

HUTT CITY COUNCILKOMITI HAPORI AHUREA ME NGĀ RANGAPŪ
COMMUNITIES, CULTURE AND PARTNERSHIPS COMMITTEE

Minutes of a meeting held in the Council Chambers, 2nd Floor, 30 Laings Road,
Lower Hutt on

Wednesday 3 July 2024 commencing at 2:00 pm

PRESENT:

Cr K Brown (Chair)	Mayor C Barry
Cr G Barratt	Cr J Briggs (until 3.31pm)
Deputy Mayor T Lewis	Cr K Morgan (Deputy Chair)
Cr C Parkin (via audio-visual)	Cr N Shaw
Cr G Tupou	

APOLOGIES:

There were no apologies.

IN ATTENDANCE:

K Chitham, Acting Director Neighbourhoods and Communities
B Gall, Community Facilitator (part meeting)
L Moananu, Head of Connected Communities (part meeting)
A Nelson, Head of Parks and Reserves (part meeting)
M McKenzie, City Safety Manager (part meeting)
A Quinn, Project Manager (Naenae) (part meeting)
J Lamb, Head of Business & Economy (part meeting)
V Gilmour, Democracy Advisor

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Kia tau ngā manaakitanga a te mea
ngaro
ki runga ki tēnā, ki tēnā o tātou
Kia mahea te hua mākihikihi kia toi te
kupu, toi te mana, toi te aroha, toi te
Reo Māori
kia tūturu, ka whakamaua kia tina!
Tina! Hui e, Tāiki e!

*Let the strength and life force of our ancestors
Be with each and every one of us
Freeing our path from obstruction
So that our words, spiritual power, love, and
language are upheld;
Permanently fixed, established and understood!
Forward together!*

2. **APOLOGIES**

There were no apologies.

3. **PUBLIC COMMENT**

Comments are recorded under the item to which they relate.

4. **CONFLICT OF INTEREST DECLARATIONS**

Cr Tupou declared that he was a Māori warden volunteer.

Cr Shaw declared that she was a council representative of the Pōmare Taitā Community Trust Board.

Cr Briggs declared that he was Acting Chief Executive of Hutt Valley Youth Health Trust (Vibe) and trustee of Naenae Boxing Academy.

5. COMMUNITIES OF INTEREST UPDATE - KAI

Report No. CCPC2024/3/162 by the Community Facilitator

Speaking under public comment, **Angela McLeod, representing the Regional Kai Network**, said this was a positive beginning for community initiatives with Council's support. She acknowledged Council's role in future food system development and expressed interest in exploring opportunities for Council to assist with funding or connect with funding providers in the future.

In response to a question from a member, Angela McLeod said Phase Two of the Regional Food System Plan (RFSP) involved piloting projects in the region. She noted the importance of considering the community's needs.

Tessa Ackerson, Senior Public Health Advisor from Te Whatu Ora, was in attendance for the item.

The Community Facilitator elaborated on the report. He explained that over the years, discussions in both Council and the community had occurred around the necessity of a unified approach to food in Hutt City. He noted that during this period, the RFSP was developed, causing Council to pause its efforts to support this initiative. He said that Council ensured that any plan integrated Te Ao Māori and Te Tiriti principles. He added that the RFSP fulfilled these criteria and received contributions from Healthy Families Hutt Valley.

Tessa Ackerson advised that Te Whatu Ora was collaborating with the six local Iwi, nine Council's and various community organisations and growers to develop a sustainable, fair and locally driven food system. She thanked Council for its leadership in this area and highlighted a pilot project in Wainuiomata that focused on sourcing local products and school feeding. She emphasised how this initiative could strengthen the local economy and educate children about food. She spoke to tabled information attached as pages 10-14 to these minutes.

In response to questions from members, Tessa Ackerson confirmed that the RFSP was designed to connect the region, particularly areas with available land for cultivation. She noted that urban areas like Lower Hutt did not have enough land to sustain their population. She said that the main goal of the plan was to improve food literacy in the community. She stressed the importance of involving additional community partners to promote cooking and food production. She explained that as Phase Two progressed, Te Whatu Ora aimed to refine and specify the goals and identify potential supporters to advance the RFSP.

