



**KOMITI RATONGA RANGATŌPŪ ME TE RAUTAKI**  
**POLICY, FINANCE AND STRATEGY COMMITTEE**

Meeting to be held in the Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt

on

Tuesday 29 October 2024 commencing at 2.00pm

**SUPPLEMENTARY ORDER PAPER**

**PUBLIC BUSINESS**

1. **RECOMMENDATION TO TE KAUNIHERA O TE AWA KAIRANGI**  
**COUNCIL - 29 OCTOBER 2024**

Update on Final Changes to the Hutt City Council Group Annual Report 2023-2024

Report No. PFSC2024/5/308 by the Advisor Strategic Planning and Business 2

6. **QUARTER 1 2024-25 COUNCIL'S PERFORMANCE REPORT**

Report No. PFSC2024/5/309 by the Advisor - Enterprise Portfolio Management Office

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Jack Kilty  
Democracy Advisor

**TO:** Chair and Members  
Policy, Finance and Strategy Committee

**FROM:** Harman Singh, Advisor Strategic Planning and Business

**DATE:** 22 October 2024

**SUBJECT:** UPDATE ON FINAL CHANGES TO THE HUTT CITY  
COUNCIL GROUP ANNUAL REPORT 2023-24



### **Purpose**

1. The purpose of this memorandum is for the Komiti Ratonga Rangatōpū me te Rautaki | Policy, Finance and Strategy Committee (the Committee) to receive the designed 2023-24 Group Annual Report (the Annual Report) and Summary Annual Report for final endorsement.

### **Discussion**

2. This memorandum should be read in conjunction with Hutt City Council Group Annual Report 2023-24 [Agenda of Policy, Finance and Strategy Committee - Tuesday, 29 October 2024](#)
3. The summary of changes made in response to Committee feedback following the meeting on 14 October 2024 is outlined in Table 1.

Table 1: Summary of Changes

Section	Amendments
Elected Members' Feedback	<ul style="list-style-type: none"> <li>a. Inclusion of Te Reo names for Council assets;</li> <li>b. Percentages added alongside reported numbers for pools, libraries and museums; and</li> <li>c. Minor text and grammatical corrections.</li> </ul>
Financial Statements	<ul style="list-style-type: none"> <li>a. Alterations to various sections for the updated valuation of above-ground assets for the three waters networks after the revised report from WSP valuers was received;</li> <li>b. Adjustment to reduce grant revenue by \$5.4M as a result of booking Government funding for Naenae pool too early in error;</li> <li>c. Modifications to both non-financial and financial statements extracted from Wellington Water Limited's draft annual report;</li> <li>d. Modifications to tax in the financial statements following audit completion of Council and Group financial performance results; and</li> <li>e. Minor edits to the notes as a result of the auditors' review and feedback.</li> </ul>

***Unadjusted difference***

4. Late Wednesday afternoon, 24 October 2024, officers were advised by the auditors of the following error in relation to Tupua Horo Nuku revenue:
  - a. creditors understated by \$1.25M;
  - b. revenue understated by \$1.25M and
  - c. capex project understated by \$2.5M.
5. Due to timeframe and materiality, this has not been adjusted in financial statements.

***Auditor's Report***

6. On 23 October 2024, Council received audit clearance from Audit NZ on the Annual Report and Summary Annual Report subject to the following matters to be resolved:
  - a. capital commitments relating to contracts entered by Wellington Water Limited on behalf of Council (note 27), which were excluded in previous annual reports; and
  - b. enhancement of the Three Water revaluation disclosure (note 14).

7. The Auditor's Report will be tabled at the meeting at which point these matters are expected to be resolved and a verbal update presented.

### Next Steps

8. Following Council's adoption of the full Annual Report and Summary Annual Reports, the final audited versions will be published.

### Appendices

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2↓	Summary Annual Report 2023-2024	241

