



## **POARI HAPORI O ŌKIWINUI EASTBOURNE COMMUNITY BOARD**

12 August 2025

Order Paper for the meeting to be held in the  
East Harbour Women's Clubrooms, 145 Muritai Road, Eastbourne,  
on:

**Tuesday 19 August 2025 commencing at 7:15 pm**

### **Membership**

|                               |               |
|-------------------------------|---------------|
| Belinda Moss (Chair)          | Frank Vickers |
| Murray Gibbons (Deputy Chair) | Emily Keddell |
| Bruce Spedding                |               |
| Deputy Mayor Tui Lewis        |               |

For the dates and times of Council and Community Board Meetings please visit  
[www.huttcity.govt.nz](http://www.huttcity.govt.nz)

# COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
- (b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
- (c) are subject to any other statutory requirements that may apply to a particular delegation;
- (d) are subject to any notice issued by the Council, from time to time, to a Community Board that a particular issue must be referred to Council for decision;
- (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
- (f) promote centralisation of those functions where the appropriate expertise must be ensured; and
- (g) reflect that all statutory and legal requirements must be met.

## DELEGATIONS

### Decide:

- Naming new roads and alterations to street names (in the Community Board's area) within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027. Note <sup>1</sup>
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note <sup>2</sup>
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Climate Action Fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by the Council to the Board from the Miscellaneous Budget to cover expenditure associated with the activities of the Board. The Chair to approve expenditure, in consultation with the Board, and forward appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.
- The allocation of funding for the training and development of Community Board or members, including formal training courses, attendance at seminars or attendance at relevant conferences.

### CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.

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<sup>1</sup> This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

<sup>2</sup> The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

## **GENERAL FUNCTIONS**

### **Provide their local community's input on:**

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Rooding Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

### **Co-ordinate with Council staff:**

- Local community consultation on city-wide issues on which the Council has called for consultation.

### **Maintain:**

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

### **Develop:**

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

### **Grant:**

- Local community awards.

### **Promote:**

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.
- Arts and crafts in its area.

**Appoint:**

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

**Endorse:**

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).

# APPENDIX 1 – COMMUNITY CLIMATE ACTION FUND

## Criteria

The fund aims to contribute to the city's carbon reduction goals by funding:

- i. Community-led carbon reduction initiatives, with a focus on initiatives already identified in the Lower Hutt Climate Pathway
- ii. Community engagement initiatives that can demonstrate a contribution to carbon reduction in the way they are delivered (eg waste minimisation).

## To be eligible for funding:

- Initiatives/activities must take place within Lower Hutt.
- Physical assets must not be stored on Council reserve land or road reserve.
- Any asset purchased over the value of \$1,000 must be added to the organisation's asset register.
- Organisations/groups requesting funding must meet specified criteria, including legal entity status for applications above \$10k and the project must align with Council's Climate Action Pathway.

This is a one-off grant, and any future maintenance of physical assets purchased are the responsibility of the applicant organisations.

Applications must align with the Lower Hutt Climate Action Pathway or be a community engagement initiative which results in waste minimisation.

Each of the city's seven wards receive funding according to the number of residents within its boundaries.

The ward allocations per annum are listed below:

| Ward        | Amount  |
|-------------|---------|
| Eastbourne  | \$2,434 |
| Petone      | \$6,437 |
| Wainuiomata | \$8,856 |
| Central     | \$9,590 |
| Eastern     | \$8,706 |
| Northern    | \$7,865 |
| Western     | \$6,380 |

## Decisions

Each Community Board decides the funding applications within its area. Boards are free to distribute their funding in a single large allocation or spread it over a number of smaller ones.

## **Examples of what can be funded**

- Improving access to secure bike parking and charging.
- Supporting tamariki to walk or scoot safely to school.
- Community initiatives to tackle food and green waste.
- Community-led nature-based solutions to tackle the impact of climate change (eg: riparian planting or planting trees).

## **Examples of what won't be funded**

- Assets on Council land which require ongoing operational funding.
- Projects-assets which require significant support from Council teams to implement.
- Promotion of an organisation's religious, ethical, commercial, or political views.
- Buying land or buildings or carrying out maintenance on buildings.
- Duplicate services that are already covered by Council or by government agencies e.g. health or education providers.
- Kaupapa that has already begun or finished.
- Redistribution of funds to others at the applicant's discretion.
- Fundraising or legal costs.
- Capital investments or trust funds.
- Prize money or prizes.
- Operational costs e.g. salaries, wages, rent, power.

## **Funding rules**

Successful applicants must:

- Use funds only for the approved purpose and in accordance with any terms and conditions set by Council.
- Use funds by 30 June of the following year.
- Let Council's funding officer know immediately if any difficulty or potential difficulty arises that may compromise the service or project.
- Lay a complaint with Police if any funds are stolen or misappropriated, and then notify Council.
- Allow Council to audit the use of the funds should it wish to do so.
- Recognise Council's support in all publicity material, annual reports and similar publications.
- Complete accountability reports within a specified timeframe after project completion, demonstrating the impact of projects on carbon reduction.

Council's Community Funding Advisor is available to support and assist community groups when making applications through Council.

## A STATEMENT OF BASIC PRINCIPLES

*The Eastbourne Community Board, representing the people of Eastbourne;*

*Recognises that we are part of a community living in a unique environment,*

*Believes that we have been entrusted with the care of an environment which is a major asset of the Wellington region,*

*Desires to conserve and enhance this asset for the enjoyment of future generations of residents and visitors, and therefore;*

*Acknowledges and promotes the key characteristics of Eastbourne and the Bays as:*

1. A community situated on the coast of Wellington harbour, bounded by the sea on the one side and on the other by bush-clad hills;
2. A community comprising a string of smaller communities, with residential areas of low-rise, low-density housing, interspersed with many trees;
3. A community in which the citizens care and respect each other's differences and right to quiet enjoyment of their surroundings;
4. A community where industry and commerce have developed without detriment to the natural environment;
5. A community where the arts are valued and where participation in theatre, painting, pottery, music, gardening and sports is actively fostered and encouraged ;
6. A community concerned for the welfare of the young and the old where the elderly may retire in dignity, where families have access to facilities to raise their children in an environment which promotes safety and well-being;
7. A community which values and encourages preservation of its heritage and history.

***Further:***

It is our stated intent that the recognition of these principles and acceptance of the key characteristics will underlie the activities which we as a community and board undertake, and that they will provide the criteria against which, and within which, any district plans, strategic plans or developmental or organisational initiatives may be assessed.



**HUTT CITY COUNCIL**

**POARI HAPORI O ŌKIWINUI**  
**EASTBOURNE COMMUNITY BOARD**

Meeting to be held in the East Harbour Women's Clubrooms, 145 Muritai Road,  
Eastbourne on  
Tuesday 19 August 2025 commencing at 7:15 pm.

**ORDER PAPER**

**PUBLIC BUSINESS**

**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru  
Whakataka te hau ki te  
tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
E hī ake ana te atakura  
He tio, he huka, he hau hū  
Tihei mauri ora.

*Cease the winds from the west  
Cease the winds from the south  
Let the breeze blow over the land  
Let the breeze blow over the ocean  
Let the red-tipped dawn come with a sharpened  
air.  
A touch of frost, a promise of a glorious day.*

**2. APOLOGIES**

No apologies have been received.

**3. PUBLIC COMMENT**

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

**4. MAYOR'S ADDRESS**

A verbal update by Mayor Barry

**5. PRESENTATIONS**

**a) Tupua Horo Nuku and bird protection areas update**

A verbal presentation by Council's Transport Project Manager.

**b) Proposal to fill the gaps in the shared path**

A verbal presentation by Muritai School Enviro Leaders.

**c) Relocation proposal - Eastbourne Bowling Club**

A verbal presentation by Hugh Mackenzie.

d) **Local Councillor from Greater Wellington Regional Council**

A verbal presentation by Cr Quentin Duthie

6. **CONFLICT OF INTEREST DECLARATIONS**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

7. **MINUTES**

Meeting minutes Eastbourne Community Board, 10 June 2025 11

8. **REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY COMMITTEE / SUBCOMMITTEE OF COUNCIL**

a) **Proposed Temporary Road Closure Cam County Inc. Wellington Port Road Drags | 2025-2027**

Report No. ECB2025/4/204 by the Traffic Engineer 20

b) **Proposed Temporary Road Closure Hutt Valley Motorsport Club Port Road Sprints | 2025-2027**

Report No. ECB2025/4/205 by the Traffic Engineer 27

c) **Proposed Parking Restrictions - Kotari Road, Days Bay**

Report No. ECB2025/4/206 by the Traffic Engineer 34

9. **COMMUNITY CLIMATE ACTION FUND: ROUND 3 FUNDING APPLICATIONS**

Report No. ECB2025/4/207 by the Community Funding & Contracts Advisor 42

10. **CHAIR'S REPORT**

Report No. ECB2025/4/96 by the Chair, Eastbourne Community Board 51

11. **DEMOCRACY ADVISOR'S REPORT**

Report No. ECB2025/4/97 by the Democracy Advisor 55

12. **REPORT BACK FROM REPRESENTATIVES ON LOCAL ORGANISATIONS**

Report No. ECB2025/4/98 by the Democracy Advisor 70

### 13. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

### 14. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

|                          |  |
|--------------------------|--|
| Unuhia!                  | <i>Release us from the supreme sacredness of our</i> |
| Unuhia!                  | <i>tasks</i>   |
| Unuhia i te uru-tapu-nui | <i>To be clear and free</i>                          |
| Kia wātea, kia māmā      | <i>in heart, body and soul in our continuing</i>     |
| Te ngākau, te tinana, te | <i>journey</i>                                       |
| wairua i te ara takatū   | <i>Oh Rongo, raise these words up high</i>           |
| Koia rā e Rongo          | <i>so that we be cleansed and be free,</i>           |
| whakairihia ake ki runga | <i>Yes indeed, we are free!</i>                      |
| Kia wātea, kia wātea!    | <i>Good and peaceful</i>                             |
| Ae rā, kua wātea!        |  |
| Hau, pai mārīre.         |  |

Judy Randall  
DEMOCRACY ADVISOR

HUTT CITY COUNCILPOARI HAPORI O ŌKIWINUI  
EASTBOURNE COMMUNITY BOARD

Minutes of a meeting held in the East Harbour Women's Clubrooms, 145 Muritai Road,  
Eastbourne, on

**Tuesday 10 June 2025 commencing at 7:15 pm**

**PRESENT:**

|                          |           |
|--------------------------|-----------|
| B Moss (Chair)           | F Vickers |
| M Gibbons (Deputy Chair) | E Keddell |
| B Spedding               |           |
| Deputy Mayor T Lewis     |           |

**APOLOGIES:**

There were no apologies.

**IN ATTENDANCE:**

J Miller, Chief Executive Officer (part meeting)  
C Ellis, Head of Chief Executive's office (part meeting)  
J Kingsbury, Director Economy and Development  
P Hewitt, Head of Transport  
I Brown, Head of Aquatics (part meeting)  
A Moor, Head of Connected Communities (part meeting)  
E Scherer, Transport Engineering Manager  
D Kennedy, Transport Project Manager (part meeting)  
F Thomas, Community Funding and Contracts Advisor  
(part meeting)  
J Randall, Democracy Advisor

**PUBLIC BUSINESS****1. OPENING FORMALITIES - KARAKIA TIMATANGA**

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*Cease the winds from the west  
Cease the winds from the south  
Let the breeze blow over the land  
Let the breeze blow over the ocean  
Let the red-tipped dawn come with a sharpened air.  
A touch of frost, a promise of a glorious day.*

**2. APOLOGIES**

There were no apologies.

Under Standing Order 16.1, the Chair allowed comments from residents on items not appearing on the agenda.

**Susan Ewart, Chair of the York Bay Residents' Association**, made the following comments:

- the new bus stop at York Bay had no lighting, creating a safety issue for users at night. A new streetlight positioned on the opposite side of the road had not improved the lighting at the bus stop.
- rubbish bins were needed on the shared path to prevent rubbish blowing into the sea. Many people did not take their rubbish with them, causing litter issues.
- thank you to Council officers for addressing issues identified during the Eastbourne Community Board walkaround.
- thank you to Jo Greenman for her years of work in the forests behind the eastern bays.

### **3. PUBLIC COMMENT**

Comments are recorded under the item to which they relate.

### **PRECEDENCE OF BUSINESS**

In accordance with Standing Order 10.4, the Chair accorded precedence to Item 8: Community Climate Change Action Fund – Update and Key Decisions For June 2025.

The item is listed in the order it appears on the order paper.

### **4. PRESENTATIONS**

#### **a) Weather events**

Council's Chief Executive presented an electronic presentation, which can be viewed here: [Weather events presentation](#).

The Chief Executive stated that, after reviewing the day's actions during the weather event, she felt that Council should have closed the road to Eastbourne in the morning instead of waiting for confirmation from MetService. She concluded that in future weather events, Council would provide information earlier to help the community prepare.

In response to questions from the public, the Chief Executive stated that a CCTV camera could be effective in the eastern bays. However, Council had several competing funding priorities. She also advised that the best way to inform Council about weather events and emergencies was through Council's social media pages or by using 'Report a Problem' on Council's website.

**b) The Gollans Valley Station opportunity**

Dave Bamford, a state executor of the John Marsden Nankervis Trust, presented an electronic presentation that can be viewed here: [John Nankervis presentation](#). He provided an overview of John Nankervis's lifetime of exploration, mountaineering and conservation work.

Ben Bruno, Chair of MIRO and a representative of the 'Harbours to Headlands' group (the group), thanked residents for their support of the Gollans Valley Farm purchase from the Greater Wellington Regional Council (GWRC). He noted that the initiative has received backing from the wider Wellington region. The informal group, which had a website to gather ideas for Gollans Valley's future and connect volunteers, had already received numerous offers and proposals. He promised to keep the Board updated as they work with GWRC on future possibilities.

Cr Duthie from GWRC presented an electronic presentation that can be viewed here: [Greater Wellington Regional Councillor – Gollans Valley presentation](#). He provided an overview of Gollans Valley's recreational and environmental qualities and challenges. He explained that it would take some time to formally establish a park or other amenities for public use.

**c) Eastbourne Pool volunteer programme**

Speaking under public comment, **Sarah Pettus** expressed support for the potential extension of Eastbourne Pool's operating hours for the summer season of 2025-26, which would involve the use of community volunteers. She pointed out that Council's previous effort to use volunteers for the 2024-25 summer season had caused frustration among locals due to a lack of communication. She suggested that officers adopt a more responsive approach to ensure the initiative's success for the upcoming season.

The Head of Aquatics shared that the Eastbourne community had shown support for extending the Eastbourne Pool's open season for summer 2025-26. He apologised for not being able to extend the 2024-25 season due to preparations for Te Ngaengae Pool and staff shortages. He highlighted that four to five volunteers would be needed for the last few weeks of the 2025-26 season and must complete a three-day training course in August or September 2025. He stated that interested volunteers would be contacted about the training.

d) **Tupua Horo Nuku and bird protection areas update**

Speaking under public comment, **Amanda Mallett** expressed concerns about the Taupata plants that were planted against the new fence in Bishop Park. She explained that Council officers had previously assured her that the planting would not grow taller than the Marram grass that had been removed from the area. However, she pointed out that Taupata could potentially reach heights of six metres. She asked for a review of the plantings and suggested replacing Taupata with lower growing species.

