESTIONS**

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

**15. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Unuhia!

Unuhia!

Unuhia i te uru-tapu-nui

Kia wātea, kia māmā

Te ngākau, te tinana, te

wairua i te ara takatū

Koia rā e Rongo

whakairihia ake ki runga

Kia wātea, kia wātea!

Ae rā, kua wātea!

Hau, pai mārire.

*Release us from the supreme sacredness of our  
tasks*

*To be clear and free*

*in heart, body and soul in our continuing  
journey*

*Oh Rongo, raise these words up high  
so that we be cleansed and be free,*

*Yes indeed, we are free!*

*Good and peaceful*

Judy Randall

DEMOCRACY ADVISOR

HUTT CITY COUNCILPOARI HAPORI O ŌKIWINUI  
EASTBOURNE COMMUNITY BOARD

Minutes of a meeting held in the East Harbour Women's Clubrooms  
145 Muritai Road, Eastbourne on  
**Tuesday 16 April 2024 commencing at 7:15 pm**

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**PRESENT:** B Moss (Chair) F Vickers  
M Gibbons B Spedding  
Deputy Mayor T Lewis

**APOLOGIES:** E Keddell

**IN ATTENDANCE:** Cr Dyer  
J Kingsbury, Director, Economy and Development  
A Saker, Senior Advisor Climate and Solid Waste  
J Clarke, Advisor Waste Minimisation  
R Lemalu, Project Delivery Manager, Transport  
J Rowe, Owner Interface Manager – Tupua Horo Nuku  
P Hewitt, Head of Transport  
J Randall, Democracy Advisor

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air.</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day.</i>
Tihei mauri ora.	

**2. APOLOGIES**

**RESOLVED:** ( B Moss/ F Vickers)

**Minute No. ECB 24201**

*"That the apology received from E Keddell be accepted and leave of absence be granted."*

Under Standing Order 16.1, the Chair allowed comments from residents on items not on the Order Paper.

**Robert Ashe, a representative of The Pipes Restoration Project Group** (the group), tabled a local restoration project plan to improve 'The Pipes'/Paraoranui picnic area beyond Burden's Gate on Pencarrow Road. He asked the Board to endorse the plan, which involved planting native plants on the site. He highlighted the popularity of the



site as a classic surfing spot. He advised the restoration project had received support from Hutt City Council, Greater Wellington Regional Council and local iwi. The plan is attached as pages 9-10 to the minutes.

In response to questions from members, Robert Ashe confirmed the plants would be sourced from the 'Hem of Remutaka' restoration project and fenced to prevent damage from goats. He advised there were no immediate plans to install toilets at the site. He said the need for toilets would be assessed at a later date.

Murray Gibbons suggested installing milestones to guide visitors to the site. The Chair recommended that the group submit to Council's Long Term Plan to ask for toilets at the site.

**Helen Mulgan** said the York Bay bus stop would be inaccessible for herself and other elderly bus users if it were to be temporarily re-located 400m away as proposed. She suggested that the bus stop should remain in its current position, with cones placed to prevent vehicles from passing buses at the bus stop.

**Linda Ridle** expressed frustration about the prolonged water main works at Point Howard. She noted that the main road was still closed daily, causing inconvenience to the residents. She said the road workers' hours varied each day but with no communication with residents. She believed that an on-site project manager could help address these issues.

Council's Director of Economy and Development acknowledged concerns regarding the water main replacement project at Point Howard. He agreed to investigate and to keep the Board updated.

**Jenny Caughlay, a representative of the East Harbour Kindergarten**, said that the kindergarten had requested a raised pedestrian crossing at 99 Muritai Road in February 2024. She said the kindergarten was awaiting a response to its request.

**Joy Baird** expressed frustration at the lack of information provided to locals regarding the temporary relocation of the bus stop to Mahina Bay. She suggested using the landward bus stop at York Bay in both directions during the construction of Tupua Horo Nuku, with workers assisting people across the single lane and around the bus.

Council's Project Delivery Manager, Transport said officers were considering moving the York Bay bus stop 100m north on the seaward side and providing a temporary bus shelter. She clarified that placing the bus stop on the landward side was not feasible.

### **3. PUBLIC COMMENT**

Comments are recorded under the item to which they relate.

### **4. PRESENTATIONS**

#### **a) Presentation: Waste management**

The Senior Advisor Climate and Solid Waste shared an electronic presentation that can be viewed here: [Waste Minimisation presentation](#). He made the following points:

- Council's waste minimisation efforts were aimed at recovering resources. New Zealand ranked third in the world for waste production per person.
- Silverstream Landfill (the landfill) was approaching capacity and required new slopes to extend its life.
- in September 2023, Council had adopted a strategic plan to manage and minimise waste. Council was working with neighbouring councils on waste management. A voucher scheme had been introduced at the landfill as part of its efforts. People could exchange vouchers for reusable items, and Earthlink representatives stationed at the landfill would check for reusable items.
- Council was seeking feedback on a proposed food and green organic waste collection service as part of its Long Term Plan. This service aimed to divert food and green waste from the landfill. By doing so, it would help extend the life of the landfill while also reducing methane emissions.
- where possible, enforcement action was taken against litter and illegal dumping. Sustainable Coastlines was funded to monitor littering on the coastline.

**b) Presentation: Tupua Horo Nuku and bird protection areas update**

Speaking under public comment, **Eddie Mills** asked for changes to the design and construction of Tupua Horo Nuku at Point Howard for better beach access. He expressed frustration with the lack of information from the Tupua Horo Nuku Alliance.

Speaking under public comment, **Bernard Gresham** expressed concern there would be poor access to Point Howard beach due to the design of the Tupua Horo Nuku path. He requested that the Tupua Horo Nuku Alliance ensure safe access and adequate car parking for beach visitors.

Eddie Mills and Bernard Gresham tabled documents attached as pages 11-14 of the minutes.

Council's Transport Project Delivery Manager offered to discuss this further with Eddie Mills and Bernard Gresham.

Speaking under public comment, **Janet Andrews** asked for clearer stencilling on Tupua Horo Nuku's path. She asked that officers replace the existing stencils with new ones that read 'Keep Left.'

Council's Project Delivery Manager for Transport agreed to the replacement of the existing stencils with new ones that read "Keep Left."

Speaking under public comment, **Ross Jamieson** expressed disappointment with the spacings between the concrete barriers on Tupua Horo Nuku. He pointed out that the gaps were too narrow for cyclists to easily move on and off the path. He asked that the construction plans be revised to allow for larger spacing to accommodate the needs of the cyclists.

Bruce Spedding explained the reason for the narrow gaps in Tupua Horo Nuku was to reduce the risk to vehicles of flipping if they caught the barriers. He said the Alliance was considering increasing the spacing on straight sections, but there

was no sign of this happening. The gap remained consistently small on all sections.

John Pritchard, Construction Manager Waka Kotahi and Ryan Hammond, Communications and Engagement Advisor, Tupua Horo Nuku were in attendance for the item.

Council's Project Delivery Manager, Transport provided a verbal presentation. She made the following points:

- Council officers were monitoring traffic to ensure reasonable delay times and encouraged residents to contact officers if there were issues.
- there was currently a two-week delay in the Sunshine Bay sewer replacement project. Officers would be taking measures to minimise the disruption to residents.
- construction work on the northern end of the Whiorau to Lowry Bay section of Tupua Horo Nuku was scheduled to begin in early May 2024. The boat sheds would remain in their current location, but some bus stops might be affected during construction. Officers would be providing regular updates on any changes that might occur.
- the relocation of the Atkinson tree in York Bay and the bus stops, along with foundation work, would commence in late April 2024.
- Bay Specific Urban Designs were expected to be certified within the following weeks.
- stairs were in place at Windy Point.
- Council was leading the development of Bishop Park and HW Shortt Park bird protection areas. Invitations would be sent to residents and the Board for a walkover to discuss the placements.

Council's Project Delivery Manager, Transport agreed to share a presentation with the Boards to cover the discussed issues.

In response to a question from a member, the Director of Economy and Development stated that officers were still developing plans for the section of Tupua Horo Nuku linking Sunshine Bay to Days Bay.

c) **Presentation: Long Term Plan update**

Cr Dyer and Deputy Mayor Lewis shared an electronic presentation that can be viewed here: [Long Term Plan presentation](#).

5. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

6. **MINUTES**

**RESOLVED:** ( B Moss/B Spedding)

**Minute No. ECB 24202**

*"That the minutes of the meeting of the Eastbourne Community Board held on Tuesday, 13 February 2024, be confirmed as a true and correct record."*

7. **EASTBOURNE COMMUNITY BOARD MEETING MINUTES - 28 FEBRUARY 2023**

Report No. ECB2024/2/41 by the Democracy Advisor

**RESOLVED:** (B Moss/F Vickers)

**Minute No. ECB 24203**

*"That the Board:*

- (1) receives and notes the amended minutes of its meeting held on Tuesday, 28 February 2023;*
- (2) agrees to the amendments as shown as track changes in Attachment 1 attached to the memorandum; and*
- (3) adopts the minutes of its meeting held on Tuesday 28 February 2023 as a true and correct record of the meeting attached as Attachment 1 to the memorandum."*

8. **ELECTION OF THE DEPUTY CHAIR**

Memorandum dated 29 March 2024 by the Democracy Advisor

**RESOLVED:** (B Moss/ F Vickers)

**Minute No. ECB 24204**

*"That the Board:*

- (1) notes that the Deputy Chair for the 2022-2025 triennium is selected on a rotational basis; and*
- (2) elects E Keddell to the position of Deputy Chair from 16 April 2024 until the Board's meeting in February 2025."*

9. **CHAIR'S REPORT**

Report No. ECB2024/2/42 by the Chair, Eastbourne Community Board

**RESOLVED:** (B Moss/Deputy Mayor Lewis)

**Minute No. ECB 24205**

*"That the report be received and noted."*

10. **DEMOCRACY ADVISOR'S REPORT**

Report No. ECB2024/2/43 by the Democracy Advisor

**RESOLVED:** (B Moss/F Vickers)

**Minute No. ECB 24206**

*"That the Board receives and notes the report."*

## 11. INFORMATION ITEM

### Greater Wellington Regional Council - Councillor update

Report No. ECB2024/2/44 by the Democracy Advisor

RESOLVED: (B Moss/M Gibbons)

Minute No. ECB 24207

*"That the report be received and noted."*

## 12. REPORTS FROM REPRESENTATIVES ON LOCAL ORGANISATIONS

### Report back from representatives for local organisations

Report No. ECB2024/2/45 by the Democracy Advisor

Speaking under public comment, **Allison Gandy, President of the Point Howard Residents' Association**, expressed frustration regarding the lack of proper programme management for water main replacement work at Point Howard. She emphasised the inconvenience and stress the residents experienced when the road was closed for nine hours per day, and the work was six weeks over schedule. She noted that the road closure schedule had been inconsistent, varying significantly from day to day. She asked for better programme management, clear communication with residents and coordination of capital works with good communication across all stakeholders in the future.

Speaking under public comment, **Anna Sutherland, Chair of the York Bay Residents' Association**, expressed concern regarding the temporary closure of the bus stop at York Bay. She stated that the proposed location of the replacement bus stop was dangerously exposed and too far for the elderly to access. She asked for better communication so that the York Bay Residents' Association could be consulted and a solution could be found together.

Speaking under public comment, **Ginny Horrocks, a representative of the Days Bay Residents Association**, expressed appreciation for the recent Community Resilience Expo held in Eastbourne. She also appreciated Council's efforts on the old caretaker's house site in Williams Park. She asked that Council adjust the placement of the 50km/hr and the 30km/hr speed signs along the bays to ensure that the traffic on both sides of the road was moving at the same speed. She also asked about progress on installing a raised crossing at Days Bay.

Council's Director Economy and Development said Council's work programme for 2024-27 included a raised crossing at Days Bay. He advised that officers were waiting for government direction before progressing the work further.

#### a) Okiwi Eastbourne - Bays Community Trust

Murray Gibbons confirmed that the Trust was running smoothly and said community grant applications would close in May 2024.

b) **MIRO**

Frank Vickers said the first stage of radio network trapping had begun, and members were waiting for a list of trap lines. He said membership was steady.

c) **Eastern Bays Climate Response Network**

Bruce Spedding was thanked for organising a successful Sustainability Expo in March 2024.

d) **Eastbourne Youth Worker Trust**

There was no update.

e) **Eastern Bays Residents' Associations**

Updates were heard from representatives of Point Howard, York Bay and Days Bay residents' associations during public comment.

f) **Wellington Region Emergency Management Office**

Bruce Spedding confirmed he would provide a Sustainability Expo report to the Board, including exhibitor and attendee feedback. He would meet with Waterloo and Epuni residents to discuss a similar event.

g) **The Historical Society of Eastbourne**

Murray Gibbons advised about a meeting with Iwi regarding the historic Eastbourne jail. He tabled a letter from the Historical Society of Eastbourne (the Society) to Council attached as page 15 to the minutes. The Society had expressed concern over the changes to a Williams Park lightbox. He advised the Society had disagreed with removing the pre-European information that had been created in consultation with Te Āti Awa. He asked for a response from the Board.