In response to a question from a member, the Community Facilitator confirmed that discussions had occurred with the District Plan Review Committee. He explained that officers had asked the Committee to consider using language for the District Plan that would support the RFSP initiatives.

Mayor Barry left the meeting at 2.33pm.

RESOLVED: (Cr Brown/Cr Morgan)

Minute No. CCPC 24301

"That the Committee:

- (1) receives and notes the information, including the Regional Food System Plan and Phase One report attached as Appendix 2 to the report; and*
- (2) notes that Council officers will continue to work with the regional group in Phase Two and identify local projects to support."*

Mayor Barry rejoined the meeting at 2.34pm.

6. PARKS AND RESERVES WORK PLAN 2024-2025

Report No. CCPC2024/3/164 by the Head of Parks and Reserves

The Head of Parks and Reserves elaborated on the report.

In response to a question from a member, the Head of Parks and Reserves advised that Council had limited spaces available for leasing. He explained that as part of the process to approve leases, Council informed groups that if space was available in the same complex, they would consider accommodating additional groups.

In response to a question from a member, the Head of Parks and Reserves advised that Victoria University students were expected to present their final proposals on repurposing the Gibbes Watson Conservatory, Tutukiwi Orchid House and the Riddiford Garden Aviary to Rotary by the end of the month. He added that Rotary would engage with Council to explore potential investment opportunities for these sites. He advised that these locations were reaching the end of their economic and operational viability and that any future investment would require substantial funding.

In response to further questions from a member, the Head of Parks and Reserves advised that the operating budget was facing pressure due to new developments, which required more street gardens. He explained that the Parks and Reserves team (the team) could not take on additional landscaping or street garden projects due to budget constraints. He added that art maintenance was a previously unaccounted for cost. He further advised that the team aimed to complete at least 85% of their work programme, recognising that external factors may influence some work.

In response to a question from a member, the Acting Director Neighbourhoods and Communities advised that officers were exploring options to fund the maintenance of public art, as there was currently no dedicated budget for this purpose. He said collaborating with the community could be a potential approach but highlighted the need to understand the maintenance requirements for effective long-term management.

RESOLVED: (Cr Brown/Cr Tupou)

Minute No. CCPC 24302

"That the Committee recommends that Council:

- (1) *receives and notes the 2024/25 Parks and Reserve work plan and projects within the report;*
- (2) *notes that in the 2023/24 Financial Year, Parks and Reserves anticipates delivering 88% of its capital programme, with carry-overs for a number of pieces of work, including Point Howard Wharf demolition;*
- (3) *notes that Parks and Reserves operating budgets will continue to be under pressure, and choices will need to be made between increasing budgets or reducing service levels; and*
- (4) *notes the carry-over of \$1.1M from the Parks Buildings Capital Renewal budget from 2023/24 into 2024/25 has been approved by Council and that the plan is to utilise this funding to investigate further and facilitate the planning, consenting, demolition and landscaping of the Gibbes-Watson, Tutukiwi and Aviary sites in Riddiford Gardens."*

7. CITY SAFETY - SIX MONTHLY UPDATE

Report No. CCPC2024/3/163 by the City Safety Manager

Speaking under public comment, **Jonathon Gillbert** shared his frustrations about his year-long effort to get city safety work going with Council. He mentioned that despite Council's approval of \$150,000 in the Long Term Plan for CCTV cameras for businesses, he had not seen any progress. He expressed hope that the suggestions in the report would be put into action.

In response to questions from members, Jonathon Gillbert mentioned that he had access to 25 public-facing cameras. He highlighted that community members had installed their own CCTV cameras on their properties and regularly shared footage to his Facebook group, Hutt Valley Security Notice Board, in response to posted information. He said that as long as the shared footage captured and verified an incident or person, it could be shared publicly. He added that this information was also shared with the Police. He further said that last year, he met with Mayor Barry and Cr Dyer, who acknowledged the crime issues in Hutt City. He noted that this meeting played a role in establishing the \$150,000 fund for installing cameras in the city.