The Director Economy and Development agreed to investigate the plantings and report back to the Board.

The Transport Project Manager presented an electronic presentation, which can be viewed here: [Tupua Horo Nuku and bird protection presentation](#).

In response to a question from a member, the Transport Project Manager explained that some sections of the road damaged by heavy vehicles would be reconditioned after the completion of Tupua Horo Nuku, while other areas would be repaired. He added that urgent repairs would be completed promptly, but the majority would be scheduled for warmer weather conditions.

Bruce Spedding advised that heavy trucks had been driving around the bays to turn at the Sunshine Petrol Station when encountering the Port Road closure. He noted that the petrol tanks were not designed to withstand the weight of trucks, which was causing concern for the petrol station owner. He emphasised the need to inform truck drivers about alternative places to turn.

e) **Local Councillor from Greater Wellington Regional Council (GWRC)**

Cr Duthie presented an electronic presentation, which can be viewed here: [Greater Wellington Regional Councillor presentation](#)

In response to questions from members, Cr Duthie provided the following information:

- Eastbourne's electric ferry, Te Ika Rere, was expected to return to service soon. The ferry would no longer accept cash payments for fares, as it was now under a GWRC contract.
- a national ticketing system using integrated ticketing was being planned, but no implementation date had been set. The Board would receive updates as more information became available.

Bruce Spedding asked for the installation of Locky Docks near the Days Bay Wharf and was advised to send his request to Council.

Murray Gibbons asked for a larger shelter on the Days Bay Wharf.

5. **CONFLICT OF INTEREST DECLARATIONS**

Bruce Spedding declared a conflict of interest in relation to Item 8: Community Climate Action Fund - Update and Key Decisions for June 2025 and took no part in voting on the item.

6. **MINUTES**

**RESOLVED:** (B Moss/B Spedding)

**Minute No. ECB 25308**

*"That the minutes of the meeting of the Eastbourne Community Board held on Tuesday, 15 April 2025, be confirmed as a true and correct record."*

7. **REPORT REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY THE SUBCOMMITTEE OF COUNCIL**

**Mobility Parking 'At All Times' across various locations throughout Lower Hutt**

Report No. ECB2025/3/152 by the Transport Engineering Manager

The Transport Engineering Manager elaborated on the report.

**RESOLVED:** (B Moss/F Vickers)

**Minute No. ECB 25309**

*"That the Subcommittee endorses part (1) and part (2) of the recommendations regarding Eastbourne."*

8. **COMMUNITY CLIMATE ACTION FUND - UPDATE AND KEY DECISIONS FOR JUNE 2025**

Report No. ECB2025/3/80 by the Head of Connected Communities

Bruce Spedding declared a conflict of interest in and took no part in voting on the item.

The Head of Connected Communities and the Community Funding and Contracts Advisor elaborated on the report.

Members reviewed the applications and expressed a preference to defer the \$298 requested by the two applicants until the next funding round. They noted that this approach would result in a larger funding pool and give the Board time to promote the opportunity more widely, allowing more Eastbourne residents the chance to apply.

The Head of Connected Communities advised that Council would start accepting applications for the next funding round on 16 June 2025.



RESOLVED: (B Moss/E Keddell)

**Minute No. ECB 25310**

*That the Board:*

(1) *notes the status of the Community Climate Action Fund (CCAF), and its share;*

(2) *declines the proposed multi-ward funding as follows:*

*Local Energy Ltd - \$205; and  
Muscular Dystrophy Association - \$93; and*

(3) *notes the approach to, and timeframes for the final CCAF funding round for the 2022-2025 triennium.*

## 9. CHAIR'S REPORT

Report No. ECB2025/3/74 by the Chair, Eastbourne Community Board

RESOLVED: (B Moss/F Vickers)

**Minute No. ECB 25311**

*"That the report be received and noted."*

## 10. DEMOCRACY ADVISOR'S REPORT

Report No. ECB2025/3/75 by the Democracy Advisor

Frank Vickers clarified that paragraph 8 of the report, "The Eastbourne Community Board supports the draft proposal and community consultation," should more accurately read "The Eastbourne Community Board supports the community consultation."

RESOLVED: (B Moss/Deputy Mayor Lewis)

**Minute No. ECB 25312**

*"That the Board receives and notes the report."*

## 11. REPORT BACK FROM REPRESENTATIVES ON LOCAL ORGANISATIONS

Report No. ECB2025/3/76 by the Democracy Advisor

### a) Okiwi Eastbourne - Bays Community Trust (the Trust)

Murray Gibbons advised that the Trust had increased its fees for the volunteer driver service by \$2. He also mentioned that George Tuffin would be retiring from the Trust at the end of 2025, and a new Trustee would need to be appointed.

In response to a question from a member, Murray Gibbons agreed to review the Trust's rules regarding Board representation and would report back to the Board.

**b) Historical Society's Project to Restore Historic Jail**

Murray Gibbons provided the following advice:

- he would provide seed money for the restoration of the historic jail.
- he planned to discuss a Memorandum of Understanding regarding the historic jail with Council's Head of Parks and Reserves.
- once the restoration work was complete, he intended to relocate the historic jail to its new site near Rona Wharf and formally hand it over to Council.
- Heritage New Zealand had expressed interest in writing a story about his efforts to save the historical jail.

Murray Gibbons agreed to meet with Board members before meeting with Council officers to discuss the Memorandum of Understanding.

**c) MIRO**

Frank Vickers stated that MIRO nurseries had a large number of plants to plant during the winter of 2025. He said MIRO would be seeking volunteers to help with this task.

**d) Eastern Bays Climate Response Network (the Network)**

Bruce Spedding advised that the Network's current focus was on an 'Electrify the Hutt' expo to be held in Lower Hutt in October 2025.

**e) Eastbourne Youth Worker Trust**

Emily Keddell provided the following advice:

- the Loft Youth Group was attracting around 15 young people each week. However, the community's connection with the Group seemed less valued than it had been before.
- an initiative to establish an Eastbourne Community Youth Forum was underway, as attached as page 9 to the minutes, and the Board was encouraged to promote community participation.

The Chair agreed that the Board would promote the initiative through its various networks.

**f) Eastern Bays Residents' Associations**

The Chair reported that timber from the demolition of the Point Howard Wharf had been recovered, and a portion would be donated to the Point Howard Residents' Association.

g) Wellington Region Emergency Management Office

Bruce Spedding provided the following advice:

- the latest tests on the Maungaraki transmitter indicated that it had stopped functioning.
- he was searching for an independent transmission service for the eastern bays. He believed that technology was available that operated on a low power mesh network, capable of generating signals between the bays. This setup would enhance resilience in the event of disasters, as it functioned independently of existing infrastructure.

12. QUESTIONS

There were no questions.

13. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

|                                      |  |
|--------------------------------------|--|
| Unuhia!                              | <i>Release us from the supreme sacredness of our tasks</i> |
| Unuhia!                              | <i>To be clear and free</i>                                |
| Unuhia i te uru-tapu-nui             | <i>in heart, body and soul in our continuing journey</i>   |
| Kia wātea, kia māmā                  | <i>Oh Rongo, raise these words up high</i>                 |
| Te ngākau, te tinana, te wairua i te | <i>so that we be cleansed and be free,</i>                 |
| ara takatū                           | <i>Yes indeed, we are free!</i>                            |
| Koia rā e Rongo whakairihia ake ki   | <i>Good and peaceful</i>                                   |
| runga                                |  |
| Kia wātea, kia wātea!                |  |
| Ae rā, kua wātea!                    |  |
| Hau, pai mārire.                     |  |

There being no further business, the Chair declared the meeting closed at 9.40 pm.

B Moss  
CHAIR

CONFIRMED as a true and correct record  
Dated this 19th day of August 2025

## Eastbourne Community Youth Forum Proposal – ECB Meeting, June 10, 2025

I am excited to propose the establishment of The Eastbourne Community Youth Forum is a youth-led initiative for young people (Year 7 and up, aged 11+) to have a voice, lead solutions, and connect with our community. This concept, developed in collaboration with Kaye Whilmshurst (Youth and Child Wellbeing Therapist) and myself (ECB member and Youth Performance Development Educator), aims to improve mental health, build resilience, and foster a more cohesive and connected Eastbourne community.

### Vision and Purpose

The Youth Forum will be a youth-led space, supported by the ECB, where young people can:

- **Voice their needs and interests:** Discuss what matters most to them and collaboratively find solutions.
- **Engage with the community and Foster Community Connection:** Connect with existing groups, events, and resources, such as water sports equipment and expertise from Bruce, art classes with Malcolm Syme, or broadcasting opportunities via Bruce's civil defence radio setup.
- **Fill gaps:** Identify and create new activities or groups tailored to their talents and interests, such as mental health support groups led by experts like Kaye Whilmshurst or youth-driven projects like podcasts or community gardens.
- **Bridge generational gaps:** Dispel perceptions that youth cannot participate in "non-youth" spaces like ECB meetings or Lions Club activities, fostering intergenerational collaboration.
- **Enhance Mental Health and Resilience:** Address issues like anxiety with expert support
- **Empower Youth Leadership:**

The forum will act as a teenage focus group, enabling young people to share their current activities, learn about lesser-known community opportunities, and develop skills through mentorship and peer-to-peer learning. The goal is for the forum to become self-sufficient, run for and by the youth, with ECB support for logistics like space, kai, and facilitator guidance.

### Why Now?

Our youth are not fully engaged in Eastbourne's community activities. We want them to feel valued in Eastbourne and to have a voice. Rather than creating programmes for them, we want to give them space to identify gaps, collaborate with the community, and lead solutions. This forum will bridge generational gaps, dispel myths about "non-youth" spaces (e.g., ECB meetings, Lions Club), and build a more cohesive community.

### When?

We plan to have the first information sessions for our local youth at the start of the next term - late July 2025. We hope to get the word out over the next month to gather as many young people as possible.

### Call to Action

I invite the ECB to endorse the Eastbourne Community Youth Forum and encourage all community members to share their skills, resources, and ideas. Together, we can activate, support, enrich, and empower our youth to lead and thrive in Eastbourne.

**04 August 2025**

Copy: Eastbourne Community Board

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**Report no: ECB2025/4/204**

## **Proposed Temporary Road Closure Cam County Inc. Wellington Port Road Drags 2025- 2027**

### **Purpose of Report**

1. This report seeks approval for the temporary closure of sections of Council-controlled roads in Seaview to enable the safe operation of the Port Road Drags, a long-standing annual motorsport event organised by Cam County Inc.
2. Unlike previous one-year approvals, this report requests approval for a three-year period (2025–2027), with proposed event dates and reserve days clearly identified within the report.
3. Approval is sought for road closures between the hours of 5:00am and 8:00pm on each event day. The event will operate from 7:00am to 6:00pm, with traffic management set-up (cones, signage, markings) commencing at 5:00am, and pack-down to be completed by 8:00pm.
4. Temporary ‘No Stopping’ parking restrictions will be installed ahead of each event, in alignment with the approved Traffic Management Plan, to ensure roads are clear and to support the safe setup of traffic management.

### **Recommendations**

That the Committee:

- (1) receives and notes this report;
- (2) agrees to temporarily close the following sections of road on Sunday, 09 November 2025 (reserve day Sunday, 16 November 2025) between 5:00am and 8:00pm on the following roads:
  - a) Port Road, Seaview: from the intersection of Marchbanks Street to a point 500 metres north of the Barnes Street intersection, as shown in Appendix 1 to the report; and
  - b) Toop Street, Seaview: from the intersection of Marchbanks Street to the intersection of Port Road, as shown in Appendix 1 to the report; and

- (3) agrees to temporarily close the same road sections on Sunday, 08 November 2026 (reserve day, Sunday 15 November 2026), between 5:00am and 8:00pm, as outlined in recommendation (2);
- (4) agrees to temporarily close the same road sections on Sunday, 07 November 2027 (reserve day Sunday, 14 November 2027), between 5:00am and 8:00pm, as outlined in recommendation (2);
- (5) notes that temporary 'No Stopping' parking restrictions will be installed ahead of each event, in alignment with the approved Traffic Management Plan, to ensure roads are clear and to support the safe setup of traffic management; and
- (6) notes that during each event, this resolution will rescind any previous resolutions related to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls outlined in these recommendations.

For the reason that the proposed temporary road closures are necessary to ensure the safe and efficient operation of the event for organisers, participants, spectators and the general public; Additionally, such road closures must be approved by the Committee in accordance with Schedule 10, Clause 12 of the Local Government Act 2002.

## Background

5. Council has received an application from Cam County Inc. to hold its annual Port Road Drags event in Seaview, which requires approval for the temporary closure of sections of Port Road and Toop Street.
6. This long-standing and well-established event has implemented a consistent road closure configuration that has remained unchanged in recent years. Given the historically low impact on traffic flow and nearby businesses, approval is now being sought for a three-year period covering events scheduled in 2025, 2026 and 2027.
7. The proposed road closures have been received by Council's Transport Corridor Access team who have given approval in principle. The temporary traffic management plan provided by the event organiser aligns with the proposed closure times and meets required safety standards. The road closures are not expected to cause unreasonable disruption to vehicle traffic.

## Discussion

8. The traffic impacts anticipated for the 2025–2027 Port Road Drags are expected to be consistent with the 2024 event, which operated effectively under similar conditions. The following observations support this view:
  - a) With compliant traffic and safety plans in place, the proposed closures are not expected to unreasonably affect vehicle traffic.

- b) As in 2024, there is a continued focus on the efficient and safe management of both parking and spectator movement, which will be reflected in the event's traffic and safety planning; and
  - c) To address potential noise concerns, event organisers will ensure that gates do not open before 7:00am on the day of the event. This policy will be communicated clearly to participants and spectators and will be explicitly outlined in the Traffic Management Plan to discourage early arrivals.
9. It is noted that major temporary works are planned along Port Road as part of the Hutt City Wharfline (HCWL) replacement project. The HCWL project team has confirmed that no works will be active on the day of the Port Road Drags, and there will be no impact on site access during the event. Coordination between the event organisers and the HCWL team has been completed to ensure there are no operational conflicts.
10. For context, HCWL is a strategic pipeline that transports fuel from tankships docked at the Seaview Wharf to four bulk fuel storage terminals located in the Seaview industrial area. The pipeline is being replaced to meet regulatory standards and to enhance resilience as a lifeline utility in the event of a natural disaster. The project is being delivered in staged phases.

### Options

11. The Committee has the following options:
- a) approve the proposed temporary road closures (including reserve dates) and the associated 'No Stopping' parking restrictions as outlined in this report; or
  - b) decline the proposed temporary road closures (including reserve dates) and the associated 'No Stopping' parking restrictions as detailed in this report; or
  - c) make further amendments as the Committee deems appropriate for recommendation to Council.
12. Officers recommend option (a), as the event's traffic effects have been successfully managed in previous years and can continue to be effectively addressed through the proposed road closure conditions.