The Chair asked that Murray Gibbons arrange a meeting with the relevant Council officer, the Board, and the Historical Society of Eastbourne to discuss the matter further.

13. **QUESTIONS**

There were no questions.

14.

**CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Unuhia!	<i>Release us from the supreme sacredness of our tasks</i>
Unuhia!	<i>To be clear and free</i>
Unuhia i te uru-tapu-nui	<i>in heart, body and soul in our continuing journey</i>
Kia wātea, kia māmā	<i>Oh Rongo, raise these words up high</i>
Te ngākau, te tinana, te wairua i te	<i>so that we be cleansed and be free,</i>
ara takatū	<i>Yes indeed, we are free!</i>
Koia rā e Rongo whakairihia ake ki	<i>Good and peaceful</i>
runga	
Kia wātea, kia wātea!	
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business, the Chair declared the meeting closed at 9.03 pm.

B Moss  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 18th day of June 2024**

## The Pipes Restoration Project

### The dream

To make the small area at The Pipes surf break into something beautiful over the next ten years, so our kids can have a beautiful place to surf.

### The plan

The forest will largely recover by itself, especially when the goats and possums are controlled. Until that happens, we have an achievable plan to:

- Plant a number of goat-protected amenity trees at the main picnic area.
- Visit regularly to keep the sites free of litter.
- Control any invasive weeds nearby.
- Advocate for the area and respect for it (it's highly vulnerable to fire).



An aerial image of The Pipes picnic area in the thin strip of land owned by HCC.

### The who

Robert Ashe, Hugh Walcott, and Dion Howard are up for the challenge. A few more committed people would be ideal.

### Required resources

We'll need permission from the landowner, Hutt City Council, to work on their land. We'll provide our own hand tools and PPE to do the work. Robert can eco-source appropriate native seedlings for the winter planting. We'll need protection for the new plantings. Vehicle access for the first planting would be helpful.





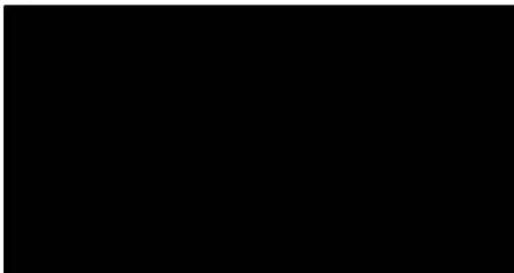
The Pipes at its best. You can count on one hand the days of the year like this.

For people who live along Muritai Road, you know the surf's up when you hear a chorus of mopeds at full throttle heading south early in the morning.

Before European settlement of the Bays, the Pipes were known as Paraoa-nui, as recorded by Elsdon Best. Middens, ovens, and artifacts were discovered here as part of a likely fishing village, recorded in 1956. The site was subsequently destroyed by the earthworks for the sewage project in the 1960s. Best recounts: "Ati-Awa attacked the local people (Ngati Kahungunu and Ngati Ira) at Parawanui (or Paraoa-nui) and drove them away to Wairarapa." The name means 'large sperm whale'.

[\[Source\]](#)

Contacts:



Cover Note for Eastbourne Community Board meeting  
Tuesday 16<sup>th</sup> April 2024

My name is Eddie Mills ,my wife and I have been residents of Point Howard for over 50 years ,have been active in the community filling a number of rolls.

I have been a summer time PH beach user most years swimming on most warm/hot afternoons .

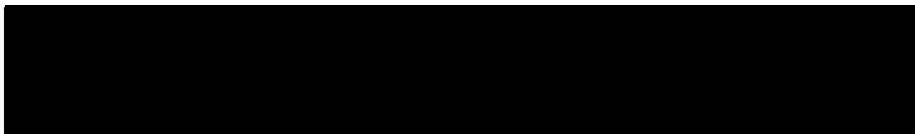
The beach is well used by locals from both PH and other parts of Eastbourne ,also lots of people from the Hutt Valley and hill suburbs, I have come across people from Island Bay WadesTown ,Silverstream.

I have recently made the acquaintance of an ad-hock group of PH beach users who have made a number of approaches to the organizers of the Walk/cycleway around the bays regarding the Point Howard portion

The "Alliance " seems to be the amalgamation responsible for the design and construction on behalf of The Greater Wellington Region Council and The Hutt Valley Council.

The result to date has mainly been an unwillingness to compromise or adept in any way ,

My reason for being here tonight is to ask for your help in obtaining a reply from the above three ,that goes beyond Thank you we will get back to you I will leave with you a copy of correspondence that was sent on the 25th March to the Walkcycle Way Project Team "Alliance " requesting some feed back on our suggested compromise for the western end of the PH Potion of the construction.





Good Afternoon Ryan ,Rona,and Jamie

Re the shared Walkway,Cycle way Project team

**Please see attached letter** signed by three people who

represent a number of other concerned users

of Point Howard Beach

also attached a slightly modified image of the western end of

PH beach ie the section that falls into Centre Port area that has

not not been finalized .

Plus an image that clearly demonstrates the difference between parallel and angle parking

Please reply to my self and Bernard Gresham

Regards

Eddie M Mills

---

Letter to.jpg

## SUBMISSION RE TUPUA HORO NUKU EASTERN BAYS SHARED PATH

Attention: Ryan, Rona and Jamie

The Shared Path is a given. The section along Point Howard Beach to the headland will be used for beach access by more than 1000 beach users over a year – many multiple times, some over 100 times.

Beach users need parking and want safe access on their “beach access track”.

PARKING

The parking places on both sides of the Marine Drive are premium sites.

We would like to explore, with you, the possibility of a straight line shared path outside the Marine Reserve Zone from the rear of the bus shelter to the shared path crossing at the access to the CentrePort area -or at least past the current parking area. Please consider the attachment.

In our view Pohutukawa roots are not good companions of shared paths or rock revetment. Also little penguins could be happily relocated away from humans, dogs and vehicle threats.

Retention of the new worksite parks should be modified and retained.

Dialogue with CentrePort should be progressed so that former multiple sites in the site area, and more, are available to beach users when the current development is completed.

SAFETY

Safety features need to be included from the entry to the CentrePort area through to the beach access steps. The closer these steps are to the bus shelter the better because the highest risk is from the pedestrian crossing to the beach access steps. We have thoughts to share regarding resource consents.

To protect those on this section of the Shared Path, and those on the beach, a roadside barrier (currently the Armco) from the crossing to just east of the steps is very important. The barrier will also deter individuals from jay walking or being careless or spooked whilst sharing the path.

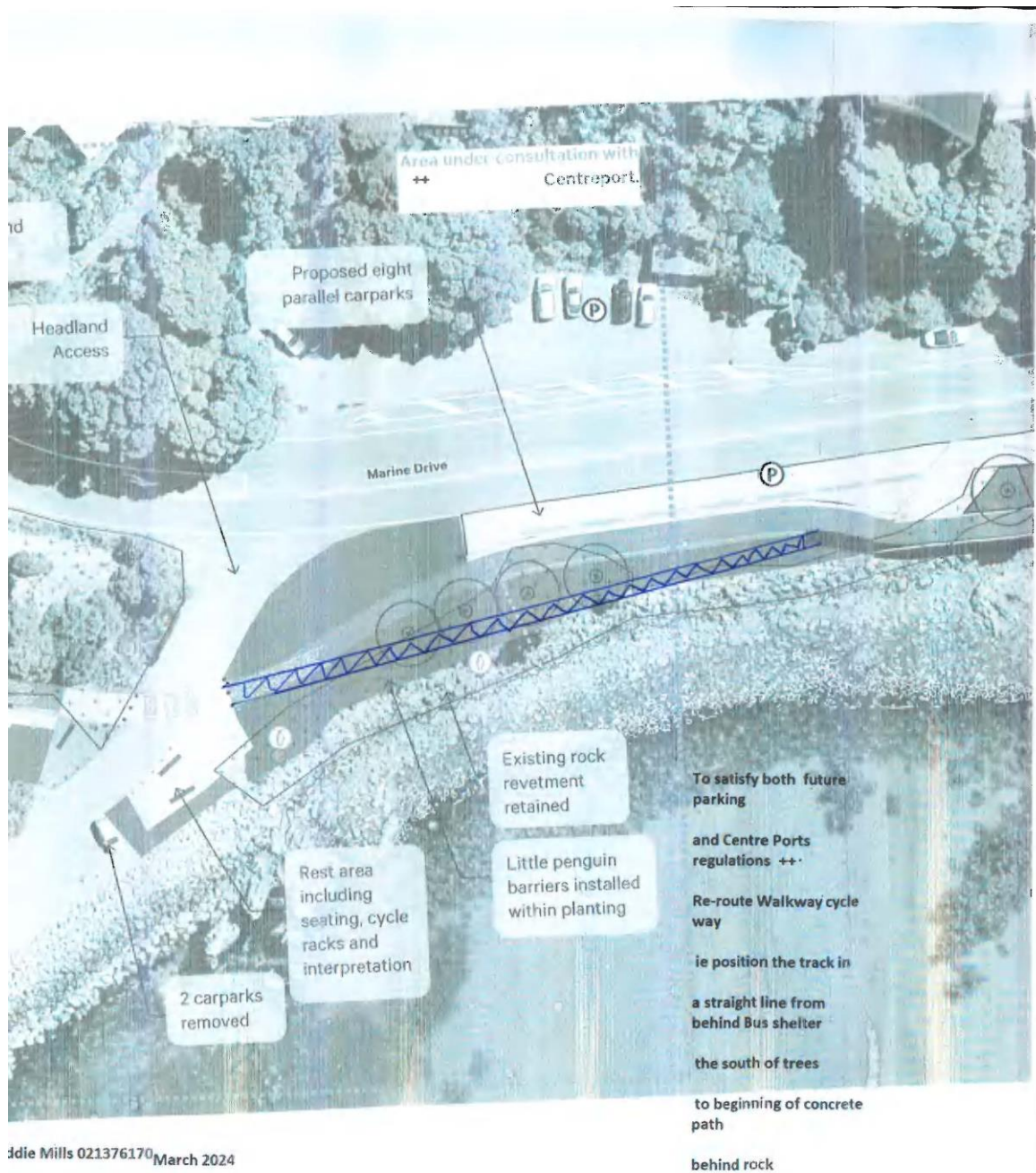
Prominent cautionary signs at both ends of the “Beach Users Track” would moderate users on wheels.

MEETING

After consideration of the foregoing we would like to meet you again to discuss possibilities.



Eddie Mills, Peter Feakin, Bernard Gresham









DRAFT (JS 15/4/24)

reply to Hutt City Council letter from [Joshua.Ambler@huttcity.govt.nz](mailto:Joshua.Ambler@huttcity.govt.nz)

Re: historical information displays in Williams Park Days Bay

Tena koe Joshua and thank you for your letter of 5 April 2024 advising us of proposed changes to the historical display at Williams Park.

I do note that you start by expressing your interest in “revamping” the lightbox display. But it emerges later that you are actually proposing to remove it entirely, replace it with a different structure and then maybe put the information from the lightbox somewhere else at a later date.

Your letter provoked a useful discussion at our committee meeting today. Among those present were members who knew about the origin of the current lightbox text. That text was written some years ago by Don Long, a Days Bay historian. Don has emphasised to us that the panel on the pre-European presence in Days Bay was written in full consultation with Mana Whenua, including Te Atiawa. Don’s own research on the subject has found no evidence that Te Atiawa were ever in Days Bay.

We very much support your idea for a “four-sided contemporary pou figure reflecting the people who have occupied the area” and feel it would enhance the knowledge and understanding of visitors to the park (which is after all the aim of the structure). The various options for the shape of the pou are appealing and merit further exploration with a wider audience.

However we do not see why the installation of the pou requires total removal of the information on the lightbox. Rather, it offers an opportunity for an innovative bicultural solution. It would be totally appropriate to place a contemporary pou on the current site, and design it so that the information on the four sides summarises and complements that presently offered. The vague suggestion that the “current wording” in the lightbox is “likely” to be placed “elsewhere” indicates that a new location has not been incorporated in the redevelopment planning.

We would be very pleased to be involved in the creation and verification of the historical material in the new display proposal, and would be happy to meet your designer on site and talk through the various options.

Please keep us in the communication loop. Sincerely *HSE President*

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**Report no: ECB2024/3/146**

## **Relocation of Historic Police Lock-up to Public Reserve (Entrance of Rona Bay Wharf)**

### **Purpose of Report**

1. The purpose of this report is to seek approval to issue a new lease for a minimum of 15 years to Mr Murray Gibbons to relocate the historic Police lock-up currently at Williams Park to the entrance of Rona Bay Wharf, Marine Parade. The building will become a feature for public viewing with appropriate interpretational signage.

### **Recommendations**

That the Board:

- (1) receives and notes the information;
- (2) agrees to the proposed lease term of at least 15 years with one right of renewal of 15 years to Mr Murray Gibbons; and
- (3) agrees the terms and conditions (including rent payable) will be reflective of standard Council terms and conditions as agreed between the Head of Parks and Reserves and Mr Murray Gibbons.