The City Safety Manager elaborated on the report.

In response to questions from members, the City Safety Manager provided the following advice:

- Council had utilised the Māori wardens and planned to collaborate with them more in the future.
- five suburbs of interest were identified: the CBD around Queensgate, Petone, Moera, Wainuiomata and Naenae. 40% of theft incidents occurred in the CBD and Petone. Anti-social vehicle behaviour was sporadic and challenging to police and did not contribute to the overall crime statistics in Lower Hutt.
- part of the retail training session included understanding who to call, when to call and the reasons for doing so. Council's Contact Centre was knowledgeable about the appropriate contacts.
- the criteria for the business support fund covered CCTV cameras, fog cannons, bollards and panic alarms. The scope had expanded due to overlapping with the national Police fund. Support could be extended beyond the CBD and Petone as some high-risk stores now qualified for Police funding. No funds had been spent on businesses to date. A plan of action was scheduled for July-August 2024, where businesses would be provided with details of how to apply for this fund at the first retail safety programme training session in July 2024.
- this was the first report to the Committee on the City Safety Plan.

The Head of Connected Communities acknowledged the need for regular reporting to the Committee, especially given the shift in elected members' expectations regarding the fund's purpose and current direction.

The Head of Business and Economy indicated that many retailers and businesses could benefit from this fund. He mentioned that an investment of \$150,000 would have a small impact on improving store security. He said that the Council was prioritising efforts in areas with the greatest need and that the City Safety Manager had been visiting businesses across the City to assess recent incidents.

In response to questions from members, the City Safety Manager advised that high-end violence had decreased but was still a concern. He highlighted the extension of Kokiri Marae's afternoon school programme, which accommodated up to 30 at-risk children and helped reduce or disperse crimes. Additionally, he explained that city safety initiatives were used to break cycles for up to six weeks, yet believed long term results were community based. He confirmed that officers were continuing to look at holding 'coffee with a cop' within the community. He further advised that evidence collected from the five suburbs of interest spanned a 20 year period. He added that this had helped to identify patterns of crime throughout the City.

In response to a question from a member, the City Safety Manager agreed to report back to the Committee with improved progress reporting on CCTV cameras and related issues.

Mayor Barry left the meeting at 3.25pm.

RESOLVED: (Cr Brown/Cr Barratt)

Minute No. CCPC 24303

"That that Committee receives and notes the information in the report."

8. INFORMATION ITEMS

a) Whakatupu Ngaengae

Memorandum dated 10 June 2024 by the Project Manager (Naenae)

The Project Manager (Naenae) elaborated on the report.

Mayor Bary rejoined the meeting at 3.28pm.

In response to a question from a member, the Project Manager (Naenae) advised that officers had a flow diagram outlining the construction process from now until the pool's opening day. He agreed to share this chart with the Committee to show the remaining tasks, stages and key milestones. He also mentioned that officers were preparing for a grand opening.

Cr Briggs left the meeting at 3.31pm.

In response to questions from a member, the Project Manager (Naenae) advised that while there were still minor tasks to complete, Te Mako was now in the maintenance phase. He said he was working with Team Naenae Trust and the Head of Connected Communities to ensure Te Mako reached 100% completion. He noted that the Council's Connected Communities team had taken over management of the space as a business-as-usual project. He added that officers were not planning any design changes but were focusing on working with the operator to ensure the facility was used as designed.

Cr Tupou left the meeting at 3.36pm.

