



KOMITI NGĀ WAI HANGARUA WELLINGTON WATER COMMITTEE

7 March 2025

Order Paper for the meeting to be held in the
Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt,
on:

Friday 14 March 2025 commencing at 10:00 am

This meeting will be livestreamed on the Hutt City Council YouTube channel

Membership

Mayor A Baker
Mayor C Barry (Chair)
Deputy Mayor M Sadler-Futter
Cr R Connelly (Deputy Chair)
Mayor W Guppy
H Modlik
K Puketapu-Dentice
A Rutene

Mayor T Whanau

Cr T Brown
R Faulkner
Cr C Kirk-Burnnand
Cr R Leggett
Cr A Ellims
Deputy Mayor H Swales
K Tamanui
Cr G Tupou

Porirua City Council
Hutt City Council
South Wairarapa District Council
Greater Wellington Regional Council
Upper Hutt City Council
Te Rūnanga O Toa Rangatira
Taranaki Whānui ki Te Upoko o Te Ika
Ngāti Kahungunu ki Wairarapa Tamaki Nui a Rua
Treaty Settlement Trust
Wellington City Council

Wellington City Council (Alternate)
Te Rūnanga O Toa Rangatira (Alternate)
Greater Wellington Regional Council (Alternate)
Porirua City Council (Alternate)
South Wairarapa District Council (Alternate)
Upper Hutt City Council (Alternate)
Taranaki Whānui ki Te Upoko o Te Ika (Alternate)
Hutt City Council (Alternate)

For the dates and times of Council Meetings please visit www.huttcity.govt.nz

Wellington Water Committee

Terms of Reference

Purpose

The Wellington Water Committee ("the Committee") is established to:

- Provide governance and leadership across issues which are related to the planning, delivery and management of water services to communities serviced by Wellington Water Limited;
- Provide governance oversight of Wellington Water Limited, including by exhibiting good governance practice;
- Provide a forum for the representatives of Wellington Water Limited's shareholders and mana whenua to meet, discuss and co-ordinate on relevant issues and, through their representatives, to exercise their powers; and
- Strive for consistency across all client councils so all customers receive a similar level of service.

Status

The Committee is, for the purposes of the Local Government Act 2002, a joint committee of the Lower Hutt City Council, Porirua City Council, Upper Hutt City Council, Wellington City Council, South Wairarapa District Council and the Wellington Regional Council.

Specific responsibilities

The Committee's responsibilities are:

Governance oversight responsibilities

Shareholder and mana whenua governance oversight of Wellington Water Limited and of the network infrastructure for the delivery of bulk water, water reticulation, wastewater and stormwater services in the geographical areas of Wellington Water Limited's operations, including by:

- Receiving and considering the half-yearly and annual reports of Wellington Water Limited;
- Receiving and considering such other information from Wellington Water Limited as the Committee may request on behalf of the parties to the Shareholders and Partnership Agreement and/or receive from time to time;
- Undertaking performance and other monitoring of Wellington Water Limited;
- Considering and providing recommendations to the parties to the Shareholders and Partnership Agreement on proposals from Wellington Water Limited;
- Providing co-ordinated feedback, and recommendations as needed, on any matters requested by Wellington Water Limited or any of the parties to the Shareholders and Partnership Agreement;
- Providing recommendations to the parties to the Shareholders and Partnership Agreement regarding regional studies which the Shareholders need to be cognisant of;
- Providing recommendations to the parties to the Shareholders and Partnership Agreement regarding water conservation;
- Agreeing the annual Letter of Expectation to Wellington Water Limited;
- Receiving, considering and providing agreed feedback and recommendations to Wellington Water Limited on its draft statement of intent;

- Receiving, considering and providing recommendations to the parties to the Shareholders and Partnership Agreement regarding Wellington Water Limited's final statement of intent.
- Agreeing when Shareholder meetings, or resolutions in lieu of Shareholder meetings, are required, without prejudice to Shareholder and Board rights to call meetings under Wellington Water Limited's constitution and;
- Seeking and interviewing candidates for Wellington Water Limited's Board as needed and recommending to the holders of Class A Shares appointments and/or removals of directors of Wellington Water Limited;
- Recommending the remuneration of directors of Wellington Water Limited;
- Monitoring the performance of the Board of Wellington Water Limited; and
- Providing recommendations to the parties to the Shareholders and Partnership Agreement regarding changes to these terms of reference, the Shareholders and Partnership Agreement and the constitution of Wellington Water Limited.

Membership

The membership of the Committee will be as specified in the Shareholders and Partnership Agreement. With the exception of the Committee Members nominated by the Mana Whenua Partners Entities, each appointee must be an elected member of the appointing Shareholder.

Chairperson

The Chairperson and Deputy Chairperson will be elected by the Committee once all Committee members have been appointed.

Quorum

Subject to the below for Committee meetings to appoint directors of Wellington Water Limited, for a meeting of the Committee to have a quorum, a majority of Committee Members, or their appointed Alternates, must be present, and the number making up the majority must include at least an equal number of Shareholder appointed Committee Members as MWPE nominated Committee Members.

Where the Committee is providing a forum for the Shareholders to meet and exercise their powers in relation to Wellington Water Limited, the requirements of Wellington Water Limited's constitution will prevail.

Clause 11.3 of the company's constitution provides that Directors shall be appointed and removed by the unanimous resolution of the Shareholders holding Class A Shares. For this matter the quorum for the Committee meeting is therefore attendance by all Committee Members (or their Alternates) for the holders of the Class A Shares.

Alternates

Each Committee Member appointed to the Committee must have an Alternate.

Other Shareholder attendee

Each Shareholder-appointed elected member Committee member will be entitled to invite an officer attendee to Committee meetings, provided however that the additional attendee will not have any voting rights on the Committee.

Decision-making

The Committee will strive to make all decisions by consensus.

In the event that a consensus on a particular matter before the Committee is not able to be reached, each Committee Member has a deliberative vote. In the situation where there is an equality of votes cast on a matter, the Chairperson does not have a casting vote and therefore the matter subject to the vote is defeated and the status quo is preserved.

Other than for those matters for which the Committee has effective decision-making capacity through these Terms of Reference, each Shareholder retains its powers to make its own decisions on matters referred to it by the Committee and on matters specified in Part 1 of Schedule 2 to the Shareholders and Partnership Agreement (for clarity, this means that only Shareholders have voting rights in relation to the matters specified in Part 1 of Schedule 2).

Secretariat services

Unless otherwise agreed from time to time by all of the elected member Committee Members, the Council for which the Chairperson is an elected member will provide secretariat services to the Committee. The Chairperson will be responsible for managing the agenda at Committee meetings.

Standing Orders

The Standing Orders of the Council providing secretariat services to the Committee will apply to Committee meetings, subject to the provisions for meeting quorum and decision making as set out in these terms of reference taking precedence.

Remuneration

Each Shareholder will be responsible for remunerating the elected member Committee Member appointed by it to the Committee, and their Alternate, for any costs associated with those persons' membership on the Committee.

The Shareholders will also be responsible for remunerating (in equal shares) the Committee Members nominated by Mana Whenua Partner Entities, and their Alternates, and appointed to the Committee by the Shareholders, for any costs associated with those persons' membership on the Committee.

Administration

Reports to be considered by the Committee may be submitted by any of the Shareholders, any of the Mana Whenua Partner Entities, or Wellington Water Limited.

Duration of the Committee

In accordance with clause 30(7) of Schedule 7 to the Local Government Act 2002, the Committee is not deemed to be discharged following each triennial election.

Appendix

Common delegations by Shareholders

Governance oversight responsibilities

- Each Shareholder will delegate to the Committee the responsibilities and powers necessary to participate in and carry out the Committee's governance oversight responsibilities.

Shareholders' responsibilities

- Each Shareholder will delegate to its appointed elected member Committee Member and, in accordance with these terms of reference, that person's Alternate, all responsibilities and powers in relation to the agreement of:
 - when Shareholder meetings, or resolutions in lieu of Shareholder meetings, are required (without prejudice to Shareholder and Board rights to call meetings under Wellington Water Limited's constitution); and
 - the appointment, removal and remuneration of Wellington Water Limited's directors.

KOMITI NGĀ WAI HANGARUA | WELLINGTON WATER COMMITTEE

Meeting to be held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Friday 14 March 2025 commencing at 10:00 am.

ORDER PAPER

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a</i>
He tio, he huka, he hau hū	<i>sharpened air.</i>
Tihei mauri ora.	<i>A touch of frost, a promise of a glorious</i>
	<i>day.</i>

2. APOLOGIES

No apologies have been received.

3. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

4. CONFLICT OF INTEREST DECLARATIONS

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

5. MINUTES

Meeting minutes Komiti Ngā Wai Hangarua | Wellington Water Committee,
13 December 2024

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6. CHAIR'S STATEMENT

A verbal statement by the Chair of the Wellington Water Committee.

7. LOCAL WATER DONE WELL - LEGISLATION AND WATER SERVICE DELIVERY PLAN UPDATE

A verbal update by the Programme Director, Water Reform – Wellington Water Councils.

8. **COMPANY AND GOVERNANCE UPDATE**
 Report No. WWC2025/1/34 by Wellington Water Limited 19
9. **WELLINGTON WATER LIMITED Q2 ORGANISATIONAL CAPABILITY PLAN**
 Report No. WWC2025/1/39 by Wellington Water Limited 64
10. **WATER SUPPLY RISK**
 Report No. WWC2025/1/36 by Wellington Water Limited 70
11. **WELLINGTON WATER LIMITED'S DRAFT STATEMENT OF INTENT 2025-28**
 Report No. WWC2025/1/37 by Wellington Water Limited 74
12. **WELLINGTON WATER LIMITED HALF-YEAR REPORT TO 31 DECEMBER 2024**
 Report No. WWC2025/1/38 by Wellington Water Limited 109
13. **INFORMATION ITEM**
 Wellington Water Committee Forward Programme 2025
 Memorandum dated 28 February 2025 by the Democracy Advisor 133
14. **QUESTIONS**
 With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.
15. **EXCLUSION OF THE PUBLIC**
CHAIR'S RECOMMENDATION:
 "That the public be excluded from the following parts of the proceedings of this meeting, namely:
16. **MINUTES**
 13 December 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)	(B)	(C)
General subject of the matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground under section 48(1) for the passing of this resolution.
Minutes of the Wellington Water Committee Komiti Ngā Wai Hangarua held on 13 December 2024: Recruitment of Directors to Wellington Water Limited- December 2024	The withholding of the information is necessary to protect the privacy of natural persons. (s7(2)(a)). The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or two members or officers or employees. (s7(2)(f)(i)).	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above.”

Jack Kilty
Democracy Advisor

HUTT CITY COUNCILKOMITI NGĀ WAI HANGARUA | WELLINGTON WATER COMMITTEE

Minutes of a meeting held in the Council Chambers, 2nd Floor, 30 Laings Road,
Lower Hutt on

Friday 13 December 2024 commencing at 10:02 am

PRESENT:

Mayor A Baker (PCC)
 Mayor C Barry (HCC) (Chair)
 Deputy Mayor M Sadler-Futter (SWDC)
 Mayor W Guppy (UHCC)
 L Rauhina-August (Taranaki Whānui ki Te Upoko o Te Ika)
 A Rutene (Ngāti Kahungunu ki Wairarapa Tamaki Nui a Rua
 Treaty Settlement Trust) (via audio-visual link)
 Mayor T Whanau (WCC)
 R Faulkner (Te Rūnanga O Toa Rangatira)
 Cr C Kirk-Burnnand (GWRC)

APOLOGIES:

H Modlik (Te Rūnanga O Toa Rangatira) and Cr R Connelly
 (GWRC)

IN ATTENDANCE:

N Leggett, Board Chair, Wellington Water Limited (WWL)
 B Bayfield, Board member, WWL
 L Southey, Board member, WWL
 M Puketapu, Board member, WWL (via audio-visual link)
 D List, Associate Director, Scott Consulting
 W Walker, Chief Executive, Porirua City Council
 G Swainson, Chief Executive, Upper Hutt City Council
 N Corry, Chief Executive, Greater Wellington Regional
 Council
 J Smith, Chief Executive, South Wairarapa District Council
 P Dougherty, Chief Executive, WWL
 C Barker, Director of Regulatory Services, WWL
 J Alexander, Group Manager Network Strategy & Planning,
 WWL
 I McSherry, Head of Metering Programme Establishment,
 WWL
 W Maxwell, Acting Group Manager Business Services, WWL
 V MacFarlane, Head of Communications and Engagement,
 WWL
 J Chetwynd, Chief Infrastructure Officer, Wellington City
 Council
 B Hodgins, Strategic Advisor, Hutt City Council
 J Kilty, Democracy Advisor, Hutt City Council

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

<p>Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tihei mauri ora.</p>	<p><i>Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.</i></p>
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2. APOLOGIES

RESOLVED: (Mayor Barry/Mayor Baker)

Minute No. WWC 24501

“That the apologies from Helmut Modlik and Cr Connelly be accepted, and leave of absence be granted.”

