



## POARI HAPORI O PITO-ONE PETONE COMMUNITY BOARD

7 April 2025

Order Paper for the meeting to be held in the  
Te Kākano o te Aroha Marae, 136 Randwick Road, Moerā, Lower Hutt,  
on:

**Monday 14 April 2025 commencing at 6:30 pm**

### Membership

Mike Fisher (Chair)  
Sheree Freeman  
Semi Kuresa  
Deputy Mayor Tui Lewis

Karen Yung (Deputy Chair)  
Mike Henderson  
Matt Roberts

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[www.huttcity.govt.nz](http://www.huttcity.govt.nz)

# COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
- (b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
- (c) are subject to any other statutory requirements that may apply to a particular delegation;
- (d) are subject to any notice issued by the Council, from time to time, to a Community Board that a particular issue must be referred to Council for decision;
- (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
- (f) promote centralisation of those functions where the appropriate expertise must be ensured; and
- (g) reflect that all statutory and legal requirements must be met.

## DELEGATIONS

### Decide:

- Naming new roads and alterations to street names (in the Community Board's area) within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027. Note <sup>1</sup>
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note <sup>2</sup>
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Climate Action Fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by the Council to the Board from the Miscellaneous Budget to cover expenditure associated with the activities of the Board. The Chair to approve expenditure, in consultation with the Board, and forward appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.
- The allocation of funding for the training and development of Community Board or members, including formal training courses, attendance at seminars or attendance at relevant conferences.

### CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.

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<sup>1</sup> This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

<sup>2</sup> The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

## **GENERAL FUNCTIONS**

### **Provide their local community's input on:**

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Rooding Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

### **Co-ordinate with Council staff:**

- Local community consultation on city-wide issues on which the Council has called for consultation.

### **Maintain:**

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

### **Develop:**

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

**Grant:**

- Local community awards.

**Promote:**

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.
- Arts and crafts in its area.

**Appoint:**

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

**Endorse:**

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).

# APPENDIX 1 - COMMUNITY CLIMATE ACTION FUND

## Criteria

The fund aims to contribute to the city's carbon reduction goals by funding:

- i. Community-led carbon reduction initiatives, with a focus on initiatives already identified in the Lower Hutt Climate Pathway
- ii. Community engagement initiatives that can demonstrate a contribution to carbon reduction in the way they are delivered (eg waste minimisation).

## To be eligible for funding:

- Initiatives/activities must take place within Lower Hutt.
- Physical assets must not be stored on Council reserve land or road reserve.
- Any asset purchased over the value of \$1,000 must be added to the organisation's asset register.
- Organisations/groups requesting funding must meet specified criteria, including legal entity status for applications above \$10k and the project must align with Council's Climate Action Pathway.

This is a one-off grant, and any future maintenance of physical assets purchased are the responsibility of the applicant organisations.

Applications must align with the Lower Hutt Climate Action Pathway or be a community engagement initiative which results in waste minimisation.

Each of the city's seven wards receive funding according to the number of residents within its boundaries.

The ward allocations per annum are listed below:

<b>Ward</b>	<b>Amount</b>
Eastbourne	\$2,434
Petone	\$6,437
Wainuiomata	\$8,856
Central	\$9,590
Eastern	\$8,706
Northern	\$7,865
Western	\$6,380

## Decisions

Each Community Board decides the funding applications within its area. Boards are free to distribute their funding in a single large allocation or spread it over a number of smaller ones.

## Examples of what can be funded

- Improving access to secure bike parking and charging.
- Supporting tamariki to walk or scoot safely to school.
- Community initiatives to tackle food and green waste.
- Community-led nature-based solutions to tackle the impact of climate change (eg: riparian planting or planting trees).

## Examples of what won't be funded

- Assets on Council land which require ongoing operational funding.
- Projects-assets which require significant support from Council teams to implement.
- Promotion of an organisation's religious, ethical, commercial, or political views.
- Buying land or buildings or carrying out maintenance on buildings.
- Duplicate services that are already covered by Council or by government agencies e.g. health or education providers.
- Kaupapa that has already begun or finished.
- Redistribution of funds to others at the applicant's discretion.
- Fundraising or legal costs.
- Capital investments or trust funds.
- Prize money or prizes.
- Operational costs e.g. salaries, wages, rent, power.

## Funding rules

Successful applicants must:

- Use funds only for the approved purpose and in accordance with any terms and conditions set by Council.
- Use funds by 30 June of the following year.
- Let Council's funding officer know immediately if any difficulty or potential difficulty arises that may compromise the service or project.
- Lay a complaint with Police if any funds are stolen or misappropriated, and then notify Council.
- Allow Council to audit the use of the funds should it wish to do so.
- Recognise Council's support in all publicity material, annual reports and similar publications.
- Complete accountability reports within a specified timeframe after project completion, demonstrating the impact of projects on carbon reduction.

Council's Community Funding Advisor is available to support and assist community groups when making applications through Council.

## HUTT CITY COUNCIL

### POARI HAPORI O PITO-ONE | PETONE COMMUNITY BOARD

Meeting to be held in the Te Kākano o te Aroha Marae,  
136 Randwick Road, Moerā, Lower Hutt on  
Monday 14 April 2025 commencing at 6:30 pm.

#### ORDER PAPER

#### PUBLIC BUSINESS

##### 1. HE MIHI

Aio ki te Aorangi Aroha ki te Aorangi Koa ki te Aorangi Pono ki te Aorangi	Peace to the universe Love to the universe Joy to the universe Truth to the universe
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Nā Rangimarie Rose Pere

##### 2. APOLOGIES

No apologies have been received.

##### 3. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

##### 4. PRESENTATIONS

###### a) Seaview Energy Resilience Project

A verbal update by Brent Cooper, Project Engineer, Z Energy and Sophie Andrews, Communications Specialist, Z Energy.

###### b) Petone Parking and the Ava Rail Bridge

A verbal update by the Head of Transport.

###### c) The Jackson Street Programme

A verbal update by Hellen Swales, Jackson Street Programme Coordinator.

###### d) Local Councillor from Greater Wellington Regional Council

A verbal update by Cr Quentin Duthie

## 5. CONFLICT OF INTEREST DECLARATIONS

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 6. MINUTES

Meeting minutes Petone Community Board, 10 February 2025 9

## 7. REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY SUBCOMMITTEE OF COUNCIL

### a) Proposed Time Limited Parking - 223 The Esplanade, Petone

Report No. PCB2025/2/75 by the Traffic Engineer 28

### b) Proposed Mobility Parking Restriction - Te Puni Street, Petone (Outside Te Puni Urupa Cemetery)

Report No. PCB2025/2/81 by the Traffic Engineer 35

## 8. COMMUNITY CLIMATE ACTION FUND 2024-25

Report No. PCB2025/2/48 by the Head of Connected Communities 43

## 9. CHAIR'S REPORT

Report No. PCB2025/2/49 by the Chair, Petone Community Board 63

## 10. DEMOCRACY ADVISOR'S REPORT

Report No. PCB2025/2/50 by the Democracy Advisor 66

## 11. INFORMATION ITEM

### Petone Projects Update

A verbal update by the Director, Neighbourhoods and Communities.

## 12. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

Judy Randall  
DEMOCRACY ADVISOR

HUTT CITY COUNCILPOARI HAPORI O PITO-ONE  
PETONE COMMUNITY BOARD

Minutes of a meeting held in the Petone Neighbourhood Hub, 7 Britannia Street, Petone  
on

**Monday, 10 February 2025, commencing at 6:30 pm**

**PRESENT:** M Fisher (Chair) K Yung (Deputy Chair)  
S Freeman M Henderson  
S Kuresa Deputy Mayor T Lewis

**APOLOGIES:** M Roberts

**IN ATTENDANCE:** Mayor Barry (part meeting)  
Cr Parkin  
A Blackshaw, Director Neighbourhoods and Communities  
J Kingsbury, Director Economy and Development (part meeting)  
R Hardie, Head of Strategy and Policy (part meeting)  
P Hewitt, Head of Transport (part meeting)  
L Desrosiers, Head of Urban Development (part meeting)  
B Gale, Urban Design Lead (part meeting)  
H Jeffrey, Urban Designer (part meeting)  
E Scherer, Transport Engineering Manager (part meeting)  
M Randall, Senior Advisor, Climate and Sustainability (part meeting)  
K Kaur, Spatial Plan Lead (part meeting)  
J Randall, Democracy Advisor

PUBLIC BUSINESS**1. HE MIHI**

Aio ki te Aorangi	Peace to the universe
Aroha ki te Aorangi	Love to the universe
Koa ki te Aorangi	Joy to the universe
Pono ki te Aorangi	Truth to the universe

Nā Rangimarie Rose Pere

**2. APOLOGIES**

**RESOLVED:** (M Fisher/ K Yung)

**Minute No. PCB 25101**

*"That the apology received from Matt Roberts be accepted and leave of absence be granted."*

Under Standing Order 16.1, the Chair allowed public comment on an item not listed on the agenda.

**Karen Arraj-Fisher** expressed disappointment the Petone Community Board was to be disestablished as she considered it an important way to bring the community's concerns to Council's attention.

### 3. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

#### ITEM OF BUSINESS NOT ON THE AGENDA

RESOLVED: (M Fisher/Deputy Mayor Lewis)

**Minute No. PCB 25102**

*"That, in terms of Standing Order 10.13, the Board:*

- (1) *notes that a minor matter regarding the Chair's Report, which was not included in the agenda, should be discussed at this meeting; and*
- (2) *notes that no resolution, decision or recommendation may be made regarding that item, except to refer it to a subsequent meeting of the local authority for further discussion."*

### 4. MAYOR'S ADDRESS

Mayor Barry acknowledged the difficult decision to disestablish the Petone Community Board during the representation review process. He encouraged members to participate in finding solutions that would improve engagement throughout the city. He pointed out that Petone was still represented by 13 Councillors, including six city-wide Councillors who could address the needs of Petone.

Mayor Barry's address is attached as page 11 to the minutes.

In response to questions from members, Mayor Barry provided the following information:

- he would work with the Board to organise a community hui on the Ava Rail Bridge upgrade. He would update the Board after meeting with KiwiRail to discuss the pedestrian clip-on bridge.
- the short- to medium-term work on the Seaview Wastewater Treatment Plant was on schedule, with odour issues mostly under control. Investment was in place to provide a long-term solution. He agreed to share a PowerPoint presentation from Wellington Water Limited to provide additional information.

## 5. PRESENTATIONS

### a) Resident Satisfaction Survey

The Head of Strategy and Policy stated that the Resident Satisfaction Survey provided an opportunity for residents to share their feedback on Council services, operations and decision-making. He added that the survey would help Council track its effectiveness against citizen expectations. He said Council wanted feedback from a diverse range of people, especially those who were typically underrepresented in Council surveys. He asked the Board to promote the survey within the community. He advised that the survey would be open for feedback until 14 March 2025.

In response to questions from members, the Head of Strategy and Policy stated that officers were adopting a targeted approach to gather more feedback from young people, Māori, and migrant communities through various methods. He agreed to work with the Board to ensure a diverse range of community groups had access to the survey information.

### b) Low Carbon Acceleration Fund

The Senior Advisor, Climate and Sustainability, provided an electronic presentation that can be viewed here: [Low Carbon Acceleration Fund presentation](#)

In response to questions from members, the Senior Advisor, Climate and Sustainability agreed to circulate information about Low Carbon Acceleration Fund webinars to community boards. She confirmed that one of the webinars would be recorded and made available on Council's website.

In response to questions from members, the Senior Advisor, Climate and Sustainability, advised that Council would favour projects that applicants could maintain without Council support. She said funding decisions were made by a panel comprising representatives from the community, business, Mana Whenua, and Council.

