

HUTT CITY COUNCILKOMITI HANGANGA  
INFRASTRUCTURE AND REGULATORY COMMITTEE

Minutes of a meeting held in the Council Chambers, 2nd Floor, 30 Laings Road,  
Lower Hutt on

**Thursday 11 July 2024 commencing at 2:00 pm**

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**PRESENT:**

Cr S Edwards (Chair)	Mayor C Barry (via audio-visual) (until 2.34pm)
Cr G Tupou	Cr K Brown (via audio-visual)
Cr B Dyer	Deputy Mayor T Lewis
Cr A Mitchell	Cr T Stallinger (Deputy Chair) via audio-visual)

**APOLOGIES:** Cr G Barratt

**IN ATTENDANCE:**

J Miller, Chief Executive  
 A Geddes, Director Environment and Sustainability  
 J Kingsbury, Director Economy and Development  
 J Livschitz, Group Chief Financial Officer  
 B Cato, Chief Legal Officer (part meeting)  
 A Gordon, Senior Policy Advisor (part meeting)  
 R Houlbrooke, Policy Lead (part meeting)  
 P Hewitt, Head of Transport  
 E Scherer, Transport Engineer Manager (part meeting)  
 R Lemalu, Project Delivery Manager (part meeting)  
 G Roberts, Manager Waste Minimisation (part meeting)  
 T Johnstone, Head of Planning (part meeting)  
 R Barton, Head of Building Control (via audio-visual)  
 J Roberts, Head of Environmental Protection (via audio-visual)  
 D Bentley, Environmental Health Manager (part meeting)  
 E Anand, Head of City Delivery (part meeting)  
 J Bagsic, Contractor (part meeting)  
 S Barratt, Acting Head of Urban Development  
 H Clegg, Minute Taker  
 V Gilmour, Democracy Advisor

PUBLIC BUSINESS

1. **OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru  
 Whakataka te hau ki te tonga  
 Kia mākinakina ki uta  
 Kia mātaratara ki tai  
 E hī ake ana te atakura  
 He tio, he huka, he hau hū  
 Tihei mauri ora

Cease the winds from the west  
 Cease the winds from the south  
 Let the breeze blow over the land  
 Let the breeze blow over the ocean  
 Let the red-tipped dawn come with a  
 sharpened air.  
 A touch of frost, a promise of a  
 glorious day.

2. **APOLOGIES**

**RESOLVED:** (Cr Edwards/Cr Mitchell)

**Minute No. IARCC 24301**

*"That the apology received from Cr Barratt be accepted and leave of absence be granted and the apology received from Mayor Barry for lateness and early departure be accepted."*

3. **PUBLIC COMMENT**

Comments are recorded under the item to which they relate.

Mayor Barry joined the meeting at 2.09pm

4. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflicts of interest declarations.

5. **RECOMMENDATIONS TO TE KAUNIHERA O TE AWA KAIRANGI  
 COUNCIL - 25 July 2024**

a) Approval to consult on the Alcohol Fees Bylaw

The Senior Policy Advisor elaborated on the report.

In response to questions from members, the Environmental Health Manager said that the Environmental Health team recovered 93% of their costs in 2023 and proposed an 80% cost increase to reach 100% cost recovery. He noted that the proposed fees were slightly higher than most but lower than Porirua City Council. He explained that recovering all costs for a service was standard practice in accordance with Ministry of Justice guidelines.

In response to questions from members, the Senior Policy Advisor explained that the Wellington City Council had decided to transfer fees from its Alcohol Fees Bylaw to the Long Term Plan process. She said that the change allowed for more flexible annual adjustments. However, she pointed out that officers considered this approach less transparent and potentially legally vulnerable.

The members discussed the proposal to reconsider increasing cost-recovery fees to 100% after consultation.

Cr Dyer expressed concern with the proposed fee increases and asked for a briefing to discuss the potential impact on applications.