3. PUBLIC COMMENT

There was no public comment.

4. CONFLICT OF INTEREST DECLARATIONS

There were no conflicts of interest.

5. MINUTES

RESOLVED: (Mayor Barry/L Rauhina-August)

Minute No. WWC 24502

“That the minutes of the meeting of the Komiti Ngā Wai Hangarua | Wellington Water Committee held on Friday, 27 September 2024, be confirmed as a true and correct record.”

6. CHAIR'S STATEMENT

The Chair highlighted the current water shortage risks and restrictions. He emphasised that repairing leaks played a big part in reducing these risks as summer approached. He acknowledged the work made in conducting leak repairs throughout 2024. He stated that minimising the odour from the Seaview Waste Water Treatment Plant was a priority for Wellington Water Limited and Hutt City Council. He said building the foundations of the region's new water entity was crucial.

7. **LOCAL WATER DONE WELL - LEGISLATION AND WATER SERVICE DELIVERY PLAN UPDATE**

Dougal List shared his presentation. The presentation is attached to pages 10-11 of the minutes.

RESOLVED: (Mayor Barry/Mayor Baker)

Minute No. WWC 24503

"That the Committee receives and notes the presentation."

8. **COMPANY AND GOVERNANCE UPDATE**

Report No. WWC2024/5/114 by Wellington Water Limited

The Chief Executive of Wellington Water Limited (WWL) and the Board Chair of WWL elaborated on the report.

In response to questions from elected members, the Chief Executive, WWL noted that he could see benefits in long term contracts for WWL contractors. He considered long term funding contractors would likely invest in better equipment and be more stable contracting partners. He said key performance indicators were being introduced into the Alliance partnership. He said the organisation was growing more transparent and efficient and that better value for money would be prioritised over the coming year.

Bill Bayfield, WWL board member, noted that the new water entity in Wellington would be the second largest in New Zealand (behind Auckland) and, if done correctly, would have a head start on many other councils.

The Chief Executive, WWL said that despite the changes being made, only the new entity would have the financial capability to solve Wellington's water issues.

Mayor Baker thanked the Chief Executive, WWL for the report and noted that he had done a great job since taking on the role. She said that the report was vital.

Mayor Whanau supported the comments made by Mayor Baker.

Members discussed reaffirming WWL's priority regarding value for money and agreed that the Committee should consider a report at the next meeting.

RESOLVED: (Mayor Barry/Mayor Baker)

Minute No. WWC 24504

"That the Committee:

- (1) receives and notes the report;*
- (2) reaffirms its priority around Wellington Water Limited and the Board's focus on value for money; and*
- (3) notes that Wellington Water Limited will report on their progress at the 14 March 2025 meeting of the Wellington Water Committee."*

8. **ANNUAL PLAN ADVICE**

Report No. WWC2024/5/115 by Wellington Water Limited

The Group Manager Network Strategy & Planning at WWL elaborated on the report.

RESOLVED: (Mayor Barry/ Mayor Guppy)

Minute No. WWC 24505

"That the Committee receives and notes the report."

9. ORGANISATIONAL CAPABILITY PLAN

Report No. WWC2024/5/116 by Wellington Water Limited

The Acting Group Manager Business Services, Wellington Water Limited (WWL), elaborated on the report.

The Chief Executive, WWL noted that the requested IT systems were the bare bones that should have been in place years ago. He said it was challenging to be sure there were no other errors, such as the budgeting error earlier in 2024, as the systems in place were inadequate. He stated that Deloitte had told WWL to simplify their systems.

The Acting Group Manager Business Services, WWL said he had to ensure the numbers, processes, and systems were correct. He stated that the key was to simplify systems and processes to achieve better outcomes.

The Chief Executive, WWL noted that WWL was working closely with the Advisory Oversight Group (AOG) to establish the new water entity. He indicated that the IT systems would be transferred to the new entity once created. He said that the generic IT systems WWL was seeking would be capable of meeting government reporting requirements.

The Chief Executive, Porirua City Council (PCC) stated that government was leaving the creation of new entities to councils. She said there would be standard reporting requirements but not a required IT system. She highlighted that the AOG was best positioned to address questions related to the involvement of Iwi and Mana Whenua with the new entity.

Lee Ruahina-August asked for a connector between Mana Whenua, the Wellington Water Committee, and the AOG's decisions.

RESOLVED: (Mayor Barry/Mayor Whanau)

Minute No. WWC 24506

"That the Committee:

- (1) *notes that the estimated costs to build organisational capability are being worked through. An unconstrained view of the investment needed to lift Wellington Water Limited's capability has been included in annual planning advice to councils. This is in addition to the request for investment to procure and implement core technology systems; and*
- (2) *notes that regular quarterly reporting against the key deliverables in the Organisational Capability Plan will be provided to the Committee. The first quarterly report will be completed for Q2 2024/25 and will be presented to the Committee at its March 2025 meeting."*

10. METROPOLITAN ACUTE WATER SHORTAGE RISK

Report No. WWC2024/5/117 by Wellington Water Limited

The Director of Regulatory Services, Wellington Water Limited (WWL) elaborated on the report.

The Head of Communications and Engagement, WWL noted that communications had been translated into various languages. She stated that the focus of these communications would aim to build on positive behaviours from 2023/24.

The Director of Regulatory Services at WWL noted that the risk for South Wairarapa District Council was similar to last year's, and WWL was actively monitoring the reservoirs.

RESOLVED: (Mayor Barry/ Faulkner)

Minute No. WWC 24507

"That the Committee:

- (1) notes that the demand reduction has exceeded targets set by Taumata Arowai; and*
- (2) notes the likelihood of Water Restriction Levels for 25/26."*

11. WATER METERING PROGRAMME UPDATE

Report No. WWC2024/5/118 by Wellington Water Limited

Ian McSherry, Head of Metering Programme Establishment, Wellington Water Limited elaborated on the report.

RESOLVED: (Mayor Barry/Mayor Baker)

Minute No. WWC 24508

"That the Committee receives and notes the report."

12. WELLINGTON WATER COMMITTEE LETTER OF EXPECTATION

Report No. WWC2024/5/125 by the Chief Executive, PCC

The Chief Executive, PCC elaborated on the report.

RESOLVED: (Mayor Barry/L Rauhina-August)

Minute No. WWC 24509

"That the Committee:

- (1) *notes and receives the report:*
- (2) *approves the annual shareholder and partners' Letter of Expectation to Wellington Water Limited (attached as Appendix 1 to the report); and*
- (3) *authorises the Wellington Water Committee Chair to sign the letter."*

Deputy Mayor Saddler-Futter abstained from voting on the above matter.

13. INFORMATION ITEM

Wellington Water Committee Forward Programme 2025

Memorandum dated 4 December 2024 by the Democracy Advisor

RESOLVED: (Mayor Barry/Mayor Baker)

Minute No. WWC 24510

"That the Committee receives and notes the attached draft Forward Programme and future workshop topics for the Wellington Water Committee for 2025, as detailed in Appendix 1 of the memorandum."

14. QUESTIONS

There were no questions.

15. EXCLUSION OF THE PUBLIC

RESOLVED: (Mayor Barry/Mayor Baker)

Minute No. WWC 24511

"That the public be excluded from the following parts of the proceedings of this meeting, namely:

17. RECRUITMENT OF DIRECTORS TO WELLINGTON WATER LIMITED - DECEMBER 2024

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Ground under section 48(1) for the passing of this resolution.</i>
<i>Recruitment of Directors to Wellington Water Limited - December 2024.</i>	<p data-bbox="703 409 987 577"><i>The withholding of the information is necessary to protect the privacy of natural persons. (s7(2)(a)).</i></p> <p data-bbox="703 584 987 934"><i>The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or two members or officers or employees. (s7(2)(f)(i)).</i></p>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."

There being no further business, the Chair declared the public part of the meeting closed at 11.19am. The public excluded part of the meeting closed at 11.35am.

Mayor C Barry
CHAIR

CONFIRMED as a true and correct record
Dated this 14th day of March 2025

Item 7: Local water done well

Water services delivery planning for Wellington metropolitan councils

Wellington Water Committee

13 December 2024



Photo: WellingtonNZ, photographer: Mark Tantrum



Bill 3 and DIA guidance

Update on release of Bill 3 and associated guidance from DIA

The enduring settings for water reform are set out in the Local Government Water Services Bill.

- This Bill was introduced on 10 December and have its first reading prior to the end of 2024.
- It is expected that the Bill will proceed through a full readings process with submissions due late-February.
- The bill is broad and deals with several complex issues.
- It is likely that councils will need to submit on the Bill in order to seek clarifications or amendments to the Bill.
- It is proposed that the regional programme team coordinates a joint submission with input from councils, WWL and legal support.
- Councils may also decide to submit on the Bill.

In addition to the Local Government Water Services Bill, DIA has released significant guidance material.

This will have a bearing on potentially reducing the scope of work and costs for Phase 2.

Guidance covers:

- Updates to guidance released in August such as in relation to debt and delivery model options;
- Draft template documents to support the establishment of WSCCO such as – terms for councils working together, shareholding agreements, constitution, transfer deeds, interface agreements etc; and
- Updated guidance and information on operating context and powers of a WSCCO such as wastewater and engineering standards, bylaws and powers, contracting arrangements, WSCCO / water regulator roles and responsibilities, financing and debt arrangements.

Progress on water services delivery planning

Since the last meeting councils have undertaken briefings and meetings to confirm whether to remain as part of the regional process.

5 councils have now confirmed the joint regional model as preferred for consultation.

Phase 2 – develop WSDP and implementation plan.

Progress

Since the last update to the Committee, implementation of Local Water Done Well and the regional process of water service delivery planning has included:

- Release of the regional report on recommended 'best for region' model on 4 October
- Further workshops with Advisory Oversight Group and council officers
- Release of Bill 3
- Start of Phase 2 – development of the WSDP and implementation plan
- Investment programme and confirm pathway to financial sustainability
- AOG meeting – 13 December

Key next steps

- Submissions on Bill 3
- Preparation for consultation and council approvals
- Consultation on delivery model options March / April
- Complete WSDP
- Council review and adoption of the WSDP including delivery model
- Implementation planning

Transitional issues and alignment

Phase 2 will need to ensure alignment of the future delivery model with current WWL activity and the WWL organisational capability plan.

Key work and interfaces include

- Development of the WSDP and input of WWL data and knowledge to inform information disclosure and financial sustainability – one plan we can all stand behind
- WWL IT systems investment planning, costs and 'future fit'. Key interdependency = need for assurance of right scope, requirements, delivery and how this enables capability requirements
- Meters – programme planning, timing, investment and communications
- Contracts and major projects – maintaining momentum and also consideration of implications of contract renewals and value for money focus
- Contractor / supplier engagement
- Staff communications.

This will require increased level of involvement from WWL into Phase 2.



Komiti Ngā Wai Hangarua | Wellington Water Committee

28 February 2025

Report no: WWC2025/1/34

Company and Governance Update

Recommendation

That the Committee receives and notes the report.