### c) Sustainable Growth Strategy

The Spatial Plan Lead provided an electronic presentation that can be viewed here: [Sustainable Growth Strategy 2025-2055 presentation](#)

d) **Local Councillor from Greater Wellington Regional Council**

Cr Duthie provided an electronic presentation that can be viewed here: [Local Councillor from Greater Wellington Regional Council presentation](#)

In response to questions from members, Cr Duthie explained that the East by West Ferry was withdrawn in August due to a mechanical issue and was awaiting a new part. He advised that bikes could not be carried on buses until the problem of bike carriers obstructing buses' lights was overcome. He agreed to keep the Board updated on the issue of bikes on buses.

e) **The Jackson Street Programme (JSP)**

Karen Arraj-Fisher provided the following information:

- Christmas spending on Jackson Street had decreased, resulting in difficulties for some shops maintaining their business.
- the JSP delivered a reduced Christmas programme in 2024.
- the Minister for Building and Construction would attend a meeting with Petone business owners.
- there had been a rise in theft on Jackson Street, including an increase in burglaries and shoplifting. The JSP was working with the police to address this issue.
- Rubbish bins on Jackson Street had been vandalised, with tags and posters glued to both the rubbish bins and lampposts. The JSP was requesting that these be cleaned up.

The Director, Economy and Development agreed to investigate the legality of posters in public spaces.

The Head of Transport stated that officers were aware of posters being glued onto bins and they were considering the best method to keep bins looking tidy. He said Council was currently seeking a new contractor for graffiti removal in Lower Hutt.

6. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

7. **MINUTES**

**RESOLVED:** (M Fisher/M Henderson)

**Minute No. PCB 25103**

*"That the minutes of the meeting of the Petone Community Board held on Monday, 21 October 2024, be confirmed as a true and correct record."*

8. **REPORT REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY COMMITTEE OF COUNCIL**

**Proposed Shared Path Waione Street, Petone**

Report No. PCB2025/1/8 by the Head of Urban Development

The Urban Design Lead provided an electronic presentation on the proposed shared path – Waione Street Petone (the shared path), which can be viewed here: [Proposed shared path – Waione Street Petone](#). She tabled additional information attached as pages 12-19 to the minutes.

In response to questions from members, the Urban Design Lead provided the following information:

- the shared path costs would be covered by the Petone 2040 budget and the Long Term Plan.
- the shared path was expected to be well-used once Tupua Horo Nuku and Te Ara Tupua were complete. Officers would collect data on its usage to assist future decision making.
- clear signage would be erected to align with other Petone signage.
- officers talked to as many local groups as possible and also hand-delivered information before the shared path proposal was finalised.
- fishing would still be allowed on the Waione Street Bridge, but parking access would be more controlled.
- Halford Place was preferred by some cyclists for the shared path; however, it lacked good accessibility for all path users.

Members expressed concern that with changes to government funding, future funding to connect the shared path to the shared path network was uncertain. They suggested the funds could be better used to support the shared path network in other ways. Members discussed deferring a decision on the shared path and focusing on the landing area and postponing the shared path until the Cycling Strategy was completed.

**RESOLVED:** (M Fisher/Deputy Mayor Lewis)

**Minute No. PCB 25104**

*“That the Board recommends that the Infrastructure and Regulatory Committee recommends that Council:*

- (1) *receives the information;*
- (2) *defers a decision on the shared path; and*
- (3) *focuses on the landing area and postpones the shared path until the Cycling Strategy is completed.”*

9. **REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY SUBCOMMITTEE OF COUNCIL**

a) **Proposed Time Limited Parking - Britannia Street, Petone (Sacred Heart School)**

Report No. PCB2025/1/9 by the Traffic Engineer

Speaking under public comment, **Gerard Duignan** proposed using 'L bars' to mark individual parking spaces on Britannia Street, citing high parking pressure in the area. He noted that marked parking spaces would improve parking efficiency and expressed concern that the introduction of paid parking had worsened the situation. He added that the addition of 50 new dwellings would create more parking pressure.

In response to a question from a member, the Head of Transport agreed to consider marked parking spaces for Britannia Street.

**RESOLVED:** (M Fisher/K Yung)

**Minute No. PCB 25105**

*"That the Board endorses the recommendations contained in the report."*

b) **Proposed Time Limited Parking - Hutt Road and Nevis Street, Petone**

Report No. PCB2025/1/10 by the Traffic Engineer

The Transport Engineering Manager elaborated on the report. In response to questions from members, he clarified that officers could not consider a pedestrian crossing due to current funding constraints. He agreed to report back to the Board on the effectiveness of the changes once they had been implemented.

**RESOLVED:** (M Fisher/S Kuresa)

**Minute No. PCB 25106**

*"That the Board endorses the recommendations contained in the report."*

c) **Proposed Authorised Parking - Marine Parade/ Kirkcaldy Street, Petone**

Report No. PCB2025/1/11 by the Traffic Engineer

The Transport Engineering Manager elaborated on the report.

Deputy Mayor Lewis asked that the officers investigate the possibility of creating a walking path on the opposite side of Marine Parade and report their findings to the Board. She noted that the area was challenging for pedestrians due to the presence of industrial equipment and parked vehicles.

**RESOLVED:** (M Fisher/M Henderson)

**Minute No. PCB 25107**

*"That the Board endorses the recommendations contained in the report."*

d) **Proposed Time Limited Parking - William Street, Petone (Wilford Primary School)**

Report No. PCB2025/1/12 by the Traffic Engineer

The Transport Engineering Manager elaborated on the report.

**RESOLVED:** (M Fisher/K Yung)

**Minute No. PCB 25108**

*"That the Board endorses the recommendations contained in the report."*

## 10. SCHEDULE OF MEETINGS FOR 2025

Report No. PCB2025/1/13 by the Senior Democracy Advisor

**RESOLVED:** (M Fisher/K Yung)

**Minute No. PCB 25109**

*"That the Board:*

- (1) approves the meeting dates until October 2025 in respect of its meetings, attached as Appendix 1 to the report;*
- (2) approves Te Kākano o Te Aroha Marae in Moerā as its venue for the meeting to be held on 14 April 2025;*
- (3) approves Korokoro School as its venue for the meeting to be held on 9 June 2025;*
- (4) approves the Petone Neighbourhood Hub as its venue for the meeting to be held on 18 August 2025, subject to availability;*
- (5) approves \$200 from the Board's operational budget for the use of Te Kākano o Te Aroha Marae on 14 April 2025;*
- (6) approves \$200 from the Board's operational budget as a donation to Korokoro School 'for the use of its facilities on 9 June 2025;*
- (7) agrees that the start time for all meetings will remain at 6.30pm;*
- (8) notes that the Board Chair will set the dates for informal get-togethers of the Board as the need arises;*
- (9) notes that under Standing Order 9.12, the Chair of the Board may cancel the meeting in consultation with the Chief Executive; and*
- (10) notes that the meeting times will be publicly notified by the Democratic Services business unit."*

## 11. PETONE COMMUNITY BOARD APPEAL AGAINST COUNCIL'S REPRESENTATION ARRANGEMENTS PROPOSAL

Memorandum dated 17 January 2025 by the Democracy Advisor

**RESOLVED:** (M Fisher/Deputy Mayor Lewis)

**Minute No. PCB 25110**

*"That the Board:*

- (1) notes that appeals against Council's representation proposal decision were required to be lodged by 15 October 2024;*
- (2) notes that any appeals submitted by the Board require formal endorsement by way of resolution; and*
- (3) retrospectively endorses its appeal attached as Appendix 1 to the memorandum."*

**12. CHAIR'S REPORT****RESOLVED:** (M Fisher/M Henderson)**Minute No. PCB 25111***"That the Board receives and notes the report."***13. DEMOCRACY ADVISOR'S REPORT**

Report No. PCB2025/1/16 by the Democracy Advisor

**RESOLVED:** (M Fisher/S Freeman)**Minute No. PCB 25112***"That the Board:*

- (1) receives and notes the report;*
- (2) approves up to \$300 from the Board's operational budget for any advertising requirements for its 2025 meetings; and*
- (3) approves up to \$600 from the Board's operational budget for two wreaths and catering for the Petone ANZAC Day event on 25 April 2025."*

**14. INFORMATION ITEMS****Petone Projects Update**

The Director, Neighbourhoods and Communities, provided an update on the Petone projects. She stated that reports on all three projects would be sent to Board members in April before Council met in May 2025:

**Petone Neighbourhood Hub (the Hub) upgrade**

A Project Manager was appointed to commence preliminary upgrade work at the Hub. Council was conducting ongoing air quality testing. Additionally, it was relocating the Dowse heritage collection and removing equipment to ensure work could begin promptly.

Council would decide on the work at its meeting in May 2025, after receiving feedback from the Pito One Steering Group and the Board.

**Petone Wharf (the Wharf)**

In December 2024, an update was presented to the Petone Steering Group, followed by a meeting with the Save the Wharf Group.

Officers were developing tender documents for the Wharf work, which included specifications, a procurement process, and Resource Consent funding reports. A draft report would be shared with the Board and the Petone Steering Group before being reported to Council's meeting in May 2025 for a decision.

**Petone Grandstand (the Grandstand)**

A report from consulting engineers for the Grandstand upgrade would be shared with the Board, the Petone Rugby Club, and the Petone Steering Group once it became available at the end of February 2025. The report would be ready for Council's meeting in May 2025.

**15. QUESTIONS**

The Chair asked for a response to a question raised during the Board meeting on 21 October 2024 regarding revenue data from paid parking in Petone.

The Head of Transport responded that the revenue from metered parking in Petone was lower than the expected baseline. He believed that the 'Pay my Park' revenue would help bring the revenue closer to these baseline expectations. He highlighted that the number of cars parking in Petone had increased from October to December 2024. Additionally, he mentioned that several parking machines had been vandalised or stolen and that officers were considering the installation of cashless machines.

There being no further business, the Chair declared the meeting closed at 9.08 pm.

M Fisher  
**CHAIR**

**CONFIRMED as a true and correct record  
Dated this 14th day of April 2025**

## **Mayor's Address**

Kia ora koutou, I hope you have all had a good break since we last met.

## **Te Ngaengae**

One of the most exciting things to have happened in the past few months has been the grand opening of Te Ngaengae Pool and Fitness. After 250,000 hours of mahi and \$68m investment we delivered the pool on time and under budget - an amazing achievement. Since December, Te Ngaengae has been open to the community and has proved very popular. If you haven't visited, definitely take the opportunity to enjoy the new facility with friends and whānau.

## **Motutawa Avalon Skate Park**

We celebrated the opening Lower Hutt's newest skate park in Avalon this weekend. Funded by NZTA, Motutawa Avalon Skate Park replaces Melling Skate Park which will be demolished as part of Te Wai Takamori o Te Awa Kairangi. The skate park has six different skate zones to cater for beginner, intermediate and expert users, and has been designed using local knowledge through a specialist advisory group comprising roller, scooter, BMX and skateboarding experts.

## **Water leaks**

This summer, due to one-off investment, we've seen huge progress on the number of leaks in Lower Hutt. Since January 2024, Wellington Water has fixed 3300 leaks in Lower Hutt, and we have nearly reached a sustainable backlog of leaks thanks to increased investment this year. This has been positively received by our community. Of course, we know that fixing leaks doesn't solve the underlying problems. Wellington Water has also renewed 3.6km of water pipes in 2024. Hutt City Council has invested in renewing pipes across the city and we expect to continue to see progress on renewals over the coming years.

## **Proposed District Plan and Draft Sustainable Growth Strategy**

Last week, we launched public consultation on the Council's Proposed District Plan and our Draft Sustainable Growth Strategy. With the city's population expected to increase by 40,000 over the next 30 years, we need a strategy to manage this growth. This includes updating environmental and development regulations. The Sustainable Growth Strategy 2025-2055 and the Proposed District Plan are now open for public feedback until 4 April.

## **Petone**

You may be aware of the upgrade KiwiRail is planning for Ava Street Bridge. This currently means that the pedestrian clip-on bridge will be removed and not replaced. I am meeting with KiwiRail CEO tomorrow to discuss Council's concerns about this and hope to find a resolution that minimises the impact on the community

## **Thank you Judy**

Finally, I want to say a big thank you to Judy, who is retiring from Hutt City Council but is continuing to support the community boards until the election. Thank you for all your mahi over the years Judy!

## Proposed Shared Path Waione Street, Petone – additional information



# Waione Street and Esplanade: Pedestrian and cyclist information

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This document is a compilation of available data and analysis in relation to pedestrians and cyclists for the Esplanade and Waione Street. This information has been used to inform the Hikoiki Landing project.

