



KOMITI HANGANGA INFRASTRUCTURE AND REGULATORY COMMITTEE

1 May 2025

Order Paper for the meeting to be held in the
Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt,
on:

Thursday 8 May 2025 commencing at 2:00 pm

The meeting will be livestreamed on Council's YouTube page.

Membership

	Cr S Edwards (Chair)
	Cr T Stallinger (Deputy Chair)
Mayor C Barry	Cr G Barratt
Cr K Brown	Cr B Dyer
Deputy Mayor T Lewis	Cr A Mitchell
Cr G Tupou	

For the dates and times of Council Meetings please visit www.huttcity.govt.nz

Have your say

[You can speak under public comment to items on the agenda to the Mayor and Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this by emailing \[DemocraticServicesTeam@huttcity.govt.nz\]\(mailto:DemocraticServicesTeam@huttcity.govt.nz\) or calling the Democratic Services Team on 04 570 6666 | 0800 HUTT CITY](#)

KOMITI HANGANGA INFRASTRUCTURE AND REGULATORY COMMITTEE

Chair:	Cr Simon Edwards
Deputy Chair:	Cr Tony Stallinger
Membership:	Mayor Campbell Barry Deputy Mayor Tui Lewis Cr Glenda Barratt Cr Keri Brown Cr Brady Dyer Cr Andy Mitchell Cr Gabriel Tupou
Quorum:	Half of the membership
Meeting Cycle:	Meets on an eight-weekly basis or as required
Reports to:	Council
Membership Resource Management Act (RMA) Hearings	An independent Commissioner plus a minimum of either three or four elected members (including the Chair) and alternates who have current certification under the Making Good Decisions Training Assessment and Certification programme for RMA Decision Makers

OVERVIEW:

This is an operationally focused committee, overseeing Council's above and below-ground core infrastructure needs, and core regulatory functions. The committee is aligned with the Economy and Development and Environment and Sustainability directorates.

AREAS OF FOCUS:

- Three waters infrastructure
- Three waters reform
- Water investment
- Roading/active transport
- Infrastructure strategy
- Integrated transport strategy
- Wharves
- Environmental consents
- Regulatory functions including enforcement
- Treaty partnerships
- Riverlink
- Cycleways
- Accessibility
- Footpaths renewal programme
- Oversight of Major Projects Steering Group

PURPOSE:

To deliver quality infrastructure to support healthy and sustainable living, providing efficient and safe transport options and promoting the city's prosperity. To consider matters relating to the regulatory and quasi-judicial responsibilities of the Council under Council's bylaws and relevant legislation including the following:

- Building Act 2004
- Dog Control Act 1996
- Fencing of Swimming Pools Act 1987
- Local Government Act 1974 and the Local Government Act 2002
- Public Works Act 1981
- Reserves Act 1977
- Resource Management Act 1991
- Sale and Supply of Alcohol Act 2012

DELEGATIONS FOR THE COMMITTEE'S AREAS OF FOCUS:

- All powers necessary to perform the committee's responsibilities including the activities outlined below.
- Develop required strategies and policies. **Recommend draft and final versions to Council** for adoption where they have a city-wide or strategic focus.
- Implement, monitor and review strategies and policies.
- Oversee the implementation of major projects provided for in the Long Term Plan (LTP) or Annual Plan.
- Oversee budgetary decisions provided for in the LTP or Annual Plan.
- Oversee the development and implementation of plans and functions that promote economic well-being.
- Advocate for strong relationships with Council's Mana Whenua partners as outlined in the Tākai Here agreements ensuring the outcomes of the committee are in line with the aspirations of the partners.
- Advocate for the best interests of Māori communities in Lower Hutt having regard to the committee's goals.
- Ensure the committee is operating in a way that is consistent with various pieces of legislation that provide for Te Tiriti o Waitangi.
- Maintain an overview of work programmes carried out by Council's Economy and Development Directorate.
- Undertake the administration of all statutory functions, powers and duties other than those specifically delegated to any other committee or subcommittee or retained by Council.
- Conduct any consultation processes required on infrastructure issues before the committee.
- Approve and forward submissions (other than those delegated to the District Plan Review Committee).
- Any other matters delegated to the committee by Council in accordance with approved policies and bylaws.
- The committee has the powers to perform the responsibilities of another committee where it is necessary to make a decision prior to the next meeting of that other committee. When exercised, the report/minutes of the meeting require a resolution noting that the committee has performed the responsibilities of another committee and the reason/s.
- If a policy or project relates primarily to the responsibilities of the Komiti Hanganga | Infrastructure and Regulatory Committee, but aspects require additional decisions by

the Komiti Hapori Ahurea me ngā Rangapū | Communities, Culture and Partnerships Committee and/or Komiti Kaupapa Taiao | Climate Change and Sustainability Committee, then the Komiti Hanganga | Infrastructure and Regulatory Committee has the powers to make associated decisions on behalf of those other committees. For the avoidance of doubt, this means that matters do not need to be taken to more than one of those committees for decisions.

Additional Infrastructure Delegations:

- Determine roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.
- Hear objections to specified traffic matters where the community board wishes to take an advocacy role.
- Make decisions under Clause 11(e) of the Tenth Schedule of the Local Government Act 1974 and the Transport (Vehicular Traffic Road Closure) Regulations 1965 in respect of temporary road closures, including making decisions on any ancillary matters including, without limitation, approval of temporary “No Stopping” restrictions under Hutt City Council Traffic Bylaw 2017.
- Undertake hearings on road stopping under the Local Government Act 1974.
- **Make recommendations to Council** whether to proceed with a road stopping and the disposal of stopped road, including (where the proposal includes or involves a related acquisition, disposal or land exchange) a **recommendation to Council** on the acquisition, disposal or exchange.
- Consider and **recommend to Council** any request to the Crown that a road is stopped under section 116 of the Public Works Act 1981, and the disposal of the stopped road.
- Make any resolution required under section 319A of the Local Government Act 1974 regarding the naming of new roads and alterations to street names (other than those in the Harbour and Wainuiomata Wards, which are delegated to the community boards in those areas).

Additional Regulatory Delegations:

- Develop any regulations required to achieve Council’s objectives.
- Approve Council’s list of hearings commissioners under the Resource Management Act 1991, including councillors sitting as hearings commissioners and independent commissioners.
- Conduct statutory hearings on regulatory matters and make decisions on those hearings², excluding those conducted under the Resource Management Act 1991, which are delegated to the Hearings Subcommittee and District Plan Hearings Subcommittee.
- Authorise the submission of appeals to the Environment Court on behalf of Council.
- Make decisions on applications required under the Development Contributions Policy for remissions, postponements, reconsiderations and objections.
- **Recommend to Council** the list of members approved to be members of the District Licensing Committee under section 192 of the Sale and Supply of Alcohol Act 2012.

Delegations to make Appointments:

- The Chair of the Komiti Hanganga | Infrastructure and Regulatory Committee, in conjunction with the Chief Executive, is authorised to appoint a subcommittee of suitably qualified persons to conduct hearings on behalf of the committee.
- The Chair of the Komiti Hanganga | Infrastructure and Regulatory Committee, in conjunction with the Chief Executive, is authorised to appoint a Hearings Subcommittee of suitably qualified persons to conduct resource consent and related hearings on behalf of the committee.
- The Chair of the Komiti Hanganga | Infrastructure and Regulatory Committee is authorised to appoint three people from the list prepared under the Sale and Supply of Alcohol Act 2012 to specific meetings (Chair and two members).

NOTE:

The Manatū mō te Taiao | Ministry for the Environment advocates that Councils offer specialist Resource Management Act (RMA) training in areas that are difficult to grasp or where mistakes are commonly made. This is to complement the Good Decision Making RMA training that they run (which is an overview and basic summary of decision making, rather than an in-depth training in specific areas of the RMA). Therefore, in order to facilitate this, the RMA training run for councillors that wish to be hearings commissioners is mandatory.

Reasons for the importance of the training:

1. Hearings commissioners are kept abreast of developments in the legislation.
2. Legal and technical errors that have been made previously are avoided (many of which have resulted in Environment Court action which is costly, time-consuming and often creates unrealistic expectations for the community).
3. The reputation of Council as good and fair decision makers or judges (rather than legislators) is upheld.

HUTT CITY COUNCIL

KOMITI HANGANGA | INFRASTRUCTURE AND REGULATORY COMMITTEE

Meeting to be held in the Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt on
Thursday 8 May 2025 commencing at 2:00 pm.

ORDER PAPER

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru
Whakataka te hau ki te
tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tihei mauri ora

Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with
a sharpened air.
A touch of frost, a promise of a
glorious day.

2. APOLOGIES

No apologies have been received.

3. PUBLIC COMMENT

Generally, up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

4. CONFLICT OF INTEREST DECLARATIONS

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have

5. MICROMOBILITY COMMUNITY CONNECTIONS: TAITĀ

Report No. IARCC2025/2/127 by the Transport Project Manager

9

CHAIR'S RECOMMENDATION:

"That the recommendations contained in the report be endorsed."

6. **THREE WATERS UPDATE**

Report No. IARCC2025/2/125 by the Advisor Water Services 45

CHAIR'S RECOMMENDATION:

"That the recommendation contained in the report be endorsed."

7. **REGULATORY MATTERS**

Report No. IARCC2025/2/126 by the Head of Environmental Protection 54

CHAIR'S RECOMMENDATION:

"That the recommendation contained in the report be endorsed."

8. **MINUTES OF THE LOCAL ALCOHOL POLICY HEARINGS
SUBCOMMITTEE - 17 SEPTEMBER 2024**

Hearing Subcommittee minutes dated 17 September 2024 70

9. **MINUTES OF THE ALCOHOL FEES BYLAW HEARINGS
SUBCOMMITTEE - 26 SEPTEMBER 2024**

Hearing Subcommittee minutes dated 26 September 2024 78

10. **INFORMATION ITEMS**

a) **Economy and Development - Director's Report**

Report No. IARCC2025/2/3 by the Director of Economy and Development 82

CHAIR'S RECOMMENDATION:

"That the recommendation contained in the report be endorsed."

b) **Infrastructure and Regulatory Forward Programme 2025**

Memorandum dated 22 April 2025 by the Democracy Advisor 89

CHAIR'S RECOMMENDATION:

"That the recommendation contained in the memorandum be endorsed."

11. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

12. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!	Release us from the supreme
Unuhia!	sacredness of our tasks
Unuhia i te uru-tapu-nui	To be clear and free
Kia wātea, kia mā mā	in heart, body and soul in our
Te ngākau, te tinana,	continuing journey
te wairua i te ara takatū	Oh Rongo, raise these words up
Koia rā e Rongo	high so that we be cleansed and
whakairihia ake ki runga	be free,
Kia wātea, kia wātea!	Yes indeed, we are free!
Ae rā, kua wātea!	Good and peaceful
Hau, pai mārire.	

Vanessa Gilmour
DEMOCRACY ADVISOR

07 April 2025

Report no: IARCC2025/2/127

Micromobility Community Connections: Taitā

Purpose of Report

1. This report seeks approval from the Infrastructure and Regulatory Committee to approve the Taitā Community Connections shared path plans for construction.

Recommendations

That the Committee:

- (1) receives and notes the report;
- (2) notes that the Community Connections Programme (Taitā) plans were presented to the Infrastructure and Regulatory Committee for approval 23 November 2023 (*Report No. IARCC2023/5/360*);
- (3) notes that on 25 March 2025, the Hutt City Council / Te Kaunihera o Te Awa Kairangi received an update on the Micromobility Programme (*Report No. HCC2025/1/74*); and
- (4) approves option a) to proceed with the Taitā Community Connections plans for construction.

Background

2. On 13 March 2025, the Infrastructure and Regulatory Committee (the Committee) received an update on the Micromobility Programme in [Report No. IARCC2025/1/45](#) (page 156). As part of this update, design changes for the Community Connections Programme (Avalon and Taitā) were presented for approval.
3. At this meeting, the Committee requested that these design changes be further reviewed with consideration of installing some raised pedestrian crossings.
4. The Council resolution on 25 March 2025 (Minute No. C 25121(4)) approved in principle the Avalon Community Connections shared path to proceed and provided authority to the Mayor and Chairs of Standing Committees to approve the final location of raised (or at level) pedestrian crossings.

5. It was noted that the plans for Taitā would be presented for approval at a later meeting.

Discussion

6. This report outlines two alignment changes to the previously approved Taitā Connection shared path designs. The first relates to the proposed connection across Harcourt Werry Drive. The second change involves relocating the proposed crossing outside 3 Tocker Street to the existing pedestrian courtesy crossing at 1 Tocker Street, following a review of crossing functionality and safety.
7. The western extent of the Taitā Connection shared path will end at the existing stop bank path at Harcourt Werry Drive in Fraser Park. In the period since the Taitā Connection plans were approved by Council, Greater Wellington Regional Council (GWRC) has undertaken planting where the shared path was proposed to be constructed.
8. Further planning is being undertaken with GWRC and designers to identify a suitable route and design to provide a connection with the river trail that aligns with GWRC's plans for the area and provides a safe crossing of Harcourt Werry Drive for shared path users as well as those using Fraser Park.
9. The previously approved alignment for the Tocker Street pedestrian crossing proposed two separate crossing points for cyclists and pedestrians, located within approximately 10 metres of each other. Following a review, it is now proposed to consolidate these into a single dual crossing at the location of the existing pedestrian courtesy crossing.
10. To facilitate this change, minor adjustments to the western kerb alignment are required, along with modifications to the central median island. These changes are also expected to deliver traffic calming benefits at the intersection.
11. The revised approach is anticipated to improve visibility for both pathway and road users at the intersection, better align with typical user behavior by providing a more direct crossing route and retain valuable on-street parking in an area where parking availability is already limited.
12. Further details regarding the shared path connection to the River Trail and Fraser Park will be provided in future Micromobility Project updates.
13. Issued for Construction drawings for the Taitā Connections work packages have been attached as Appendices 1 (Taitā Stage B) and 2 (Taitā Stage C) to the report.

Options

14. The options available for the Committee are:

- a) to approve the Taitā Community Connections to proceed to construction excluding the finalised pedestrian crossing layout; OR
- b) provide direction on specific amendments as the committee deems appropriate for recommendation to Council.

Climate Change Impact and Considerations

- 15. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.
- 16. The Micromobility Programme was previously part funded through the Climate Emergency Response Fund (CERF). The purpose of the CERF programme was to deliver initiatives that help New Zealand transition to a low-emission, more accessible and equitable transport system that supports wellbeing

Consultation

- 17. The projects in this report were included in the National Land Transport Plan (NLTP) 2024-27 and have been covered in the RLTP consultation process.
- 18. Community engagement was undertaken for the Avalon and Taitā Micromobility projects in 2023. Further updates noting changes to design will be provided to the community before construction commences.

Legal Considerations

- 19. There are no legal considerations.

Financial Considerations

- 20. The Long-Term Plan/Annual Plan Subcommittee, at its meeting on 26 August 2024, recommended the approval of a \$7.28M unsubsidised budget for the 2024–2027 Long Term Plan period to fund Micromobility projects.
- 21. The Government Policy Statement on Land Transport (GPS) came into effect on 1 July 2024. The GPS notes that funding is expected not to be used to invest in raised crossings or other improvements that inconvenience motorists. Similarly, maintenance funding is not to be used for multi-modal improvements. This focus from the GPS would result in future maintenance of raised pedestrian crossings not attracting any subsidy from New Zealand Transport Agency Waka Kotahi.

Appendices

No.	Title	Page
1 ↓	Taitā Package B	13
2 ↓	Taitā Package C	28

Author: David Kennedy
Transport Project Manager

Reviewed By: Paul Hewitt
Head of Transport

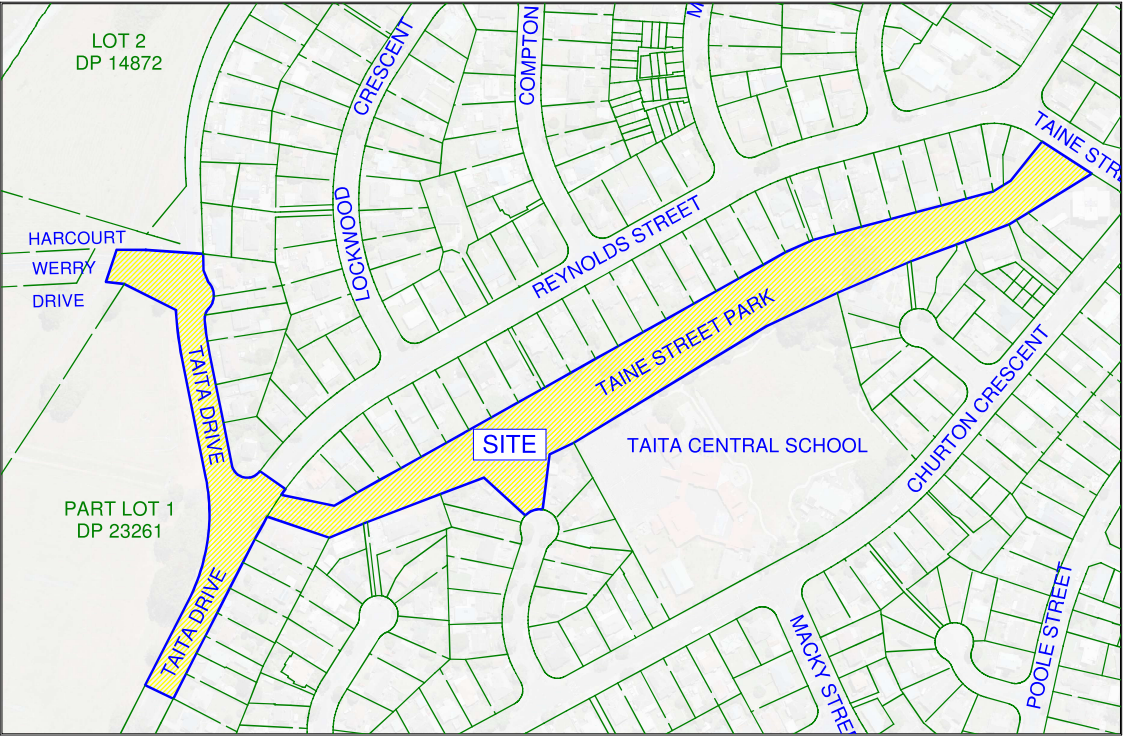
Approved By: Jon Kingsbury
Director Economy & Development

CIVIL ENGINEERING DESIGN

TAITA COMMUNITY CONNECTIONS

TAITA DRIVE & TAINE STREET PARK, TAITA, LOWER HUTT, WELLINGTON

DWG No.	REV	DRAWING TITLE	DWG No.	REV	DRAWING TITLE
S24-0574-D0	A	DRAWING REGISTER	S24-0574-D22	A	DETAILED X-SECTIONS SHARED PATH B2
S24-0574-D1	A	OVERALL LAYOUT	S24-0574-D23	A	LONG SECTION BUS STOP SHEET 1
S24-0574-D2	A	GENERAL LAYOUT SHEET 1	S24-0574-D24	A	DETAILED X-SECTIONS BUS STOP SHEET 1
S24-0574-D3	A	GENERAL LAYOUT SHEET 2	S24-0574-D25	A	LONG SECTION B3 SHEET 1
S24-0574-D4	A	GENERAL LAYOUT SHEET 3	S24-0574-D26	A	LONG SECTION B3 SHEET 2
S24-0574-D5	A	GENERAL LAYOUT SHEET 4	S24-0574-D27	A	LONG SECTION B3 SHEET 3
S24-0574-D6	A	GENERAL LAYOUT SHEET 5	S24-0574-D28	A	LONG SECTION B3 SHEET 4
S24-0574-D7	A	GENERAL LAYOUT SHEET 6	S24-0574-D29	A	LONG SECTION B3 SHEET 5
S24-0574-D8	A	GENERAL LAYOUT SHEET 7	S24-0574-D30	A	DETAILED X-SECTIONS B3 SHEET 1
S24-0574-D9	A	GENERAL LAYOUT SHEET 8	S24-0574-D31	A	DETAILED X-SECTIONS B3 SHEET 2
S24-0574-D10	A	GENERAL LAYOUT SHEET 9	S24-0574-D32	A	DETAILED X-SECTIONS B3 SHEET 3
S24-0574-D11	A	GENERAL LAYOUT SHEET 10	S24-0574-D40	A	TYPICAL SECTIONS SHEET 1
S24-0574-D12	A	GENERAL LAYOUT SHEET 11	S24-0574-D50	A	CIVIL DETAILS SHEET 1
S24-0574-D13	A	GENERAL LAYOUT SHEET 12	S24-0574-D51	A	CIVIL DETAILS SHEET 2
S24-0574-D14	A	GENERAL LAYOUT SHEET 13	S24-0574-D55	A	SERVICES DETAILS SHEET 1
S24-0574-D20	A	LONG SECTION B2 SHEET 1	S24-0574-D60	A	EARTHWORKS
S24-0574-D21	A	LONG SECTION B2 SHEET 2			



SITE LOCATION
NOT TO SCALE

SAFETY IN DESIGN

THE SERVICES DESIGN AS SHOWN IN THE SUBMITTED DESIGN PLANS HAVE BEEN PREPARED WITH REFERENCE TO THE COUNCIL STANDARDS, THE REGIONAL STANDARD FOR WATER SERVICES (2021), THE REGIONAL SPECIFICATION FOR WATER SERVICES (2021) AND NZS 4404:2010 LAND DEVELOPMENT AND SUBDIVISION INFRASTRUCTURE. IT IS OUR BELIEF THAT NO ASPECT OF THE SERVICES DESIGN INCLUDED HEREWITH HAS INTRODUCED ANY HEIGHTED RISK TO PERSONS EITHER LIVING AROUND OR WORKING WITH THE SERVICES INFRASTRUCTURE BEYOND A LEVEL WHICH IS CURRENTLY ACCEPTED BY SOCIETY TODAY. PERTAINING TO CONSTRUCTION, OPERATION, MAINTENANCE AND DEMOLITION PHASES OF THE ASSET THE RELEVANT CONTRACTOR SHALL:

- SUPPLY AND OPERATE UNDER A SITE SPECIFIC HEALTH AND SAFETY PLAN.
- CONSTRUCT SAFETY BARRIERS AND FALL PROTECTION PRIOR TO EXCAVATION AT EDGES OF OPENINGS AND ELEVATED AREAS.
- REVIEW ADEQUACY OF WORKING AND MOVEMENT SPACE AVAILABLE FOR CONSTRUCTION ACTIVITIES AND ENSURE SEPARATION OF PLANT AND PERSONNEL ON SITE.
- LOCATE LIFTING SLEW AND LAY DOWN AREAS AWAY FROM REGULAR CONSTRUCTION TRAFFIC.
- BE ADVISED THAT WRITTEN RISK ASSESSMENTS FOR ACCESS TO OPEN EXCAVATIONS ARE RECOMMENDED.
- PROVIDE ACCESS AND EGRESS TO EXCAVATIONS APPROPRIATE IN CASE OF INUNDATION, COLLAPSE OR ENGULFMENT.
- SEEK ADVICE FROM SUITABLY QUALIFIED GEOTECHNICAL OR STRUCTURAL ENGINEER PRIOR TO OPERATION OF HEAVY SURFACE PLANT AND EQUIPMENT OR STOCKPILING MATERIAL NEAR OPEN EXCAVATIONS OR EXISTING RETAINING STRUCTURES.
- DO NOT STOCKPILE MATERIALS BEHIND OR EXCAVATE IN FRONT OF EXISTING RETAINING WALLS UNTIL WALL STABILITY HAS BEEN REVIEWED BY SUITABLY QUALIFIED STRUCTURAL ENGINEER.
- SEEK ADVICE FROM SUITABLY QUALIFIED STRUCTURAL ENGINEER BEFORE CORING, CHASING, CUTTING OR REMOVAL OF EXISTING CONCRETE AND REINFORCEMENT.
- SEEK ADVICE FROM SUITABLY QUALIFIED STRUCTURAL ENGINEER IF PLANNING CRANE LIFTS OR HOIST INSTALLATION ON PARTIALLY ERECTED OR SUSPENDED STRUCTURES.
- INSTRUCT SERVICES CONTRACTORS UNDER NO CIRCUMSTANCES CAN STRUCTURAL MEMBERS BE CUT, NOTCHED OR DRILLED TO ACCOMMODATE NEW SERVICES.
- MINIMISE SITE BASED TREATMENTS (eg WELDING, CUTTING, SPRAY PAINTING, GRIT BLASTING, etc). PROVIDE ADEQUATE PROTECTION, SCREENING AND VENTILATION TO MINIMISE HAZARDS TO PERSONNEL IF SITE BASED TREATMENT IS UNAVOIDABLE.
- TRY TO AVOID WORKING IN CONFINED SPACES. IF CONFINED SPACES WORK CANT BE AVOIDED, PROVIDE SAFE WORK METHOD STATEMENT ADDRESSING MITIGATION OF RISKS. PROVIDE ADEQUATE SIGNAGE TO TEMPORARY AND PERMANENT CONFINED SPACES TO AS2865.
- AN ASSESSMENT PROTOCOL TO CEASE WORK IN BAD WEATHER CONDITIONS.

GENERAL NOTES

- PIPES, CABLES AND OTHER UTILITIES, FOUNDATIONS, LEVELS, REFERENCE MARKS AND OTHER OBSTRUCTIONS INDICATED ON THIS DRAWING ARE BASED ONLY ON READILY AVAILABLE RECORD PLANS AND OTHER INFORMATION. THIS INFORMATION MAY NOT BE COMPLETE, ACCURATE OR UP TO DATE PRIOR TO CARRYING OUT ANY EXCAVATION OR OTHER PHYSICAL WORK. CONTRACTORS SHALL OBTAIN THE LATEST INFORMATION FROM UTILITY PROVIDERS AND CARRY OUT DETAILED EXPLORATORY WORK, TRACING, LOCATING, PROTECTION, ISOLATION AND ALTERATIONS AS REQUIRED UNDER NZS 3910 CLAUSE 5.13 CONTRACTOR MUST FOLLOW OSH GUIDELINES FOR SAFE LOCATION OF UNDERGROUND SERVICES.
- RESIDENTS SHALL BE ADEQUATELY NOTIFIED PRIOR TO WORKS COMMENCING, AND 24 HOURS PRIOR TO DISRUPTION OF SERVICE.
- ALL CARE MUST BE TAKEN BY THE CONTRACTOR NOT TO DAMAGE PRIVATE PROPERTY, OR ANY GARDENED AREA OTHER THAN THOSE NECESSARY AS PART OF THE WORKS.
- ALL WORKS ARE TO BE CONSTRUCTED USING BEST TRADE PRACTICES.
- APPROVAL MUST BE SOUGHT FROM THE ENGINEER PRIOR TO THE REMOVAL OF ANY FIXTURE (IE FENCE, TREE) IN PRIVATE PROPERTY.
- ALL WORKS TO BE CONSTRUCTED IN ACCORDANCE WITH NATIONAL CODE OF PRACTICE FOR UTILITIES ACCESS TO TRANSPORT CORRIDORS HUTT VALLEY LOCAL CONDITIONS. APRIL 2011, NATIONAL CODE OF PRACTICE FOR UTILITIES ACCESS TO THE TRANSPORT CORRIDOR NOVEMBER 2011, REGIONAL STANDARD FOR WATER SERVICES 2021, REGIONAL SPECIFICATION FOR WATER SERVICES 2021, WELLINGTON WATER APPROVED MATERIALS REGISTER 2021 AND MANUFACTURER'S SPECIFICATIONS.
- THE EXISTING STORMWATER OR UTILITY SERVICES SHOWN SHOULD BE CONSIDERED INDICATIVE ONLY AND ARE BASED ON RECORDS SUPPLIED BY THE UTILITY COMPANIES OR COUNCIL FROM THEIR GIS DATABASE. THE CONTRACTOR IS RESPONSIBLE FOR ENSURING THAT ALL SERVICES ARE LOCATED/MARKED BY THE APPROPRIATE SERVICE AUTHORITY, OR THEIR OWN STAFF, PRIOR TO ANY SITE WORKS, AND FOR PROTECTING THESE SERVICES FOR THE DURATION OF THE SITE CONTRACT.
- THE CONTRACTOR SHALL GIVE A MINIMUM OF 48 HOURS NOTICE TO WELLINGTON WATER SITE INSPECTOR PRIOR TO THE COMMENCEMENT OF WORK.
- THE CONTRACTOR SHALL PROVIDE WELLINGTON WATER SITE INSPECTOR WITH A LIST OF SITE HAZARDS AND A SITE SAFETY INDUCTION A MINIMUM OF 48 HOURS PRIOR TO THE COMMENCEMENT OF WORK.
- REFER TO THE ENGINEER'S SPECIFICATION FOR FURTHER TERMS.