Appendices

No.	Title	Page
1	Company and Governance Update - 14 March 2025	20
2	Company and Governance Update Appendix 1 - WWL Organisational Structure	27
3	Company and Governance Update Appendix 2 Operations Report Jan 2025	28
4	Company and Governance Update - Dashboards	44
5	Company and Governance Update - Summary of Papers	62

Author: Wellington Water Limited



Wellington Water Committee | Komiti Ngā Wai Hangarua

14 March 2025

File: ()

Report no:

Company and Governance Update

Purpose of Report

1. To provide an overview of the Water Services activities across the metropolitan area of Wellington and the South Wairarapa District Council.

Recommendations

That the Committee receives and notes the report.

How to read this report

2. There are three parts, as follows:
 - i. Governance Update,
 - ii. Water Committee Priorities, and
 - iii. Operational Achievements and Issues.

Governance Update

3. The key Governance conversations held and actions taken by the Board of Wellington Water (Board) since the last meeting of the Wellington Water Committee (Committee) include:
 - i. Approved the Half-year report for July to December 2024 (provided to the Committee in a separate paper)
 - ii. Received the Letter of Expectations for 2025
 - iii. Approved the draft Statement of Intent 2025-28 (provided to the Committee in a separate paper)

- iv. Received an update on the implementation of the Organisational Capability Plan (provided to the Committee in a separate paper)
- v. Received reports on value for money (provided to the Committee in a separate paper)

Summary of Performance

- 4. So far we have got through summer with minimal water restrictions, thanks to reduction in water lost to leaks, an extra 20MLD from Te Marua, and reduced demand due to the weather.
- 5. We've seen an improvement in leaks backlog down to close to sustainable levels thanks to additional council funding for this work.
- 6. We've also seen improvement in response and resolution times.
- 7. We provided advice to councils on investment for the coming year. Some councils are considering increases in investment in water services, including for additional staff to deliver on value for money.
- 8. While the need for investment in lifting capability within WWL through the Organisational Capability Plan was endorsed by the Committee for prioritisation in council annual plan processes, no operating funding is expected to be provided for its delivery. This means the Plan needs to be revised in terms of its scale and pace of implementation, and the risk remains of WWL making further errors.
- 9. More information is provided in the Half-Year Report being presented to the Committee.

The Water Committee Priorities

Ensuring a smooth transition through water reform to the new entity in 2026

- 10. The Board Chair has been invited to join the Advisory Oversight Group as an observer.
- 11. A member of the regional water service delivery planning team has been invited to join the Steering Group for Technology Systems Investment Programme to help ensure synergies between current and future technology needs.
- 12. Wellington Water continue to support the regional team, including with developing consultation material, providing information for investment scenario planning, assisting with the submission on the Local Government (Water Services) Bill, assessing inter-dependencies between WWL work and regional planning work, and steps towards establishment of the new organisation.

Three Waters Investment Planning for 2025-34

- 13. Wellington Water has provided Stage 2 advice to councils on what to include in Annual Plans for 2025/26. This advice responded to direction from councils on affordable levels of investment in three waters assets, maintenance, levels of service, and investment in Wellington Water to build systems and organisational capability.
- 14. Wellington Water is supporting Wellington City Council and South Wairarapa District Council with their Long Term Plans for 2025-2034.
- 15. The Stage 2 advice built on preliminary (Stage 1) advice provided at the end of last year, incorporating councils' feedback and any relevant cost or scope updates received by Wellington Water since then.

Sustainable water supply and reducing consumption

16. Featherston and Greytown moved to Level 2 Water Restrictions on Monday 17 February, and Martinborough on Monday 24 February.
17. The separate paper on the Acute Water Supply and Demand Risk provides a full update to the Committee.
18. The residential metering programme had a healthy response to the market sounding Request for Information (RFI). Early indications are that the RFI process is exceeding expectations on quality of information. This will help us gather insights from potential suppliers and inform our understanding of market capability from the deployment and technology aspects, available water meter products, indicative costs, and contractual models. It will also help us understand potential bottlenecks or other logistical constraints that could impact delivery.
19. The Metering Programme Team are making steady progress with the Business Case. Workshops with council officers and iwi partners since the new year have focussed on shortlisting options and identifying a preferred solution.

Regulatory performance

20. We continue to provide monthly reporting to Taumata Arowai on the Acute Water Shortage risk and the performance of the associated reduction activities.
21. We continue to work with GWRC on the abatement notices for Seaview Odour issues.
22. We keep the Ministry of Health informed of fluoride performance – three of the metropolitan water treatment plants were compliant for fluoride in January. At Waterloo WTP, fluoridation was shut down for a time during January due to instrument error. The issue has since been resolved and fluoridation restarted.

Operational Achievements and Issues

People

23. Our unplanned turnover is currently sitting at 11% and continues to track steadily (12 month rolling average).
24. Having consulted staff in December, the new structure was put in place from 10 February 2025. This included changes to the make-up of the Executive Leadership Team and moving key teams from the Alliance back to Wellington Water (Performance, Operations Engineering, Customer Experience).
25. The new high level organisational structure is included as Appendix 1.

Health & Safety

26. There has been one lost time injury, where a worker received a concussion from a dropped pipe and a medical treatment injury after a worker was bitten by a dog while delivering water during a plant shutdown.
27. During routine external compliance inspections, it was identified that the storage of hazardous substances at our water treatment plants were non-compliant. Clear pathways were created for achieving full compliance in each plant. Currently, three out of eight plants have already achieved conditional compliance, with the remaining

five on target to achieve compliance in the next six months. Worksafe has been kept fully informed.

Wellington Water corporate budget

28. We are forecasting a corporate budget deficit of \$4.8m for 2024/25 (compared to the budgeted deficit of \$3.7m), utilising the prior year's surplus to mitigate funding pressures while ensuring delivery can continue. Action is being taken to reduce this deficit, however this is challenging given the costs incurred for recent reviews, and the need to deliver system and process improvements and to support the regional Water Services Delivery Plan work – all of which was unbudgeted.

Opex Delivery

29. To date in the 2024/25 financial year we have fixed 5806 leaks around the region. At the end of January, we had 953 open leaks for repair, up from 848 in October. The increase is a combination of more leaks being reported due to them being more visible in dry weather, and some council budgets for leak repair being exhausted. Operational reports are provided as Appendix 2.

Capex Delivery

30. For the financial year to date (as at 31 January 2025), spend on the capital delivery programme was \$145m at a regional programme level.

Council	YTD capital spend for 2024/25
Greater Wellington Regional Council	\$48.7m
Hutt City	\$29.9m
Porirua City	\$30.1m
South Wairarapa District	\$2.4m
Upper Hutt City	\$8.8m
Wellington City	\$25.1m
Total	\$145.0m

31. Here is the data on metres of pipe constructed on a quarterly basis, split by council.

Councils	Water	Wastewater	Stormwater	Q1 Total	Q2 Total	YTD Total	Year End Forecast
HCC	4,303	397	-	2,845	1,015	4,700	9,378
WCC		285	-	240	45	285	522
UHCC	841	-	-	374	401	841	1,396
PCC	70		-	70	-	70	210
GWRC	400		-	30	330	400	500
SWDC	-		-	-	-	-	130
Total	5,613	682	-	3,559	1,791	6,295	12,136
Figures are in metres							

32. We are making changes to how we work with members of the consultancy and contractors panels with a focus on driving greater value. This is covered in more depth in the Value for Money paper discussed on 10 March 2025.
33. The new Taranaki Street Pump Station in Inglewood Place was turned on for the first time in February. It now pumps peak flows of 35 L/s up the new Taranaki Street rising main to the interceptor.

Wastewater Treatment Plants

34. The Greytown, Martinborough, Moa Point, and Seaview Wastewater Treatment Plants were non-compliant at the end of January due to either capacity, mechanical or environmental factors. Moa Point and Seaview are tracking towards compliance.
35. Details of the status of wastewater plant non-compliance are provided in the latest monthly Wastewater Treatment Plant and Water Treatment Plant dashboard reports, attached as Appendix 3.

Growth update

36. We have held council officer workshops focusing on the three waters networks' capacity to service growth within Porirua, Lower Hutt and Upper Hutt. These workshops confirmed that the constrained three waters investment programme in infill and intensification areas will limit growth. The key network constraints identified include water supply reservoir storage volumes in various areas, and increased wastewater overflows from both local and trunk network and non-compliance with discharge water quality resource consent conditions from Greytown and Martinborough WWTPs.
37. In several water supply zones, the existing reservoir storage volumes are below the target criteria for i) 2-day average daily demand, and ii) 24 hours supply based on peak day demand plus firefighting requirement.
38. Some of the wastewater overflows may be partially addressed by localised solutions and small-scale network upgrades but there are significant levels of service gaps for containment of overflows from the trunk network for Moa Point, Seaview and northern Porirua networks.

39. Growth will further exacerbate these issues without investment in network improvements. We continue to work with officers on the options to manage and mitigate these risks.

Environmental Water Quality update

40. Wellington Water is preparing for the Plan Change 1 (PC1) hearings working with the metropolitan councils. Hearing Stream 2 is scheduled to commence on 7 April 2025. We are working with our client councils to understand how best to support them in this process.
41. We are working with client councils to review the current consenting strategy for network discharges.
42. A key matter that will require resolution is whether WWL (and subsequently the new water organisation) or the councils will hold the stormwater consents. Responsibilities between the various parties are complex, potentially even more so under the Local Government Water Services Bill proposals and preparing a consent application that meets the eventual PC1 requirements will be difficult to achieve.
43. Wellington Water joined Ngāti Toa, Porirua City Council, Wellington City Council and Greater Wellington in signing the Te Wai Ora o Porirua accord on Waitangi Day. The accord is a shared vision for restoring the ecological, cultural, and environmental integrity of Te Awarua o Porirua. With the signing of this document, Wellington Water is reinforcing our commitment to rebuilding the health and life-force the harbour, specifically when it comes to delivering water services that aids the harbour's restoration.

Technology Systems

44. Greater Wellington Regional Council will decide this month on inclusion of loan funding for the Technology Systems Investment Programme in their draft annual plan.
45. In parallel, stand up of the Programme is going well with the first presentation to the Board Major Projects Committee in January and the Programme Steering Committee now meeting monthly. External technical advice is in place, the procurement strategy for the full scope of the programme is in development, and we are planning the first independent quality assurance process.

Connecting the Water Committee to Individual Councils

46. The Committee has a major role in providing leadership to the six councils who own Wellington Water. At the Committee meeting you are receiving and discussing material that all councils will receive via Wellington Water's ongoing advice on operations.
47. We have provided a summary report (Appendix 4) to assist with individual councils' understanding of the material the Committee is working on.