### Climate Change Impact and Considerations

13. The matters raised in this report have been considered in accordance with the process set out in Council's [Climate Change Considerations Guide](#).
14. While the proposed motorsport event will contribute to greenhouse gas emissions, the overall impact is expected to be minor due to its short duration.

## Consultation

15. The applicant undertook consultation with affected businesses on 6 June 2025 by collecting signatures in support of the proposed road closures for the November 2025 event. A total of 34 signatures were obtained from businesses within the affected catchment area, as shown in the closure plan attached as Appendix 1 to the report.
16. No opposition was raised during this consultation process.
17. A copy of the signed consultation form for the 2025 event is provided as Appendix 2 to this report.
18. Consultation for the 2026 and 2027 events will be undertaken by the event organiser ahead of each event. The completed signed consultation form will be returned to Council officers ahead of the event. Should changes to the temporary traffic management layout or objections to the event arise for the 2026 or 2027 events, these will be presented to Council.
19. Prior to each event, the applicant will publish a public notice of the road closure in The Post in accordance with legislative requirements.

## Legal Considerations

20. Approval is required to allow for the temporary closure of roads and for the imposition of temporary No Stopping restrictions. This will ensure Council is complying with the requirements of both the Local Government Act 2002 (Schedule 10) and the Transport (Vehicular Traffic Road Closure) Regulations 1965 for the temporary closure of roads within its jurisdiction.

## Financial Considerations

21. The cost of placing public notices in The Post is covered by Council budgets for community events. However, as the Port Road Drags is classified as a commercial event, the event organiser is responsible for covering the cost of public notices.

## Appendices

| No.               | Title   | Page |
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| <a href="#">2</a> | Appendix 2 - Cam County - Port Road Drag Consultation | 25   |

**Author:** Jojo Varghese  
Traffic Engineer

**Reviewed By:** Evandro Scherer  
Transport Engineering Manager

**Reviewed By:** Paul Hewitt  
Head of Transport

**Approved By:** Jon Kingsbury  
Director Economy & Development





| Revision | Amendment            | Approved | Revision Date |
|----------|----------------------|----------|---------------|
| 1        | ISSUED FOR COMMITTEE |          |               |
|          |                      |          |               |
|          |                      |          |               |
|          |                      |          |               |
|          |                      |          |               |
|          |                      |          |               |



| Project   |
|---|
| PROPOSED TEMPORARY ROAD CLOSURES                                  |
| Sheet   |
| PORT ROAD DRAGS - 2025 to 2027<br>Dates Vary (refer to TR Report) |
| Project Ref.  |
|   |

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PO BOX 31055 Lower Hutt.  
[www.portroad.co.nz](http://www.portroad.co.nz)  
email : [camcountyinc@outlook.com](mailto:camcountyinc@outlook.com)

Approval for road closure, Port Rd, Toop St, Marchbank St

Date **Sunday 9 November 2025**  
Rain Date **Sunday 16 November 2025**  
Time **7am to 5pm**

To run the annual Port Rd 1/8 Mile Street Drags. Your Support is appreciated.  
Any Issues or problems with this road closure please contact the Port Rd Committee.

Club Ph. 021-1671506 or Russ 0299203535.

Port Rd.

| Business Name                    | Contact name       | Signature | Date     |
|----------------------------------|--------------------|-----------|----------|
| WasteManagement<br>Tech Services | REHAN ARSHAD       |           | 6/5/25   |
| NZOSL Hutt<br>Terminal           | Callum<br>McLusagh |           | 6/5/25.  |
| LEAP                             | Sam Connolly       |           | 6/5/25.  |
| TWL                              | Rob Harrison       |           | 6.5.25   |
| REDHOT                           | SIMON GILMART      |           | 6/5/25   |
| Hydra Diesel                     | SIZUB              |           | 6.5.2025 |
| M k Archibald&co                 | Gailp              |           | 6/5/2025 |
| Chair Solutions                  | hudo.              |           | 6/5/2025 |
| ELS Eurofins                     | ROB DEACON         |           | 6/5/25   |
| Layher                           | Scott Bergstrom    |           | 6/5/25   |
| VictoryLaser                     | Richard            |           | 6/5/25   |
| RBC Solutions                    | Alex               |           | 6/5/25   |
| TS Marine<br>Services            | Mark               |           | 6/5/25   |
| Honda Parts                      | Harry              |           | 6/5/25.  |
| Seaview Marina                   | Paula              |           | 6/5/25   |
| Emerge Aotearoa                  | Jamie Cowt         |           | 6/5/25.  |
| Heavy Vehicle<br>Services        | Luren Kerr         |           | 6/5/25   |





PO BOX 31055 Lower Hutt.

[www.portroad.co.nz](http://www.portroad.co.nz)

email : camcountyinc@outlook.com

Approval for road closure, Port Rd, Toop St, Marchbank St

Date **Sunday 9 November 2025**

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Time **7am to 5pm**

To run the annual Port Rd 1/8 Mile Street Drags. Your Support is appreciated.  
Any Issues or problems with this road closure please contact the Port Rd Committee.

Club Ph 021-1671506 or Russ 0299203535

Toop Street & Marchbank Street.

| Business Name         | Contact name  | Signature   | Date     |
|-----------------------|---------------|-------------|----------|
| Booths                | Ros de Roo    | [Signature] | 6/5/2025 |
| SGS                   | Brad Rowland  | [Signature] | 6/5/2025 |
| Nature Pac            | Josh Stratton | [Signature] | 6/5/2025 |
| Garage Project        | Scott Wrennik | [Signature] | 6/5/2025 |
| Basil Jones Metals    | Basil Jones   | [Signature] | 6-5-2025 |
| Acme Engineering      | KIM NICHOLAS  | [Signature] | 6-5-25   |
| GWF Mauri             | Inbar         | [Signature] | 6-5-25   |
| Jets Transport        | [Signature]   | Sam         | 6-5-25   |
| Quality Bakers        | Ronald Gier   | [Signature] | 6/5/25   |
| MSS                   | Dave Carroll  | [Signature] | 6/5/25   |
| Peter Baker Transport | Jodie Rawiri  | [Signature] | 6/5/25   |
| Waste Management      | SHANE WYNNE   | [Signature] | 6/5/25   |
| Allied Liquor         | [Signature]   | [Signature] | 6/5/25   |
| Just Water            | Andrew K      | [Signature] | 6-5-25   |
| TGE                   | [Signature]   | MAL         | 6-5-25   |
| Kiwirail              | Mike Harris   | [Signature] | 6 May 25 |
| Orange Box            | [Signature]   | [Signature] | 6 May 25 |



## Eastbourne Community Board

04 August 2025

Copy: Eastbourne Community Board

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Report no: ECB2025/4/205

# Proposed Temporary Road Closure Hutt Valley Motorsport Club Port Road Sprints 2025-2027

## Purpose of Report

1. This report seeks approval for the temporary closure of sections of Council-controlled roads in Seaview to enable the safe operation of the Port Road Sprints, a long-standing annual motorsport event organised by the Hutt Valley Motorsport Club.
2. Unlike previous one-year approvals, this report requests approval for the events in 2025 through to 2027, with proposed event dates and reserve days clearly identified within the report.
3. Approval is sought for road closures between the hours of 5:30am and 7:00pm on each event day. The event will operate from 7:00am and 6:00pm, with traffic management set-up (cones, signage, markings) commencing at 5:30am, and pack-down to be completed by 7:00pm.
4. Temporary 'No Stopping' parking restrictions will be installed ahead of each event, in alignment with the approved Traffic Management Plan, to ensure roads are clear and to support the safe setup of traffic management.

## Recommendations

That the Committee:

- (1) receives and notes this report;
- (2) agrees to temporarily close the following sections of roads on Sunday, 26 October 2025 (reserve day Monday, 27 October 2025) between 05:30am and 7:00pm on the following roads:
  - a) Port Road, Seaview: from the intersection of Marchbanks Street to a point 500m north of the Barnes Street intersection, as shown in Appendix 1 to the report;



- b) Toop Street, Seaview: approximately 100m from the intersection of Port Road, as shown in Appendix 1 to the report;
  - c) Meachen Street, Seaview: between Barnes Street and Port Road, as shown in Appendix 1 to the report; and
  - d) Barnes Street, Seaview: between its intersection with Port Road and Wareham Place, as shown in Appendix 1 to the report; and
- (3) agrees to temporarily close the same road sections on Sunday, 18 January 2026 (reserve day Monday, 19 January 2026) between 05:30am and 7:00pm, as outlined in recommendation (2);
  - (4) agrees to temporarily close the same road sections on Sunday, 25 October 2026 (reserve day Monday, 27 October 2026) between 05:30am and 7:00pm, as outlined in recommendation (2);
  - (5) agrees to temporarily close the same road sections on Sunday, 24 January 2027 (reserve day Monday, 28 January 2027) between 05:30am and 7:00pm, as outlined in recommendation (2);
  - (6) agrees to temporarily close the same road sections on Sunday, 24 October 2027 (reserve day Monday, 25 October 2027) between 05:30am and 7:00pm, as outlined in recommendation (2);
  - (7) agrees to temporarily close the same road sections on Sunday, 23 January 2028 (reserve day Monday, 24 January 2028) between 05:30am and 7:00pm, as outlined in recommendation (2);
  - (8) notes that temporary 'No Stopping' parking restrictions will be installed ahead of each event, in alignment with the approved Traffic Management Plan, to ensure roads are clear and to support the safe setup of traffic management; and
  - (9) notes that during each event, this resolution will rescind any previous resolutions related to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls outlined in these recommendations.

For the reason that the proposed temporary road closures are necessary to ensure the safe and efficient operation of the event for organisers, participants, spectators and the general public. Additionally, such road closures must be approved by the Committee in accordance with Schedule 10, Clause 12 of the Local Government Act 2002.

## Background

5. Council has received an application from the Hutt Valley Motorsport Club to hold their annual sprint event in Seaview, which requires approval for the temporary closure of sections of Port Road, Toop Street, Meachen Street and Barnes Street.

6. The Port Road Sprints is an established event in the Seaview area. The road closure layout proposed remains consistent with previous approvals. Given the low impact on traffic flow and nearby businesses, approval is now being sought for events scheduled in October 2025 to October 2027.
7. The event organiser has provided a temporary traffic management plan that aligns with the proposed closures, times and meets with required safety standards. The road closures are not expected to cause unreasonable disruption to vehicle traffic. The submitted traffic management plan has been approved in principle by Council's Transport Corridor Access team.

## Discussion

8. The traffic impacts anticipated for the Port Road Sprints are expected to be consistent with the 2024 event, which operated effectively under similar conditions. The following observations support this view:
  - a) With compliant traffic and safety plans in place, the proposed closures are not expected to unreasonably affect vehicle traffic;
  - b) As in 2024, there is a continued focus on the efficient and safe management of both parking and spectator movement, which will be reflected in the event's traffic and safety planning; and
  - c) To address potential noise concerns, event organisers will ensure that gates do not open before 7:00am on the day of the event. This policy will be communicated clearly to participants and spectators and will be explicitly outlined in the Traffic Management Plan to discourage early arrivals.
9. It is noted that major works are progressing along Port Road as part of the Hutt City Wharfline (HCWL) replacement project. The HCWL project team has confirmed that no works will be active on the day of the Port Road Drags, and there will be no impact on site access during the event. Coordination between the event organisers and the HCWL team has been completed to ensure there are no operational conflicts.
10. HCWL is a strategic pipeline that transports fuel from tankships docked at the Seaview Wharf to four bulk fuel storage terminals located in the Seaview industrial area. The pipeline is being upgraded to meet regulatory standards and to enhance resilience as a lifeline utility in the event of a natural disaster. The project is being delivered in staged phases.

## Options

11. The Committee has the following options:
  - a) Approve the proposed temporary road closures (including reserve days) and the associated 'No Stopping' parking restrictions as outlined in this report; or

- b) Decline the proposed temporary road closures (including reserve days) and the associated 'No Stopping' parking restrictions as detailed in this report; or
  - c) Make further amendments as the Committee deems appropriate for recommendation to Council.
12. Officers recommend option (a), as the events traffic effects have been successfully managed in previous years and can continue to be effectively addressed through the proposed road closure conditions.

### **Climate Change Impact and Considerations**

13. The matters addressed in this report have been considered in accordance with the process set out in Council's [Climate Change Considerations Guide](#).
14. While the proposed motorsport event will contribute to greenhouse gas emissions, the overall impact is expected to be minor due to its short duration.

### **Consultation**

15. Consultation with affected businesses for the October 2025 and January 2026 events was undertaken between 3 June 2025 and 5 June 2025. The applicant visited businesses within the affected area to explain the proposal and obtained written support through signed letters. A total of 40 supporting letters were received from businesses located within the road closure catchment area, as shown in the closure plan attached as Appendix 1 to the report.
16. No opposition was raised during the consultation process.
17. A template of the consultation letter is attached as Appendix 2 to the report.
18. Consultation for future events in 2026 and 2027 will be undertaken by the event organiser ahead of the events. The completed signed consultation form will be returned to Council officers ahead of the events. Should changes to the temporary traffic management layout or objections to the event arise this will be presented to Council ahead of the event.
19. Prior to each event, the applicant will publish a public notice of the road closure in The Post in accordance with legislative requirements.

### **Legal Considerations**

20. Approval is required to allow for the temporary closure of roads and for the imposition of temporary No Stopping restrictions. This will ensure Council is complying with the requirements of both the Local Government Act 2002 (Schedule 10) and the Transport (Vehicular Traffic Road Closure) Regulations 1965 for the temporary closure of roads within its jurisdiction.

## Financial Considerations

21. The cost of placing public notices in The Post is covered by Council budgets for community events. However, as the Port Road Sprints is classified as a commercial event, the event organiser is responsible for covering the cost of public notices.