For the reasons that:

Council officers acknowledge the historic significance of the building in subject.

The planned relocation of the police cells will serve as an additional interest point along the Eastbourne Heritage Trail which will preserve and enhance the historical value of the lock-up.

### **Background**

2. In 2017, the Eastbourne Heritage Society reached out to council officers to express its interest in preserving local heritage. Their primary objective was to explore the possibility of relocation of the jail cell currently at Williams Park, to the Rona Bay Wharf entrance. This move was driven by their deep commitment to conserving a portion of Eastbourne's community identity and ensuring that the lock-up remained accessible and appreciated by both current and future generations.



3. Constructed in 1930, the lock-up originally stood at the Police station on 117 Muritai Road.
4. Due to redevelopment of the Police property, the lock-up was temporarily relocated to Williams Park near the Duck Pond.
5. The issuance of a new lease will enable Mr Murray Gibbons to move the Lock-up to a site near the entrance of Rona Bay Wharf in Eastbourne.
6. Before its relocation, the lock-up will undergo renovations with careful consideration of its historical significance.
7. At the proposed location near Rona Bay Wharf, the lock-up will serve as a Historic Museum and heritage trail interest point.
8. Mr Murray Gibbons will retain ownership of the building and will be responsible for its ongoing maintenance.

### **Discussion**

9. Under the Reserve Act 1977, section 54 (1a) Council officers may issue a lease to any person, body, voluntary organisation, or society (whether incorporated or not) any area set apart under section 53(1)(h) for baths, a camping ground, a parking or mooring place, or other facilities for public recreation or enjoyment.
10. The lease will have an intention of a minimum term of 15 years with a single right of renewal of 15 years with agreed terms and conditions between both parties (Lessor and Lessee)
11. As per the Private use of HCC Land Policy, annual charges for this lease will be as per the Reserve Rental Formula.
12. The proposed site for the relocation of the Police lock-up is identified as recreation reserve that is subject to the Reserve Act 1977
13. This proposal is for an area of 20m<sup>2</sup> (more or less) that is a recreation reserve at Marine Parade, Eastbourne contained in Certificate of Title 19D/57 (see Appendix 3 to the report).
14. The intention of the site is to contain the lock-up as a museum and for landscaping the area around the building (see Appendix 5 to the report).
15. The proposed site currently does not have any other permanent structures and is primarily composed of grass with little vegetation. There are no other interests registered on the site.
16. The proposed site is below in red, and a full topographical map is attached as Appendix 2 to the report. Please note size and location are approximate only.



### Options

17. The Eastbourne Community Board could choose to direct officers to issue a lease for the Relocation of the Historic Police Lock-up to the proposed site.
18. Alternatively, the Eastbourne Community board might not support a lease for the purpose of the relocation of the jail cell in which case the applicant will be advised accordingly.

### Climate Change Impact and Considerations

19. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.

### Consultation

20. Mr Murray Gibbons has consulted with Port Nicolson Block Settlement Trust regarding the relocation of the Police lock-up to the site by the entrance of Rona Bay Wharf, and the Trust has supported the move (see Appendix 4 to the report).
21. As per the Reserves Act, any lease greater than five years must undergo public consultation for a period of 25 days. The standard Council process is to list through Council's 'Have Your Say' website page. Should there be any objections to the lease request, officers will bring the matter back to the Community Board.
22. Reserves Management Plans guide the use, maintenance and development of Council reserves. The proposal to issue new leases and licences is in accordance with the policies and objectives of the relevant plan.

### Legal Considerations

23. The intention to issue a Lease is consistent with Council policy and does not contravene the Reserves Act 1977 and for land managed as reserve by the

Local Government Act 2002. This proposal to enter into a new lease agreement is in accordance with statutory requirements.

24. The lease will be in accordance with Council's Private Use of HCC Land Policy.
25. Resource and Building Consent matters have not been considered by officers at this time. The acquiring of consent if required will be the responsibility of lease holder.

### Financial Considerations

26. There are no financial considerations given that lease holder will fund the renovation and any upcoming maintenance.

### Appendices

No.	Title	Page
<a href="#">1</a>	Appendix 1: Business Plan for relocation of historic police lock-up	31
<a href="#">2</a>	Appendix 2: Map of proposed location	35
<a href="#">3</a>	Appendix 3: Title of recreation reserve	36
<a href="#">4</a>	Appendix 4: Email from Kirsty Tamanui, General Manager, Taranaki Whānui ki te Upoko o te Ika (Port Nicholson Block Settlement Trust)	38
<a href="#">5</a>	Appendix 5: Architect plans for the proposed site	39

**Author:** Sukhraj Singh Sandhu  
Parks Officer - Sportsground

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**Reviewed By:** Arthur Nelson  
Head of Parks and Reserves

**Approved By:** Andrea Blackshaw  
Director Neighbourhoods and Communities

## Eastbourne Police Lockup Restoration – Business Plan

### Executive Summary

Murray Gibbons (Mr Gibbons), on behalf of the Eastbourne Community, owns the historic original Eastbourne Police Lockup (the Lockup) building. It currently sits in a temporary location at the south end of the Duckpond in Days Bay and is steadily deteriorating through neglect.

Eastbourne Community Board (ECB) and the Historical Society of Eastbourne (HSE) would like the Lockup to be restored. Mr Gibbons, with the help of a small group of interested local people (the Lockup committee), has developed a plan to relocate it to HCC Reserve land near the entrance to the Rona Bay wharf where it will form part of the Eastbourne Heritage trail. The new location is within sight of the original location of the Lockup, that was at approximately 123 Marine Parade, Eastbourne.

The Lockup committee has a plan to undertake this work at no extra cost to HCC. HCC would need to pay for the relocation cost but will need to pay this cost anyway as the building cannot stay where it is.

The police cell committee are seeking approval from Hutt City Council

to allow – and pay for – the Lockup to be relocated onto HCC reserve land near the entrance to the Rona Bay Wharf.

It has been determined that no Resource Consents or Building Consents are required, but that an Encroachment Licence is required to allow the Lockup to be placed in the proposed location on HCC land.

### Introduction

The Lockup committee has been working since 2017 on a plan to save this historic building.

The attached documents show the plans for the building, and its proposed new location. Mr Gibbons has secured offers of help to restore the building, both inside and out, prepare the new site, and to help with the initial upkeep. There will be interpretive material both inside and outside the building that will provide a point of interest for locals and visitors using the wharf, the Heritage Trail, and visiting the Eastbourne Village. There will be no entry to the building for visitors, but they will be able to see into the building through a new viewing window.

The plans attached have been presented to and approved by the HSE and the ECB. They have also been presented informally to HCC Councillors and to HCC Parks Department. There is political support for the proposal but no formal approval to relocate it has been given to date.

HCC Parks Department commissioned a Heritage Architects report on the building (attached). It concluded that the building has historic merit that HCC needed to take account of when deciding what should happen with the building. The report had some reservations about the proposed location for the building not being its original location. However, as the original location is now on private residential land, that location is not available.

### The Strategic Case – Making the Case for Change

The Lockup is confirmed as a heritage building. Its current location was a temporary location to allow it to be saved from demolition when the new owners (lwi) of the previous Eastbourne police house site decided to redevelop the land. The lwi owners have confirmed in writing that they transferred the ownership of the Lockup to Mr Gibbons in order to allow it to be saved.

Leaving the Lockup in its current location is not an option as the Days Bay Duck pond and the immediate area is undergoing upgrade work and the location has no historic value for the Lockup. HCC therefore need to relocate the building to a new place that will allow the building to be restored located in a manner that reflects its historic status.



This is exactly what the Lockup committee is proposing and the proposal will save HCC all the restoration costs and initial asset management cost. The only cost for HCC is the cost to relocate the building but that will be a cost for HCC whatever the option.

The other alternative is to demolish the building, but the community believes that keeping this piece of Village heritage is important to it and it can become a feature of the Heritage trail. Furthermore, the heritage architects report confirms it is one of very few such Lockups remaining nationwide.

Demolition will still incur costs including material disposal.

#### **Main Benefits**

One of the early Eastbourne buildings will be saved and restored for future visitors and generations of residents to enjoy.

The Heritage Trail will have another feature point that will enhance its use and enjoyment by walkers and cyclists

The proposed location near the Village and the Rona Bay Wharf will provide another point of interest for visitors to Eastbourne Village helping its commercial vibrancy.

#### **Funding**

Apart from the cost to relocate the building, that HCC have agreed to pay for, there are some costs for materials for the project. When HCC have approved the Encroachment Licence, Mr Gibbons plans to firm up an application to the Eastbourne Community Trust, and to seek donations from interested individuals and Eastbourne businesses. Initial discussions have indicated that there is interest in this, and the Lockup committee and others will be able to provide their time to carry out activities like painting, installing foundation piles and restoration work. These offers of assistance will be firmed up when HCC have given approval to the proposed location.

#### **Main Risks**

Care will need to be taken during restoration and relocation to ensure the building's visual and structural integrity remains intact.

The Lockup committee will need to ensure the offers of help are firmly secured and in place.

HCC will have an asset that will need minimal long-term maintenance, but as the building will be completely refurbished, any costs will not be for some years. The building would not need to be insured as any damage (eg. vandalism) would be reasonably easily repaired and in the medium term would probably be undertaken by the community.

The only on-going operational cost will be a very minor cost of running a low power interior light from the adjacent streetlight.

#### **Planning for Successful Delivery**

The Lockup committee have developed a project management plan outlining the activities and how they will be delivered and by whom. This plan, dated 6 June 2024, is attached.

#### **Next Steps**

**Mr Gibbons has applied to Hutt City for approval for an Encroachment Licence to locate the Lockup on land near the entrance to the Rona Bay wharf.**

**When that approval has been given, the Lockup Committee can firm up the plans as outlined in the attached proposal documents.**

Prepared for the Lockup committee by Don McIlroy and Brett Gawn.

Updated 6 June 2024.

## Preliminary Cost Estimate

Our ref:

Eastbourne Police Cell - Schedule of Activities and Costs					
Updated 6 June 2024					
	Activity	When	Person Responsible	Status	Comment
1	Prepare Updated Concept Building and Location Plans		Jane	Ongoing	Final location of shared path not confirmed but we can confirm that it will not be affected by proposed site for Police Cell.
2	Contact power authority and confirm cost and process for power connection.		Brett	still to do	Need to confirm that lighting from nearby streetlight will provide the lighting we need inside the cell. Possibly not because we need light during the day when street lights are not on.
3	Plan signage, surrounding ground surfacing.		Murray/Jane		When project gets approval from HCC Officers
3a	Lay basecourse and pavers against east wall where people will look in Window				
3b	Ground adjacent south and west walls remain grassed at existing levels				
3c	Signage and interpretation boards				
4	Confirm HCC political support		Murray		HCC have given approval - subject to agreement on location and approval of an Encroachment Licence. HCC and HSE do not want to own the building - MG has agreed to be the notional owner. Iwi confirm that they transferred ownership to MG.
5	Project management Plan - Activity Schedule	ongoing	Brett		
6	Community Board Discussion		Murray	Completed	
7	Process and cost to remove lead paint - miscellaneous items		Brett	on-going	Volunteers have commenced paint removal but is time consuming. More volunteers needed to complete this task
8	Confirm HCC will cover cost of building relocation		Murray	completed	HCC have confirmed they will pay for relocation. This will need to be reconfirmed. Budget includes Provisional Sum in case HCC don't follow through
9	Confirm who will be applicant and "own" the Resource Consent		Brett/Murray	completed	Confirmed no RC required
10	Confirm HCC Parks (land owner) is happy with location - especially in relation to proposed shared path.		Murray	Still to do	HCC have confirmed that they are happy that Heritage matters have been considered sufficiently and subject to Encroachment Licence approval will allow building to be relocated
11	Meet Hutt City Duty Planner to discuss Res Consent		Brett/Murray	Completed	No RC required
12	Will back room be open - if so who will unlock/lock up - Four Square?		All		Current decision is for not to be open but facilitate for future by allowing door to open. Issue with management and security.
13	Develop itemised building elements for costing and enable building planning and costing		Jane		
14	Confirm Menzshed will do refurbishment work		Murray		Internal timber fittings
15	Original Doors have been stolen - assume they won't be recovered. We think they were taken to order because someone liked them. Doors have been boarded up. Need to get replicas made. Miro equipment moved out.		Murray		New doors have been made by Murray Knightly with replacement metal fittings made by Ross Carroll
15	Confirm MYC will install wooden piles		Murray		HCC have confirmed - we think - that they will provide the timber piles. Need to put together a team to install the piles. Need 14 wooden piles (rows of 4) set in concrete to support floor frame

[https://paterson-gawn-my.sharepoint.com/personal/brett\\_paterson-gawn\\_co\\_nz/Documents/Documents/Police Cell Documents/Eastbourne Police Cell - Activity Schedule and Budget 19 March 2024](https://paterson-gawn-my.sharepoint.com/personal/brett_paterson-gawn_co_nz/Documents/Documents/Police%20Cell%20Documents/Eastbourne%20Police%20Cell%20-%20Activity%20Schedule%20and%20Budget%2019%20March%202024) 7/06/2024