RESOLVED: (Cr Brown/Cr Morgan)

Minute No. CCPC 24304

"That the Committee:

(1) receives and notes the information; and

(2) notes the following progress that has been made on the Whakatupu Ngaengae project:

- (a) work on the new Naenae Pool and Fitness Centre is progressing to plan and confidence remains high that the project can be completed within budget;*
- (b) the conversion of Naenae Post Office to a community centre is complete and will be handed over to operator Team Naenae Trust prior to public opening on 29 June 2024, on-time and on budget and to high stakeholder satisfaction; and*
- (c) concept design plans for the Walter Mildenhall Park are being shared with the community at the opening of Te Mako – Naenae Community Centre at Matariki, following extensive community engagement and endorsement by the Naenae Community Advisory group."*

b) **Neighbourhoods and Communities Director's Report**

Report No. CCPC2024/3/70 by the Director Neighbourhoods and Communities

The Acting Director Neighbourhoods and Communities elaborated on the report.

RESOLVED: (Cr Brown/Cr Barratt)

Minute No. CCPC 24305

"That the Committee receives and notes the report."

Cr Tupou rejoined the meeting at 3.39pm.

c) **Communities, Culture and Partnerships Committee Forward Programme 2024**

Memorandum dated 13 June 2024 by the Democracy Advisor

In response to a member's question, the Acting Director, Neighbourhoods and Communities, advised that funding for the Boulcott Memorial project had just begun. He said Council was in the process of hiring a researcher and concept developer to move the project forward, with the goal of completing it in the upcoming financial year.

RESOLVED: (Cr Brown/Cr Shaw)

Minute No. CCPC 24306

"That the Forward Programme 2024 for the Communities, Culture and Partnerships Committee be received and noted."

9. **QUESTIONS**

There were no questions.

10. **CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Mai te tohi rangi, ki te tohu nuku,
Tiaho I roto, mārāma I roto,
Tupu mauri ora ki te whai ao ki te ao
Mārāma
Haumi e, hui e tāiki e

Of heavenly and terrestrial blessings may it
twinkle and shine within me and allow my
being to grow out into the work of life and
light
Draw together!
Affirm!

There being no further business, the Chair declared the meeting closed at 3.41pm.

K Brown
CHAIR

CONFIRMED as a true and correct record
Dated this 25th day of July 2024

A need to support and enable the development of a sustainable and resilient kai system as part of a thriving city

Food touches every aspect of our lives and feeds into all four of the well beings (Social, cultural, economic, and environmental) **Hand out**

SO foundational, and also so at risk! The food system is HUGE.

Council has access to major levers and planning related to the food system, such as: **hand out**

- Land use and planning- protecting from housing, supporting local community and local food production
- Climate change and emergency preparedness
- Waste
- Supporting community initiatives
- Infrastructure
- **A whole-of-council approach**

The urgency for this plan is higher now more than ever.

Good news is that Hutt City is already doing lots towards this. Barry and Eddie have been doing a lot, and have been involved with this work from the beginning (having dedicated FTE is great!). Others are working towards it, too. You can keep leading this work!

- Great support and connection with community initiatives and mana whenua
 - Wainuiomata pilot
- Mapping available land, easier consent for access to available land
- Indigenous biodiversity plan
- Connecting with local businesses and supporting the local food economy

More that you can do:

- Local Procurement for all council events to drive up local food demand
- Working with public housing to have community gardens
- Supporting infrastructure for food system (hubs, production houses, incubators, etc)
- Emergency preparedness
- Planning across all infrastructure
- Stay involved in development of this strategy and continue on local development
- Fund iwi and community initiatives in your area

Whole region heading towards the same thing- stronger together, rely on each other to feed our region

Council can help ensure local efforts are feeding into the larger strategy

Regional Food Security & Food Systems Planning

DECISION MAKING TOOL FOR COUNCILS

Planning for food security, local food supply and food infrastructure will ensure everyone in the region has access to nourishing food, as well as lead to higher resilience when facing an adverse event. The following tool correlates with the Regional Food System Plan. When planning and work within councils is viewed through a “food lens,” outcomes become richer and more vibrant.

Review the examples and come up with your own ideas that are unique to your area and council!