## Key Findings

- The minor and serious crash rate for cyclists along the **Esplanade and Waione Street area** is higher than the national average.
- There have been 2 documented cases of cars hitting **pedestrians** along the 1.2km stretch of **Waione Street** in the last 5 years.
- Tupua Horo Nuku is predicted to double or triple cycle traffic in the area, this includes Waione Street.
- The current road layout is “unlikely to manage” any increase in traffic safely – Esplanade SSBC report (2023)

***“Low quality and inconsistent active mode facilities will increase safety risks resulting from increasing user demand when Tupua Horo Nuku (The Eastern Bays Shared Path) and the Ngā Ūranga to Pito-one section of Te Ara Te Pua are completed.” – SSBC Report 2023.***

## Pedestrian and cyclist counts

### Esplanade and Waione St: Eco Counter

Eco Counter 2024 Pedestrian and cyclist monitoring along the Esplanade and Waione Street show high weekend traffic counts with 600 daily walkers and 120 cyclists.

Tupua Horo Nuku business plan anticipates as much as 120-240 extra daily recreational cyclists to use this route, a 100-200% increase on current weekend cycle trips.

### Trail usage counts

**Hutt River Trail** - Approximately 24,000 walkers and 38,000 cyclists use the River Trail annually (2019-2020).

**Remutaka Cycle Trail** - 1,976 people per year ride the whole trail from Pito One to the Wairarapa.

The Pito One end of the Remutaka Trail receives 169,000 annual visitors (2019-2020). Note: *This number will have some overlap with the Hutt River Trail count.*

## Crash data for Waione St: Pedestrians and cyclists 2019-24

NZTA crash data for the 1.2km length of Waione St shows 3 accidents involving pedestrians or cyclists between 2019 - 2024. These are highlighted in the map below:



One was a serious accident where a group of pedestrians were trying to cross mid-block and were struck by a car. This occurred right by the Hīkoikoi Landing site.

The other two incidents were further west but provide additional context on the nature of the street for pedestrians and cyclists.

In the second incident, a pedestrian was struck halfway across the Jessie Street pedestrian crossing. This is 600m to the west of the Hīkoikoi Landing project area. It is the nearest crossing to the underpass for pedestrians.

The pedestrian crossing at Jessie Street is not signalled and crosses 3 lanes of traffic. It is less than 4 meters from an intersection, is not raised and has no kerb extensions. Access to the footpath from this crossing is narrow. Some of these issues are difficult to address at the site, adding increased importance to developing better alternative routes, and possible crossing near Hīkoikoi Landing if funding is available in the future.

The third incident involved a turning vehicle clipping a cyclist travelling west along the cycle lane towards the Esplanade. This incident occurred at the intersection of Waione Street and Marine Parade. While further along Waione St than the site at Hīkoikoi Landing, the incident is typical of the type of cycling accident likely to increase in this area with more cyclists sharing the space.

## Esplanade SSBC Report (2023)

Cyclists were involved in 15% of injury crashes, and 50% of all serious injury crashes along the Esplanade and Waione Street (Esplanade Single Stage Business Case (SSBC), 2023).

The conclusion drawn by the Esplanade SSBC report (2023) is that there are several serious safety issues for pedestrian and cyclists around the Waione Street area:

- *Cycling level of service along Waione Street is predominantly operating at the worst end of the spectrum (Level of Service: E grade).*
- *The reasons for this level of service are high traffic volumes combined with narrow shoulders, pinch points, side friction density from accessways and parking, and long lengths of narrow shared paths.*
- *There is a high crash rate for vulnerable users currently, and the exposure risk will increase for new users attracted to the Te Ara Tupua and Tupua Horo*

*Nuku shared paths. In addition, the uptake for new users would likely be suppressed due to perceived and real issues along the corridor for people cycling.*



Figure 20 Level of Service for cyclists

## Walking and cycling connections

5 recreational cycling and walking trails rely on the area around Waione Street to connect with the wider network.

240 meters west of the Hīkoikoi Landing site, a high frequency (*Integrated Transport Strategy, 2022*) bus stop is currently inaccessible to any pedestrian traffic to/from the Hutt River Trail.

The only crossing point available near the bridge does not meet several accessibility guidelines. This crossing point is the Waione Bridge underpass:

- The southern approach to the underpass has a slope rate between 13% - 23.8%.
- The southern approach has a 6.7% crossfall in places.
- The northern approach to the underpass is unpaved and narrow with a 13% - 15% slope rate.
- The tunnel under the bridge is unlit and narrow with two blind corners.

The existing footpath on the south side of Waione Street does not meet NZTA Waka Kotahi guidelines:

- It is only 1.7m wide. This is below the NZTA guideline minimum in unconstrained conditions.
- The 1.7m wide path is acting as a shared path for cyclists and pedestrians. The recommended width for shared paths is 3m.

The footpath on the south side of Waione Street has no berm or road shoulder separating pedestrians and traffic which also makes it unpleasantly noisy.

The Halford Place access also falls below accessibility guidelines. As a GWRC asset that forms part of the stop bank, this is unable to be upgraded by HCC.

To meet accessibility standards and improve safety, either the underpass would need to be significantly retrofitted and widened, or an alternative and accessible path is needed. If a pedestrian crossing in this area was to be funded in the future, this would need to be a sufficient distance from Waione Bridge itself to ensure visibility of the crossing.

The Esplanade Optimisation Study (2021) notes that the lack of crossings on Waione Street make crossing times for pedestrians the longest in the area, waiting for a gap in traffic. Longer waiting times tend to increase the likelihood of risky road crossing behaviour.

*"In New Zealand, the vast majority of our pedestrian injury crashes occur on the relatively busy urban roads that bisect our suburbs and communities." "70% of pedestrian injuries happen while crossing the road and most reported pedestrian crashes (over 90%) happen away from formal pedestrian crossings".*  
[NZTA Pedestrian Guidance 2019](#)

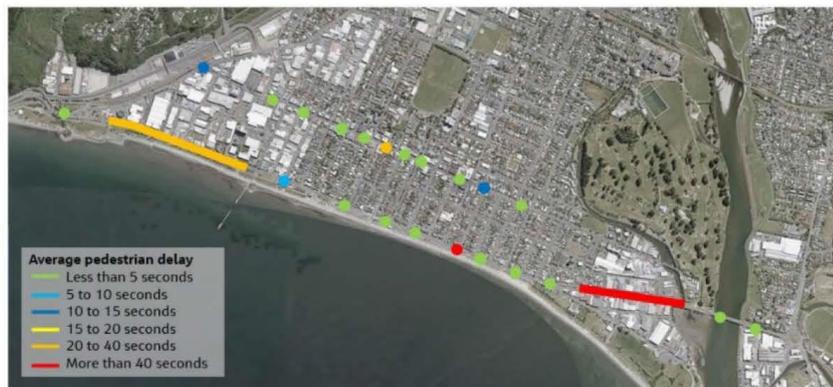


Figure 16 Pedestrian Delays in the Study Area

## Waione Street existing cycle lane

The eastbound cycle lane along Waione Street ends abruptly before East St, pushing cyclists onto the narrow carriageway to cross the bridge. Cyclists reaching the end of the cycle lane currently have no safe way to access the footpath on the south side of Waione Street from the end of the cycle lane. They also have no way to access the Hutt River Trail at this point. This is likely to be more of an issue for cyclists that are unfamiliar with the area.

Abrupt end of cycle lane at East St:



No cycle lane or footpath heading east along Waione St:



## Tupua Horo Nuku

The Eastern Bays Shared Path Detailed Business case, 2017 expects 70% of the benefit from Tupua Horo Nuku to come from "links to other parts of the network for recreational and tourism purposes" in particular, traffic from Te Ara Tupua." This tourist traffic to Tupua Horo Nuku will travel through the Waione Bridge area and is **likely to double or triple the number of cyclists travelling through the area**. This increase in usership is also anticipated to rise by 2.1 - 9.2%, year on year.

The Esplanade SSBC study notes that the current road condition along Waione Street could have a negative impact on the success of Tupua Horo Nuku. *“The uptake for new users would likely be suppressed due to perceived and real issues along the corridor for people cycling.”* (Esplanade SSBC, 2023).

## Conclusion

The implementation of the shared path on Waione Street is expected to improve safety and accessibility for pedestrians and cyclists. An attractive shared facility for active transport users will help reduce the number of pedestrians and cyclists crossing Waione Street at unsafe locations. Additionally, as the shared path connects with the broader walking and cycling network, it will help accommodate the anticipated increase in active mode users driven by projects like Tupua Horo Nuku, aligning with the Council’s long-term transport and accessibility objectives.

## Referenced documents

NZTA crash data (NZTA 2021- 2024)

Esplanade Traffic Flow Report (GHD 2011)

Esplanade Cycle Facilities (GHD 2015)

The Petone Esplanade SSBC lite v1(AECOM 2023)

Eastern Bays Shared Path Indicative Business case, (STANTEC 2016)

Eastern Bays Shared Path Detailed Business Case, (STANTEC 2017)

The Esplanade Optimisation Study v1.0 (Jacobs 2021)

[Ministry of Transport, Cycling Crash and Injury Data, 2022](#)

[NZTA Pedestrian Profile: Injury trends](#)

[NZTA Pedestrian Guidance 2019](#)

Urban Design Analysis of  
Petone 2040 Projects  
Walone Street Bridge and  
Surrounding Area  
**Stakeholder  
Engagement  
Hikokoi Landing**  
October – December 2024

**Legend**

- Early wide engagement:  
Oct – Nov 24
- Engaged in formal  
Traffic Consultation  
Dec 24
- Engaged for both  
processes  
Oct – Dec 24

**Data Source**  
Aerial: Hutt Valley Council and New  
Zealand Aerial Mapping Ltd 2021



Name	Engagement						
	Regular Hui / Updates	Email / Letter drop	Response received	Phone Call	Meeting	Traffic Resolution Formal Consultation Letter	Conversation about formal consultation
<b>Institutional Stakeholders</b>							
Pito One Projects Steering Group	X						
Kahū Mana Whenua	X						
GWRC	X						
Wellington Water	X						
<b>Local Businesses &amp; Groups</b>							
Shandon Golf Course		X	X	X		X	
Vintage Car Club		X	X		X	X	
Hutt Valley Motorsports club		X	X			X	
Keene Range		X					
Wellington School of Tai Chi		X					
Kozumi Kwai Judo		X			X		
Gemologists Society		X					
Kensards hire		X					
Fiji Indian Association Hall		X					
Fresh n bushy Christmas Trees		X	X	X	X		
Property Owner 1 - Name Withheld		X				X	
Container Co		X					
Lifedirect		X					
Residential Property Owner- (Adjacent to the site)		X	X	X	X	X	
<b>Walking &amp; Cycling advocates and groups</b>							
Great harbour way trust		X	X	X	X	X	X
Riding With Olivia / Cycling without Age Lower: Hutt						X	
Walk 4 Health						X	
Hutt Cycle Network					X	X	X
Living streets Aotearoa		X				X	
Hutt Valley Mountain Bike Club						X	
Hutt Valley Multisports						X	
CCS Disability						X	
Free Ride						X	
Disability Advocate / Inclusive Sports Advocate - Name withheld						X	
<b>Tenants and Property Owners</b>							
GTW Grip Tyres and Wheels						X	
Property Owner 2 - Name withheld						X	
Hardy Trade supply						X	
Property Owner 3 - Name withheld						X	
Wellington Japanese car parts						X	
Property Owner 4 - Name withheld						X	
Clor - O Geme Supplies						X	X
Property Owner 5 - Name withheld						X	
Crown Bathrooms						X	
Property Owner 6 - Name withheld						X	
Property Owner 7 - Name withheld						X	
Arthur Holmes - Jars & Bottles						X	
Property Owner 8 - Name withheld						X	
Property Owner 9 - Name withheld						X	
Roof Logic						X	
Property Owner 10 - Name withheld						X	
Price Sustans						X	
Property Owner 11 - Name withheld						X	X
Wells - Wellington						X	
Property Owner 12 - Name withheld						X	
DTW Diesel and turbo						X	X
Property Owner 13 - Name withheld						X	
Property Owner 14 - Name withheld						X	
High performance windows, Super mega parts						X	
Property Owner 15 - Name withheld						X	
Kensards hire		X	X			X	
Property Owner 16 - Name withheld						X	
PARK						X	X

24 March 2025

Copy: Petone Community Board

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**Report no: PCB2025/2/75**

## **Proposed Time Limited Parking - 223 The Esplanade, Petone**

### **Purpose of Report**

1. The purpose of this report is to seek approval for a new parking configuration outside 223 The Esplanade, Petone, Lower Hutt. The proposed changes include: Conversion of 2x existing unrestricted parking spaces to P60 time-restricted parking spaces (Monday to Friday, 8am to 6pm, standard business hours).