## Appendices

| No.                 | Title  | Page |
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| 2 <a href="#">↓</a> | Appendix 2: Motorsport Sprint - Consultation Letter template | 33   |

**Author:** Jojo Varghese  
Traffic Engineer

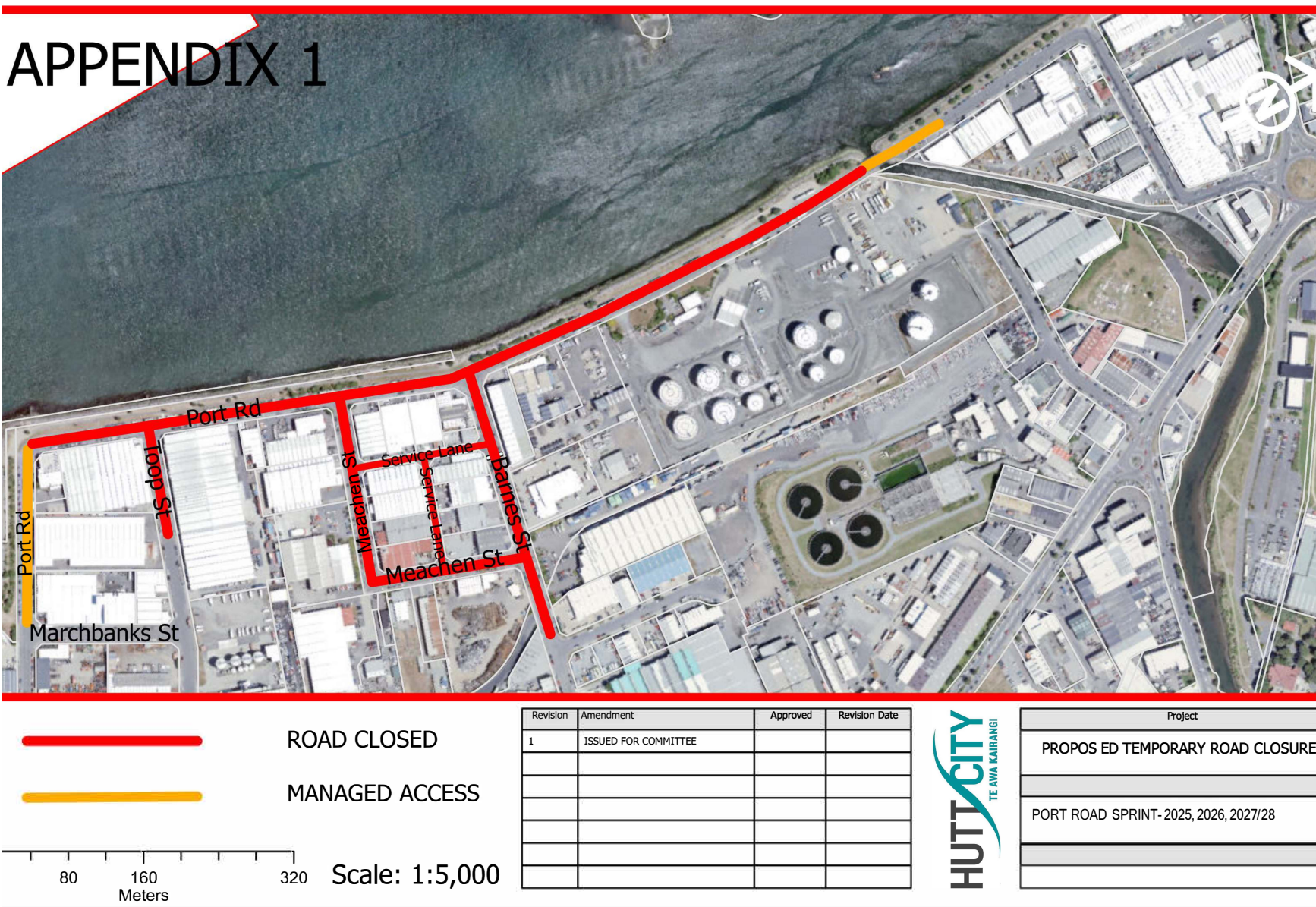
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**Reviewed By:** Evandro Scherer  
Transport Engineering Manager

**Reviewed By:** Paul Hewitt  
Head of Transport

**Approved By:** Jon Kingsbury  
Director Economy & Development





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**To:**

Hutt City Council

I, \_\_\_\_\_, representing

\_\_\_\_\_ (business name)

declare that the Hutt Valley Motorsport Club has discussed fully with me their application for temporary road closure in the Port Road area to run their annual Street Sprints on Sunday 26th October 2025 (reserve day Monday 27th October) and Sunday 18th January 2026 (reserve day Monday 19th January), and I

(delete that not applicable)

a. Fully support their application

a. Fully support their application, subject to the following conditions:

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Signed: *(signature)*

Date:

**05 August 2025**

Copy: Eastbourne Community Board

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**Report no: ECB2025/4/206**

## **Proposed Parking Restrictions - Kotari Road, Days Bay**

### **Purpose of Report**

1. The purpose of this report is to seek approval for the following parking changes on Kotari Road, Days Bay:
  - a) the installation of Broken Yellow Lines (BYLs) 'No Stopping At All Times' parking restriction, between 3 and 13 Kotari Road, Days Bay, to improve vehicle access and safety; and
  - b) the installation of 4x P10 parking spaces outside 2 Kotari Road (Wellesley College), with time restrictions applying Monday to Friday, from 8:15am-9:15am and 2:45pm-3:45pm on School Days Only, to support safe student drop-off and pick-up.
2. These changes are intended to improve parking availability and safety during peak times at Wellesley College.

### **Recommendations**

That the Subcommittee recommends that Council:

- (1) receives and notes the information in the report;
- (2) approves the proposed installation of Broken Yellow Lines (BYL) - 'No Stopping At All Times' parking restrictions on Kotari Road, between properties 3 and 13, attached as Appendix 1 to the report;
- (3) approves the installation of 4x P10 parking spaces outside 2 Kotari Road (Wellesley College), with restrictions applying Monday to Friday, from 8:15am-9:15am and 2:45pm-3:45pm, on School Days Only, attached as Appendix 1 to the report;
- (4) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described in this recommendation; and

- (5) notes that these parking restrictions will take effect once the appropriate road markings have been installed.

These recommendations support Council's Traffic Bylaw (2017) and sections of the Land Transport (Road User) Rule 2004.

## Background

3. Council received a request from the Days Bay Residents' Association regarding vehicle access issues on Kotari Road, especially during school pick-up and drop-off times, when parked vehicles are causing obstruction.
4. Kotari Road is classified as a local road that usually experiences low traffic volumes. However, with increased parking demand linked to the nearby school, residents have raised concerns that the road, which is approximately 6.5m wide, becomes difficult to access when cars are parked on both sides.
5. Kotari Road also serves as the primary access for nearly 100 properties. In an emergency, such as a fire, large response vehicles like fire trucks may struggle to reach properties safely if access is restricted by parked cars during peak school times.
6. To address these concerns and improve road safety, Council officers propose the installation of BYLs at key locations where vehicle access is significantly affected.

## Discussion

7. Another concern identified relates to the length of time vehicles remain parked during school pick-up and drop-off periods. Given current parking is unrestricted, some drivers are parking for extended periods, leading to congestion. Council officers discussed this with Wellesley College, and the school supports the introduction of 4x P10 time-limited parking spaces to encourage quicker turnover and reduce congestion during peak times.
8. To address both the access and congestion issues, Council officers propose installing BYLs along the eastern side of Kotari Road, including at the intersection with Ferry Road, to improve vehicle flow and ensure emergency vehicles can access the area safely. In addition, it is proposed to convert 4x existing unrestricted parking spaces outside Wellesley College into P10 parking, with restrictions applying Monday to Friday, from 8:15am-9:15am and 2:45pm-3:45pm on School Days Only. Outside of these times, parking will remain unchanged.

## Options

9. The options to consider are to:
  - a) retain the current parking configuration, with no change;
  - b) approve the proposed parking restrictions as detailed in this report and shown in Appendix 1 to the report; or

- c) make amendments as the Subcommittee deems appropriate, for recommendation to Council.
10. Officers recommend option (b), as the proposed changes will improve the required road safety for the community.

### **Climate Change Impact and Considerations**

11. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.
12. Supporting this decision will have no impact on the increase of greenhouse gas emissions and will remain unaffected by shifts in climate.

### **Consultation**

13. Consultation was carried out from 23 June to 14 July 2025. A total of 17 letters were delivered to directly affected residential properties and vehicles parked in the area. Consultation with Wellesley College was conducted separately by email. Consultation covered properties within an approximate 100m radius of the proposed site.
14. Four responses were received, including one from the school principal. Three stakeholders were in support of the proposal, while one initially opposed it. However, following discussions with Council's Engineering team, the resident who had raised concerns expressed support for the proposal.
15. The initial concerns raised by the opposing resident related to the location of the proposed P10 time-limited parking spaces. They suggested that these should be installed on Marine Drive rather than Kotari Road and requested that some spaces be retained outside 13 Kotari Road, to provide visitor parking on the same side of the street as the residential properties.
16. Officers noted that locating the P10 parking spaces on Marine Drive would not resolve the key issues, as Kotari Road is generally preferred by parents for drop-off and pick-up due to its convenience and closer access to the school.
17. The feedback regarding visitor parking on the northern side of Kotari Road, where residential properties are located, was considered. In response, officers shared an updated plan with the resident. This revised plan included a parking space between 11 and 13, with BYLs installed on the opposite side of the road to ensure access for emergency vehicles. Officers also confirmed they were open to making reasonable adjustments to the plan based on the resident's feedback.
18. After several discussions and a review of the options, the resident who had initially opposed the proposal confirmed their support for proceeding with the plans originally consulted.
19. A copy of the consultation letter is attached as Appendix 2 to the report.

### Legal Considerations

20. These restrictions are made pursuant to the provisions of the Hutt City Council Traffic Bylaw 2017 and in line with the requirements of the Land Transport (Road User) Rule 2004.

### Financial Considerations

21. These changes will be funded from Council's existing road-marking and signage budget for the 2025/26 financial year.

### Appendices

| No.               | Title   | Page |
|-------------------|---|------|
| <a href="#">1</a> | Appendix 1: Proposed Restrictions - Kotari Road Plan                | 38   |
| <a href="#">2</a> | Appendix 2: Proposed Restrictions - Kotari Road Consultation Letter | 39   |

**Author:** Jojo Varghese  
Traffic Engineer

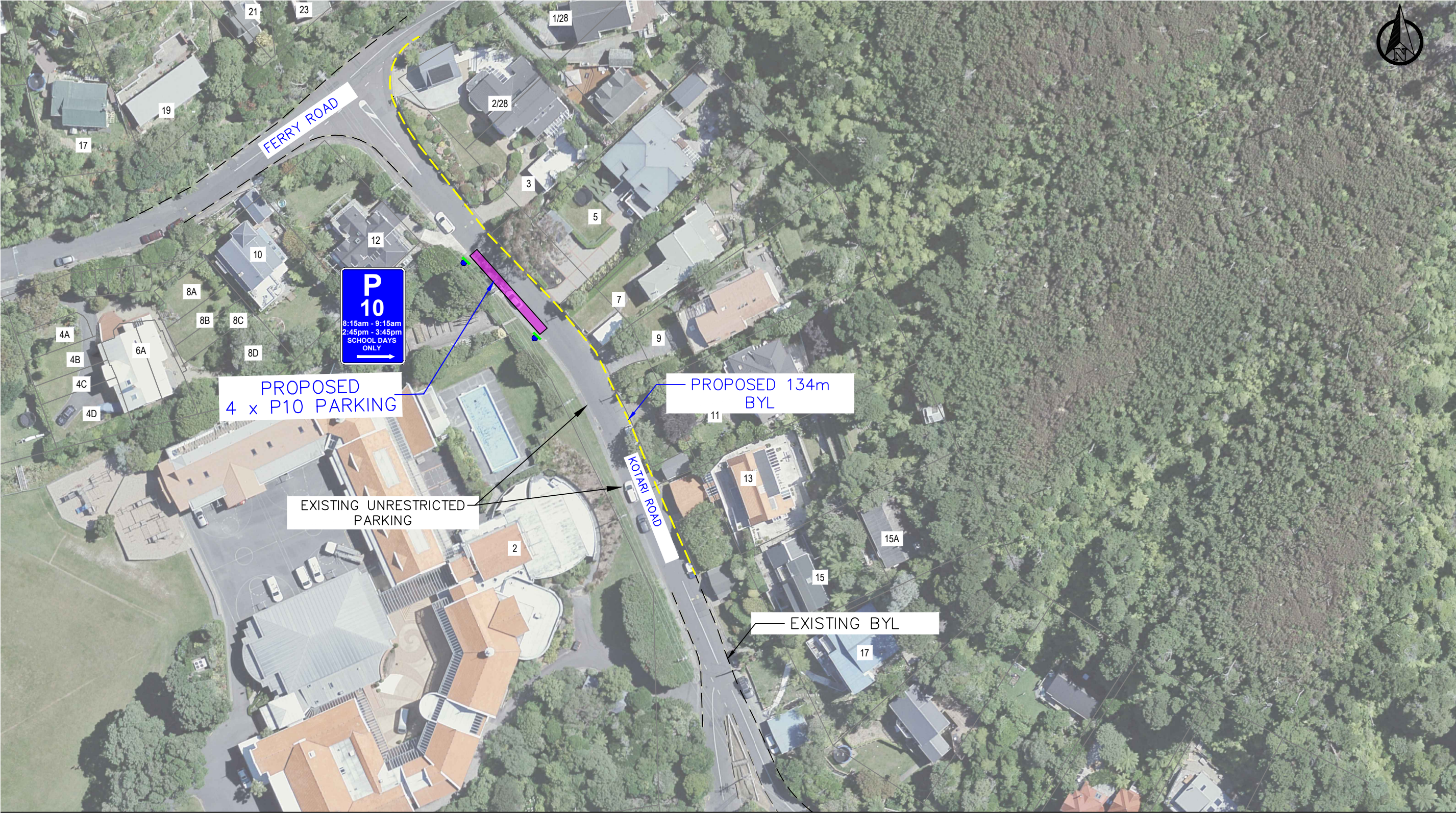
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**Reviewed By:** Evandro Scherer  
Transport Engineering Manager

**Reviewed By:** Paul Hewitt  
Head of Transport

**Approved By:** Jon Kingsbury  
Director Economy & Development





LEGEND

|  |                              |  |  |
|--|------------------------------|--|--|
|  | BOUNDARY LINES               |  |  |
|  | EXISTING BROKEN YELLOW LINES |  |  |
|  | BROKEN YELLOW LINES          |  |  |
|  | NEW POLE/SIGN                |  |  |

0

10

20

Meters

SCALE 1:400 @ A3

| REVISION | AMENDMENT           | DRAWN      | APPROVED  | REVISION DATE |
|----------|---------------------|------------|-----------|---------------|
| 1        | CONSULTATION LETTER | J VARGHESE | E SCHERER | 18/06/2025    |
|          |                     |            |           |               |
|          |                     |            |           |               |

HUTT CITY

TE AWA KAIRANGI

| PROJECT  |
|--|
| TR39 – 2025  |
| SHEET  |
| PARKING LAYOUT – PROPOSAL<br>KOTARI ROAD, DAYS BAY |
| PROJECT REF.                                       |
| TR39 – 2025  |

Our Council cannot guarantee the accuracy or completeness of the information, and accepts no liability for any loss as a result of reliance on it. Aerial photography (base map) was flown 2021 by AAM NZ Ltd for both HuttCity and Greater Wellington Regional Councils. Imagery is provided under the Creative Commons Attribution-NonCommercial-ShareAlike license.