ROADING AND PAVEMENTS

- REFER TO THE SPECIFICATIONS (HUTT CITY COUNCIL RAS-RDL 010, 016, 019, 022, 023, 024 & 025) FOR CONSTRUCTION OF SHARED PATH PAVEMENT. SHOULD A CONFLICT EXIST BETWEEN DRAWINGS, SPECIFICATIONS AND HUTT CITY COUNCIL CODE OF PRACTICE LAND DEVELOPMENT, THE HIGHER OF THE TWO STANDARDS SHALL APPLY.
- REFER TO GENERAL LAYOUT AND TYPICAL SECTIONS FOR DETAILS ON PAVEMENT DETAILS.
- ALL LEVELS REFER TO FINISHED PAVEMENT SURFACE LEVELS.
- INDICATIVE CROSSFALLS SHOWN ON GENERAL LAYOUT PLANS. REFER TO DETAILED CROSS-SECTIONS FOR FINAL CROSS FALL.
- PAVEMET DESIGN IS SUBJECT TO EXISTING SUBBASE OR SUBGRADE CONDITION. CBR TESTING OF THE SUBGRADE MUST BE UNDERTAKEN AND RESULTS PROVIDED TO THE ENGINEER FOR APPROVAL.
- TACTILE PAVERS SHALL BE SET PERPENDICULAR TO THE DIRECTION OF THE CROSSING AND WITHIN THE PRAM CROSSING.

SIGNS AND LINEMARKING

- FOR TRAFFIC SIGNS SPECIFICATIONS, REFER TO NZTA TRAFFIC CONTROL DEVICES MANUAL (TCD).
- FOR LINEMARKING SIGNOUT, REFER TO NZTA TRAFFIC CONTROL DEVICES MANUAL.
- PROPOSED ADVANCED WARNING DIAMOND MARKING TO BE 6m LONG, 1m WIDE.
- ALL REDUNDANT LANE MARKING SHALL BE PERMANENTLY REMOVED. BLACKING OUT OF MARKINGS WITH PAINT IS NOT PERMITTED.

SEWER / STORMWATER

- ALL PIPE SIZES SHOWN ARE NOMINAL DIAMETER UNLESS OTHERWISE STATED.
- THE CONTRACTOR IS TO ALLOW FOR ALL SHORING REQUIRED FOR TRENCHING IN ANY UNSTABLE GROUND WHICH MAY BE ENCOUNTED.COMPLETE THE WORKS.
- EXISTING SW PIPES TO BE ABANDONED SHALL BE CAPPED OFF AT BOTH ENDS WITH A CONCRETE PLUG.
- THE CONTRACTOR IS TO NOTIFY THE ENGINEER WHERE INVERT LEVELS FOR NEW MANHOLES DONT WORK WITH THE DESIGN GRADES OR WITH THE TOPOGRAPHY ONSITE.
- THE CONTRACTOR SHALL CHECK AND CONFIRM ALL EXISTING SEWER LOCATIONS AND LEVELS ON SITE AS AN INITAL ACTIVITY. ADVISE THE ENGINEER FOR FURTHER INSTRUCTION SHOULD THESE DIFFER FROM THE INFORMATION SHOWN ON THE DRAWINGS.
- ALL MANHOLES AFFECTED BY THE WORK SHALL HAVE THEIR CONDITION REVIEWED BY THE CONTRACTOR AS AN INITIAL ACTIVITY INCLUDING A RECOMMENDATION AS TO WHETHER UPGRADE OR REPLACEMENT IS REQUIRED. THE ENGINEER SHALL INSTRUCT ON THE REQUIRED APPROACH THEN.
- ALL GRAVITY DRAINS TO BE CCTV INSPECTED AND SENT TO ENGINEER

WATER

- NOTE EXISTING WATERMANS OR OTHER UNDERGROUND UTILITY SERVICES (EXCEPT STORMWATER) ARE NOT SHOWN ON DRAWINGS. IT IS THE CONTRACTORS RESPONSIBILITY TO DETERMINE EXTENT AND LOCATION OF ALL SERVICES WITH THE APPROPRIATE UTILITY AUTHORITY PRIOR TO EXCAVATION.

LIGHTING

- NOTE LIGHTING DESIGN TO BE CARRIED OUT BY OTHERS, TO BE CONFIRMED WITH COUNCIL. INDICATIVE LIGHT POLES SHOWN ARE INDICATIVE ONLY.

UNDERGROUND POWER

AT LEAST 2 WORKING DAYS' NOTICE REQUIRED PRIOR TO EXCAVATION, HAND DIGGING IS REQUIRED WHEN EXCAVATING WITHIN 1m OF CABLE. REPLACEMENT TRENCH BACKFILL MATERIAL MUST BE THE SAME AS THE REMOVED AND MUST BE REPLACED TO THE SAME LEVEL OF COMPACTION.

UNDERGROUND TELECOM

ONSITE CABLE LOCATE OR STANDOVER IS REQUIRED IF WORKING WITHIN 1m OF THESE CABLES. AT LEAST 2 WORKING DAYS' NOTICE REQUIRED TO EXCAVATION. FOR LOCATE AND STANDOVER CONTACT 0800 248 344.

UNDERGROUND GAS

EXCAVATION AROUND STRATEGIC INTERMEDIATE PRESSURE (FEEDER MAIN OPERATING AT PRESSURES GREATER THAN 700 kPa (100 PSI) AND MEDIUM GAS PIPES:

- MACHINE DIGGING IS NOT PERMITTED CLOSER THAN 1.0m FROM ANY STRATEGIC INTERMEDIATE PRESSURE AND MEDIUM PRESSURE GAS MAINS OR SERVICES ANT EXCAVATION WORK WITHIN THE DISTANCE MUST BE PERFORMED BY HAND DIGGING AND UNDER THE OBSERVATION OF A POWERCO APPROVED WORKS PROTECTION OBSERVER INCLUDING THE BACKFILLING OPERATION.
- PLEASE REFER TO THE POWERCO STANDARD 'EXCAVATION WORKS IN THE VICINITY OF STRATEGIC GAS PIPES' BEFORE COMMENCING EXCAVATION WORK IN THE VICINITY OF STRATEGIC GAS PIPES.

EXCAVATION AROUND MEDIUM AND LOW PRESSURE GAS PIPES:

- MACHINE DIGGING IS NOT PERMITTED CLOSER THAN 500mm FROM ANY MEDIUM OR LOW PRESSURE GAS MAIN OR SERVICE UNLESS THE POSITION OF THE PIPES HAS BEEN VERIFIED BY HAND DIGGING AND EXPOSING THEM FIRST.

NOTIFICATION OF WORK NEAR STRATEGIC INTERMEDIATE PRESSURE AND MEDIUM PRESSURE GAS PIPES:

- AT LEAST 2 WORKING DAYS NOTICE MUST BE GIVEN TO POWERCO PRIOR TO ANY EXCAVATION WORK TAKING PLACE.
- IT IS THE EXCAVATION CONTRACTORS RESPONSIBILITY TO CONTACT THE POWERCO HELP DESK ON 0800789372 FOR THE ABOVE INFORMATION.
- THE EXCAVATION CONTRACTOR WILL BE ISSUED WITH A WORKS AGREEMENT WHICH MUST BE COMPLETED AND SIGNED PRIOR TO ANY EXCAVATION WORK TAKING PLACE ANY STRATEGIC PRESSURE OR MEDIUM PRESSURE GAS PIPES.

LOCATION OF OTHERS SERVICES:

- NO SERVICES SHALL BE LAID CLOSER THAN 300mm FROM ANY INTERMEDIATE PRESSURE GAS PIPE FOR INTERMEDIATE PRESSURE GAS PIPES.
- NO SERVICES SHALL BE LAID CLOSER THAN 150mm FROM ANY LOW OR MEDIUM PRESSURE GAS PIPE FOR LOW OR MEDIUM PRESSURE GAS PIPES.

HEIGHT DATUM

SURVEY UNDERTAKEN BY WOODS (2023). COORDINATE DATUM - NZGD 2000 (WELLINGTON)

HEIGHT ARE IN TERMS OF
-NZVD16

ORIGIN OF LEVELS

- MARK NAME: cp 13 so 345431
- REDUCED LEVEL: 21.999m
- LINZ GEODETIC DATABASE

NO	REVISION	BY	DATE
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PROJECT
TAITA COMMUNITY CONNECTIONS

DRAWING TITLE
DRAWING REGISTER

DESIGN CONSULTANT

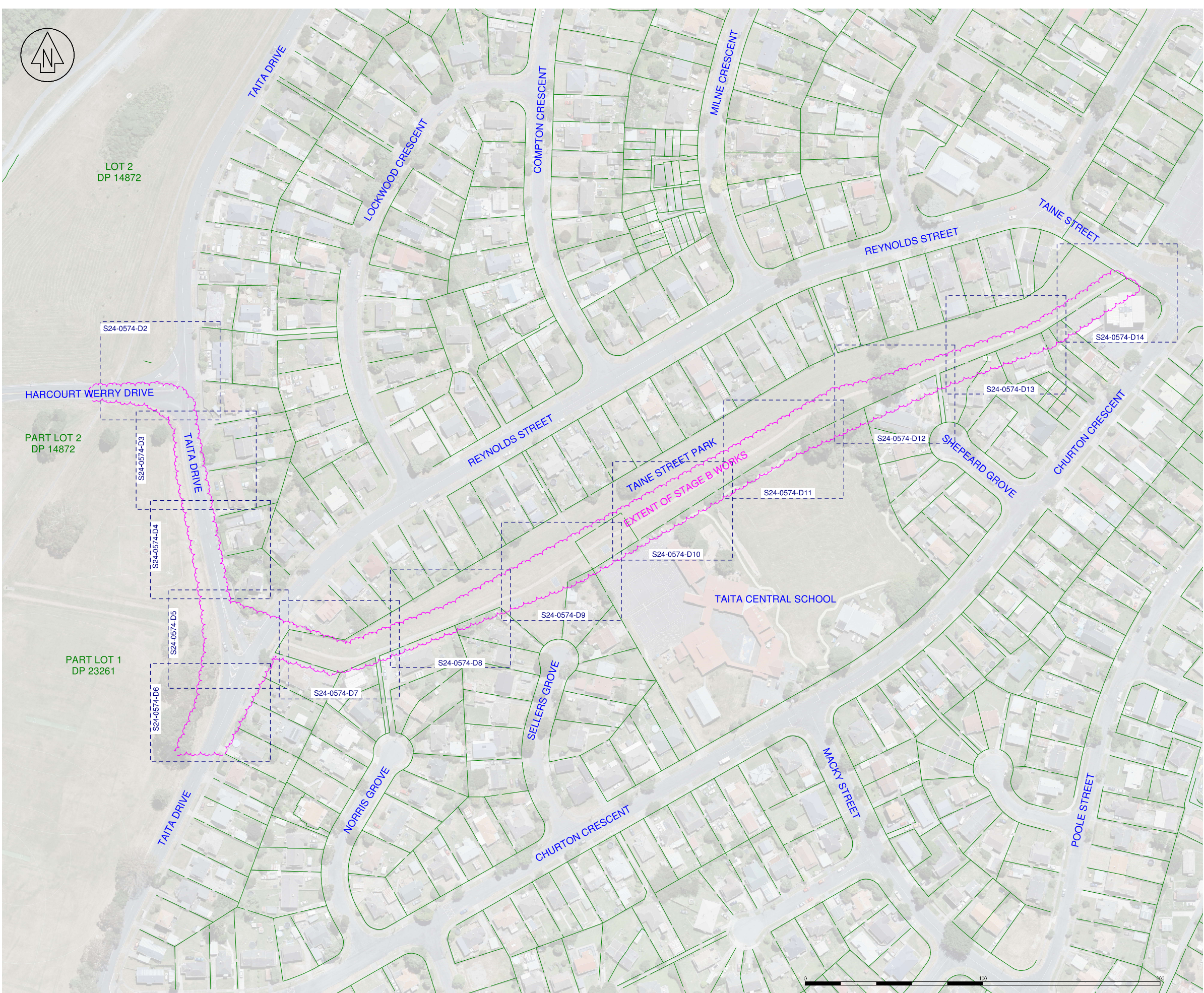
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□ S24-04574-D0 Register - D0
□ DRAWN JSK
□ CHECKED JDS □ DATE 30/01/2025

SCALE
NOT TO SCALE AT **A1**

DRAWING NUMBER
S24-0574-D0 REV **A**



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DRAWING TITLE
OVERALL LAYOUT

DESIGN CONSULTANT

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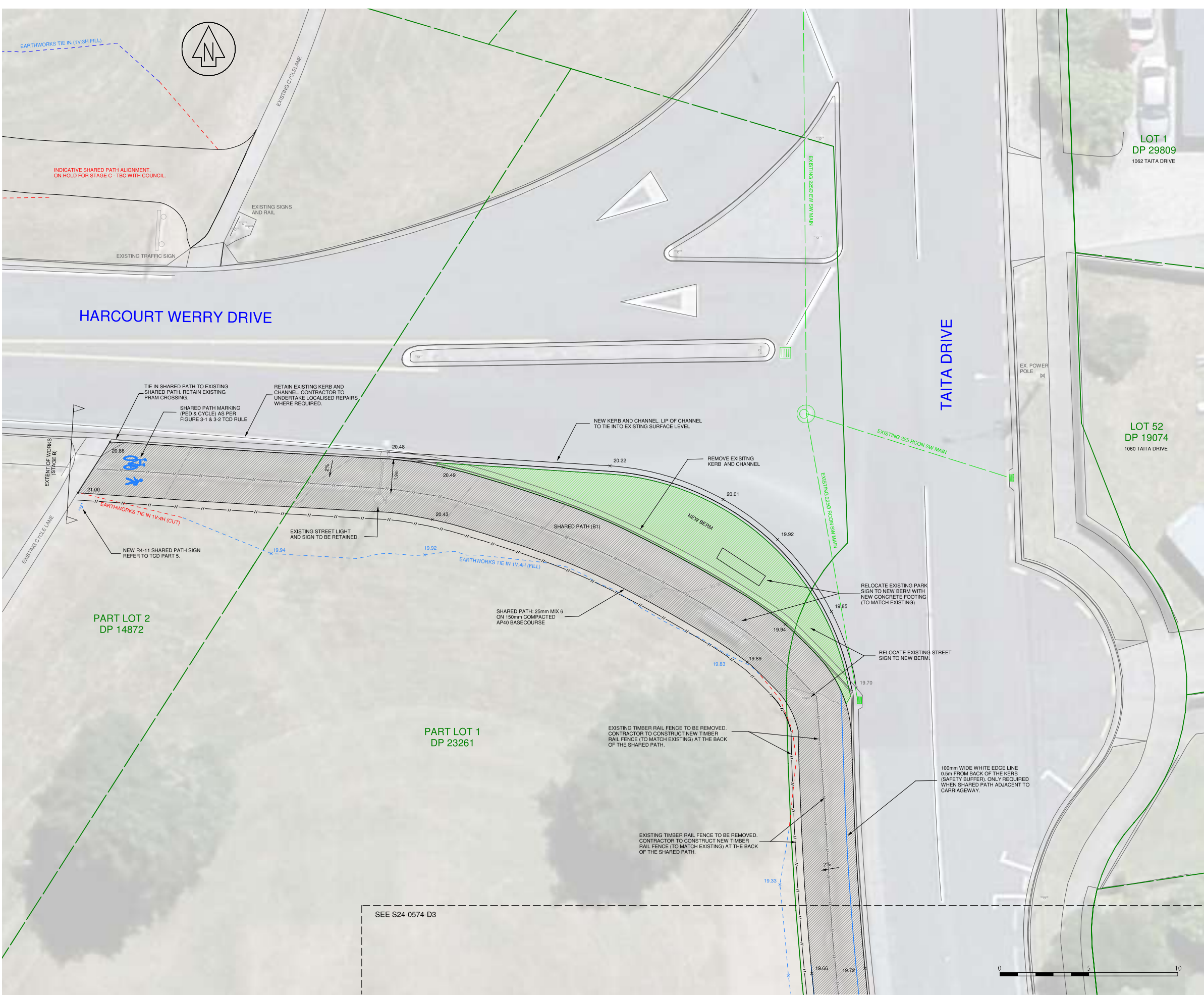
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□ S240574-D1 Layout 2025.02.01 - D1
□ DRAWN JSK
□ CHECKED JOE

DATE 31/01/25
SCALE 1 : 1000
AT A1

DRAWING NUMBER
S24-0574-D1
REV A

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HEIGHTS ARE IN TERMS OF NZVD 2016

ORIGIN OF LEVELS
- MARK NAME CP 13 SO 345431
- REDUCED LEVEL 21.999m
- SOURCE LINZ DATABASE

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DRAWING TITLE
GENERAL LAYOUT PLAN SHEET 1

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□ S240574-D2 Layout - D2	□ DATE	31/01/25
□ DRAWN JSK	AT	
□ CHECKED JOE		
SCALE		
1 : 100		A1
DRAWING NUMBER	REV	
S24-0574-D2	A	

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□ S240574-D2 Layout - D3	□ DATE	31/01/25
□ DRAWN JSK	AT	
□ CHECKED JOE	REV	
SCALE		
1 : 200		A1
DRAWING NUMBER		
S24-0574-D3		A

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ORIGIN OF LEVELS

- MARK NAME	CP 13 SO 345431
- REDUCED LEVEL	21.999m
- SOURCE	LINZ DATABASE

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DRAWING TITLE

GENERAL
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SHEET 3

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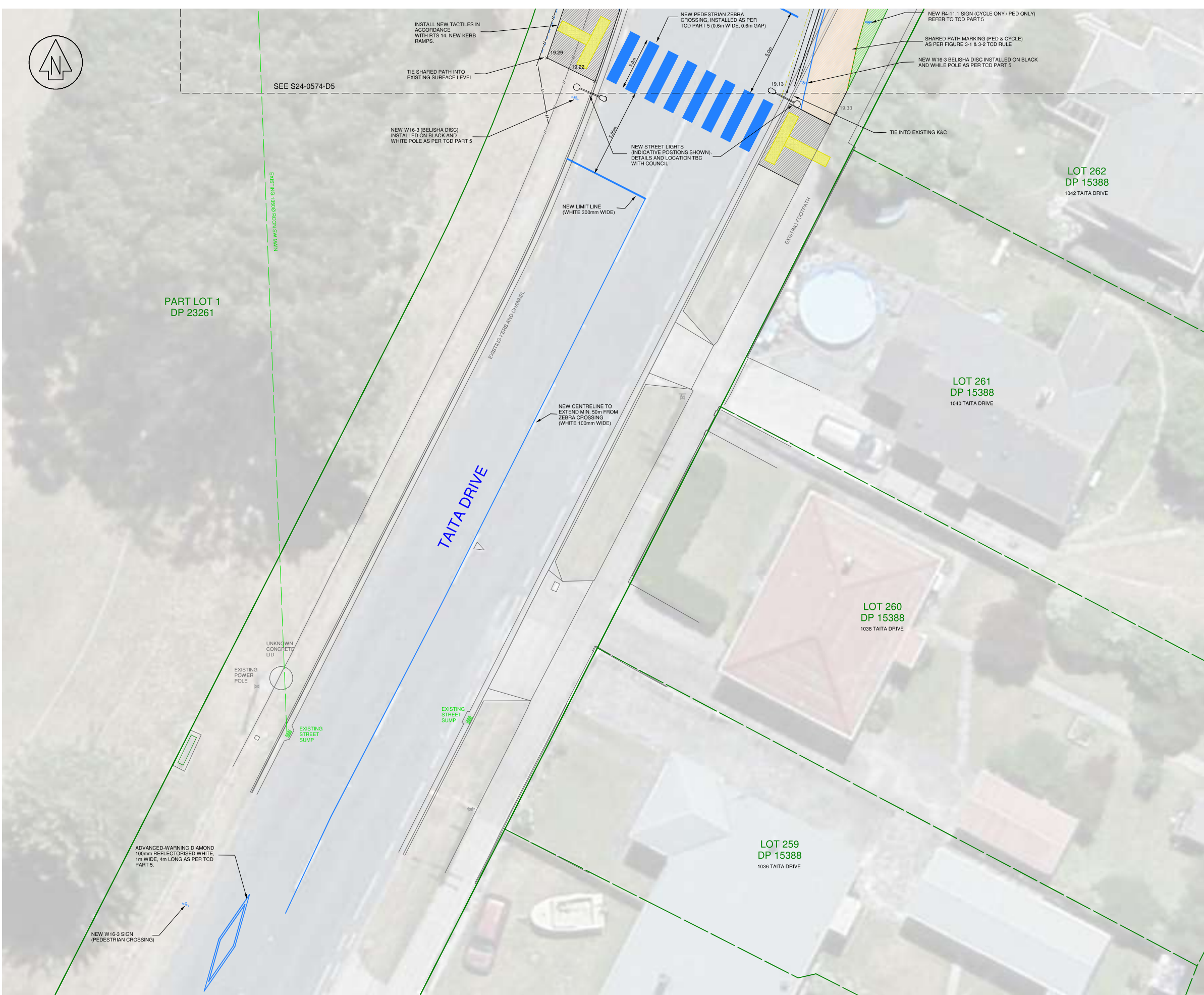
☐ S240574-D2 Layout - D4
☐ DRAWN JSK
☐ CHECKED JOE ☐ DATE 31/01/25

SCALE	AT
1 : 200	A1

DRAWING NUMBER	REV
S24-0574-D4	A

Micromobility Community Connections: Taitā





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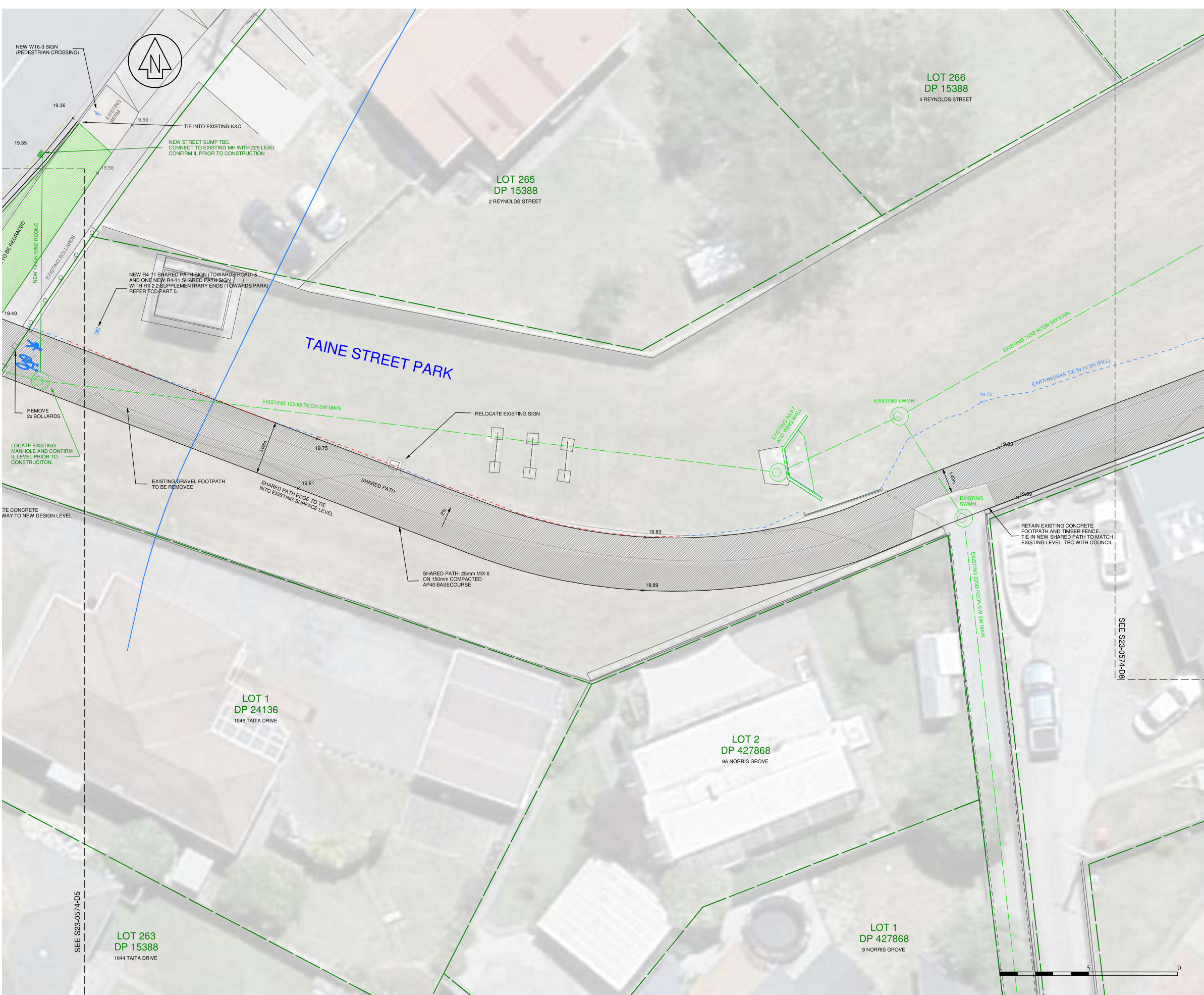
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GENERAL LAYOUT PLAN SHEET 5
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□ S240574-D2 Layout - D6	
□ DRAWN JSK	□ DATE 31/01/25
□ CHECKED JOE	
SCALE	AT
1 : 100	A1
DRAWING NUMBER	REV
S24-0574-D6	A