Climate Change Impact and Considerations

48. There are no direct climate change impacts or considerations from the matters addressed in this report.

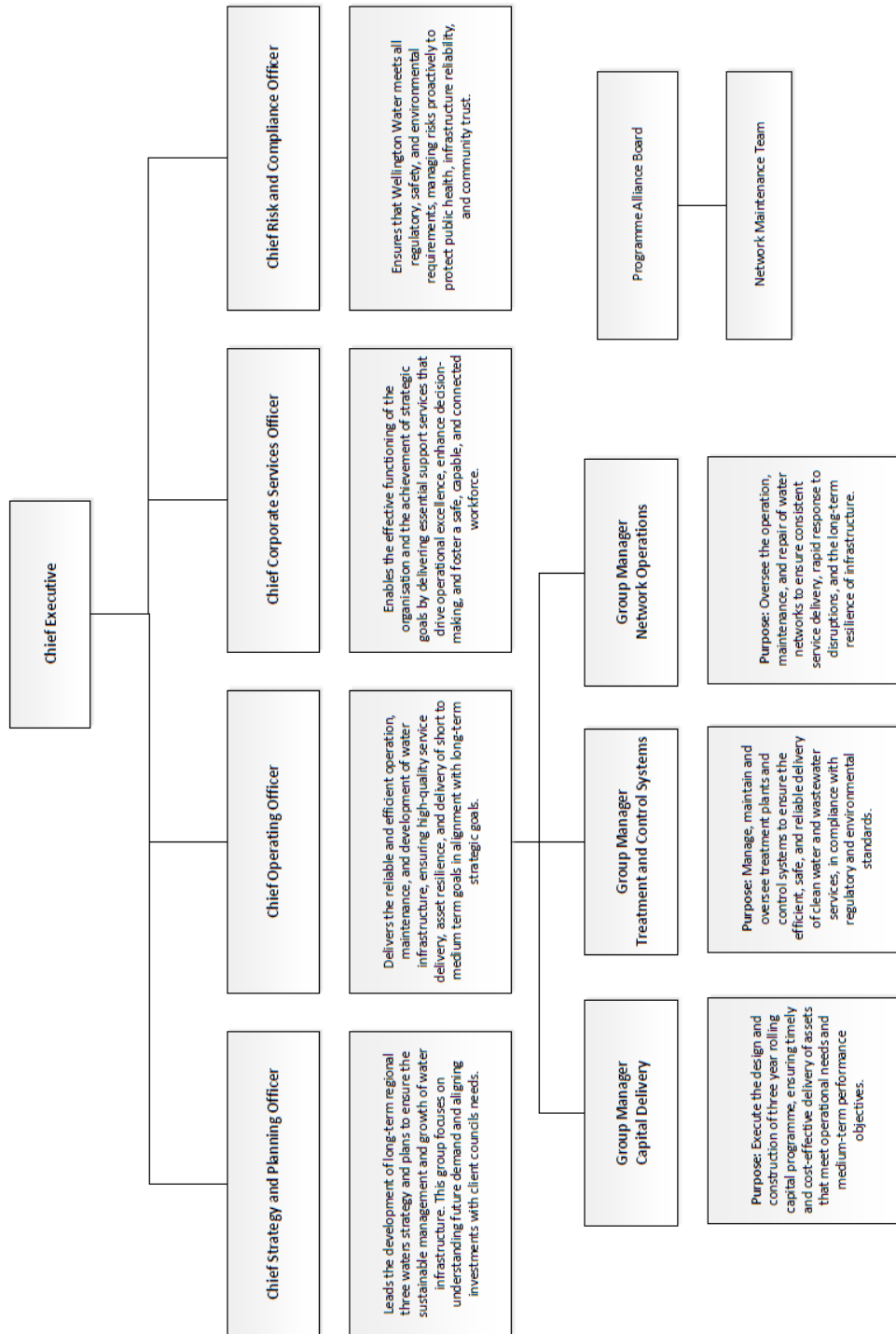
Appendices

There are four appendices for this report.

1.	Wellington Water Organisational Structure
2.	Regional and Council Operations Reports for August
3.	Water Treatment Plant and Wastewater Treatment Plant dashboard reports for August
4.	Summary for Councillors of papers to the WWC meeting

Author: Pat Dougherty

External Author (Wellington Water Ltd)





Our water, Our Future

Operations Report

CUSTOMER OPERATIONS GROUP

Reporting Date: 20th February 2025

GLOSSARY OF TERMS

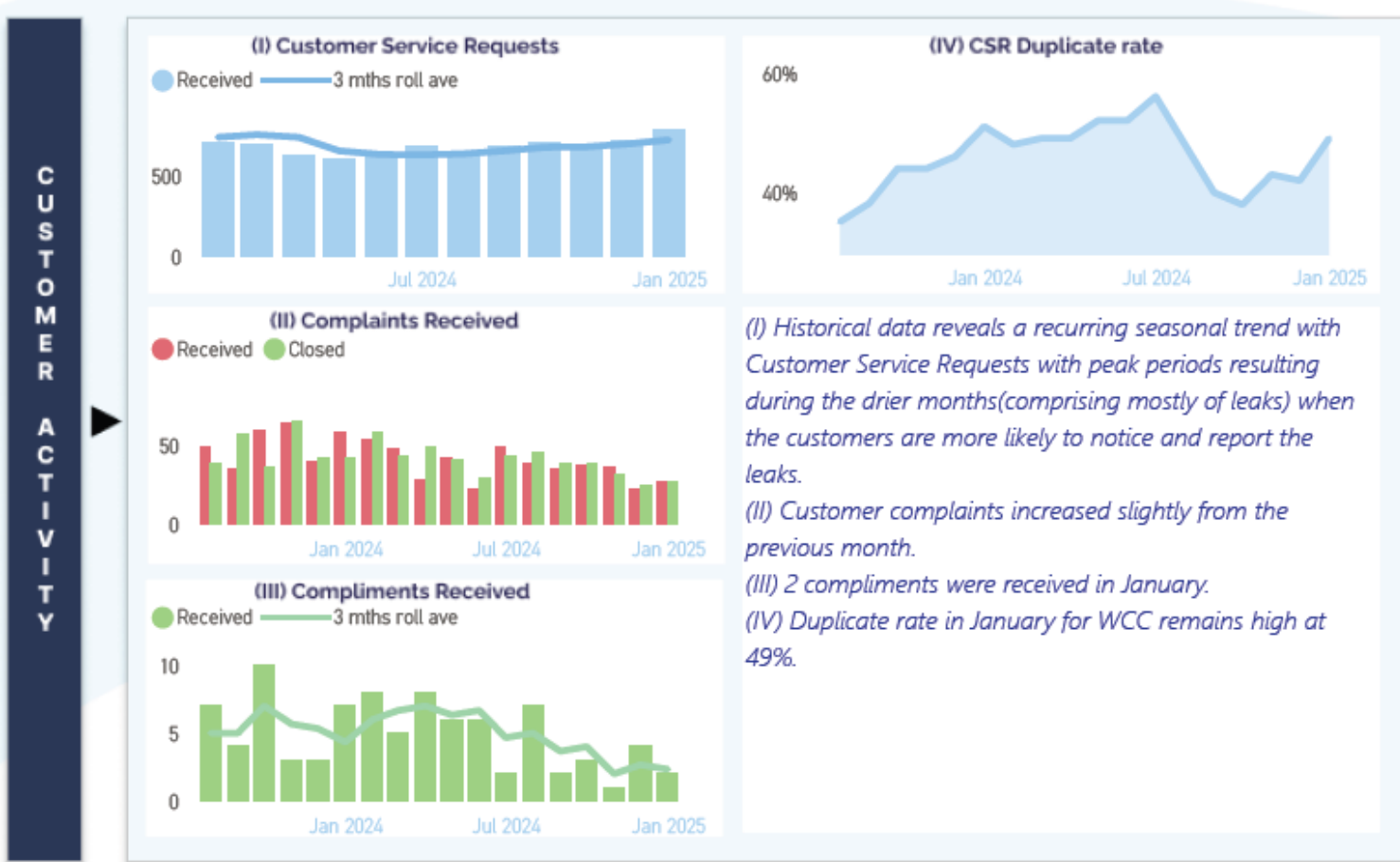
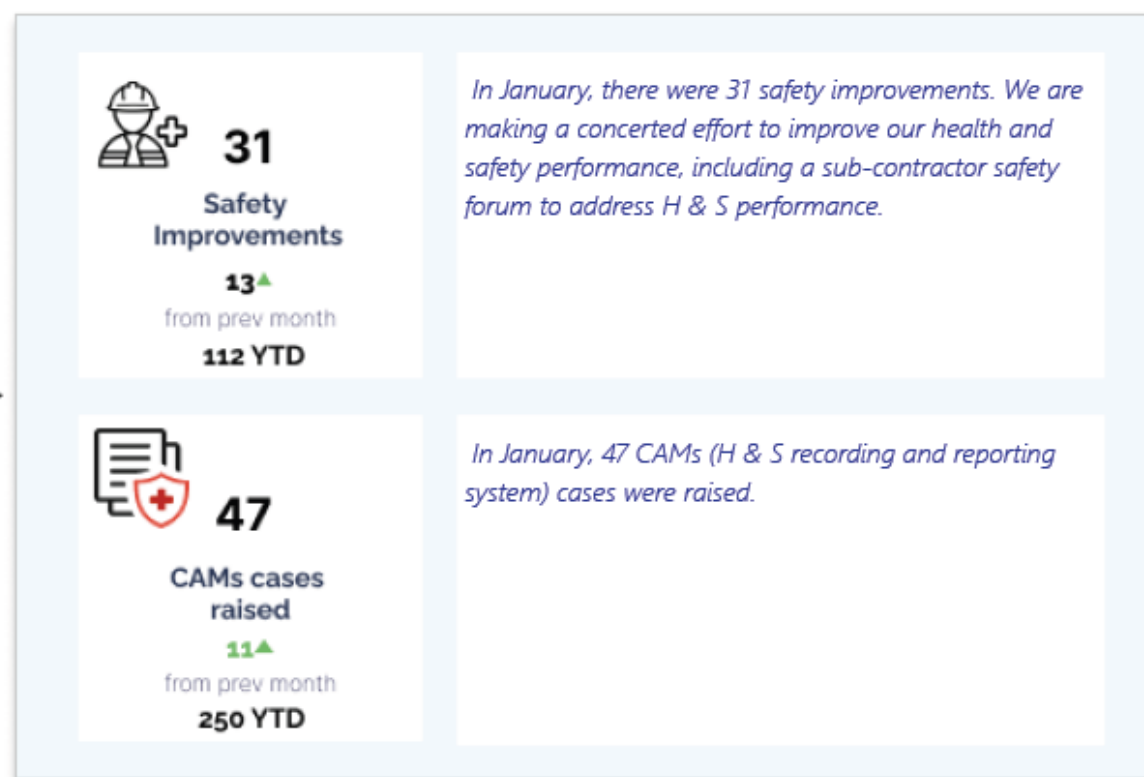
Acronyms

GLOSSARY OF TERMS	Acronyms
Total Recordable Injury Frequency Rate	TRIFR
Severe Injury Frequency Rate	SIFR
Case Action Management System	CAMs
Financial Year To Date	FYTD
Customer Operations Group	COG
Customer Service Request	CSR
Service Level Agreement	SLA
Department of Internal Affairs	DIA
Drinking Water	DW
Storm Water	SW
Wastewater	WW