23 June 2025

## PROPOSED CHANGES IN YOUR AREA

Kia Ora

This letter is to provide information regarding proposed changes to traffic restrictions in your neighbourhood. We are seeking your comments on the proposed changes which aim to improve accessibility and safety for residents and road users.

|  |  |
|--|--|
| <p><b>What</b></p> <p>we are proposing</p>           | <ul style="list-style-type: none"> <li>• Install Broken Yellow Lines (BYLs) "No Stopping, At All Times" road between properties no.3 and 13 Kotari Road, Days Bay.</li> <li>• Install 4 x P10 (between 8.15am - 9.15am and 2.45pm - 3.45pm, School Days only) parking restrictions outside property no. 2 Kotari Road, Days Bay (Wellesley College).</li> </ul>  |
| <p><b>Why</b></p> <p>we are proposing the change</p> | <ul style="list-style-type: none"> <li>• Hutt City Council (HCC) has received a request from Eastbourne Community Board (ECB) regarding vehicle accessibility due to obstruction caused by parked vehicles along Kotari Road, particularly during school pick-up/drop-off hours.</li> <li>• Kotari Road is a local road with low traffic volumes; however, with an increased number of parked vehicles due to the school nearby, residents reported that the road is narrow (approx. 6.5m wide), and they have experienced some issues accessing the road due to the parked vehicles.</li> <li>• Provided that the road is narrow, in case of Emergency, access to fire trucks might be a limitation for these services, that require a minimum traffic clearance of 3.5m – this means that if vehicles park on both sides of the road, truck access is compromised.</li> <li>• Another issue noticed by officers is about the time spent by drivers to pick-up/drop-off students. As there is unrestricted parking, drivers park for an extensive time. This issue was discussed with Wellesley College and they agreed on the implementation of 4x P10 time-limited parking as an alternative to promote parking turnover and reduce congestion during school hours.</li> <li>• To mitigate vehicle accessibility issues and improve overall road safety HCC is proposing Broken Yellow Lines (BYLs) along Kotari Road, including the intersection of Kotari Road with Ferry Road.</li> <li>• Council engineers have assessed this site and are recommending converting four unrestricted parking spaces to P10 parking spaces during morning and afternoon peak times for parents to pick up and drop off kids at the school. Outside the proposed hours, parking will remain unrestricted.</li> <li>• The proposed restrictions align with the council's Parking Policy (adopted December 2017), "A safe city – prioritising the safe movement of people, while enabling efficient movement of goods and services."</li> </ul> |

30 Laings Road, Lower Hutt  
Private bag 31-912, Lower Hutt 5040



/huttcitycouncil

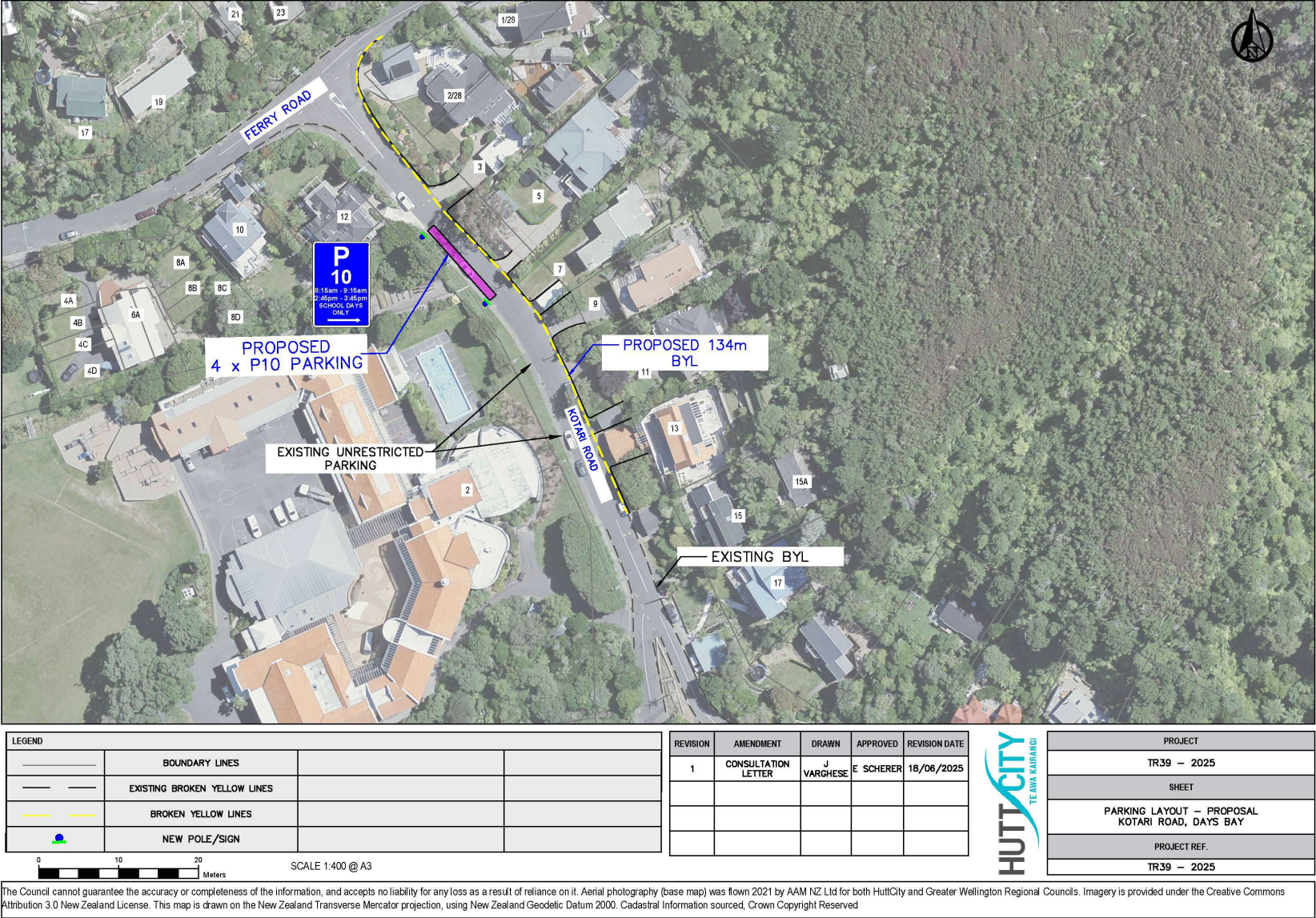
0800 488 824

contact@huttcity.govt.nz  
www.huttcity.govt.nz

▲ The pattern at the top of this page is inspired by the natural landforms, hills, river, and coastline surrounding Lower Hutt. It represents our people, our place, and our home.



|  |   |
|--|---|
| <b>Where</b> the changes are proposed  | <ul style="list-style-type: none"> <li>The changes are proposed at Kotari Road, Days Bay as per the attached plans.</li> </ul>  |
| <b>What</b><br>Will the change achieve | <ul style="list-style-type: none"> <li>Improves safety and a more efficient traffic flow.</li> <li>Improves accessibility for waste management and emergency vehicles to travel through the street with minimum obstructions by parked vehicles on both the side</li> <li>The proposal will result in a net loss of 8 parking spaces. However, in accordance with the New Zealand Road Code, drivers must not park in a way that obstructs other road users, including pedestrians. Therefore, the loss of these spaces is not considered significant.</li> <li>Officers also note that all properties along Kotari Road have their own parking spaces. This means that the parking loss will not directly impact house owners.</li> <li>Net parking impact: four parking spaces to be converted from unlimited to P10 (between 8.15am - 9.15am and 2.45pm - 3.45pm).</li> <li>The changes support School wellbeing and Health &amp; Safety from their parked cars.</li> <li>The impact will be positive by deterring vehicles from parking long-term in these spaces and freeing up parking for the parents to pick up and drop off kids during morning and evening peak times.</li> </ul> |
| <b>Notes</b>                           | <ul style="list-style-type: none"> <li>Alternate off-street parking is readily available in the vicinity.</li> </ul>  |
| <b>Have your say</b>                   | <ul style="list-style-type: none"> <li>If you would like to provide us with specific feedback, you can do so by emailing us at <a href="mailto:TRSubmission@huttcity.govt.nz">TRSubmission@huttcity.govt.nz</a> with the title:<br/>TR Submission + Broken Yellow Lines proposal, Kotari Road.</li> <li><b>Please note, if you are giving feedback, please submit it before 5:00pm on Monday 14<sup>th</sup> July 2025.</b></li> </ul>  |
| <b>Next steps</b>                      | <ul style="list-style-type: none"> <li>Submissions will be reviewed, and a recommendation will be made by Council Officers</li> <li>The proposal (if proceeding) will be referenced to the Council Traffic Subcommittee on 28<sup>th</sup> August 2025.</li> <li>If approved, the proposed changes will be installed within 3 months following the approval date.</li> </ul>  |



P.3

**Report no: ECB2025/4/207**

## Community Climate Action Fund: Round 3 funding applications

### Purpose of Report

1. To provide the Eastbourne Community Board (the Board) an overview and update on the Community Climate Action Fund (CCAF) following the receipt of Round 3 applications, and to highlight applications that impact the Eastbourne Community that require the Board's review and approval.

### Recommendations

That the Board:

- (1) notes that the Community Climate Action Fund (CCAF) Panel agreed at its meeting on 28 April 2025 to hold a further four-week funding round (Round 3) with decisions to be made in August 2025;
- (2) notes that prior to Round 3, a total of \$151,952 has been allocated against the Community Climate Action Fund, from a total pool of \$392,004, leaving an unallocated balance of \$240,052;
- (3) notes that Eastbourne Community Board's \$7,302 share of the Community Climate Action Fund has been partially spent, with a balance of \$2,171 remaining unallocated at the commencement of Round 3;
- (4) notes that two funding applications relating specifically to the Eastbourne Community were received in Round 3, totalling \$2,410;
- (5) agrees to support both Eastbourne Community applications, subject to the CCAF Panel agreeing to fund the overspend of \$239; and
- (6) agrees that if the Panel declines to fund an overspend of \$239, then the Mainland Island Restoration operation application be reduced by a similar amount to \$2,085.

For the reason: To seek approval of CCAF applications received for the Eastbourne community

### Background

2. The CCAF was established in May 2023, to empower communities to lead initiatives that support climate change action. Particularly, it seeks to enable equitable community access to funding for initiatives that deliver measurable progress against Council's Community Climate Action Pathway.



3. The CCAF was established through re-purposing and consolidating the prior Local Projects and Community Engagement Funds. In recognition of jurisdictional authority, the CCAF is allocated across and governed by, a mix of Community Boards where they exist, and a Panel of Elected and Community Members for wards that do not have Community Board representation.
4. The 2022-2025 triennium CCAF pool of \$392,004 was allocated across community boards and wards based on population and funding has been distributed under both the prior Local Project/Community Engagement and CCAF fund structures to a range of initiatives across the city.
5. Prior to the opening of CCAF Round 3 a total of \$151,952 had been allocated (refer to Appendix 1 to the report for details), leaving an unallocated balance of \$240,052 which is broken down as follows:



### Round 3 funding applications

6. The CCAF was open to receive funding applications from 16 June 2025 to 13 July 2025. A total of 11 applications were received totalling \$194,868. Of these applications, two were focused on the Eastbourne Community, totalling \$2,410.
7. Details of Eastbourne Community Round 3 applications received are:
  - Mainland Island Restoration operation – extending trapping networks to include Gollan’s Farm (\$2,324)
  - Point Howard Association Incorporated – Garden compost ingredients (\$86)
8. Full details of Eastbourne specific applications received are included for your information, as Appendix 2 to the report.

### Next steps

9. The timeline for the finalisation of decisions on Round 3 applications is detailed in the table below.

| Date       | Activity                  | Led by                      |
|------------|---------------------------|-----------------------------|
| 14-18 July | Assessment and analysis   | Officers                    |
| Late July  | Officers’ advice provided | Officers                    |
| 19 August  | R3 decisions: Eastbourne  | Eastbourne Community Board  |
| 20 August  | R3 decisions: Wainuiomata | Wainuiomata Community Board |
| TBC        | R3 decisions: CCAF Panel  | CCAF Panel                  |

**Appendices**

| No.               | Title   | Page |
|-------------------|---|------|
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| <a href="#">2</a> | Appendix 2: Eastbourne Community Board specific applications received | 46   |

**Author:** Frank Thomas  
Community Funding & Contracts Advisor

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**Reviewed By:** Adrienne Moor  
Head of Connected Communities

