



# POARI HAPORI O WAINUIOMATA WAINUIOMATA COMMUNITY BOARD

7 August 2024

Order Paper for the meeting to be held in the  
Wainuiomata Library, Queen Street, Wainuiomata,  
on:

**Wednesday 14 August 2024 commencing at 6:30 pm**

## Membership

Te Awa Puketapu (Chair)  
Daniel Chrisp  
Tamsyn Harker  
Cr Keri Brown

Lesla Bingley (Deputy Chair)  
Leah Clark  
Gary Sue

For the dates and times of Council and Community Board Meetings please visit  
[www.huttcity.govt.nz](http://www.huttcity.govt.nz)

## COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
- (b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
- (c) are subject to any other statutory requirements that may apply to a particular delegation;
- (d) are subject to any notice issued by the Council, from time to time, to a Community Board that a particular issue must be referred to Council for decision;
- (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
- (f) promote centralisation of those functions where the appropriate expertise must be ensured; and
- (g) reflect that all statutory and legal requirements must be met.

## DELEGATIONS

### Decide:

- Naming new roads and alterations to street names (in the Community Board's area) within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027. Note <sup>1</sup>
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note <sup>2</sup>
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Engagement Fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by the Council to the Board from the Miscellaneous Budget to cover expenditure associated with the activities of the Board. The Chair to approve expenditure, in consultation with the Board, and forward appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.
- The allocation of funding for the training and development of Community Board or members, including formal training courses, attendance at seminars or attendance at relevant conferences.

### CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.

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<sup>1</sup> This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

<sup>2</sup> The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

## **GENERAL FUNCTIONS**

### **Provide their local community's input on:**

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Roding Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

### **Co-ordinate with Council staff:**

- Local community consultation on city-wide issues on which the Council has called for consultation.

### **Maintain:**

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

### **Develop:**

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

### **Grant:**

- Local community awards.

### **Promote:**

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.

- Arts and crafts in its area.

**Appoint:**

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

**Endorse:**

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).

# APPENDIX 1 – COMMUNITY ENGAGEMENT FUND

## CRITERIA

The fund is for local activities and events that directly benefit the local community.

To be eligible for funding the organisation must be a charitable trust or an incorporated society and the activity must take place within the Hutt.

Each of the city's seven wards receive funding according to the number of residents within its boundaries. For each resident there is an allocation of 40 cents.

The ward allocations are listed below:

<b>Ward</b>	<b>Amount</b>
Eastbourne	\$2,366
Petone	\$6,250
Wainuiomata	\$8,607
Central	\$9,320
Eastern	\$8,461
Northern	\$7,644
Western	\$6,201

Applications must support the Local Community Plan, if there is one, and also core Council business as identified in the Long Term Plan.

## Decisions

Each Community Board decides the funding applications within its area. Boards are free to distribute their funding in a single large allocation or spread it over a number of smaller ones.

## What can be funded

- purchase of office equipment
- food and catering costs
- community festivals
- youth group events and projects run by the elderly or citizens associations
- art projects that are not part of the core curriculum
- advertising, promotion costs

## What won't be funded

Activities that:

- promote an organisation's religious, ethical, commercial or political views
- involve buying land or buildings or carrying out maintenance on buildings
- duplicate services that are already covered by Council or by government agencies eg, health or education providers
- have already begun or have already finished
- involve the redistribution of funds to others at the applicant's discretion

- involve fundraising or legal costs
- involve capital investments or trust funds
- go towards prize money
- are operational costs eg, salaries, wages, rent, power

### **Funding rules**

Successful applicants must:

- use funds only for the approved purpose and in accordance with any terms and conditions set by Council
- use funds by June 30 of the following year
- let Council's funding officer know immediately if any difficulty or potential difficulty arises that may compromise the service or project
- lay a complaint with Police if any funds are stolen or misappropriated, and then notify Council
- allow Council to audit the use of the funds should it wish to do so
- recognise Council's support in all publicity material, annual reports and similar publications
- complete an Accountability Report no later than six weeks after completing the project. This should outline how the funds were used and how the community benefited
- make a presentation to the funding group showing how the event met its objectives.

Council's Community Funding Advisor is available to support and assist community groups when making applications through the Council's online grants system.

HUTT CITY COUNCILPOARI HAPORI O WAINUIOMATA  
WAINUIOMATA COMMUNITY BOARD

Meeting to be held in the Wainuiomata Library, Queen Street, Wainuiomata on  
Wednesday 14 August 2024 commencing at 6:30 pm.

ORDER PAPERPUBLIC BUSINESS1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru  
Whakataka te hau ki te  
tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
E hī ake ana te atakura  
He tio, he huka, he hau hū  
Tihei mauri ora.

*Cease the winds from the west  
Cease the winds from the south  
Let the breeze blow over the land  
Let the breeze blow over the ocean  
Let the red-tipped dawn come with a sharpened  
air.  
A touch of frost, a promise of a glorious day.*

2. APOLOGIES

No apologies have been received

3. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

4. PRESENTATIONSa) Presentation: Coast Road slip repair

A verbal update by Council's Roading Engineer – an outline of construction progress and the future programme.

b) Presentation: Delegation of Authority to indicate 'no stopping' areas

A verbal update by Council's Transport Engineering Manager - proposed changes to the delegation process to enable prompt implementation of minor safety changes.

c) Presentation: Wainuiomata Hill Road slip repair



A verbal update by Council's Project Manager – Transport – an outline of construction progress and the future programme.

d) **Local Councillor from Greater Wellington Regional Council**

A verbal presentation by Cr Quentin Duthie – a regional and local update on Greater Wellington Regional Council plans and projects.