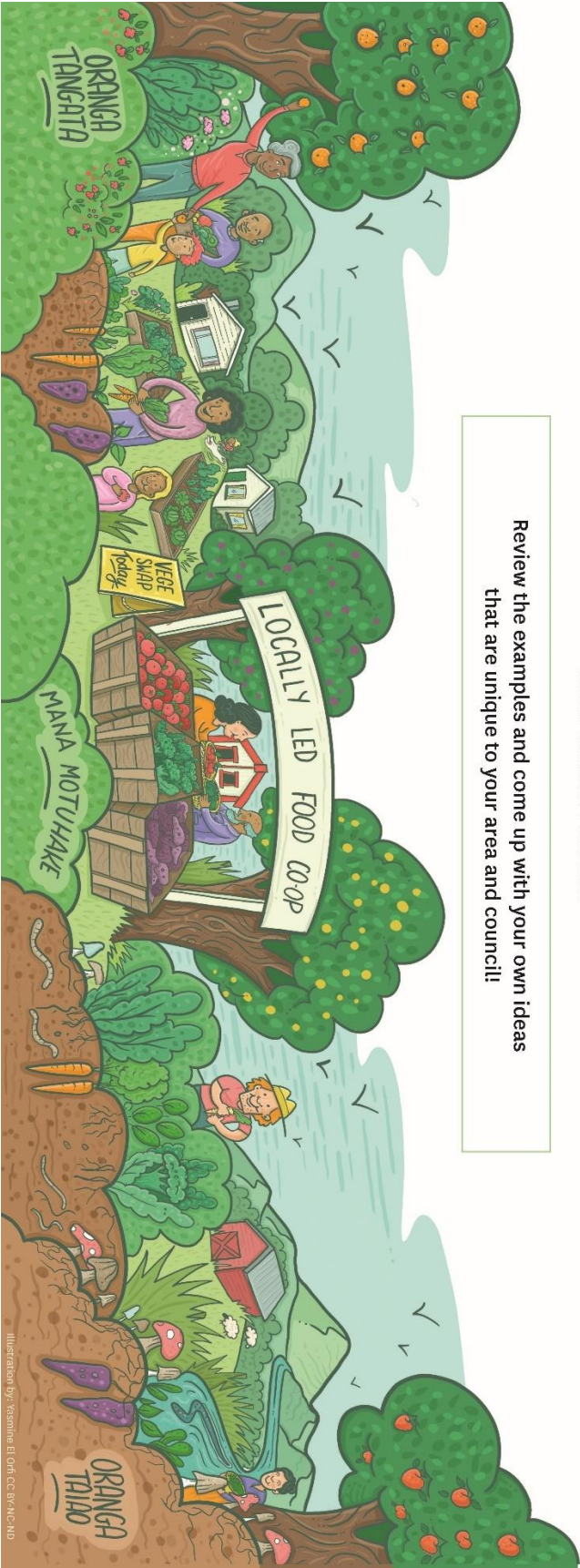