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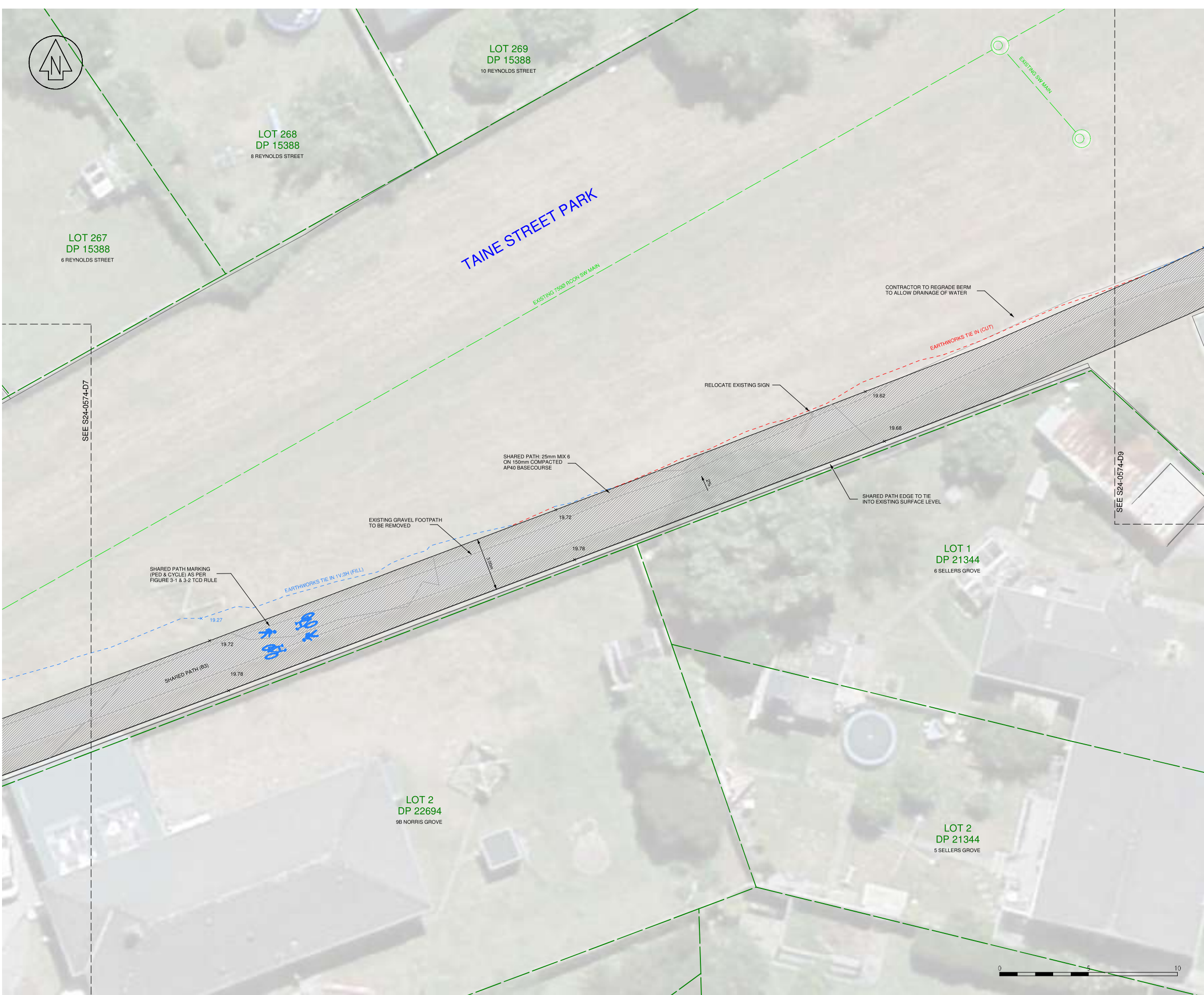
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GENERAL LAYOUT PLAN SHEET 6
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□ S240574-D2 Layout - D7	□ DATE	31/01/25
□ DRAWN JSK	□ AT	A1
□ CHECKED JOE	□ REV	A
SCALE		
1 : 100		
DRAWING NUMBER		
S24-0574-D7		

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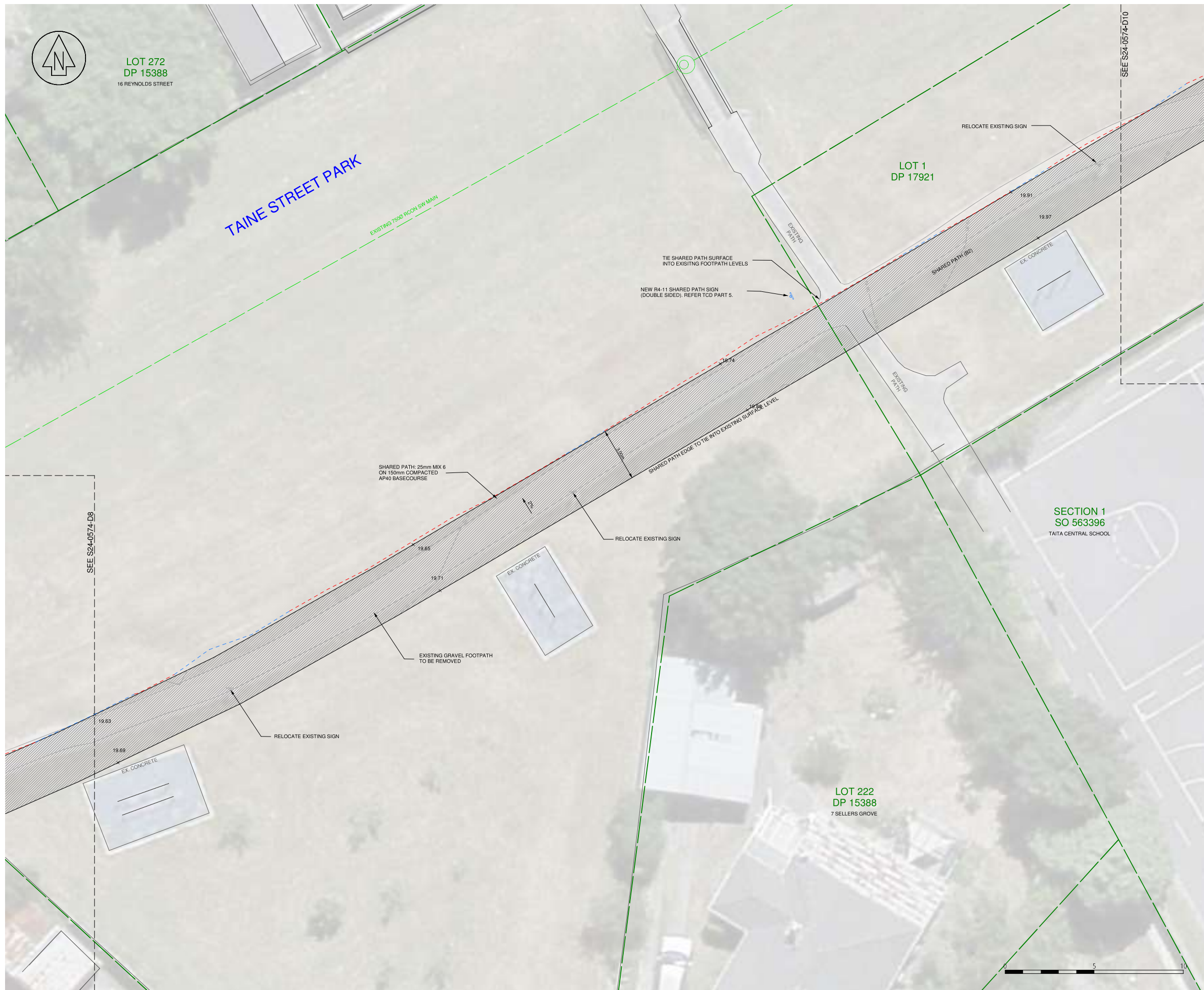
DRAWING TITLE
GENERAL LAYOUT PLAN SHEET 7
DESIGN CONSULTANT

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<input checked="" type="checkbox"/> S240574-D2 Layout - D8	
<input checked="" type="checkbox"/> DRAWN JSK	<input checked="" type="checkbox"/> DATE 31/01/25
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SCALE	AT
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DRAWING NUMBER	REV
S24-0574-D8	A

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DRAWING TITLE

GENERAL
LAYOUT PLAN
SHEET 8

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☐ S240574-D2 Layout - D9
☐ DRAWN JSK
☐ CHECKED JOE ☐ DATE 31/01/25

SCALE	AT
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DRAWING NUMBER	REV
S24-0574-D9	A

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ORIGIN OF LEVELS
- MARK NAME CP 13 SO 345431
- REDUCED LEVEL 21.999m
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DRAWING TITLE
GENERAL LAYOUT PLAN SHEET 9
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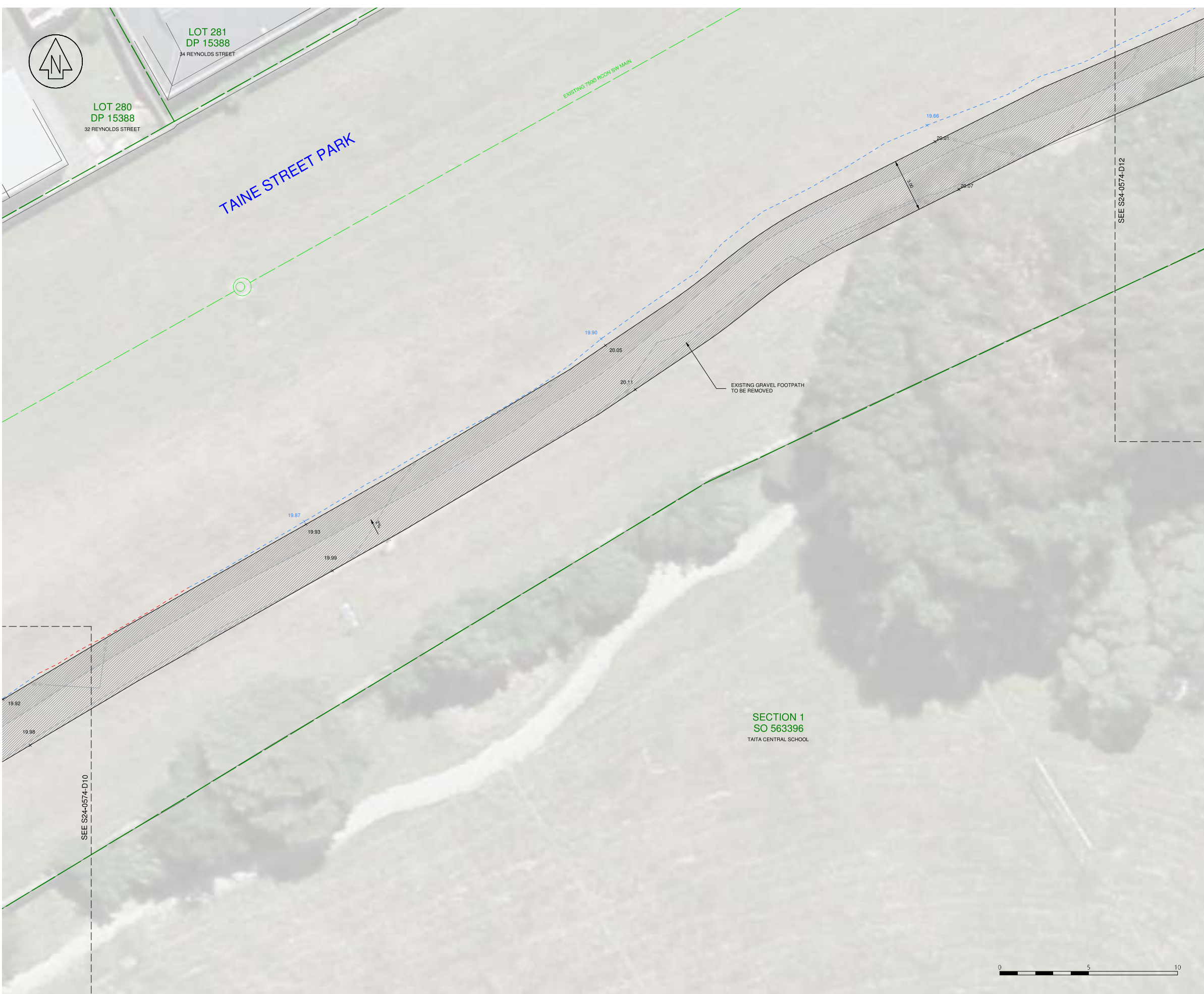
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□ DRAWN JSK □ FB
□ CHECKED JOE □ DATE 31/01/25

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DRAWING NUMBER
S24-0574-D10 REV
A

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GENERAL LAYOUT PLAN
SHEET 10
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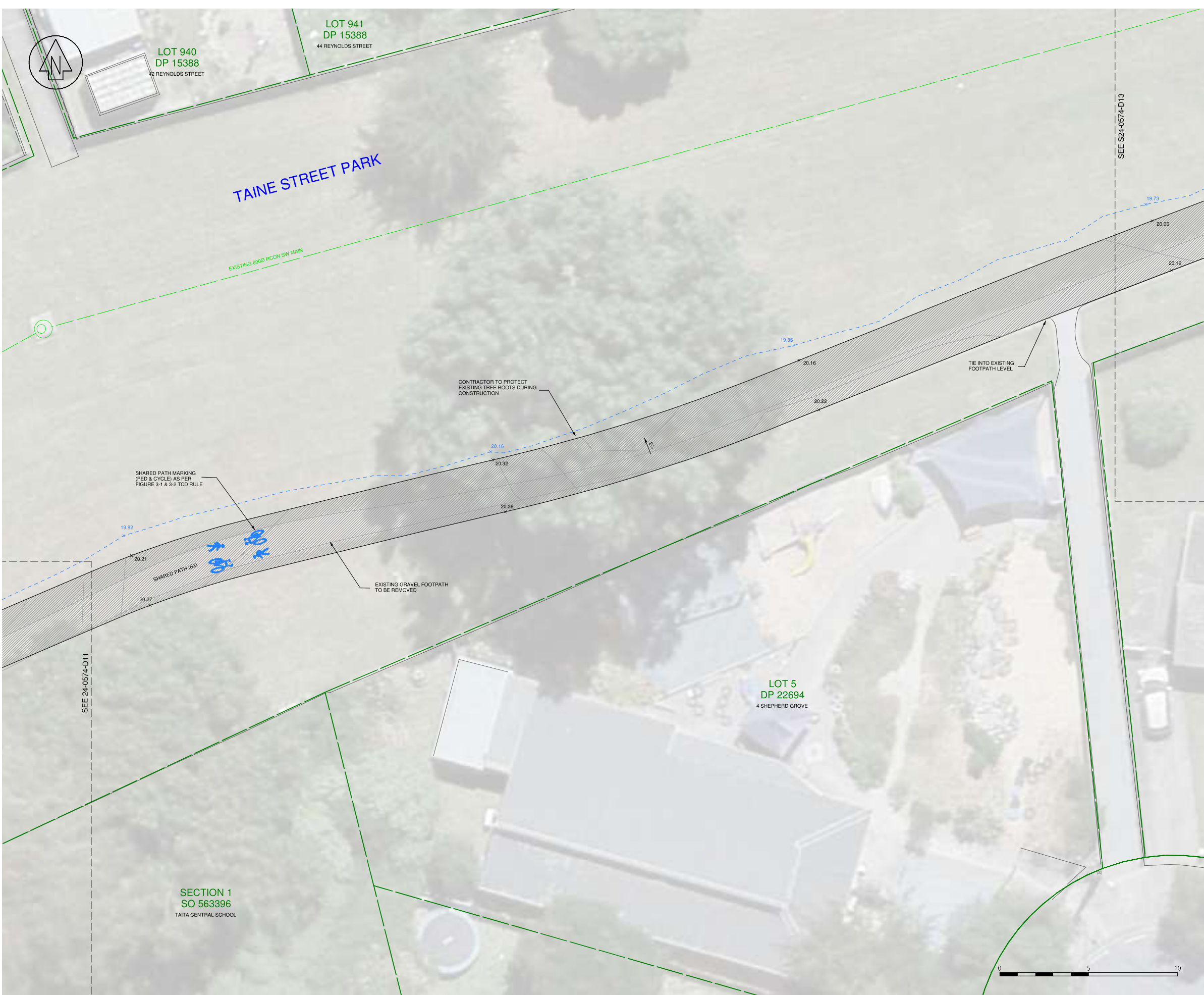
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□ S240574-D2 Layout - D11
□ DRAWN JSK □ FB
□ CHECKED JOE □ DATE 31/01/25

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DRAWING NUMBER
S24-0574-D11 REV A

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S240574-D2 Layout - D12	DATE	31/01/25
DRAWN JSK	SCALE	AT
CHECKED JOE	1 : 100	A1
DRAWING NUMBER	S24-0574-D12	REV
		A

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ORIGIN OF LEVELS

- MARK NAME	CP 13 SO 345431
- REDUCED LEVEL	21.999m
- SOURCE	LINZ DATABASE

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TAITA COMMUNITY CONNECTIONS

DRAWING TITLE

GENERAL
LAYOUT PLAN
SHEET 12

DESIGN CONSULTANT

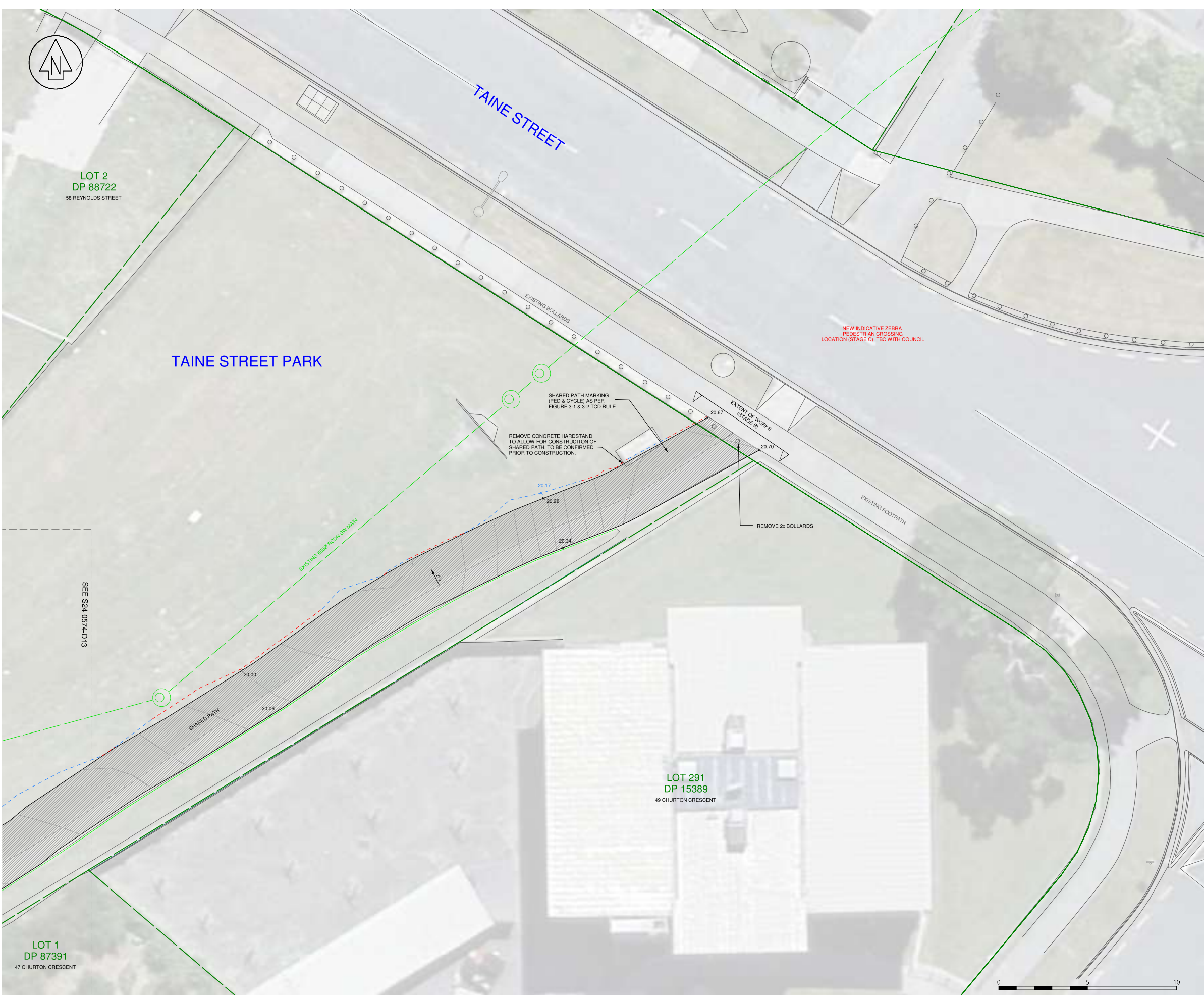
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☐ DRAWN JSK ☐ FB
☐ CHECKED JOE ☐ DATE 31/01/25

SCALE	AT
1 : 100	A1

DRAWING NUMBER	REV
S24-0574-D13	A



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DRAWING TITLE
GENERAL LAYOUT PLAN SHEET 13
DESIGN CONSULTANT

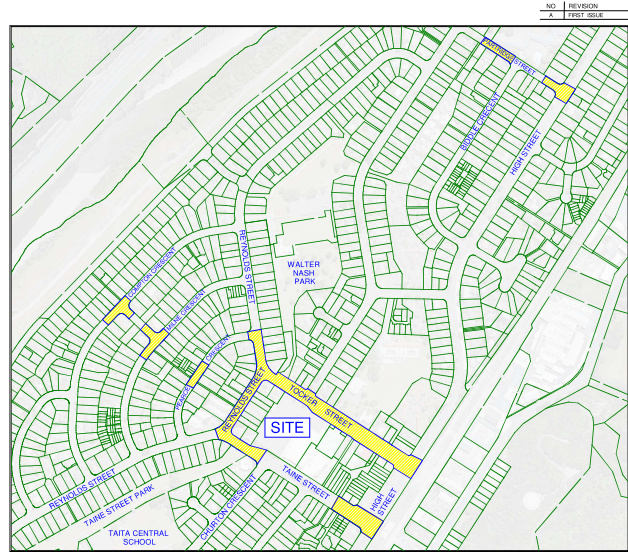
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S240574-D2 Layout - D14		DATE 31/01/25	
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CHECKED JOE	DATE		
SCALE 1 : 100		REV A	
DRAWING NUMBER S24-0574-D14			

TAITA, LOWER HUTT, WELLINGTON

DWG No.	REV	DRAWING TITLE	DWG No.	REV	DRAWING TITLE
S24-0574-D0	A	DRAWING REGISTER	S24-0574-D15	A	GENERAL LAYOUT SHEET 14
S24-0574-D1	A	OVERALL LAYOUT	S24-0574-D16	A	GENERAL LAYOUT SHEET 15
S24-0574-D2	A	GENERAL LAYOUT SHEET 1	S24-0574-D20	A	LONG SECTION C1 SHARED PATH
S24-0574-D3	A	GENERAL LAYOUT SHEET 2	S24-0574-D21	A	DETAILED X-SECTIONS C1 SHARED PATH
S24-0574-D4	A	GENERAL LAYOUT SHEET 3	S24-0574-D24	A	LONG SECTION C1 CYCLE PATH
S24-0574-D5	A	GENERAL LAYOUT SHEET 4	S24-0574-D25	A	DETAILED X-SECTIONS C1 CYCLE PATH
S24-0574-D6	A	GENERAL LAYOUT SHEET 5	S24-0574-D27	A	LONG SECTION C2 SHARED PATH SHEET 1
S24-0574-D7	A	GENERAL LAYOUT SHEET 6	S24-0574-D28	A	LONG SECTION C2 SHARED PATH SHEET 2
S24-0574-D8	A	GENERAL LAYOUT SHEET 7	S24-0574-D29	A	DETAILED X-SECTIONS C2 SHARED PATH SHEET 1
S24-0574-D9	A	GENERAL LAYOUT SHEET 8	S24-0574-D30	A	DETAILED X-SECTIONS C2 SHARED PATH SHEET 2
S24-0574-D10	A	GENERAL LAYOUT SHEET 9	S24-0574-D40	A	TYPICAL SECTIONS
S24-0574-D11	A	GENERAL LAYOUT SHEET 10	S24-0574-D50	A	CIVIL DETAILS SHEET 1
S24-0574-D12	A	GENERAL LAYOUT SHEET 11	S24-0574-D51	A	CIVIL DETAILS SHEET 2
S24-0574-D13	A	GENERAL LAYOUT SHEET 12	S24-0574-D52	A	CIVIL DETAILS SHEET 3
S24-0574-D14	A	GENERAL LAYOUT SHEET 13	S24-0574-D60	A	EARTHWORKS PLAN



SITE LOCATION
NOT TO SCALE

SAFETY IN DESIGN

THE SERVICES DESIGN AS SHOWN IN THE SUBMITTED DESIGN PLANS HAVE BEEN PREPARED WITH REFERENCE TO THE COUNCIL STANDARDS, THE REGIONAL STANDARD FOR WATER SERVICES (2021), THE REGIONAL SPECIFICATION FOR WATER SERVICES (2021) AND NZS 4404 2010 LAND DEVELOPMENT AND SUBDIVISION INFRASTRUCTURE. IT IS OUR BELIEF THAT NO ASPECT OF THE SERVICES DESIGN INCLUDED HEREWITH HAS INTRODUCED ANY HEIGHTENED RISK TO PERSONS EITHER LIVING AROUND OR WORKING WITH THE SERVICES INFRASTRUCTURE BEYOND A LEVEL WHICH IS CURRENTLY ACCEPTED BY SOCIETY TODAY. PERTAINING TO CONSTRUCTION, OPERATION, MAINTENANCE AND DEMOLITION PHASES OF THE ASSET THE RELEVANT CONTRACTOR SHALL:

1. SUPPLY AND OPERATE UNDER A SITE SPECIFIC HEALTH AND SAFETY PLAN.
2. PROVIDE ADEQUATE PROTECTION PRIOR TO COMMENCING WORK AT OPENINGS AND ELEVATED AREAS.
3. PROVIDE ADEQUATE WORKING AND MOVEMENT SPACE AVAILABLE FOR CONSTRUCTION ACTIVITIES AND ENSURE SEPARATION OF PLANT AND PERSONNEL ON SITE.
4. LOCATE LIFTING SLACK AND LAY DOWN AREA AWAY FROM REGULAR CONSTRUCTION TRAFFIC.
5. ADVISE THAT WRITTEN RISK ASSESSMENTS FOR ALL ACTIVITIES ARE RECOMMENDED.
6. PROVIDE ACCESS AND EGRESS TO EXCAVATIONS APPROPRIATE IN CASE OF FLOODING, COLLAPSE OR ENGULFMENT.
7. PROVIDE ADEQUATE PROTECTION FOR EXISTING STRUCTURES FROM OPERATION OF HEAVY SURFACE PLANT AND EQUIPMENT OR STOCKPILING MATERIAL NEAR OPEN EXCAVATIONS OR EXISTING STRUCTURES.
8. PROVIDE ADEQUATE PROTECTION FOR EXISTING RETAINING WALLS UNTIL WALL STABILITY HAS BEEN REVIEWED BY SUITABLY QUALIFIED STRUCTURAL ENGINEER.
9. PROVIDE SUITABLY QUALIFIED STRUCTURAL ENGINEER BEFORE CORING, CHASING, CUTTING OR REMOVAL OF EXISTING CONCRETE AND REINFORCEMENT.
10. SEEK ADVICE FROM SUITABLY QUALIFIED STRUCTURAL ENGINEER IF PLANNING CRANE LIFTS OR HOSTS INSTALLATION ON PARTIALLY ERECTED OR SUSPENDED STRUCTURES.
11. PROVIDE ADEQUATE PROTECTION FOR EXISTING STRUCTURES FROM COLLAPSE OR ENGULFMENT.
12. MINIMISE SITE BASED TREATMENTS (e.g. WELDING, CUTTING, SPRAY PAINTING, GRIT BLASTING, ETC.) PROVIDE ADEQUATE PROTECTION, SCREENING AND VENTILATION TO AVOID WORKING IN CONFINED SPACES.
13. TRY TO AVOID WORKING IN CONFINED SPACES: IF CONFINED SPACES WORK CAPACIES ARE ADVISED, PROVIDE SAFE WORK METHOD STATEMENT ADDRESSING MITIGATION OF RISKS TO PERSONNEL AND PROPERTY AND PROVIDE ADEQUATE PROTECTION TO A25865.
14. AN ASSESSMENT PROTOCOL TO CEASE WORK IN BAD WEATHER CONDITIONS.