5. **CONFLICT OF INTEREST DECLARATIONS**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

6. **MINUTES**

Meeting minutes Wainuiomata Community Board, 19 June 2024 10

7. **REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY SUBCOMMITTEE OF COUNCIL**

a) **Maru Streets for People**

Report No. WCB2024/4/194 by the Project Manager 18

b) **Broken Yellow Lines - No Stopping At All Times, Orongorongo Terrace, Wainuiomata**

Report No. WCB2024/4/195 by the Roading Engineer 38

c) **Proposed Parking Configuration - Wainuiomata High School**

Report No. WCB2024/4/196 by the Roading Engineer 44

8. **BOARD'S SUBMISSION ON THE RECOMMENDATIONS OF THE INDEPENDENT REPRESENTATION REVIEW PANEL ON HUTT CITY COUNCIL'S REPRESENTATION PROPOSAL**

Memorandum dated 7 August 2024 by the Democracy Advisor 51

9. **DEMOCRACY ADVISOR'S REPORT**

Report No. WCB2024/4/86 by the Democracy Advisor 58

## 10. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

## 11. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!

Unuhia!

Unuhia i te uru-tapu-nui

Kia wātea, kia māmā

Te ngākau, te tinana, te

wairua i te ara takatū

Koia rā e Rongo

whakairihia ake ki runga

Kia wātea, kia wātea!

Ae rā, kua wātea!

Hau, pai mārire.

*Release us from the supreme sacredness of our tasks*

*To be clear and free*

*in heart, body and soul in our continuing journey*

*Oh Rongo, raise these words up high so that we be cleansed and be free,*

*Yes indeed, we are free!*

*Good and peaceful*

Judy Randall

DEMOCRACY ADVISOR

HUTT CITY COUNCILPOARI HAPORI O WAINUIOMATA  
WAINUIOMATA COMMUNITY BOARD

Minutes of a meeting held in the Wainuiomata Library, Queen Street, Wainuiomata on  
Wednesday 19 June 2024 commencing at 6:30 pm

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**PRESENT:** L Bingley (Chair) D Chrisp  
T Harker Cr K Brown

**APOLOGIES:** TA Puketapu, G Sue, L Clark

**IN ATTENDANCE:** Acting Mayor T Lewis  
Cr T Stallinger  
J Griffiths, Director Strategy and Engagement  
P Hewitt, Head of Transport  
C Truman, Project Manager – Transport  
J Randall, Democracy Advisor

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru  
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*Cease the winds from the west  
Cease the winds from the south  
Let the breeze blow over the land  
Let the breeze blow over the ocean  
Let the red-tipped dawn come with a sharpened air.  
A touch of frost, a promise of a glorious day.*

**2. APOLOGIES**

**RESOLVED:** (L Bingley/Cr Brown)

**Minute No. WCB 24301**

*“That the apologies received from TA Puketapu, G Sue and L Clark be accepted and leave of absence be granted.”*

Under Standing Order 16.1, the Chair allowed comments from a resident on an item not on the Order Paper.

**Steve Lister, a representative of the Wainuiomata Seniors’ Table Tennis Group** (the group), advised that Council planned to increase hire charges for the Wainuiomata Community Centre Supper Room (the supper room). He believed that the increased charges would be too expensive for the group. He tabled a document, attached as pages 6-7 to the minutes, outlining the group’s concerns. He added that Council lacked a policy to support seniors.

In response to questions from members, Steve Lister expressed concern that Council intended to charge the group at club rates, even though it was not a registered club. He highlighted that the supper room would now be hired at the same rate as the Community Centre Hall complex. He confirmed the group had not been able to find an alternative venue that could accommodate its needs.

The Chair asked for a response from officers regarding the increased hire charges.

**3. PUBLIC COMMENT**

There was no public comment.

**4. ACTING MAYOR'S ADDRESS**

Acting Mayor Tui Lewis provided an address attached as page 8 to the minutes.

**5. PRESENTATIONS**

**a) Love Wainuiomata update**

Chastity Card, Kaiwhakahaere of Love Wainuiomata shared an electronic presentation that can be viewed here: [Love Wainuiomata update](#). She advised that Love Wainuiomata was creating a work plan and would survey residents to ensure the plan was relevant to its community.

In response to a question from a member, Chastity Card said she had discussed the work plan survey methodology with Council officers. She advised that a survey and group sessions would be used to brainstorm ideas.

**b) Presentation: Wainuiomata Hill Road slip repair**

The Project Manager – Transport, shared an electronic presentation that can be viewed here: [Wainuiomata Hill landslide remediation](#).

In response to questions from members, the Project Manager – Transport stated that the landslide remediation project was on track and was expected to be finished by 31 August 2024. She pointed out that there could still be delays in the schedule, but traffic management was functioning effectively.

c) **Local Councillor from Greater Wellington Regional Council (GWRC)**

Cr Quentin Duthie shared an electronic presentation that can be viewed here: [Regional Councillor update](#).

In response to questions from members, Cr Duthie said there was an opportunity to advocate for a bus from Wainuiomata to the Hutt Hospital through the draft Regional Public Transport Plan. He explained the possum control operation taking place in Wainuiomata was focused on the catchment's water collection area. He confirmed that the Board's feedback on the Long Term Plan consultation's ease of use had been passed on to GWRC officers.

6. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflicts of interest declarations.

7. **MINUTES**

**RESOLVED:** (L Bingley/D Chrisp)

**Minute No. WCB 24302**

*"That the minutes of the meeting of the Wainuiomata Community Board held on Wednesday, 17 April 2024, be confirmed as a true and correct record."*

8. **COMMUNITY ENGAGEMENT FUND 2023-2024**

Report No. WCB2024/3/144 by the Programmes & Innovation Manager

Members agreed the request from Endo Warriors Aotearoa (the group) was declined due to the limited funding available, the regional funding received by the group and the funding provided by the Board in previous years.