HEALTH & SAFETY (H & S) LAG INDICATORS (AT A GLANCE) *



H & S LEAD INDICATORS *



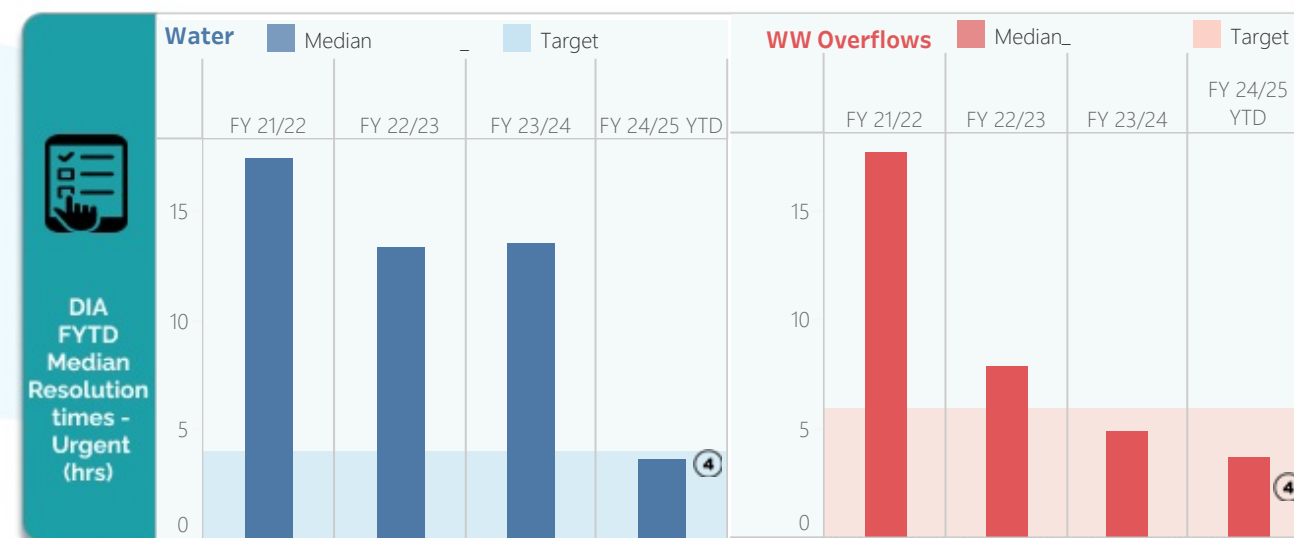
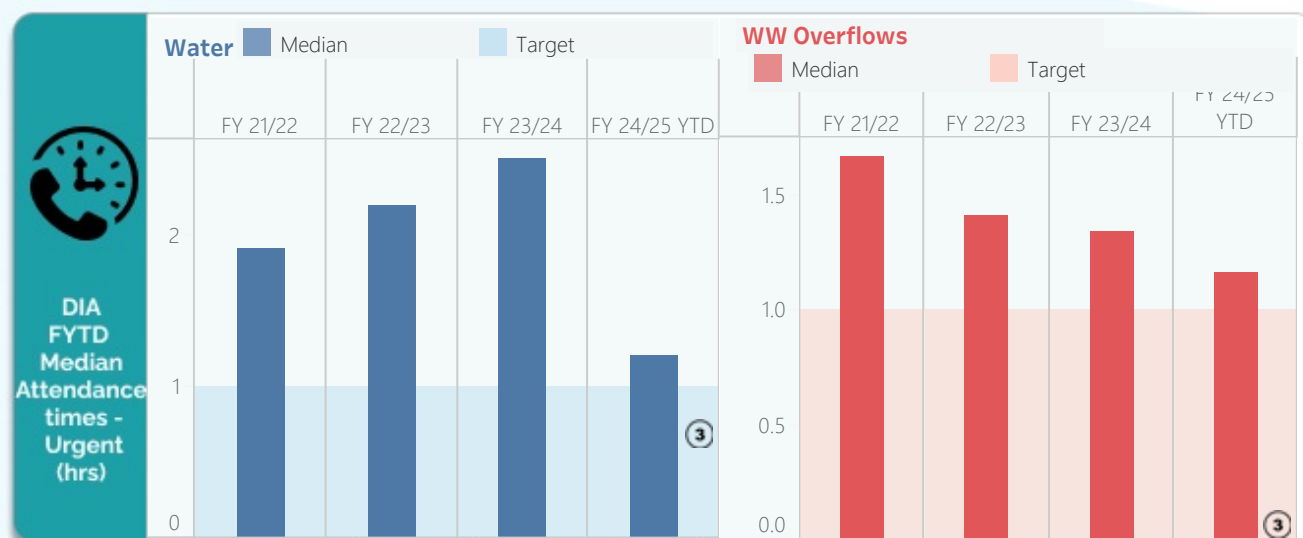
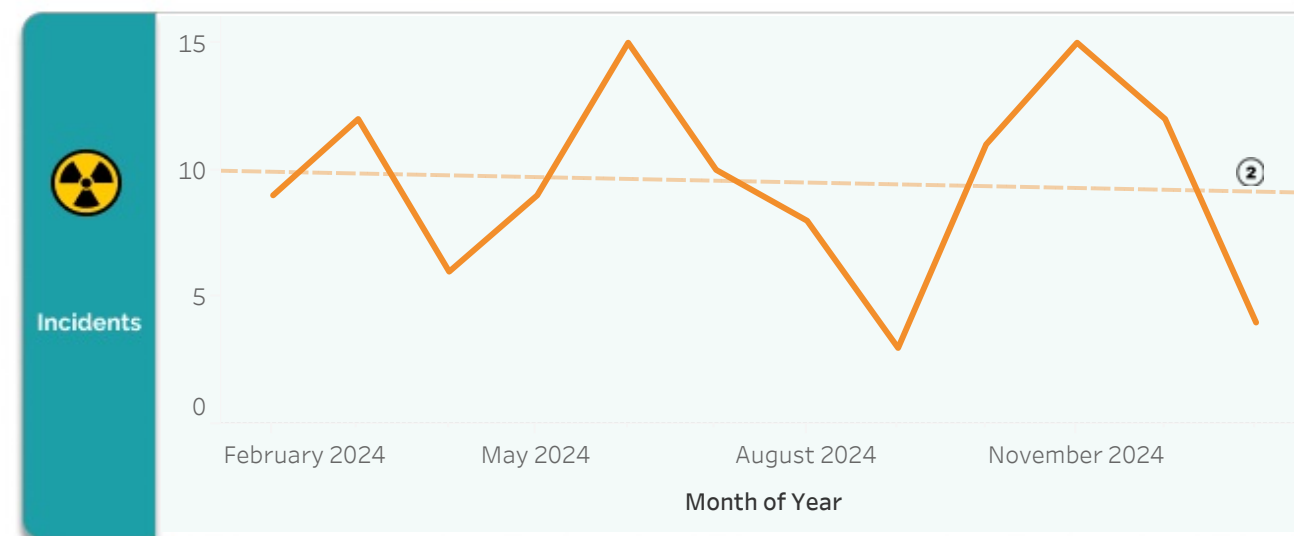
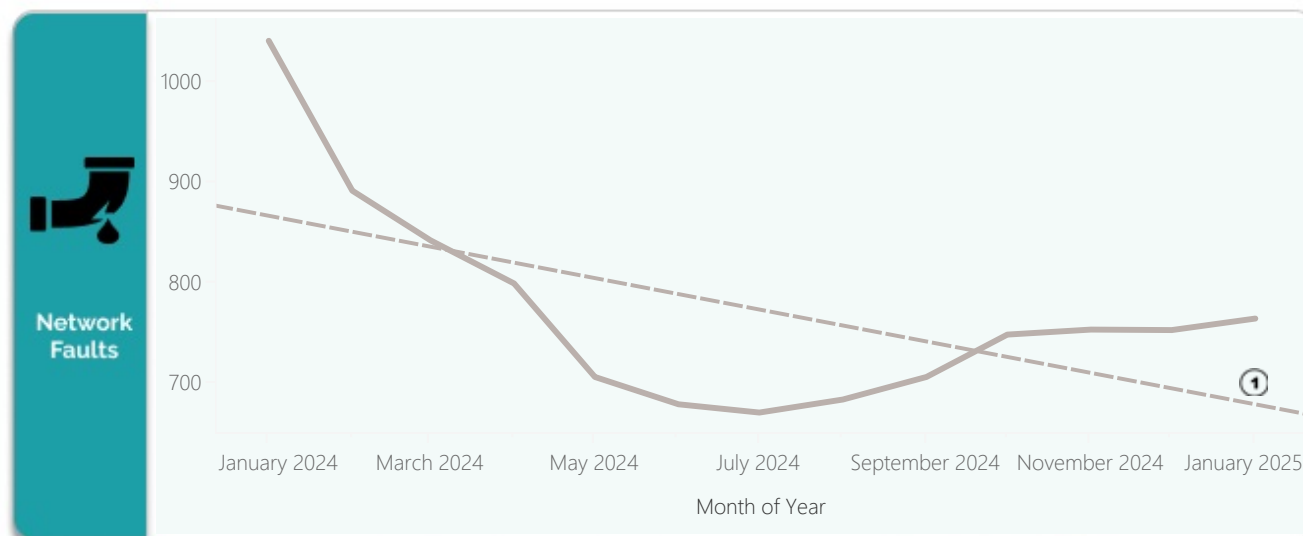
CUSTOMER SATISFACTION



*Note that Health and Safety is reported on a regional level. *Also note that Report provides a snapshot in time. Analysis Date: 11/02/25