### **Recommendations**

That the Board recommends that the Committee:

- (1) receives and notes the information;
- (2) approves the conversion of 2x existing unrestricted parking spaces to P60 time-restricted parking (Monday to Friday, 8am to 6pm) outside 223 The Esplanade, Petone, as outlined in Appendix 1 to the report;
- (3) rescinds any previous resolutions related to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described in this recommendation; and
- (4) notes that this matter will take effect once the traffic control devices indicating the recommended restrictions that evidence the restrictions have been installed.

These recommendations support Council's Traffic Bylaw (2017) and sections of the Land Transport (Road User) Rule 2004.

### **Background**

2. Council received a request from a business owner operating an art gallery at 223 The Esplanade. The request sought consideration for short-term parking to better accommodate customers. Currently, there are 2x unrestricted parking spaces outside the business, which are primarily used by local residents.

3. Council engineers engaged directly with this business owner to understand their parking needs. Following discussions, a joint agreement was reached to propose the conversion of 2x unrestricted parking spaces to P60 (Monday to Friday, 8am to 6pm, standard business hours) to better accommodate customer access.
4. The business owner was highly supportive of the proposed time-limited parking for their customers. Officers also found the request reasonable, as there are currently no time-limited parking spaces available in the vicinity. To balance parking needs, the proposed P60 restrictions will apply only during business hours, allowing residents to park outside these hours.

### **Discussion**

5. Council engineers assessed the site and observed that vehicles are typically parked for extended periods outside the art gallery. The lack of turnover creates parking challenges, which may discourage customers from visiting the business.
6. Council engineers considered the presence of nearby residential units and the existing challenges with night-time parking. To maintain a balanced approach for all users and ensure consistency with other uncharged time-restricted parking, it is recommended that the P60 restriction apply only during standard business hours (Monday to Friday, 8am to 6pm).
7. The proposed parking restrictions will better accommodate the business needs by increasing parking turnover and improving customer access, ultimately benefiting the business.

### **Options**

8. The options are to:
  - a) retain the existing parking configuration, with no further changes;
  - b) approve the proposed changes to the time restrictions above and as shown in Appendix 1 to the report; or
  - c) make amendments as the Subcommittee deems appropriate for recommendation to Council.
9. Officers recommend option (b) above, as the proposed restrictions will better serve the community's needs. These changes are expected to benefit the business, improve parking availability for staff and residents, and enhance parking turnover in the area.

### Climate Change Impact and Considerations

10. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.
11. The decision will not increase greenhouse gas emissions and will not be affected by a changing climate. There are no opportunities in this decision to reduce emissions or build resilience.

### Consultation

12. Consultation was conducted from 21 February 2025 to 7 March 2025, covering a catchment area with an approximate 100m radius from the proposed site.
13. A total of 59 letters were delivered to affected businesses, residential properties, and vehicles parked in the area.
14. Two submissions were received, one in support and one against the proposal.
15. The negative feedback centered on concerns about the loss of residential parking and the idea of businesses influencing parking configuration for their benefit. However, Council engineers assessed the parking demand in the area and found that most properties have their own parking spaces. The proposed changes will not result in a significant loss of parking, as residents will still have access to on-street parking outside business hours.
16. A copy of the consultation letter is attached as Appendix 2 to the report.

### Legal Considerations

17. These restrictions are made pursuant to the provisions of the Hutt City Council Traffic Bylaw 2017 and in line with the requirements of the Land Transport (Road User) Rule 2004.

### Financial Considerations

18. The cost of the installation will be allocated from the Signs and Road Marking budget for the 2024/25 financial year.

### Appendices

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<a href="#">1</a>	Appendix 1: Proposed Time Limited Parking - The Esplanade Plan	31
<a href="#">2</a>	Appendix 2: Proposed Time Limited Parking - The Esplanade Consultation Letter	32

**Author:** Jojo Varghese, Traffic Engineer

**Reviewed By:** Evandro Scherer, Transport Engineering Manager

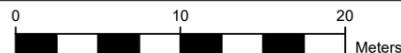
**Reviewed By:** Andrea Mitchell, Business Manager - Transport

**Reviewed By:** Paul Hewitt, Head of Transport

**Approved By:** Jon Kingsbury, Director Economy & Development



LEGEND			
	BOUNDARY LINES		PROPOSED P60 PARKING
	EXISTING BROKEN YELLOW LINES		RELOCATE EXISTING SIGN
	BROKEN YELLOW LINES		
	NEW POLE/SIGN		



SCALE 1:400 @ A3

REVISION	AMENDMENT	DRAWN	APPROVED	REVISION DATE
1	CONSULTATION LETTER	J VARGHESE	E SCHERER	18/02/2025



PROJECT
TR22 – 2025
SHEET
TIME LIMITED PARKING – PROPOSAL 223 THE ESPLANADE, PETONE
PROJECT REF.
TR22 – 2025

The Council cannot guarantee the accuracy or completeness of the information, and accepts no liability for any loss as a result of reliance on it. Aerial photography (base map) was flown 2021 by AAM NZ Ltd for both HuttCity and Greater Wellington Regional Councils. Imagery is provided under the Creative Commons



21 February 2025

## PROPOSED CHANGES IN YOUR AREA

Kia Ora

This letter is to provide information regarding proposed changes to traffic restrictions in your neighbourhood. We are seeking your comments on the proposed changes which aim to improve accessibility and safety for residents and road users.

<b>What</b> we are proposing	<ul style="list-style-type: none"> <li>Convert 2x unrestricted parking spaces onto 2xP60 parking spaces outside property no. 223 The Esplanade, Petone.</li> </ul>
<b>Why</b> we are proposing the change	<ul style="list-style-type: none"> <li>Hutt City Council (HCC) received a request from a local business who owns an Art Gallery for HCC to convert 2x existing unrestricted parking spaces outside their business at no.223 The Esplanade into a time-limited parking.</li> <li>Council engineers assessed the site and found vehicles can park in the existing parking spaces for an unlimited time which may hinder genuine customers coming to shop and recommended converting the existing unrestricted parking into 2xP60.</li> <li>Council engineers initially considered parking restrictions on weekends, however, provided that there are some residential units in the vicinity, the recommendation was to keep the changes during standard business hours (8am to 6pm), so residents can park unrestricted outside these hours.</li> <li>The proposed parking restrictions will better suit the needs of these businesses and allow a higher parking turnover &amp; customer visit thereby benefiting the business.</li> <li>The proposed restrictions align with Council's Parking Policy (adopted December 2017), "A liveable and thriving city – supporting place-making, amenity, and economic growth".</li> <li>The proposed restrictions align with the council's Parking Policy (adopted December 2017), "A safe city – prioritising the safe movement of people, while enabling efficient movement of goods and services."</li> </ul>

<b>Where</b> the changes are proposed	<ul style="list-style-type: none"> <li>The changes are proposed outside property no. 223 The Esplanade, Petone as per attached plans.</li> </ul>
<b>What</b> Will the change achieve	<ul style="list-style-type: none"> <li>Net parking impact: no loss of parking spaces</li> <li>The impact will be positive deterring vehicles from parking long term in these spaces and freeing up parking for genuine customers looking to shop at the business.</li> <li>Economic growth for local businesses.</li> </ul>
<b>Notes</b>	<ul style="list-style-type: none"> <li>Alternate off-street parking is readily available in the vicinity.</li> </ul>
<b>Have your say</b>	<ul style="list-style-type: none"> <li>If you would like to provide us with specific feedback, you can do so by emailing us at <a href="mailto:TRSubmission@huttcity.govt.nz">TRSubmission@huttcity.govt.nz</a> with the title: TR Submission + Time-Limited Parking Proposal, The Esplanade, Petone.</li> </ul>

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▲ The pattern at the top of this page is inspired by the natural landforms, hills, river, and coastline surrounding Lower Hutt. It represents our people, our place, and our home.

	<ul style="list-style-type: none"><li>• <b>Please note, if you are giving feedback, please submit it before 5:00pm on Friday 7<sup>th</sup> March 2025</b></li></ul>
<b>Next steps</b>	<ul style="list-style-type: none"><li>• Submissions will be reviewed, and a recommendation will be made by Council Officers</li><li>• The proposal (if proceeding) will be referenced to the Council Traffic Subcommittee on 24<sup>th</sup> April 2025</li><li>• If approved, the proposed changes will be installed within 3 months following the approval date.</li></ul>



LEGEND			
	BOUNDARY LINES		PROPOSED P60 PARKING
	EXISTING BROKEN YELLOW LINES		RELOCATE EXISTING SIGN
	BROKEN YELLOW LINES		
	NEW POLE/SIGN		



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REVISION	AMENDMENT	DRAWN	APPROVED	REVISION DATE
1	CONSULTATION LETTER	J VARGHESE	E SCHERER	18/02/2025



<b>PROJECT</b>
TR22 - 2025
<b>SHEET</b>
TIME LIMITED PARKING - PROPOSAL 223 THE ESPLANADE, PETONE
<b>PROJECT REF.</b>
TR22 - 2025

The Council cannot guarantee the accuracy or completeness of the information, and accepts no liability for any loss as a result of reliance on it. Aerial photography (base map) was flown 2021 by AAM NZ Ltd for both Hutt City and Greater Wellington Regional Councils. Imagery is provided under the Creative Commons Attribution 3.0 New Zealand License. This map is drawn on the New Zealand Transverse Mercator projection, using New Zealand Geodetic Datum 2000. Cadastral Information sourced, Crown Copyright Reserved

04 April 2025

Copy: Petone Community Board

Report no: PCB2025/2/81

## **Proposed Mobility Parking Restriction - Te Puni Street, Petone (Outside Te Puni Urupa Cemetery)**

### **Purpose of Report**

1. The purpose of this report is to seek approval for a proposed parking configuration change on Te Puni Street, Petone, Lower Hutt. The proposed change include:
  - a) Conversion of 1x P30 parking space outside 6 Te Puni Street into 1x P60 Mobility Parking Only 'At All Times' space.

### **Recommendations**

That the Subcommittee recommends that Council:

- (1) receives and notes the information;
- (2) approves the conversion of 1x existing P30 parking space into 1x P60 Mobility Parking Only 'At All Times' space outside 6 Te Puni Street, Petone, as show in Appendix 1 to the report;
- (3) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described in this recommendation; and
- (4) notes that this matter will take effect once the traffic control devices indicating the recommended restrictions that evidence the restrictions have been installed.

These recommendations support Council's Traffic Bylaw (2017) and sections of the Land Transport (Road User) Rule 2004.

### **Background**

2. Council's Urban Development team is developing the Pito One Landings Project which is part of Long Term Plan's Petone 2040 programme. This project involves a series of small-scale urban design initiatives in the suburb of Petone. During engagement the Pito One Steering group and Mana Whenua requested a mobility parking space at 6 Te Puni Street.

3. Analysis of the area by the project team showed there was no dedicated mobility parking space, which limits accessibility to Te Puni Urupā. This lack of provision may also affect nearby businesses, as their customers could face similar accessibility challenges.
4. Where the project is being developed, the existing parking configuration includes three P30 parking spaces and two unrestricted parking spaces. Council engineers propose converting 1x existing P30 parking spaces to 1x P60 Mobility Parking Only 'At All Times' space.
5. The mobility parking is being proposed to have a time limit of 60-minutes. This reflects the average duration of visits to the cemetery and is intended to balance accessibility with availability.