**RESOLVED:** (L Bingley/Cr Brown)

**Minute No. WCB 24303**

*"That the Board:*

- (1) notes that this is the first round of Community Engagement Funding for the 2023-2024 financial year for the Board;*
- (2) notes that the Board has \$4,661.63 to allocate this round;*
- (3) notes the Community Engagement Fund closed on 20 May 2024 with seven applications received;*
- (4) notes the New Zealand Collective of Abused in State Care Charitable Trust application had to be removed from round two due to the project predominantly taking place outside of Wainuiomata;*
- (5) notes that the Wainuiomata Community Engagement Fund criteria does not support projects outside of Wainuiomata;*
- (6) notes the New Zealand Collective of Abused in State Care Charitable Trust applicant was advised to apply to the Hutt City Council Mouri Ora Fund;*
- (7) notes the Pukeatua Kohanga Reo Charitable Trust application was removed from round 2 due*

*to being funded by the Matariki Puanga Event Support Fund;*

- (8) approves the request from Wood Hatton Play Centre for \$462.00 for volunteers to attend a refresher first aid course;*
- (9) declines the request from Endo Warriors Aotearoa for \$2,869.84 for the distribution of period products at the Wainuiomata Hub;*
- (10) approves the request from Ulalei Wainuiomata Sport for \$777.96 for equipment to run a soccer fun day for Māori and Pasifika children at Wise Park Wainuiomata;*
- (11) approves the request from Hills NZ Church to the value of \$1,710.83 to contribute to the cost of a bouncy castle, food and entertainment for the 'Block Party' to be held at Wainuiomata Community Hall;*
- (12) approves the request from Wainuiomata Rugby Football Club to the value of \$1,710.83 to contribute to the food and catering costs at youth events and a contribution toward trophies;*
- (9) agrees the applications received under the Community Engagement Fund are considered according to the merits of the application criteria and priorities of the fund; and*
- (10) agrees the organisations granted funding will be invited to attend a meeting of the Board once the event/activity has been completed."*

**9. 2024 COMMUNITY BOARD CONFERENCE AND KO TĀTOU | LOCAL GOVERNMENT NEW ZEALAND CONFERENCE**

Memorandum dated 28 May 2024 by the Elected Member Support Coordinator

RESOLVED: (L Bingley/T Harker)

**Minute No. WCB 24304**

*"That the Board:*

- (1) receives and notes the information;*
- (2) notes the 2024 Community Board Conference programme attached as Appendix 1 to the memorandum;*
- (3) notes the 2024 Ko Tātou | Local Government Conference programme that includes the Te Maruata Hui and the Young Elected Members Hui attached as Appendix 2 to the memorandum; and*
- (4) nominates two Board members to represent the Wainuiomata Community Board at the 2024 Community Board Conference in Te Whanganui-a-Tara Wellington from 21-23 August 2024 with registration costs covered by the Community Board's training budget."*

## 10. DEMOCRACY ADVISOR'S REPORT

Report No. WCB2024/3/69 by the Democracy Advisor

Members thanked officers for addressing questions raised at the Board's meeting on 17 April 2024. The Board agreed to meet informally to discuss how officer responses would be provided to public speakers who raised issues.

Cr Brown pointed out that the bollards in the Maru | Streets for People area of Wainuiomata were frequently being vandalised and damaged. She raised concerns about whether Council should keep funding replacements and asked for an update on the funding structure for the bollards.

RESOLVED: (L Bingley/Cr Brown)

**Minute No. WCB 24305**

*"That the Board:*

- (1) receives and notes the report; and*
- (2) considers holding the Board's annual Wainuiomata Spirit Awards before the Board's meeting on 14 August 2024."*

## 11. QUESTIONS

There were no questions.

## 12. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!

Unuhia!

Unuhia i te uru-tapu-nui

Kia wātea, kia māmā

Te ngākau, te tinana, te wairua i te ara takatū

Koia rā e Rongo whakairihia ake ki runga

Kia wātea, kia wātea!

Ae rā, kua wātea!

Hau, pai mārire.

*Release us from the supreme sacredness of our tasks*

*To be clear and free*

*in heart, body and soul in our continuing journey*

*Oh Rongo, raise these words up high*

*so that we be cleansed and be free,*

*Yes indeed, we are free!*

*Good and peaceful*

There being no further business, the Chair declared the meeting closed at 7.28 pm.

L Bingley  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 14th day of August 2024**

## **INTRODUCTION**

I'm here to talk about the increased hire charges for the Community Centre Supper Room.

In particular, the impact they will have on the group of seniors who play table tennis there on Friday mornings.

And secondly, to ask if there is anything that the council can do to assist in supporting this group of seniors.

## **BACKGROUND OF FRIDAY TABLE TENNIS**

Following the closure of the Wainuiomata Table Tennis Club in 1998, a group of older players started Friday morning table tennis. For reasons unknown, they continued under the name of the Wainuiomata Table Tennis Club.

Friday table tennis is run by seniors for seniors. It has played a very important role in the wellbeing of a lot of older people over the last 26 years.

There is mounting scientific evidence about the health benefits of table tennis to older adults, such as better cardiovascular health, hand eye co-ordination and cognitive performance, as well as gains in emotional and social outcomes

## **COST INCREASES**

Up until March 2024, the hire for the Supper Room was \$9:75 per hour. (\$29:25 per day)

In March 2024 the cost increased around 31% to \$12:75 per hour (\$38:25 per day).

We have now been advised that the price will increase from the 1<sup>st</sup> July to \$33:00 per hour. (\$99.00 per day)

This is an increase of around \$240% from the 2023 costs.

The hiring of the Supper Room seems to have increased to be the same rate as the much larger main hall.