<b>RECOMMENDED:</b> (Cr Edwards/Cr Mitchell)	<b>Minute No. IARCC 24302</b>
<i>"That the Committee recommends that Council:</i>	
<i>(1) notes that alcohol fees are prescribed in the Sale and Supply of Alcohol (Fees) Regulations 2013;</i>	
<i>(2) notes that the Alcohol Fees Bylaw allows Council to modify these fees for the following:</i>	
<i>(a) application fees for new on-licence, off-licence, club license, special licenses, temporary authority certificates, and permanent chartered club certificates;</i>	
<i>(b) an application to vary an on-licence, off-licence, or club licence; and</i>	
<i>(c) an application to renew an on-licence, off-licence, or club licence;</i>	
<i>(3) notes that officers have reviewed the current Alcohol Fees Bylaw and propose no substantive changes other than increasing the cost recovery to 100%;</i>	
<i>(4) agrees to consult on the current Alcohol Fees Bylaw attached as Appendix 1 to the report;</i>	
<i>(5) notes that public consultation on the Alcohol Fees Bylaw will take place from 26 July to 25 August 2024;</i>	
<i>(6) notes that officers will present the Alcohol Fees Bylaw to the committee for consideration on 21 November 2024; and</i>	
<i>(7) notes that Council will consider adopting the Alcohol Fees Bylaw on 10 December 2024."</i>	

b) Approval to consult on the review of the Local Alcohol Policy

The Senior Policy Advisor elaborated on the report.

Mayor Barry left the meeting at 2.34pm.

In response to questions from members, the Senior Policy Advisor stated that there were no plans to implement caps for the Waterloo or Moera areas. She mentioned that the public would have the opportunity to give feedback on the proposed introduction of caps. She confirmed that the consultation documents would summarise the agency submissions and that a link to the complete submissions would be available.

In response to questions from members, the Senior Policy Advisor advised that New Zealand Police had attended only five of over 300 incidents logged on CCTV cameras. She explained that the logging system permitted only one incident description per entry. She noted that New Zealand Police typically logged incidents as assaults, resulting in data that did not fully reflect the situation.

In response to a member's question, the Chief Legal Officer advised that implementing a city-wide licence cap could be problematic. He explained that this was because premises might apply for all available licences, potentially preventing some areas from obtaining licences.

Cr Brown stated that she would like a city-wide cap on licensed premises introduced and that the proposed Local Alcohol Policy would continue the existing one.

Cr Mitchell expressed concern about the lack of response from the New Zealand Police. He suggested that some areas of the city may be disappointed to see no real changes being proposed, especially in areas where the concept of a cap had been discussed.

<b>RECOMMENDED:</b> (Cr Edwards/Cr Tupou)	<b>Minute No. IARCC 24303</b>
<i>“That the Committee recommends that Council:</i>	
<i>(1) notes that Local Alcohol Policies are established under the Sale and Supply of Alcohol Act 2012;</i>	
<i>(2) notes that the Local Alcohol Policy outlines the set of decisions made by a council about the sale and supply of alcohol in its area;</i>	
<i>(3) notes that officers are reviewing the Local Alcohol Policy with reference to data provided by the Medical Health Officer (Appendix 1 attached to the report), the City Safety report (Appendix 2 attached to the report) and data provided by the Police summarised in Appendix 3 attached to the report;</i>	
<i>(4) agrees, as part of the review, to use the special consultative procedure to consult on the existing Local Alcohol Policy with no changes;</i>	
<i>(5) agrees to the draft Statement of Proposal attached as Appendix 4 to the report;</i>	

- (6) *notes that public consultation will take place from 26 July to 25 August 2024;*
- (7) *notes that officers will present the proposed Local Alcohol Policy to the Committee for approval on 21 November 2024; and*
- (8) *notes that Council will consider adopting the Local Alcohol Policy on 10 December 2024."*

## c) Jackson Street Three Waters Renewal Options

Speaking under public comment, **Hellen Swales representing the Jackson Street Programme (JSP)**, expressed support for Option 1. She mentioned that she had met with officers, project consultants, contractors, and Jackson Street businesses, all of whom endorsed the proposal. She emphasised that this approach would ensure all necessary equipment and personnel were on-site to address any issues. She also raised concerns about the current degradation of the water pipes, noting that the tap water often appeared cloudy with iron particles.