### **Discussion**

6. The selected location for the mobility parking space is the closest practical access point to the cemetery, providing convenient and safe access for mobility users, including those with wheelchairs.
7. The proposed P60 time-limited parking is consistent with other time restrictions along this section of Te Puni Street. It is considered sufficient to accommodate cemetery visits, including funerals, while supporting overall parking turnover and compliance.
8. As part of the proposed mobility parking installation, the ground level will be raised to match the adjacent footpath. This will provide a flush transition and enable safer, step-free access from the parking space to the footpath.

### **Options**

9. The options are to:
  - a) retain the existing parking configuration, with no further changes;
  - b) approve the proposed changes to the time restrictions, as detailed in this report and shown in Appendix 1 attached to the report; or
  - c) make amendments as the Subcommittee deems appropriate for recommendation to Council.
10. Officers recommend option (b) above, as the proposed restrictions are expected to better serve the community's needs. These changes will improve accessibility and safety for mobility users, while also supporting appropriate parking turnover in the area.

### **Climate Change Impact and Considerations**

11. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.
12. The decision will not increase greenhouse gas emissions and will not be affected by a changing climate. There are no opportunities in this decision to reduce emissions or build resilience.

**Consultation**

13. Prior to public consultation, Council's Urban Development team engaged with the Pito One Project Steering Group as part of the project's planning process.
14. A request for mobility parking near Te Puni Urupā was raised by the Steering Group on 25 March 2024. Since then, the proposed improvements have been presented at subsequent Steering Group meetings, with feedback incorporated into the design. The proposal was also discussed with Kāhui Mana Whenua (Mana Whenua delegates) and Te Puni Urupā Trustees. The improvements address feedback provided by the groups.
15. Following the meeting with the Pito One Project Steering Group, the plans were prepared, and consultation began.
16. The public consultation was undertaken from 4 March to 18 March 2025. A total of 20 letters were delivered to nearby businesses and vehicles parked in the area. The consultation covered a catchment area with an approximate 100m radius of the proposed site.
17. The proposal was also made available on Council's website from 4 March 2025.
18. Public consultation was carried out with CCS Disability Action Wellington and Wesley Community Action. This engagement was facilitated through Council's representative for disability groups. CCS Disability Action provided a positive response, recommending that Council update its public information regarding mobility parking time allowances, and also suggested an increase in the number of mobility spaces to accommodate an ageing population. No feedback was received from Wesley Community Action.
19. One public submission was received opposing the proposal.
20. The submission expressed concern over a perceived loss of parking spaces and the potential impact on local businesses. The submitter believed that the kerb extension and relocation of parking would reduce overall availability. However, following site assessments and a review of the design, Council engineers confirmed that there would be no net loss of parking, with the exception of the conversion of one space to mobility parking. The proposed kerb build-out will occupy an area already subject to existing 'No Stopping' restrictions (BYLs). Officers are confident the proposed changes will improve accessibility without reducing overall parking provision.
21. A copy of the consultation letter is attached as Appendix 2 to the report.

**Legal Considerations**

22. These restrictions are made pursuant to the provisions of the Hutt City Council Traffic Bylaw 2017 and in line with the requirements of the Land Transport (Road User) Rule 2004.

### Financial Considerations

23. The cost for the installation will be allocated from the Long Term Plan's Petone 2040 programme budget and Signs/Road Marking budget for the 2024/25 financial year.

### Appendices

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**Author:** Jojo Varghese  
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**Author:** Azhani Lee  
Workflow Coordinator - Transport

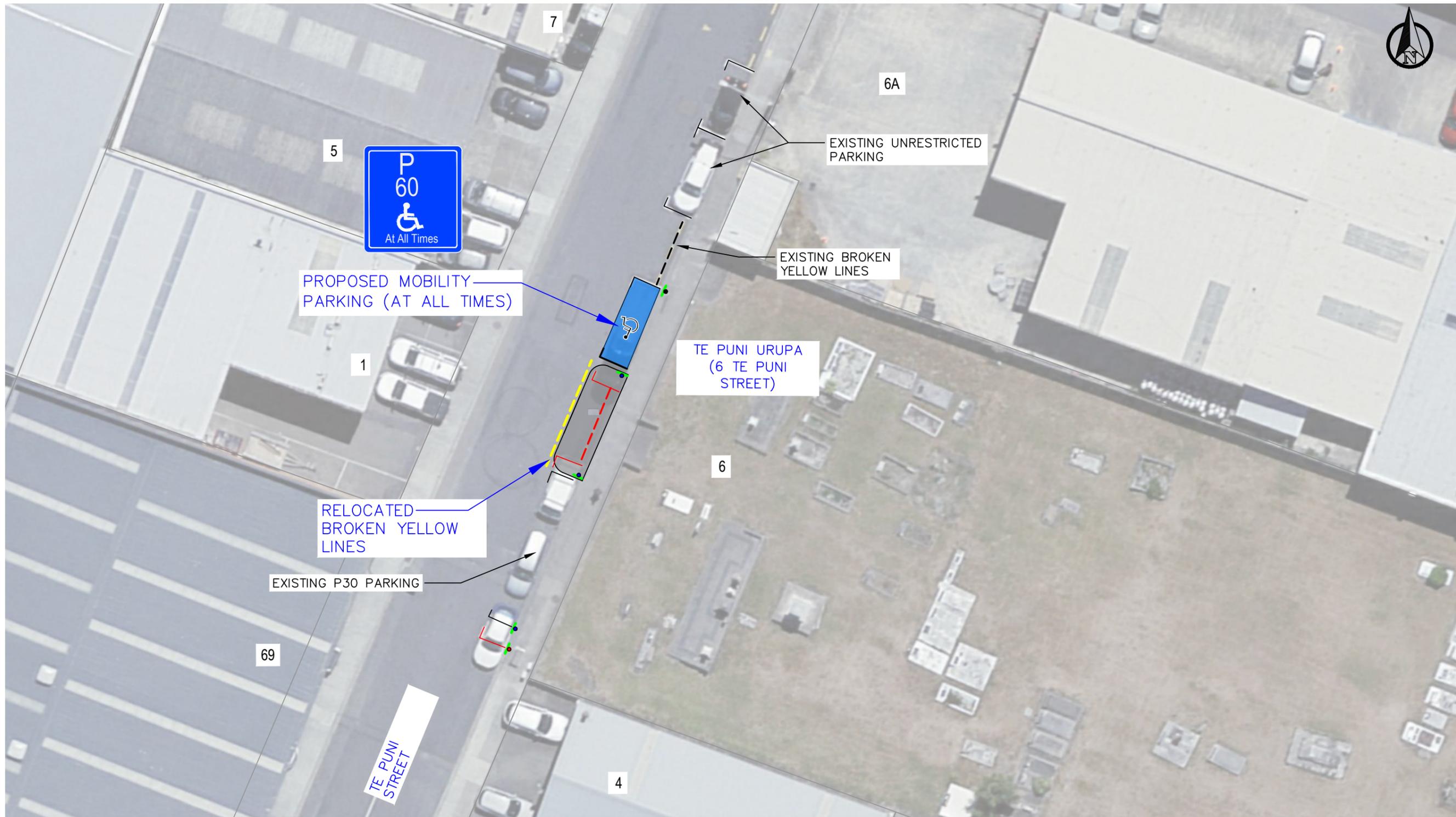
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**Reviewed By:** Evandro Scherer  
Transport Engineering Manager

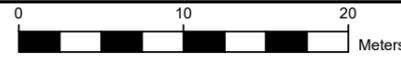
**Reviewed By:** Andrea Mitchell  
Business Manager - Transport

**Reviewed By:** Paul Hewitt  
Head of Transport

**Approved By:** Lucie Desrosiers  
Head of Urban Development



LEGEND	
	BOUNDARY LINES
	EXISTING BROKEN YELLOW LINES
	NEW BROKEN YELLOW LINES
	NEW L-BAR WHITE PARKING LINES
	REMOVE L-BAR WHITE PARKING LINES
	NEW MOBILITY PARKING
	NEW POLE/SIGN
	EXISTING POLE/SIGN
	REMOVE EXISTING POLE/SIGN



SCALE 1: 250 @ A3

REVISION	AMENDMENT	DRAWN	APPROVED	REVISION DATE
1	CONSULTATION PLAN	J VARGHESE	E SCHERER	14/02/2025



PROJECT
TR24 - 2025
SHEET
PARKING CONFIGURATION - PROPOSAL 6 TE PUNI STREET
PROJECT REF.
TR24 - 2025

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4 March 2025

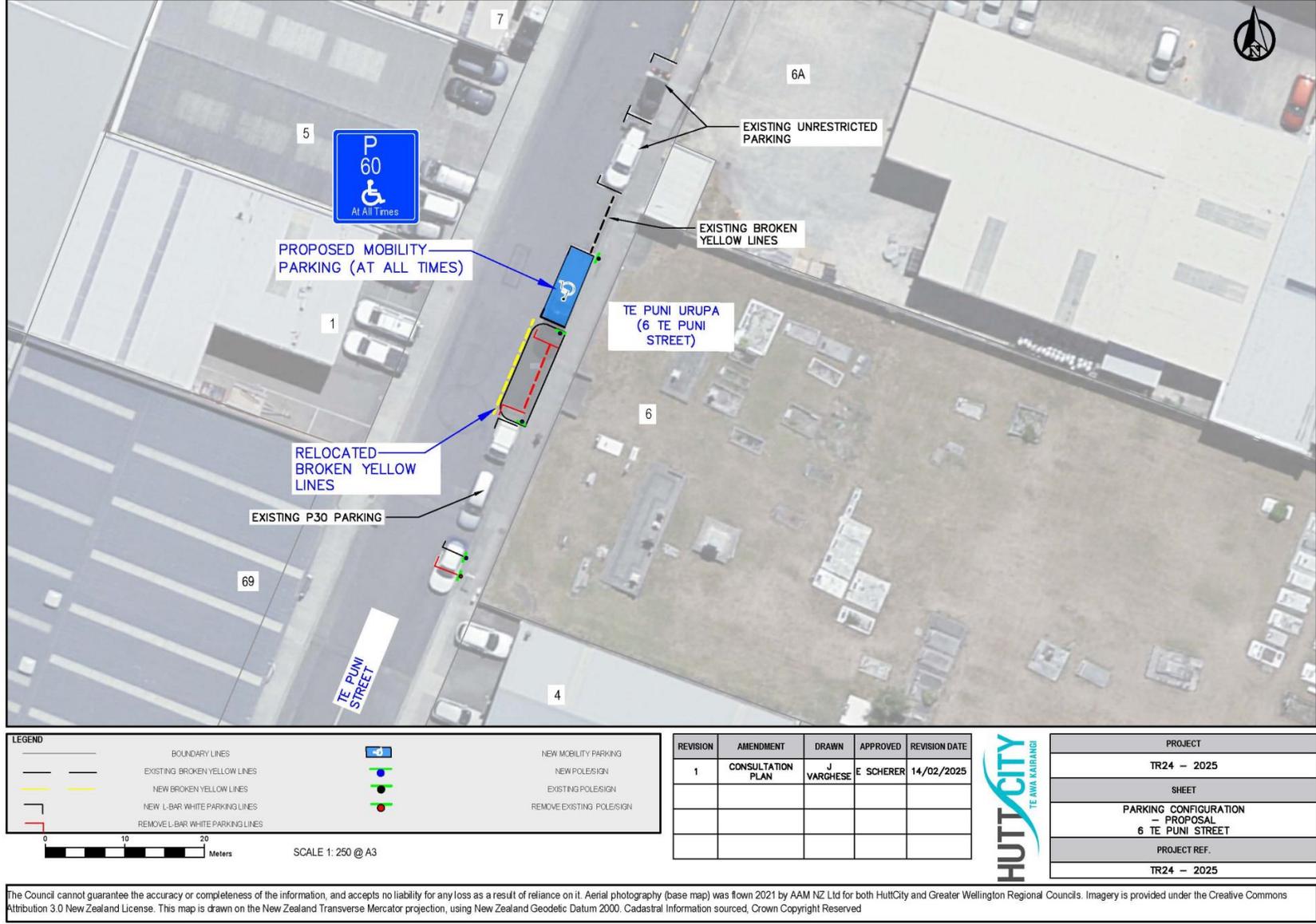
Kia ora,

**Proposed changes along Te Puni Street**

This letter is to provide information regarding proposed changes to traffic restrictions in your neighbourhood. We are seeking your comments on the proposed changes which aim to improve accessibility and safety for residents and road users.