## Preliminary Cost Estimate

Our ref:

16	Develop project budget and funding plan	All		Still to be done - initial preliminary estimate set out below for initial discussions with funders. Eastbourne Community Trust have been approached but Encroachment Licence approval and more detail before they will formally consider the proposal
17	Meet Eastbourne Historical Society to confirm support	Murray	done	HSE support project but don't want to be the building owner
18	Community Engagement	All		Murray to develop plan to let community know what is happening
19	Apply for Encroachment Licence from HCC	Murray/Don McIlroy	with HCC	HCC say they will process quickly at very/no cost
<b>Construction Phase</b>				
30	Remove lead paint			Miscellaneous materials - labour free
	New Paint cost			Dulux
	New doors and fittings			Wood and new metal fittings from Ross Carroll
	Building materials for Menzshed work			
31	MENZshed refurbishment work	Are Menzshed still keen? Some other volunteers available		
32	Secure maniquin and other artifacts to go in Cell	Murray		Murray thinks Weta may help with this
33	Install power connection			confirm details - is it suitable to be connected to streetlight circuit
34	Secure wooden piles and runners			
35	Install piles			
36	Relocate building to new site			
	Ground surface material			
	Signage and interpretation boards			
	Contingency			

[https://patersongawn-my.sharepoint.com/personal/brett\\_patersongawn\\_co\\_nz/Documents/Documents/Police Cell Documents/Eastbourne Police Cell - Activity Schedule and Budget](https://patersongawn-my.sharepoint.com/personal/brett_patersongawn_co_nz/Documents/Documents/Police%20Cell%20Documents/Eastbourne%20Police%20Cell%20-%20Activity%20Schedule%20and%20Budget) 19 March 2024 7/06/2024



## Local Maps Print




June 6, 2024

1:1,128  
 0 0.01 0.01 0.03 mi  
 0 0.01 0.03 0.06 km

Street / Bridge / Walkway / Subway Names

HCC Rates Property Address number

 Property Boundary Outline

LIS HCC, AAM NZ, USGC





**RECORD OF TITLE  
UNDER LAND TRANSFER ACT 2017  
FREEHOLD  
Search Copy**



  
R.W. Muir  
Registrar-General  
of Land

**Identifier** **WN8A/1374**  
**Land Registration District** **Wellington**  
**Date Issued** 29 June 1970

**Prior References**  
WN7D/956

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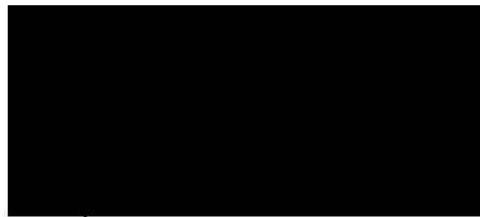
<b>Estate</b>	Fee Simple
<b>Area</b>	544 square metres more or less
<b>Legal Description</b>	Lot 1 Deposited Plan 30383
<b>Purpose</b>	Recreational Purposes
<b>Registered Owners</b>	
	The Eastbourne Borough Council

---

**Interests**  
SUBJECT TO THE RESERVES AND DOMAINS ACT 1953

**WN8A/1374**

Search Copy Dated 08/03/22 12:02 pm, Page 2 of 2  
 Registrar Only



M

Tēnā koe Murray

**Eastbourne Police Station Cell Block (the Building)**

Thank you for sharing with us the history of the Eastbourne Police Station Cell Block which was originally located at 117 Muritai Road, Eastbourne (the Property).

We understand that, after the acquisition of the Property by the Port Nicholson Block Settlement Trust (the Trust), the Trust through then Chairperson, Neville Baker gifted the Building to the Eastbourne Historical Society (the Society). Further, we note that the Building was gifted to be used for the good of the community in Eastbourne and its Historical Trail.

As I have discussed with you, the mandate lay with our Trustees regarding the confirmation of this gifting. To that end I had a number of discussions and put your pātai in front of our Trust Chairperson Te Whatanui Winiata who discussed with his Board last night.

I write to confirm that the Trust did, through the then Chairperson Neville Baker, gift the Building to Murray Gordon Gibbons who received on behalf of the Society circa 2017 and that with that gifting absolved the Trust of any obligation to the Building or the Society.

We appreciate the work the Society is doing to restore the Building and the planning of its final move to the Rona Bay Wharf precinct and we would like to take you up on your invitation to discuss what the incorporation of a Mana Whenua narrative within the Eastbourne Historical Trail may look like.

I look forward to hearing from the Society as to how we can be involved and perhaps, discuss what an enduring relationship may look like as between ourselves and the Society.

Ngā mihi,

**Kirsty Tamanui**

*Kaiwhakahaere Matua / General Manager*

**Taranaki Whānui ki Te Upoko o Te Ika**

*Port Nicholson Block Settlement Trust*

**P** +64 4 472 3872 **M** +64 27 459 9050

**E** [kirsty@portnicholson.org.nz](mailto:kirsty@portnicholson.org.nz) **W** [www.pnbsb.maori.nz](http://www.pnbsb.maori.nz)

Ground Floor, Tramway Building, 1-3 Thorndon Quay,  
Wellington 6011

5



03  
proposed conditions

General Notes

These drawings should be read as concept design drawings only.

They are the work of Atelier GEP and should not be copied or passed on to any third party without prior written consent.



atelier gep

11 Richmond Rd, Mahina Bay  
0210599951  
janegepstudio@gmail.com

Project :  
Eastbourne Police Cell Museum  
Address :  
Rimu Street, Eastbourne

Client :  
Eastbourne Community Board  
Email :  
murray@clarrie.co.nz

Phone : 04 562 8567

Sheet Title

Page no :





03  
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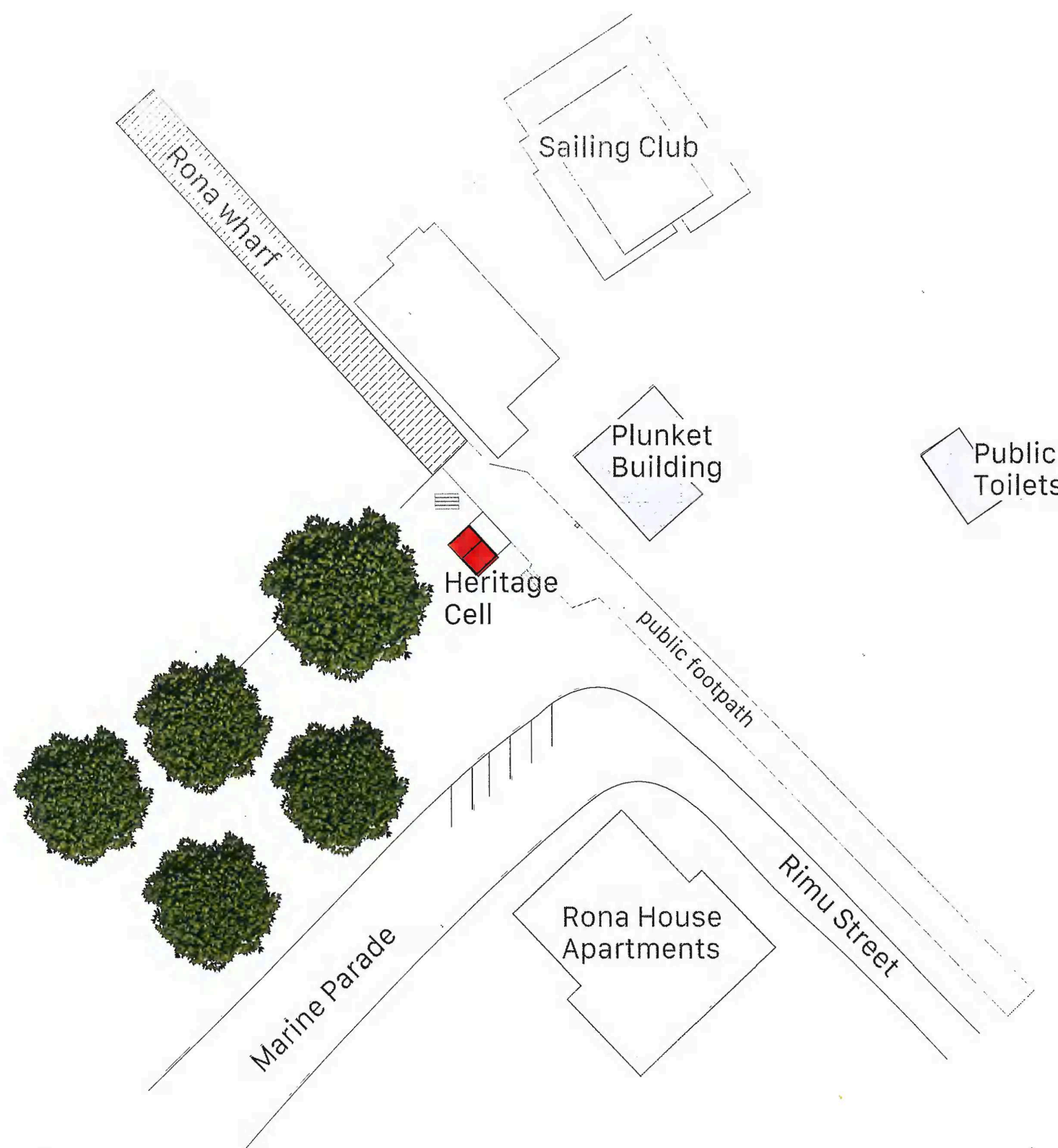
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# 01 site analysis



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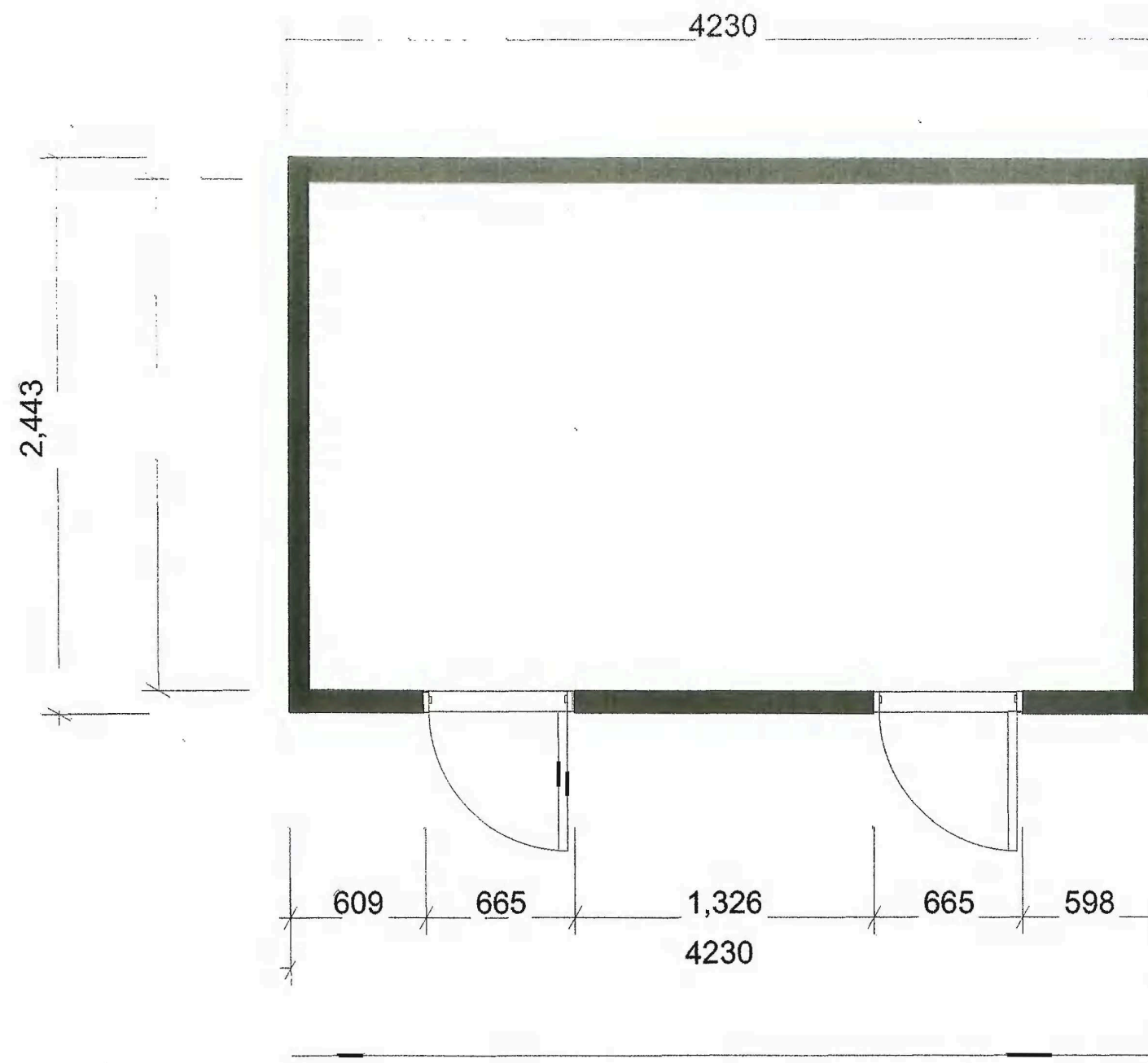
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murray@clarrie.co.nz  
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Page no :