In response to questions from members, Hellen Swales reported that 235 responses to the JSP poll had been received, with 75% from businesses between Cuba and Queen Streets. She noted that other businesses in the area expressed concern about the potential impact of the proposed works on customer numbers. She confirmed that the survey and correspondence clearly stated that blocks of Jackson Street would be closed at any time.

Cr Stallinger left the meeting at 2.50pm.

Adam Wark, Project Manager from GHD, was in attendance for the item.

The Strategic Advisor elaborated on the report. He advised a correction to paragraph 2 of the report, noting that it should read “stormwater pipe” rather than wastewater pipe.

In response to a question from a member, Adam Wark advised that the projected life of the replacement pipes was 100 years.

Cr Stallinger rejoined the meeting at 2.52pm.

In response to questions from members, the Strategic Advisor addressed concerns about climate change, acknowledging that current predictions anticipate a 1.6m rise in sea levels over the next 100 years. He noted that while urgently replacing aging pipes was necessary, the project would also explore future strategic options, such as installing pumping stations. He explained that due to their cost and scope, there were no plans for significant road reconstructions, with only road reinstatement being proposed.

**RECOMMENDED:** (Cr Edwards/Deputy Mayor Lewis)

**Minute No. IARCC 24304**

*“That the Committee recommends that Council:*

- (1) *notes the options outlined in this report to renew ageing pipe infrastructure within a 560-metre stretch of Jackson Street between the Queen Street and William Street intersections;*
- (2) *notes that most of the stormwater, wastewater and water pipes in this section of Jackson Street were laid in 1915 and are in poor condition;*

- (3) notes the optioneering assessment undertaken by GHD, attached as Appendix 1 to the report, recommends that Council renew the pipes simultaneously;
- (4) notes the construction time to undertake renewals simultaneously has been estimated to take between 32 to 42 months to complete, with a 95th percentile project estimate of \$24.35M, including contingency and funding risk;
- (5) notes that the Jackson Street Programme (JSP) has advised that it supports the option to undertake renewal works simultaneously;
- (6) notes that the detailed planning and design for this option will take 12 months to complete, such that works wouldn't commence until late 2025;
- (7) notes that budget provision to undertake most of these works will need to be made from generic three water renewal budgets and brought forward from out years in the Long Term Plan (LTP) 2024-2034;
- (8) agrees to proceed in principle with undertaking the Jackson Street renewals simultaneously, subject to agreement on budget provision;
- (9) notes that a report will be prepared for the Long Term Plan/Annual Plan Subcommittee to agree the budget aspects;
- (10) notes that there is likely to be a higher rates revenue increase requirement if there is no offsetting mechanism, and
- (11) asks officers to prepare, prior to the commencement of the project, comprehensive implementation and communication plans to manage the issues identified in this report, including but not limited to bus and traffic diversions, business deliveries, rubbish and recycling collections, parking, fencing, events conflicts, private lateral connections, and other road closures in the area."

**6. THREE WATERS UPDATE AND LOCAL GOVERNMENT (WATER SERVICES PRELIMINARY ARRANGEMENTS) BILL SUBMISSION**

Report No. IARCC2024/3/170 by the Strategic Advisor

The Strategic Advisor elaborated on the report.

**RESOLVED:** (Cr Edwards/Cr Mitchell)

**Minute No. IARCC 24305**

*"That the Committee*

- (1) receives the report and notes its contents; and
- (2) approves in retrospect the submission made by Hutt City Council, jointly with the other nine Councils working together on the proposed regional water entity, to the Local Government (Water Services Preliminary Arrangements) Bill, attached as Appendix 2 to the report."

## 7. EMERGENCY WORKS SUBMISSION

Report No. IARCC2024/3/172 by the Principal Advisor - Micromobility Programme

The Director Economy and Development elaborated on the report.

In response to a question from a member, the Chief Executive advised that more information would be provided in September 2024. She added that this would include details on whether government funding would be available to help with capital expenditure budgets for improving roads to make them more resistant to storms and less prone to failure.

