

HUTT CITY COUNCILKOMITI HAPORI AHUREA ME NGĀ RANGAPŪ
COMMUNITIES, CULTURE AND PARTNERSHIPS COMMITTEE

Minutes of a meeting held in the Council Chambers, 2nd Floor, 30 Laings Road,
Lower Hutt on

Monday 9 September 2024 commencing at 2:00 pm

PRESENT: Cr K Brown (Chair) Mayor C Barry
Deputy Mayor T Lewis Cr G Tupou (from 2.06pm)
Cr N Shaw (via audio-visual link) Cr K Morgan (Deputy Chair)
Cr C Parkin until 2.32pm (via audio-visual link) and from 2.32pm (in person)

APOLOGIES: Cr G Barratt and Cr J Briggs

IN ATTENDANCE: A Blackshaw, Director Neighbourhoods and Communities
J Griffiths, Director Strategy and Engagement (via audio-visual link)
R Hardie, Head of Strategy and Policy (part meeting)
L Allott, Chief Digital Officer (part meeting)
L Coe, Acting Head of Connected Communities
M McKenzie, City Safety Manager (part meeting)
D Gharbaoui, Policy Advisor (part meeting)
S King, Neighbourhood Facilitator
Y Friedlander, Senior Community Facilitator
V Gilmour, Democracy Advisor

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Kia tau ngā manaakitanga a te mea ngaro	<i>Let the strength and life force of our ancestors Be with each and every one of us</i>
ki runga ki tēnā, ki tēnā o tātou	<i>Freeing our path from obstruction</i>
Kia mahea te hua mākihikihi	<i>So that our words, spiritual power, love, and language are upheld;</i>
kia toi te kupu, toi te mana, toi te aroha, toi te Reo Māori	<i>Permanently fixed, established and understood!</i>
kia tūturu, ka whakamaua kia tīna!	<i>Forward together!</i>
Tīna! Hui e, Tāiki e!	

2. APOLOGIES

RESOLVED: (Cr Brown/Cr Morgan)

Minute No. CCPC 24401

"That the apologies received from Cr Briggs and Cr Barratt be accepted and leave of absence be granted."

3. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

Cr Tupou arrived at 2.06pm.

4. CONFLICT OF INTEREST DECLARATIONS

Cr Tupou declared he was a Māori warden volunteer and a member of the Wellington Region Emergency Management Office executive committee.

Cr Shaw declared that she was Council's representative of the Pōmare Taitā Community Trust.

5. **PROGRESS ON WHAKATUPU NGAENGAE AND DESIGN PLANS FOR WALTER MILDENHALL PARK**

Memorandum dated 23 August 2024 by the Project Manager (Naenae)

The Director Neighbourhoods and Communities elaborated on the report. She said that the opening date for the pool would be released next week. She noted that on 6 September 2024, Council approved the new name "Te Ngaengae" for the pool.

RESOLVED: (Cr Brown/Cr Tupou)

Minute No. CCPC 24402

"That the Committee:

- (1) *receives and notes the information; and*
- (2) *notes the following progress that has been made on the Whakatupu Ngaengae project in the reporting period June 2024 to August 2024:*
 - (a) *work on the new Naenae Pool and Fitness Centre is in the final stages of construction. Plans are being made for a series of test days and special events leading to a grand opening in late 2024;*
 - (b) *the completion of Te Mako – Naenae Community Centre was celebrated with a public opening event on 29 June 2024 to large numbers of residents and visitors. Team Naenae Trust is now operating Te Mako, and there is a growing interest in using the various spaces for community activities;*
 - (c) *following extensive community engagement, designs for Walter Mildenhall Park are being finalised and are attached to the paper for endorsement by this Committee prior to tender;*
 - (d) *the scope of the works for Walter Mildenhall Park has been determined to fit within the budget available, although there is the opportunity for the community to fundraise to enhance certain features if they wish; and*
 - (e) *confidence is high that this last part of the Naenae Spatial Plan can be completed on-time and on-budget; and*
- (3) *approves the design plans for the Walter Mildenhall Park prior to tendering, attached as Appendix 1 to the report."*