**Approved By:** Andrea Blackshaw  
Director Neighbourhoods and Communities

## Appendix A: Prior CCAF decisions

| Community E Submitter            | Details   | \$ sought                                     | Ward   | Petone        | Eastbourne   | Wainuiomata   | Panel          | Total          |
|----------------------------------|---|---|--------|---------------|--------------|---------------|----------------|----------------|
|                                  | <b>Initial funding assigned</b>                 |   |        | <b>18,311</b> | <b>7,302</b> | <b>28,688</b> | <b>338,823</b> | <b>382,004</b> |
| <b>Funding Round 2022/23</b>     |   |   |        |               |              |               |                |                |
| 6/12/2022                        | Nourish Trust                                   | Hampers                                       |        |               | 750          |               | -              | 750            |
| 5/12/2022                        | Petone Baptist Church                           | Free Xmas event                               | Single | 378           |              |               | -              | 378            |
| 5/12/2022                        | Moerā Community House                           | Community Newsletter                          | Single | 616           |              |               | -              | 616            |
| 5/12/2022                        | Petone Salvation Army                           | Community Events                              | Single | 1,300         |              |               | -              | 1,300          |
| 19/06/2023                       | Big Brothers Big Sisters                        | Baking event for youth                        | Single | 750           |              |               | -              | 750            |
| 19/06/2023                       | Endo Warriors Aotearoa                          | Sanitary Baskets Petone Hub                   | Single | 1,999         |              |               | -              | 1,999          |
| 19/06/2023                       | Endo Warriors Aotearoa                          | Sanitary Baskets Moerā Hub                    | Single | 1,000         |              |               | -              | 1,000          |
| 20/06/2023                       | Eastbourne Scout Group                          | Cooking rings & LPG bottles                   | Single |               | 313          |               | -              | 313            |
| 20/06/2023                       | Endo Warriors Aotearoa                          | Sanitary Baskets for Eastbourne Hub           | Single |               | 351          |               | -              | 351            |
| 20/06/2023                       | Muriwai School                                  | Air Cleaning Filter                           | Single |               | 351          |               | -              | 351            |
| 20/06/2023                       | Muriwai Yacht Club                              | Safety Uniforms (2)                           | Single |               | 351          |               | -              | 351            |
| 20/06/2023                       | Point Howards Residents                         | Golfia Carts (2)                              | Single |               | 348          |               | -              | 348            |
| 20/06/2023                       | Point Howards Residents                         | Volunteer High Vis Vests                      | Single |               | 300          |               | -              | 300            |
| 21/06/2023                       | Arohānui Strings                                | Extension of event/kaupapa                    | Single |               |              | 3,000         | -              | 3,000          |
| 21/06/2023                       | Endo Warriors Aotearoa                          | Sanitary Baskets for Wainuiomata Hub          | Single |               |              | 1,999         | -              | 1,999          |
| 21/06/2023                       | Wainuiomata Marae                               | Event Marquee                                 | Single |               |              | 3,000         | -              | 3,000          |
| 21/06/2023                       | Wainuiomata Tennis Clu                          | Tennis Balls                                  | Single |               |              | 400           | -              | 400            |
|                                  | <b>2022-23 Allocations</b>                      |   |        | <b>8,043</b>  | <b>2,786</b> | <b>8,399</b>  | <b>-</b>       | <b>17,207</b>  |
| <b>Funding Round 2023/24</b>     |   |   |        |               |              |               |                |                |
| 30/10/2023                       | Hutt time bank                                  | Petone Koha Café                              | Single | 1,500         |              |               | -              | 1,500          |
| 30/10/2023                       | Moera Community House                           | Snack station/printer                         | Single | 1,068         |              |               | -              | 1,068          |
| 30/10/2023                       | Nourish Trust                                   | Xmas hampers                                  | Single | 1,575         |              |               | -              | 1,575          |
| 30/10/2023                       | PRFC  | Marketing costs                               | Single | 1,107         |              |               | -              | 1,107          |
| 30/10/2023                       | Thumbs Up                                       | Printer/shredder                              | Single | 1,000         |              |               | -              | 1,000          |
| 31/10/2023                       | Historical Society                              | Artwork restoration                           | Single |               | 497          |               | -              | 497            |
| 31/10/2023                       | Mainland Island Restora                         | Storage/shelving                              | Single |               | 531          |               | -              | 531            |
| 31/10/2023                       | Nourish Trust                                   | Xmas hampers                                  | Single |               | 597          |               | -              | 597            |
| 31/10/2023                       | Days Bay Residents Ass                          | Raft repairs                                  | Single |               | 742          |               | -              | 742            |
| 1/11/2023                        | Wainuiomata Community                           | Community Garden Projects                     | Single |               |              | 800           | -              | 800            |
| 1/11/2023                        | Nourish Trust                                   | Xmas Hampers                                  | Single |               |              | 2,000         | -              | 2,000          |
| 1/11/2023                        | Wainuiomata Pioneer Ch                          | Property maintenance                          | Single |               |              | 628           | -              | 628            |
| 1/11/2023                        | Wood Hatten Playcentre                          | First Aid Cours                               | Single |               |              | 518           | -              | 518            |
| 19/06/2024                       | Wood Hatten Play Centre                         | First Aid Course                              | Single |               |              | 462           | -              | 462            |
| 19/06/2024                       | Uialei  | Soccer Fun Day                                | Single |               |              | 778           | -              | 778            |
| 19/06/2024                       | Hills NZ Church                                 | Block Party costs                             | Single |               |              | 1,711         | -              | 1,711          |
| 19/06/2024                       | WRFC  | Youth Events                                  | Single |               |              | 1,711         | -              | 1,711          |
|                                  | <b>2023-24 Allocations</b>                      |   |        | <b>8,260</b>  | <b>2,388</b> | <b>8,807</b>  | <b>-</b>       | <b>17,223</b>  |
| <b>Funding Round 1- 2024/25</b>  |   |   |        |               |              |               |                |                |
| 23/10/2024                       | He Pōsawai Trust                                | Walnut Kal' education & seedling distribution | Single |               |              | 4,858         | -              | 4,858          |
| 5/12/2024                        | Free Ride Charitable Tru                        | Free/subsidised bikes                         | Panel  |               |              |               | 25,000         | 25,000         |
| 5/12/2024                        | Stokes Valley Kal                               | Fridge/freezer                                | Panel  |               |              |               | 2,999          | 2,999          |
| 5/12/2024                        | Taitā Kindergarten                              | Upgraded garden, reservoir & recycling        | Panel  |               |              |               | 9,186          | 9,186          |
| 5/12/2024                        | Voice of Aroha                                  | Climate role models                           | Panel  |               |              |               | 10,000         | 10,000         |
|                                  |   | 2024-25 Allocations #1                        | Panel  | -             | -            | 4,858         | 47,185         | 52,043         |
|                                  | <b>Allocations to date</b>                      |   |        | <b>12,283</b> | <b>6,131</b> | <b>21,884</b> | <b>47,185</b>  | <b>88,479</b>  |
|                                  | <b>Funding to allocate at Apr 2025</b>          |   |        | <b>7,018</b>  | <b>2,171</b> | <b>4,704</b>  | <b>281,838</b> | <b>305,631</b> |
| <b>Funding Round 2 - 2024/25</b> |   |   |        |               |              |               |                |                |
| Community E Submitter            | Details   | \$ sought                                     | Ward   | Petone        | Eastbourne   | Wainuiomata   | Panel          | Total          |
| 14/04/2025                       | Free for all                                    | Repair/reuse household items                  | 4,360  | Single        | 4,360        |               | -              | 4,360          |
| 14/04/2025                       | Thumbs Up Charitable Tr                         | Community Garden                              | 2,353  | Single        | 2,353        |               | -              | 2,353          |
| 16/04/2025                       | Transition Town                                 | Tiny Forest                                   | 2,520  | Single        |              | 2,520         | -              | 2,520          |
| 28/04/2025                       | Hutt Minch House                                | Japan Day sustainable approach                | 4,801  | Panel         |              |               | 4,801          | 4,801          |
| 28/04/2025                       | Naenae Primary School                           | Composting system                             | 4,400  | Panel         |              |               | 4,400          | 4,400          |
| 28/04/2025                       | Naenae Intermediate Sch                         | Composting system                             | 4,400  | Panel         |              |               | 4,400          | 4,400          |
| 28/04/2025                       | Men's Shed Naenae                               | LED lighting                                  | 2,500  | Panel         |              |               | 2,500          | 2,500          |
| 16/04/2025                       | TRM   | Haraheke Planing                              | 5,000  | Single        |              | 5,000         | -              | 5,000          |
| 28/04/2025                       | Pareraho Forest Trust                           | Maintaining Pareraho Forest                   | 5,000  | Panel         |              |               | 5,000          | 5,000          |
| 28/04/2025                       | Stokes Valley Kal                               | Fridge freezer                                | 3,051  | Panel         |              |               | 3,051          | 3,051          |
| 28/04/2025                       | Avalon Kindergarten                             | Community Garden                              | 8,206  | Panel         |              |               | 8,206          | 8,206          |
| 1/04/2025                        | Local Energy Ltd                                | Electrify Hutt event                          | 11,020 | Multi         | 210          | -             | 10,810         | 11,020         |
| 1/04/2025                        | Muscular Dystrophy Ass                          | Green waste education, tamariki i             | 5,000  | Multi         | 95           | -             | 4,905          | 5,000          |
| 28/04/2025                       | Wesley Community Acti                           | Food waste programme expansion                | 2,044  | Panel         |              |               | 909            | 909            |
| 28/04/2025                       | Stokes Valley Food Ban                          | Fridge freezer                                | 5,000  | Panel         |              |               | 1,959          | 1,959          |
|                                  | <b>2024-25 Applications #2</b>                  |   |        | <b>7,018</b>  | <b>-</b>     | <b>7,620</b>  | <b>60,841</b>  | <b>85,479</b>  |
|                                  | <b>Funding to allocate in Round 3 June 2025</b> |   |        | <b>0</b>      | <b>2,171</b> | <b>-</b>      | <b>2,818</b>   | <b>240,887</b> |

**Appendix B: Eastbourne Community Boards applications received**

|  <b>Community Climate Action Fund Application</b> |   |
|--|---|
| Name   |   |
| Phone Number   |   |
| Email  |   |
| Organisation name  | Mainland Island Restoration Operation (MIRO)  |
| Organisation address   |   |
| Charities or Incorporated Societies Number   |   |
| What ward or board are you applying for? (If multiple, please select more than one)  | Eastbourne  |
| Korero mai - tell us about your project  | <p>Kia ora tatou, MIRO is a well established trapping, planting and bird loving group that won the 2024 Regional Community Awards – Hutt City Supreme Winner.</p> <p>We are excited about the purchase of Gollan's farm and extending our trapping networks to include this new area. It is going to take some time for the farm to be converted into parkland so buying self resetting traps will be easier to get on to the land and start controlling the possums (and rats) that are rife in that area.</p> <p>- Self resetting traps require less visits and maintenance so are more effective in this case.</p> |

Please identify how your project supports the Lower Hutt Climate Change Pathway or makes your engagement more environmentally friendly


- Our longstanding trapping data shows that we get regular incursions of new possums (higher catch rates) from the south from the farm and also the east from Wainui.

Until we get approval from the council to start trapping on the farm (this approval is in progress), we will use these traps to fill holes in our network where we catch a lot of possums in hard to reach places.

The Northern Forest of East Harbour Regional park is a vital part of the Hutt's environment and protecting it helps sequester carbon through mature growth trees. It forms an important part of a larger forest stretching from wainui, the eastern bays all the way to Upper Hutt and the Remutakas. Possums eat enormous amounts of leaves every night and now that 1080 drops are no longer happening in the forest it is important that we work even harder to keep their numbers down to protect this ngahere.

Gollan's farm is an opportunity for a rewilding on a grand scale with plenty of room for new trees. We know that possum numbers are higher in this area as the trapping and shooting has been at a much lower level compared to the work MIRO has done in the Northern Forest. Therefore we are excited to get stuck in trapping there and protect the new growth and reforestation that is already naturally occurring.



|  |   |
|--|---|
| What are you applying for?   | the funds to buy 4x AT220 (self resetting traps designed and built in NZ), and a spare battery for ease of servicing the traps  |
| How many people are you expecting to attend / reach / impact?  | MIRO is an organisation of over 100 volunteers but our work impacts all residents of the Hutt Valley and beyond. We regularly work with the local schools, playcentre, kindy, scouts groups and so on |
| What is the total cost of your project?  | \$2,323.25  |
| How much are you requesting?   | \$2,323.25  |
| Are you generating income for the project?   | No  |
| How will you sustain this kaupapa / initiative?  | We have been running our traplines through our 60+ volunteers for over 20 years and will continue to do so  |
| What is the total cost of your project/event?  | \$2,323.25  |
| Will your project/event go ahead if you do not receive all of the funding?   | We look at other venues for funding these traps or through donations from our members   |
| Upload a quote that shows what the funds will be used for  | <a href="#">Screenshot 2025-07-10 at 21.44.24.png</a>   |
|  <b>Community Climate Action Fund Application</b> |   |
| Name   |   |
| Phone Number   |   |

|   |  |
|---|--|
| Email   |  |
| Organisation name   | POINT HOWARD ASSOCIATION<br>INCORPORATED   |
| Organisation address  |  |
| Charities or<br>Incorporated<br>Societies Number  |  |
| What ward or board<br>are you applying for?<br>(If multiple, please<br>select more than one)  | Eastbourne   |
| Korero mai - tell us<br>about your project  | At the Pt Howard Community Garden we have a great composting system - 3 bins to collect, turn and store the material. Local residents are encouraged to bring their kitchen scraps (if they don't have a compost bin of their own) and we also put weeds, grass clippings and spent veggies into the bins. To speed up the process it's good to occasionally add lime and blood & bone. We also add spent coffee grounds (from a local coffee outlet) and wood ash (from our home woodburner).<br>We also need to plant potatoes - any of the community are welcome to come and harvest the produce in return for their veggie scraps. |
| Please identify how<br>your project supports<br>the Lower Hutt<br>Climate Change<br>Pathway or makes<br>your engagement<br>more environmentally<br>friendly | These materials no longer end up in the waste stream or go to the landfill. The compost is used on our gardens and around the fruit trees.<br>We will plant potatoes and more seedlings when the weather warms up.<br>The bins breed lots of worms and these add benefits to the soil along with the actual compost.   |
| What are you applying<br>for?   | Funding to buy lime, blood & bone, sheep pellets, seed potatoes  |
| How many people are<br>you expecting to<br>attend / reach /<br>impact?  | As many local residents as possible (around 150 homes) but realistically, the garden is about 5 minutes walk to about 20 properties.   |
| How much are you<br>requesting?   | \$85.90  |
| Are you generating<br>income for the<br>project?  | No   |

|  |   |
|--|---|
| How will you sustain this kaupapa / initiative?                            | We have a small active group of gardeners   |
| Will your project/event go ahead if you do not receive all of the funding? | The garden and compost are ongoing, it will just mean that the gardeners have to dig into their own pockets                                     |
| Upload a quote that shows what the funds will be used for                  | <a href="#">Garden supplies '25.doc</a><br><a href="#">Worms.jpg</a><br><a href="#">Compost bins.jpg</a><br><a href="#">Pt Hwd Com Gdn .jpg</a> |

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**Report no: ECB2025/4/96**

## **Chair's Report**

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### **Recommendation**

That the report be received and noted.

### **Appendices**

| <b>No.</b>                 | <b>Title</b>               | <b>Page</b> |
|----------------------------|----------------------------|-------------|
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**Author:** Belinda Moss  
Chair, Eastbourne Community Board

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# Eastbourne Community Board

## Chair's report August 2025

Congratulations and thank you to the current and new Board members who are standing unopposed ahead of the local government elections in October. The new Eastbourne Community Board (ECB) will be Emily Keddell, Bruce Spedding, Murray Gibbons, Jeremy Chaston, and Ben Hainsworth, supported by Tui Lewis, who is standing unopposed as Harbour Ward Councillor.

It has been a privilege to represent Eastbourne and the Eastern Bays and to work with Frank Vickers, Emily, Murray, Bruce and Tui. Residents are fortunate to be represented by such a hard-working and engaged community board. And the ECB is fortunate to be part of an active, engaged community. One of the highlights of the last term has been the support received to successfully appeal a decision to disestablish the Community Board.

We have also appreciated the terrific support from Council's Democracy Advisor, Judy Randall, who has shared her knowledge of standing orders and Council procedures, and who will be greatly missed when she retires in October.

### The ECB over the last three years

Here is a summary, in no particular order, of the Chair's Reports over the last triennium to highlight the Board's activities and achievements, and some of the challenges the next Board might face.

- **Tupua Horo Nuku:** There is no doubt this resilience project will be fantastic for Eastbourne residents when it is completed early next year. The ECB has had a significant role in liaising between Council and residents and resident associations about issues, challenges and opportunities during construction, including consent conditions, speed reviews, urban design concepts, bird protection areas, beach access and bus stops.
  - What's next? We need a safe transition for path users, including children, through Days Bay between the shared paths at Sunshine Bay and Windy Point. We also need improved access from the south end of the path at Windy Point, along the Eastbourne waterfront to Burdan's Gate.
- **Gollan's Valley:** The purchase of the Gollan's Valley Station by GWRC is an exciting opportunity for Eastbourne. The ECB has hosted presentations about the potential, the process and about John Nankervis, whose Trust helped make the purchase possible. The ECB and many residents made submissions to support the purchase.
- **Public transport:** The ECB successfully lobbied for a double-decker bus for the 81 bus service that takes students home after school.
  - What's next? We have made several submissions to Regional Council requesting that the 85X bus service be reinstated and that the ferry and bus timetables be better coordinated. We have also suggested investigating an additional ferry wharf at Point Howard or in the marina.
- **Speed limits:** Together with many residents and Eastern Bays resident associations, we successfully submitted to reduce the speed between Lowry Bay and Days Bay to 50km/hour, and again, more recently, for it to be maintained at that level when the Government reversed many speed reductions.