RESOLVED: (Cr Edwards/Cr Mitchell)

**Minute No. IARCC 24306**

*"That the Committee:*

- (1) retrospectively approves the submission made on 19 June 2024 from Council on the proposed New Zealand Transport Agency (NZTA) Waka Kotahi changes to emergency works funding, attached as Appendix 1 to the report;*
- (2) notes that the consultation closed on 19 June 2024 and did not permit the Committee considering the submission prior to the submission date;*
- (3) notes the submission was shared with the Mayor and committee chairs for feedback before 19 June 2024;*
- (4) notes the proposed changes increase financial liability on local share funding for damage from weather events by:
  - a) increasing the eligibility threshold of event intensity; and*
  - b) reducing the enhanced funding assistance rates paid when costs increase above 10% of maintenance budgets;**
- (5) notes that the Regional Transport Committee has provided a submission focusing on the impact of delivering on Regional Land Transport; and*
- (6) notes the submission was shared with other Councils."*



8. **SUBMISSION ON THE LAND TRANSPORT RULE: SETTING OF SPEED LIMITS RULE 2024**

Report No. IARCC2024/3/182 by the Head of Transport

The Head of Transport elaborated on the report.

The Director Economy and Development explained that the proposed government reversal could result in different speed limits over short distances on the same roads and might restrict the ability to implement speed restrictions specific to certain sites.

In response to questions from members, the Director of Economy and Development said he would assess the impact of Council's speed changes and total expenditure for inclusion in the submission. He would highlight the cost of the partially implemented safety plan and emphasise the school community support for lowering speed limits around schools. He explained that further changes could cause confusion and dangerous situations. He advised that councils were better suited to manage their communities and that officers were awaiting further government advice on policies for dealing with anti-social vehicle use. He agreed to send a final copy of the submission to members.

Cr Tupou expressed concern about the situation. He believed the public's level of trust in Council would drop, resulting in confusion.

Cr Stallinger advised that he did not support the submission. He added that while he agreed with parts of it, he also supported parts of the proposed government changes.

**RESOLVED:** (Cr Edwards/Cr Tupou)

**Minute No. IARCC 24307**

*"That the Committee:*

- (1) approves the submission to be made on 11 July 2024 on the proposed Setting of Speed Limits 2024 consultation; and*
- (2) notes that the consultation closes on 11 July 2024."*

Cr Stallinger requested that his dissenting vote be recorded against the above matter.

9. **FURTHER SUBMISSION FROM HUTT CITY COUNCIL ON PROPOSED PLAN CHANGE 50 TO THE UPPER HUTT CITY DISTRICT PLAN IN RELATION REZONING OF LAND ADJACENT TO SILVERSTREAM LANDFILL**

Report No. IARCC2024/3/171 by the Manager Waste Minimisation

The Manager Waste Minimisation elaborated on the report.

In response to a question from a member, the Manager Waste Minimisation agreed to present the submission to the Hutt Valley Services Committee at its next meeting on 20 September 2024.

**RESOLVED:** (Cr Edwards/Deputy Mayor Lewis)

**Minute No. IARCC 24308**

*"That the Committee:*

- (1) retrospectively approves the further submission to Proposed Plan Change 50, attached as Appendix 1 to the report; and*
- (2) notes further submission is in opposition to the rezoning of rural land adjacent to the landfill boundary to allow residential development."*

10. **REGULATORY MATTERS**

Report No. IARCC2024/3/175 by the Head of Planning

The Head of Planning elaborated on the report.

In response to questions from members, the Head of Planning mentioned that not all of the 108 resource consent applications that came in a surge prior to the 1 July changes to development contributions were urgent. He said some applicants agreed to a hold or extension. He also noted that there was no pressure to process all consents within the statutory timeframe. Additionally, officers were looking into complaints about the loading dock operating hours at Kmart Petone.

**RESOLVED:** (Cr Edwards/Cr Mitchell)

**Minute No. IARCC 24309**

*"That the Committee receives and notes the information."*

## 11. ECONOMY AND DEVELOPMENT DIRECTOR'S REPORT

Report No. IARCC2024/3/177 by the Director of Economy and Development

Speaking under public comment, **David Harle** advised that he fully supported the RiverLink project and the benefits it would bring to the city. He suggested investigating the redesign of the new bridge to achieve grade separation from Rutherford Street, and relocate the end of the bridge on/off ramp closer to Queens Drive to ease congestion, reduce the need for traffic lights, and improve traffic flow.