## **CURRENT PARTICIPATION**

Although there are currently 16 casual players, usually only 8 to 12 players participate on any one Friday.

If we only have 8 players turn up, then we would have to charge \$13:00 each to cover the room hire and a cup of tea.

All but two players are in their 70's and 80's.

## **CURRENT HALL USAGE ON FRIDAY MORNINGS**

I have personally played Friday Table Tennis for the past 11 years.

During that time, except for national elections and Matariki, neither the main hall nor the supper room have been used by any other activity group on Friday mornings.



#### **WHAT WILL HAPPEN TO FRIDAY TABLE TENNIS**

Current players have all said that the proposed increases from 1<sup>st</sup> July will be unsustainable, given that most rely solely on their pensions.

**Unless we can find another suitable venue to play and store the tables at, we will be forced to close.**

**In this event, the seniors will miss out on a valuable activity and the council will miss out on revenue.**

This is not the outcome that we (and I expect the council) would want.

#### **WHAT THE PLAYERS WOULD LIKE**

We would like the council to review and reduce the charges for seniors so that we can continue to use the Supper Room.

If the rent can't be reduced, then could the council possibly look to provide a grant of some kind to help subsidise the room hire.

We would need a grant of around \$2160.00 per year to be able to continue.  
ie. 36 weeks x \$60/week to make up the shortfall.

This would not only be a great opportunity for the council to provide a very affordable, worthwhile and needy facility for the aging population, but will also provide a small income which would be better than having no income at all.

#### **HUTT CITY SENIOR'S POLICY**

During my time in preparing this submission, I realised the following :-

That unlike the Wellington City Council, the Hutt appears to have no Senior's or aging population policy whatsoever, and no **detailed** information on its website about senior's activities.

In comparison, the WCC have a Positive Aging Policy along with lists of activities for seniors on their website showing time and place as well as cost including the following example.

Table Tennis at Nairnville Rec. Centre, Tuesdays 1.30pm -3pm. \$2.60 Casual. A table tennis session catered specifically to our senior members.

#### **CONCLUSION**

Thank you for your time.

If you need further information from me then I can be contacted on [REDACTED]

Steve Lister.

## **Mayoral Address (Acting Mayor Tui Lewis)**

Kia ora koutou

### **10 Year Plan**

In May, we completed our consultation and public submission process on our 10 Year Plan.

I'd like to acknowledge our community for taking the time to make their voices heard. We received a total of 1770 submissions on the 10 Year Plan – much greater than numbers received for previous Long Term Plan and Annual Plan consultation. This shows that our city cares for its future.

Next week the final ten year plan will be put to Council for sign off - this feels like a considerable milestone. I would like to thank officers, fellow councillors and community board members for their contributions to the 10 year plan.

### **Water investment and crackdown on leaks**

You will be aware that water infrastructure continues to rank high on Council's priority list. Over the next ten years Council is investing \$1.5bn into our water infrastructure.

We have included additional funding in our 10 Year Plan so that Wellington Water can eliminate the current backlog of leaks in Lower Hutt by the end of the year.

Before this crackdown, Lower Hutt had 839 leaks. We now are down to 319 leaks. We need to get down to around 100 leaks, which allows Wellington Water to be able to respond to lower level leaks within the 20 day target.

While fixing leaks alone isn't going to solve our water issues, we need to be doing everything we can to avoid an acute water shortage in the short term.

### **Wainuiomata:**

A quick update on the Wainuiomata Hill slip repair. Abseil Access commenced works on 27 May. Vegetation and loose materials have been removed from the slope. Sacrificial anchors have been installed, and the grout is currently curing. The anchors will be tested on 21 June. Once these tests are successfully completed, production anchors will be installed.

Traffic has been flowing well and there have been no issues identified.

Copy: Wainuiomata Community Board

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**Report no: WCB2024/4/194**

## **Maru Streets for People**

### **Purpose of Report**

1. The purpose of this report is to consider retaining and monitoring the semi-permanent assets on the Maru Streets for People project.

### **Recommendations**

That the Board recommends that the Traffic Subcommittee:

- (1) receives and notes the report; and
- (2) agrees to retain and monitor the semi-permanent assets attached as Appendix 1 to the report for the next three years to June 2027, when Council can then consider constructing a permanent solution.

For the reasons that the works completed have resulted in safer speeds around schools, greater accessibility for the local residents, and have some support from the local community.

### **Background**

2. This project first came about in 2022, when Council identified that streets outside schools between Parkway and Wainuiomata Road were congested, and the area would require changes to encourage mode shift to ease the traffic congestion. Further, following the 2022 Speed Limits Around Schools Rule, the roads in this suburb would require minor changes as well as reducing the speed limit outside the schools.
3. In 2022, New Zealand Transport Agency (NZTA) Waka Kotahi invited all Councils across the country to apply for the "Streets for People" programme, where projects would receive additional funding from central government i.e. 90% funding assistance compared to 51% for normal projects. Because Council had already identified improvements to safety and accessibility would be beneficial in this area, this project would be able to deliver the improvements with the increased subsidy from central government.
4. As this project was part of the "streets for people" programme, Council installed the roading improvements with temporary materials i.e. paint and rubber only and not permanent footpath widening. This meant that if the

new changes required modifying, they could be done more easily with less cost to ratepayers.

5. The project covers a neighbourhood with three schools accessed by narrow local streets. The three schools generate a high volume of traffic and parking demand, creating traffic congestion and accessibility issues.
6. Following the 2022 Setting of Speed Limits Rule, where speeds outside every school in the country must be reduced, the speed limits in this area have been reduced to 30kph. However, further mitigations are required to help enforce traffic to comply with the slow speed limit.
7. The project follows the NZTA Streets for People programme. This programme included additional funding from central government (90% from NZTA compared to 51% for normal transport projects). The Streets for People programme involved a greater level of input from the local community in co-design and having the works installed progressively allowed time to adapt and modify the design based on lessons learned.