02  
existing conditions

Floorplan

#### General Notes

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#### atelier gep

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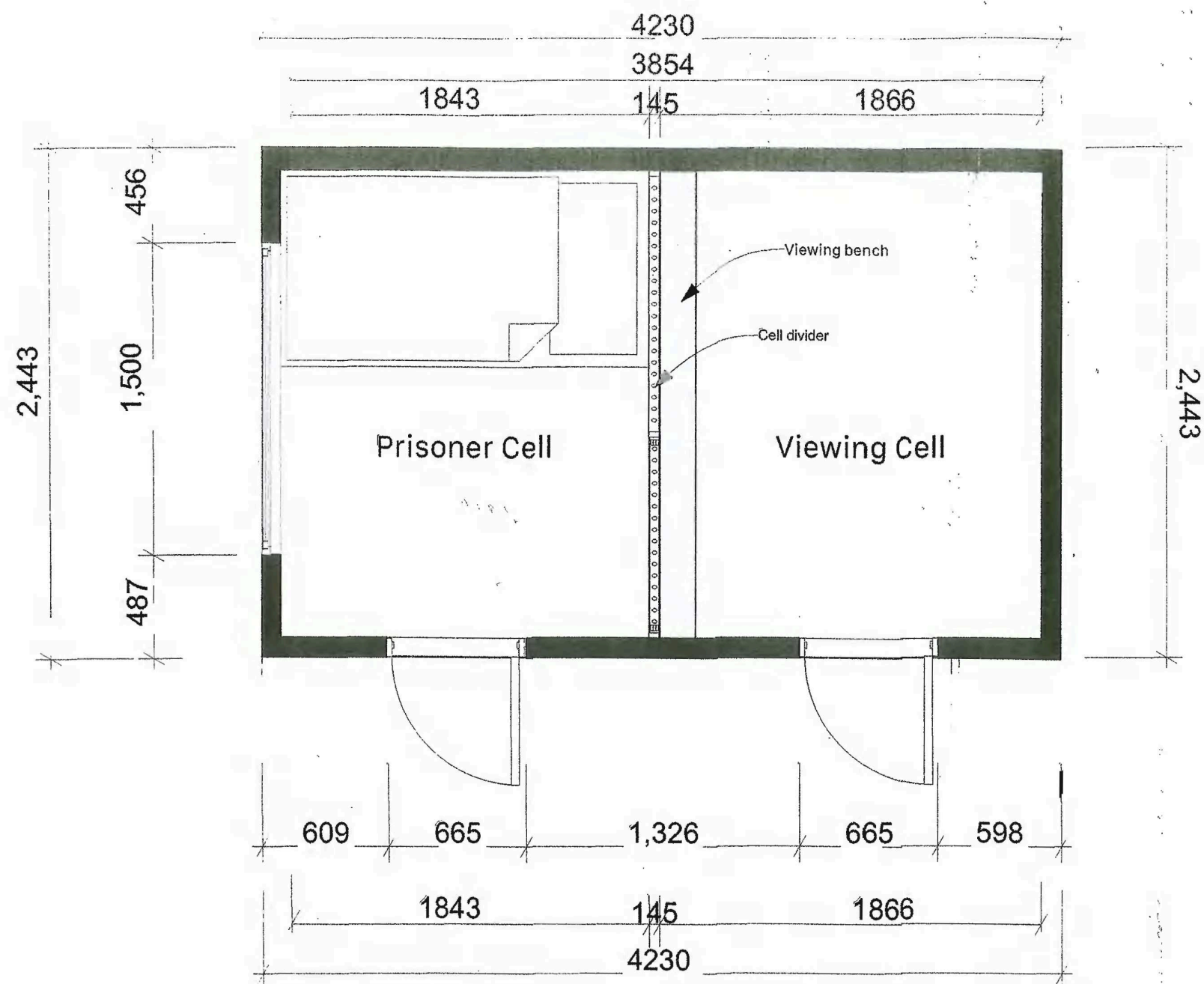
Client :  
Eastbourne Community Board  
Email :

murray@clarrie.co.nz

Phone : 04 562 8567

Sheet Title

Page no :



03  
proposed conditions

Floorplan

#### General Notes

These drawings should be read as concept design drawings only.

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#### atelier gep

11 Richmond Rd, Mahina Bay  
0210599951  
janegestudio@gmail.com

Project:  
Eastbourne Police Cell Museum  
Address:  
Rimu Street, Eastbourne

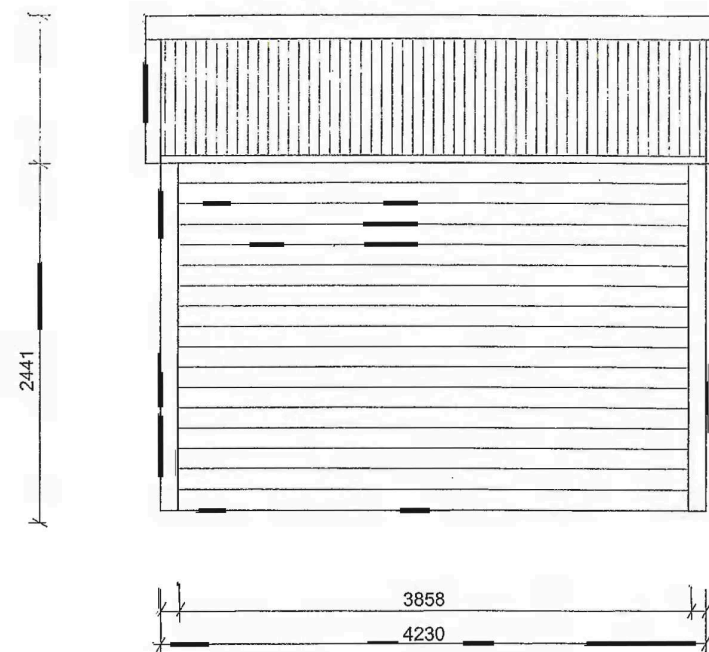
Client:  
Eastbourne Community Board  
Email:  
murray@clarrie.co.nz

Phone : 04 562 8567

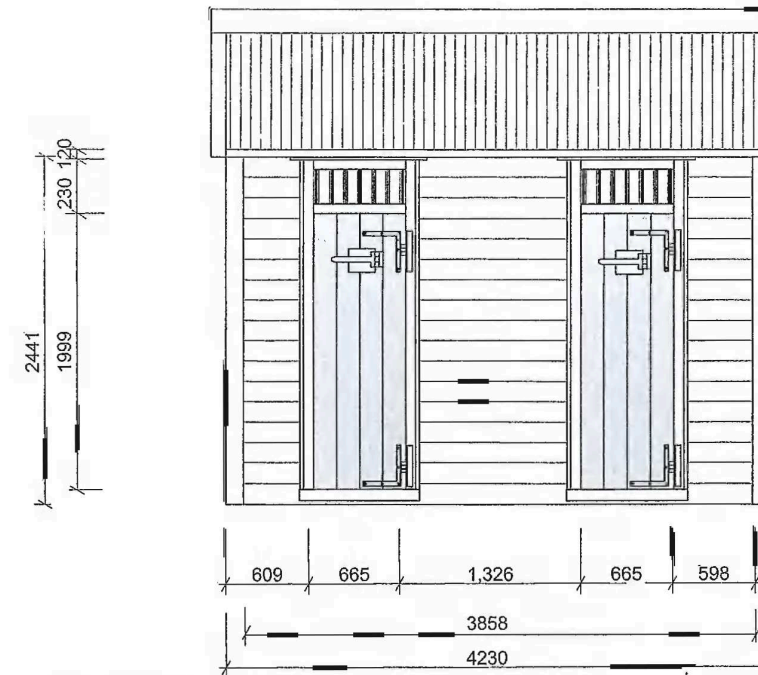
Sheet Title

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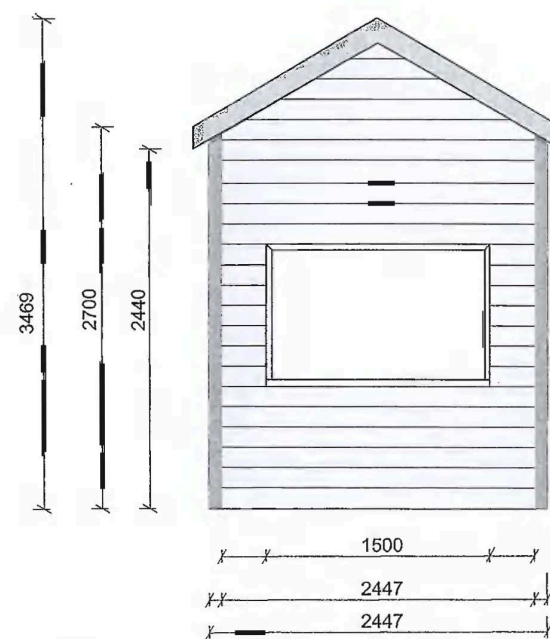




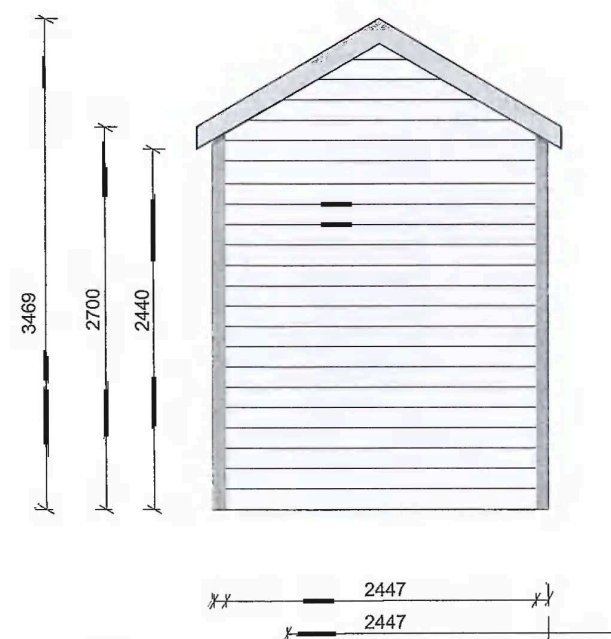
South elevation



North elevation



East elevation



West elevation

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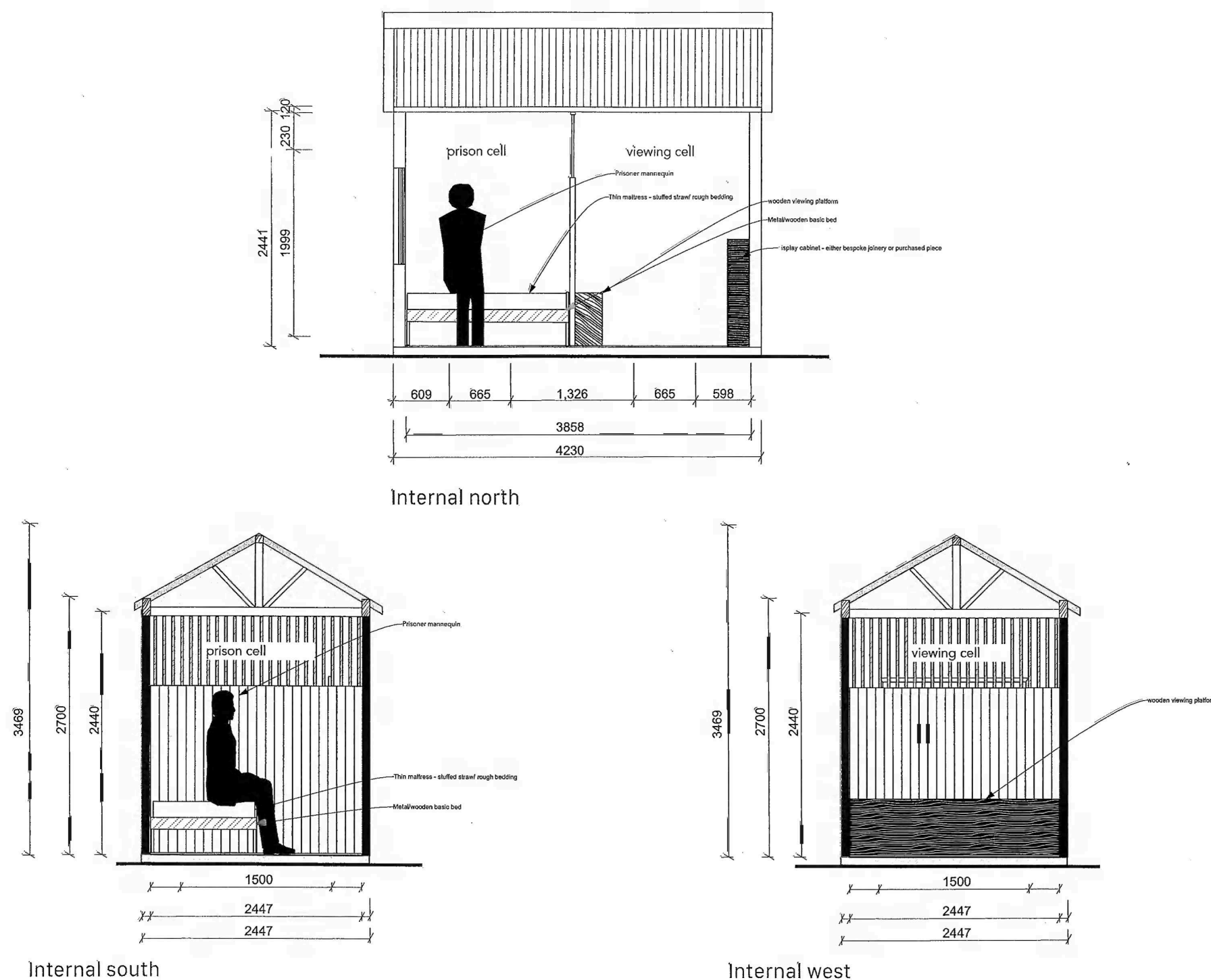
Client :  
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murray@clarrie.co.nz  
Phone : 04 562 8567

