

HUTT CITY COUNCILKOMITI RATONGA RANGATŌPŪ ME TE RAUTAKI
POLICY, FINANCE AND STRATEGY COMMITTEE

Minutes of a meeting held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 29 October 2024 commencing at 2:00 pm

PRESENT:

Cr A Mitchell (Chair)	Mayor C Barry
Cr K Brown	Cr B Dyer
Cr Edwards	Deputy Mayor T Lewis (Deputy Chair)
Cr K Morgan	Cr C Parkin
Cr T Stallinger	

APOLOGIES: There were no apologies.

IN ATTENDANCE:

J Miller, Chief Executive
J Griffiths, Director Strategy and Planning
A Geddes, Director Environment and Sustainability
A Blackshaw, Director Neighbourhoods and Communities
(part meeting)
J Kingsbury, Director Economy and Development
J Livschitz, Group Chief Financial Officer
H Singh, Advisor Strategic Planning and Business (part
meeting)
D Newth, Financial Accounting Manager (part meeting)
G Birse, Head of Enterprise Portfolio Management Office
R Hardie, Head of Strategy & Policy (part meeting)
W Botha, Corporate Planning Lead (part meeting)
J Kilty, Democracy Advisor

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day.</i>
Tihei mauri ora.	

2. APOLOGIES

There were no apologies.

3. **PUBLIC COMMENT**

There was no public comment

4. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations

5. **RECOMMENDATIONS TO TE KAUNIHERA O TE AWA KAIRANGI COUNCIL**

i) Hutt City Council Group Annual Report 2023-2024

John Whittal, Audit Director at Audit New Zealand was in attendance for this item.

The Advisor, Strategic Planning and Business, Financial Accounting Manager, and John Whittal elaborated on the report.

John Whittal elaborated on the Audit report and confirmed that the Audit report had been completed.

The Chief Executive noted that Council's Sense Partners provided the population figures of approximately 114,000 people living in Lower Hutt. She said the population figures of approximately 107,000 people were taken from the 2023 Census.

The Director of Economy and Development noted that road replacements involved more substantial works while resurfacing referred to more minor works.

<u>RECOMMENDED:</u> (Cr Mitchell/Cr Dyer)	Minute No. PFSC 24511
<i>"That the Committee recommends that Council:</i>	
<i>(1) notes that on 24 September 2024, the Audit and Risk Subcommittee considered the draft content of the Hutt City Council Group Annual Report 2023-24 and recommended that Council endorses the adoption of the Group Annual Report subject to satisfactory resolution of:</i>	
<ul style="list-style-type: none"> <i>a. completion of final design and minor editorial changes;</i> <i>b. completion of the external audit and any adjustments required; and</i> <i>c. receipt of final audit clearance from Audit New Zealand;</i> 	
<i>(2) notes that on 14 October 2024, the interim unaudited Group Annual Report 2023-24 was received and noted by the Policy, Finance and Strategy Committee;</i>	
<i>(3) notes that there have been amendments made to the draft Group Annual Report since it was considered by the Policy, Finance and Strategy Committee and that these amendments are detailed in the report in paragraph 6;</i>	
<i>(4) approves the draft Group Annual Report 2023-24 and Annual Report Summary 2023-24, separately circulated as Appendices 1 and 2 to the report, subject to receipt of final audit clearance;</i>	
<i>(5) receives Audit New Zealand's opinion on the Group Annual Report 2023-24 and Summary Annual Report 2023-24;</i>	
<i>(6) adopts the Group Annual Report 2023-24;</i>	
<i>(7) adopts the Summary Annual Report 2023-24; and</i>	
<i>(8) delegates to the Chief Executive authority to make minor editorial changes to the 2023-24 Group Annual Report before publication."</i>	

6. QUARTER 1 2024-25 COUNCIL'S PERFORMANCE REPORT

Report No. PFSC2024/5/309 by the Advisor - Enterprise Portfolio Management Office

The Head of Enterprise Portfolio Management Office (EPMO) elaborated on the report.

The Group Chief Financial Officer emphasised that WOL contained in the financial reporting on major projects stood for the 'Whole of Life' cost.

The Chair asked for feedback from officers regarding the Council's emissions targets, specifically focusing on their achievability.

The Director Economy and Development indicated that the baseline measurements for shared pathways and cycleways should have been taken from the 2022-23 Annual Report.

RESOLVED: (Cr Mitchell/Cr Stallinger)

Minute No. PFSC 24512

"That the Committee receives and notes the Quarterly Performance Report for the period 1 July to 30 September 2024, attached as Appendix 1 to the report."

7. QUESTIONS

There were no questions.

8. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!

Release us from the supreme sacredness of our tasks

Unuhia!

To be clear and free

Unuhia i te uru-tapu-nui

in heart, body and soul in our continuing journey

Kia wātea, kia māmā

Oh Rongo, raise these words up high

Te ngākau, te tinana, te wairua i te

so that we be cleansed and be free,

ara takatū

Yes indeed, we are free!

Koia rā e Rongo whakairihia ake ki

Good and peaceful

runga

Kia wātea, kia wātea!

Ae rā, kua wātea!

Hau, pai mārire.

There being no further business the Chair declared the meeting closed at 2.17 pm.

A Mitchell
CHAIR

CONFIRMED as a true and correct record
Dated this 10th day of December 2024