

HUTT CITY COUNCILKOMITI RATONGA RANGATŌPŪ ME TE RAUTAKI POLICY, FINANCE AND STRATEGY COMMITTEE

Minutes of a meeting held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 11 March 2025 commencing at 2:00 pm

PRESENT:

Cr A Mitchell (Chair)	Mayor C Barry (via audio-visual link)
Cr T Stallinger	Cr B Dyer
Cr Edwards	Deputy Mayor T Lewis (Deputy Chair)
Cr K Morgan	Cr C Parkin

APOLOGIES: Cr Brown

IN ATTENDANCE:

Cr J Briggs
J Miller, Chief Executive
A Blackshaw, Director Neighbourhoods and Communities
J Griffiths, Director Strategy and Planning (via audio-visual link)
J Scherzer, Acting Director Environment and Sustainability (via audio-visual link)
J Kingsbury, Director Economy and Development
J Livschitz, Group Chief Financial Officer
B Cato, Chief Legal Officer
B Hodgins, Electoral Officer
R Hardie, Head of Strategy & Policy
S White, Policy Advisor
D Pratt, Animal Services Manager
Y Chung, Senior Financial Accountant
D Cowan, Financial Accountant
J Lamb, Head of Business and Economy
G Birse, Head of Enterprise Portfolio Management Office
J Kilty, Democracy Advisor

PUBLIC BUSINESS

1. **OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air.</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day.</i>
Tihei mauri ora.	

2. **APOLOGIES**

RESOLVED: (Cr Mitchell/Cr Parkin)

Minute No. PFSC 25101

"That the apology received from Cr Brown be accepted and leave of absence granted."

3. **PUBLIC COMMENT**

There was no public comment.

4. **CONFLICT OF INTEREST DECLARATIONS**

Deputy-Mayor Lewis declared a conflict of interest in relation to items 6b) and 8 as she was Council's representative on the Seaview Marina Limited Board.

PRECEDENCE OF BUSINESS

The Chair gave precedence of business to the following items: 6a) Urban Plus Limited Group Draft Statement of Intent 2025/26 to 2027/28, 6b) Seaview Marina Limited Draft Statement of Intent 2025/26 to 2027/28, 7) Urban Plus Limited Group Six Month Report to 31 December 2024, 8) Seaview Marina Limited Six Month Report to 31 December 2024 and 9) Hutt Valley Chamber Of Commerce - 6 Month Report to 31 December 2024.

The items are listed in the order they appear on the agenda.

5. **RECOMMENDATIONS TO TE KAUNIHERA O TE AWA KAIRANGI COUNCIL - 25 MARCH 2025**

a) 2025 Local Elections

The Electoral Officer elaborated on the report.

In response to questions from members, the Electoral Officer stated that random order on voting papers had been proven to be fairer. He also advised that information on the upcoming local elections would be published on Council's website shortly.

RECOMMENDED: (Cr Mitchell/Cr Stallinger)	Minute No. PFSC 25102
<i>"That the Committee recommends that Council:</i>	
(1) <i>notes that in accordance with regulation 31 of the Local Electoral Regulations 2001, Council can determine the method used to order the names on the voting paper for the 2025 local elections, using alphabetical, random or pseudo-random order; and</i>	
(2) <i>agrees to use the random order method of arranging candidates' names on the voting paper for the 2025 triennial local elections for Lower Hutt City and Wainuiomata and Eastbourne Community Boards and for any by-elections held during the 2025-2028 triennium."</i>	

b) Review of Appearance Industries Bylaw 2020

The Head of Strategy and Policy elaborated on the report.

RECOMMENDED: (Cr Mitchell/Deputy Mayor Lewis)	Minute No. PFSC 25103
<i>"That the Committee recommends that Council:</i>	
(1) <i>notes that under section 158 of the Local Government Act 2002, Hutt City Council is required to review its Appearance Industries Bylaw by October 2025;</i>	
(2) <i>notes the feedback and analysis from the early engagement process as summarised at Appendix 1 to the report;</i>	
(3) <i>approves the proposed changes to the Appearance Industries Bylaw 2020 and its Code of Practice for public consultation as outlined in the draft Statement of Proposal attached at Appendix 2 to the report; and</i>	
(4) <i>approves the proposed special consultative procedure required under section 86 of the Local Government Act 2002 to run from 28 March to 26 April 2025."</i>	

c) Review of the Dog Control Policy and Bylaw

The Policy Advisor elaborated on the report.

In response to questions from members, the Animal Services Manager said that Council operated under the Dog Control Act, which had limited welfare provisions for Council to enforce.

In response to questions from members, the Policy Advisor stated that the changes aimed to address inconsistencies. He said that more details could be provided regarding impounded dogs. He added that signs would be implemented in areas most used by dog walkers. He advised that engagement had been conducted with Greater Wellington to ensure alignment with their dog control practices.