<p><b>What</b></p>	<p>We're proposing to install 1xP60 Mobility Parking (At All Times), No Stopping At All Times (BYLs) and a new kerb extension outside property no. 6 Te Puni Street (Te Puni Urupā), Petone.</p>
<p><b>Why</b></p>	<p>The proposed changes on Te Puni Street are for the Pito One Pā Landing project, part of the Long Term Plan's Petone 2040 programme which provides funding for small scale urban design projects in the suburb.</p> <p>The Pito One Pā Landing project aims to:</p> <ul style="list-style-type: none"> <li>• Improve the quality of the street in front of Te Puni Urupā.</li> <li>• Reveal the hidden history of the area.</li> <li>• Support the tikanga (Māori customary practices) and use of the urupā.</li> <li>• Enhance the accessibility to Te Puni Urupā.</li> </ul> <p>You can find out more about this project at <a href="https://hutt.city/landings">hutt.city/landings</a></p> <div data-bbox="450 1167 1275 1749" data-label="Image"> </div> <ul style="list-style-type: none"> <li>• As part of the project, Hutt City Council received a request to convert one existing P30 restricted parking (Standard Hours) space into a new</li> </ul>

	<p>P60 Mobility Parking (At All Times) space outside property no 6 Te Puni Street, Petone.</p> <ul style="list-style-type: none"> <li>• Council engineers have assessed the site and found that the current parking situation does not include designated facilities for pedestrians with mobility impairments to park their vehicles.</li> <li>• Council engineers recommend converting one of the existing P30 restricted parking spaces to a P60 restricted mobility parking space. This will address the lack of mobility facilities in the area and improve accessibility to Te Puni Urupā.</li> <li>• It is recommended that the proposed mobility parking space is 'At All Times' rather than the standard business hours.</li> <li>• The proposed restrictions align with Council's Parking Policy (adopted December 2017), "A safe city – prioritising the safe movement of people, while enabling efficient movement of goods and services."</li> </ul>
<b>Where</b>	The changes are proposed outside 6 Te Puni Street, as per attached plans.
<b>Impact</b>	<ul style="list-style-type: none"> <li>• Pedestrian Impact: Improves accessibility and safety for mobility users.</li> <li>• Net parking impact: The proposal will result in a net loss of zero parking spaces. Where the kerb build out is been proposed, drivers are currently unable to park as there are broken yellow lines at the entrance of Te Puni Urupā. Where the mobility parking space is proposed, there will be a conversion of the vehicle class type (standard parking to mobility). Therefore, the mobility parking space will result on zero net parking loss.</li> </ul>
<b>Have your say</b>	<p>If you would like to provide us with specific feedback, you can do so by emailing <a href="mailto:TRSubmission@huttcity.govt.nz">TRSubmission@huttcity.govt.nz</a> with the subject 'TR Submission + New Parking layout proposal, Te Puni Street, Petone'</p> <p><b>Please note, if you are giving feedback, please submit it before 5:00pm on 18 March 2025.</b></p>
<b>Next steps</b>	<ul style="list-style-type: none"> <li>• Submissions will be reviewed, and a recommendation will be made by Council Officers.</li> <li>• The proposal (if proceeding) will be referenced to the Council Traffic Subcommittee on 24 April 2025.</li> <li>• If approved, the proposed changes are expected to be installed within 3 months following the approval date.</li> </ul>



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27 March 2025

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**Report no: PCB2025/2/48**

## **Community Climate Action Fund 2024-25**

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### **Purpose of Report**

1. The purpose of the report is for the Petone Community Board (the Board) to assess and determine the funding to be granted through Round Two of the Community Climate Action Fund 2024-2025.

### **Recommendation**

That the Board:

- (1) notes that this is the second round of the Community Climate Action Fund (the Fund) for the current triennium (2022-2025);
- (2) notes that it has \$19,311 for the triennium to allocate;
- (3) notes that the funding call closed on 17 March 2025 with two applications received for consideration;
- (4) notes the applications have been considered against the Fund's qualifying criteria and priorities;
- (5) approves Community Climate Action Funding for the two proposals received;
- (6) agrees that the organisations granted funding will be invited to attend a meeting of the Board once the event/activity has been completed; and
- (7) notes that officers will prepare as a priority, agreement with funded organisations setting out the terms and conditions for the funding.
- (8) notes that officers will carry out a further funding round for residual funding around June, for determinations at the Board's August meeting.

### **Background**

2. Council has established the Community Climate Action Fund (the Fund) for the 2022-2025 triennium by combining the budgets of the previous Local Projects Fund and Community Engagement Fund.
3. The Board has been allocated \$19,311 of the Fund over three years (\$6,437 per annum) to support funding of local carbon reduction and community engagement initiatives.
4. With no allocations in prior years, \$19,311 is available to allocate.

5. A multi-channel approach was taken to this second funding round. It has been advertised on Council's various communications channels across the Board's area and communicated through networks managed by Council's Connected Communities team.
6. Any Lower Hutt resident or organisation was invited to submit applications through the Hutt City Council website. This city-wide approach ensures consistency in curation, evaluation, reporting and accountability. The Board approves investments for initiatives in its area.

### Discussion

7. Two applications were received for Round Two. The full proposals and related quotes are attached as Appendices 1-5 to this report.
8. Both initiatives meet the Fund's eligibility criteria and align with Council's Climate Pathway Action Plan (refer to link [Ka whati te tai, ka pao te tōrea! Our race against time](#) ) and so qualify for evaluation by the Board. The initiatives are as follows:

No	Organisation	Description	Amount Requested
1	Free for All	Repair & Reuse Training Initiative: To equip staff and volunteers with practical skills to fix, restore and upcycle household items, furniture and small appliances. The aim is to minimise waste, extend the life of donated goods and reduce landfill contributions by ensuring more items are repaired rather than discarded.	\$4,359.50
2	Thumbs Up Charitable Trust	Organic Waste to Compost + Community Garden:  By converting the Thumbs Up community's organic waste into compost, we create a sustainable cycle of resource use, as well as minimising our food and green waste.  By reducing the amount of organic waste that would otherwise end up in landfills we also help to decrease greenhouse gas emissions such as methane.  Collecting and using rainwater for irrigation and self-sufficiency (resilience)	\$2,353.00
		<b>Total amount requested</b>	\$6,712.50
		<b>Total amount available</b>	\$19,311.00
		<b>Difference</b>	\$12,598.50

### Residual Funds

9. Approval of these applications would result in an allocation of \$6,712.50 of funding, and residual funds of \$12,598. Council Culture Community and Partnerships Chair Cr Keri Brown is supportive of undertaking an additional funding round to allocate any remaining funding. This would be advertised in June with determinations to be made at August meetings of the Community Boards and Panel.

### Climate Change Impact and Considerations

10. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.

### Legal Considerations

11. There are no legal considerations to be considered.

### Financial Considerations

12. The funds granted need to be fully allocated by the end of this triennium.

### Appendices

No.	Title	Page
<a href="#">1</a>	Appendix 1: Community Climate Action Fund Scoring Matrix	46
<a href="#">2</a>	Appendix 2: CCAF Petone Community Board Information Sheet	47
<a href="#">3</a>	Appendix 3: Free for All - Mitre 10 quote	55
<a href="#">4</a>	Appendix 4: Thumbs Up Charitable Trust - Costings-for-resources	58
<a href="#">5</a>	Appendix 5: Thumbs Up Charitable Trust - Resources	59

**Author:** Adrienne Moor  
Head of Connected Communities

**Approved By:** Andrea Blackshaw  
Director Neighbourhoods and Communities

## Community Climate Action Fund Scoring Matrix

Criteria	Score 5 (Excellent)	Score 4 (Good)	Score 3 (Average)	Score 2 (Poor)	Score 1 (Unsatisfactory)	Notes/Comments
Alignment with Carbon Reduction Goals	Direct, significant impact on carbon reduction, clearly aligns with the Lower Hutt Climate Road Map, measurable outcomes.	Aligns well with carbon reduction goals with measurable outcomes, but less significant impact.	Somewhat aligns with carbon reduction goals, but outcomes less clear or impactful.	Minimal alignment with carbon reduction goals, with unclear or unmeasurable outcomes.	Does not align with carbon reduction goals.	
Community Engagement and Impact	Actively engages a broad spectrum of the community, demonstrates a clear and significant impact on raising carbon reduction awareness or action.	Good community engagement with a clear impact on awareness or action towards carbon reduction.	Average community engagement and impact.	Poor community engagement with minimal impact.	Does not engage the community or demonstrate impact	
Innovation and Sustainability	Highly innovative approach with clear plans for sustainability beyond initial funding.	Innovative with good sustainability plans.	Some innovation and sustainability.	Minimal innovation or sustainability.	Lacks innovation and sustainability.	
Feasibility and Capacity	Highly feasible project with strong organizational capacity, detailed plans, and budget.	Well-planned and feasible with good organizational capacity.	Average feasibility and organizational capacity.	Questionable feasibility or organizational capacity.	Infeasible project or inadequate organizational capacity.	
Alignment with Council's Climate Change Action Roadmap	Directly aligns with specific actions or priorities in the Roadmap with clear contributions to its goals.	Good alignment with the Roadmap's goals.	Some alignment with the Roadmap.	Minimal alignment with the Roadmap.	Does not align with the Roadmap.	
Exclusions	Fully complies with all funding exclusions, no disqualifying elements.	Mostly complies, minor concerns regarding exclusions.	Some concerns related to exclusions that could be addressed.	Several concerns related to exclusions, needs significant revision.	Does not comply with funding exclusions.	
Eligibility and Accountability	Exceeds eligibility criteria with strong accountability and reporting plans.	Meets all eligibility criteria with good accountability plans.	Meets basic eligibility criteria, average accountability plans.	Meets minimum eligibility criteria, poor accountability plans.	Does not meet eligibility criteria or lacks accountability plans	

### Community Climate Fund (CCAF) Fund Round Two – Petone Community Board

Key information links:

[What Lower Hutt is doing about climate change | Hutt City Council](#)

[Community Climate Action Fund | Hutt City Council](#)

[Minutes of Climate Change and Sustainability Committee - Tuesday, 2 May 2023](#)

#### Applications for consideration by the Petone Community Board:

Organisation	Project	Amount Requested	Eligible	Climate Pathway Aligned
Free for All	Repair & Reuse Training Initiative	\$4,359.50	Yes	Yes <u>Consumption and Waste</u> Support the development of a circular economy
Thumbs Up Charitable Trust	Organic Waste to Compost  +  Community Garden	\$2,353.00	Yes	Yes <u>Consumption and Waste</u> Reduce food and green waste <u>Te Taiao</u> Develop nature-based solutions to tackle the impacts of climate change Strengthen our connection with te Taiao

Name

Bill McDonald

Phone Number

██████████

Email	bill@freeforall.co.nz
Organisation name	Free For All
Organisation address	17 Te Puni Street, Petone, Lower Hutt 5012
Charities or Incorporated Societies Number	CC57649
What ward or board are you applying for? (If multiple, please select more than one)	Petone
Korero mai - tell us about your project	<p>Free for All is launching a Repair &amp; Reuse Training Initiative to equip staff and volunteers with practical skills to fix, restore, and upcycle household items, furniture, and small appliances. The aim is to minimise waste, extend the life of donated goods, and reduce landfill contributions by ensuring more items are repaired rather than discarded.</p> <p>This initiative will involve:</p> <p>Hands-on training for staff and volunteers in repair techniques, such as fixing small appliances, restoring furniture, and mending textiles.</p> <p>Setting up a tool shed and workspace with the necessary tools and equipment for repairs.</p> <p>Developing structured repair training sessions, allowing volunteers to gain confidence in sustainable practices.</p> <p>Implementing better waste sorting and recycling practices to ensure broken or irreparable items are disposed of responsibly.</p> <p>By creating a skilled team of repairers, Free for All will reduce the number of discarded items, making a significant impact on sustainability and waste minimisation efforts.</p>
Please identify how your project supports the Lower Hutt Climate Change Pathway or makes your engagement more environmentally friendly	<ul style="list-style-type: none"> <li>✔ Reducing landfill waste – Repairing and reusing items rather than discarding them prevents unnecessary waste accumulation.</li> <li>✔ Lowering carbon emissions – Repairing goods instead of replacing them reduces the demand for new products, lowering emissions from manufacturing and transportation.</li> <li>✔ Encouraging a circular economy – Restoring and repurposing donated items extends their lifecycle, reducing resource consumption.</li> <li>✔ Building long-term sustainability skills – Training volunteers in repair techniques ensures waste minimisation becomes an</li> </ul>

embedded practice within Free for All.