Sheet Title  
Elevations

Page no :

# 03 proposed conditions

## Elevations



03  
proposed conditions

## Sections

### General Notes

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Sheet Title

Sections

Page no :



2



General Notes

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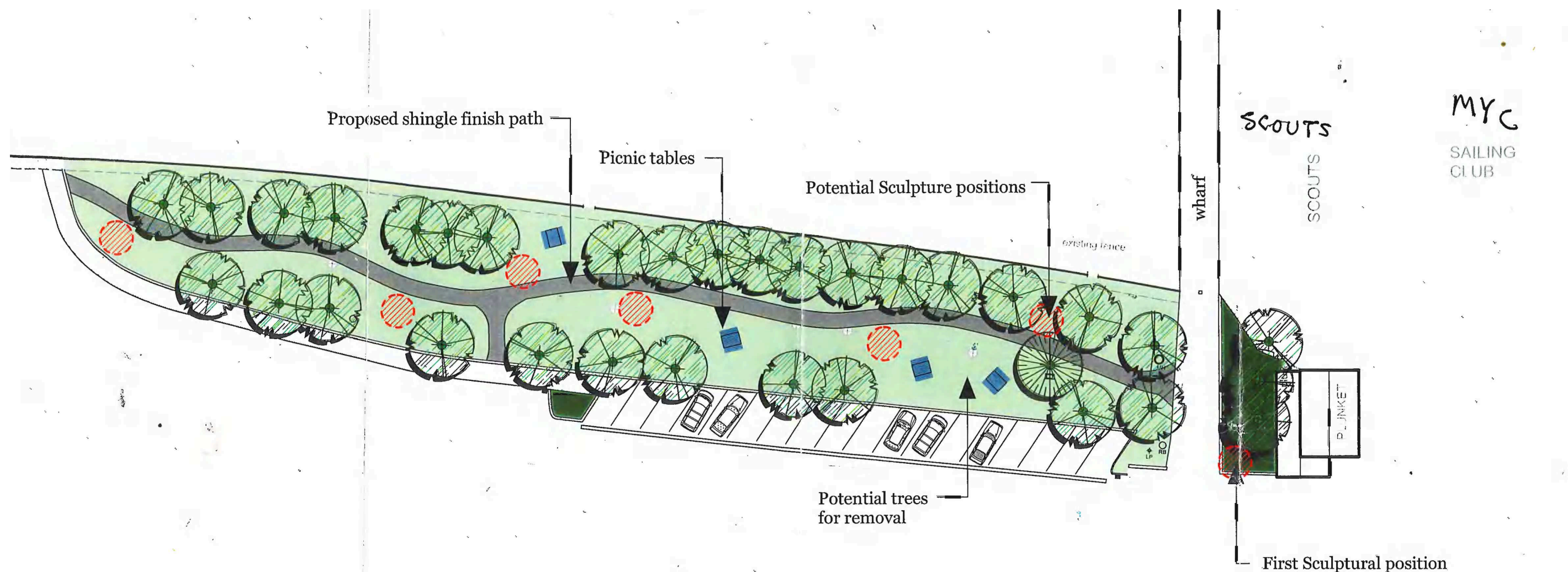
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Sheet Title

Page no :



**DESIGN ELEMENTS**

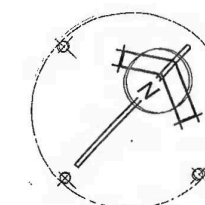
- Establish treed area as potential sculptural walk
- Initial Sculpture to be placed at entrance to wharf
- Renovation of treed area as picnic area including leveling, new seats/picnic tables, some tree removal down the middle, new soft surface path network, re-grassing
- Potential to look at other areas of Eastbourne Village for future sculpture sites

CHARLES GORDON  
 ↑ EX WCC. LIVES IN DAYS BAY.

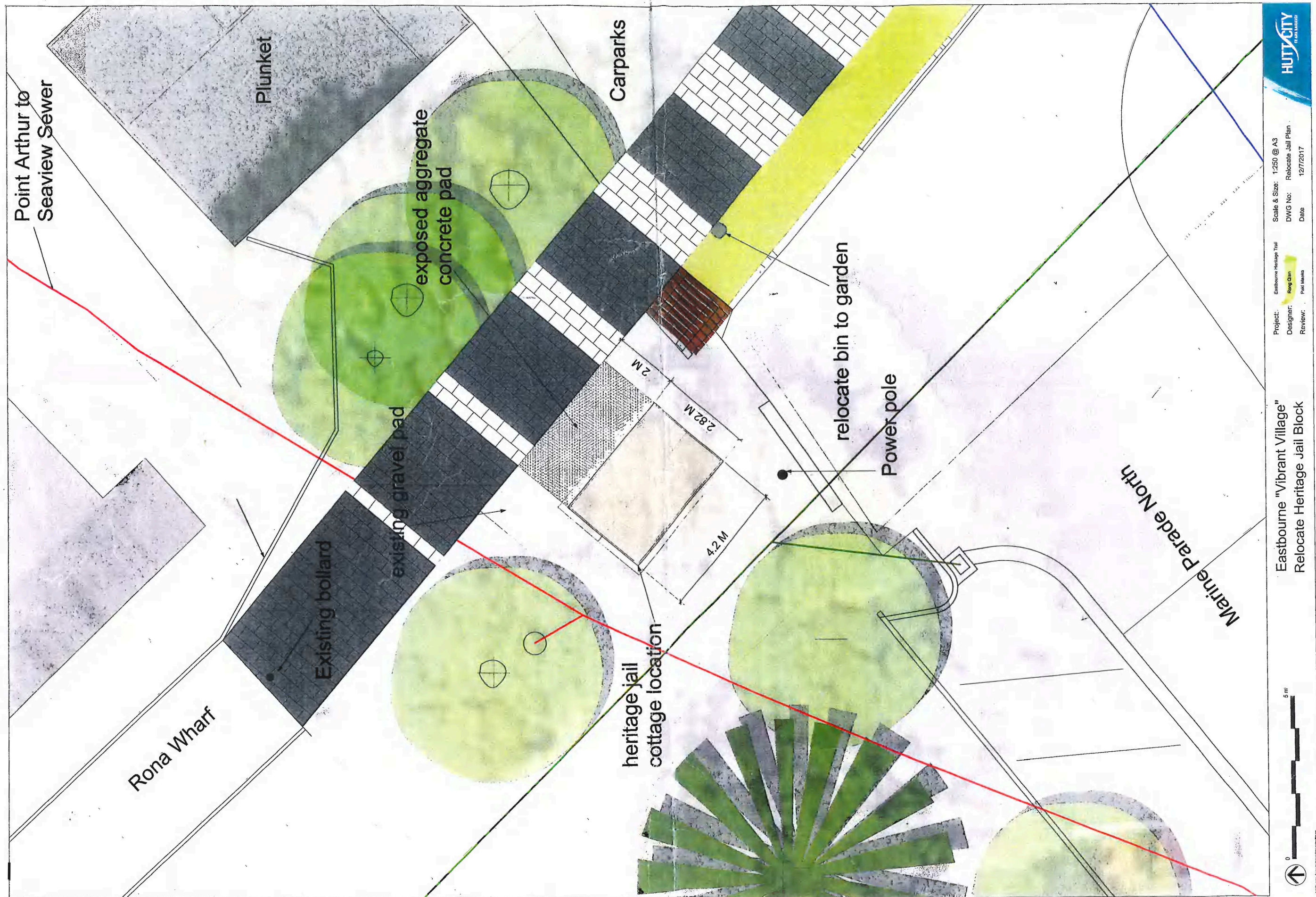
# Eastbourne Sculptural Walk Proposal

Prepared by C Gordon Landscape Architect NZILA, Scale 1:400 @ A3, July 2007

PH 562 0170













*Our Reference*



**TO:** Chair and Members  
Eastbourne Community Board

**FROM:** Hamish Bell

**DATE:** 28 May 2024

**SUBJECT:** 2024 COMMUNITY BOARD CONFERENCE AND KO  
TĀTOU | LOCAL GOVERNMENT NEW ZEALAND  
CONFERENCE

### **Purpose of Memorandum**

1. The purpose of this memorandum is to advise the Board of the upcoming 2024 Community Board Conference and the 2024 Ko Tātou | Local Government Conference, both being held in Te Whanganui-a-Tara Wellington from 21-23 August 2024.

### **Recommendations**

It is recommended that the Board:

- (1) receives and notes the information;
- (2) notes the 2024 Community Board Conference programme attached as Appendix 1 to the memorandum;
- (3) notes the 2024 Ko Tātou | Local Government Conference programme that includes the Te Maruata Hui and the Young Elected Members Hui attached as Appendix 2 to the memorandum; and
- (4) nominates members to represent the Eastbourne Community Board at the 2024 Community Board Conference in Te Whanganui-a-Tara Wellington from 21-23 August 2024 with registration costs covered by the Community Board's training budget.

### **Background**

2. Ko Tātou | LGNZ is the primary political representative body of local government in New Zealand. Its purpose is to provide national representation to elected representatives. Ko Tātou | LGNZ monitors developments affecting local government in New Zealand and has advocacy, research and advisory roles.

3. To assist Ko Tātou | LGNZ in its activities the country is divided into six geographical zones. Hutt City Council is a member of Zone 4 which comprises all members' authorities within the Wellington Region.

### **National Council**

4. Ko Tātou | LGNZ National Council is the elected leadership of Ko Tātou LGNZ. As well as being a Mayor, Chair, Deputy Mayor or Councillor, National Council members also act as the governing body of Ko Tātou LGNZ, set and guide policies and oversee them to the point of achievement. Mayor Barry is the Vice President and Zone 4 representative on the National Council.

### **2024 Community Board Conference**

5. This year's Community Board Conference is being held at the Tākina Convention Centre in Te Whanganui-a-Tara Wellington from 21-23 August 2024.
6. Ko Tātou | LGNZ says that the conference will tackle pressing issues like resilience building, climate change, and enhancing connections between communities and councils. Attendees will hear from a lineup of inspiring local leaders and participate in workshops showcasing successful community initiatives.
7. The 2024 Community Board Conference programme is attached as Appendix 1 to this memorandum.

### **SuperLocal 2024: Louder local leadership**

8. SuperLocal 2024 is taking place alongside the Community Board Conference. It is also being held at the Tākina Convention Centre in Te Whanganui-a-Tara Wellington from 21-23 August 2024.
9. The 2024 conference theme is "Super Local: Bringing Localism to Life."
10. There is some crossover in sessions between both conferences.
11. The SuperLocal 2024 Conference programme is attached as Appendix 2 to this memorandum.

### **Te Maruata Hui**

12. The pre-conference programme features Te Maruata Hui for Māori elected and appointed members. This hui is an opportunity to engage with Te Maruata whanui kaupapa and whakawhanaungatanga.
13. Te Maruata Hui is on Tuesday 20 August 2024 from 10:00am to 3:00pm. A summary of this hui is included in the SuperLocal 2024 programme attached as Appendix 2 to the memorandum.

### **Young Elected Members Hui**

14. The pre-conference programme also features the Young Elected Members (YEM) Hui for elected members under 40. The YEM Hui is on Wednesday



21 August from 9:30am to 1:30pm. A summary of the hui is included in the SuperLocal 2024 programme attached as Appendix 2 to the memorandum.

**Financial Considerations**

- 15. The early-bird registration fee for the Community Board Conference (if registered before 12 July 2024) is \$895. This includes access to Community Board events and dinner but not the Fulton Hogan Premier Gala Dinner and LGNZ Awards Night. Access to this function is an additional \$240.
- 16. The early-bird registration fee for SuperLocal 2024 (if registered before 12 July 2024) is \$1,395. This figure covers all conference sessions, workshops, exhibitions, and the Fulton Hogan Premier Gala Dinner and LGNZ Awards Night.
- 17. There is no registration cost for the Te Maruata Hui and the YEM Hui.
- 18. The Board has provision for this activity through its training budget (2023/2024). The Democratic Services business unit can facilitate attendance.