6. MOURI ORA FUND 2024-2025

Report No. CCPC2024/4/248 by the Programmes & Innovation Manager

Speaking under public comment, **Lily Chalmers** a Trustee of Free Ride Lower Hutt, spoke about their work in the community. She said that Free Ride met many of Council's funding criteria. She said it was proposed that Free Ride receive \$7,500 from the Mouri Ora Fund, which was less than requested. She asked Council to explore additional support options for community groups, such as land, building leases, partnerships and mentorships. She added that Free Ride sought a new premise and expressed interest in partnering with Council. She concluded by thanking Council for the funding that they had received to date.

In response to questions from members, Lily Chalmers explained that Free Ride currently had one shipping container for their bike hub but believed three would meet their needs. She said they were open to collaborating with other community groups but required more space for equipment and bike maintenance. She stated a preference to remain in Naenae but was also open to expanding to Wainuiomata and Pito One. She confirmed that Free Ride would look for additional funding sources.

The Chair informed Lily Chalmers that she would connect her with Council's Neighbourhood and Communities team to explore options for a new location and what that might entail.

The Acting Head of Connected Communities elaborated on the report.

In response to questions from members, the Acting Head of Connected Communities advised that she had spoken with the General Manager of Youth Inspire about the \$25,000 underspend. She said the General Manager had indicated they could not fill the role intended for that work and agreed to pause their allocation for this year.

Cr Parkin joined the meeting at 2.32pm.

In response to questions from members, the Acting Head of Connected Communities said she was willing to work with organisations on the Mouri Ora funding list. She mentioned sending regular emails to those on the list about other available funding opportunities nationwide. She also noted that funding advisors conducted six-monthly check-ins with all multi-year contract holders and regularly checked with all Mouri Ora funding recipients to review their work and offer continued support. Additionally, she highlighted the Generosity NZ database, available through Lower Hutt libraries, provided an overview of funding opportunities and was accessible to anyone with a library card.

RESOLVED: (Cr Brown/Deputy Mayor Lewis)

Minute No. CCPC 24403

“That the Committee:

- (1) notes there is \$776,070 available for allocation under the Mouri Ora Fund 2024-2025;*
- (2) notes that \$323,762 is tagged to community groups receiving multi-year contracts, leaving \$452,308 for allocation in the 2024/25 round;*
- (3) notes funding has been allocated in response to the outcomes in the Rautaki Māori and to fund community AEDs;*
- (4) agrees to the recommended allocations of \$431,991 attached as Appendix 1 to the report;*
- (5) agrees that unspent funds totalling \$10,058 be allocated later through Chief Executive approval, in consultation with the Mayor and Committee Chairs and reported back to the Committee.”*

7. HOMELESSNESS OVERSIGHT ADVISORY GROUP PROGRESS REPORT

Report No. CCPC2024/4/246 by the Policy Advisor

The Policy Advisor elaborated on the report.

The Chair explained that the homelessness dashboard was centralised, with the Wellington Region Leadership Committee suggesting that Council contribute to it, while maintaining their own local counts. The Head of Strategy and Policy clarified that the dashboard was available at no cost. He explained that Lower Hutt data could be included in this centralised dashboard rather than kept separately. He said that using an existing platform helped keep Council's costs down.

In response to a question from a member, the Policy Advisor explained that Council would adhere to its internal policies, including existing privacy agreements with data-sharing providers. She mentioned that these agreements would be reviewed and updated to ensure proper confidentiality when working with providers. She said that this would enable the sharing of data publicly through the dashboard. She added that the process would follow all steps outlined in the Research Ethics Policy, including considerations for data sovereignty.