Cr Dyer recommended signs be placed in those areas to alert the public to the proposed changes.

The Policy Advisor noted that engagement had been conducted with Greater Wellington Regional Council to ensure alignment with their Dog Control practices.

Members asked officers to review the maps for clarity before the consultation.

RECOMMENDED: (Cr Mitchell/Cr Stallinger)

Minute No. PFSC 25104

"That the Committee recommends Council:

- (1) *notes the Dog Control Policy and the Dog Control Bylaw were last reviewed on 15 December 2015;*
- (2) *notes that under the Local Government Act 2002 and the Dog Control Act 1996, the Dog Control Policy and Dog Control Bylaw are required to be reviewed by December 2025;*
- (3) *notes the draft Statement of Proposal attached at Appendix 1 to the report, including:*
 - a. *the draft Dog Control Policy;*
 - b. *the draft Dog Control Bylaw;*
 - c. *a summary of the proposed changes;*
 - d. *an overview of the early engagement results; and*
 - e. *the draft consultation material;*
- (4) *notes the Communications and Engagement Plan at Appendix 2 attached to the report;*
- (5) *approves the proposed draft Statement of Proposal for consultation attached as Appendix 1 to the report subject to review of the maps detailing proposed changes; and*

(6) *approves running a special consultative procedure from 26 March to 26 April 2025 in accordance with the Local Government Act 2002."*

6. **RECOMMENDATIONS TO TE KAUNIHERA O TE AWA KAIRANGI COUNCIL - 11 MARCH 2025**

- a) Urban Plus Limited Group Draft Statement of Intent 2025/26 to 2027/28

Daniel Moriarty, Chief Executive and Cameron Madgwick, Board Chair of Urban Plus Limited (UPL), were in attendance for the item.

The Senior Financial Accountant elaborated on the report.

In response to questions from members, UPL's Chief Executive stated that their assumptions were based on market projections and historical trends in the Hutt Valley. He mentioned that UPL plans to expand its portfolio with a new key performance indicator outlining the target number of properties. He also emphasised that UPL's portfolio and Community Housing Providers were being expanded.

RECOMMENDED: (Cr Mitchell/Cr Edwards) **Minute No. PFSC 25105**

"That the Committee recommends that Council:

- (1) notes that the Urban Plus Group (UPL) board has submitted a draft Statement of Intent (SOI) for the three years 2025/26 - 2027/28, attached as Appendix 1 to the report, in accordance with the Local Government Act 2002;*
- (2) notes the projected 10 year plan attached as Appendix 2 to the report;*
- (3) notes that officers have reviewed the draft SOI for compliance with the Local Government Act 2002 and provided their analysis;*
- (4) receives the draft SOI;*
- (5) reviews the draft SOI and considers if any modifications should be made; and*
- (6) notes the comments provided for the UPL board to consider in finalising its SOI "*

b) Seaview Marina Limited Draft Statement of Intent 2025/26 to 2027/28

Deputy Mayor Lewis declared a conflict of interest and took no part in the discussion or voting on the matter.

Tim Lidgard, Chief Executive of Seaview Marina Limited (SML), was in attendance for the item.

The Financial Accountant elaborated on the report.

In response to questions from members, the Chief Executive of SML noted that the marina spaces had not been fully occupied and were being rented out on a short-term basis.

In response to a question from a member, the Financial Accountant said that equity had been invested in SML to finance the new seawall and other projects.

RECOMMENDED: (Cr Mitchell/Cr Morgan)	Minute No. PFSC 25106
<p><i>"That the Committee recommends that Council:</i></p> <ol style="list-style-type: none"> <li data-bbox="387 985 1434 1086"><i>(1) notes the Seaview Marina (SML) board has submitted a draft Statement of Intent (SOI) for the three years 2025/26 to 2027/28, attached as Appendix 1 to the report, in accordance with the Local Government Act 2002;</i> <li data-bbox="387 1108 1434 1187"><i>(2) notes that officers have reviewed the draft SOI for compliance with the Local Government Act 2002 and provided their analysis;</i> <li data-bbox="387 1198 1434 1243"><i>(3) receives the draft SOI;</i> <li data-bbox="387 1243 1434 1288"><i>(4) reviews the draft SOI and considers if any modifications should be made;</i> <li data-bbox="387 1299 1434 1366"><i>(5) notes the comment provided for the SML Board to consider in finalising its SOI; and</i> <li data-bbox="387 1377 1434 1489"><i>(6) notes the SOI includes the assumed purchase of the breakwater from Council for \$3.4M which will be funded by additional borrowings; this is subject to further decision making processes by Council and may vary."</i> 	

7. **URBAN PLUS LIMITED GROUP SIX MONTH REPORT TO 31 DECEMBER 2024**

Report No. PFSC2025/1/50 by the Senior Financial Accountant

Daniel Moriarty, Chief Executive and Cameron Madgwick, Board Chair of Urban Plus Limited (UPL), were in attendance for the item.

