

HUTT CITY COUNCIL
KOMITI RATONGA RANGATŌPŪ ME TE RAUTAKI
POLICY, FINANCE AND STRATEGY COMMITTEE

Minutes of a meeting held in the Council Chambers, 2nd Floor, 30 Laings Road,
 Lower Hutt on
Wednesday 20 November 2024 commencing at 4:00 pm

PRESENT:

Cr A Mitchell (Chair)	Mayor C Barry	
Cr K Brown (via audio-visual link)	Cr B Dyer	
Cr Edwards	Deputy Mayor T Lewis (Deputy Chair)	
Cr K Morgan	Cr C Parkin	
Cr T Stallinger		

APOLOGIES: There were no apologies.

IN ATTENDANCE:

Cr G Barratt
 Cr J Briggs (via audio-visual link)
 Cr G Tupou, (part meeting) (via audio-visual link)
 J Miller, Chief Executive
 J Griffiths, Director Strategy and Planning (via audio-visual link)
 J Kingsbury, Director Economy and Development
 B Cato, Chief Legal Officer
 L Desrosiers, Head of Urban Development
 N Geard, Policy Planning Manager - Planning
 R Hardie, Head of Strategy and Policy
 R Houlbrooke, Policy Lead
 A Prebble, Principal Advisor City Strategy
 T Lidgard, Chief Executive Seaview Marina Limited
 P Steel, Board Chair, Seaview Marina Limited
 J Kilty, Democracy Advisor

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru
 Whakataka te hau ki te tonga
 Kia mākinakina ki uta
 Kia mātaratara ki tai
 E hī ake ana te atakura
 He tio, he huka, he hau hū
 Tihei mauri ora.

*Cease the winds from the west
 Cease the winds from the south
 Let the breeze blow over the land
 Let the breeze blow over the ocean
 Let the red-tipped dawn come with a sharpened
 A touch of frost, a promise of a glorious day.*

2. APOLOGIES

RESOLVED: (Cr Mitchell/Cr Morgan)

Minute No. PFSC 24501

"That the apology for lateness from Cr Tupou be received."

3. PUBLIC COMMENT

There was no public comment.

4. CONFLICT OF INTEREST DECLARATIONS

Cr Brown declared a conflict of interest for item 5(a) - Urban Plus Limited Statement of Expectation 2025-26, as she was Council's representation on the Urban Plus Limited Board and took no part in voting on the matter.

Deputy-Mayor Lewis declared a conflict of interest for items 5(b) and 5(c) because she was Council's representative on the Seaview Marina Limited Board and for item 7, as she lived on a heritage-listed street in Petone.

5. RECOMMENDATIONS TO TE KAUNIHERA O TE AWA KAIRANGI COUNCIL - 20 NOVEMBER 2024

a Urban Plus Limited - Statement of Expectations 2025-26

Cr Brown declared a conflict of interest and took no part in voting on the matter.

The Head of Urban Development elaborated on the report.

Cr Brown observed that achieving social and Māori housing goals was challenging while central government policy remained unclear.

RECOMMENDED: (Cr Mitchell/Cr Dyer)

Minute No. PFSC 24502

"That the Committee recommends that Council approves the Urban Plus Limited Statement of Expectations 2025-2026, attached as Appendix 1 to the report."

b) Seaview Marina Limited - Statement of Expectations 2025-26

Deputy Mayor Lewis declared a conflict of interest and took no part in the discussion on the matter.

The Chief Legal Officer elaborated on the report.

The Chair noted that the wording in the climate section of the Statement of Expectation specifically points a and b, could include 'breakwaters and other marina infrastructure' to demonstrate a broader coverage of marina infrastructure.

RECOMMENDED: (Cr Mitchell/Deputy Mayor Lewis)

Minute No. PFSC 24503

"That the Committee recommends that Council

- (1) receives and notes the information; and*
- (2) approves the Seaview Marina Limited Statement of Expectations 2025-2026 attached as Appendix 1 to the report, subject to amendments made at the meeting."*

c) Adoption of the new Seaview Marina Limited Constitution

Deputy Mayor Lewis declared a conflict of interest and took no part in discussion or voting on the matter.

The Chief Legal Officer elaborated on the report.

RECOMMENDED: (Cr Mitchell/Cr Morgan)

Minute No. PFSC 24504

"That the Committee recommends that Council:

- (1) approves and adopts a new Constitution for Seaview Marina Limited, attached as Appendix 2 to the report; and*
- (2) notes the recent refinements made to the proposed Constitution."*

6. RECOMMENDATION TO TE KAUNIHERA O TE AWA KAIRANGI
COUNCIL - 10 DECEMBER 2024

a) Parking strategy - designed version and engagement results

The Heads of Strategy and Policy and Transport elaborated on the report. The Head of Transport noted an upcoming parking review in Petone was planned.