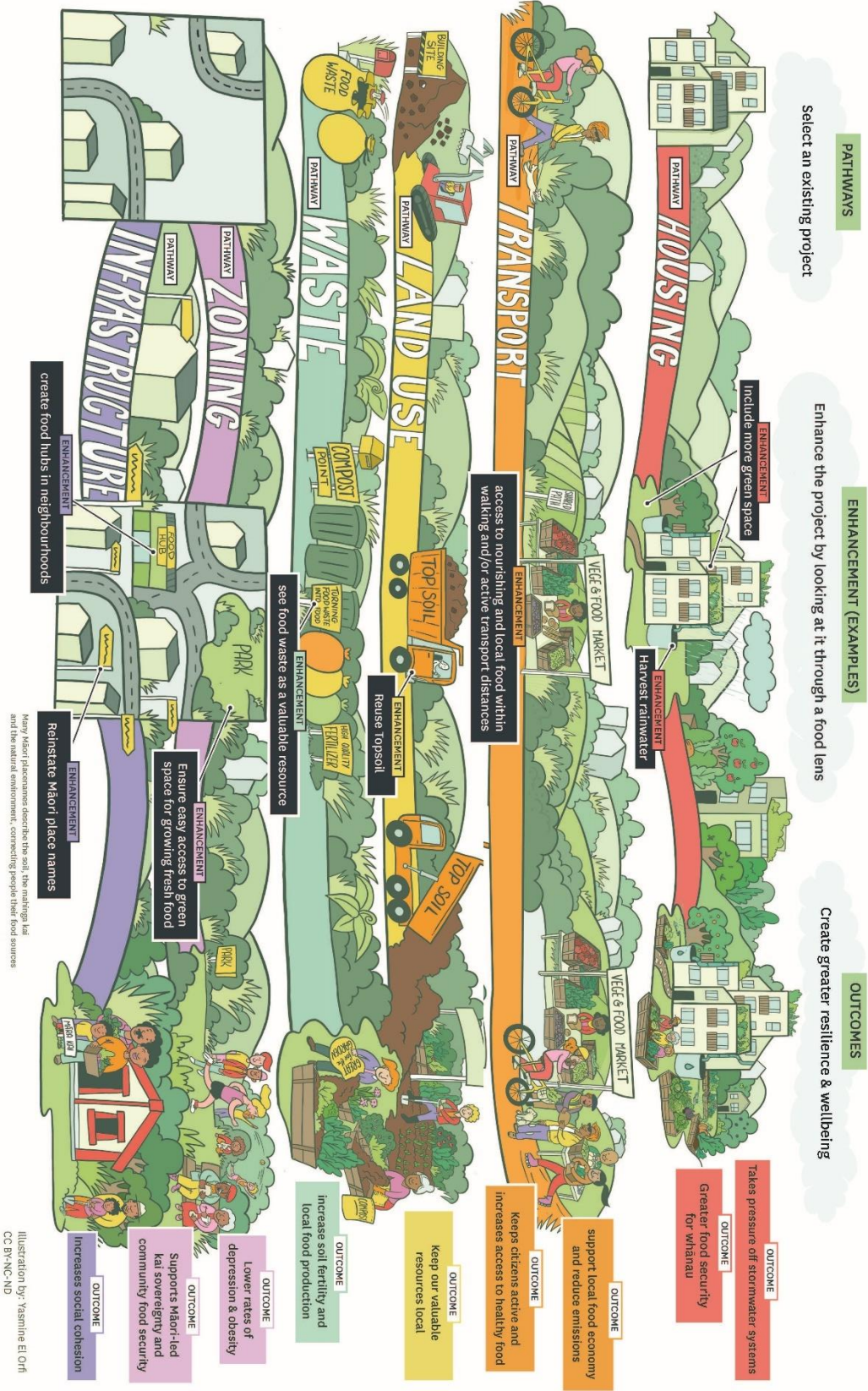