### **Discussion**

8. As a result of community engagement, the project focussed on delivering safety and accessibility improvements for children in the local area. In order to do this, speed calming interventions were delivered as opposed to trying to improve travel time for vehicles.
9. At the start of the project in 2022, many residents expressed concerns about safety risks when letting their child walk or cycle through the area to school. This project improved safety by installing speed calming devices (raised pedestrian courtesy crossings, chicanes and kerb extensions). These changes resulted in the average speed on Totara Street, Wainuiomata reducing from 52kph to 31kph.
10. For perception of safety, we asked children at local schools whether they felt safer travelling to school with the implemented changes. For the different project locations, the majority of students said they felt safer.
11. New assets installed through the final construction stage include:
  - a) speed calming devices (including raised courtesy crossings, chicanes and kerb extensions);
  - b) accessibility improvements for active transport (such as pram ramps and raised courtesy crossings);
  - c) urban developments (such as road art, planter boxes, and seating); and
  - d) parking restrictions (i.e., from Konini Street to adjacent streets. Parking on the south side of Konini Street is restricted during peak traffic periods).
12. The assets have become progressively more permanent through multiple iterations over the course of the project:
  - a) during a one-week trial in May 2023, AstroTurf was glued to the road and orange cones were installed to narrow traffic lanes;

- b) in January 2024, painted pavement markings, glued in plastic bollards and rubber raised courtesy crossings were added;
  - c) all new assets installed through the Streets for People programme are semi-permanent; meaning that they can be removed without damaging the original road infrastructure. The aim of this approach is to construct permanent versions of these semi-permanent assets in the long term (following monitoring and reviews subject to positive feedback from the community).
13. Since the construction works in February 2024, the project team has made the following changes based on community feedback:
- a) additional no parking line markings next to raised pedestrian courtesy crossings on Totara Street and Karamu Crescent, Wainuiomata;
  - b) bollards within chicanes on Totara Street, Wainuiomata have been shifted to reduce the tightness of the chicanes; and
  - c) additional restricted parking signs along Konini Street, Wainuiomata.
14. The next steps are for Council's transport team to maintain the new assets and monitor the road environment.

### Options

15. The options are to:
- a) remove the semi-permanent works; OR
  - b) retain and monitor the semi-permanent works for the next three years to June 2027.
16. Officers recommend option (b), to enable the safety improvements to be monitored before officers seek Council approval on whether to implement a permanent solution.

### Climate Change Impact and Considerations

17. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.
18. The project encourages a shift of transport from private vehicle to active transport, as it restricts parking and improves safety and accessibility.

### Consultation

19. The project team has consulted with the local community at various stages throughout the project. A consultation analysis is in the Monitoring and Evaluation Summary attached as Appendix 2 to the report.
20. Negative feedback from the local community is summarised below:
- a) removable bollards: When initially installed, the bollards were easily removable by spinning the bollards out of the screws. Some were subsequently stolen and thrown into private property. The project team addressed this issue in May 2024 by gluing these in place;
  - b) waste of money: A small minority (i.e., one in twenty) raised objections to the works, suggesting the project is a waste of money. Response feedback highlighted that the project received additional funding

support from central government, which reduced the impact on local rate payers and that the traffic problem in the area is growing and therefore becoming unsustainable.

- c) changes make it more dangerous: Changes made have reduced traffic speeds and reduced exposure for pedestrians crossing the road. The changes have not reduced visibility between traffic and pedestrians. These new assets are different and will take time for local users to get used to, however the speed surveys show the changes made have resulted in safer speeds.

21. Positive feedback from the local community is summarised below:

- a) residents said they are finding it easier to access/egress their driveway on Konini Street Wainuiomata after parking restrictions were installed on the south side; and
- b) residents on Totara Street, Wainuiomata have complimented the project, saying that they are noticing that traffic is quieter and slower now.

22. Communication and engagement have been carried out through social media, public surveys and door knocking. The project team has identified that over the course of the project, the local community has shown increasing support for the works carried out, with significant positive feedback received from residents.

23. The report will be presented to the Wainuiomata Community Board at its meeting on 14 August 2024.

### **Legal Considerations**

24. There are no legal considerations.

### **Financial Considerations**

25. The project involved additional funding compared to standard transport projects from central government (90% from NZTA compared to 51% normally).

26. The cost of removing the assets is estimated to be \$125,000.

### **Appendices**

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<a href="#">1</a>	Maru Streets for People - Site Photos	23
<a href="#">2</a>	Monitoring and Evaluation Summary - Maru Streets for People	28

**Author:** Andrew Rowe  
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**Reviewed By:** Andrea Mitchell  
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**Reviewed By:** Paul Hewitt  
Head of Transport

**Approved By:** Jon Kingsbury  
Director Economy & Development



































Copy: Wainuiomata Community Board

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**Report no: WCB2024/4/195**

## **Broken Yellow Lines - No Stopping At All Times, Orongorongo Terrace, Wainuiomata**

### **Purpose of Report**

1. The purpose of this report is to seek approval for the proposed Broken Yellow Lines (BYLs) 'No Stopping At All Times' parking restrictions outside and opposite 11 Orongorongo Terrace, Wainuiomata to improve safety for Lower Hutt road users.

### **Recommendations**

That the Board recommends that the Traffic Subcommittee:

- (1) receives and notes the information;
- (2) approves the installation of Broken Yellow Lines (BYLs) - 'No Stopping At All Times' parking restriction outside and opposite 11 Orongorongo Terrace, Wainuiomata, attached as Appendix 1 to the report;
- (3) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they conflict with the traffic controls described in the report; and
- (4) notes that these parking restrictions will take effect once the appropriate road markings have been installed.