- What's next? The ECB has supported the Eastern Bays resident associations, which want to see speeds lowered to 30km/hour on many of the bay roads off Marine Drive. Council has said it will consider this in the 2024-27 plan.
- **Representation Review:** Councils must review representation every six years. In the 2024 review, Council voted to disestablish all three Hutt City community boards. The ECB, with terrific support from residents, successfully appealed this decision to the Local Government Commission. (Unfortunately, the Petone Community Board will be disestablished).
  - What's next? The next representation review will be in 2030, and the ECB will need to be prepared and supported.
- **Resilience:** Eastbourne and the Bays are vulnerable to weather and seismic events. The ECB, led by Bruce Spedding, ran a resilience expo in March 2024, inviting residents to plan for emergencies. Bruce also runs a radio network that will be vital if Eastbourne and the Bays are isolated.
- **Pencarrow Road:** As part of the 2024 representation review, the ECB successfully submitted that Pencarrow Road be moved from Wainuiomata to Harbour Ward. We have asked Council to ensure that Horokiwi Quarries maintain and grade the road, so it is suitable for the many cyclists who use it.
- **Eastbourne Awards:** We have continued the ECB tradition of recognising individuals and organisations who have made a significant contribution to Eastbourne. Nine Awards were presented in the last three years. ([eastbourne.nz/about/eastbournes](http://eastbourne.nz/about/eastbournes)).
- **Eastbourne Pool:** The ECB, and especially Emily Keddell, has supported residents who want the Eastbourne Summer Pool to be open for as long as the city's other pools. We have worked with Council to establish a volunteer programme, which will help keep the pool open longer at the end of summer.
  - What's next: The programme depends on residents volunteering and being prepared to give their time to be trained.
- **Dogs:** The ECB submitted on the Council's recent Dog Control Bylaw and Dog Control Policy, supporting residents who said there are few off-lead areas in Eastbourne now. We supported MIRO's request for improved dog control around the banded dotterel nesting area and requested education for all users of the shared path, including cyclists and dog walkers.
- **Cats:** The ECB, led by Frank Vickers, submitted to Council in support of a bylaw to help reduce feral cat populations and harm to wildlife. The new Keeping of Cats section of the Control of Animals Bylaw came into effect in March 2024.
- **Bike skills pump track:** We have received positive feedback from young people and their parents about the informal bike skills track built by Frank Vickers and Bruce Spedding near the Wahini Memorial.
  - What's next: There is more work to do here, and support from parents is appreciated.
- **Recycling:** The recycling options established by the ECB, led by Bruce Spedding, and based at the Eastbourne Library and Rona Church, have proved popular. We are pleased to see that Council plans to formalise the ECB's battery recycling. Eastbourne is now well served for recycling options, with the soft plastic and lid collections at 4 Square.
- **Planting and pest control:** The ECB, particularly Frank Vickers, has liaised with Council, Regional Council and MIRO to support pest control, bird protection, and planting to stabilise Eastbourne's beaches.

- **Eastern Bays:** We have worked closely with the five Eastern Bays resident associations on issues and projects, including the March 2023 slip at Point Howard, managing the Williams Park crossing on busy summer days, the redesign work at Williams Park, and many actions associated with the Tupua Horo Nuku project. The annual walk around to all Bays is a highlight of the ECB year and is an efficient way for Council to list and action residents' concerns.
- **Community Engagement and Climate Action Funds:** Council allocates funds to communities via its Climate Action Fund (previously the Community Engagement Fund). The ECB is responsible for letting organisations know about the funds allocated to Eastbourne, assessing the nominations, and agreeing on the distribution of the funds.
- **Historic police cell:** The ECB supports Board member Murray Gibbon's efforts to install the historic jail near Rona Wharf as part of the Eastbourne Historic Society's historic walk.
- **ATM:** When Westpac withdrew its ATM from Eastbourne, the ECB arranged for a new one to be installed.
- **Youth Forum:** Emily Keddell has recently initiated a Youth Forum with support from the ECB, to help Eastbourne's young people have a voice in decisions that affect them.
- **Communication:** The ECB engages with Eastbourne and Eastern Bays residents via social media (840+ Facebook followers), its Eastbourne.nz website, monthly advertisement in the Eastbourne Herald and regular emails to our 250+ email list. We use these channels to share relevant Council notices and other information. Thanks to Bruce Spedding for maintaining the website and email lists, and for his technical support.

Nga mihi nui

Belinda Moss

11 August 2025

**Report no: ECB2025/4/97**

## **Democracy Advisor's Report**

### **Purpose of the report**

1. The purpose of the report is to update the Board on items of interest.

### **Recommendations**

That the Board:

- (1) receives and notes the report; and
- (2) retrospectively approves a payment of \$110.66 from its operating budget for Youth Forum meeting catering.

### **Consultation**

#### *City Strategy*

2. *Tō Tātou Tāone 2055 – Our City 2055* is a future-focused strategy for our city. It looks 30 years ahead to guide the future of Te Awa Kairangi ki Tai Lower Hutt, setting out shared goals we can work towards together. This city strategy brings together local and regional councils, businesses, Mana Whenua, government, community organisations and residents to harness opportunities and address challenges facing our city.
3. *Tō Tātou Tāone 2055 - Our City 2055* is a city strategy (rather than a Council strategy) supported by an external City Leadership Group.
4. Public consultation on the Strategy will run from late August/September 2025 and feedback can be provided via Council's *Kōrero Mai-have your say* web page.



### Update from the previous meeting held on 10 June 2025

5. At the Board's meeting on 10 June 2025, officers agreed to investigate the suitability of new plantings against the fence in Bishop Park and report back to the Board. A response from officers is as follows:

*The planting is guided by the Bird Protection Plan (BPP), which forms part of the ecological restoration obligations under the Tupua Horo Nuku resource consent. This plan was developed in collaboration with DOC, Forest & Bird, MIRO and other stakeholders, with a focus on kororā habitat enhancement and coastal restoration.*

*The species referenced in your message Coprosma repens (Taupata) and Coprosma propinqua (mingimingi) are included in the approved planting list for the back dune zone. While both can grow well over 1 metre in ideal conditions, their height is typically limited in exposed coastal environments like Bishop Park due to direct exposure to salt, wind, and sandy soils.*

*The BPP does not specify a maximum height for planting. While it's possible that early communications gave the impression that all planting would remain under one metre, this is not a reflection of the approved consented plans. A mix of low and mid height native species was intentionally selected to support long-term ecological outcomes including biodiversity, dune stability, and nesting cover.*

*It's also important to note, and confirmed internally, that resource consent conditions take precedence over the District Plan where they apply. The District Plan does not impose height limits on vegetation in public spaces like Bishop Park.*

*Officers acknowledge and are genuinely empathetic to concerns about visual impact and plant positioning. While the planting aligns with the approved ecological objectives, they understand the community interest in how these spaces function and are perceived.*

### Dog Control Policy and Bylaw

6. A final decision on Council's draft Hutt City Council Dog Control Policy and Bylaw was made at the Council meeting on 31 July 2025. The recommendations in the report were approved by Council and can be viewed on page 107 of the agenda on Council's website: [Council 31 July 2025](#).

### Local Water Done Well

7. The four Wellington metropolitan city councils and the Greater Wellington Regional Council agreed to form a new jointly owned water services CCO for the region, and a Water Service Delivery Plan (WSDP) has now been finalised for adoption by each of the partner councils. Hutt City Council is set to do this at a meeting on 19 August 2025.
8. The WSDP, which must be submitted to Government by 3 September 2025, is a one-off transitional document with a purpose and contents specified by legislation. It sets out the partner councils' plans for delivering safe, reliable and environmentally and financially sustainable water services for the region.

9. The new asset-owning CCO is intended to operate from 1 July 2026. The recruitment process to appoint directors to the Establishment Board has commenced.

### **Electric vehicles at the kerbside**

10. The electrification of the kerbside rubbish and recycling collection fleet continues, with eight more large EV side-load trucks expected to roll out across the next six to nine months. One of the new trucks will be on display at the 'Electrify the Hutt' expo on [4 October 2025](#).

### **Northern Forest contracted hunting**

11. Greater Wellington Regional Council has contracted professional deer cullers who will be hunting in East Harbour Regional Park Northern Forest between 11 August and 19 September 2025. Deer cullers will be only hunting when weather conditions are conducive to hunting and no hunting will be undertaken on weekends, public holidays or school holidays. They will occasionally hunt at night. There will be 13 days of actual hunting during the time period.
12. Members of the public using the area will be advised to stay on the main sign-posted walking tracks and to keep dogs on leads. Warning signs erected at all park entrances will be used to notify the users of the area. The East Harbour Regional Park webpage will be updated daily:  
<https://www.gw.govt.nz/parks/east-harbour-regional-park/>

### **Events**

13. The Night Markets in Dowse Square are attracting more than 2,000 people each Thursday night where local food trucks serve a range of cuisines. Later this year, the markets will relocate to Daly Street.
14. The NZ Junior Girls Rugby Festival will take place 10-12 October 2025 in Fraser Park. The event will be a boost to Lower Hutt's local economy with around 2,000 players and 2,000 parents expected for the three days.

### **Annual Walkaround 2025**

15. The Board's annual Walkaround took place on 29 March 2025, and a list of issues raised by the Bay's residents' associations is attached as Appendix 1 to the report. Responses from officers are also contained in the appendix, which will continue to be updated as more information becomes available.

### **2025/26 Operating and training budget**

16. The Board is allocated \$8,000.00 GST exclusive per annum, comprised of:

|                 |         |
|-----------------|---------|
| Operating costs | \$5,000 |
| Training        | \$3,000 |

17. The Board was allocated a new budget from 1 July 2025. The following is the Board's expenditure as of 31 July 2025.

|                | Operating costs          | Training                 |
|----------------|--------------------------|--------------------------|
| Budget         | \$5,000.00               | \$3,000.00               |
| Expenditure    | \$247.00                 | \$0.00                   |
| <b>BALANCE</b> | <b><u>\$4,753.00</u></b> | <b><u>\$3,000.00</u></b> |

18. The detailed expenditure is attached as Appendix 2 to the report.

### Appendices

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**Author:** Judy Randall  
Democracy Advisor

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**Reviewed By:** Kate Glanville  
Senior Democracy Advisor

**Approved By:** Kathryn Stannard  
Head of Democratic Services

| Eastbourne Community Board walkaround Saturday 29 March 2025 |   |                                      |   |
|--|---|--------------------------------------|---|
| Place  | Issue   | Subject                              | HCC response  |
| Point Howard   | 1. Street cleaning, particularly cleaning out the sumps and leaves building up causing storm water to overflow the bunds.   | Street- cleaning<br>Sumps - cleaning | Council sumps are contracted on a yearly programme, but will respond (when location details are reported) to more problematic sumps across the network as and when needed. There is an Autumn leaf fall programme also that gives streets with a higher leaf fall an increased sweep during this time every 4 weeks rather than the cyclic 6 wks. |
|  | 2. Cutting back roadside vegetation. Contractor did a good job recently over three days but missed Nikau Road and Nagaumatau Road.  | Vegetation/<br>Weed control          | This area was done over various 8 days through March and completed 24 March. Some areas did get missed on Nikau Road while water works were carried out. Contractor will be returning to carry out minor trimming of the top areas before the reservoir that were missed with completion expected late May.                                       |
|  | 3. Maintenance of path between Howard Rd, Westhill Rd and Sorrento Bay. This is an important route to the Pt Howard Emergency Hub, but it hasn't been cleared for more than a year. Residents have offered to help Council with this. | Overgrowth over<br>footpath          | Response to come  |
|  | 4. There are frequently potholes on the road apron area outside 115 / 117 Marine Drive. These need a permanent fix.   | Road - pot holes                     | There is only a small edge break problem which was fixed during temporary maintenance, not a pothole. There is an unsealed area in front of the driveway which is not Council's responsibility to maintain, it is 'access through road reserve' so classed as part of access to his property. Maintenance ends at the road edge.                  |

|  |   |                     |   |
|--|---|---------------------|---|
|  | 5. Residents above the marina continue to complain about the noise issues from metal recyclers and Seaview Marina, particularly commercial operations revving boat engines. (Council's previous response to a complaint about the noise from commercial engine testing was a suggestion that the resident, who has lived there for 30+ years, relocate). The ECB agrees there are better places to test engines, for example, at the mouth of the river, away from residential property. We understand that it is primarily one company testing motors. | Noise - Enviro Team | It is understood that complaints have been received from one resident regarding the testing of boat engines. The company was spoken to and it is understood that the duration and frequency of testing is very low. The complainant has been advised to log a complaint when the noise is occurring. The metal recycling activities have been monitored many times, and each time found to be compliant with Council's District Plan noise rules. The companies have also been observed to be adopting the best practicable option in keeping noise to reasonable levels, as is required by the RMA 1991. |
|  | 6. The Residents Association would like the clothing recycling bins at the car park on Marine Drive removed because they attract dumping of other rubbish, eg, TVs and furniture, and rats.   | Rubbish dumping     | Officer reluctant to remove without any evidence. Council audits areas annually including spot checks when in the area. No doubt there is some dumping on the odd occasion. Suggest Residents' Association reports issue and sends in photos as and when noticed.   |
|  | 7. The hairpin corner at 3-7 Howard Rd was resealed a few years ago with an anti-slip finish. This was dug up during the WWL pipe replacement. Will the anti-slip finish be reinstated?   | Road - maintainance | This has been included in the defect list to be remedied.   |
|  | 8. Residents understand that the work to remove the humps at the slip site is due to start by the end of this month. Residents would like confirmation of the start date ASAP as the road is so narrow it will be closed to through traffic for the works.  | Traffic management  | Physical works are starting on 9 June 2025. Storm water upgrade at Nikau Rd/Howard Rd intersection followed by Resurfacing works from Nikau Rd/Howard Rd intersection to Ngamatau Rd/Howard Rd intersection.  |
|  | 9. Opportunity for path at water tanks. RESOLVED BY GWRC  |                     | Not required  |



| Place                      | Issue   | Subject                               | HCC response  |
|----------------------------|---|---------------------------------------|---|
| Cheviot Road,<br>Lowry Bay | 1. Will there be lighting and a digital display at the new Lowry Bay bus stop? (Noting there is no lighting at the new York Bay and Sunshine Bay shelters).   | Tupua Horo Nuku                       | Metlink has organised for a lighting contractor to undertake lighting assessments. This should help them form a baseline and understanding of the potential issues and solutions (i.e light in or near the shelter, and/or extra street lighting which can be discussed with HCC). Metlink is aware of technology advancements in solar lighting that could be used for bus shelters. It is looking into potential options that could be used on the network, depending on the specific access and requirements. In Lowry Bay there is an RTI board, so it might be possible to connect a light from that power source for the shelter. |
|                            | 2. Can the LBRA and ECB have an update on the planned crossing at Lowry Bay? Where will it be located and will it be a raised crossing?   | Tupua Horo Nuku                       | The crossing upgrade remains on Council's road safety prioritisation list, however, no funding has been confirmed to proceed with design/construction. Our government's transport budget for this financial year has been largely allocated to resilience works, with pedestrian crossing facilities ranking lower in priority. As a result, this project will not proceed within the current 2024-25 financial year.   |
|                            | 3. Can dog bags be installed by one of the existing bins at Whiorau Reserve and Kaikaoura Path along with additional signage in both locations about picking up after dogs? The LBRA would also like dog bags and a bin installed at the Dillon Street entrance to the Northern Forest because this is a popular dog circuit. | Animals - Dogs<br>Parks - Bush tracks | The Parks and Reserves team will speak directly to GWRC to provide an integrated response.  |
|                            | 4. When will the closed jetty at Whiorau Reserve be removed? (This was asked during the 2023 ECB walkaround).   | Parks - Wharves                       | The Parks and Reserves team is currently requesting quotes  |