**Appendices**

No.	Title	Page
1 <a href="#">↓</a>	Appendix 1: Community Board 2024 Conference Programme	53
2 <a href="#">↓</a>	Appendix 2: SuperLocal 2024 Conference Programme	55

**Author:** Hamish Bell  
Elected Member Support Coordinator

---

**Reviewed By:** Kathryn Stannard  
Head of Democratic Services

**Approved By:** Jarred Griffiths  
Director Strategy and Engagement

## LGNZ Community Board Conference 2024

### Pre Conference – Tuesday 20 August 2024

TIME	SESSION
10:00am–3:00pm	<a href="#">Te Maruata Hui</a> Māori elected and appointed members are invited for this hui. Pre-registration required.

### Day One – Wednesday 21 August 2024

TIME	SESSION
9:30am–1:30pm	<a href="#">Young Elected Members Hui</a> Elected members under the age of 40 are invited to this Hui. Pre-registration required.
11:00am–12:45pm	<a href="#">Women in Local Government lunch: Leading and Thriving</a>
12:30pm–2:00pm	LGNZ AGM
2:00pm	Registrations open
3:00pm	Welcome and conference opening
5:00pm	Simpson Grierson Welcome Reception

### Day Two – Thursday 22 August 2024

TIME	SESSION
7.00am	Registration opens
9:00am	<b>Session one: Bringing localism to life</b> Minister for Local Government address and panel discussion
11:00am	Connect and refuel break
12:00pm	<b>Session two: Resilience as an elected member</b>
2:00pm	Connect and refuel break
3:00pm	<b>Session three: Tackling climate change with grassroots solutions</b>
5:00pm	Community Boards Dinner and Awards Night

<b>Day 3 – Friday 23 August 2024</b>	
<b>TIME</b>	<b>SESSION</b>
7.00am	Registration opens
9:00am	<b>Session four: Localism in action – working with communities to build resilience</b>
11:00am	Connect and refuel break
12:00pm	<b>Session five: Building strong connections with communities and relationships with councils</b>
2:00pm	Connect and refuel break
3:00pm	<b>Session six: Conference wrap up</b>
4:00pm	Event concludes

SuperLocal 24 – Ko Tātou   LGNZ Conference Programme	
Pre Conference – Tuesday 20 August 2024	
TIME	SESSION
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9:00am	<b>Session one: Bringing localism to life</b> Minister for Local Government address and panel discussion
11:00am	Connect and refuel break
12:00pm	<b>Session two: Unlocking local and regional</b> Panel discussion
2:00pm	Connect and refuel break
3:00pm	<b>Session three: Forging authentic partnerships</b>
5:00pm	Refreshments and networking

Day 3 – Friday 23 August 2024	
TIME	SESSION
7.00am	Registration opens
7:00am	<a href="#">Mayors Taskforce for Jobs AGM breakfast meeting</a>
9:00am	<b>Session four: Reimagining representation from the ground up</b> <i>Representation framework, panel discussion and Leader of the Opposition address</i>
11:00am	Connect and refuel break
12:00pm	<b>Session five: Fostering sustainable adaptation: Local solutions for global challenges</b> <i>Minister for Climate Change</i>
2:00pm	Connect and refuel break
3:00pm	<b>Session six: Conference wrap up</b>
4:00pm	Event concludes
5:30pm	<b>Fulton Hogan Conference Dinner and LGNZ Awards Night</b>

## Te Maruata Hui

**Tuesday 20 August 10am–3pm**

**Mākarō Room, Wharewaka Function Centre, 2 Taranaki Street, Wellington**

Te Maruata hui provides a supportive space for Māori elected and appointed members to come together before LGNZ's annual conference SuperLocal. It's an opportunity to connect with your wider Te Maruata community and whakawhanaungatanga to build relationships.

The hui offers a chance for you to develop skills and build tools to support your role as a community leader. You'll also be able to canvas key issues — from representation and participation to policy and building strong relationships with iwi and hapu.

All Māori elected and appointed members from across New Zealand are welcome. Connect with peers who are innovating, challenging norms, and driving positive change in their communities.

## Young Elected Members Hui

**Wednesday 21 August 9.30am–1.30pm**

**Mabel's, 66 Tory Street, Wellington**

Join us for the Young Elected Members hui ahead of LGNZ's annual conference SuperLocal.

This hui is tailored for our younger local leaders, specifically those under 40 years old (yes, under 40 is considered young). You'll gain valuable insights, build lasting connections, and find support and resources to lead with vision and purpose.

There'll be an opportunity to reflect on current challenges and opportunities and identify ways to work together — including progressing the YEM strategy and kaupapa. We'll focus on getting stuff done!

Whether you're a newly elected representative or have been around the traps a little longer, this hui provides an opportunity to share, learn, and grow alongside other passionate advocates for positive change.

*Our Reference*

**TO:** Chair and Members  
Eastbourne Community Board

**FROM:** Judy Randall

**DATE:** 27 May 2024

**SUBJECT:** SUBMISSION TO HUTT CITY COUNCIL'S DRAFT LONG  
TERM PLAN 2024-2034

### Purpose of Memorandum

1. To seek the Board's retrospective endorsement of a submission on Council's Long Term Plan 2024-34.

### Recommendations

That the Board:

- (1) notes that a submission in respect of Hutt City Council's Draft Long Term Plan 2024-34 requires the Board's retrospective endorsement; and
- (2) endorses its submission attached as Appendix 1 to the memorandum.

### Background

2. Under the Board's Functions and Delegations, any submissions lodged by a Board require formal endorsement by way of resolution.
3. The Board submitted a submission to Council's draft Long Term Plan 2024-34, which is required to be formally endorsed by members.
4. The Board's submission is attached as Appendix 1 to the memorandum.

### Appendices

No.	Title	Page
1	Appendix 1: Eastbourne Community Board Submission to LTP 2024-34	59

**Author:** Judy Randall  
Democracy Advisor

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**Reviewed By:** Kate Glanville  
Senior Democracy Advisor

**Approved By:** Kathryn Stannard  
Head of Democratic Services

## Hutt City Council 2024-2034 10 Year Plan

### 1. Time started

---

NZTIMESTART

01-05-2024 08:13 PM

### 3. Personal details

---

Please provide your full name

Belinda Moss

Please provide your email address

belinda.moss@huttcity.govt.nz

Are you submitting as an individual or on behalf of an organisation?

Organisation/Business/Iwi

What is the name of the organisation that you represent?

Eastbourne Community Board

Would you like to present your feedback direct to councillors at a 10 Year Plan consultation hearing? (in person or through Zoom)?

Yes

Would you like to be kept informed about the outcome of Hutt City Council's public consultation process on the 10 Year Plan via email?

Yes

### 5. Water Services

---

What is your preferred option for how we invest in water services for the next 10 years?

Option 1: I prefer an increased budget of \$1.6 billion over 10 years, including water meters, and additional investment of \$2.8 million to fast track fixing the leaks. *This is Council's preferred option*

Please share any comments you would like to add.

Eastbourne residents have been vocal in their criticism of the number of leaks and wasted water in our area. We are also directly impacted by the increasingly frequent emergency discharges from waste treatment because the Eastbourne beaches we use daily are often unsafe after these discharges.

### 6. Food organics and green organics collection service

---

What is your preferred option for how we divert food and green organics waste from landfill?

Option 1: I prefer that we set up a food organic and green organic collection service, starting 1 July 2027 *This is Council's preferred option*



**Please share any comments you would like to add.**

The current kerbside waste collection service introduced in 2021 has been a success. It generally works well, is reliable and we hear few complaints. Eastbourne residents are seeing and collecting less recycling rubbish from our beaches because less plastic is being blown out of bins, into gutters and through to the harbour from throughout the city.

Eastbourne is blessed with green spaces and gardens that generate green organic waste. We are fortunate to live close to the green fill collection site at Seaview and observe it is well-used by residents who have access to trailers.

The ECB supports Option 1 (set up a food organic and green organic collection service). We believe Eastbourne residents will welcome this move to reduce waste going to landfills and prolong the life of the Silverstream landfill facility. 25% of Eastbourne residents pay for the optional Council green waste bins in Eastbourne, and many use other green waste services. We note that switching to food organics and green organic collection will likely be cost-neutral for these residents.

**7. Rates relief for low-income households****What is your preferred option for implementing a rates remission policy to help low-income homeowners?**

Option 1: I prefer the proposal to offer a remission (up to \$250 per year for eligible households) *This is Council's preferred option*

**Please share any comments you would like to add.**

Eastbourne residents pay some of Lower Hutt's highest rates (either directly through rates or via rental). This especially impacts long-term residents who are retired and on a fixed income and want to remain in Eastbourne.

For this reason, the ECB supports Option 1, which introduces a new rate remission policy (up to \$250 remission per year to eligible households), acknowledging that it will increase rates by 0.3% per year.

**8. Petone assets****Please share any comments you would like to add.**

Petone is an important centre for recreation, shopping, dining, and other services for Eastbourne residents. It is our Harbour Ward neighbour and a key part of our outlook and daily life.

Eastbourne residents understand the importance of a neighbour hub facility and the ECB supports the proposed \$10m investment in a new library building.

We also understand the importance of wharves for fishing, recreation and aesthetics. This is why Eastbourne residents successfully lobbied for the refurbishment of the Rona Street wharf in 2018. We don't support the proposal to demolish the Petone Wharf and urge Council to explore further options to restore this historic structure.

We note that the depth at the Petone Wharf makes it unsuitable for a scheduled ferry service using existing vessels, but that could change if different vessels were available, or it could be a stop on a tourist ferry route that can adapt to use the wharf at high tide. It is also potentially an important asset in an emergency if other transport options are compromised.

When the Tupua Horo Nuku and Te Ara Tupua resilience and shared paths are open, residents and visitors to the region can cycle around the harbour. The Petone Wharf will be a key feature in that circuit.

Finally, fishing is an important recreation and food-gathering activity for many residents in Lower Hutt. People who rely on fishing have limited places to go, especially now that the Point Howard wharf is closed and is being demolished. These same groups appear to have less voice in Council decisions. The Petone Wharf was a popular fishing spot before it was closed, which is another reason it should remain.

**9. Managing our assets****Rate your level of agreement or disagreement with Council's proposed future approach to managing assets.**

Neither agree nor disagree

**Do you have any comments on our Assets review?**

Cycleway and micro-mobility programme:

The ECB supports Council's ongoing investment to link cycle and pathways throughout the city.

The ECB requests Council to budget for a cycleway through Days Bay to connect the Tupua Horu Nuku pathway through the bay.

We also request provision and protection of a 3-metre wide corridor through Eastbourne south of Ma Koromiko Windy Point to Burdans Gate so a safe shared path can be built in the future when budget is available. The corridor mainly exists now but needs to be marked on Council plans so it is not compromised by other projects and activities.

Finally, we request a safe and usable cycle and pedestrian link between the completed Tupua Horu Nuku path at Point Howard and the Petone Foreshore to fully realise the potential of Te Aranui o Pōneke Great Harbour Way.

Eastbourne Summer Pool:

The LTP documents are silent in relation to pools apart from proposed increases to pool fees.

The Eastbourne Community Board notes that the Eastbourne summer pool has a shorter summer season than the Mackenzie and Wainuiamata summer pools. The Board actively supports residents and schools wanting to extend the season and is looking at options to achieve this within the existing budget. The shorter season means the 11-week learn to swim programme can't be completed in Term 1. The pool is an important Eastbourne asset critical to Muritai School's programme.

## 12. Infrastructure Strategy

### Rate your level of agreement or disagreement with Council's Infrastructure Strategy.

Agree

**Do you have any comments on our Infrastructure Strategy?**

Petone Collecting Sewer:

The ECB supports the proposed \$83m investment (2024-2030) in this sewer because a sound wastewater system is important for the health of the harbour and Eastbourne's beaches.

Seaview Wastewater Treatment Plant:

Eastbourne residents driving past the Seaview Treatment Plant are well aware of the issues with the filter and the smell it creates. Point Howard and Lowry Bay residents report smelling the plant when the wind is from the north. We are also aware of the impacts on our beaches when the plant has to discharge after heavy rain.

The ECB supports the proposed \$195m investment to renew the sludge dryer, odour control systems and UV systems (2024-2035) and urges Council to prioritise the odour issues.

Tupua Horu Nuku:

Eastbourne is fortunate to receive this wonderful resilience and shared path project and residents look forward to its completion in 2026. It will ensure our only access road is resilient for at least 50 years, and it will significantly improve the lives of all residents and visitors from throughout the city and region, especially those who cycle and walk.

We note that beach nourishment (adding sand to some beaches after construction) is an important aspect, but the project funds only the initial nourishment. The project team admits to having little idea about how successful the nourishment will be and whether the sand will be washed away in the first storm. The ECB requests Council to budget for ongoing and regular beach nourishment in case it is required.