GENERAL NOTES

1. PIPES, CABLES AND OTHER UTILITIES, FOUNDATIONS, LEVELS, REFERENCE MARKS AND OTHER OBSTRUCTIONS INDICATED ON THIS DRAWING ARE BASED ONLY ON READING OF THE RECORD DRAWINGS AND FIELD SURVEY. THE CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES BY EXCAVATING AT THE LOCATIONS INDICATED AND BY OTHER PHYSICAL WORK. CONTRACTORS SHALL OBTAIN THE LATEST INFORMATION FROM UTILITY PROVIDERS AND CARRY OUT DETAILED EXCAVATION WORK, TRACING, AND RECORDING OF ALL UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND HIGH GUIDELINES FOR SAFE LOCATION OF UTILITIES.
2. THE CONTRACTOR SHALL BE RESPONSIBLY NOTIFIED PRIOR TO WORKS COMMENCING, AND 24 HOURS PRIOR TO DISRUPTION OF SERVICE.
3. ALL CURE MUST BE TAKEN BY THE CONTRACTOR NOT TO DAMAGE PRIVATE PROPERTY, OR ANY GARDEN AREA OTHER THAN THOSE NECESSARY AS PART OF THE WORKS.
4. APPROVAL MUST BE SOUGHT FROM THE ENGINEER PRIOR TO THE REMOVAL OF ANY FUTURE (IE FENCE, TREE IN PRIVATE PROPERTY).
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND HIGH GUIDELINES FOR SAFE LOCATION OF UTILITIES.
6. APRIL 2011 NATIONAL CODE OF PRACTICE FOR UTILITIES ACCESS TO THE TRANSPORT CORRIDOR NOVEMBER 2011 REGIONAL STANDARD FOR WATER SERVICES 2011 REGIONAL SPECIFICATION FOR WATER SERVICES 2011 WELLINGTON WATER APPROVED MATERIALS REGISTER 2011 AND MANUFACTURERS' SPECIFICATIONS.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND HIGH GUIDELINES FOR SAFE LOCATION OF UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ENSURING THAT ALL SERVICES ARE LOCATED MARKED BY THE APPROPRIATE SERVICE AUTHORITY, OR THAT THE CONTRACTOR HAS BEEN ADVISED BY THE APPROPRIATE SERVICE AUTHORITY OF ANY SERVICES.
8. THE CONTRACTOR SHALL GIVE A MINIMUM OF 48 HOURS NOTICE TO WELLINGTON WATER SITE INSPECTOR PRIOR TO THE COMMENCEMENT OF WORK.
9. THE CONTRACTOR SHALL WELLINGTON WITH A LIST OF SITE HAZARDS AND A SITE SAFETY INDUCTION A MINIMUM OF 48 HOURS PRIOR TO THE COMMENCEMENT OF WORK.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND HIGH GUIDELINES FOR SAFE LOCATION OF UTILITIES.

ROADING AND PAVEMENTS

1. REFER TO THE SPECIFICATIONS (HUTT CITY COUNCIL RAS-ROL 010, 016, 019, 022, 023, 024 & 025) FOR CONSTRUCTION OF SHARED PATH PAVEMENT. SHOULD A CONFLICT EXIST BETWEEN DRAWINGS, SPECIFICATIONS AND HUTT CITY COUNCIL CODE OF PRACTICE LAND DEVELOPMENT, THE HIGHER OF THE TWO STANDARDS SHALL APPLY.
2. REFER TO GENERAL LAYOUT AND TYPICAL SECTIONS FOR DETAILS ON PAVEMENT DETAILS.
3. THE DESIGNER REFER TO FINISHED PAVEMENT SURFACE LEVEL.
4. INDICATIVE CROSSFALLS SHOWN ON GENERAL LAYOUT PLANS. REFER TO DETAILED CROSS-SECTIONS FOR FINAL CROSS FALL.
5. PAVEMENT DESIGN IS SUBJECT TO EXISTING SUBBASE OR SUBGRADE CONDITION. CBR TESTING OF THE SUBGRADE MUST BE UNDERTAKEN AND RESULTS PROVIDED TO THE ENGINEER FOR APPROVAL.
6. TACTILE PAVERS SHALL BE SET PERPENDICULAR TO THE DIRECTION OF THE CROSSING AND WITHIN THE PARM CROSSING.

SIGNS AND LINEMARKING

1. FOR TRAFFIC SIGNS SPECIFICATIONS, REFER TO NZTA TRAFFIC CONTROL DEVICES MANUAL (TCD).
2. FOR LINEMARKING SETOUT, REFER TO NZTA TRAFFIC CONTROL DEVICES MANUAL.
3. PROPOSED ADVANCED WARNING DIAMOND MARKING TO BE 6m LONG, 1m WIDE.
4. ALL REDUNDANT LANE MARKING SHALL BE PERMANENTLY REMOVED. BLACKING OUT OF MARKINGS WITH PAINT IS NOT PERMITTED.

SEWER / STORMWATER

1. ALL PIPE SIZES SHOWN ARE NOMINAL DIMENSIONS UNLESS OTHERWISE STATED.
2. THE CONTRACTOR IS TO ALLOW FOR ALL SHODING REQUIRED FOR TRENCHING IN ANY INSTABLE GROUND WHICH MAY BE ENCOUNTERED COMPLETE THE WORKS.
3. EXISTING SOUP PIPES TO BE ABANDONED SHALL BE CAPED OFF AT BOTH ENDS WITH A SCORED FLANGE PLUG.
4. THE CONTRACTOR IS TO NOTIFY THE ENGINEER WHENEVER INVERT LEVELS FOR NEW MANHOLES DO NOT WORK WITH THE DESIGN GRADES OR WITH THE TOPOGRAPHY ON SITE.
5. THE CONTRACTOR SHALL PROVIDE A DETAILED RECORD OF ALL CHANGES MADE TO THE ORIGINAL DRAWINGS AND SPECIFICATIONS. THIS RECORD SHALL BE SUBMITTED TO THE ENGINEER FOR REVIEW AND APPROVAL.
6. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AND INFRASTRUCTURE AT ALL TIMES. ANY OBSTRUCTIONS MUST BE REMOVED IMMEDIATELY UPON IDENTIFICATION.
7. IF IT IS DETERMINED THAT THE EXISTING INFRASTRUCTURE IS INSUFFICIENT TO SUPPORT THE NEW CONSTRUCTION, THE CONTRACTOR AS AN INITIAL ACTION INCLUDING A RECOMMENDATION AS TO WHETHER UPGRADE OR REPLACEMENT IS REQUIRED, THE ENGINEER SHALL INSTRUCT ON THE REQUIRED APPROACH THEN.
8. WHERE TRENCHING REQUIRED IN THE CARRIAGEWAY, REINSTATEMENT TO BE CARRIED OUT IN ACCORDANCE WITH COUNCIL'S STANDARDS.

WATER

1. NOTE EXISTING WATERMAINS OR OTHER UNDERGROUND UTILITY SERVICES (EXCEPT STORMWATER) ARE NOT SHOWN ON DRAWINGS. IT IS THE CONTRACTORS RESPONSIBILITY TO DETERMINE EXTENT AND LOCATION OF ALL SERVICES WITH THE APPROPRIATE UTILITY AUTHORITY PRIOR TO EXCAVATION.

LIGHTING

1. NOTE LIGHTING DESIGN TO BE CARRIED OUT BY OTHERS, TO BE CONFIRMED WITH COUNCIL. INDICATIVE LIGHT POLES SHOWN ARE INDICATIVE ONLY.

UNDERGROUND POWER

AT LEAST 2 WORKING DAYS' NOTICE REQUIRED PRIOR TO EXCAVATION, HAND DIGGING IS REQUIRED WHEN EXCAVATING WITHIN 1m OF CABLE. REPLACEMENT TRENCH BACKFILL MATERIAL MUST BE THE SAME AS THE REMOVED AND MUST BE REPLACED TO THE SAME LEVEL OF COMPACTION.

UNDERGROUND TELECOM

ONSITE CABLE LOCATE OR STANDOVER IS REQUIRED IF WORKING WITHIN 1m OF THESE CABLES. AT LEAST 2 WORKING DAYS' NOTICE REQUIRED TO EXCAVATION. FOR LOCATE AND STANDOVER CONTACT 0800 248 344.

UNDERGROUND GAS

EXCAVATION AROUND STRATEGIC INTERMEDIATE PRESSURE (FEEDER MAIN OPERATING AT PRESSURES GREATER THAN 700 KPa (100 PSI) AND MEDIUM GAS PIPES:

1. MACHINE DIGGING IS NOT PERMITTED CLOSER THAN 1.0m FROM ANY STRATEGIC INTERMEDIATE PRESSURE AND MEDIUM PRESSURE GAS MAINS OR SERVICES UNTIL EXCAVATION WORK WITHIN THE DISTANCE MUST BE PERFORMED BY HAND DIGGING AND UNDER THE OBSERVATION OF A POWERCO APPROVED WORKS PROTECTION OBSERVER INCLUDING THE BACKFILLING OPERATION.
2. PLEASE REFER TO THE POWERCO STANDARD 'EXCAVATION WORKS IN THE VICINITY OF STRATEGIC CABLES AND PIPES' BEFORE COMMENCING EXCAVATION WORK IN THE VICINITY OF STRATEGIC GAS PIPES.

3. MACHINE DIGGING IS NOT PERMITTED CLOSER THAN 500mm FROM ANY MEDIUM OR LOW PRESSURE GAS MAIN OR SERVICE UNLESS THE POSITION OF THE PIPES HAS BEEN VERIFIED BY HAND DIGGING AND EXPOSING THEM FIRST.

NOTIFICATION OF WORK NEAR STRATEGIC INTERMEDIATE PRESSURE AND MEDIUM PRESSURE GAS PIPES:

1. AT LEAST 2 WORKING DAYS NOTICE MUST BE GIVEN TO POWERCO PRIOR TO ANY EXCAVATION WORK TAKING PLACE.
2. IT IS THE EXCAVATION CONTRACTORS RESPONSIBILITY TO CONTACT THE POWERCO HELP DESK ON 0800769372 FOR THE ABOVE INFORMATION.
3. THE EXCAVATION CONTRACTOR WILL BE ISSUED WITH A WORKS AGREEMENT WHICH MUST BE COMPLETED AND SIGNED PRIOR TO ANY EXCAVATION WORK TAKING PLACE ANY STRATEGIC PRESSURE OR MEDIUM PRESSURE GAS PIPES.

LOCATION OF OTHERS SERVICES

2. NO SERVICES SHALL BE LAID CLOSER THAN 150mm FROM ANY LOW OR MEDIUM PRESSURE GAS PIPE FOR LOW OR MEDIUM PRESSURE GAS PIPES.

HEIGHT DATUM

SURVEY UNDERTAKEN BY WOODS (2023). COORDINATE DATUM - NZGD 2000, NZTM 2000

HEIGHT ARE
- NZVD16

ORIGIN OF LEVELS
- MARK NAME: cp 13 so 345431
- REDUCED LEVEL: 21.999m
- LINZ GEODETIC DATABASE

NO. / REVISION	BY 	DATE
A. FIRST ISSUE		





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HUTT CITY COUNCIL

PROJECT
TAITA COMMUNITY CONNECTIONS STAGE C

DRAWING TITLE
DRAWING REGISTER

DESIGN CONSULTANT

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<input checked="" type="checkbox"/> DRAWN JSK	<input type="checkbox"/> CHECKED JDS	

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S24-0574-D0	REV A

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PROJECT
**TAITA COMMUNITY
CONNECTIONS
STAGE C**

DRAWING TITLE
OVERALL LAYOUT

DESIGN CONSULTANT

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■ DRAWN: JOK
■ CHECKED: JOK

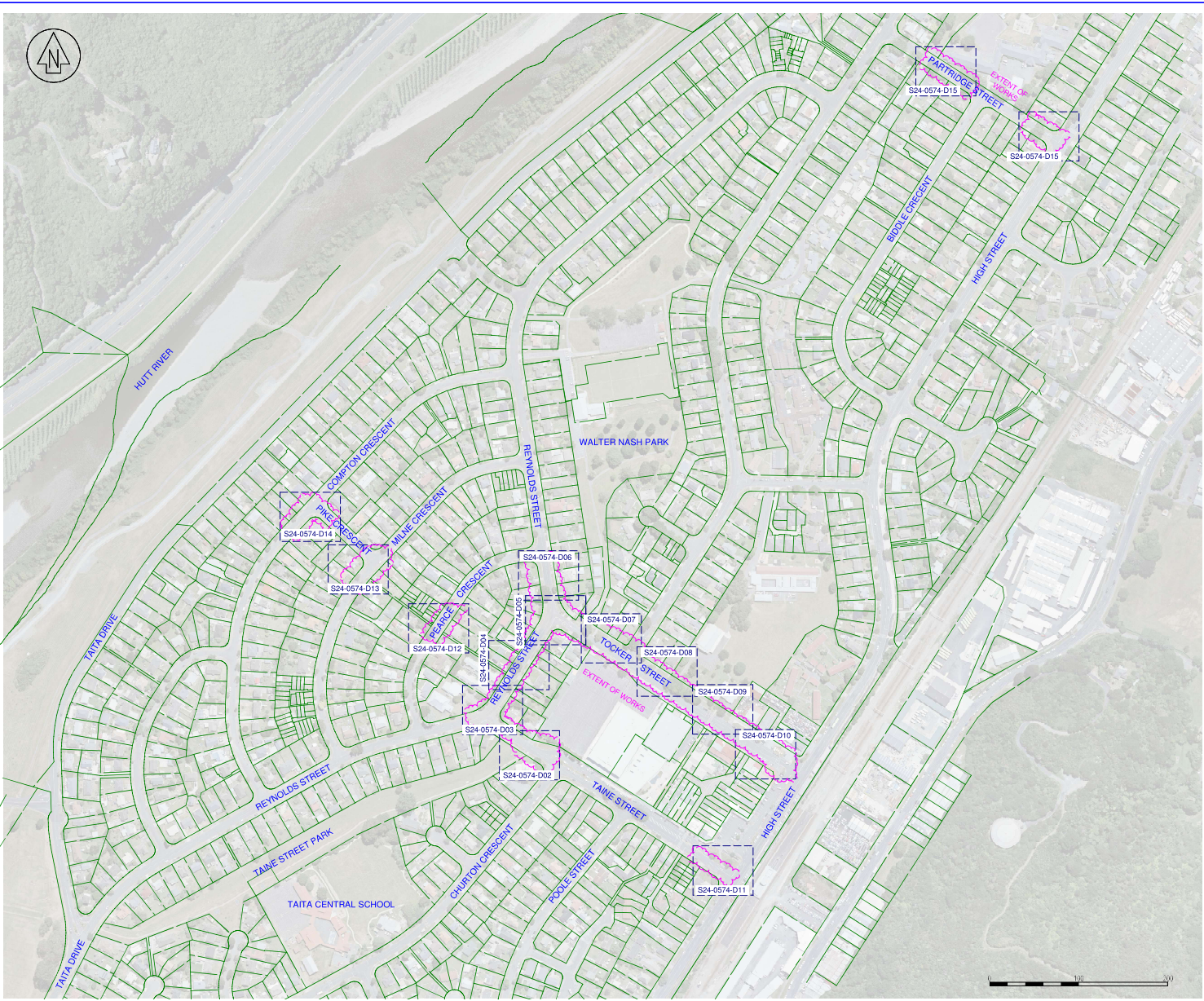
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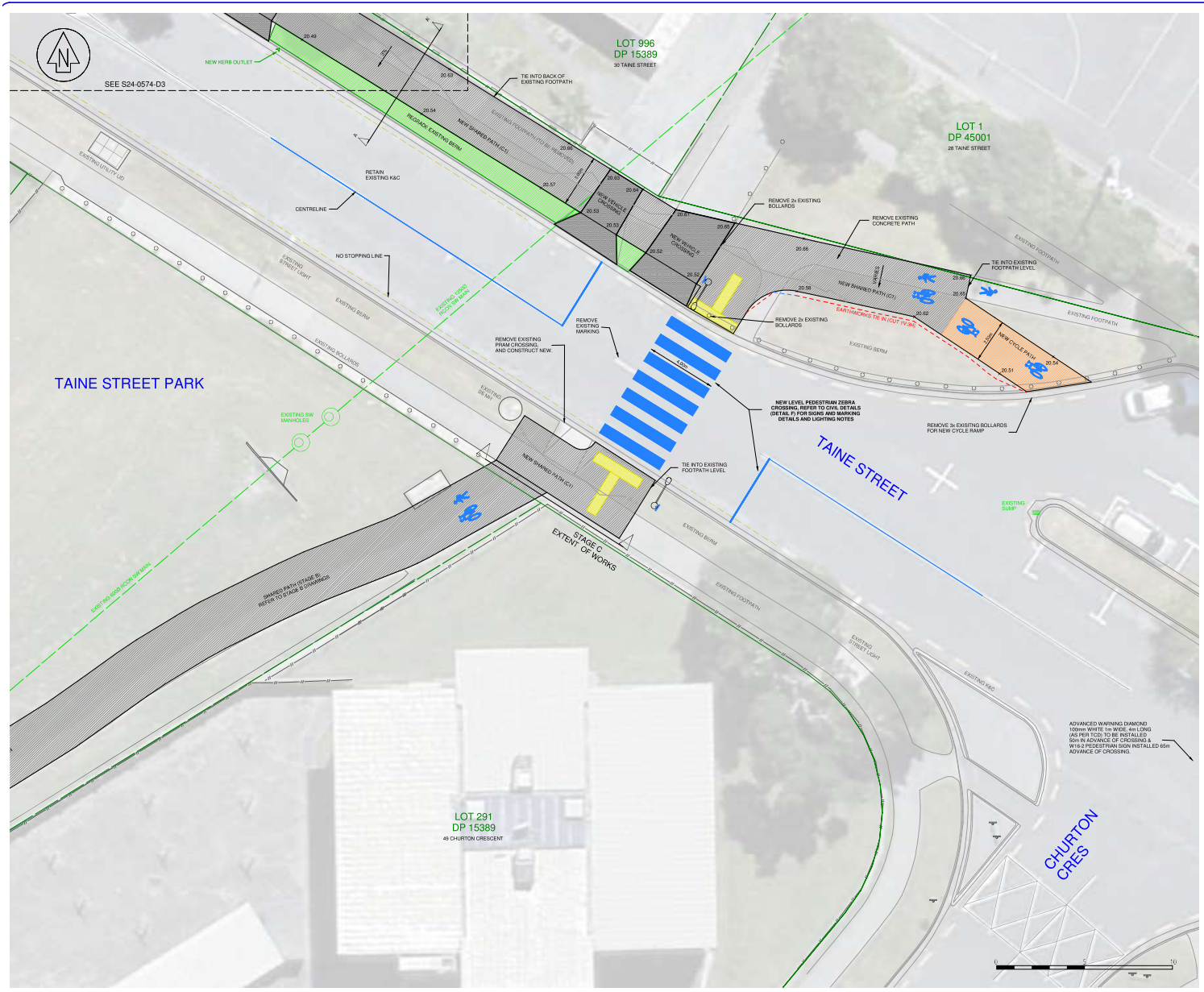
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A	FIRST ISSUE		

NOTES:
1. FOR LEVEL CROSSING DETAILS, REFER TO CIVIL DETAILS DRAWING
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E) CYCLIST MARKING - WHITE SYMBOL M2-3E (TCD RULE)
F) ADVANCED WARNING DIAMOND - WHITE, 100mm THICK, 4m TALL BY 0.8m WIDE
G) GIVE WAY TRIANGLE - WHITE M2-2 SYMBOL REFER TO DETAIL F CIVIL DETAILS DWG

NOTE SURVEY WAS UNDERTAKEN BY WOODS (2022)
COORDINATE DATUM - NZGD2000, NZTM 2000
HEIGHTS ARE IN TERMS OF NZVD 2016

ORIGIN OF LEVELS
MARK NAME CP 13 SO 345431
REDUCED LEVEL 21.999m
SOURCE LINZ DATABASE

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PROJECT
TAITA COMMUNITY CONNECTIONS STAGE C

DRAWING TITLE
GENERAL LAYOUT PLAN SHEET 1

DESIGN CONSULTANT

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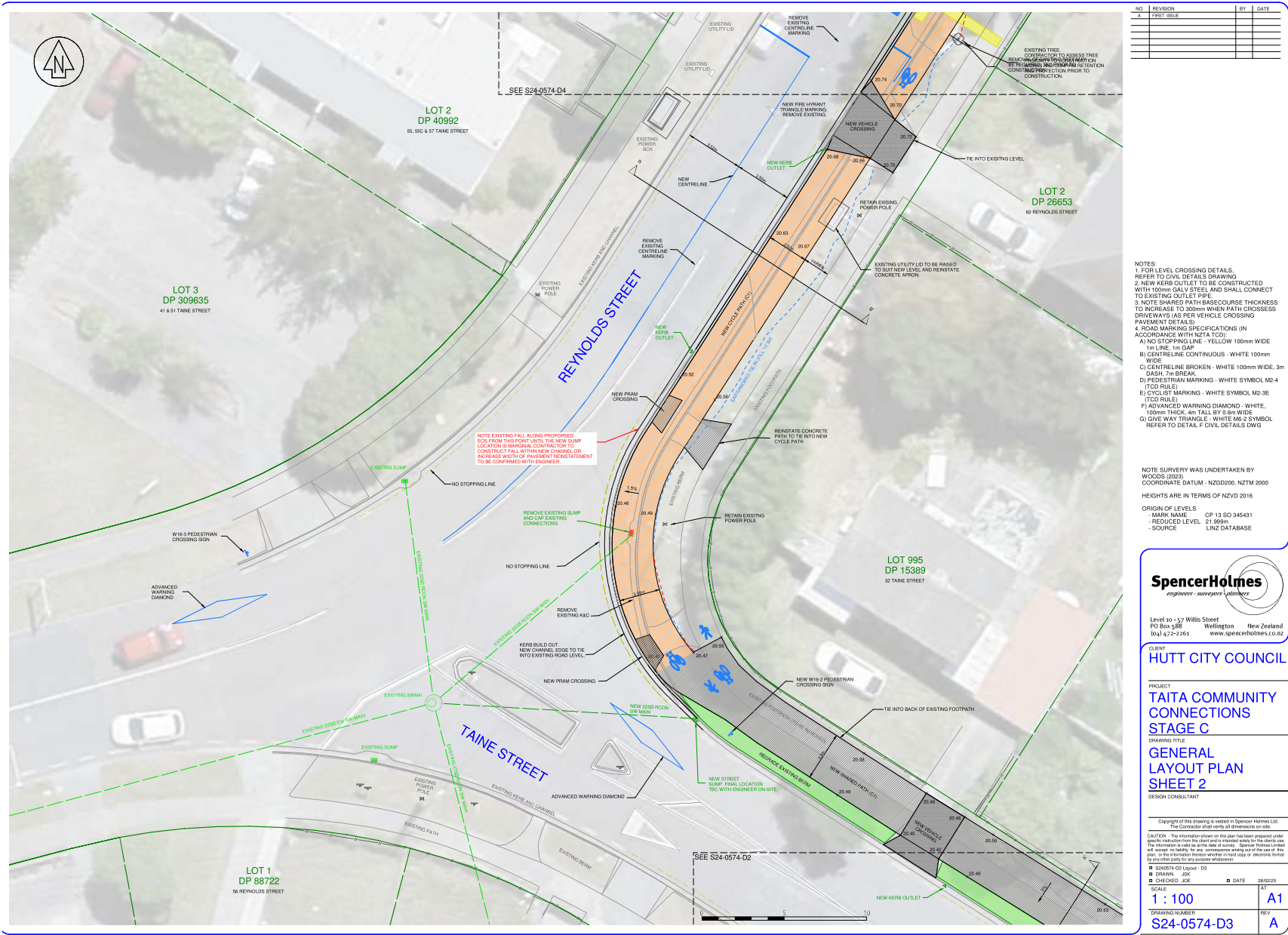
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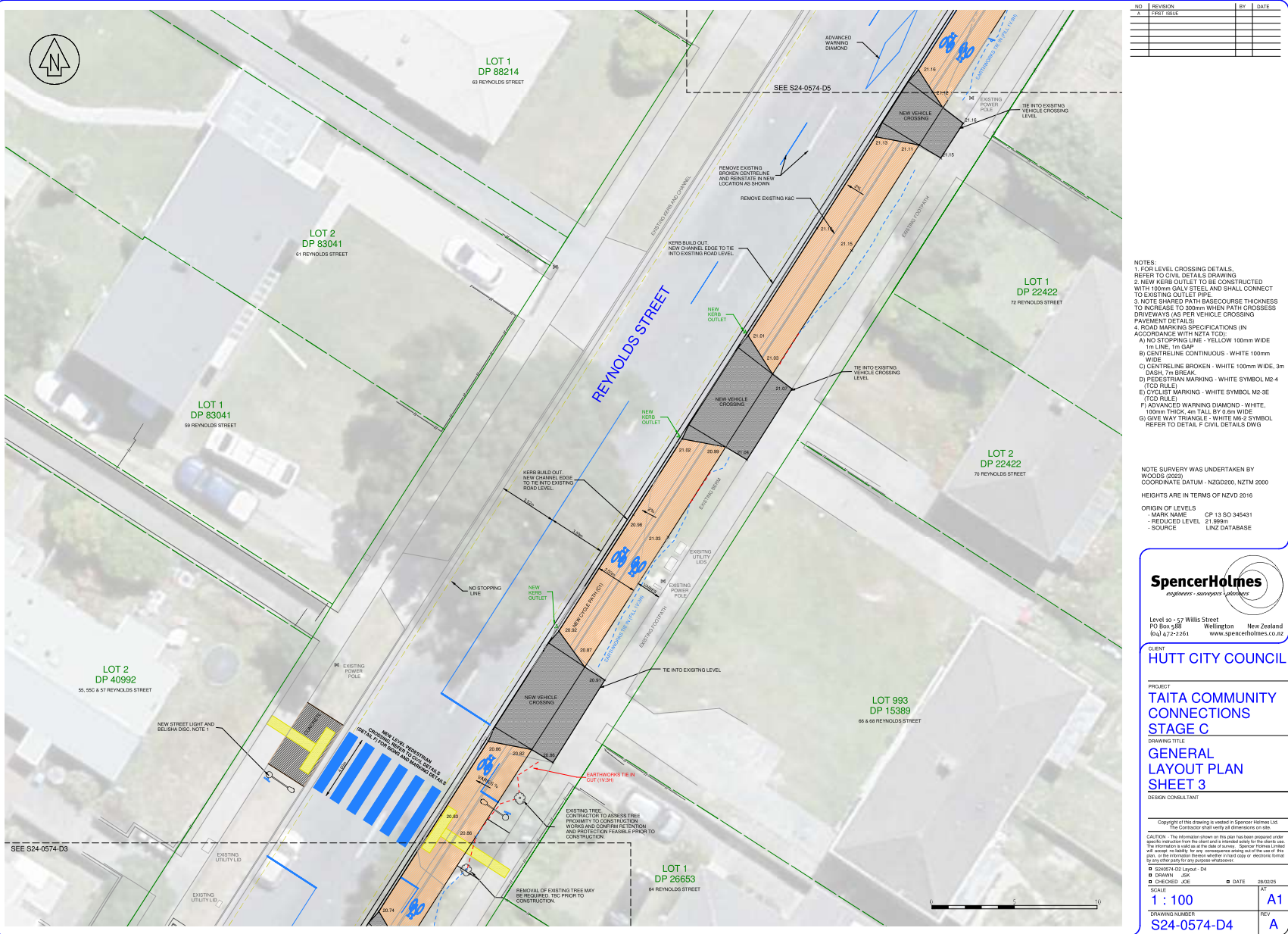
DATE 28/10/25