These recommendations are in accordance with the Council's Traffic Bylaw (2017) and sections of the Land Transport (Road User) Rule 2004.

### **Background**

2. Council received complaints from residents on Orongorongo Terrace, Wainuiomata regarding vehicle accessibility to Te Puna Wai, located at the end of the road.
3. The entrance to Te Puna Wai from Orongorongo Terrace is narrow. When vehicles are parked outside or opposite property 11 Orongorongo Terrace,

there is insufficient clearance for large vehicles to safely access the community facilities.

### **Discussion**

4. Council engineers visited the site and measured the road width, revealing that the entrance to Te Puna Wai is approximately 5m wide. In emergencies, vehicle access could be obstructed if vehicles are parked on the narrowest section.
5. To address vehicle accessibility issues and improve overall road safety, Council officers are proposing BYLs in areas where accessibility has been identified as a major concern.

### **Options**

6. The options are to:
  - a) keep the existing parking configuration, with no further changes;
  - b) approve the proposed installation of 37.1m BYLs above and as shown in Appendix 1 attached to the report; or
  - c) make amendments as the Traffic Subcommittee sees appropriate for recommendation to Council.
7. Officers recommend option (b), as the proposed changes will improve the required road safety for the community.
8. Options (a) and (c) are not recommended, as this will not improve road user safety or accessibility for emergency vehicles.

### **Climate Change Impact and Considerations**

9. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.
10. Supporting this decision will have no impact on the increase of greenhouse gas emissions and will remain unaffected by shifts in climate.

### **Consultation**

11. Consultation took place from 4 - 23 July 2024. A total of 20 letters were delivered to directly affected residents. The public consultation covered a catchment area with an approximate radius of 100m from the proposed site. The consultation letter is attached as Appendix 2 to the report.
12. Most residents who provided feedback were in favour of the proposal. Out of the four property owners who shared their views, one resident was not fully supportive of the changes.
13. The resident opposed to the proposal disagrees with installing BYLs and suggests removing the 5m section and considering speed limit changes instead. Council officers do not recommend removing the 5m BYLs, as this area is a critical pinch point between the end of the public road and the



entrance to Te Puna Wai. Speed limit changes are not currently planned for this road.

14. The report will be presented to Wainuiomata Community Board at its meeting on 14 August 2024.

### Legal Considerations

15. These restrictions are made pursuant to the provisions of the Hutt City Council Traffic Bylaw 2017 and in line with the requirements of the Land Transport (Road User) Rule 2004.

### Financial Considerations

16. These changes will be funded from Council's existing road-marking and signage budget for the 2024/25 financial year.

### Appendices

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**Author:** Arun Joy  
Roading Engineer

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**Reviewed By:** Evandro Scherer  
Transport Engineer Manager

**Reviewed By:** Andrea Mitchell  
Business Manager

**Reviewed By:** Paul Hewitt  
Head of Transport

**Approved By:** Jon Kingsbury  
Director Economy & Development







30 July 2024

Copy: Wainuiomata Community Board

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**Report no: WCB2024/4/196**

## **Proposed Parking Configuration - Wainuiomata High School**

### **Purpose of Report**

1. The purpose of this report is to seek approval for the implementation of 7x P10 parking spaces (8.15am - 9.15am and 2.45pm - 3.45pm, School Days Only) outside property 60 Parkway, Wainuiomata (Wainuiomata High School) and properties 71 to 77 Parkway, Wainuiomata.
2. The report also seeks approval for Broken Yellow Lines (BYLs) 'No Stopping At All Times' outside property 60 Parkway, Wainuiomata (Wainuiomata High School) and for the installation of School Bus Stop restrictions (8.15am - 9.15am and 2.45pm - 3.45pm, School Days Only).

### **Recommendations**

That the Board recommends that the Traffic Subcommittee:

- (1) receives and notes the information:
- (2) approves the implementation of 7x P10 parking spaces (8.15am - 9.15am and 2.45pm - 3.45pm, School Days Only) outside property 60 Parkway, Wainuiomata (Wainuiomata High School);
- (3) approves the change of the existing P5 parking spaces to P10 (8.15am - 9.15am and 2.45pm - 3.45pm, School Days Only) between properties 71 and 77 Parkway, Wainuiomata;
- (4) approves the installation of new Broken Yellow Lines 'No Stopping At All Times' outside property 60 Parkway, Wainuiomata (Wainuiomata High School);
- (5) approves the installation of a School Bus Stop (8.15am - 9.15am and 2.45pm - 3.45pm, School Days Only) opposite properties 65 - 69 Parkway, Wainuiomata (Wainuiomata High School);
- (6) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they conflict with the traffic controls

described in this recommendation;

- (7) notes the construction of the new development is scheduled to start in September/October 2024. However, the implementation of the proposed signs and road markings will take effect from 1 October 2024, upon Council's approval; and
- (8) notes that this matter will take effect when the traffic control devices that evidence the restrictions described in this resolution have been installed.

These recommendations support Council's Traffic By law (2017) and sections of the Land Transport (Road User) Rule 2004.

### **Background**

- 3. Wainuiomata High School is currently undergoing a major redevelopment, which will impact Council's network, particularly affecting traffic in the surrounding area.
- 4. To address potential traffic issues arising from the school's redevelopment, Council engineers and the project's planners have agreed on parking changes to enhance the user experience, particularly during pick-up and drop-off times.
- 5. These proposed changes include the implementation of P10 time-limited parking during school hours and the implementation of a school bus stop, as an alternative to reduce traffic congestion and promote the use of alternative transport methods.
- 6. The construction of the new development is scheduled to start in September/October 2024.