✔ Supporting responsible waste management – Properly sorting items ensures that any irreparable goods are recycled appropriately, rather than being sent to landfill.

Waste Minimisation – Ensuring that unusable, non-repairable items are properly sorted, recycled, or disposed of responsibly rather than accumulating or being sent directly to landfill.

✔ Encouraging Recycling – Covering bin fees would allow Free for All to implement better waste sorting systems, ensuring recyclable materials are processed correctly instead of being dumped.

✔ Lowering Carbon Emissions – Proper waste management reduces methane emissions from landfill waste and ensures fewer trips to disposal sites.

This initiative will enhance Free for All’s environmental sustainability, making its operations more climate-friendly and aligned with Lower Hutt’s waste minimisation goals.

What are you applying for?	Tools, bin removal services
How many people are you expecting to attend / reach / impact?	1000's
What is the total cost of your project?	6,000
How much are you requesting?	4,359.50
Are you generating income for the project?	no
How will you sustain this kaupapa / initiative?	To ensure the long-term success of Free for All’s Repair & Reuse Training Initiative, we will implement a self-sustaining model that includes: 1. Volunteer Development & Skill Building As more staff and volunteers are trained in repair techniques, they will pass on their skills to new recruits, creating an ongoing cycle of knowledge-sharing. We will establish a training framework, ensuring that repair skills remain a core part of Free for All’s operations. 2. Partnerships & Community Support We will explore partnerships with local businesses, repair professionals, and sustainability organisations to provide ongoing support, materials, and expertise. Engaging with Lower Hutt community groups and sustainability networks will help keep the initiative

active through collaboration and resource-sharing. 3. Income Generation & Funding Opportunities We will seek sponsorships, grants, and donations from businesses that align with sustainability efforts. Potential to introduce a small donation-based model where people contribute a koha (donation) when items are repaired. Apply for ongoing funding streams from waste minimisation grants and circular economy initiatives. 4. Improved Waste Management Systems By ensuring efficient sorting and recycling of non-repairable items, Free for All will reduce waste removal costs over time. Partnering with local recycling programs to lower disposal expenses. 5. Increased Awareness & Community Engagement A marketing and education campaign will encourage more people to donate repairable items rather than discarding them. Workshops and events will strengthen community participation, creating a culture of repair, reuse, and sustainability. This initiative is designed to integrate repair and waste minimisation into Free for All's ongoing operations, ensuring it remains active and effective beyond the initial funding period.

What is the total cost of your project/event? 6,000

Will your project/event go ahead if you do not receive all of the funding? when we get tools

Upload a quote that shows what the funds will be used for [Mitre 10 quote - Free for All funding.pdf](#)

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Name Katrina Girvan

Phone Number [REDACTED]

Email admin@thumbsuptrust.org.nz

Organisation name Thumbs Up Charitable Trust

Organisation address 5 Elizabeth Street, Petone, Lower Hutt

Charities or Incorporated Societies Number	CC39465
GST Number (if registered)	102-399-625
What ward or board are you applying for? (If multiple, please select more than one)	Petone
Korero mai - tell us about your project	<p>Thumbs Up Charitable Trust is a not-for-profit organization based in Lower Hutt, dedicated to supporting adults with intellectual and/or physical disabilities. Our mission is to empower individuals to lead fulfilling lives by enabling them to actively engage in the full life of their community, through participation, contribution, and meaningful and respectful relationships with others We also provide them with equal opportunities to achieve their ambitions. We dedicate ourselves to making a positive impact on the lives of all our service members.</p> <p>We are currently wanting to foster a shift within our organisation towards sustainable and self-sufficient lifestyles by implementing practical and impactful sustainability practices within our community. We plan to raise awareness of these practices using direct experiences to build a culture of environmental responsibility which will enhance the wellbeing of all of those that attend Thumbs Up.</p> <p>Currently we have a simple recycling program in place, where our members engage in successfully recycling materials such as cardboard, glass, soft plastics, and aluminium. This forms the foundation of our commitment to sustainability, but we believe that we can do more.</p> <p>We have a small garden space currently, but we would like to upgrade, extend and improve our growing spaces to grow fresh, nutritious food. Through purchasing planter boxes and vertical planter boxes, we can easily expand our current availability of useable areas. We are also using planters that include features that will ensure accessibility for members in wheelchairs or have limited mobility, allowing them to be an active part in these sustainability practices which will yield fresh, nutritious food for all. The use of these gardens will also provide opportunities for physical exercise thereby improving overall health both through exercise and eating healthier food. An added benefit will be uniting the Thumbs Up community by fostering collaboration and a shared purpose between our members.</p> <p>To promote a more sustainable environment and educate members about how these foods grow, we will grow plants from seeds, enabling people to see the entire process from</p>

germination to the final product. Where possible, once we have established gardens, we will be able to harvest seeds from our garden or propagate plants for the following season. This propagation will require the use of equipment such as greenhouses and propagation trays to provide optimum conditions for seed germination and growth.

Establishing a composting system to transform our organic waste into nutrient-rich compost will allow us to reduce food waste while enriching the garden soil. This enriched soil will lead to improved plant health, better yields, and reduce our reliance on chemical fertilisers. As well as providing nutrients, it also serves as an additional mulch for the garden, allowing reduced watering needs through the retention of soil moisture and the suppression of weeds. We will recycle shredded paper from the offices to provide additional mulch and to add to the compost.

To also help us reduce food waste and promote healthy eating, we will incorporate more plant-based recipes into our cooking groups enabling them to use the produce that they have grown. The Thumbs Up community can use this food; and any surplus produce can go home to families who want it or donated to community initiatives such as the Koha café across the road. This will also enhance our community participation and foster and strengthen community bonds.

The installation of rainwater tanks will allow us to use a readily available resource for irrigation. This will reduce the strain on the town water supply, especially during drought conditions or water supply shortages. It will also provide a reliable emergency water resource.

We believe that these initiatives will transform Thumbs Up's approach to sustainability and empower the Thumbs Up community. We will lead by example by responsibly using and protecting the natural environment through active participation in sustainability practices. By implementing the outlined initiatives, we aim to create a positive impact on the environment, promote self-sufficiency, and strengthen our community bonds.

Please identify how your project supports the Lower Hutt Climate Change Pathway or makes your engagement more environmentally friendly

- By converting the Thumbs Up community's organic waste into compost, we create a sustainable cycle of resource use, as well as minimising our food and green waste.
- By reducing the amount of organic waste that would otherwise end up in landfills we also help to decrease greenhouse gas emissions such as methane.
- Collecting and using our rainwater will build our community resilience as we can use this water for irrigation of the gardens, and this will help us reduce our reliance on town water supplies.

What are you applying for?	<p>Resources for implementing practical and impactful sustainability practices within our community.</p> <p>Composting: Compost bin, compost mix, compost accelerator  Irrigation: Two water tanks Propagation: A small greenhouse, two mini greenhouses, two self-watering mini greenhouses and two propagation trays for seed raising, seeds (eleven packets), four herb plants, 12 bags of garden mix, two seed raising mixes and two packets of plant labels.</p> <p>Garden planters: two raised, two modular, two verticals with irrigation. Garden tools: five three-piece sets, three hand cultivators, three patio trowels, three transplanters, secateurs, a spade, and a mini spade. Safety equipment: six pairs of gloves and one packet of fifty dust masks</p>
How many people are you expecting to attend / reach / impact?	Twenty members and their whānau, the current twenty-five staff/volunteers/contractors that we currently have and their whānau. There would also be additional people from the wider community through additional volunteers, the Koha café and the local timebank.
What is the total cost of your project?	\$2,353
How much are you requesting?	\$2,353
Are you generating income for the project?	No
How will you sustain this kaupapa / initiative?	By converting our organic waste into compost, we create a sustainable cycle of resource use to ensure that our gardens grow well and continue to produce the best fresh food that we can. We will be able to reduce the amount we spend on groceries, especially for the cooking groups which would provide financial savings over time and free up funds that would otherwise have been budgeted for these activities and enable them to be used elsewhere – including to purchase any equipment/supplies as needed or expand and improve our sustainability practices. We will build into the weekly program for our members the time for staff and service users to maintain the gardens. Additionally, we can have volunteers come in and help, as we already have people who registered interest to come in and help with light gardening duties. We will also use the local timebank. Thumbs Up also has working bees twice a year where the parents come in and they enjoy helping with the gardens too. Once the gardens are established, we may be able to collect

	seeds from any plants that we can and use these to produce the next season's plants e.g. tomato slices, corn, cucumber seeds. The Hutt Valley gets plenty of rain, so we will have a constant water source for irrigation.
What is the total cost of your project/event?	\$2,353
Will your project/event go ahead if you do not receive all of the funding?	In small increments as funding allows
Upload a quote that shows what the funds will be used for	<a href="#">Resources-req-sustainability.pdf</a> <a href="#">Costings-for-resources.pdf</a>

The screenshot shows the top portion of the Mitre 10 website. At the top left, it says 'Mitre 10 MEGA Petone Open 7:00 AM - 7:00 PM CHANGE STORE'. On the right, there are links for 'Orders', 'Wishlist', 'Store Finder', and 'Gift Cards'. Below this is a large orange navigation bar with the 'MITRE 10' logo on the left, a search bar in the center with the placeholder text 'Search for products, departments or inspiration', and 'My Account' and 'Sign Out' on the right. Underneath the navigation bar are several menu items: 'DEPARTMENTS', 'EASY AS GUIDES', 'INSPIRATION', 'CLUB', 'SERVICES', and 'TRADE'. At the bottom of this section are four promotional banners: 'Latest Deals & Offers' (Shop all the latest deals in one place), 'Our price guarantee' (15% low price guarantee\*), 'Scam warning!' (Keep your information safe), and 'Product recalls' (Safety notices and information).



