

HUTT CITY COUNCIL
KOMITI KAUPAPA TAIAO
CLIMATE CHANGE AND SUSTAINABILITY COMMITTEE

Minutes of a meeting held in the Council Chambers, 2nd Floor,
 30 Laings Road, Lower Hutt on
Tuesday 25 February 2025 commencing at 2:00 pm

PRESENT:

Cr J Briggs (Chair)	Cr N Shaw
Cr K Brown	Cr S Edwards (via audio-visual link)
Deputy Mayor T Lewis	Cr A Mitchell
Cr C Parkin (Deputy Chair)	

APOLOGIES: Mayor C Barry

IN ATTENDANCE:

Cr K Morgan
 A Geddes, Director Environment and Sustainability
 J Kilty, Democracy Advisor
 J Scherzer, Head of Climate, Waste and Resource Recovery
 J Hayman, Senior Advisor Waste – Planning and Strategy
 M Randall, Senior Advisor – Climate and Sustainability

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air.</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day.</i>
Tihei mauri ora.	

2. APOLOGIES

<u>RESOLVED:</u> (Cr Briggs/Deputy Mayor Lewis)	Minute No. CCASC 25101
<i>"That the apology received from Mayor Barry be accepted and leave of absence be granted."</i>	

3. PUBLIC COMMENT

There was no public comment.

4. CONFLICT OF INTEREST DECLARATIONS

There were no declarations of conflict of interest.

5. UPDATE ON SOLID WASTE AND WASTE MINIMISATION MATTERS

Report No. CCASC2025/1/26 by the Senior Advisor Waste - Planning and Strategy

The Senior Advisor Waste - Planning and Strategy elaborated on the report.

In response to questions from members, the Head of Climate, Waste and Resource Recovery said that communications regarding the 2025 recycling and waste calendar were sent out in December 2024 through Hutt News and social media. He highlighted that the public could request a calendar via Council's website for mailing and that an update on the communications plan for the 2025 calendar would be provided.

Crs Brown, Shaw and Briggs congratulated the team on their work on the Local Action Project Dashboard.

RESOLVED: (Cr Briggs/Deputy Mayor Lewis)

Minute No. CCASC 25102

"That the Committee receives and notes the update on various solid waste management and minimisation matters."

6. UPDATE ON REDUCING KERBSIDE RECYCLING CONTAMINATION

Report No. CCASC2025/1/27 by the Senior Advisor Waste - Planning and Strategy

The Senior Advisor Waste - Planning and Strategy elaborated on the report.

In response to questions from members, the Senior Advisor Waste - Planning and Strategy explained that the team was engaging with government departments and industry groups to address issues related to bin sizes and properties with overflowing bins. She stated that the bin ambassadors used a phone portal to report instances of overflows, and this had become a mandatory field for officers to improve data collection on bin overflow. She added that implementing a new second strike letter had increased landlords' engagement about bin overflow issues.

In response to questions from members, the Head of Climate, Waste and Resource Recovery advised that Council was working closely with Kāinga Ora on bin overflows. He stated that while Council could require lockable waste storage areas for new developments, the situation was more complicated for existing properties.

In response to further questions from members, the Senior Advisor Waste - Planning and Strategy noted that using RFID tags had enhanced data collection.

RESOLVED: (Cr Briggs/Cr Brown)

Minute No. CCASC 25103

"That the Committee receives and notes the update on opportunities and actions to reduce kerbside recycling contamination."

7. UPDATE ON COUNCIL'S CLIMATE CHANGE WORK

Report No. CCASC2025/1/28 by the Senior Advisor - Climate and Sustainability

The Senior Advisor - Climate and Sustainability elaborated on the report.

In response to questions from members, the Head of Climate, Waste and Resource Recovery highlighted an increase in emissions, primarily due to landfill activities and procurement. He explained that the procurement emissions were a result of increased work. He noted that procurement emissions were often calculated based on dollar spending, although this might not fully capture actual emissions. He said the report addressed the 2023-24 emissions data but did not include any recent projects. He also noted that Council's decision to phase out gas in 2021 had significantly reduced gas emissions over the past year.

In response to questions from members, the Senior Advisor - Climate and Sustainability explained that not all contracts were procured annually. She said that while requesting emissions data from contractors was possible, implementing emissions requirements would need to wait until new contracts were established. She indicated that key similarities and differences between the Low Carbon Acceleration Fund and the Community Climate Action Fund were considered at Community Board meetings in February 2025.

In response to further questions from members, the Head of Climate, Waste and Resource Recovery advised that Council's vehicle fleet was expected to achieve 80% electrification by mid-2025. He emphasised that optimising the fleet's number of vehicles had allowed savings to be reinvested.

The Chair thanked officers for their work, noting that the collected data and set targets were good. He emphasised the vehicle fleet and the successes in transitioning to electric vehicles.

Cr Mitchell noted how significantly the landfill distorted the overall carbon emissions picture and thanked officers for their work. He questioned whether the landfill emissions could be separated.

RESOLVED: (Cr Briggs/Cr Parkin)

Minute No. CCASC 25104

"That the Committee:

- (1) *notes the update on climate change work streams currently underway; and*
- (2) *notes that updates are only provided for those projects or activities where significant progress has been made or significant changes have occurred since the [previous update on 12 November 2024](#)."*

8. **CLIMATE CHANGE AND SUSTAINABILITY COMMITTEE WORK PROGRAMME 2025**

Report No. CCASC2025/1/29 by the Democracy Advisor

RESOLVED: (Cr Briggs/Cr Shaw)

Minute No. CCASC 25105

"That the Committee receives and notes the Forward Programme for 2025 attached as Appendix 1 to the report."

9. **QUESTIONS**

There were no questions.

10. **CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Unuhia!	<i>Release us from the supreme sacredness of our tasks</i>
Unuhia!	<i>To be clear and free</i>
Unuhia i te uru-tapu-nui	<i>in heart, body and soul in our continuing journey</i>
Kia wātea, kia māmā	<i>Oh Rongo, raise these words up high</i>
Te ngākau, te tinana, te wairua i te	<i>so that we be cleansed and be free,</i>
ara takatū	<i>Yes indeed, we are free!</i>
Koia rā e Rongo whakairihia ake ki	<i>Good and peaceful</i>
runga	
Kia wātea, kia wātea!	
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business, the Chair declared the meeting closed at 2.42 pm.

J Briggs
CHAIR

CONFIRMED as a true and correct record
Dated this 25th day of March 2025