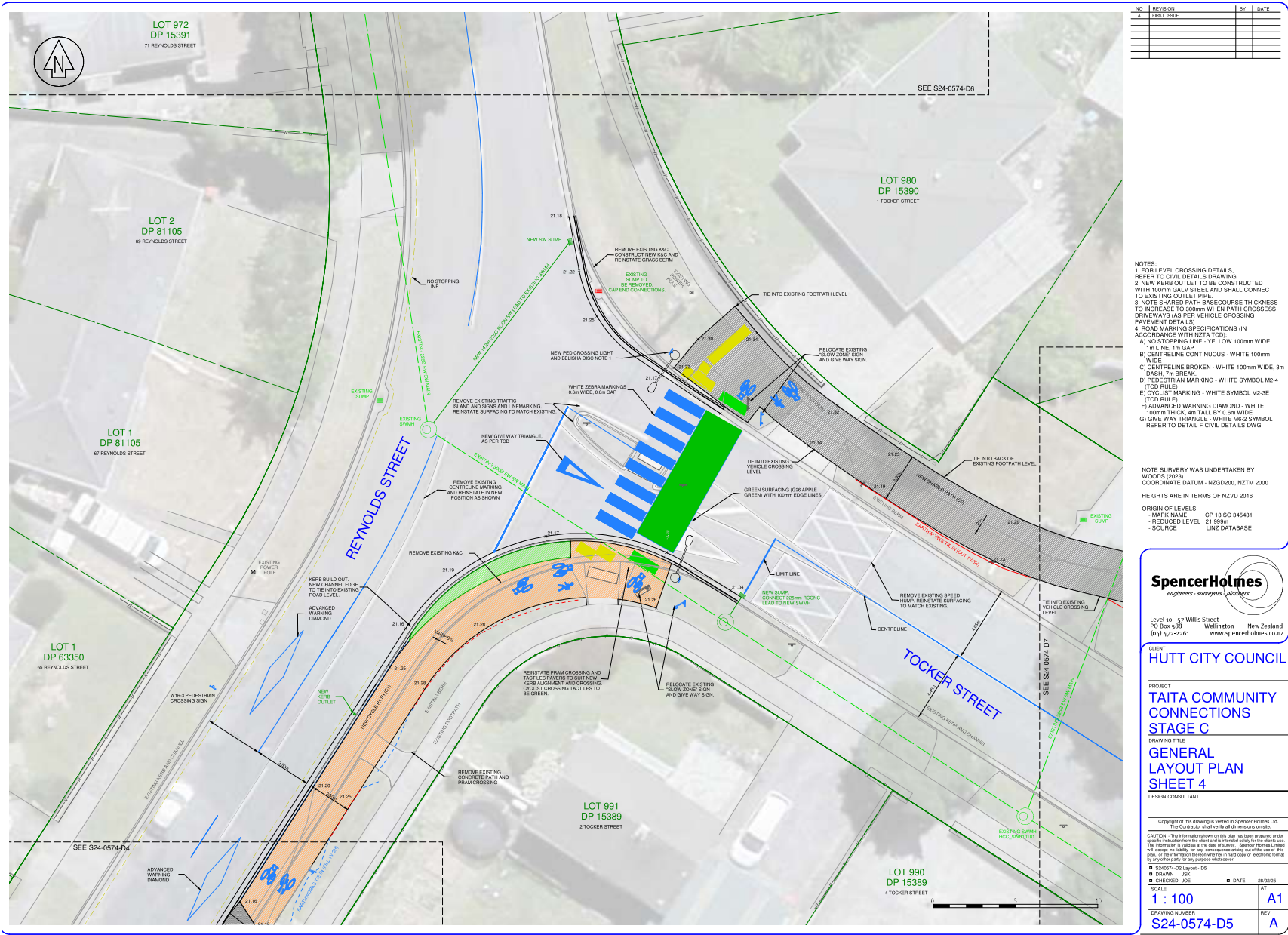
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DRAWING NUMBER
S24-0574-D2

DATE	28/10/25	BY	A1
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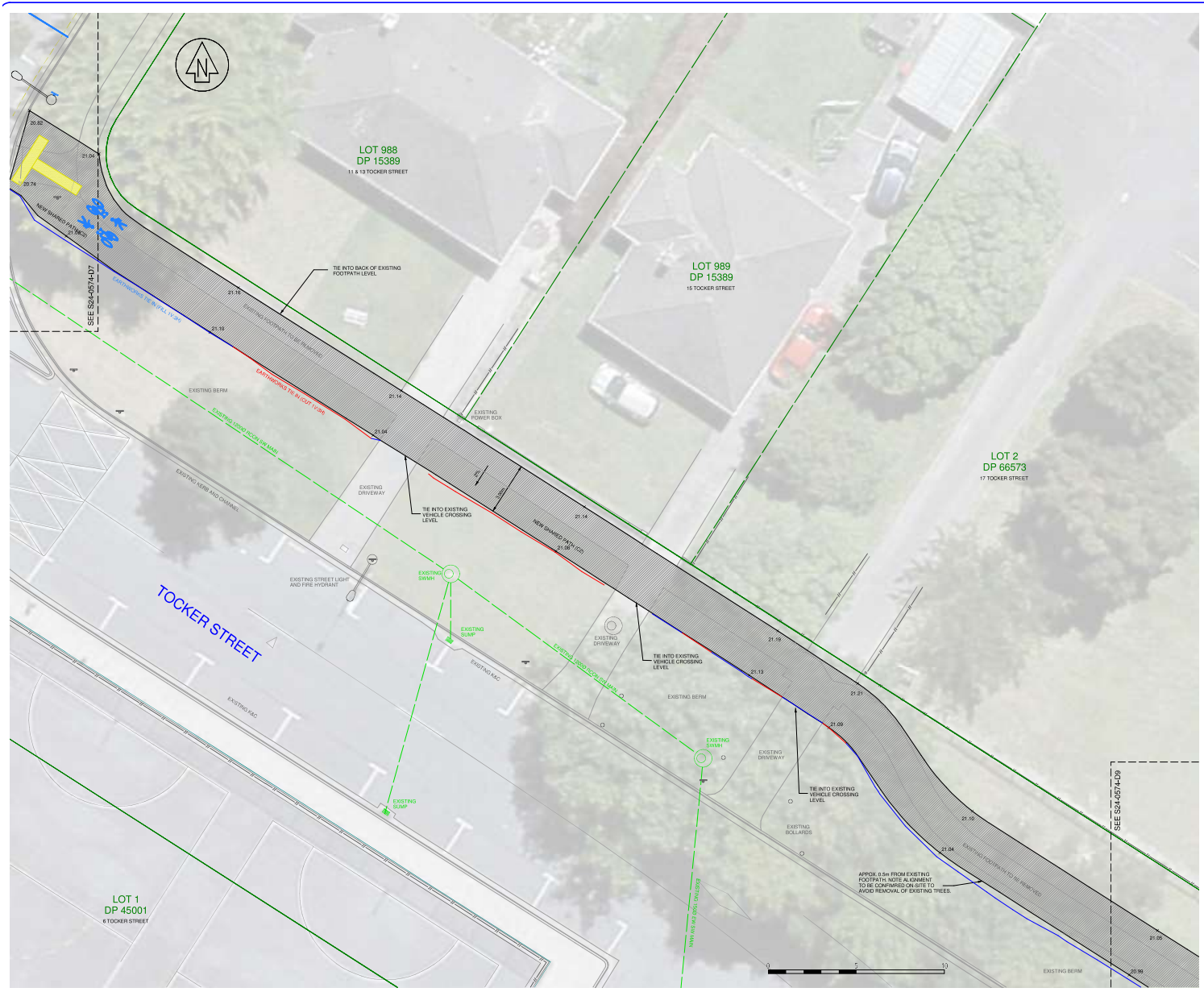








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NOTES:
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F) ADVANCED WARNING DIAMOND - WHITE, 100mm THICK, 4m TALL BY 0.8m WIDE
G) GIVE WAY TRIANGLE - WHITE M2-2 SYMBOL REFER TO DETAIL F CIVIL DETAILS DWG

NOTE SURVEY WAS UNDERTAKEN BY WOODS (2022)
COORDINATE DATUM - NZGD2000, NZTM 2000
HEIGHTS ARE IN TERMS OF NZVD 2016

ORIGIN OF LEVELS
MARK NAME CP 13 SO 345431
REDUCED LEVEL 21.999m
SOURCE LINZ DATABASE

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PROJECT
TAITA COMMUNITY CONNECTIONS STAGE C

DRAWING TITLE
GENERAL LAYOUT PLAN SHEET 7

DESIGN CONSULTANT

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DATE	28/09/25
DESIGNED	JOE
DRAWN	JOE
CHECKED	JOE

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S24-0574-D8

NO.	REVISION	BY	DATE
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☒ S240574-02 Layout - D9
☐ DRAWN JSK
☒ CHECKED JOE ☐ DATE 28/02/25

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DRAWING NUMBER	REV
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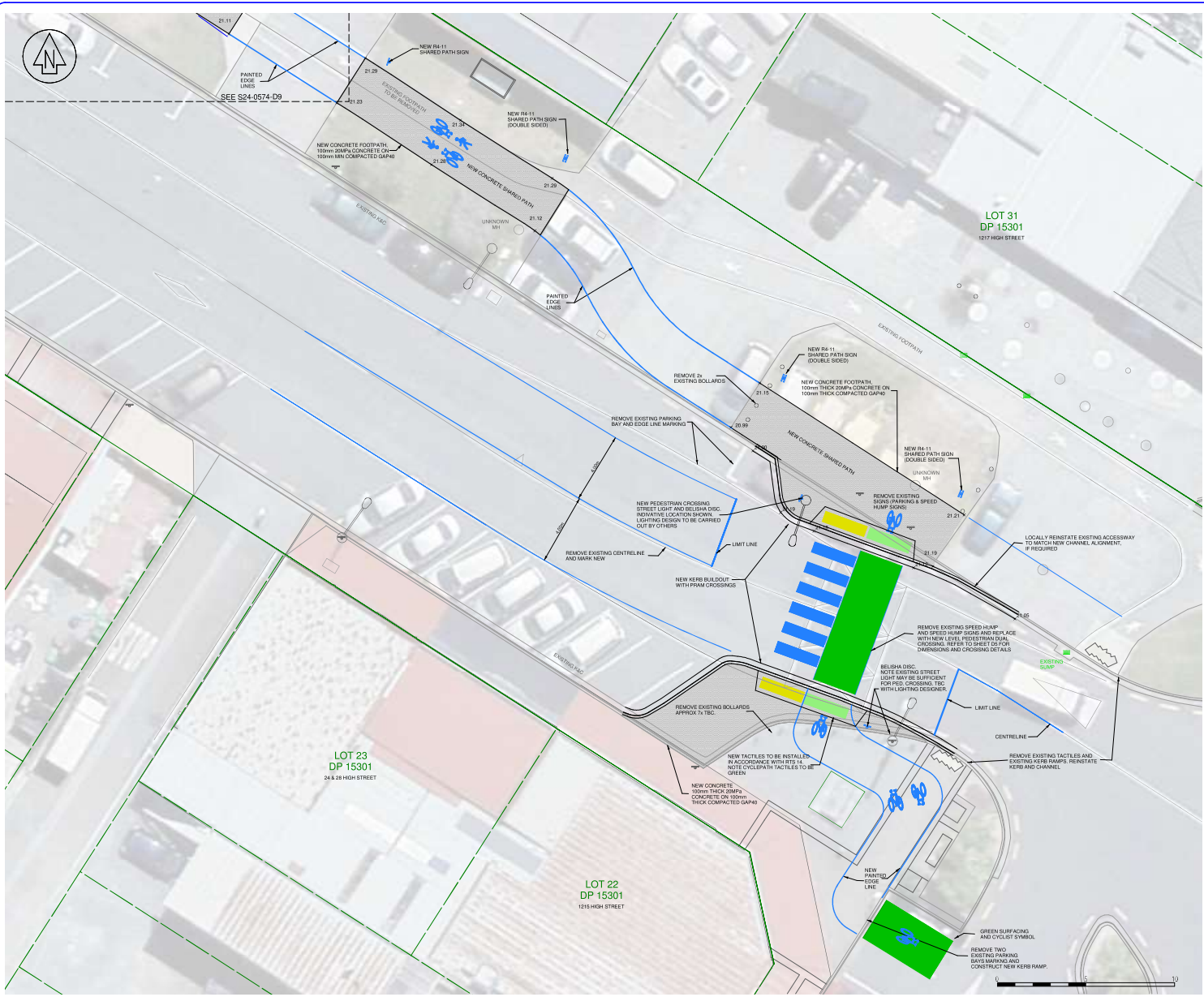
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☒ S240574 D2 Journey - D10
☐ DRAWN JOK
☒ CHECKED JOK ☐ DATE 28/02/25

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☒ S24-0574-D2 Layout - D12
☒ DRAWN JSK
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SCALE
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S24-0574-D12

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☒ S240574-D2 Layout - D14
☒ DRAWN JSK
☒ CHECKED JOE

☐ DATE 26/02/25

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DRAWING NUMBER	REV
S24-0574-D13	A



TAITA COMMUNITY CONNECTIONS STAGE C GENERAL LAYOUT PLAN SHEET 14

NO.	REVISION	BY	DATE
A	FIRST ISSUE		

- NOTES:
1. FOR LEVEL CROSSING DETAILS, REFER TO CIVIL DETAILS DRAWING
 2. NEW KERB OUTLET TO BE CONSTRUCTED WITH 100mm GALV STEEL AND SHALL CONNECT TO EXISTING OUTLET PIPE.
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 - E) CYCLIST MARKING - WHITE SYMBOL M2-3E (TCD RULE)
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 - G) GIVE WAY TRIANGLE - WHITE M2-2 SYMBOLREFER TO DETAIL F CIVIL DETAILS DWG

NOTE SURVEY WAS UNDERTAKEN BY
WCCSIS (2023)
COORDINATE DATUM - NZGD2000, NZTM 2000
HEIGHTS ARE IN TERMS OF NZVD 2016

ORIGIN OF LEVELS
MARK NAME CP 13 SO 345431
REDUCED LEVEL 21.999m
SOURCE LINZ DATABASE

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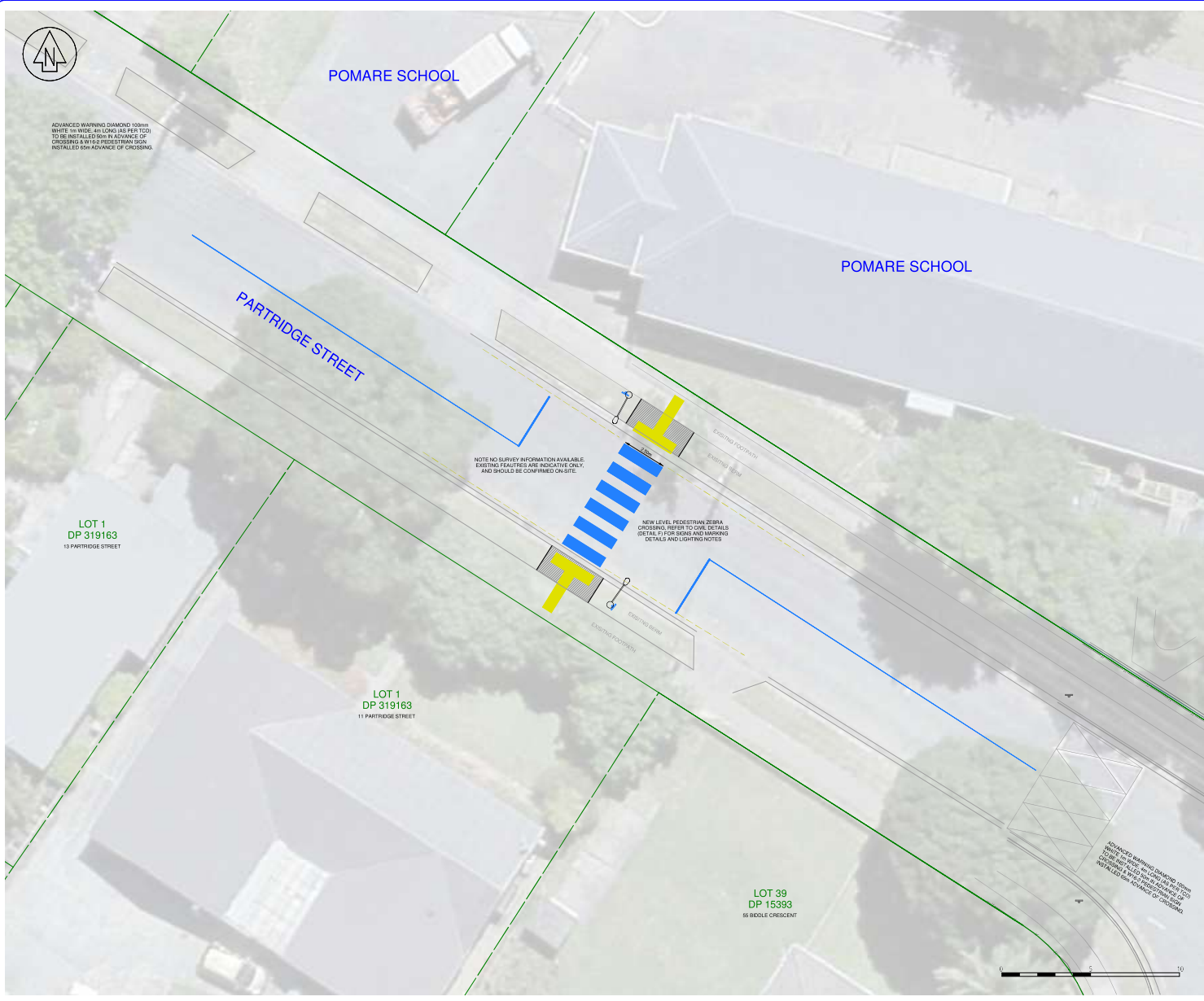
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PROJECT
TAITA COMMUNITY CONNECTIONS STAGE C

GENERAL TITLE
GENERAL LAYOUT PLAN SHEET 14

DESIGN CONSULTANT

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DESIGNED BY: JAK	CHECKED BY: JAK
DATE: 28/05/25	
SCALE: 1 : 100	A1
DRAWING NUMBER: S24-0574-D15	A



TAITA COMMUNITY CONNECTIONS STAGE C GENERAL LAYOUT PLAN SHEET 15

NO.	REVISION	BY	DATE
A	FIRST ISSUE		

- NOTES:
1. FOR LEVEL CROSSING DETAILS, REFER TO CIVIL DETAILS DRAWING
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NOTE SURVEY WAS UNDERTAKEN BY WOODS (2023)
COORDINATE DATUM - NZGD2000, NZTM 2000
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ORIGIN OF LEVELS
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REDUCED LEVEL 21.999m
SOURCE LINZ DATABASE



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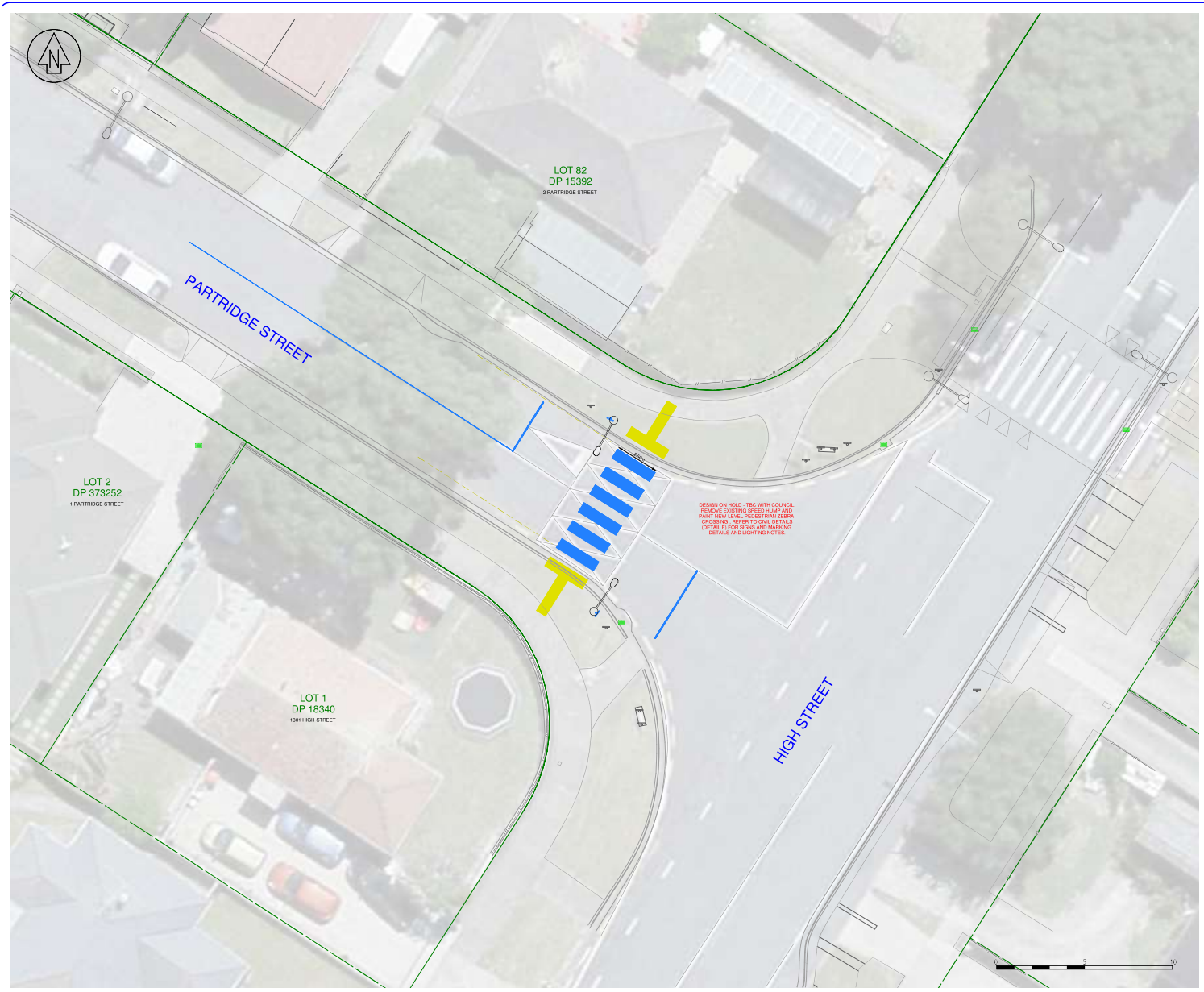
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HUTT CITY COUNCIL

PROJECT
TAITA COMMUNITY CONNECTIONS STAGE C

DRAWING TITLE
GENERAL LAYOUT PLAN SHEET 15

DESIGN CONSULTANT

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26 March 2025

Report no: IARCC2025/2/125

Three Waters Update

Purpose of Report

1. This report provides an update on three waters activities, including the latest information on the government's programme for water reform.

Recommendation

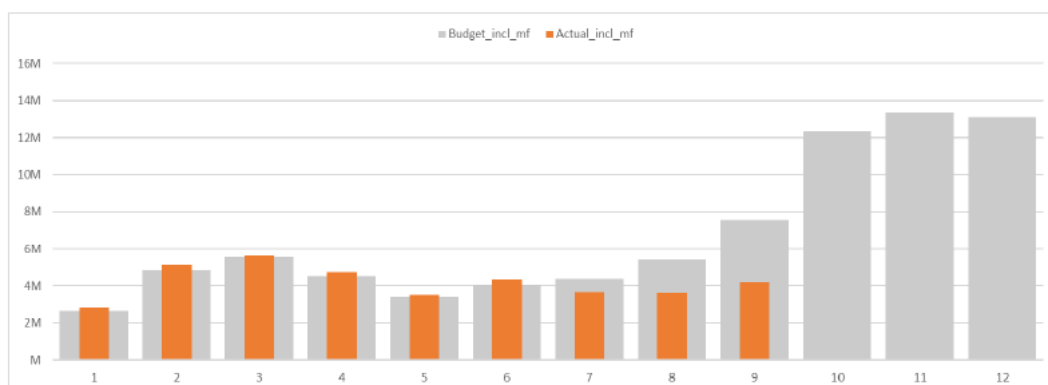
That the Committee receives the report and notes the information.

Background

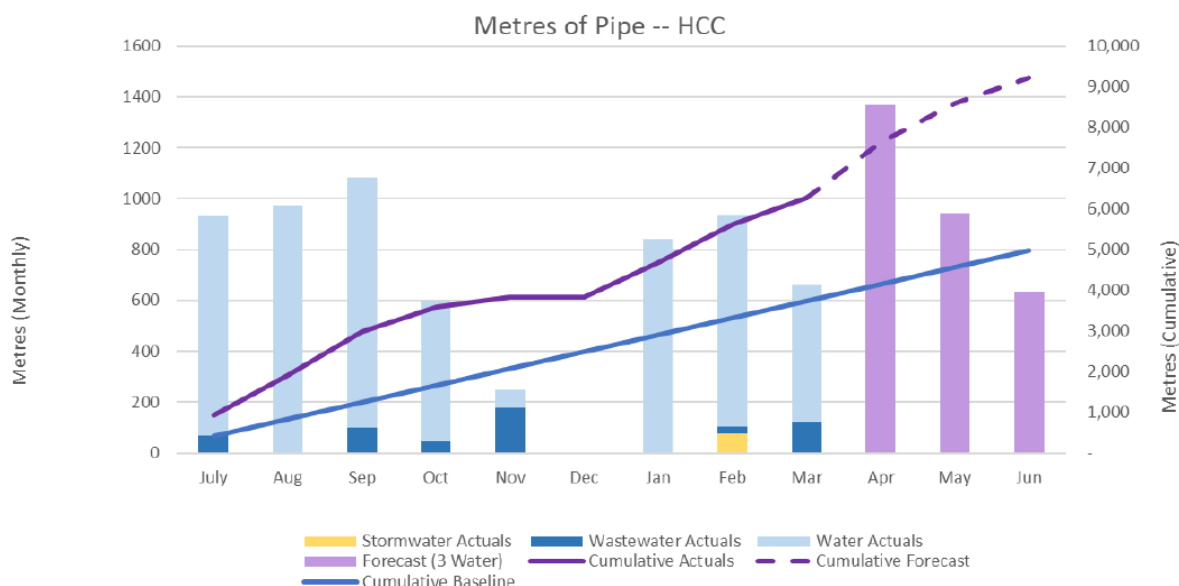
2. Wellington Water Limited (WWL) provides Council with regular updates on capital and operating projects and programmes. These are summarised in the following paragraphs. This report also provides an update on the government's plans for the future delivery of three waters, Local Water Done Well.

2024/25 CAPEX Programme

3. The capital investment, coordinated and delivered by WWL on water services projects, up to 31 March 2025, was \$37.7M, being \$4.7M below the year-to-date budget. The year-end forecast is now at \$74.3M for the full year against the budget of \$81M.
4. The following graph shows how the actual CAPEX investment has progressed (orange) against budget spread (grey) for the first nine months along with the budget spread for the last three months of the financial year.



5. Year to date, most work has been taking place under drinking water, with physical works in progress on the GI Ridermain and watermain renewals. Under the joint venture wastewater, works continue on several projects at the Seaview Wastewater Treatment Plant (WWTP) and under the joint venture network, works include Marine Drive Days Bay as well as Petone Collecting Sewer and the Western Hills Main Wastewater Renewal.
6. Following the Value for Money review, Council has been requiring WWL to undertake competitive tender processes for all capital projects. This has resulted in a slowdown in the delivery of the CAPEX programme.
7. Based on the full year forecast, there is \$37M of works to complete for the remainder of the financial year. Ten projects make up \$23M of this amount. In addition to BAU capex works, projects include Western Hills Main Wastewater Renewal, Wainuiomata North Wastewater Upgrade, GI Ridermain Renewals, Rata Street Watermain Renewal and the Seaview WWTP Odour Control Upgrade project.
8. Progress is continuing with several network renewals projects in construction, with a full year forecast for pipe renewals of 9.5km. With a back-loaded programme delivery, there is a risk of not achieving the forecast, especially as we head into the colder months.
9. The following graph shows that this financial year, WWL is on track to renew approximately 9500 metres of pipe, nearly double the initial projection of 5000 metres. In December 2024, Council agreed to bring forward some pipe renewal projects due to the forecasted underspend in other parts of the capital programme.



Water Leaks

10. WWL is reporting monthly on progress in eliminating the backlog in leaks. The latest dashboard report, dated 4 April 2025, has the current number of leaks at 83, well within WWL's resourcing capability. The dashboard report is attached as Appendix 1 to the report.
11. At the Infrastructure and Regulatory Committee meeting of 13 March 2025, members requested that WWL include the number of leaks fixed in its regular reporting. The leaks dashboard shows that since 1 January 2025, WWL has fixed 472 public leaks and identified 105 private leaks, which have been fixed by the property owner. Since 1 July 2024, WWL has fixed 1792 public leaks and identified 402 private leaks, which have been fixed by the property owner. Property owners are responsible for the repair of the identified private leaks, with WWL working with them to ensure this is done.