The Head of City Delivery explained that extending the bridge would result in flooding, water flow issues and conflicts with underground infrastructure. He explained that an extra bridge span and redesign of the abutments would be needed and that another street might need to be closed, affecting traffic flow and businesses. He advised that changing the bridge landing would impact Harvey Norman's road access and Countdown supermarket's accessibility. He noted the potential social impacts, including the risk of anti-social activities under bridges and the possible devaluation of adjacent properties.

The Chair allowed David Harle to respond to the officer's comments.

David Harle said the required bridge clearance was 4.3m, meaning Rutherford Street would only need to be lowered by 100mm. He pointed out that the existing Pharazyn Street Bridge had a 4.12m clearance at its closest point. He suggested that a revised entrance to the Harvey Norman building could be beneficial, with additional parking available on the Melling Link road. He said that overbridges in other parts of the city indicated that potential negative social effects should not prevent further investigation of his suggestion.

The Director of Economy and Development elaborated on the report. He acknowledged the lessons learned in the School Speed rollout and the errors made. He advised that Biddle Crescent, Milne Crescent, and Johnstone Grove had been completed.

In response to questions from members, the Director of Economy and Development acknowledged concerns about road calming measures. He advised that future projects would improve consistency with a uniform design approach, and inconsistencies were due to varying contractors and road conditions. He explained that the new Waterloo Road pedestrian crossing would be raised, and a report would outline any incorrectly installed crossings.

In response to questions from members, the Director Economy and Development provided updates on the National Land Transport Fund, paid parking in Petone, the wayfinding project, and agreed to include more information in future reports.

In response to questions from members, the Head of Transport advised that the speed signage around schools would be corrected by the end of the current school holidays. He explained that the road resurfacing and rehabilitation works were also progressing, but the new parking meter machines from Australia do not accept cash payments.

Cr Tupou left the meeting at 3.54pm.

In response to further questions from members, the Director of Economy and

Development advised that seismic testing of overbridges was generally carried out every 20 years. He said that due to COVID issues, the latest investigation of the Cuba Street overbridge had been delayed, but it was now underway. He advised that the Harcourt Werry Drive crossing had now been included in the RiverLink scope of works.

Cr Tupou rejoined the meeting at 3.57pm.

In response to a question from a member, the Head of Transport agreed to report back on the figures relating to maintenance and renewals as it appeared the figures were contradictory.

Cr Dyer expressed concern at the inconsistencies and mistakes in the School Speed Rollout and raised pedestrian crossings projects.

**RESOLVED:** (Cr Edwards/Deputy Mayor Lewis)

**Minute No. IARCC 24310**

*"That the Committee receives and notes the information."*

## 12. INFORMATION ITEM

### Infrastructure and Regulatory Forward Programme 2024

Memorandum dated 26 June 2024 by the Democracy Advisor

Deputy Mayor Lewis asked that the road closure for the Petone Rotary Fair be moved forward to September 2024.

**RESOLVED:** (Cr Edwards/Cr Dyer)

**Minute No. IARCC 24311**

*"That the Committee receives and notes the Forward Programme for 2024 attached as Appendix 1 to the memorandum."*

## 13. QUESTIONS

There were no questions.

## 14. EXCLUSION OF THE PUBLIC

**RESOLVED:** (Cr Edwards/Deputy Mayor Lewis)

**Minute No. IARCC 24312**

*"That the public be excluded from the following parts of the proceedings of this meeting, namely:*

15. NZTA Waka Kotahi indicative allocation for 2024-27 for Local Road pothole prevention and Local Road operations

16. Infrastructure Acceleration Fund (IAF)

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Ground under section 48(1) for the passing of this resolution.</i>
<i>NZTA Waka Kotahi indicative allocation for 2024-27 for Local Road pothole prevention and Local Road operations.</i>	<i>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s7(2)(i)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
<i>Infrastructure Acceleration Fund (IAF).</i>	<i>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities (s7(2)(h)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>

*This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."*

There being no further business the Chair declared the public part of the meeting closed at 4.03pm. The public excluded part of the meeting was declared closed at 4.26pm.

S Edwards  
**CHAIR**

**CONFIRMED as a true and correct record  
Dated this 25th day of July 2024**