The ECB also requests Council to budget for building additional beach access steps if required after construction is completed. The path's design and placement of steps and ramps assume certain beach levels with beach access designed accordingly, based on assumptions that no one can guarantee. If the beach levels change, access from the path will be difficult in many places.

Cross Valley Connections:

The ECB supports the proposed \$188.8m in a new multi-modal transport corridor because it will reduce traffic along the Petone Foreshore and will improve travel times for Eastbourne residents travelling to Petone and Wellington by public and private transport. Reduced traffic volumes in Petone will enhance the area as it becomes a key cycleway around the harbour, enabling the foreshore to become a more attractive and accessible area for all city residents.

## 13. Reserves Investment Strategy

**Rate your level of agreement or disagreement with Council's Reserves Investment Strategy.**

Neither agree nor disagree

**Do you have any comments on our Reserves Investment Strategy?**

The Reserves project list notes it is light on projects for Eastbourne and the Eastern Bays but acknowledges that the area is adjacent to GWRC park, beaches and beach reserve. We agree that Eastbourne and Bays residents are well served by open spaces.

We note current discussions about the Eastbourne Bowls Club joining the Eastbourne Sports and Services Clubs (consisting of Eastbourne rugby, cricket, football, and croquet clubs), which, if it goes ahead, will create a wonderful sports hub. Council should budget for costs associated with this development, such as artificial turf maintenance.

Burdan's Gate area should now be considered a significant recreational destination with upwards of 100 vehicles parked there at times, suggesting that the number of people using the area and the road south to Pencarrow is well in excess of 200. The area around Burdan's Gate would benefit from a development plan to protect and enhance its assets and realise its full potential as a recreational destination in the region, especially as the future gateway to the Remutuka Cycle Trail Great Ride.

## **15. Satisfaction with Council's overall direction with the draft 10 Year Plan**

---

**Please explain the reason for your response.**

A general statement about the Eastbourne Community Board's (ECB) feedback:

This is based on what members of the Board consider to be important to Eastbourne residents in relation to the proposed option.

We acknowledge Eastbourne's approximately 5,000 residents are only 4.4% of the population of Te Awa Kairangi ki Tai | Hutt City, but we are fortunate to live in one of the city's jewels. Much of what is important to Eastbourne residents is important to all residents, and the wider Wellington region.

## **17. Auto submit - final**

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**Date completed NZT**

01-05-2024 08:32 PM

---

**Report no: ECB2024/3/66**

## **Chair's Report**

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### **Recommendation**

That the report be received and noted.

### **Appendices**

<b>No.</b>	<b>Title</b>	<b>Page</b>
1 <a href="#">↓</a>	Appendix 1: Chair's report	64

**Author:** Belinda Moss  
Chair, Eastbourne Community Board

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# Eastbourne Community Board

## Chair's Report June 2024

The Eastbourne Community Board's next public meeting is at 7.15pm on 18 June. The meeting agenda is posted on the Hutt City Council website and on our eastbourne.nz website about a week before each meeting.

Residents are always welcome at Board meetings. At the start of the meeting, anyone may speak (for up to three minutes) under public comment on any community topic.

Since the previous meeting and Chair's Report in April, members of the Eastbourne Community Board (ECB) have:

- Made a submission on Council's Long Term Plan. (The submission is included in the June meeting agenda).
- Spoken at the hearing about proposed restrictions to dog access in relation to the four new bird protection areas in Eastbourne and the Eastern Bays, which are consent conditions for the Tupua Horo Nuku project. Like residents, ECB members are divided on restricted dog access. However, the Board agrees that the planning process and communication in relation to the bird protection areas have been poor, and that is what our written and oral submissions were about. We have also asked Council for clarification about a change to dog access at Point Howard beach that wasn't part of the consultation.
- Met with residents and the Tupua Horo Nuku project team to discuss options for fencing the Bishops Park Bird Protection Area.
- Attended a meeting with Point Howard residents, Council officers and Wellington Water to discuss further road closures required because of ongoing infrastructure work.
- Noted that Greater Wellington Regional Council and Metlink have responded to requests by parents and the ECB, and the after-school bus 81 service from Wellington is now a double-decker with room for students to have seats rather than stand on a bus travelling up to 90km/hour
- Continued work to relocate the historic jail building stored at Williams Park to the Rona Wharf area.
- Surveyed attendees and exhibitors who attended the resilience expo in March and prepared a review of the event.
- Presented a wreath at the Eastbourne ANZAC service.
- Met with the Eastbourne Bowls Club, Muritai Croquet Club, ESSC and Council officers to discuss options for relocating the Bowls Club.
- Supported MIRO's request for bollards to prevent vehicles from accessing the beach in the area where the banded dotterel nests.
- Started development of an informal junior bike skills track near Burdan's gate. Thanks to the residents who have helped so far.
- Supported residents when they requested a temporary bus stop during the Tupua Horo Nuku construction phase in York Bay rather than walking to Mahina Bay.
- Requested information about the Eastbourne Pool to help the Board work with residents on options to extend the season.

- Attended a morning tea with the Mayor and Eastbourne Possum Hunters to celebrate 1080 possums being trapped.
- Saved more tetra paks and batteries from landfill via the collection bins in the Eastbourne Library foyer, thanks to Bruce Spedding's efforts.

### Communication

One of the Board's roles is communicating relevant matters, proposals, consultations, and issues with residents. We do this through our Facebook page (785 followers), the eastbourne.nz website, our email list (220+ subscribers), our regular column in the Eastbourne Herald, and the digital display board at the library.

Residents can also contact Board members directly:

Belinda Moss (Chair) [belinda.moss@huttcity.govt.nz](mailto:belinda.moss@huttcity.govt.nz) 029 494 1615

Emily Keddell (Deputy Chair) [emily.keddell@huttcity.govt.nz](mailto:emily.keddell@huttcity.govt.nz) 021 188 5106

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Belinda Moss  
10 June 2024

**30 May 2024**

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**Report no: ECB2024/3/67**

## **Democracy Advisor's Report**

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### **Purpose of the report**

1. The purpose of the report is to update the Board on items of interest and ask the Board to decide on miscellaneous matters relating to its meetings.

### **Recommendations**

That the Board:

- (1) receives and notes the report;
- (2) agrees that the venue for its meetings for the rest of the triennium will be the Eastbourne Library, 38 Rimu Street Eastbourne depending on availability;
- (3) notes that new venue will reduce costs and provide internet access for live streaming meetings; and
- (3) notes that the commencement times and dates for meetings will remain unchanged.

### **Dog Control Bylaw**

2. Council has approved changes to the Dog Control Bylaw. Detailed information about the changes can be found here: [Hutt City Council makes changes to the Dog Control Bylaw | Hutt City Council](#).
3. Council expects the signage and fencing for the dog prohibition areas to be completed by late July or mid-August 2024.
4. Council's Animal Services team is increasing the number of patrols in these areas prior to the signage and fencing to answer any questions and let dog walkers know about the changes. Once the signage is in place, there will be more intensive monitoring for a period of time.



### **Proposed change to the Board's meeting venue**

4. The Board is being asked to consider changing its meeting location for the remainder of the triennium to the Eastbourne Library on Rimu Street. The Chair is recommending this change to reduce costs and to provide internet access, which would allow for future meetings to be live streamed to a larger audience.

### **Mouri Tupu Planting project**

5. The Mouri Tupu project is a community campaign to plant 114,000 native trees and plants in Lower Hutt and inspire citizens to join in. To date, 30,000 natives have been planted across Lower Hutt since October 2022 by Council and community organisations. This will help deliver on Council's Indigenous Biodiversity Strategy, in particular the goals of protecting and restoring indigenous species and their habitats and connecting communities with nature.
6. The Mouri Tupu planting campaign for the 2023 – 2024 financial year has dedicated 10,001 native plants spanning across four reserves within Lower Hutt in Wainuiomaa, Moerā and Stokes Valley. A list of species being planted is attached as Appendix 1 to the report. For more information: [Mouri Tupu - Planting for the Future | Hutt City Council](#)

### **Williams Park**

7. The opening ceremony for the upgraded Williams Park duck pond and cottage lawns area has been delayed. The opening will now take place in mid-July 2024 but the date is yet to be confirmed.

### **Rangatahi Action Plan**

8. The Rangatahi / Youth Engagement Action Plan has been approved by Council, and work has begun to implement it throughout Council. This Action Plan is designed to assist Council in effectively engaging with rangatahi by establishing clear goals and actions. These actions will facilitate rangatahi in expressing their ideas and opinions more efficiently to have a greater impact on the developments in Te Awa Kairangi ki Tai Lower Hutt. Additionally, Council has proposed a full-time equivalent role to champion and drive the plan as part of its Long Term Plan process.

### **Low Carbon Acceleration Fund**

9. Five organisations have been provided funding for green initiatives under Council's new Low Carbon Acceleration Fund. The Fund is available to any eligible legal entity provided that the project is being implemented in Te Awa Kairangi ki Tai | Lower Hutt.
10. A total of \$160,000 was available for co-funding in this round, with a maximum of \$40,000 for each applicant. The fund will be run every year so those who missed the first round are encouraged to prepare for the next round. For more information: [First recipients of the Low Carbon Acceleration Fund announced | Hutt City Council](#)

## Moerā Neighbourhood Hub

11. Locally owned and operated Niche Modular Construction Ltd has been awarded the contract to build the new Moerā Neighbourhood Hub. The new hub, located on the existing Moerā Library site, will provide a vibrant community space for locals to connect, learn, and play with open plan space and a connection to the reserve and playground outside. The new hub is expected to be completed by the end of 2024. For more information: [Contractor Announced for Moerā Neighbourhood Hub Build | Hutt City Council](#)

## 2023/24 Operating and Training Budget

12. The Board is allocated \$8,000.00 GST exclusive per annum, comprised of:

- Operating costs	\$5,000
- Training	\$3,000

The following is the Board's expenditure as of 31 May 2024

	Operating costs	Training
Budget	\$5,000.00	\$3,000.00
Expenditure	\$3,321.83	\$2,688.26
<b>BALANCE</b>	<b><u>\$1,678.17</u></b>	<b><u>\$311.74</u></b>

13. The detailed expenditure is attached as Appendix 2 to the report.
14. The Board will be allocated a new budget from 1 July 2024.

## Appendices

No.	Title	Page
<a href="#">1</a>	Appendix 1: List of planting species	69
<a href="#">2</a>	Appendix 2: Expenditure to 31 May 2024	70

**Author:** Judy Randall  
Democracy Advisor

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**Reviewed By:** Kate Glanville  
Senior Democracy Advisor

**Approved By:** Kathryn Stannard  
Head of Democratic Services

**The list of species being planted across the parks:**

- *Coprosma robusta* (Karamu)
- *Cordyline australis* (Cabbage tree)
- *Hebe stricta* var. *stricta* (Koromiko)
- *Myoporum laetum* (Ngaio)
- *Kunzea ericoides* (Kanuka)
- *Melicytus ramiflorus* (Mahoe)
- *Pittosporum eugenioides* (Tarata/Lemonwood)
- *Pittosporum tenuifolium* (Kohuhu)
- *Pseudopanax arboreus* (Five-finger)
- *Phormium tenax* (Harakeke/Lowland flax)
- *Coprosma propinqua* (Mingimingi)
- *Muelenbeckia astonii* (Shrubby tororaro) – York Park only
- *Austroderia toetoe* (NZ Toe Toe)
- *Sophora microphylla* (Kowhai)
- *Pseudopanax ferox* (Toothed lancewood)

Eastbourne Community Board Expenditure 2023/2024 - Operating Budget														
Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per item	Balance
Opening Balance														\$ 5,000.00
Advertising	\$ 247.00	\$ 247.00	\$ 247.00	\$ 247.00		\$ 247.00	\$ 247.00	\$ 247.00	\$ 247.00	\$ 247.00	\$ 247.00		\$ 2,470.00	
	\$ 364.00												\$ 364.00	
Venue hire					\$ 160.00			\$ 80.00		\$ 80.00			\$ 320.00	
Other operating exp.					\$ 24.35								\$ 24.35	
ANZAC Event										\$ 143.48			\$ 143.48	
<b>Total Expenditure</b>														\$ 3,321.83
<b>Closing Balance</b>														\$ 1,678.17

Eastbourne Community Board Expenditure 2023/2024 - Training Budget														
Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per item	Balance
Opening Balance														\$ 3,000.00
Training	\$ 3.26										\$ 2,685.00		\$ 2,688.26	
<b>Closing Balance</b>														\$ 311.74

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**Report no: ECB2024/3/68**

## **Report back from representatives for local organisations**

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**a) Okiwi Eastbourne - Bays Community Trust**

Verbal update from M Gibbons

**b) MIRO**

Verbal update from F Vickers

**c) Eastern Bays Climate Response Network**

Verbal update from the Chair

**d) Eastbourne Youth Worker Trust**

Update from E Keddell

**e) Eastern Bays Residents' Associations**

Verbal update from the Chair

**f) Wellington Region Emergency Management Office**

Verbal update from B Spedding

### **Appendices**

There are no appendices for this report.

**Author:** Judy Randall  
Democracy Advisor