Pipe Renewal Comparison

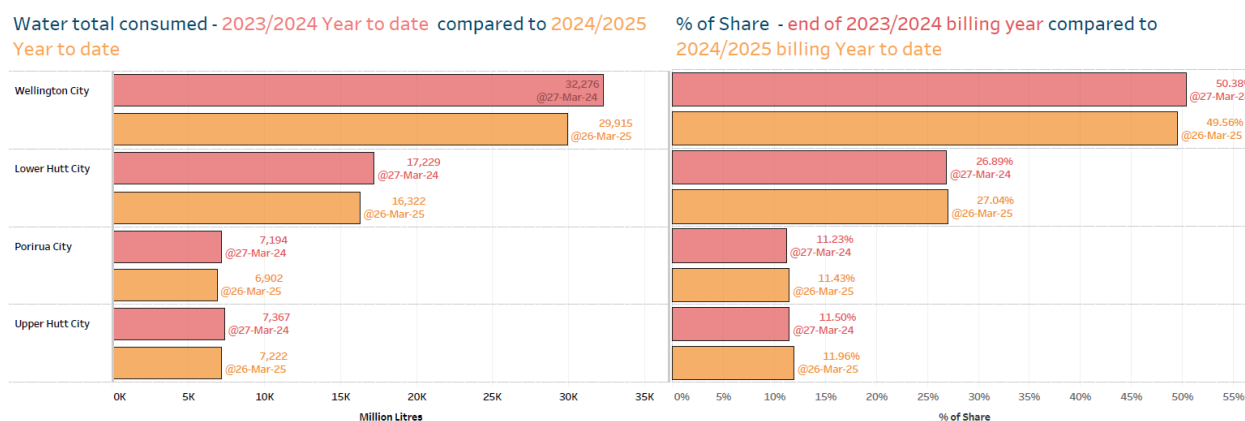
12. Members requested a comparison of the backlog in pipe renewals between the 2021 and 2024 Long-Term Plans.
13. WWL advise that overall, the backlog has decreased from an estimated 285.7kms in 2021 to 233.5kms in 2024, with 34 kms renewed over this time.
14. A change in methodology, including sources of data, between 2021 and 2024 meant there was an underlying change in the pipe backlog lengths.
15. There were three main reasons identified behind the change. Firstly, in changing sources, there were improvements in pipe attribute data, including corrections to pipe installation dates, amounting to 39km. second, extending the theoretical economic lives of pipes based on new advice from Subject Matter Experts, amounting to 12.6km. Finally, there was the addition of backlogged as-built drawing data, although this is not quantified.
16. It has been advised that there is no further as-built backlog.
17. Essentially, backlog calculations are based initially on maximum expected economic life, and this calculation can and does change as new or improved information is added. As a result, comparing the data as at the two dates is not as straightforward as might be expected.
18. There is a considerable change to the valuations applied. The 2021 data is based on the average rates from the 2020 valuations, while the 2024 data uses the revaluations from June 2024. The tables below show that unit rate increases range from 77% to 206% over a three-year period.
19. WWL advises that caution should be used when applying these unit rates, and they are in the process of seeking better market price data.

Backlog as at 2021	285.7km	\$252.2m
Renewals 2021-24	34.0km	
Backlog as at 2024	233.5km	\$390.0m

20. The backlog increases each year by the length of pipe that's passed its expected life, subtracted by the amount of renewals in that year.
21. Previously, WWL has advised that Council would need to renew around 30 km per annum over the next 30 years to remove the backlog while managing pipes that each year exceed their expected life.

Bulk Water

22. Bulk water consumption is measured and billed each year by Greater Wellington Regional Council (GWRC) on a 1 April to 31 March basis.
23. For the year 3 April 2024 to 26 March 2025, Lower Hutt water usage was 16,322 million litres, a 5.3% decrease in usage over the same period in 2023-24.
24. However, Lower Hutt's share of water consumption across the region increased slightly, reflecting a significant drop in water consumed in Wellington City over the same period.
25. As levies on bulk water are charged to each territorial authority based on their share of usage, there is a small increase of 0.55% to the levies for Council.
26. The following table compares the bulk water usage for each of the four Wellington metro councils.



Seaview Wastewater Treatment Plant

27. The health and balance of the Seaview WWTP remained stable through March.
28. The resource consent for treated wastewater is based on results for Biochemical Oxygen Demand (BOD), total suspended solids and faecal coliform. Levels for all three parameters have been back within the target range for compliance since mid-December which has resulted in full compliance since 1 March. The lag in achieving full compliance is due to the relevant measurement being based on a 90-day statistic.

29. GWRC undertook a compliance visit at Seaview WWTP on 10 March 2025. This visit provided a face-to-face opportunity to view various process units of the plant and to discuss compliance, the renewals programme and project work. The visit was attended by representatives from Veolia, WWL and Council. There were no notable issues highlighted during the visit.
30. The treatment plant has 10 milliscreens, which remove large physical debris from the incoming raw wastewater. The treatment plant requires at least six milliscreens to handle peak wet weather flow. If there are fewer milliscreens available during a wet weather event, rags and other physical debris may be carried over, causing issues in the downstream process. Due to their poor condition, only four out of 10 were operational during February and March 2025. Two milliscreens were refurbished in April, bringing the number of operational milliscreens to six. Reactive renewals are being undertaken while the permanent milliscreen replacement project is underway.
31. The current plan is to replace six out of ten milliscreens between FY24-27 with the remaining four to be replaced in FY27-29. Technical documents have been forwarded to an independent reviewer. Once the assurance has been obtained, procurement of milliscreens will be undertaken. It is expected that the new assets will be ordered before the end of June 2025 and will be delivered and installed in FY25 to 27.
32. Following the completion of the refurbishment works on Primary Sedimentation Tank (PST) #2, resulting in all four PSTs being in full operation. One final PST requires refurbishment, and this is being planned for the coming months.
33. WWL is in the final phases of putting together the plan for odour monitors around the Seaview area. The odour monitors selected pick up on Hydrogen Sulphide, or H₂S, in the air. H₂S has a distinctive 'rotten egg' smell. It's one of the most common odours experienced from wastewater treatment plants and is monitored around the Christchurch wastewater treatment plant at Bromley.
34. The criteria for identifying the five locations for monitor installation include available space and resources, ease of access, and low risk of vandalism. Additionally, the locations will be near potential odour sources within the Seaview WWTP and in community areas that are up and downwind of the plant and near known complaint hotspots.
35. Using that criteria, WWL has been engaging with the community at the five locations for the monitors. Two will be inside the plant, one on Meachen Street south of the plant, one at Pelorus Trust Sport House north-east of the plant, and the fifth at Gracefield School, also north-east of the plant.

Seaview WWTP Dryer

36. The Seaview WWTP dryer replacement project is in progress and the team continues to explore ways to speed up delivery to achieve completion by the end of 2027 (5-6 months ahead of the current programme). An expression of interest process has been completed for a design and build contractor, and a request for tender was issued in April. Key plant suppliers have been pre-qualified.
37. In the interim, critical maintenance is required on the existing dryer to ensure it remains operational until the new one is fully installed. This maintenance will involve taking the current dryer offline for approximately two weeks to complete the first phase of component renewals. This timeframe is an estimate, and more details will be provided as planning progresses. The goal is to refurbish multiple components simultaneously to minimise disruption to the plant's operations and enhance efficiency.
38. During this maintenance period, dewatered sludge will be manually unloaded and transported to Silverstream Landfill. This may result in increased odour levels in the community. It is crucial to complete this work to avoid the risk of dryer failure, which would necessitate a longer period of sludge trucking.

Water reform - *Local Water Done Well*

39. All Councils in the Wellington metropolitan area (Wellington, Porirua, Upper Hutt and Hutt City) and GWRC have been undertaking consultation on the future of water services in the region.
40. Council consulted on two models – a joint asset owning water organisation (jointly owned by the Councils listed above), and a modified status quo.
41. Consultation opened on 20 March 2025 and closed on 20 April 2025. Council received 282 submissions, with 73.6% in favour of the joint asset owning water organisation. Officers are currently reviewing the submissions and will present an analysis at a Council briefing on Thursday, 5 June 2025.
42. The Local Government (Water Services) Bill continues to be considered by the Finance and Expenditure Select Committee. Submissions on this bill closed in February and oral submissions were heard by the committee in March. The select committee is due to report back to Parliament on 17 June ahead of its second reading.
43. Council is establishing an internal project to lead the transition of its water assets and responsibilities to the new water services CCO to ensure the changes are identified, planned and managed without adversely impacting the continuity of services.

Western Hills Sewer Main Renewal

44. On behalf of Hutt and Upper Hutt City Councils, WWL has been working on a project to line the main wastewater pipeline under State Highway 2 to strengthen the resilience of the network.
45. This 590-metre section of pipeline was in poor condition and at risk of failure. Due to the location of the pipeline under and alongside the main highway, the closure of one southbound lane was required to enable the works for two weeks. This caused disruptions to motorists.
46. The pipelining works commenced on 12 April 2025, with crews operating around the clock to complete within the two-week authorised period. The work was substantially completed on time with all traffic management along State Highway 2 being lifted on Sunday 27 April 2025. There was some minor reinstatement/tidy-up left to do, but this was expected to be completed by 2 May 2025. The contractor managed this work during the night, with there being no significant impacts on road users.
47. While final claims are still to be made, WWL advise that the cost of the work is expected to be within the \$5.2M budget.

Drainage investigations update

48. Through its Knowing your Pipes programme WWL undertakes drainage investigations works across the City.
49. The most recent report summary advises that high E-coli spikes were reported in the stormwater main off Waiwhetu Stream near Tilbury Street and at the outlet at Delaney Park, Stokes Valley.
50. With Waiwhetu Stream, WWL is undertaking further sampling of six stormwater outlets near Tilbury Street and further upstream.
51. At Delaney Park, WWL is using CCTV to identify where the break in the wastewater and stormwater mains at the suspected infiltration site is located. Outlets at Delaney Park are being sampled on a weekly basis to identify any trend.
52. A programme to investigate inflow and infiltration (I&I) into wastewater pipes has commenced in Tirohanga. WWL advises that previous I&I investigations in the Western Hills discovered leaks in both public and private wastewater and stormwater lines, requiring repairs.
53. Investigations along the Belmont wastewater mains line in the bush area of Lillian Street have shown that urgent repairs are needed. CCTV will be used to identify where breaks and infiltration are entering the environment.
54. Monthly sampling continues throughout the Lower Hutt catchment from Wainuiomata to Stokes Valley. New sample plans have been created, which allows more areas covered in Lower Hutt along with the current sample plans to gather more data around E-coli levels and their effect on the environment.

Climate Change Impact and Considerations

55. This report touches on the current WWL capital work programme for which Council has previously made decisions as part of the consideration of the LTP Climate Change considerations.

Consultation

56. There are no specific consultation matters.

Legal Considerations

57. There are no legal considerations.

Financial Considerations

58. As at 31 March 2025, WWL forecasts a favourable year-end variance for operational expenditure on water services of around \$1.605M (4%).

Appendices

No.	Title	Page
1↓	Appendix 1 - HCC Investment Into Leaks Monthly Update 4-04-2025	53

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Approved By: Alison Geddes
Director Environment and Sustainability

Hutt City Council's investment into leaks - project update 4/04/2025*

*The data provided is based on the best information available at the end of the March reporting period

Public leaks backlog



Backlog as of last month	Leaks reported since last month	Fixed since last month
116	348	245

136 jobs were closed as duplicates, with no work done.

The **sustainable backlog** is the average number of leaks received over 10 working days. This provides headroom, is manageable and provides some flexibility to package work.

Private leaks backlog

Backlog as of last month	Current backlog
78	85

Wellington Water tracks private leaks to monitor water loss, and the level of council investment that goes to finding private leaks.

Overall leaks fixed

	Public	Private	Total
Fixed since Jan 1 2025	717	164	881
Fixed since July 1 2024	2037	461	2498

Water Demand (MLD)

Regional Metro Demand (MLD)

Regional Metro Reduction target -7.4MLD

The graph below measures demand as an indication of our progress towards achieving the 7.4 million litres per day (MLD) demand reduction needed to reduce the risk of an acute water shortage/water restriction level 4 for the Wellington Metropolitan Region. The dark blue line demand refers to water that is used by customers and water loss (i.e. leaks).

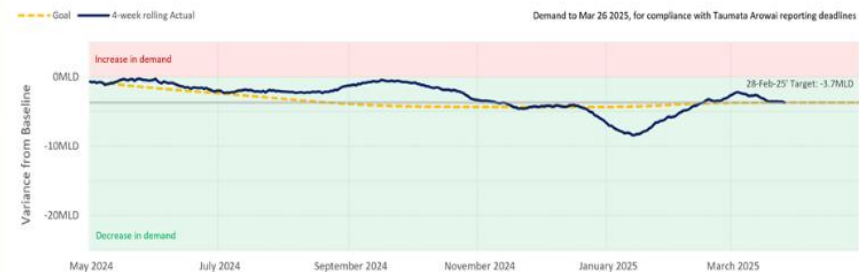


March commentary: At a metropolitan regional level, demand increased as expected with the warmer weather over summer, but is now dropping back as the weather cools. We continue to see benefits from ongoing leak repairs and water loss reduction work and have with exceeded the Target Demand Reduction of 7.4MLD. There is a significantly reduced risk of tighter water restrictions and water shortages in the next month compared to previous years.

HCC Variance Tracker (MLD)

HCC Reduction target -3.7MLD

The graph below tracks the variation between actual demand, and the pathway to council's demand reduction target. This is influenced by each council's investment in water loss reduction, activities like pressure management and network calming, and customer use. The yellow dotted line indicates the goal pathway for demand reduction, while the dark blue line shows the actual demand.

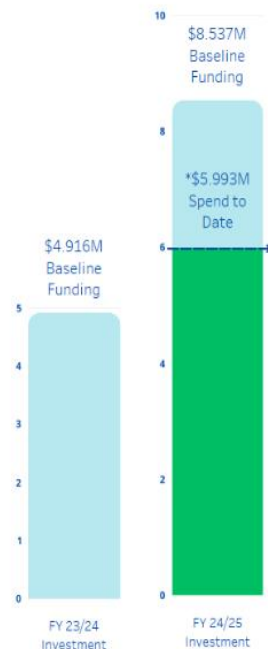


March commentary: Demand is slightly below last year's, and in-line with the goal pathway despite repair numbers being lower than the target.

Investment

HCC has invested \$8.537M on reactive maintenance (primarily for leaks) for FY 24/25.

\$5.993M has been spent so far.



*This information is updated monthly using figures sourced from FH JOE OPEX.

04 April 2025

Report no: IARCC2025/2/126

Regulatory Matters

Purpose of Report

1. To provide the Committee with an update on regulatory matters arising from the work of the Environment and Sustainability Group.

Recommendation

That the Committee receives and notes the information.

Resource Consents

2. There are currently 95 resource consent applications in the system, which is up from 85 in February 2025. 64 of these are actively being processed, and 31 are on hold pending further information, on hold as per the applicant's request, or on hold due to non-payment of the deposit.
3. Table 1 below shows the number of non-notified resource consents granted for the 2024/2025 financial year. So far, 94% have been issued within 20 working days. This is an improvement from the 77% achieved in the 2023/2024 financial year. Since December 2024, all consents issued over 20 working days are legacy consents that have been in the system since 2022.

Table 1: Non-notified resource consents granted

July 24-Mar 25	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Total	30	37	29	27	27	9	10	19	13
% in 20 working days	88	94	100	96	87	100	100	100	93

4. Table 2 below shows that the number of resource consents received in the 2024/ 2025 financial year is lower than in previous years. Based on last year's forecast, Council anticipated receiving approximately 400 resource consents in the 2024/25 financial year. However, projections indicate that 200–230 resource consents will be received in this financial year.

Table 2: Resource consents received by quarter/financial year

	Q1	Q2	Q3	Q4	Total
21/22	113	125	71	98	407
22/23	100	145	69	66	380
23/24	93	83	79	163	418
24/25	63	62	41	0	166

5. In addition to a fewer number of resource consents being received this year, there is also an associated trend of fewer subdivision consents being applied for.
6. Table 3 below shows that, based on previous years, subdivision consents generally make up 41-49% of all resource consents received by Council. However, in 2024/2025, they made up only 17% of the resource consents received.

Table 3: Percentage of subdivision consents over the last 5 years

	2020/21	2021/22	2022/23	2023/24	2024/25*
Subdivision consents	282 (49%)	188 (41%)	153 (44%)	191 (46%)	28 (17%)
All other consents	291 (51%)	262 (59%)	194 (56%)	222 (54%)	166 (83%)
Total	573	450	347	413	166

*2024/2025 financial year up until 31st March 2025

Riverlink Update

7. The first section of the rockline works has commenced, and bioengineering is progressing.
8. The Daly Street urban revitalisation is complete and open to the public.
9. Stockpiles of processed concrete remain on the Pharazyn Street site and will be handed over to NZTA next month.
10. The next stages of demolition are programmed to begin in the coming months.

Tupua Horo Nuku Update

11. Whiorau Bay, Sorrento Bay and Mahina Bay are currently under construction.
12. The Sorrento Bird protection area plans have been finalised, and it is expected that the consent holder will establish this in the upcoming months.

Consents

Table 4: Notable resource consent applications received since February 2025

Location	Development
436C Moores Valley Road, Wainuiomata	Cleanfill site
55 Port Road, Seaview	Earthworks to enable upgrades to secondary containment bunds and associated infrastructure.
37A Bloomfield Terrace, Hutt Central	Two e-bike parking structures and digital signage.
205 Parkway, Wainuiomata	12 Papakainga dwellings at Wainuiomata Marae.
Hutt River, Hutt Central	New Melling Interchange (Melling transport improvements project)
Hutt River, Hutt Central	Riverlink aggregate processing and stockpiling area near Harcourt Werry Drive.

Table 5: Update of notable consents from previous reports

Location	Development
30 Benmore Crescent (Manor Park)	Resource Recovery Park, including infrastructure for retail, café, material recovery, construction/waste/demolition sorting, and general waste transfer. A related application is being processed to upgrade intersection in SH2 designation. Update April 2025: Intersection upgrade consent has been approved. Consent for resource recovery park is being processed with no decision made on notification. Subdivision consent has been received for a 125-year commercial leasehold subdivision.
5 Riddlers Crescent (Petone)	Extension to existing Kmart building. Update April 2025: Further information was submitted, reviewed, and more information has been sought in relation to traffic effects.
64 Waipounamu Drive, Kelson	Future stages for Kelson Heights: <ul style="list-style-type: none"> • 30-lot subdivision with earthworks • 11-lot subdivision and 11 dwellings • 10-lot subdivision and 10 dwellings Update April 2025: all consents are on applicant-requested hold - processing not yet commenced.
67 Whites Line East, Waiwhetu	31-lot subdivision and 30 dwellings. Update April 2025: on applicant-requested hold - processing not yet commenced.

Location	Development
65 Raukawa Street, Stokes Valley	30-lot subdivision and 26 dwellings. Update April 2025: Currently being processed. Application is being reviewed for further information requirements.
280 Major Drive, Kelson	76-lot subdivision, earthworks, and construction of a road. Update April 2025: Processing commenced, on s92(2) hold for expert reviews.

Table 6: Notable consents granted since February 2025

Location	Development
8 Pito-one Road, Korokoro	19- business units, 20-lot subdivision, and earthworks
34 Harris Street, Naenae	11-lot subdivision, 11 dwellings and earthworks
3 Reynolds Bach Drive, Stokes Valley	2 new places of assembly, including earthworks
31 Treadwell Street, Naenae (Naenae Pool)	Installation and operation of a bicycle parking structure with digital signage
3 Reynolds Bach Drive, Stokes Valley	Two new places of assembly

RMA Compliance**Table 7: Compliance Notices issued in the 2024/2025 financial year**

July 24 - March 25	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Infringements	5	2	5	4	1	7	6	1	6
Abatement Notices	1	0	1	1	2	2	0	0	1
Enforcement Orders	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0

13. The infringements and abatement notices issued since February 2025 largely relate to unconsented earthworks, truck deliveries outside of consented hours, and not complying with landscaping conditions prior to commencement of operation (for a car yard).

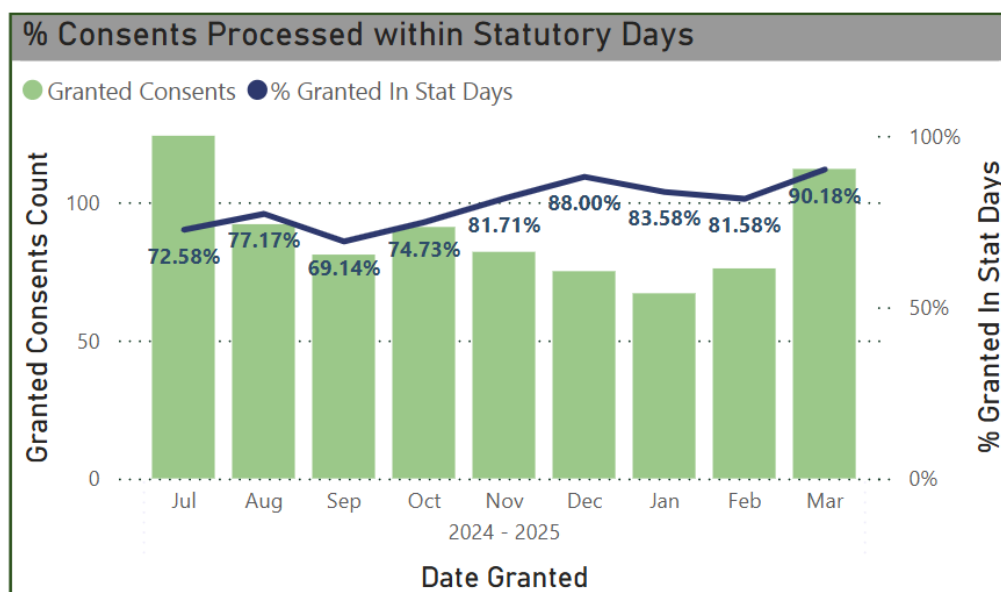
Table 8: Complaints received in the 2024/2025 financial year

July 24 – Mar 25	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Complaints received	26	27	37	42	30	24	38	61	57
Complaints acknowledged within 24hrs	26	26	37	42	30	24	38	61	57
Complaints resolved	37	34	37	40	37	23	37	58	42
% Acknowledged within 24hrs	100	96	100	100	100	100	100	100	100

14. Council received double the usual number of complaints in February and March. Many of these complaints relate to dust and vibrations at Manor Park (see below), and truck movements for Kmart. The rest of the complaints were about dust, noise, hours of operation and earthworks.
15. Council continues to receive complaints about vibrations from earthworks at Manor Park. The consent holder has been cooperating with the Council and has installed noise and vibration monitoring equipment. Since the installation of the equipment, there have been no breaches of the noise or vibration standards attributed to the consented earthworks.

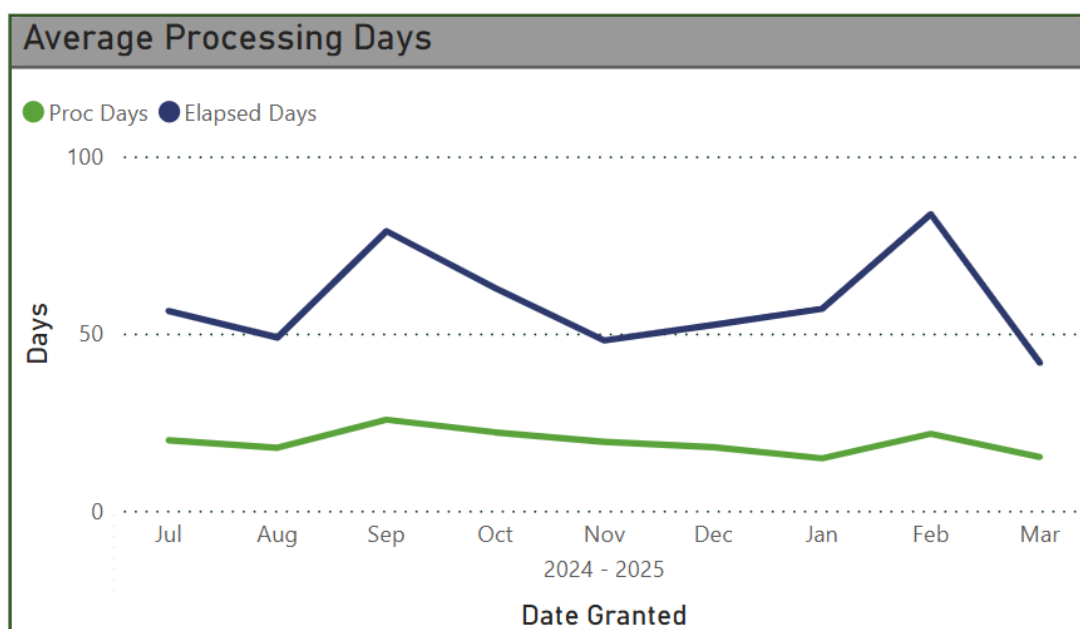
Building Control

16. A series of actions taken to address historic consents have resulted in statutory timeframes for processing consents to continue to improve throughout the financial year. For the period February and March 2025, 87% of all consents issued were processed within statutory timeframes with an average granting time of 16 days.

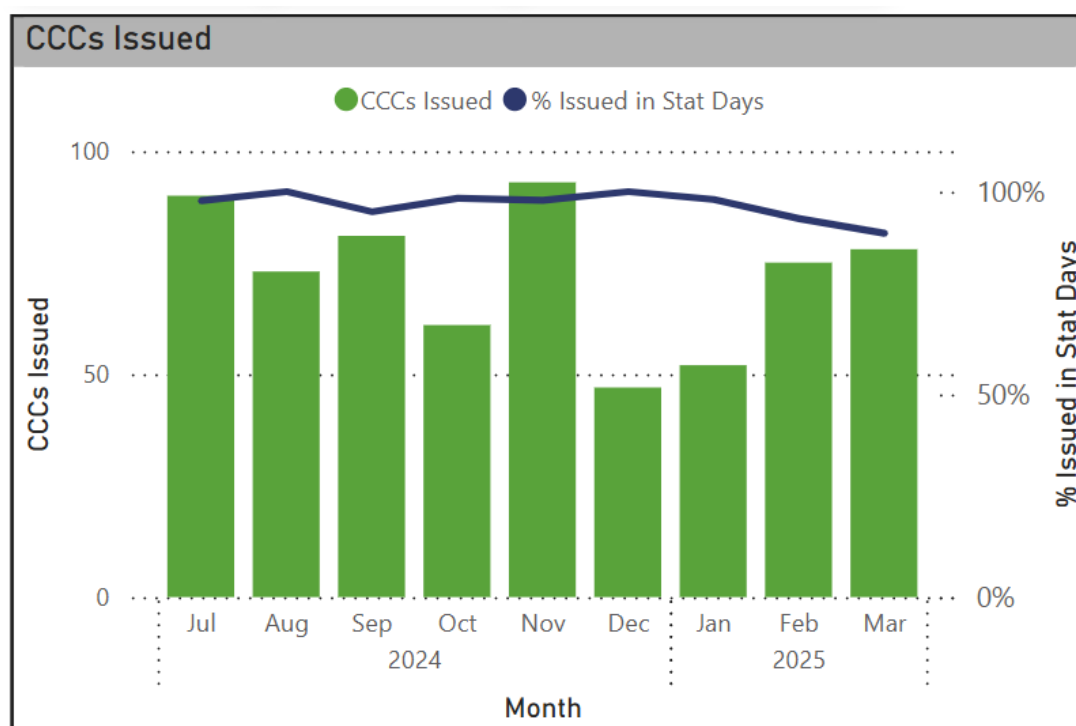
Graph 1: Consents processed within statutory days

17. Between 1 February 2025 and 31 March 2025, 184 applications for building consent were accepted and 188 building consents granted. This compares with 174 accepted and 196 granted during the same period in 2024.
18. Average processing times over the year have been impacted by the improvements being made to address historic consents as indicated in the graph below with the peaks in elapsed days correlating with increases in average processing time as historic consents on high days are issued. Elapsed days is a measure of true customer time which also takes into account time while the statutory clock is paused while the customer is responding to an RFI. March recorded the lowest average elapsed days with an average of 47 days.