In response to questions from elected members, the Head of Strategy and Policy explained that it was necessary to consider broader social elements and space utilisation rather than focusing only on parking for shopping and the relationship between cars and car parks. He also noted that the discrepancies in the figures indicating support for the mode shift were due to a typographical error in the document.

The Head of Transport emphasised that developing parking management plans would still require public consultation.

The Head of Strategy and Policy emphasised that the Parking Strategy would provide a strong foundation for public engagement when developing parking management plans. He explained that although a complete demographic breakdown of the survey results was unavailable, the officers expected increased public involvement in creating parking management plans for specific areas. He also noted that parking surveys often elicit strong responses, as participants tend to project their personal parking experiences into their feedback.

The Head of Strategy and Policy stated that Greater Wellington Regional Council (GWRC) had collaborated with officers on the Parking Strategy. He noted the possibility of introducing different practices related to parking at hubs, such as train stations, and mentioned that the discussions with GWRC were ongoing. However, he clarified that he could not comment on GWRC's future parking plans for significant transport hubs. He explained that the Parking Strategy's toolbox allowed reassessment in five years to ensure it remained effective while prioritising mode-shift initiatives.

Mayor Barry advised that GWRC was considering the implementation of paid parking at park-and-ride facilities.

The Head of Transport stated that residents-only parking was an essential tool in the Parking Strategy.

The Chair asked that the Parking Management Plan section explicitly include provisions for bike parking.

In response to a question from a member, the Director of Economy and Development clarified that GWRC was addressing a \$130M funding gap in its Long Term Plan (LTP), which had led to considerations of charging for park-and-ride facilities. He also mentioned that a study a few years earlier revealed that many people

drove distances shorter than a 15-minute walk to the station.

Cr Edwards acknowledged the value of the Parking Strategy and welcomed its implementation, emphasising the focus of a shift in transportation modes.

Cr Brown agreed with the previous speaker's comments, noting that the Parking Strategy provided a city-wide standard and ensured consistency. However, she also highlighted that the lack of public transport links in Wainuiomata presented challenges for achieving mode-shift in that area.

The Chair noted that the Parking Strategy aligned with Council's overarching objectives.

RECOMMENDED: (Cr Mitchell/Cr Edwards) **Minute No. PFSC 24505**

"That the Committee recommend that Council:

- (1) notes on 1 October 2024 Council approved the draft Parking Strategy for public engagement;*
- (2) notes the results of public engagement attached as Attachment 1 to the report;*
- (3) considers any required changes following community feedback; and*
- (4) approves the final designed version of the Parking Strategy attached as Attachment 2 to the report, subject to amendments made at the meeting."*

7. HERITAGE GRANT FUND CHANGES

Report No. PFSC2024/5/325 by the Policy Lead

Deputy Mayor Lewis declared a conflict of interest and took no part in discussion or voting on the matter.

The Policy Lead elaborated on the report.

In response to questions from elected members, the Policy Lead explained that a targeted application period was planned, which was expected to generate more engagement than previous Heritage Grant Fund initiatives. She clarified that the purpose of this initiative was not to expand the Heritage Grant Fund's eligibility to include more buildings, but rather to promote it more effectively. She indicated that she would provide further information on whether the initiative would expand the types of heritage buildings eligible for the fund.

The Policy Planning Manager – Planning clarified that part of the proposed district plan included creating new heritage areas. He noted that these areas would identify contributing buildings, allowing them to access the Heritage Grant Fund and currently listed heritage buildings.

The Policy Lead recommended refining the language to ensure that funding was allocated for something other than modern alterations to heritage buildings.

The Chief Executive emphasised that modern additions, such as those for disability access, might still be necessary. She also noted that the Heritage Grant Fund would not provide financial support for buildings in the state sector.

The Director of Strategy and Engagement stated that the funding settings in this proposal and the previous conditions remained the same. He further explained that any allowance for waiving consenting fees would come from the Heritage Grant Fund, ensuring that other operational budgets remained unaffected.

Cr Stallinger expressed concern regarding recommendation 6(a), which suggested eliminating rates remissions as part of the changes to the Heritage Grant Fund.

In response to a question from a member, the Policy Lead clarified that the property mentioned by Cr Stallinger was not heritage-listed, so the proposed changes would not impact it. She further explained that rates remissions had been removed from the Heritage Grant Fund because only one application for rates remission on a heritage-listed property had been approved in the past.

The Chair acknowledged the public feedback, which suggested different methods of supporting owners of heritage buildings.