January Operations Report* - WCC
CUSTOMER OPERATIONS GROUP

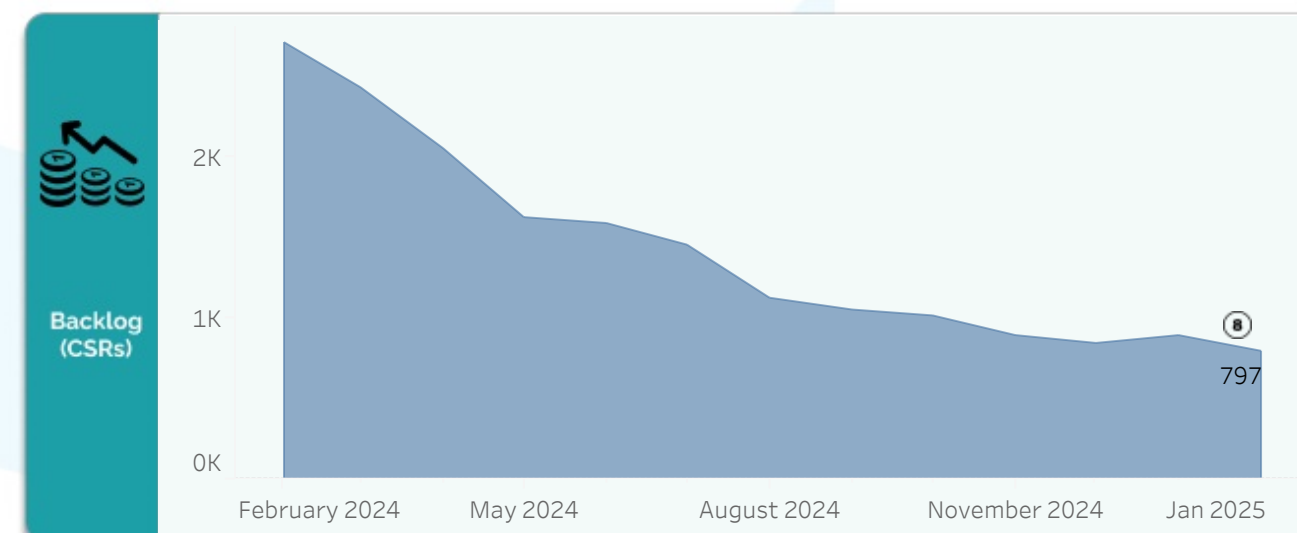
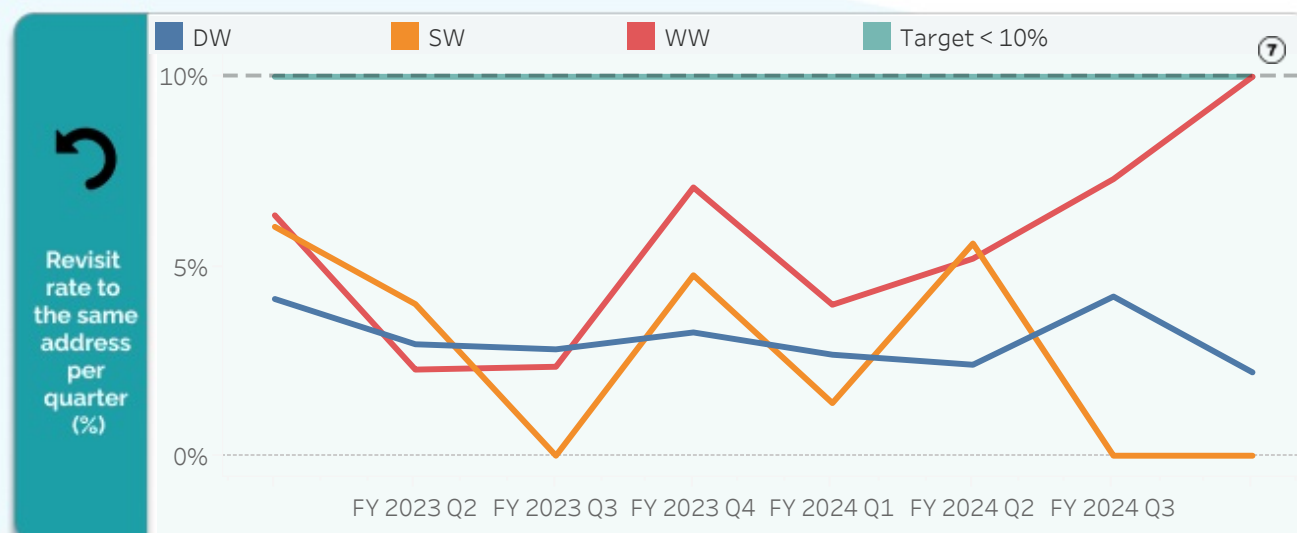
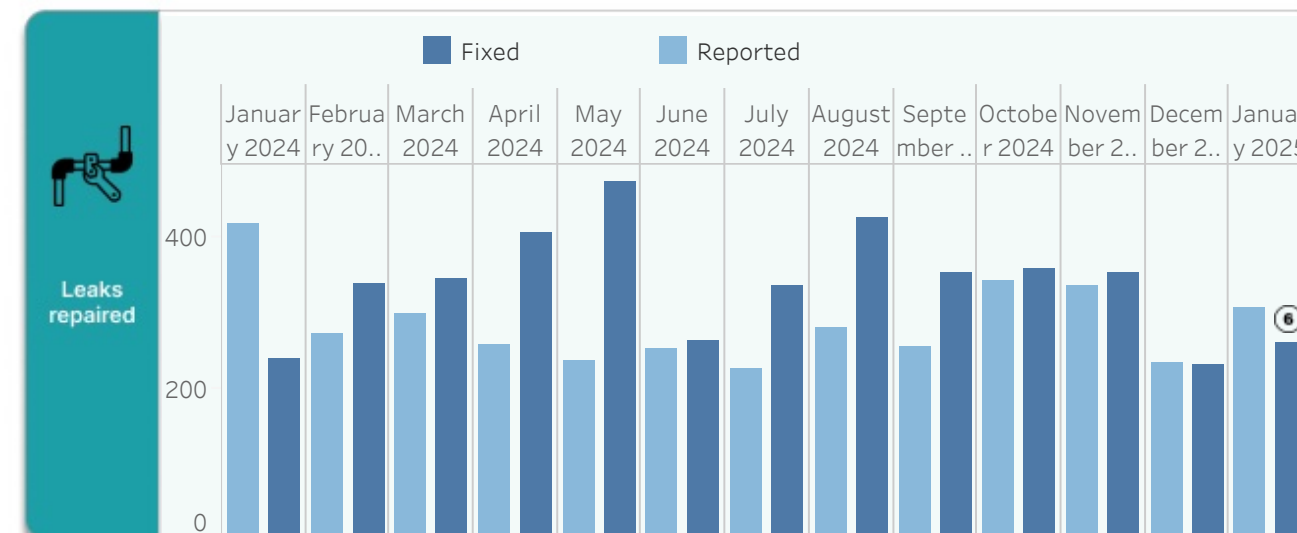
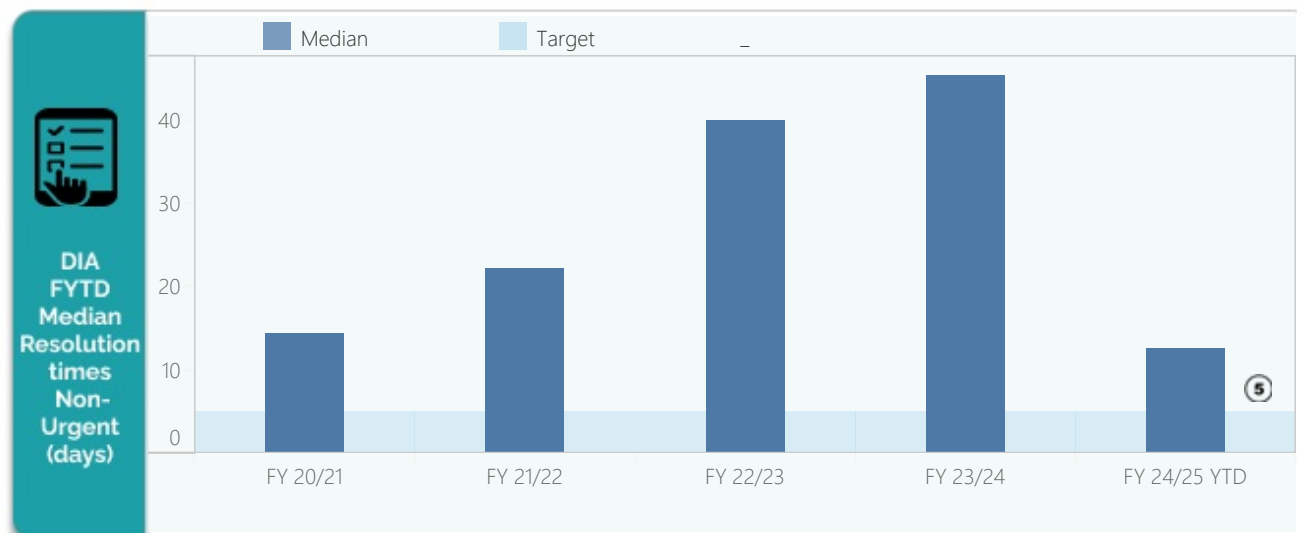


- Insights**
- ① Over the past 12 months, there has been a downward trend in Network Faults, largely due to a decrease in reported CSRs during the wetter months. However, as we transition into the drier months, we expect an upward trend in network faults.
 - ② Over the past 12 months, the trend shows a downward momentum in Incidents reported.
 - ③ Attendance within SLAs remains a challenge. This is due to the SLAs not being closely tied to the fiscal envelope. However, there has been notable improvements in our response times over the past few years.
 - ④ Resolution times has seen notable improvements over the past few years, currently meeting agreed-upon targets.

*Note that Report provides a snapshot in time. Analysis Date: 11/02/25



January Operations Report* - WCC
CUSTOMER OPERATIONS GROUP



- 5** Progress in resolving non-urgent water jobs in WCC remains an issue. This is largely attributed to SLAs not being closely tied to the fiscal envelope, work volumes and process issues adversely impacting data accuracy. We have recognized that the ongoing process of onboarding new staff presents its own set of challenges within reporting and ensuring that our on-field behaviors dont impact reporting.
- 6** Progress in resolving leaks has maintained its positive momentum attributed to recent funding injections and associated resourcing. In January, we fixed 257 leaks.
- 7** The revisit rates are primarily reported by revisits to the same address due to limitations with the current systems. Note that a revisit to the same site is not a reflection of the quality of works done by the crews or contractors. An analysis conducted on jobs completed across the region for a six month period this year found that 1.7% of all jobs were identified as actual rework.
- 8** The current backlog of open CSRs stands at approximately 800 - with a peak in January 2024 of approximately 2800. Since then, we have observed a decline, attributed to recent funding injections and associated resourcing. These changes are beginning to positively impact our backlog, and we expect this trend to continue.

*Note that Report provides a snapshot in time. Analysis Date: 11/02/25



January Operations Report * - HCC

CUSTOMER OPERATIONS GROUP

HEALTH & SAFETY (H & S) LAG INDICATORS (AT A GLANCE) *

<p>0 Rolling SIFR 0- from prev month Target < 10</p>	<p>2.7 Rolling TRIFR 0- from prev month Target < 5</p>	<p>1 High/ Extreme 0▲ from prev month 2 YTD</p>	<p>0 Near Misses 5▲ from prev month 22 YTD</p>	<p>0 Notifiable incidents 0- from prev month 0 YTD</p>	<p>1 Life saving rule breaches 0▼ from prev month 15 YTD</p>
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Injury Frequency Rate (TFIFR)

In January, incidents and injury statistics continue to decline, supported by ongoing emphasis on risks and controls during toolbox talks and team meetings.

Additionally, one life saving rule breaches was recorded, investigated and controls were implemented to prevent further harm.

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31
Safety Improvements
13▲
from prev month
112 YTD

In January, there were 31 safety improvements. We are making a concerted effort to improve our health and safety performance, including a sub-contractor safety forum to address H & S performance.

47
CAMs cases raised
11▲
from prev month
250 YTD

In January, 47 CAMs (H & S recording and reporting system) cases were raised.

(I) Customer Service Requests

(II) Complaints Received

(III) Compliments Received

(IV) CSR Duplicate rate

(I) Historical data reveals a recurring seasonal trend with Customer Service Requests with peak periods resulting during the drier months (comprising mostly of leaks) when the customers are more likely to notice and report the leaks.

(II) Similarly, there were increased customer complaints received in the summer months aligning with the dry season when visible leaks prompted more reports.

(III) 1 compliment received in January.

(IV) Duplicates rate for HCC in January was 25%.

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(V) Customer Satisfaction

(VI) Customer contact within 15 mins (Median)