Graph 2: Average processing days



19. From 1 February to 31 March, 92% of all CCC applications were processed within statutory timeframes compared with only 35% in the same period a year earlier. CCC statutory performance has started to decline and will continue to do so for April as the team work through a data cleansing exercise correcting records back to 2004.

Graph 3: Code Compliance Certificates issued

20. The following table provides quarter one statutory performance for both building consents and CCC applications.

Table 9: 2024 / 25 Statutory Performance KPIs

2024-2025 KPIs	KPI %	YTD % Achieved
100% Building Consents granted / refused within 20 days	100%	80%
100% Code Compliance Certificates issued/ refused within 20 days	100%	96%

Notable Consents Issued

21. BC250099 Granted 18 March 2025. 84 Woburn Road. Hutt Valley High School - STAGE 1 - New Teaching Block 3A: Ground floor structural slabs to Block 3A Specialist Learning and Block G Fire Enclosure, Lower floor in slab drainage, site landscaping and civil infrastructure. STAGE 1 consent BC250099 - Ground floor structural slabs to Block 3A Specialist Learning and Block G included the structural concrete raft slab, Fire Enclosure, Lower floor in slab drainage, site landscaping and civil infrastructure, was recently Granted 18 March 2025. STAGE 2 is expected to be submitted in late April 2025 and shall include all other works above foundation level construction.

22. BC250031 Approval Pending - The application that has been processed is currently suspended and awaiting further information. 638 High Street BOULCOTT, Hutt Valley Hospital - Te Whatu Ora Health NZ - Mental Health Centre. Sir Mark Dunajtschik Mental Health Centre - Construct 34 bed in-patient mental health centre, separate services building for backup services for emergency services. The adult mental health unit will cost around \$92M.
23. BC250046, 10 Gordon Street AVALON, Avalon School. Demolish existing library extension, construct new rafter roof, timber wall framing, new cladding and new deck/veranda using existing foundation footprint. Granted 20 February 2025.
24. BC250054, 8 Burnham Street PETONE, Taita College. Five modular teaching blocks and toilets were built in Niche Petone factory. Granted 25 March 2025.
25. BC250079, 188 Eastern Hutt Road TAITA, Taita College. Block A & K internal and external upgrades and install new accessible lift access to the stage.
26. BC250085, 7 Pretoria Street HUTT CENTRAL, Les Mills Gym. Maintenance refurbishment works on male and female saunas. Granted 12 March

Earthquake Prone Buildings

27. Three earthquake-prone notices were issued to building owners from 1 February to 31 March 2025. Two earthquake-prone notices were removed during the same period. The total number of buildings on the register is currently 63.
28. The Territorial Authority will write to earthquake-prone building owners affected by the recent legislative changes to extend the period for the building to comply. The earthquake-prone building register will be updated accordingly.
29. All earthquake-prone buildings are recorded on a national register managed by MBIE; more info at <https://epbr.building.govt.nz/>

Inspections of residential pools

30. Between 1 February and 31 March 2025, 73 pools were inspected. Of the 73 pools inspected, 47 were compliant and 26 were deemed non-compliant. Six pools were removed from the register during this period.
31. Following the introduction of new pool inspection processes and a lift in compliance monitoring, officers are identifying and resolving more issues and as a result of this we are receiving an uplift in complaint numbers. Non-compliant pools are followed up on until compliance is achieved.

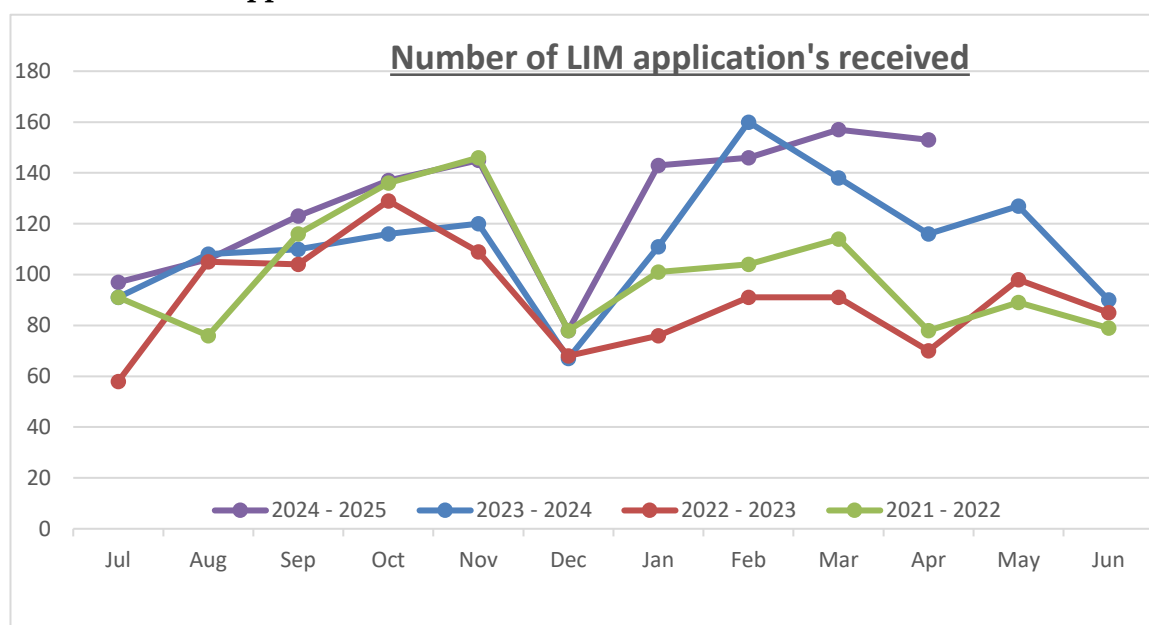
Land Information Memoranda

32. From 1 November 2024 – 31 March 2025, officers received 669 LIM applications, 640 LIM reports issued, 622 issued within the statutory timeframe (10 working days), 18 issued over the statutory timeframe and 28 cancelled. 621 residential reports were issued along with 19 commercials.

Table 9: Number of LIM applications received

Number of LIM applications received												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2024 - 2025	97	106	123	137	145	78	143	146	157			
2023 - 2024	91	108	110	116	120	67	111	160	138	116	127	90
2022 - 2023	58	105	104	129	109	68	76	91	91	70	98	85
2021 - 2022	91	76	116	136	146	78	101	104	114	78	89	79

Number of LIM applications received



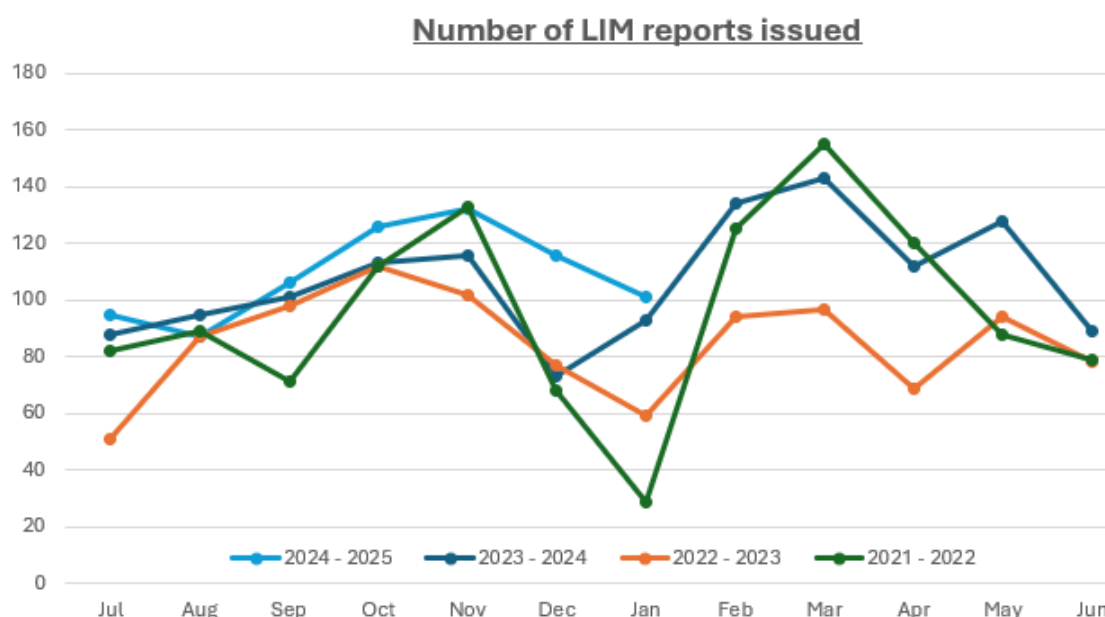
Number of LIM reports issued

Number of LIM reports issued												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2024 - 2025	95	87	106	126	132	116	101	136	155			
2023 - 2024	88	95	101	113	116	73	93	134	143	112	128	89
2022 - 2023	51	87	98	112	102	77	59	94	97	69	94	78
2021 - 2022	82	89	71	112	133	68	29	125	155	120	88	79

33. The LIM team have been working incredibly hard, as evidenced by a record breaking Q3 (Jan-Mar) which saw the highest ever number of LIMs issued in a quarter, and all issued within the statutory timeframe of 10 working days.



Graph 5: Number of LIM reports issued



Environmental Health

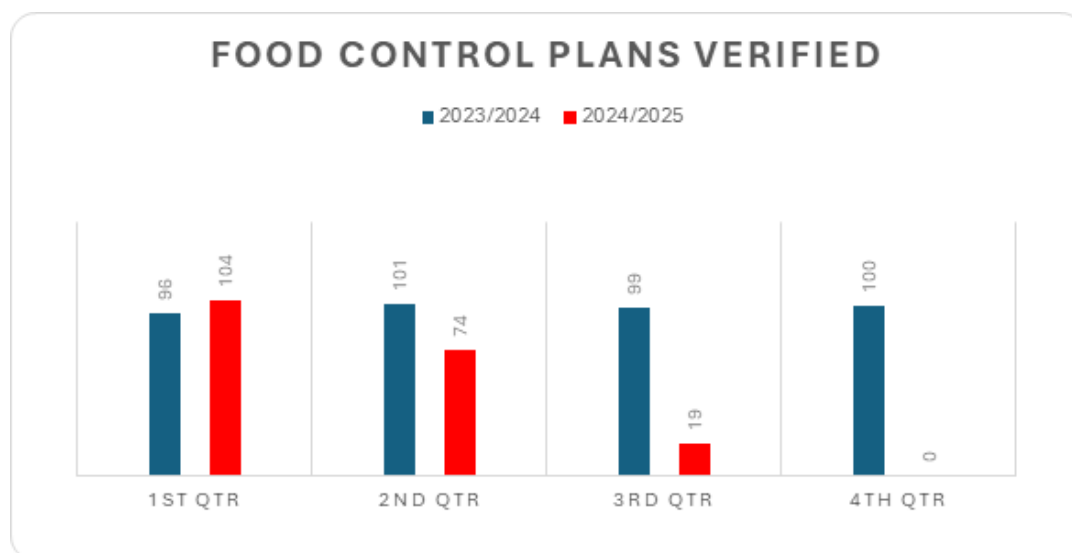
Alcohol Licensing

34. As of 31 March 2025, the team has undertaken 61 compliance checks of licensed premises categorised as 'high risk' premises, in addition to newly licensed premises. No checks were conducted during December 2024 and January 2025. The team is tracking 92.4% of the annual KPI (the KPI requires 95% of premises annually). There are no concerns regarding meeting this KPI by the end of the year.

Food

35. As of 31 March 2025, the food verifiers have undertaken 100% of verifications within their due date. The KPI requires that 85% of existing food premises be verified within one month of the due date. Graph 6 shows the percentage of food verifications completed on time by quarter.

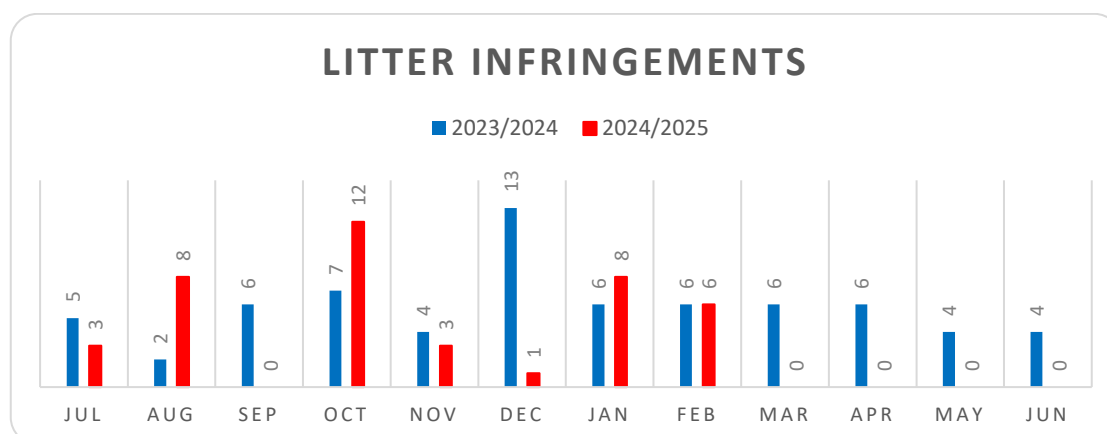
Graph 6: Food Verifications by Quarter, July 2023/2024 to June 2024/2025



Litter

36. As of 31 March 2025, 181 complaints have been logged to Environmental Health about fly tipping/illegal littering since the start of the financial year. Forty-three complaints were logged during February and March 2025, compared to 54 for January and December. Two of the complaints during February and March 2025 related to the Te Awa Kairangi area.

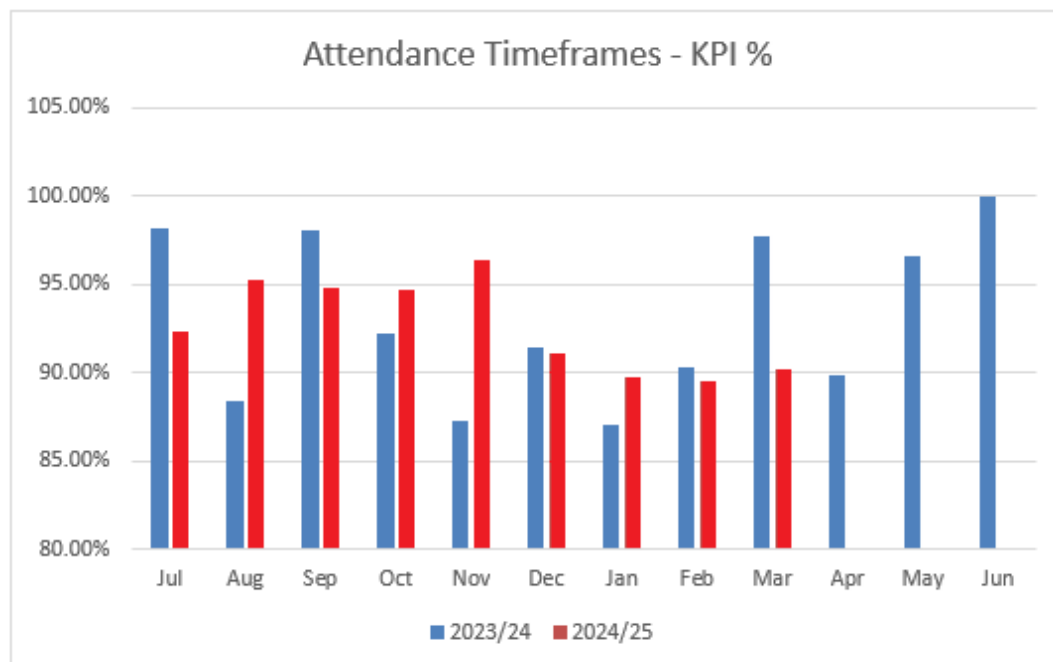
Graph 7: Litter infringements issued, July 2023/24 to June 2024/25



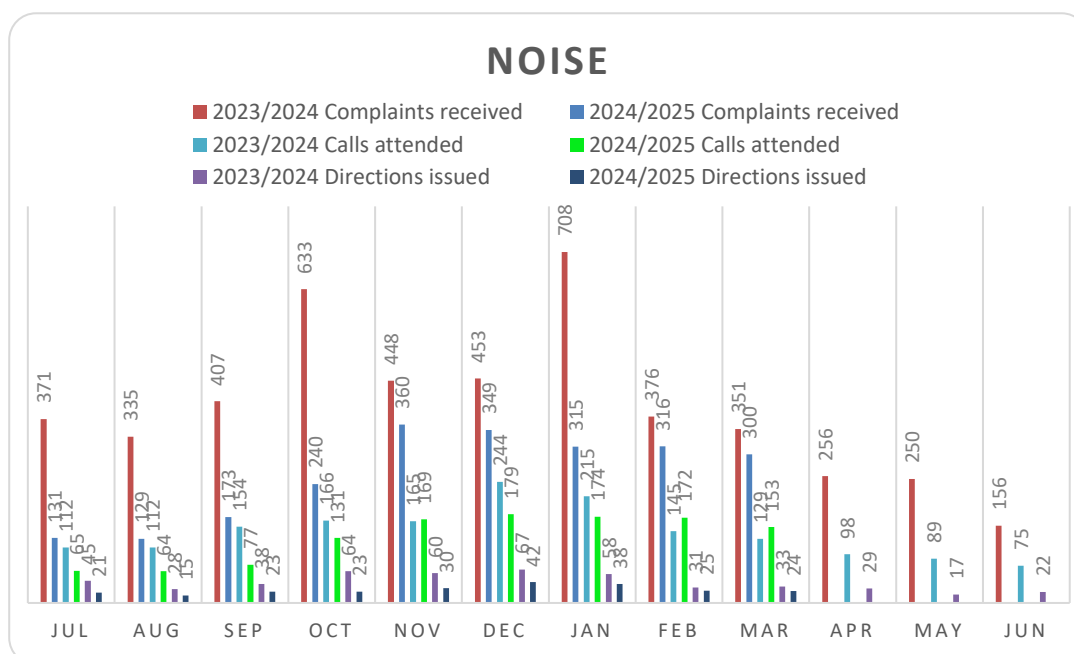
Noise

37. As of 31 March 2025, 1,092 out of 1,184 complaints (90.2%) were attended to within 45 minutes by Council's noise control contractor (KPI is 85%).

Graph 8: Noise Attendance Timeframes, July 2023/24 to June 2024/25.



Graph 9: Noise complaints, attendances and directions issued July 2023/24 to June 2024/25



38. No infringement fines for excessive or unreasonable noise were issued during February and March 2025.

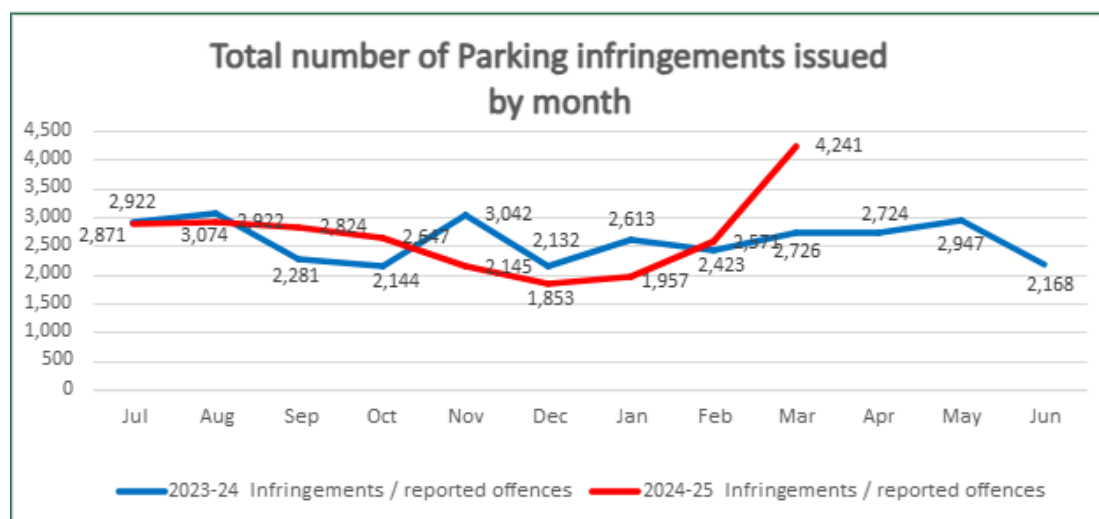
Trade Waste

39. The trade waste team now have 700 consented dischargers across the Hutt Valley.
40. The team has opened direct contact lines with the sampling team at Eurofins Laboratory to cooperatively improve the sampling regime. This has allowed the removal of a loophole whereby large dischargers could create a misrepresentative sample for their user charging calculations.
41. Some significant dischargers have recently come online, including Tuatara Brewery and H2O Extreme Pool, Upper Hutt, and Te Ngae Ngae Pool.

Parking Services

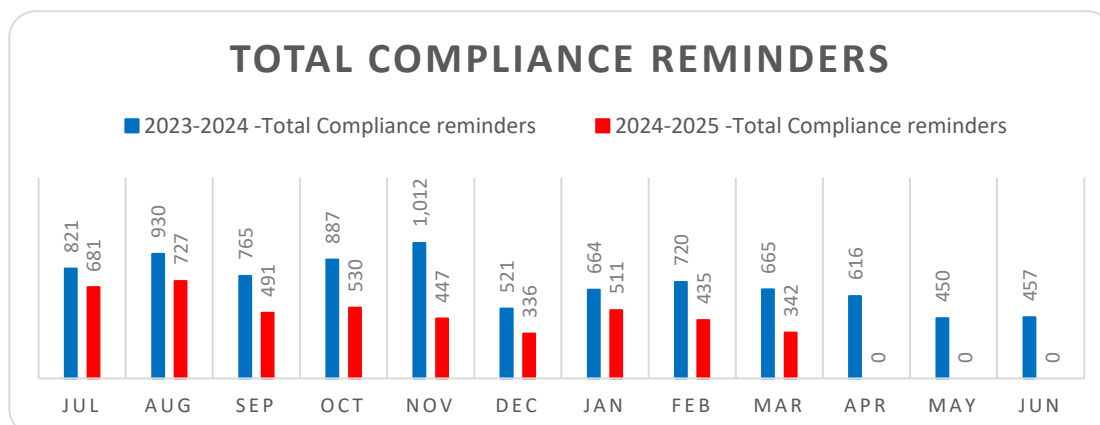
42. As of 31 March 2025, 24,031 infringement notices were issued. The number of infringement notices issued can vary monthly, depending on a range of factors, such as staff absences due to illness and availability. Graph 10 compares monthly figures to the previous year.

Graph 10: Total number of parking infringements issued by month



43. Parking Services commenced a health and safety initiative in October 2022. This involved issuing compliance reminder notices to motorists, informing them that their warrant of fitness or license label is close to expiring. This initiative aims to raise public awareness about the hazards of operating an unsafe vehicle, promoting safer communities across Te Awa Kairangi ki Tai, Hutt City. The chart outlines the number of compliance reminders issued since July 2024. Parking Services has issued 4,500 compliance reminders, year to date, March 2025.

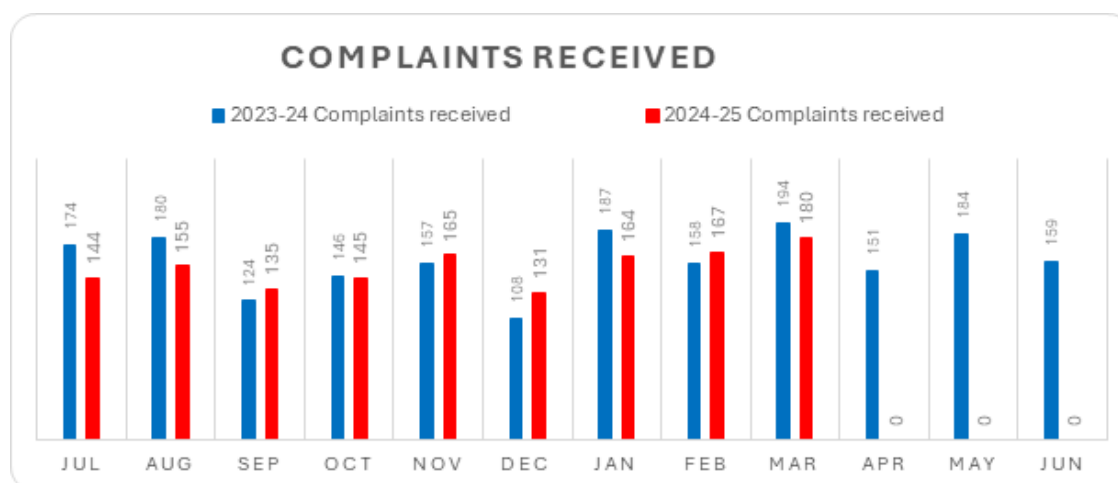
Graph 11: Parking compliance reminders by month July 2023/24 to June 2024/25



Animal Services

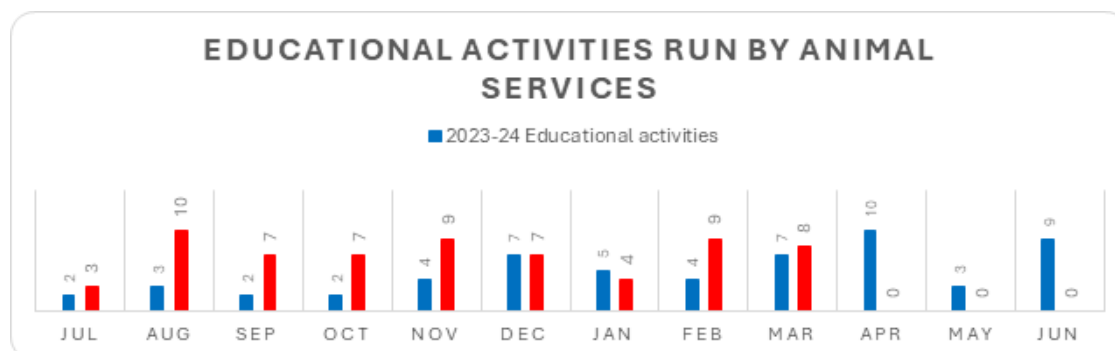
44. As of 9 April 2025, there are approximately 9,426 active dogs in Lower Hutt for 2024/2025. 971 dogs have not yet been re-registered. Reminders are sent, and an infringement fine is issued for outstanding registrations.