RESOLVED: (Cr Brown/Cr Morgan)

Minute No. CCPC 24404

"That the Committee:

- (1) receives and notes the report;*
- (2) notes the first Homelessness Oversight Advisory Group progress report on delivering the homelessness refreshed action plan, attached at Appendix 3 to the report along with the proposed SMART indicators for each action in the action plan;*
- (3) agrees to the proposed methodology for developing the homelessness dashboard, attached at Appendix 4 to the report; and*
- (4) agrees to the timeline for future reports to the Communities Culture and Partnerships Committee set out in Table 2 contained within the report."*

8. CCTV UPDATE

Report No. CCPC2024/4/247 by the Head of Connected Communities

Speaking under public comment, **Hakepa** reported being targeted by crime and inquired about the functionality of CCTV cameras in Stokes Valley. She mentioned that in early 2024, she had requested footage from a specific camera, only to be informed that it was not working. She observed that the camera had power and was scanning 180 degrees, raising concerns that it might be operational but not recording. She explained that she had submitted an official information request to understand CCTV camera operations and funding. She felt the response received did not address her specific questions.

The Chair informed Hakepa that the Director of Neighbourhoods and Communities would connect her with Council's City Safety team

In response to questions from members, Hakepa clarified that she was referring to cameras specifically in the Stokes Valley shopping centre area. She said the Privacy Officer had cited the reason' under the Local Government Official Information Meetings Act to withhold many of her requests. She explained that she was trying to determine whether the specific camera in question was not recording or if the footage was being withheld.

The Director of Neighbourhoods and Communities elaborated on the report.

In response to a question from a member, the Chief Digital Officer explained that the existing CCTV camera system needed the ability to show the percentage of time that CCTV cameras in Lower Hutt were on and fully functioning versus the percentage of downtime. He added that Council was replacing the CCTV system and would be able to provide the information in a dashboard once the new system was in place.

In response to a question from a member, the Director of Neighbourhoods and Communities clarified that centralised governance in paragraphs 16 and 17 of the report, was referring to Council not managing all its CCTV cameras under a single system. She confirmed that Council would establish centralised governance for CCTV cameras going forward.

RESOLVED: (Cr Brown/Cr Tupou)

Minute No. CCPC 24405

"That the Committee:

- (1) notes and receives the report;*
- (2) notes the outcome and recommendations of the CCTV review;*
- (3) notes details on recent and future investment in CCTV;*
- (4) approves the proposed City Safety priorities for Long Term Plan 2024/34; and*
- (5) notes that the next report to the Committee will be the six-monthly update in February 2025."*

9. INFORMATION ITEMS

a) Neighbourhoods and Communities Director's Report

Report No. CCPC2024/4/91 by the Head of Arts and Culture

The Director Neighbourhoods and Communities elaborated on the report. She advised that the Neighbourhoods and Communities team had completed 98% of their capital programme, with the majority of the work in the Parks and Reserves team.

In response to questions from members, the Director Neighbourhoods and Communities confirmed that there was a cost to hire Waterworld equipment at the pools, but that Council received all revenue. She noted that Mouri Tupu plants planted on Council land were included in Council's Parks and Reserves ongoing maintenance programme and agreed to report back on the maintenance of the plantings. She explained that future exploration of areas where native plants might need to be uprooted was a part of Council's indigenous biodiversity strategy project. She said the project focused on community partnerships and improving areas, particularly around waterways, to support indigenous biodiversity and ensure sustainable practices like reusing and recycling.

RESOLVED: (Cr Brown/Cr Morgan)

Minute No. CCPC 24406

"That the Committee receives and notes the report."

b) Communities, Culture and Partnerships Committee Forward Programme 2024

Memorandum dated 9 August 2024 by the Democracy Advisor

RESOLVED: (Cr Brown/Deputy Mayor Lewis)

Minute No. CCPC 24407

"That the Forward Programme 2024 for the Communities, Culture and Partnerships Committee be received and noted."

10. QUESTIONS

There were no questions.

11. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Mai te tohi rangi, ki te tohu nuku,
Tiaho I roto, mārama I roto,
Tupu mauri ora ki te whai ao ki te ao
Mārama
Haumi e, hui e tāiki e

Of heavenly and terrestrial blessings may it
twinkle and shine within me and allow my
being to grow out into the work of life and
light
Draw together!
Affirm!

There being no further business, the Chair declared the meeting closed at 3.02pm

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K Brown
CHAIR

CONFIRMED as a true and correct record
Dated this 1st day of October 2024