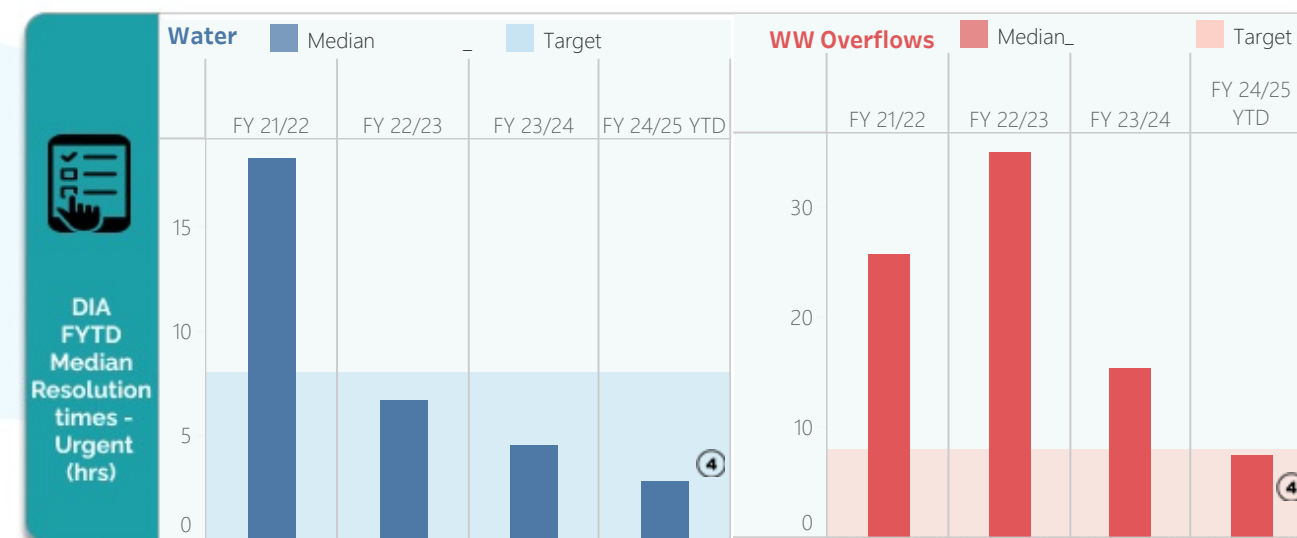
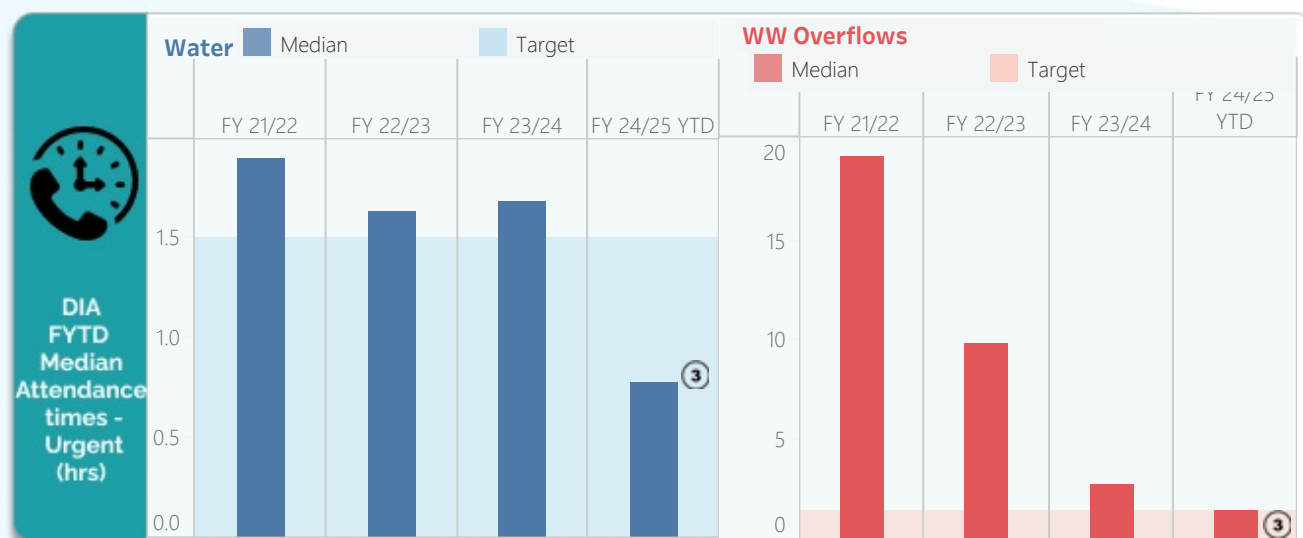
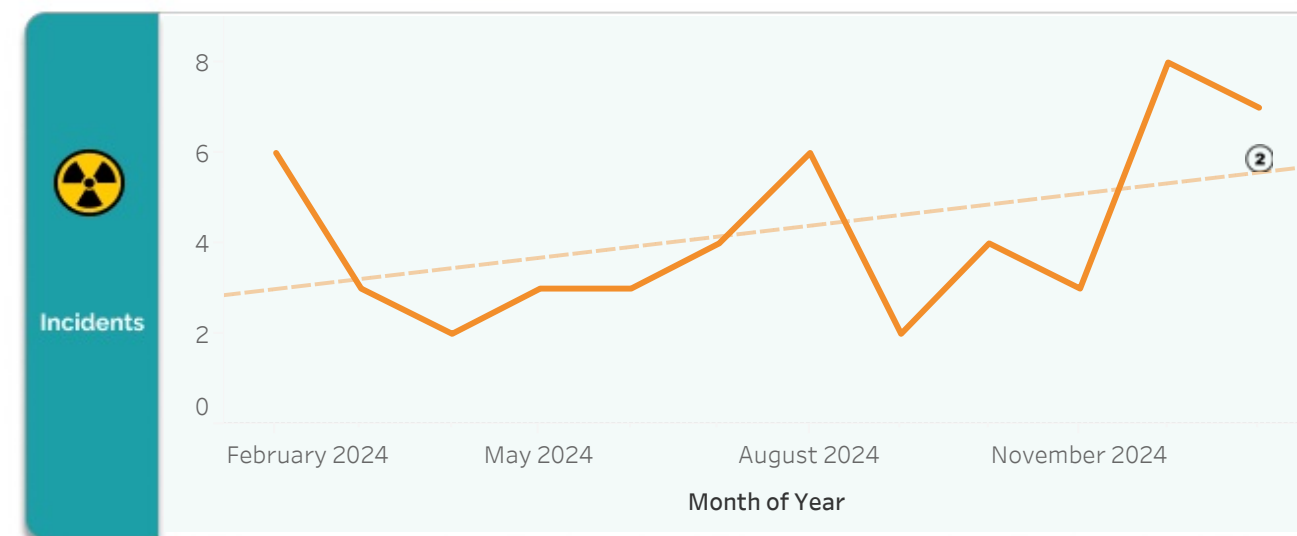
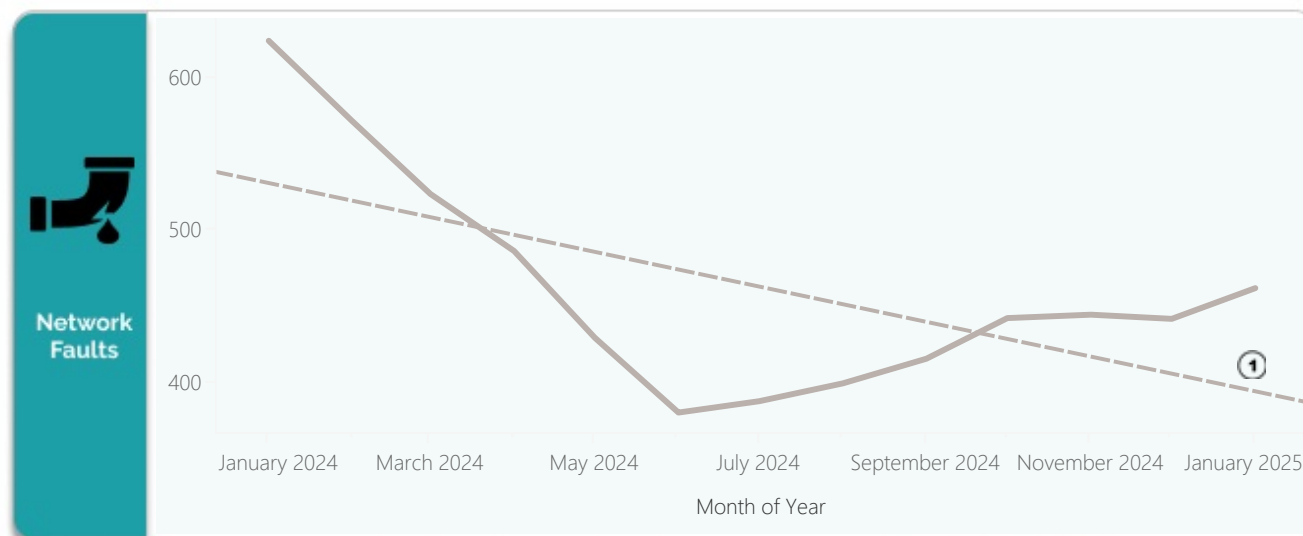
(V) Over the last six months, customer satisfaction has shown steady improvements. Satisfaction with WWL's urgent job responses remained consistently high. Non-urgent job satisfaction improved significantly after lower ratings earlier in the year. This positive trend is likely attributed to increased funding, enhanced resources, and ongoing improvements in job management, which have effectively reduced backlog and improved response times for non-urgent jobs.

(VI) In January, the prompt response to urgent complaints, contacting customers within 15 minutes continued its upwards trend remaining well above target.

*Note that Health and Safety is reported on a regional level. *Also note that Report provides a snapshot in time. Analysis Date: 11/02/25



January Operations Report* - HCC
CUSTOMER OPERATIONS GROUP



- Insights**
- ① Over the past 12 months, there has been a downward trend in Network Faults, largely due to a decrease in reported CSRs during the wetter months. However, as we transition into the drier months, we expect an upward trend in network faults.
 - ② Over the past 12 months, the trend shows a upward momentum in Incidents reported.
 - ③ Attendance within SLAs for urgent jobs is on track.
 - ④ Progress in resolving urgent jobs is on track

*Note that Report provides a snapshot in time. Analysis Date: 11/02/25

HEALTH & SAFETY (H & S) LAG INDICATORS (AT A GLANCE) *

<p>0 Rolling SIFR 0- from prev month Target < 10</p>	<p>2.7 Rolling TRIFR 0- from prev month Target < 5</p>	<p>1 High/ Extreme 0▲ from prev month 2 YTD</p>	<p>0 Near Misses 5▲ from prev month 22 YTD</p>	<p>0 Notifiable incidents 0- from prev month 0 YTD</p>	<p>1 Life saving rule breaches 0▼ from prev month 15 YTD</p>
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In January, incidents and injury statistics continue to decline, supported by ongoing emphasis on risks and controls during toolbox talks and team meetings.

Additionally, one life saving rule breaches was recorded, investigated and controls were implemented to prevent further harm.

H & S LEAD INDICATORS *

<p>31 Safety Improvements 13▲ from prev month 112 YTD</p>	<p><i>In January, there were 31 safety improvements. We are making a concerted effort to improve our health and safety performance, including a sub-contractor safety forum to address H & S performance.</i></p>
<p>47 CAMs cases raised 11▲ from prev month 250 YTD</p>	<p><i>In January, 47 CAMs (H & S recording and reporting system) cases were raised.</i></p>

CUSTOMER ACTIVITY

<p>(I) Customer Service Requests</p>	<p>(IV) CSR Duplicate rate</p>
<p>(II) Complaints Received</p>	<p><i>(I) Historical data reveals a recurring seasonal trend with Customer Service Requests with peak periods resulting during the drier months (comprising mostly of leaks) when the customers are more likely to notice and report the leaks.</i></p> <p><i>(II) Customer complaints increased from the previous month.</i></p> <p><i>(III) No compliments received in January.</i></p> <p><i>(IV) In January, duplicates rate increased to 28%.</i></p>
<p>(III) Compliments Received</p>	

CUSTOMER SATISFACTION

<p>(V) Customer Satisfaction</p>	<p>(VI) Customer contact within 15 mins (Median)</p>
<p><i>(V) Over the last six months, customer satisfaction has shown substantial improvement, averaging 72% with a notable increase from 33% in January to a peak of 88% in August. The decline observed in December is likely due to a low sample size for that month.</i></p> <p><i>(VI) In January, we upheld our excellence in urgent complaint resolution by contacting all customers within 15 minutes of raising an urgent complaint.</i></p>	

*Note that Health and Safety is reported on a regional level. *Also note that Report provides a snapshot in time. Analysis Date: 11/02/25



January Operations Report * - PCC

CUSTOMER OPERATIONS GROUP

HEALTH & SAFETY (H & S) LAG INDICATORS (AT A GLANCE) *

<p>0 Rolling SIFR 0- from prev month Target < 10</p>	<p>2.7 Rolling TRIFR 0- from prev month Target < 5</p>	<p>1 High/Extreme 0- from prev month 2 YTD</p>	<p>0 Near Misses 5- from prev month 22 YTD</p>	<p>0 Notifiable incidents 0- from prev month 0 YTD</p>	<p>1 Life saving rule breaches 0- from prev month 15 YTD</p>
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H & S LEAD INDICATORS *

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<p>(III) Compliments Received</p>	

CUSTOMER SATISFACTION

<p>(V) Customer Satisfaction</p>	<p>(VI) Customer contact within 15 mins (Median)</p>
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(V) The average satisfaction rate over the last 6 months was 77%. Customer satisfaction with WWL's urgent job responses remained consistently high. Satisfaction with non-urgent job responses also showed steady improvement.

(VI) In January, the prompt response to urgent complaints, contacting customers within 15 minutes continued its upwards trend remaining well above target.