Illustration by: Yasmine El Omri CC BY-NC-ND

EXAMPLES

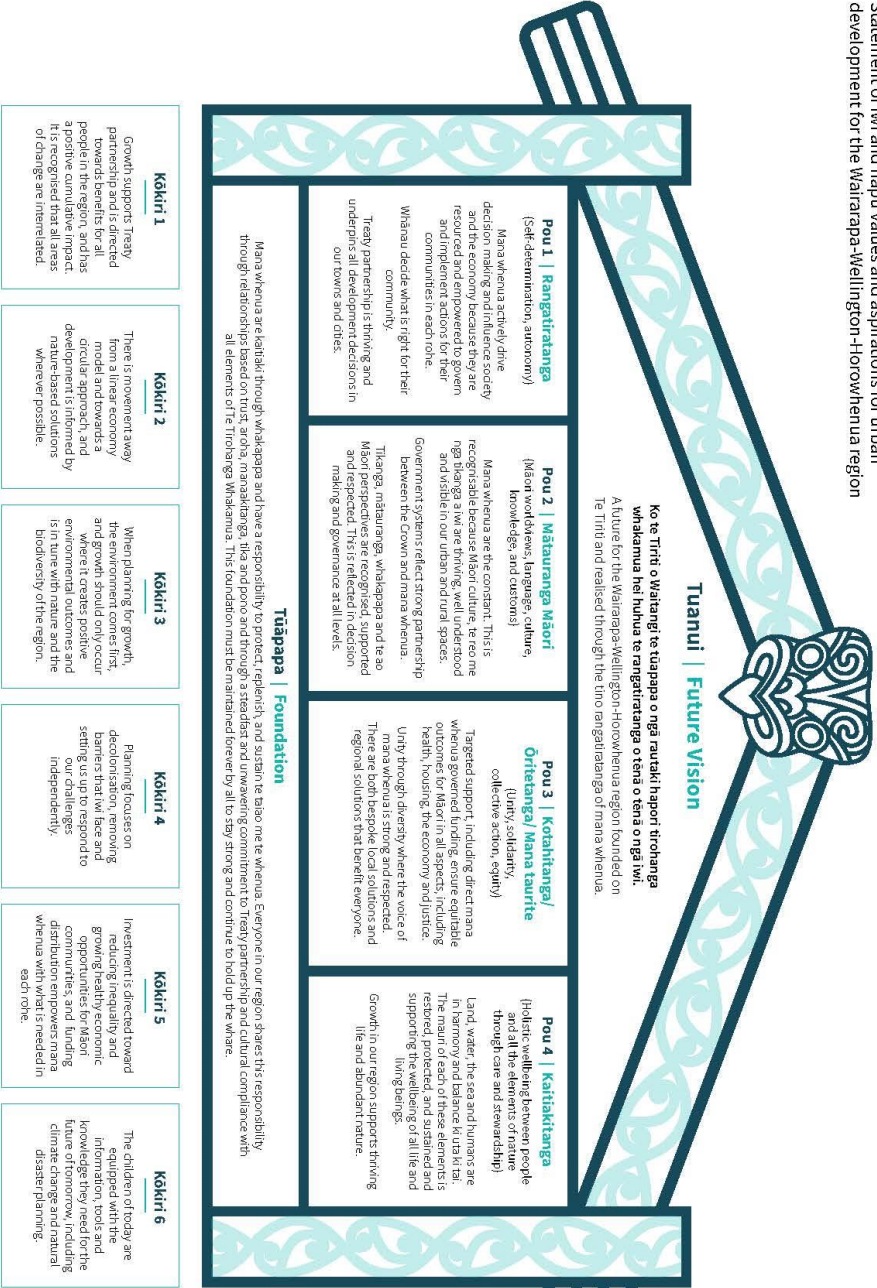
Ways councils can implement food system planning within existing projects



Values:

Te Tirohanga Whakamua

Statement of iwi and hapū values and aspirations for urban development for the Wairarapa-Wellington-Horowhenua region



Vision:

FUTURE STATE

Oranga taiao (healthy environment)

Te Taiaro is flourishing with healthy soils, seas, freshwater bodies and climate.

Oranga tangata (healthy people)

Tangata are thriving with resilient livelihoods and access to good kai.

Mana motuhake (locally-led)

The mana of our region is strong with a self-determined and resilient regional food system.

HOW WE'LL KNOW WE GOT THERE

Sustainable/Agroecology is the norm, powered by a skilled growing workforce

Food production supports biodiverse, thriving ecosystems and high animal welfare

We have a de-carbonised, zero-waste food system operating on 100% renewable energy

Our food system supports and builds capacity of small/medium scale and locally owned food operations. They are enabled to access land, produce and distribute good food _____

All communities can easily access good food, including local and home-grown produce _____

Strong food literacy across our population and institutions _____

All communities can easily access good food, including local and home-grown produce

Strong food literacy across our population
and institutions

Mana whenua are leaders and decision-makers
in our regional kai systems

We meet most of our regions kai needs with locally-produced and locally-processed kai

We invest in, share, and celebrate the kai traditions and stories unique to our region

OUR GROUNDING TRUTHS