Cr Stallinger proposed modifying recommendation 6(a) to clearly state that rates remissions were removed from the Heritage Grant Fund.

The Director of Strategy and Engagement explained that recommendation 6(a)

aimed to remove rates remission schemes from the Heritage Grant Fund. He advised that this change was intended to improve the allocation of resources for the owners of heritage-listed properties. He emphasised that the adjustment aimed to protect Council from potential financial risks associated with rates remissions.

Mayor Barry confirmed that rates remissions were removed from the Heritage Policy but noted that they remained available under the Remissions Policy. However, there was also an intention to phase them out from the Remissions Policy.

RESOLVED: (Cr Mitchell/Cr Morgan)

Minute No. PFSC 24506

"That the Committee:

- (1) receives and notes the information;*
- (2) notes that on 9 July 2024, the Committee agreed that officers would report back on 19 November 2024 to seek agreement to the proposed changes to the Heritage Grant Fund (attached as Attachment 1 to the report);*
- (3) notes that between 16 September and 4 October 2024, 301 heritage property owners were contacted about the Heritage Grant Fund, and 23 responses were received;*
- (4) notes the engagement results attached as Attachment 2 to the report;*
- (5) notes officers received feedback from Kahui Mana Whenua on 22 October 2024;*
- (6) agrees to the proposed changes to the Heritage Grant Fund Guidelines as attached as Attachment 3 to the report to:*
 - a. remove the rates remission mechanism from the Heritage Grant Fund;*
 - b. retain support for physical work provided by the Heritage Grant Fund;*
 - c. improve pre-application advice and guidance material for the resource consent fee waiver;*
 - d. improve support for sites and areas of cultural significance to Mana Whenua (including allocating up to \$30,000 of the annual spend to this); and*
 - e. include a publicised application period for the Heritage Grant Fund; and*
- (7) notes that a 12-month trial of the new Heritage Grant Fund settings will begin after the District Plan is notified in February 2025."*

8. UPDATE ON TŌ TĀTOU TĀONE 2055 - OUR CITY 2055

Report No. PFSC2024/5/326 by the Principal Advisor City Strategy

The Principal Advisor City Strategy elaborated on the report.

In response to questions from members, the Principal Advisor City Strategy mentioned that, together with the City Leadership Group, additional representative groups were involved. She highlighted that there would be a discussion at the upcoming Mayor and leaders meeting about how to include more voices at the table.

Cr Brown acknowledged that the City Strategy was a significant undertaking and commended the Principal Advisor City Strategy for posing insightful questions during the City Summit. She emphasised that broader issues needed to be addressed regarding future needs. She expressed the importance of establishing more explicit goals related to environmental, business, and social outcomes. She pointed out that setting these outcomes was crucial as they directly influenced the direction of the city. She hoped there would be additional strategic discussions on the City Strategy.

RESOLVED: (Cr Mitchell/Cr Morgan)

Minute No. PFSC 24507

"That the Committee:

- (1) *notes the progress in developing Tō Tātou Tāone 2055 – Our City 2055 (the City Strategy) contained within the report;*
- (2) *notes strategic insights from the Lower Hutt City Summit, which was held on 18 September 2024, attached at Appendix 1 to the report;*
- (3) *notes the intention to establish a City Leadership Group to agree priorities and drive action on the City Strategy;*
- (4) *notes the draft Terms of Reference for the City Leadership Group attached at Appendix 2; and*
- (5) *agrees that membership of the City Leadership Group will be confirmed at an upcoming Mayor and Chairs meeting."*

9. INFORMATION ITEM

Komiti Ratonga Rangatōpū me te Rautaki | Policy, Finance and Strategy Committee Forward Programme

Memorandum dated 4 November 2024 by the Democracy Advisor

RESOLVED: (Cr Mitchell/Deputy Mayor Lewis)

Minute No. PFSC 24508

"That the Committee receives and notes the draft forward programme for 2025 attached as Appendix 1 to the memorandum."

10. QUESTIONS

There were no questions.

11. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!	<i>Release us from the supreme sacredness of our tasks</i>
Unuhia!	<i>To be clear and free</i>
Unuhia i te uru-tapu-nui	<i>in heart, body and soul in our continuing journey</i>
Kia wātea, kia māmā	<i>Oh Rongo, raise these words up high</i>
Te ngākau, te tinana, te wairua i te	<i>so that we be cleansed and be free,</i>
ara takatū	<i>Yes indeed, we are free!</i>
Koia rā e Rongo whakairihia ake ki	<i>Good and peaceful</i>
runga	
Kia wātea, kia wātea!	
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business, the Chair declared the meeting closed at 5.18 pm.

A Mitchell
CHAIR

CONFIRMED as a true and correct record
Dated this 10th day of December 2024