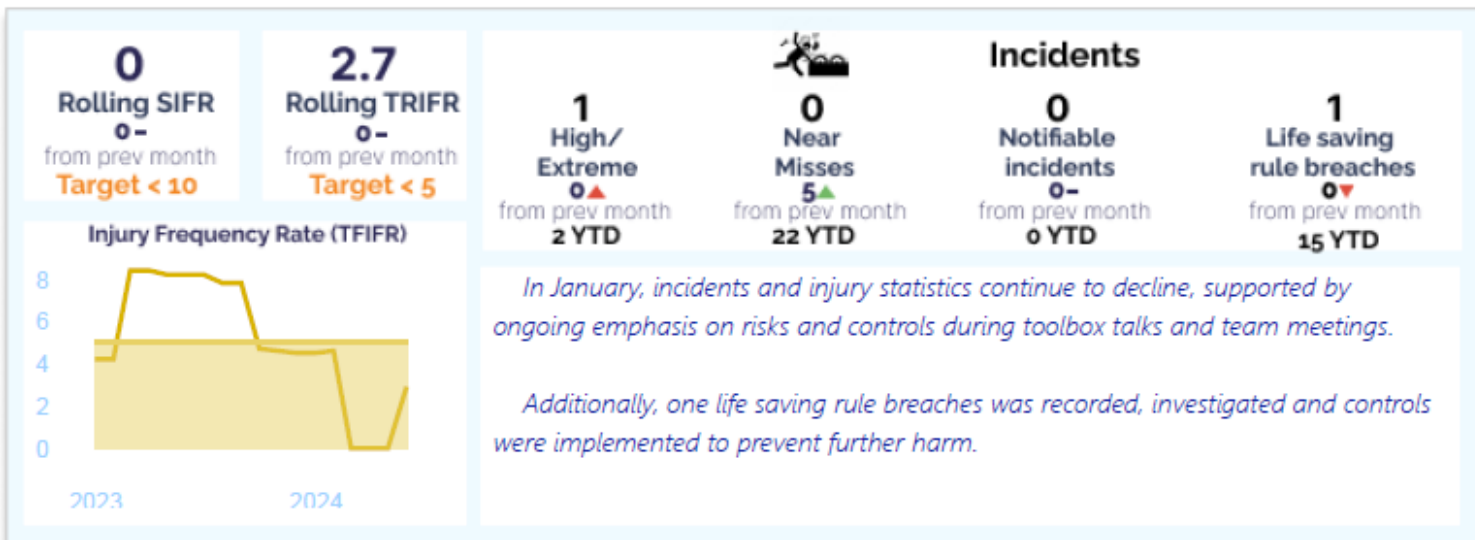
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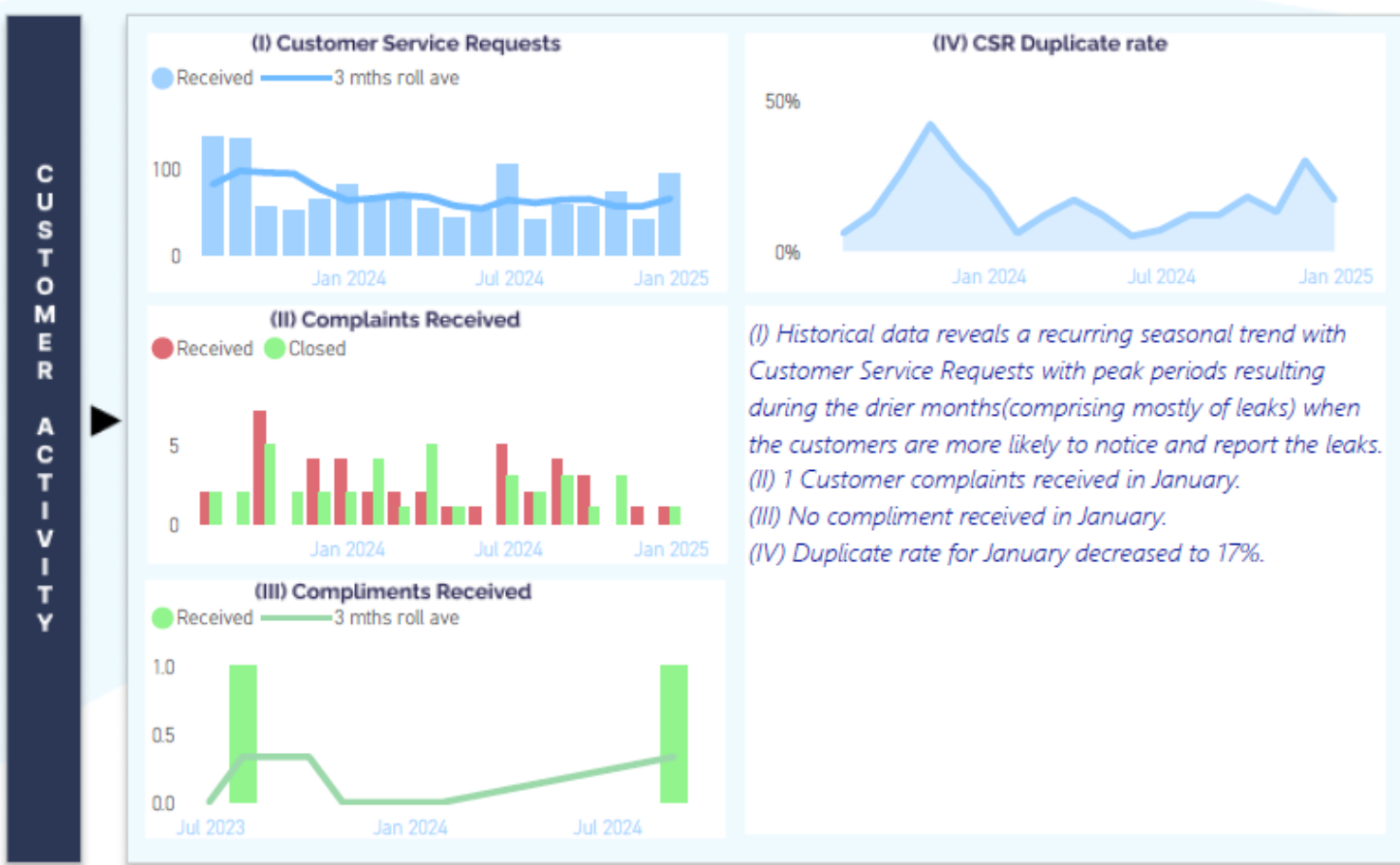
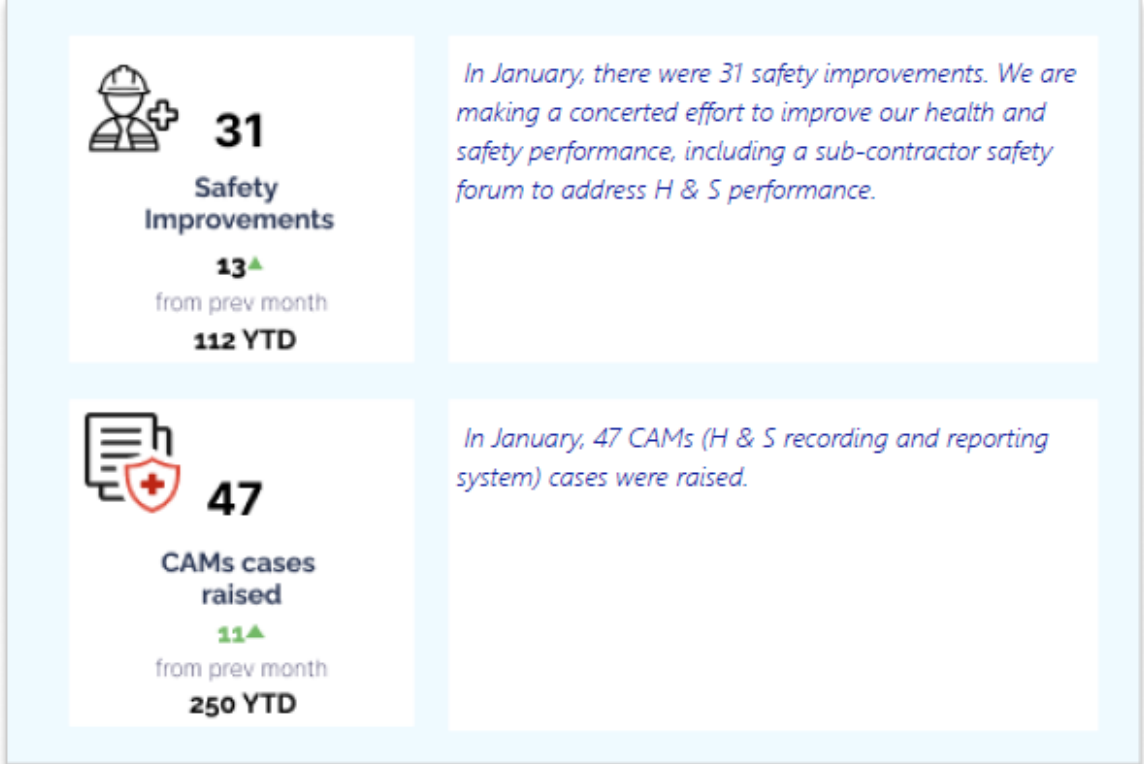
January Operations Report * - SWDC

CUSTOMER OPERATIONS GROUP

HEALTH & SAFETY (H & S) LAG INDICATORS (AT A GLANCE) *



H & S LEAD INDICATORS *



CUSTOMER SATISFACTION



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Komiti Ngā Wai Hangarua | Wellington Water Committee

28 February 2025

Report no: WWC2025/1/39

Wellington Water Limited Q2 Organisational Capability Plan

Recommendation

That the Committee:

- (1) notes the content of the Q2 Organisational Capability Plan (Plan);
- (2) notes that the full implementation of the plan can't be achieved due to lack of funding from councils for 2025/26, and therefore not all recommendations in the independent review into Wellington Water's Cost Estimation Error will be met;
- (3) notes Wellington Water has done its best to optimise delivery of the Plan within existing resources; and
- (4) notes the risk of future errors due to lack of funding to implement the Organisational Capability Plan.

Appendices

No.	Title	Page
1	Wellington Water Committee Organisational Capability Plan Q2 14 March 2025	65
2	Organisational Capability Plan - Q2 Progress Report and Gantt Chart	68

Author: Wellington Water Limited
WW



Komiti Ngā Wai Hanganua | Wellington Water Committee

28 February 2025

Report no: WWC2025/1/36

Metropolitan Water Supply Risk

Recommendation

That the Committee:

- (1) notes the demand reduction continues to exceed the target set by Taumata Arowai;
- (2) notes the likelihood of Water Restriction Levels for 24/25 has further reduced since December 2024 reporting;
- (3) notes that this is the last report on the Acute Water Shortage risk for 24/25; and
- (4) notes that Annual Planning is indicating there is a risk of insufficient regional funding for drinking water reactive renewals in FY 25/26 to maintain the reductions in water loss/leakage.

Appendices

No.	Title	Page
1	Water Supply Risk Update March 2025	71

Author: Wellington Water Limited



Komiti Ngā Wai Hangarua | Wellington Water Committee

28 February 2025

Report no: WWC2025/1/37

Wellington Water Limited's Draft Statement of Intent 2025-28

Recommendation

That the Committee:

- (1) receives Wellington Water Limited's draft Statement of Intent 2025-28 attached as Appendix 1 to the report;
- (2) provides combined shareholder feedback on Wellington Water Limited's draft Statement of Intent by Friday 11 April 2025; and
- (3) endorses the outlined approach to finalise Wellington Water Limited Statement of Intent 2025-28.

Appendices

No.	Title	Page
1	Wellington Water Committee Draft Statement of Intent 2025 2028	75
2	Draft WWL Statement of Intent 2025-28	77

Author: Wellington Water Limited



Komiti Ngā Wai Hanganua | Wellington Water Committee

28 February 2025

Report no: WWC2025/1/38

Wellington Water Limited Half-Year Report to 31 December 2024

Recommendation

That the Committee receives and notes the Half-Year Report to 31 December 2024.

Appendices

No.	Title	Page
1↓	Wellington Water Committee Wellington Water Half-Year Report	110
2↓	Wellington Water Half yearly report to 31 December 2024	113

Author: Wellington Water Limited

TO: Chair and Members
Komiti Ngā Wai Hangarua |
Wellington Water Committee

FROM: Jack Kilty

DATE: 28 February 2025

SUBJECT: WELLINGTON WATER COMMITTEE FORWARD
PROGRAMME 2025



Purpose of Memorandum

1. To provide the Wellington Water Committee (the Committee) with a Forward Programme of work and workshops planned for the committee for 2025.

Recommendation

That the Committee receives and notes the attached draft Forward Programme and future workshop topics for the Wellington Water Committee for 2025, as detailed in Appendix 1 of the memorandum.

Background

2. The Terms of Reference for the committee require the committee to provide governance and leadership across issues relating to the planning, delivery and management of water services to communities serviced by Wellington Water Limited (WWL).
3. The Forward Programme provides a planning tool for members, officers and WWL staff to coordinate programmes of work.
4. The draft Forward Programme for 2025 is attached as Appendix 1 to the memorandum.

Forward Programme

5. The Forward Programme is a working document and is subject to change regularly. Any changes to the Forward Programme made by officers and WWL staff will be made in consultation with the Chair.

Appendices

No.	Title	Page
1↓	Wellington Water Committee Forward Programme 2025	134

Author: Jack Kilty, Democracy Advisor

Approved By: Kathryn Stannard, Head of Democratic Services