### **Discussion**

- 7. Following discussions between Council engineers and planners of the school development, concerns were raised with parking issues during pick-up and drop-off hours. To mitigate these issues, P10 parking spaces outside property no. 60 Parkway, Wainuiomata (Wainuiomata High School) were considered to provide the best user experience.
- 8. The existing parking configuration of Parkway includes x8 P5 parking spaces between properties 71 and 77 Parkway. As parking officers have difficulty enforcing P5 parking spaces, it was agreed to change these to P10 parking during school hours.
- 9. In the new school development, two existing driveways will be removed and a new driveway will be constructed on the western side of the current site (school side, opposite property 69 Parkway). To ensure improved visibility for drivers accessing or exiting the new driveway, new BYLs will be installed.
- 10. A 30m school bus stop has been proposed to operate during school hours, accommodating two buses for student pick-up and drop-off. To balance

parking needs outside of school hours, parking will remain unrestricted outside the designated pick-up and drop-off times.

### **Options**

11. The options are to:
  - a) keep the existing parking configuration, with no further changes;
  - b) approve the proposed changes as shown in Appendix 1 attached to the report; or
  - c) make amendments as the Subcommittee sees appropriate for recommendation to Council.

Officers recommend approving option (b) as described above, as this is in accordance with Council's recommendations and received overall community agreement during consultation stage.

### **Climate Change Impact and Considerations**

12. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.
13. The decision will not increase greenhouse gas emissions and will not be affected by a changing climate. There are no opportunities in this decision to reduce emissions, particularly with the implementation of the new school bus stops.

### **Consultation**

14. Consultation took place from 12 - 26 July 2024. A total of 37 letters were delivered to directly affected residents and businesses. The consultation covered a catchment area with an approximate radius of 100m from the proposed site. Additionally, the school has distributed the consultation letter to parents and staff.
15. One piece of feedback was received, unrelated to the proposals in Appendix 1 to the report. The concern related to the lack of enforcement of the existing P5 parking spaces leading to cars being parked there all day. The feedback suggested that changing the restriction to P10 would not be effective. The Council Parking Enforcement team has been notified and the area will be monitored to ensure compliance with parking restrictions.
16. A copy of the consultation letter is attached as Appendix 2 to the report.
17. The report will be presented to the Wainuiomata Community Board at its meeting on 14 August 2024.

### **Legal Considerations**

18. These restrictions are made pursuant to the provisions of the Hutt City Council Traffic Bylaw 2017 and in line with the requirements of the Land Transport (Road User) Rule 2004.

### Financial Considerations

19. These changes will be funded from Council's existing road marking and signage budget for the 2024/25 financial year.

### Appendices

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**Author:** Arun Joy  
Roading Engineer

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**Reviewed By:** Evandro Scherer  
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**Reviewed By:** Andrea Mitchell  
Business Manager

**Reviewed By:** Paul Hewitt  
Head of Transport

**Approved By:** Jon Kingsbury  
Director Economy & Development









*Our Reference*



**TO:** Chair and Members  
Wainuiomata Community Board

**FROM:** Judy Randall

**DATE:** 07 August 2024

**SUBJECT:** BOARD'S SUBMISSION ON THE RECOMMENDATIONS  
OF THE INDEPENDENT REPRESENTATION REVIEW  
PANEL ON HUTT CITY COUNCIL'S REPRESENTATION  
PROPOSAL

### **Purpose of Memorandum**

1. To seek the Board's retrospective endorsement of a submission on the recommendations of the Independent Representation Review Panel on Hutt City Council's Representation Proposal.

### **Recommendations**

That the Board:

- (1) notes that submissions in respect of the recommendations of the Independent Representation Review Panel on Hutt City Council's Representation Proposal closed on Thursday, 1 August 2024;
- (2) notes that any submissions lodged by a Board require formal endorsement by way of resolution; and
- (3) hereby gives retrospective endorsement to its submission attached as Appendix 1 to the memorandum.

### **Background**

2. Under the Board's Functions and Delegations, any submissions lodged by the Board require formal endorsement by way of resolution.
3. The Board has submitted a submission to the Lower Hutt Representation Review consultation, which must be formally endorsed by members.
4. The Board's submission is attached as Appendix 1 to the memorandum.

### **Hearings**

5. Hearings will take place on 26 August 2024 and, if necessary, on 27 August 2024. The hearings will be held in the Council Chambers at Hutt City Council. Council will consider written submissions during the hearing, and submitters may also ask to speak to their submissions at the hearing.

**Appendices**

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**Author:** Judy Randall  
Democracy Advisor

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**Reviewed By:** Kate Glanville  
Senior Democracy Advisor

**Approved By:** Kathryn Stannard  
Head of Democratic Services













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Report no: WCB2024/4/86

## Democracy Advisor's Report

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### Purpose of the report

1. The purpose of the report is to update the Board on items of interest.

### Recommendation

That the Board:

- (1) receives and notes the report; and
- (2) agrees to hold the Board's annual Wainuiomata Spirit Awards before the Board's meeting on 23 October 2024.