The Senior Financial Accountant elaborated on the report.

In response to questions from members, the Board Chair of UPL suggested that forecasting could be provided in the future. The Chief Executive of UPL said that UPL would adopt a more conservative approach when evaluating projects during the market downturn. He noted that entities had received positive feedback regarding the CHPs programme in Stokes Valley. He added that UPL would proceed cautiously with the CHPs project due to ongoing uncertainties.

The Chief Executive acknowledged that several significant achievements had been made despite the downturn in the property market.

Cr Stallinger proposed receiving forecast figures biannually moving forward. Cr Parkin supported Cr Stallinger's proposal.

RESOLVED: (Cr Mitchell/Cr Morgan)

Minute No. PFSC 25107

"That the Committee receives the half year report from Urban Plus Limited Group attached as Appendix 1 to the report."

8. **SEAVIEW MARINA LIMITED SIX MONTH REPORT TO 31 DECEMBER 2024**

Report No. PFSC2025/1/52 by the Financial Accountant

Deputy Mayor Lewis declared a conflict of interest and took no part in the discussion or voting on the matter.

Tim Lidgard, Chief Executive of Seaview Marina Limited (SML), was in attendance for the item.

The Financial Accountant elaborated on the report.

In response to questions from members, the Chief Executive of SML noted that the predicted increase in occupancy over the summer had not materialised. He stated that a full-time Health and Safety Advisor was necessary due to SML's various activities. He also noted that lessons had been learned from the diesel leak failure and stated that the new above-ground infrastructure would help mitigate any future issues.

RESOLVED: (Cr Mitchell/Cr Stallinger)

Minute No. PFSC 25108

"That the Committee receives and notes the half year report from Seaview Marina Limited attached as Appendix 1 to the report."

9. **HUTT VALLEY CHAMBER OF COMMERCE - 6 MONTH REPORT TO 31 DECEMBER 2024**

Report No. PFSC2025/1/54 by the Head of Business and Economy

Patrick McKibbin, Chief Executive of Hutt Valley Chamber of Commerce (HVCC), was in attendance for the item.

The Head of Business and Economy elaborated on the report.

In response to member questions, the Chief Executive of HVCC explained that they had engaged stakeholders about the Gracefield site, supported by local MPs and Council, to involve the Ministry of Business, Innovation and Employment in discussions. He noted that while Callaghan Innovation was being disestablished, HVCC was focused on shaping the site's future. Although they had contacted the Jackson Street Programme (JSP) without a response, HVCC continued to support Petone businesses independently and remained open to future collaboration.

RESOLVED: (Cr Mitchell/Cr Edwards)

Minute No. PFSC 25109

"That the Committee receives and notes the Hutt Valley Chamber of Commerce report for the six months to December 2024 attached as Appendix 1 to the report."

10. **QUARTERLY PERFORMANCE REPORT - 1 OCTOBER TO 31 DECEMBER 2024**

Report No. PFSC2025/1/56 by the Portfolio Analyst

The Head of Enterprise Portfolio Management Office (EPMO) elaborated on the report.

RESOLVED: (Cr Mitchell/Cr Stallinger)

Minute No. PFSC 25110

"That the Committee receives and notes the Quarterly Performance Report for the period 1 October to 31 December 2024, attached as Appendix 1 to the report."

11. **INFORMATION ITEM**

**Komiti Ratonga Rangatōpū me te Rautaki | Policy, Finance and Strategy
Committee Forward Programme**

Memorandum dated 24 February 2025 by the Democracy Advisor

RESOLVED: (Cr Mitchell/Deputy Mayor Lewis)

Minute No. PFSC 25111

"That the Committee receives and notes the draft forward programme for 2025 attached as Appendix 1 to the memorandum."

12. **QUESTIONS**

There were no questions.

13. **CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Unuhia!	<i>Release us from the supreme sacredness of our tasks</i>
Unuhia!	<i>To be clear and free</i>
Unuhia i te uru-tapu-nui	<i>in heart, body and soul in our continuing journey</i>
Kia wātea, kia māmā	<i>Oh Rongo, raise these words up high</i>
Te ngākau, te tinana, te wairua i te	<i>so that we be cleansed and be free,</i>
ara takatū	<i>Yes indeed, we are free!</i>
Koia rā e Rongo whakairihia ake ki	<i>Good and peaceful</i>
runga	
Kia wātea, kia wātea!	
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business, the Chair declared the meeting closed at 3.19 pm.

Cr A Mitchell
CHAIR

CONFIRMED as a true and correct record
Dated this 25th day of March 2025