Graph 12: Complaints were received from July 2023/24 to June 2024/25



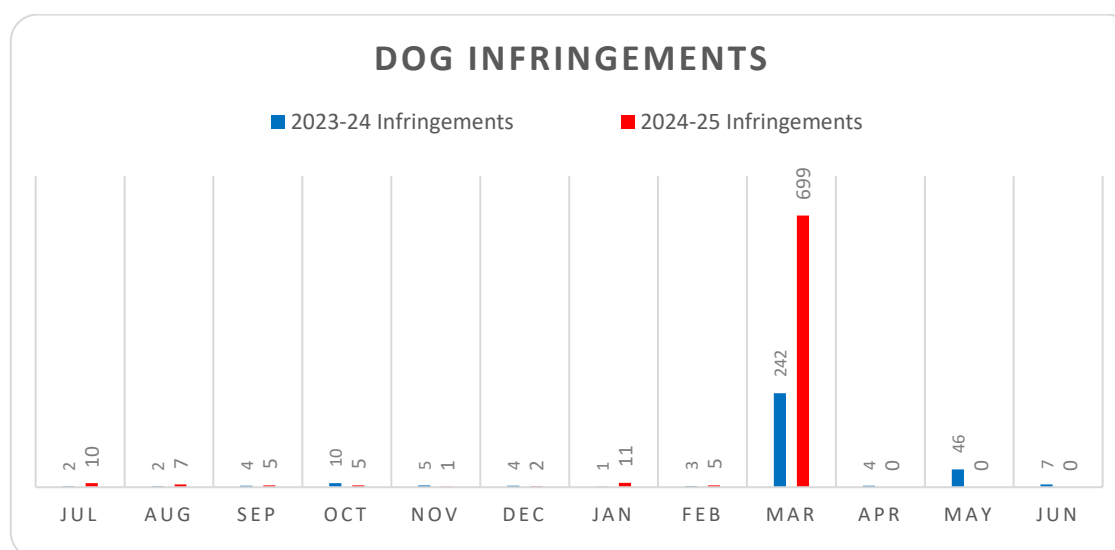
45. Animal Services has several community outreach programmes, such as community education programmes and on-request and school education programmes. They also visit private residences to assist owners with dog behaviour. As of 31 March, the team has undertaken 64 educational exercises since the start of the 2024/25 financial year, which means the annual KPI has been 100% achieved.

Graph 13: Educational Activities by Animal Services from July 2023/24 to June 2024/25



46. Animal Control Officers can issue infringement notices for non-compliance with the Dog Control Act 1996. The chart below shows the infringements issued between July 2023/24 and June 2024/25. The spikes in infringements result from the Admin Team sending out bulk infringements. The bulk infringements sent out in March 2024 were issued for dogs that had not been microchipped. The bulk infringements sent out in May 2024 were issued for non-desexed, menacing, and dangerous dogs. In March 2025, the team generated bulk infringements for unregistered dogs for the 2024/25 registration season.

Graph 14: Infringement Notices issued between July 2023/24 to June 2024/25



Climate Change Impact and Considerations

47. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.

Legal Considerations

48. There are no legal considerations.

Financial Considerations

49. There are no financial considerations.

Appendices

There are no appendices for this report.

Author: Justin Roberts
Head of Environmental Protection

Author: Tim Johnstone
Head of Planning

Approved By: Alison Geddes
Director Environment and Sustainability

HUTT CITY COUNCIL

KOMITI ITI WHAKAWĀ | HEARINGS SUBCOMMITTEE

Minutes of a Meeting held in the Council Chambers, 2nd Floor, 30 Laings Road,
Lower Hutt on

Tuesday 17 September 2024 commencing at 9:00 am

PRESENT:

Cr S Edwards (Chair)
Cr A Mitchell

Cr B Dyer

IN ATTENDANCE:

B Cato, Chief Legal Officer
R Hardie, Head of Strategy and Policy (part meeting)
T Gibson, Alcohol Team Lead (part meeting)
A Gordon, Senior Policy Advisor (part meeting)
V Gilmour, Democracy Advisor
H Clegg, Minute Taker

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tihei mauri ora

Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with a
sharpened air.
A touch of frost, a promise of a glorious
day.

2. APOLOGIES

There were no apologies.

3. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations.

4. **HEARING OF SUBMISSIONS - PROPOSALS ON THE REVIEW OF THE LOCAL ALCOHOL POLICY**

Report No. HSC2024/4/270 by the Senior Policy Advisor

The Senior Policy Advisor elaborated on the report.

In response to questions from members, the Senior Policy Advisor confirmed that no changes were recommended based on the analysis of submissions. She said that no written submission had been received from Mana Whenua.

In response to questions from members, the Chief Legal Officer explained that General Distributors Limited argued that any proposed changes to the draft Local Alcohol Policy (LAP) would necessitate a full Special Consultation Procedure (SCP) since the LAP was initially released as a status quo document for public consultation. He urged members to take this into consideration, noting the absence of relevant case law on the matter. He mentioned that incorporating suggested changes from submissions into the draft LAP might not require a full consultation process. Additionally, he explained that while minor changes could be made with minimal risk of needing an SCP, making major changes could increase the likelihood of judicial review.

In response to questions from members, the Chief Legal Officer confirmed that a recent change in the law had simplified the LAP process, making it non-appealable. However, a judicial review was still possible. He noted that if Parliament had intended two rounds of SCP to review or change a LAP, that process might also have been simplified. He explained that section 77 of the Sale and Supply of Alcohol Act (the Act) outlined the areas that a LAP could address. He agreed to research case law on whether the District Licensing Committee could impose specific conditions on a licence, such as “pay now, buy later” schemes and advertising restrictions.

In response to questions from members, the Alcohol Team Lead advised that the total Off-Licence figures probably included renewals. She noted that any premise could apply for a Special Licence, like one for a champagne breakfast before the LAP’s designated opening hours.

The Chief Legal Officer stated that an LAP could set different opening hours from those set as defaults in the Act.

RESOLVED: (Cr Edwards/Cr Mitchell)

Minute No. HSC 24401

"That the Subcommittee:

- (1) notes that the public consultation on the Local Alcohol Policy ran from 26 July to 25 August 2024;*
- (2) notes a complete set of submissions received via the survey and via email can be viewed here: https://hccpublicdocs.azurewebsites.net/api/download/2657e0a4b3614301b65dd99406a07ad2/_mtgmngmnt/2ede0c2c55cfc74a5bae686d32faaaa2b9; and*
- (3) notes copies of the eight written submissions from respondents who have requested to provide a verbal response can be viewed here: https://hccpublicdocs.azurewebsites.net/api/download/2657e0a4b3614301b65dd99406a07ad2/_mtgmngmnt/548ad12f54ff704eb99dd46d023991f7e8"*

5. HEARING OF SUBMISSIONS

Dr Stephen Palmer (via audio-visual link), representing Health New Zealand, presented Health New Zealand's submission.

In response to questions from members, Dr Stephen Palmer recommended that setting a cap on licensed premises in each suburb should start with the current number of establishments. He expressed concerns about high alcohol-related harm citywide. While he acknowledged that more evidence might be necessary for a citywide cap, he believed there was enough data for the six suburbs already with caps. He suggested that geographic accessibility, rather than population, should guide the number of licensed premises, proposing a limit of one or two per suburb. He emphasised that reducing opening hours was key to limiting alcohol accessibility. He referred to studies showing a shift in alcohol consumption trends toward off-license alcohol sales, particularly in supermarkets.

Andrew Galloway and Jennifer Lamm, representing Alcohol Healthwatch (via audio-visual link), presented Alcohol Healthwatch's submission.

In response to questions from members regarding the Auckland Supreme Court decision, Andrew Galloway explained that the negotiated opening time for on-licence premises was set at 7.00am. He mentioned that changing this opening time to 9.00am might be difficult since there may not be a significant increase in alcohol-related harm during those two hours. He also highlighted evidence indicating that reducing the opening hours of alcohol-selling stores led to a decrease in incidents of alcohol-related harm.

In response to a question from a member, Jennifer Lamm clarified that the Waipa draft LAP included restrictions on "buy now, pay later" alcohol purchase schemes and was currently in the public consultation phase. Andrew Galloway mentioned that although such schemes were not widespread in New Zealand, they accounted for over 20% of alcohol sales in the United States of America.

In response to further questions from members, Jennifer Lamm clarified that discretionary conditions of LAPs could impose restrictions on alcohol sales at family-oriented events. She highlighted that the Waipa draft LAP included advertising restrictions. Andrew Galloway referenced a study demonstrating that a significant amount of alcohol advertising was visible to children at street level. Jennifer Lamm added that such advertising could also be subject to time restrictions.

Haley Horne, representing the Cancer Society, presented the Cancer Society's submission and shared a presentation attached as pages 6-7 to the minutes.

In response to a question from a member, Haley Horne stated that she was unaware of any current Local Area Plans (LAPs) that restricted alcohol advertising. She agreed to research this topic and provide the information to Council.

Paul Radich (via audio-visual link), representing General Distributors Limited, presented General Distributors Limited's submission.

In response to questions from members, Paul Radich expressed concerns about discussing extending caps or implementing a sinking lid policy for more suburbs or

citywide. He highlighted the importance of certainty for large operators for their future business planning. He confirmed plans for additional supermarkets in Lower Hutt, particularly noting interest in the Naenae area, although he couldn't provide detailed information due to commercial sensitivity. However, he stated that no supermarkets used "buy now, pay later" schemes for alcohol purchases and did not oppose restrictions on their use. He mentioned that the Alcohol Regulatory and Licensing Authority had already addressed this issue and that the South Waikato LAP included related restrictions.

Pete Matcham presented his submission.

The hearing adjourned at 10.00am to allow members to deliberate in private.

RECOMMENDED: (Cr Edwards/Cr Mitchell)	Minute No. HSC 24402
<p><i>"That the Subcommittee recommends to the Infrastructure and Regulatory Committee that Council:</i></p> <ol style="list-style-type: none"> <i>(1) approves the draft Local Alcohol Policy, attached as Appendix 2 to the report, subject to introducing a discretionary condition for off-licences related to "buy now, pay later" purchase schemes. This means that the District Licensing Committee would need to assess whether 'buy now pay later' is an appropriate method of payment for the sale and supply of alcohol purchased either online or on-premises. The Subcommittee agrees with submissions that it was inappropriate to purchase alcohol in this way. The Subcommittee notes that there were some calls for more stringent caps for certain suburbs or citywide and a sinking lid for some suburbs or citywide. However, the majority of submissions were in favour of maintaining the status quo. The Subcommittee believes that targeting the six areas identified as being most at risk of alcohol-related harm was a restrained and reasonable response which, in their view, was likely to reduce alcohol-related harm; and</i> <i>(2) agrees to review the Local Alcohol Policy in three years:</i> <ol style="list-style-type: none"> <i>(a) seeking submissions, especially regarding (but not limited to) the proximity of licensed premises to sensitive sites (schools, marae, etc), advertising signs for alcohol, and looking at other councils reviewing their Local Alcohol Policies before our next review to help inform any updates to our own policy. The Subcommittee acknowledges that several issues raised in submissions require further consideration. However, the Subcommittee notes that at this time, there was not a robust public view on that issue; and</i> <i>(b) agrees to carry out public consultation on these issues before formulating changes to the next draft Local Alcohol Policy; and</i> <i>(3) requests that officers provide a map defining the Lower Hutt CBD area in the draft Local Alcohol Policy for clarity purposes."</i> 	

6. **CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Unuhia!	Release us from the supreme sacredness
Unuhia!	of our tasks
Unuhia i te uru-tapu-nui	To be clear and free
Kia wātea, kia māmā	in heart, body and soul in our
Te ngākau, te tinana,	continuing journey
te wairua i te ara takatū	Oh Rongo, raise these words up high so
Koia rā e Rongo	that we be cleansed and be free,
whakairihia ake ki runga	Yes indeed, we are free!
Kia wātea, kia wātea!	Good and peaceful
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business, the Chair declared the meeting closed at 11.46am.

S Edwards
CHAIR

CONFIRMED as a true and correct record
Dated this 8th day of May 2025



Why Change is Needed

Alcohol causes cancer

- Alcohol is a preventable cause of many cancers
- Any regular alcohol use (even small amounts) can increase the likelihood of cancer
- 943 cancers were attributed to alcohol in 2020
- There is no safe minimum level of alcohol in relation to cancer



Recommendations

1. Restrict number of off-licence trading hours to 9am-9pm
2. Limit the number of off-licensed premises in the Hutt Valley
3. Reduce the density of licensed premises by using the Sinking Lid policy
4. Improve mechanisms that enable community engagement feedback
5. Restrict alcohol advertising, particularly in areas or near certain types of facilities such as schools or churches
6. Prioritise protecting residents from alcohol harm over perceived economic benefit





Ngā mihi nui



HUTT CITY COUNCIL

KOMITI ITI WHAKAWĀ | HEARINGS SUBCOMMITTEE

Minutes of a hearing held in the Council Chambers, 2nd Floor, 30 Laings Road,
Lower Hutt on

Thursday 26 September 2024 commencing at 9:00 am

PRESENT:

Cr S Edwards (Chair)
Cr Morgan

Cr B Dyer

IN ATTENDANCE:

R Hardie, Head of Strategy and Policy (part meeting)
D Bentley, Environmental Health Manager (part meeting)
J Kilty, Democracy Advisor
V Gilmour, Democracy Advisor
H Clegg, Minute Taker

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tihei mauri ora

Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with a
sharpened air.
A touch of frost, a promise of a glorious
day.

2. APOLOGIES

There were no apologies.

3. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interests declarations.

4. HEARING OF SUBMISSIONS - REVIEW OF THE ALCOHOL FEES BYLAW

Report No. HSC2024/4/281 by the Senior Policy Advisor

The Head of Strategy and Policy elaborated on the report. He advised that, based on feedback from Petone businesses, officers proposed a third option: a staggered 100% cost recovery over three years, as outlined in Table 1 of the report.

In response to questions from members, the Head of Strategy and Policy confirmed that all options were aligned with the Long Term Plan (LTP). He noted that the proposed staggered 100% cost recovery option would have a minor impact on the LTP in 2025/2026, as any shortfall in fees would be covered by general rates. He mentioned that Porirua and Hastings City Councils had adopted a similar cost recovery model. He said that officers were monitoring Wellington City Council's move to remove fees from their Bylaw to allow for annual fee setting. He explained that since fees were part of the Alcohol Fees Bylaw (the Bylaw), changes could only be made during the Bylaw review, which occurred every six years.

In response to further questions from members, the Head of Strategy and Policy agreed to report on which Council teams operated under a 100% cost recovery model, noting that several teams had legislatively set fees. The Environmental Health Manager explained that a previous staff shortage had led to a backlog of alcohol license applications. He said this had since been cleared and Council's Environmental Health team was now staffed to better reflect their workload. He noted that while some parts of Council's Environmental Health team, like Food Hygiene, met the 100% cost recovery model, overall they did not, as aspects like public health and noise issues were not cost recoverable.

RESOLVED: (Cr Edwards/Cr Morgan)

Minute No. HSC 24401

"That the Subcommittee:

- (1) agrees to accept the late written submission from Viva Mexico Petone;*
- (2) notes a Survey Response Report and copies of all written submissions can be viewed here:*
https://hccpublicdocs.azurewebsites.net/api/download/2657e0a4b3614301b65dd99406a07ad2/_mtgmngmnt/6565289b65d2524a3394d2ddc21da83dc4
- (3) notes that written copies of verbal submissions can be viewed here:*
https://hccpublicdocs.azurewebsites.net/api/download/2657e0a4b3614301b65dd99406a07ad2/_mtgmngmnt/3f6a862f66054541ff9cb87f1a25d88a4b
- (4) notes the Statement of Proposal attached as Appendix 1; and*
- (5) notes that a copy of the Draft Alcohol Fees Bylaw is attached as Appendix 2 to the report."*

5. HEARING OF SUBMISSIONS

Hellen Swales (via audio-visual link), representing Jackson Street Programme, presented the submission.

In response to questions from members, Hellen Swales advised that 50 hospitality businesses in the Jackson Street Programme would be affected by the proposed fee changes.

Shane Phillips, representing Hospitality New Zealand, presented the submission.

In response to questions from members, Shane Phillips explained that the organisation, formerly known as HANZ, was a not-for-profit organisation that supported the hospitality and accommodation sectors. He mentioned that Kapiti Coast District Council had recently raised its fees by 100% for full cost recovery, while Hastings City Council planned to increase fees to 100% cost recovery by July 2025. He confirmed that a staggered fee increase over three years would be more manageable for struggling hospitality businesses.

Jennifer Lamm (via audio-visual link), representing Alcohol Healthwatch, presented the submission.

In response to questions from members, Jennifer Lamm noted that sections 402-405 of the Sale and Supply of Alcohol Act 2012 allowed for 100% cost recovery. She added that Waipa District Council was also planning to increase their fees to a 100% cost recovery model. She agreed to provide Ministry of Justice reports related to fees.

James Scott, representing the Southend Business Group, presented the submission.

In response to questions from members, James Scott acknowledged the current fees schedule and maintained that a lower fee for establishments serving small amounts of alcohol would be beneficial. He mentioned that several businesses might not renew their alcohol licences if costs remained high.

Anna Boyack, representing Viva Mexico Petone, presented the submission.

In response to questions from members, Ana Boyack asked for Council not to impose drastic fee increases on the hospitality sector.

Laura Jane (LJ) Shaw, representing Cosmos Business Services, presented the submission.

In response to questions from members, Laura Jane Shaw expressed opposition to all proposed fee increases. She stated that the fees schedule was unfair to smaller businesses. She requested greater transparency regarding the fees matrix to help people better understand it.

Patrick McKibbon (via audio-visual link), representing Hutt Valley Chamber of Commerce, presented the submission.

In response to questions from members, Patrick McKibbon acknowledged previous submissions from the Chamber of Commerce urging that rates increases be kept minimal. He noted that if a 100% cost recovery model for fees was not implemented, the remaining

costs would need to be covered by general rates. He cautioned that any fee increases could lead to job losses in the hospitality sector, and this would negatively impact the local community.

The hearing adjourned at 10.04am to allow members to deliberate in private on the Alcohol Fees Bylaw.

RECOMMENDED: (Cr Edwards/Cr Morgan)

Minute No. HSC 24402

"That the Subcommittee recommends to the Infrastructure and Regulatory Committee that Council:

- (1) asks officers to closely monitor the Wellington City Council proposal to amend their Alcohol Fees Bylaw (the Bylaw) to enable fees to be set by resolution. This proposal would allow for annual review fees;*
- (2) ensures that when officers are calculating the fees associated with the mandated weightings, the actual workload and costs of the appropriate Council division are taken into account;*
- (3) includes full details (weightings and definitions) of the Risk Matrix table in the Bylaw for transparency reasons, as per the Sale and Supply of Alcohol (Fees) Regulations 2013; and*
- (4) adopts the Bylaw attached as Appendix 1 to the report, with a 90/10 cost recovery split, for the reason that there is a public good element to the alcohol licensing system for the city."*

6. **CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Unuhia!	Release us from the supreme sacredness
Unuhia!	of our tasks
Unuhia i te uru-tapu-nui	To be clear and free
Kia wātea, kia māmā	in heart, body and soul in our
Te ngākau, te tinana,	continuing journey
te wairua i te ara takatū	Oh Rongo, raise these words up high so
Koia rā e Rongo	that we be cleansed and be free,
whakairihia ake ki runga	Yes indeed, we are free!
Kia wātea, kia wātea!	Good and peaceful
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business, the Chair declared the meeting closed at 10.43 pm.

S Edwards
CHAIR

CONFIRMED as a true and correct record
Dated this 8th day of May 2025

10 April 2025

Report no: IARCC2025/2/3

Economy and Development - Director's Report

Purpose of Report

1. To provide the Committee with an update on the infrastructure matters arising from the work of the Economy and Development Group.

Recommendation

That the Committee receives and notes the information.

Background

2. The Economy and Development Director's report provides an update on the infrastructure work being undertaken in the directorate.

Micromobility – Connected Communities

3. **Avalon Community Connections:** Construction commenced on 26 March 2025, following a *Huringa-a-nuku* (sod-turning) event to mark the beginning of Stage 1. Work began on Oxford Terrace with the car park extension, as this location is not dependent on confirmation of the final positioning of the raised pedestrian crossings.



Mana whenua representative Tautoko Ratu leading our Huringa-A-Nuku at the Avalon Site.

4. **Taitā Community Connections:** Tendering for the two Taitā shared paths has been completed, with successful contractors appointed from the Transport Construction Panel. Initial planning has commenced with the contractors, and both sites are expected to run concurrently. These projects will also serve as a trial for the new NZGTTM framework for temporary traffic management.

Tupua Horo Nuku

5. Construction of the new seawall along the rocky shoreline of Sorrento/Ngau Matau Bays continues to progress steadily, despite the inherent challenges of the site. To date, nearly 300 metres of seawall blocks have been successfully installed, with approximately 60 metres of concrete pavement poured. At Whiorau Bay, works are advancing well, thanks to the temporary causeway and coffer dams, the team is effectively managing the impacts of tidal fluctuations, allowing steady progress on site.



Completed section at Whiorau/Lowry Bay showing tidal pools and ecological designs integrated into the seawalls.

6. Construction at Mahina Bay is progressing with some ecological complexities which have arisen due to the presence of invertebrates; these are being carefully managed with guidance from project ecologists. At the northern end of Sunshine Bay, works will eventually connect with the planned sewer upgrades. In the meantime, the area remains safe and accessible for public use.



Southern end of Mahina Bay

7. As part of the education campaign, one of our cultural advisors visited Muritai School to share the pūrākau of Ngake and Whātaimai with tamariki. The students explored values such as manaakitanga and kaitiakitanga and responded by creating more than 400 short stories and illustrations reflecting guardianship within their local environment. These have been thoughtfully compiled into a book titled Muritai School Kōrero Paki, with copies gifted to the school and the Eastbourne Library.



A short story from the "Muritai School Kōrero Paki".

Eastern Hutt Road

8. Council officers are working with NZTA representatives to confirm funding for the works identified in the Single Stage Business Case. Once NZTA's funding decision is confirmed (currently expected in May 2025) planning for the broader corridor improvements will move forward.

Cuba Street Overbridge

9. Strengthening works began on 3 February 2025, requiring a small section of Wakefield Street (located beneath the bridge) to remain closed for the duration of the project. Progress has continued as planned, with pre-works for the current phase completed.
10. Main works within the rail corridor commenced 17 April, taking advantage of the Easter block of line closures. This phase was completed by 28 April 2025. One final stage of work within the rail corridor will follow, marking the completion of the strengthening project.



Cuba Street Overbridge

Surfacing and Rehabs

11. March was a busy month for surfacing and road renewal works across the city.
12. **Chip Sealing:** The following streets were chip sealed as part of the 2024/25 programme:

Suburb	Road
Wainuiomata	Karamu Street
Wainuiomata	Wise Street
Wainuiomata	Wainuiomata RD N/A
Wainuiomata	Moohan Street
Hutt Central	Waterloo Road
Hutt Central	Waterloo Road Ex
Naenae	Naenae Road
Eastbourne	Muritai Road

13. **Eastbourne – Muritai Road:** Chip sealing for the 2024/25 season is now complete, except for some follow-up re-sweeping of loose chip and final line marking. Planning is already underway to identify pre-seal maintenance requirements for the 2025/26 season.
14. **Surface Repairs and Asphalt Resurfacing:** The following sites received surface repairs and a thin asphalt overlay:

Suburb	Road
Hutt Central	High Street
Taitā	Reynolds Street
Naenae	Vogel Street roundabout

15. At the Vogel Street roundabout, a full pavement rehabilitation was carried out prior to the asphalt surfacing.
16. **Walkway Renewal – Korokoro to Singers Road:** Our contractors have begun a significant renewal of the walkway connecting Korokoro and Singers Road; our longest street-to-street path. This work includes surface repairs, rebuilding of steps, and replacement of handrails. The project is expected to take approximately six weeks to complete.



Infrastructure Acceleration Fund | Design Phase

17. In mid-April 2025, the IAF project team undertook initial community engagement activities. A letter drop was delivered to residents in the immediate vicinity of the project, and a drop-in session was held to support open dialogue. Project officers and consultants were on hand to provide information, answer questions, and collect feedback. This engagement provided valuable insights for the design team as they commenced early design work, with the goal of lodging resource consent later in the year.
18. The project team also held a formal kick-off meeting with our construction partner, McConnell Dowell. Their involvement at this early stage has brought critical construction expertise into the design process, supporting a more informed and practical approach to project delivery.

Te Wai Takamori o Te Awa Kairangi | RiverLink

19. The programme team presented the Relationship Agreement with partners and the Commercial Agreement with NZTA to Council on 11 March 2025, and approval was granted to proceed with the signing of both documents. These agreements were expected to be signed by all parties in early April, following positive engagement and endorsement across the partnership.

20. The partnership and commercial arrangements include a revised coordinated delivery plan, property access agreement, ongoing maintenance schedules, cost allocation splits, and a draft interface management plan. Final endorsement of the coordinated delivery plan by the Partnership Governance Group (PGG) will set the programme baseline. Once endorsed, any changes to scope, timelines, or costs will follow the agreed change management process at the PGG level, ensuring impacts are considered and managed across all partners.
21. The City Link Bridge and Streetscape works are planned in alignment with this coordinated delivery plan. Design requirements are continuing to evolve in response to updated river modelling recently completed by GWRC.
22. The Disruption Management Group is contributing to the development of a network-wide disruption response plan. Project-specific communications and engagement plans are being aligned with this overarching plan, alongside wider plans supporting central city development.
23. The programme team is also focused on ensuring all design and delivery aligns with the approved Manu Whenua Values Plan. Project teams are engaging regularly with iwi to support this commitment across the programme.

Te Tōpūnga Hapori i Daly Street – now open

24. The pop-up community space on Daly Street opened on Saturday, 12 April. It was a sunny day enjoyed by many tamariki and residents. We estimate at least 300 people attended the event.
25. The work was completed on budget and on time, and included a modular pump track, a half basketball court, seating, picnic tables and colourful artworks. Most elements are either recycled (e.g. basketball hoop) or re-locatable (pump track, seats, tables and planters).
26. Free Ride has been contracted to provide wheel-related activities (skills training, bike fixups) over the next 12 months. MeloYelo attended the opening and offered eBike hires. We expect them to be back during weekends given the positive response they received.





Climate Change Impact and Considerations

27. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.

Legal Considerations

28. There are no legal considerations.

Financial Considerations

29. There are no financial considerations.

Appendices

There are no appendices for this report.

Author: Tessa Sefton, Executive Assistant to the Director of Economy and Development

Approved By: Jon Kingsbury, Director Economy & Development

TO: Chair and Members



Infrastructure and Regulatory Committee

FROM: Vanessa Gilmour

DATE: 22 April 2025

SUBJECT: INFRASTRUCTURE AND REGULATORY FORWARD
PROGRAMME 2025

Purpose of Memorandum

1. To provide the Infrastructure and Regulatory Committee with a forward Programme of work planned for the Committee for 2025.

Recommendation

That the Committee receives and notes the Forward Programme for 2025 attached as Appendix 1 to the memorandum.

Background

2. The Terms of Reference for the Committee requires the Committee to consider and make recommendations to Council on infrastructure matters and considering any infrastructure core matters referred to it by Council. This is an operationally focused committee, overseeing Council's above and below ground core infrastructure needs, and core regulatory functions.
3. The forward programme for 2025 provides a planning tool for both members and officers to co-ordinate programmes of work for the year. The forward programme is attached as Appendix 1 to the memorandum.

Forward Programme

4. The forward programme is a working document and is subject to change on a regular basis.

Appendices

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1	Appendix 1 - Infrastructure and Regulatory Committee work programme	90

Author: Vanessa Gilmour Democracy Advisor

Reviewed By: Kate Glanville, Senior Democracy Advisor

Approved By: Kathryn Stannard, Head of Democratic Services

Komiti Hanganga | Infrastructure and Regulatory Committee
Work Programme 2025

Description	Team	Cycle 3 3 Jul 2025	Cycle 4 11 Sep 2025	Pending
Regulatory Matters	Environment and Sustainability	✓	✓	
Economy and Development Directors report	Economy and Development	✓	✓	
Three Waters update	Strategic Projects	✓	✓	
Central City Transformation Plan Refresh	Economy and Development	✓		
Infrastructure Acceleration Fund and Housing	Economy and Development	✓		
Riverlink	Economy and Development	✓		
Sale and Supply of Alcohol (fees) regulations	Environmental Health		✓	
Temporary Road Closure's - <i>Christmas parade's</i> - <i>Petone Rotary Fair 2026</i> - <i>HV Motorsports</i> - <i>HV Motorsport Hill Climb</i> - <i>Port Road Drags</i> - <i>Juicy Fest</i>	Transport		✓	