**Author:** Harman Singh  
Advisor Strategic Planning and Business

**Author:** Darrin Newth  
Financial Accounting Manager

**Reviewed By:** Richard Hardie  
Head of Strategy and Policy

**Reviewed By:** Jenny Livschitz  
Group Chief Financial Officer

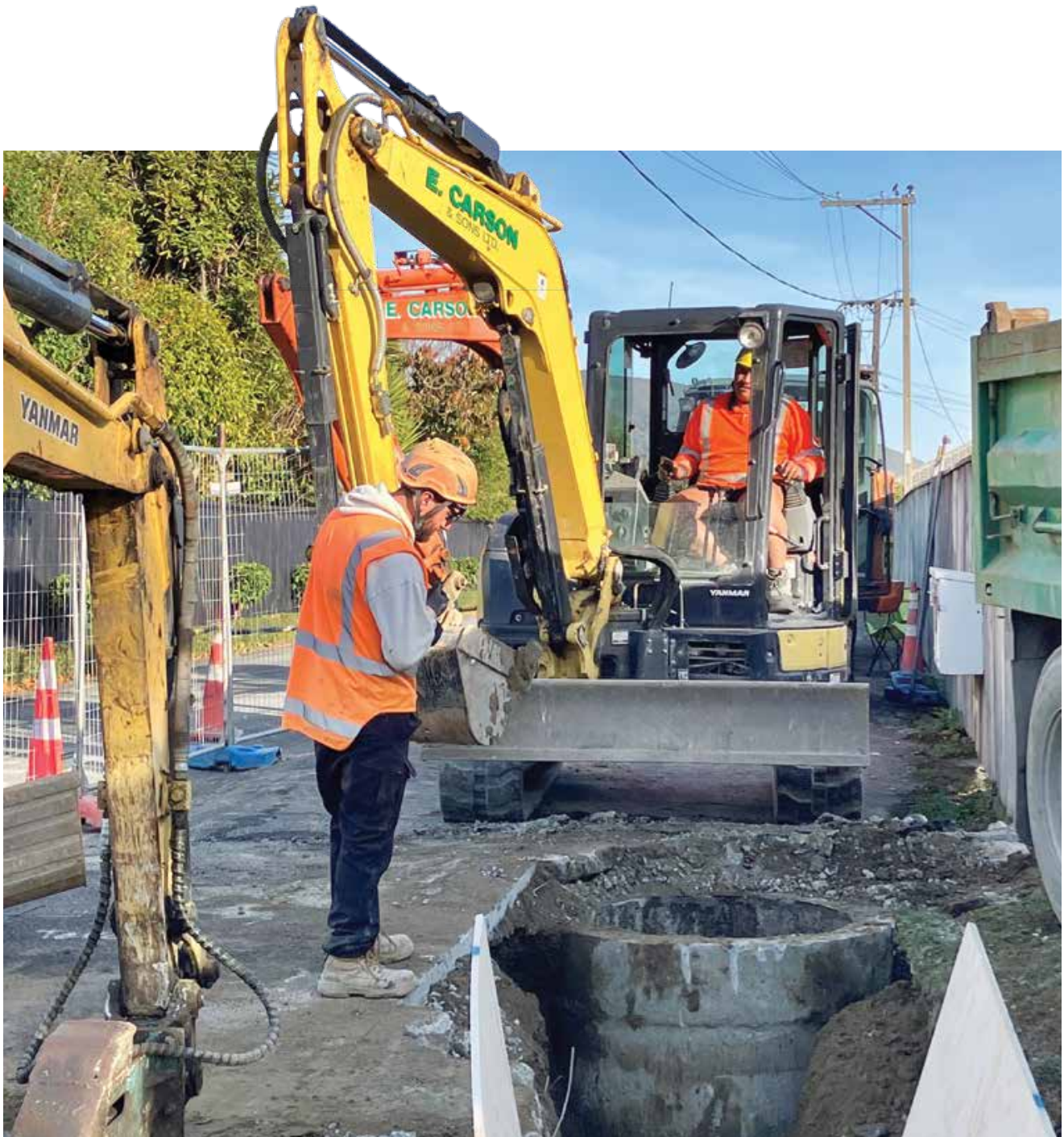
**Reviewed By:** Jarred Griffiths  
Director Strategy and Engagement


**Approved By:** Jo Miller  
Chief Executive

2023-24



# Pūrongo ā-Tau Annual Report





The lines woven throughout this document are inspired by the topographic lines of two significant areas around Te Awa Kairangi ki Tai Lower Hutt: Pukeatua, the high ridge between Waiwhetū and Wainuiomata and Pukeariki, the highest point in Wellington's Belmont Regional Park (Belmont Trig). The movement of the lines references the form of the land, the coastline's shape, the tides' movement, and the river's flow and symbolises the energy and diversity of the different cultures, communities and people living and working together in Te Awa Kairangi ki Tai Lower Hutt.





















































































































































































































































































































































































































































































































































































































































18 October 2024

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**Report no: PFSC2024/5/309**

## **Quarter 1 2024-25 Council's Performance Report**

### **Purpose of Report**

1. The purpose of the Quarterly Performance Report is to provide an overview of Council's performance results from 1 July to 30 September 2024.

### **Recommendation**

That the Committee receives and notes the Quarterly Performance Report for the period 1 July to 30 September 2024, attached as Appendix 1 to the report.

### **Background**

2. The Quarterly Performance Report has been developed to present findings and results from Quarter 1 (1 July to 30 September 2024).
3. This quarter, officers have made a range of presentational improvements to the report, which enhance readability. This is part of continuous improvements being made to performance reporting at Council.

### **Discussion**

4. Key highlights and challenges faced by Council over the quarter are detailed on pages 4-8 of the attached report in Appendix 1.
5. Non-financial KPIs: There are 77 indicators in the Annual Plan/Long Term Plan, 53 of which are reported quarterly. The remaining 24 are reported annually. 66% of these targets were met.
6. A breakdown of data and information by wellbeing is provided on pages 18-33 attached as Appendix 1 to the report.

### **Options**

7. Not applicable

### **Climate Change Impact and Considerations**

8. There are no climate change impacts or considerations arising from this report.

### **Consultation**

9. There are no consultation requirements arising from this report.

**Legal Considerations**

10. There are no legal considerations arising from this report.

**Financial Considerations**

11. The financial summary is provided on pages 34-43 attached as Appendix 1 to the report.

**Appendices**

No.	Title	Page
1↓	Quarter 1 Performance Report 24-25	288

**Author:** Gemma Birse

Head of Enterprise Portfolio Management Office

**Approved By:** Jarred Griffiths

Director Strategy and Engagement











































































