### Consultation

#### *Alcohol bylaws/policy*

2. Council is currently reviewing three alcohol-related bylaws and policies that will impact where alcohol can be purchased and consumed, as well as licensing fees for retailers and hospitality services. The consultation period runs from 26 July to 26 August 2024. Final decisions will be made in September 2024, and the policy and bylaws will be considered for adoption by Council in October 2024: <https://haveyoursay.huttcity.govt.nz/hub-page/alcohol-proposals-2024>

#### **Update from the previous meeting held on 19 June 2024**

3. At the Board's meeting on 19 June 2024 the Board asked for a response to a question raised in public comment regarding increased hireage fees for the Wainuiomata Community Hall supper room. A response from officers is as follows:
4. *The new charges for this booking have been revised to 'Community Rate' following Andrea's email dated 21 June 2024 to Elected Members. In applying the new charging schedule for fees and charges for hiring community spaces, as expected, we had a number of groups enquire about why their charges have increased. As part of the*

*Assets Review we had developed a new framework and categories for charging, and increased fees in general to improve cost recovery. Greater cost recovery is required to meet budgets set in the LTP. This was consulted on through the LTP, all hirers were sent an individual letter in April and a special meeting was also held in May as part of consultation.*

*For some groups this has meant a significant increase, particularly if they changed categories or had a low rate due to an historic arrangement (which was the case for many activities in Eastbourne and Petone where rates were lower than other parts of the city as they had not been reviewed for many years). However, we have also found that some groups may have been wrongly categorised due to our understanding of how they charge for attendance at their event; these are groups who charge for attendance, but only cost recovery for the venue hire.*

*We are now interpreting the Community Rate as: "Community group for community benefit and does not charge attendees beyond cost recovery." This has resulted in a number of hirers now fitting within the Community Rate, which is appropriate.*

### **Wainuiomata Hill business advertising**

5. The existing traffic management plan for the Wainuiomata Hill, was an opportunity to clean up business advertising on the Wainuiomata side of the hill, overseen by Council's Monitoring and Enforcements team. Businesses will be notified that signage has been removed and will be held for collection for a designated period before disposal.

### **Climate action campaign**

6. The climate action campaign will go live in August 2024. The main webpage (toogoodtowaste.nz) will feature a wide variety of tips and resources for living more sustainably in Lower Hutt, with both local and general examples included. It will be promoted by posters around Te Awa Kairangi ki Tai looking at ways of living more sustainably (doing what you can, where you can, rather than spending more money), with six key examples:
  - a. using public transport more frequently
  - b. cycling and/or walking more frequently
  - c. taking shorter showers
  - d. going electric with big purchases (eg cars, boilers)
  - e. buying second-hand where possible, such as clothing
  - f. eating plant-based / vegan more frequently.

### **Seaview Wastewater Treatment Plant**

7. From 29 July 2024, preliminary works will commence on one of four primary sedimentation tanks (PST) at the Seaview Wastewater Treatment Plant. These tanks are essential for settling solids out of wastewater and have a mechanical system that scrapes solids out of the bottom of the tank.
8. Some components of this system are worn out and need replacing. One of the tanks will be emptied to replace this equipment. The works are programmed for three weeks from 29 July – 16 August 2024.

9. Due to the movement of solid matter, there is a risk of intermittent odour in the initial stage of the work while the tank is being emptied. An odour neutraliser will be used to minimise the effects, but some odour may still be noticeable during this early stage of work. Council will provide regular updates on the progress.

### Neighbourhood Support update

10. The following table shows the number of accumulative household numbers in Lower Hutt by ward enrolled in Neighbourhood support.

Ward	May-23	Sep-23	May-24
<b>Northern</b> Pomare, Taita, Stokes Valley	2	7	18
<b>Central</b> Hutt Central, Boulcott, Waterloo, Woburn	8	21	29
<b>Harbour</b> Petone, Moera, Eastbourne, Gracefield, Seaview, Korokoro, Ava	3	4	17
<b>Wainuiomata</b>	11	24	29
<b>Western</b> Western Hills, Alicetown, Melling, Belmont, Manor Park	8	17	34
<b>Eastern</b> Naenae, Epuni, Fairfield, Avalon, Waiwhetu	6	13	26
Not assigned	7	1	0
Total Number of NS groups in Lower Hutt	45	87	153

11. The Neighbourhood Support Coordinator has been actively engaging with key partners and residents across Lower Hutt. The coordinator is based at Council's Neighbourhood Hubs and the Wainuiomata Police Station, which allows for accessible neighbourhood support in local community spaces and facilitates community connections.
12. The number of groups and members of Lower Hutt Neighbourhood Support has increased by 50% in the last six months.
13. Over the summer months, the Neighbourhood Support Coordinator attended multiple events aimed at raising the Neighbourhood Support profile and registering new members. The events included Bunnings crime prevention week, Hutt City FM open day, Christmas in the Nui, Community Resilience expo in Eastbourne, Kelson Community Centre's neighbours' day, Coffee with a Cop and Emergency Management exercises with Wellington Region Emergency Management Office (WREMO).

14. Neighbourhood Support is looking to employ a part-time administration staff member to assist with daily administration tasks, allowing the coordinator to focus on assisting residents.
15. In late 2024, there is a plan for a region-wide survey of Neighbourhood Support members to identify the community's needs and preferences. This information will be considered in future approaches, which will include a greater emphasis on emergency readiness and response. This will be carried out in partnership with WREMO and Council's Emergency Management staff.

### 2024/25 Operating and Training Budget

16. The Board is allocated \$8,000.00 GST exclusive per annum, comprised of:

- Operating costs	\$5,000
- Training	\$3,000

17. The Board's budget allocation for the 2023/24 year ended on 30 June 2024. The following is the Board's expenditure for the year.

	Operating costs	Training
Budget	\$5,000.00	\$3,000.00
Expenditure	\$2,921.72	\$2,604.43
<b>BALANCE</b>	<b><u>\$2,078.28</u></b>	<b><u>\$395.57</u></b>

18. The Board was allocated a new budget from 1 July 2024. The following is the Board's expenditure as of 31 July 2024

	Operating costs	Training
Budget	\$5,000.00	\$3,000.00
Expenditure	\$46.63	\$935.00
<b>BALANCE</b>	<b><u>\$4,953.37</u></b>	<b><u>\$2,065.00</u></b>

19. The detailed expenditure is attached as Appendix 1 to the report.

### Appendices

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