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|--|---|--|--|
|  | <p>5. Can the row of pohutukawa outside 114 Cheviot Road be trimmed or thinned? Neighbouring homes have lost the sea view.</p> <p>There is a large tree on the berm outside 126 Cheviot Road, which is apparently not a native. It drops leaf matter etc on to the road. Can it be removed?</p>   | Trees  | <p>No.126 lilly pillly x 2 trees, Council could potentially remove them since the limbs have no budget presently.</p> <p>No.114: We will allow residents to organise at own cost to trim by an approved arborist as previously agreed.</p>   |
|  | <p>6. Toilet facilities, even portaloos, are urgently needed at Whiorau Reserve. The area is an increasingly popular place for fishing and boating, and is likely to attract more people when the shared path is completed. It is clear that the trees in the penguin nesting area are being used as toilets in the meantime. (It is likely that sewage and water is available at the reserve because the Lowry Bay Yacht Club used to be located there).</p> | Parks - Reserves<br>Tupua Horo<br>Nuku             | <p>There are currently no plans to install toilets on the Tupua Horo Nuku cycleway in the Parks and Reserves projects list, nor is there a budget for the work. It is anticipated such facilities should have been provided by the project manager as part of the overall development of the cycleway. Should the community wish that toilets be installed it is recommended it makes a submission to the upcoming Long-Term Plan on that basis. There are no operational budgets for the installation of Portaloos.</p> |
|  | <p>7. The LBRA notes that the door on the Skerrett boatshed opens outward and will be a danger to people using the shared path. Residents are willing to work with Council to resolve this by installing a sliding barn door.</p>   | Tupua Horo<br>Nuku                                 | <p>Officers thank the residents and the Parks and Reserves Team would be pleased to discuss the matter further with a nominated liaison person from the LBRA.</p>  |
|  | <p>8. The LBRA has asked for the status of the Skerrett boatshed. Is it still listed as an asset by Council, and if so, what is the maintenance schedule?</p>   | Assets   | <p>The Skerrett boat shed is a Council asset. A condition assessment is currently being undertaken by an engineer to determine what maintenance is required.</p>   |
|  | <p>9. The Walkway between Marine Drive and Dillon Street (beside 212 Marine Drive) (Marine/Dillon Walkway) is overgrown, and the stream beside it is clogged with vegetation and rubbish (including traffic management signage). Is the path included on Council's maintenance programme.</p>   | Overgrowth over path<br>Water - streams<br>Walkway | <p>This location has been cleared of overhanging trees and vegetation trimmed. The drain and walkway is tidy and a clear pedestrian access. Appears to be a legal road or legal accessway.</p>   |

| Place    | Issue   | Subject          | HCC response  |
|----------|---|------------------|---|
| York Bay | 1. The YBRA is concerned about ongoing and more frequent water leaks. Residents say the pipes are at the end of life and there appears to be significant stress in the system. The last outage in January lasted 26 hours. Is there a plan for review and renewal of York Bay's water infrastructure, and if so, what is the timeline for this?   | Water - leaks    | We are in the process of revising our water main replacement priorities and will consider failure history of all water mains and rider mains in the region including York Bay's water infrastructure in that process.<br>Four pipes in York Bay area (Waitohu Rd, Taungata Rd, Kaitawa Rd and Latham Rd) have already been identified by our engineers in the current priority list of pipes to be replaced in the Lower Hutt area in the short to medium term. York Bay pipe renewals are not funded in the current Annual Plan budget. The exact order of replacement will be driven by the updated replacement priority list which will also inform the allocation of funding for pipe renewals in future Annual Plan budgets. |
|          | 2. Residents share the ECB's concern about safe access to the shared path by people with bikes, prams, kayaks, mobility scooters and wheelchairs from Taungata Road, the many driveways along Marine Drive and the public stairs between 301 and 303 Marine Drive. Negotiating the concrete barriers with traffic is a significant safety risk. During the walkaround, a member of the YBRA demonstrated how difficult it is to access the path from Taungata Road with a bike. | Tupua Horo Nuku  | This is currently under review 21/5/25 - Updates will be shared later with ECB  |
|          | 3. There is a steep pathway from Taungata Road extension to the bus shelter. It is difficult to negotiate at the best of times, but is made dangerous by a patch of loose gravel at the top. The gravel falls onto the path and acts like ball bearings. Can this patch be concreted or treated to stop this happening?   | Road - footpaths | Request to contractor to schedule in Financial Year 2025-26 (no budget in berm repair category).  |

|  |   |                          |  |
|--|---|--------------------------|--|
|  | 4. The public stairs between 301 and 303 Marine Drive Marine / Waitohu Walkway) have no lighting. Can lighting be installed?  | Road - footpaths/Walkway | Lighting exists in the form of bollards. All lights work - however there is a long term network fault that this section is connected to. Council contractor did "relocate" the path feed to the other side of Wellington Electricity's break out fuse but Wellington Electricity has changed it back. Not helped by 2 poles coming down during the storm.  |
|  | 5. The safety railing on the fence above the stream beside Taungata Road is broken and needs repair in a couple of places. (Opposite 6 Taungata Road).                | Safety                   | Will fix by the end of May 2025  |
|  | 6. The YBRA notes the lack of lighting in the new bus shelter. There is no nearby street lighting and the shelter is too dark to be safe for users.                   | Tupua Horo Nuku          | Metlink has organised for a lighting contractor to undertake lighting assessments. This should help them form a baseline and understanding of the potential issues and solutions (i.e light in or near the shelter, and/or extra street lighting which can be discussed with HCC). Metlink is aware of technology advancements in solar lighting that could be used for bus shelters. It is looking into potential options that could be used on the network, depending on the specific access and requirements. |
|  | 7. The YBRA notes there is no provision for drainage in the areas intended for plants near the bus stop and no tree cells where the plans show trees will be planted. | Tupua Horo Nuku          | Response to come   |
|  | 8. There is a plywood floor in part of the old bus stop that is slippery and dangerous when wet. Can this be replaced?  | Metlink/GWRC             | Will assess the issue and look to remedy it.   |
|  | 9. Surface water on Taungata Road is beginning to undermine the bank below the driveway to 2 taungata Road.   | Road - drains            | Will clean the vegetation, which allows the water to flow in the shallow water table (there is no undermining of the bank).  |

| Place      | Issue  | Subject            | HCC response  |
|------------|--|--------------------|---|
| Māhina Bay | <p>1. Road safety: The MBRA is concerned about safety for pedestrians and cyclists along Marine Drive during the Tupua Horo Nuku construction. The road shoulder is even narrower than before, with fencing and large concrete blocks. Walkers and cyclists are forced onto the bus road.</p> <p>Also, with the shared path completed to the north and south of Māhina Bay, cyclists riding south tend to stay on the seaward shoulder rather than crossing the road to ride in the southbound lane. There is not enough room for cyclists to pass other cyclists or pedestrians. The MBRA suggests temporary signage requesting southbound cyclists to cross the road through Māhina Bay.</p> | Tupua Horo Nuku    | Concrete barriers are required to protect existing power poles during construction, however the team has removed the existing site barrier to allow more room for path users. |
|            | <p>2. Road safety: The MBRA is concerned about the intersection of Richmond and Māhina Roads. Traffic on Māhina Road has right of way, but this is confusing, especially to visitors, who often assume Richmond Road has priority. The MBRA would like to see road markings and signage to improve safety at the intersection (ie, a Give Way sign on Richmond Road). They note that courier drivers and others drive through the intersection very fast and this is an accident waiting to happen. There have been many close calls.</p>  | Road - general     | Priority control road markings have been installed at the intersection of Richmond Road and Mahina Road.  |
|            | <p>3. Road surface erosion: There is an ongoing issue with blocked (or badly designed?) drains on the corner of Richmond and Māhina Roads. The MBRA is pleased that the drains are being cleared more often, but water still pours down Richmond Road and is damaging the road surface. It has been patched but is already deteriorating. It appears that the basic drainage issue hasn't been resolved and that the drainage needs review.</p>  | Road - maintenance | Water is seeping underneath the driveway, which is groundwater (owner is responsible).  |

|          | 4. Lack of communication, Shared Path: The MBRA would appreciate more formal communication about the Tupua Horo Nuku project as work progresses through the Bay. The MBRA provided a lot of feedback at the design stage, but there has been no contact or response since.   | Tupua Horo Nuku               | Contact has been shared with the MBRA for specific correspondence. Further updates will be shared through the ECB.  |
|----------|--|-------------------------------|---|
|          | 5. One of the issues raised with the Tupua Horo Nuku design team was access to the beach area at the north end of Māhina Bay. Residents say this is a boat launching area important in the event of an emergency. It can no longer be used for launching boats.  | Tupua Horo Nuku               | Acknowledged - review of the design consultation does not appear to mention the importance of this area as an emergency boat launching area. This request is outside the project scope.   |
|          | 6. The MBRA is frustrated that the scaffolding sign at the bottom of Māhina Road has not been removed despite reporting it to Council several times.   | Misc                          | This complaint is with the Resource Consents compliance team. Sign is not permitted - and consents team is struggling to get in touch with landowner (it has reached out). Enforcement is next step.  |
| Place    | Issue  | Subject                       | HCC response  |
| Days Bay | 1. Can the pohutukawa outside 21 Moana Road be trimmed or thinned?   | Trees on road reserve or berm | Forwarded to Treescape to assess to see if this warrants trimming and to obtain a price.  |
|          | 2. The fences in Kereru Road beside the lawn tennis court and opposite 6 Moana Road need repair.   | Misc                          | Council will schedule repair of the fence.  |
|          | 3. The DBRA and ECB would like to see the space at the bottom of the path from Pitoitoi Street to the Pavillion clearly marked as no parking so pedestrians and cyclists can easily access the car park area from the walkway from Pitoitoi Road. This is often blocked by parked cars.<br>In addition, we suggest this area is changed to a 60 or 120 minute maximum parking area so visitors to the Pavillion can park nearby. (We understand this request is already with Council). | Parks                         | The Reserves Team will consider the line-marking request and respond directly to the enquirer. P&R can provide advisory signage in terms of parking times but cannot enforce these. Enforceable parking restrictions need to be developed by the Parking team who is in a position to enforce them. |



|  |  |                 |   |
|--|--|-----------------|---|
|  | <p>4. The DBRA requests dog bag dispensers by both Days Bay bus stops.</p> <p>In addition, the DBRA suggests relocating two or three of the six bins on the Williams Park playing field (which are not required there) to the bus stops and other locations along the beach.</p> <p>More bins are also required at the BBQ area (or signs requesting park users to take their rubbish home).</p> | Dogs<br>Rubbish | <p>The bins in Williams Park are installed and managed by the Parks and Reserves team. Animal Services install and maintain dog poo dispensers (responses to come from these teams).</p> <p>The Transport team does not have additional funding to install extra litter bins including the cost of maintaining/emptying them. We do however, maintain the existing bins at bus stops and intend to reinstall any bins removed for the shared path works once completed.</p> |
|  | <p>5. The DBRA has pointed out that there is no tap by the new BBQ in Williams Park, which makes it difficult for park users and cleaners to clean the BBQ and surrounding area. The nearest tap is 30m away.</p> <p>Does Council clean the BBQ?</p>   | Parks           | <p>Cleaning of BBQs is an item included in the various contracts that Council has with its providers. Williams Park is a Sportsfield overseen by the Asset Manager Sportsfields to whom complaints should be directed.</p>  |
|  | <p>6. The DBRA and ECB have spoken to Council previously about lowering the height of the hedge along Marine Drive, between Kereru Road and Moana Road. Many people, including long-term residents, think the lawn behind the hedge is private property. We'd like to see it opened up so more people can see the area and use it.</p>   | Parks           | <p>The request is noted and will be considered by the Parks and Reserves Team.</p>  |
|  | <p>7. Residents are creating mountain bike tracks in the Northern Forest above Days Bay. The DBRA and ECB suggest a review of signage to ensure that it's clear where biking is and isn't allowed. It is currently confusing. (This applies to tracks from all Bays and Eastbourne too).</p>   | GWRC            | <p>Response to come</p>   |
|  | <p>8. Historic jail. The DBRA would like this moved from Williams Park. This is already being worked on.</p>   | Parks           | <p>The Historic Jail Cell at Williams Park is privately owned. Officers are in discussions with the owner about removal/relocation.</p>   |

|  |   |                         |   |
|--|---|-------------------------|---|
|  | 9. The car park space on the seaward side just north of the start of the Mā Koromiko shared path has been made into a no-parking space because if vehicles are parked there, visibility for cyclists is reduced. However, cars still park there. The ECB suggests installing a cycle park to the space. Cycle parking is required and this will prevent cars parking there. | Road - cycling          | This is outside the project scope - Council will investigate further 21/5           |
|  | 10. No parking lines (BYL) are required on Kotari Street, which is often difficult for cars and emergency vehicles to access.   | Road - emergency access | Officer recommendation for BYLs will be decided at Council's September 2025 meeting |

| Eastbourne Community Board Expenditure 2025/2026 - Operating Budget |           |        |           |         |          |  |         |          |       |  |     |      |                |             |
|---|-----------|--------|-----------|---------|----------|--|---------|----------|-------|--|-----|------|----------------|-------------|
| Item  | July      | August | September | October | November |  | January | February | March |  | May | June | Total per item | Balance     |
| Opening Balance   |           |        |           |         |          |  |         |          |       |  |     |      |                | \$ 5,000.00 |
| Advertising   | \$ 247.00 |        |           |         |          |  |         |          |       |  |     |      | \$ 247.00      |             |
| Total Expenditure   |           |        |           |         |          |  |         |          |       |  |     |      |                | \$ 247.00   |
| Closing Balance   |           |        |           |         |          |  |         |          |       |  |     |      |                | \$ 4,753.00 |

| Eastbourne Community Board Expenditure 2025/2026 - Training Budget |      |        |           |         |          |          |         |          |       |       |     |      |                |             |
|--|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|------|----------------|-------------|
| Item   | July | August | September | October | November | December | January | February | March | April | May | June | Total per item | Balance     |
| Opening Balance  |      |        |           |         |          |          |         |          |       |       |     |      |                | \$ 3,000.00 |
| Closing Balance  |      |        |           |         |          |          |         |          |       |       |     |      |                | \$ 3,000.00 |

**5 August 2025**

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**Report no: ECB2025/4/98**

## **Report back from representatives for local organisations**

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**a) Okiwi Eastbourne - Bays Community Trust**

Verbal update from M Gibbons

**b) MIRO**

Verbal update from F Vickers

**c) Eastern Bays Climate Response Network**

Verbal update from the Chair

**d) Eastbourne Youth Worker Trust**

Verbal update from E Keddell

**e) Eastern Bays Residents' Associations**

Verbal update from the Chair

**f) Wellington Region Emergency Management Office**

Verbal update from B Spedding

### **Appendices**

There are no appendices for this report.

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Democracy Advisor