**[Tool and Socket Set 160 Piece](#)**

2045466

\$258.00 each

removeadd

**\$258.00**



**[XR FlexVolt Cordless Brushless 8pc Power Tool Combo Kit 18 volt-54 volt 9Ah](#)**

398299 • \$3,200.00 each

removeadd

**\$3,200.00**



**[Expandable Barricade 96cm](#)**

184780 • \$113.00 each

removeadd

**\$113.00**



**[DIY Mobile Portable Work Bench Table](#)**

273765 • \$232.00 each

removeadd

**\$232.00**



**Chest And Roller Cabinet With Bonus 125 Pece Tool Set Black and Red Chest - H:350mm, W:600mm, D:255mm Cabinet - H:740mm, W:685mm, D:330mm**

415444 • \$449.00 each

removeadd

**\$449.00**



**Dual Lock Tape Measure 8m**

364560 • \$19.98 each

removeadd

**\$19.98**



**Rubber Mallet 24oz**

399027 • \$11.98 each

removeadd

**\$11.98**



**Claw Hammer 20oz (565g)**

235617 • \$9.98 each

removeadd

**\$9.98**



•

**Handsaw 2 Pack 500mm**

386192 • \$30.58 pack of 2

removeadd

**\$30.58**



•

**Hex Key Set 30 Piece**

255640 • \$34.98 each

removeadd

**\$34.98**

Apply

Sub total

\$4,359.50

**Order Total**

\$4,359.50

**Please note all of these can be found on Mitre10 website**

**Costing for Resources for Thumbs Up Community Climate Action Fund Application.**

Item	Cost	# required	Total cost
<b>Composting</b>			
Compost bin	\$315	1	\$315
Compost mix	\$6.71	1	\$6.71
Compost accelerator	\$24.95	1	\$24.95
<b>Irrigation</b>			
Water tank (Petone Library)	\$130	2	\$260
<b>Propagation</b>			
Greenhouse	\$189	1	\$189
Mini greenhouse	\$10.42	2	\$20.84
Self watering greenhouse (easier to transplant)	\$19.98	2	\$39.96
Propagator tray	\$12.98	2	\$25.96
Herbs	\$4.92	4	\$19.68
Seeds	\$1.99 - \$3.49	11	\$38.39
Garden mix	\$11.50	12	\$138.00
Plant labels	\$7.49	2	\$14.98
Seed raising mix	\$13.95	2	\$27.90
<b>Garden Planters</b>			
Raised garden planter	\$62.99	2	\$125.98
Modular garden planter	\$149	2	\$298
Vertical planter with irrigation	\$239	2	\$478
<b>Garden Tools</b>			
3 piece set	\$22	5	\$110
Hand cultivator	\$5.66	3	\$16.98
Patio trowel	\$12	3	\$36
Transplanter	\$9.48	3	\$28.44
Secateur	\$39.98	1	\$39.98
Spade	\$17.99	1	\$17.99
Mini spade	\$11.97	1	\$11.97
<b>Safety gear</b>			
Gloves	\$8.85	6	\$53.10
Dust masks	\$14.98	1	\$14.98
			<b>\$2,353</b>

**Seed examples:** Lettuce, carrots, broccoli, sweetcorn, spring onion, perpetual spinach, cucumber, capsicum, snow peas, tomato, zucchini

**Herb examples:** Mint, Parsley, Basil,

## Resources Required for Thumbs Up Sustainability Initiatives

(All items currently only priced up from Bunnings)

### Composting

YOZE



**Maze 245L Premium Twin Compost Tumbler**  
 4.3 (275) SKN: 0031290  
**\$315**  
 Add to Cart

**How to purchase**  
 Select store

**Click & Collect**  
 Select a store for availability

**In-store**  
 Select a store for availability



**Tumbleweed Premium Compost Accelerator**  
 4.1 (8) SKN: 0104882  
**\$24.95**  
 Add to Cart

**How to purchase**  
 Select store

**Click & Collect**  
 Select a store for availability

**In-store**  
 Select a store for availability



**Big Value 40L Compost**  
 4.6 (4028) SKN: 0850115  
**\$6.71**  
 Add to Cart

**How to purchase**  
 Select store

**Click & Collect**  
 Select a store for availability

**In-store**  
 Select a store for availability

**Delivery**

### Irrigation

How much do the tanks cost?

Tank Size	From 2 December 2024
200L	\$130.00 per tank

There has been a small increase to the price of the water tanks due to an increase in the cost from our supplier.

### Propagation



**Backyard Farmer Timber Locker Greenhouse**  
 No reviews yet SKN: 0624345  
**\$189**  
 Add to Cart

**How to purchase**  
 Select store

**Click & Collect**  
 Select a store for availability

**In-store**  
 Select a store for availability



**Saxon Mini Greenhouse with Seed Tray**  
 4.4 (274) SKN: 2960182  
**\$10.42**  
 Add to Cart

**How to purchase**  
 Select store

**Click & Collect**  
 Select a store for availability

**In-store**  
 Select a store for availability



**Mr Fothergill's 35-Cell Self-Watering Coco Fibre Propagation Greenhouse**  
 \$19.98  
 Add to Cart  
 How to purchase  
 Select store  
 Click & Collect  
 Select a store for availability  
 In-store  
 Select a store for availability



**Grow It 40 Cell Propagator Tray**  
 \$12.98  
 Add to Cart  
 How to purchase  
 Select store  
 Click & Collect  
 Select a store for availability  
 In-store  
 Select a store for availability

**Examples only**

Country Value Sprouting	Country Value Deep Green Silverbeet Seed	Mr Fothergill's Seed Tomato Grosse Lisse	Country Value All Year Spring Onion Seed
\$1.99	\$3.77	\$1.99	\$1.99
Johnsons Broccoleto Rash Rapini Seeds	Mr Fothergill's Spinach Perpetual Leaf Seeds	Country Value Seed Carrot Early Nantes	Country Value Musselburgh Leek Seed
\$3.92	\$3.77	\$1.99	\$1.99
Country Value Californian Red Onion Seed	Country Value Perpetual Spinach Beet Seed	Country Value Beetroot Perfect Seed	Country Value Incredible Sweet Corn Seed
\$1.99	\$3.77	\$1.99	\$1.99



**Nudo Herb 9cm Assorted**  
 \$4.92  
 In-store only  
 Add to Cart  
 How to purchase  
 Select store  
 Click & Collect  
 Select a store for availability  
 In-store  
 Select a store for availability  
 Delivery



**Garden Time 30L Enriched Garden**  
 \$11.50  
 Add to Cart  
 How to purchase  
 Select store  
 Click & Collect  
 Select a store for availability  
 In-store  
 Select a store for availability  
 Delivery  
 Search postcode or suburb



**Brunnerings 125mm Plastic Plant Label - 50 Pack**  
 \$7.49  
 Add to Cart  
 How to purchase  
 Select store  
 Click & Collect  
 Select a store for availability  
 In-store  
 Select a store for availability



**Scotts Osmocote 25L Seed Raising And Cutting Mix**  
 \$13.95  
 Add to Cart  
 How to purchase  
 Select store  
 Click & Collect  
 Select a store for availability  
 In-store  
 Select a store for availability  
 Delivery

### Garden Planters



**Pinnacle Hardware**  
Pinnacle 950 x 350 x 800mm Charcoal Raised Mobile Garden Planter  
★★★★☆ 3.9 (26) I/N: 3207554  
**\$62.99**  
Add to Cart

**How to purchase**

Select store

**Click & Collect**  
Select a store for availability

**In-store**  
Select a store for availability



**Backyard Farmer Raised Garden Bed Modular Planter Kit**  
★★★★☆ 3.5 (21) I/N: 0382523  
**\$149**  
per carton  
Add to Cart

**How to purchase**

Select store

**Click & Collect**  
Select a store for availability

**In-store**  
Select a store for availability



**Gardena NatureUp! Tall Vertical Kit with Micro-Irrigation (for 15 plants)**  
SKU: 399574 MODEL: 947799201  
★★★★★ 5 (1) Write a review  
afterpay  
4 interest free payments of \$59.75  
More info

**\$239**  
each

**Buy Online**

Click & Collect  
Choose a store

Delivery  
Add delivery location

### Garden Tools



**Saxon 3 Piece Garden Tool Set**  
☆☆☆☆ No reviews yet I/N: 0967506  
**\$22**  
Add to Cart

**How to purchase**

Select store

**Click & Collect**  
Select a store for availability

**In-store**  
Select a store for availability

**Delivery**  
Search postcode or suburb



**Saxon Hand Cultivator with Timber Handle**  
★★★★★ 5 (6) I/N: 0242960  
**\$5.66**  
Add to Cart

**How to purchase**

Select store

**Click & Collect**  
Select a store for availability

**In-store**  
Select a store for availability



**Saxon Patio Trowel**  
★★★★☆ 3.3 (9) I/N: 0242128  
**\$12**  
Add to Cart

**How to purchase**

Select store

**Click & Collect**  
Select a store for availability

**In-store**  
Select a store for availability

**Delivery**  
Search postcode or suburb



**Fiskars Aluminium Hand Transplanter**  
★★★★★ 5 (2) I/N: 0833239  
**\$9.48**  
Add to Cart

**How to purchase**

Select store

**Click & Collect**  
Select a store for availability

**In-store**  
Select a store for availability

**Delivery**  
Search postcode or suburb



**Fiskars**  
Fiskars Lopper & Secateur Set  
★★★★☆ 4.2 (13)    I/N: 0190181  
**\$39.98**  
Add to Cart

**How to purchase**

Select store

**Click & Collect**  
Select a store for availability

**In-store**  
Select a store for availability

**Delivery**  
Search postcode or suburb



**Saxon**  
Saxon Timber D-Handle Garden Spade  
★★★★☆ 4.4 (12)    I/N: 2250798  
**\$17.99**  
Add to Cart

**How to purchase**

Select store

**Click & Collect**  
Select a store for availability

**In-store**  
Select a store for availability

**Delivery**  
Search postcode or suburb



**Saxon**  
Saxon D-Handle Mini Spade  
★★★★★ 5 (2)    I/N: 0111272  
**\$11.97**  
Add to Cart

**How to purchase**

Select store

**Click & Collect**  
Select a store for availability

**In-store**  
Select a store for availability

**Delivery**  
Search postcode or suburb

### Safety Gear



**Cyclone**  
Cyclone Medium Black Sculpt Invisigrip Tough Gardening Gloves  
★★★★☆ 4.3 (96)    I/N: 2907020  
**\$8.85**  
Add to Cart

**How to purchase**

Select store

**Click & Collect**  
Select a store for availability

**In-store**  
Select a store for availability



**Craftright**  
Craftright Dust Masks - 50 Pack  
☆☆☆☆☆ No reviews yet    I/N: 0275261  
**\$14.98**  
Add to Cart

**How to purchase**

Select store

**Click & Collect**  
Select a store for availability

**In-store**  
Select a store for availability

Report no: PCB2025/2/49

## Chair's Report

### Recommendation

That the report be received and noted.

### Appendices

No.	Title	Page
1 <a href="#">↓</a>	Appendix 1: Chair's Report - Petone Community Board - April 2025	64

**Author:** Mike Fisher  
 Chair, Petone Community Board

**Petone Community Board Meeting: 14 April 2025**  
**Chair's Report**  
**Mike Fisher**

Tena koutou katoa and greetings to everyone in our community board area of Petone, Korokoro, Seaview, Moera, Waiwhetu South, Woburn South, and Gracefield.

Autumn has rolled around again, with the end of daylight saving and the rugby posts back on Petone Rec! It is also another busy time ahead on the Council and Community Board calendar with the Annual Plan now out for discussion, outlining the Council's plans for our city for the 2025 - 2026 period.

There are some key issues in this for Petone and your feedback is encouraged.

### **1. Consultations**

In addition to the draft annual plan, currently the draft District Plan is also out for consultation and many residents may have received individual letters if their property is impacted i.e. being in a high natural hazard area etc.

Submissions have now been extended until 2 May and the Policy Planning team is available by phone and email to respond to queries ( [district.plan@hutt.city.govt.nz](mailto:district.plan@hutt.city.govt.nz) or through contact centre 04 570 6666). A Friend of submitters is also available for advice and help (Emily Bayliss 02108435559 [fos@baylissconsulting.co.nz](mailto:fos@baylissconsulting.co.nz)).

The PCB has held a drop in session at Petone Library which Councillors Mitchell and Edwards attended, and a number of residents took the opportunity to look over plans and ask questions.

The future of water services for the Hutt Valley – details and have your say at [hutt.city/futurewater](https://hutt.city/futurewater) by 20 April.

### **2. Paid parking in Petone.**

One of the items raised in the draft annual plan is the prospect of an increase in the parking charges by 50 cents to \$3.50/hour. There has been much feedback since the introduction of parking charges in Jackson Street and Peel Place carpark on 1 October 2024, on both the effect on retailers, parking spaces and the parking in side streets.

We have asked for information on the revenue received to date and encourage your feedback on the draft annual plan.

### 3. Petone Wharf, Library and Grandstand

We expect to receive reports on these projects in the coming weeks and are hopeful that some recommendations and decisions can be made so that we can get the future of these facilities clarified.

A reminder that although there has been publicity about the Local Government Commission decision to abolish the PCB, it remains in place and active until the October 2025 local body elections and we will continue to work on your behalf until then.

The LGC decision is available here <https://www.huttcity.govt.nz/people-and-communities/news/2025/new-wards-to-take-effect-at-this-years-local-body-elections>

Please contact us with concerns, raise questions and let us know what you want to see happening in the Petone Community Board area. We welcome discussion and feedback any time. Feel free to contact individual PCB members or myself with issues, concerns, or ideas to raise or discuss.

“Whaia te iti kahurangi ki te tuohu koe me he maunga teitei”

“Seek the treasure you value most dearly, if you bow your head let it be to a lofty mountain”.

**Mike Fisher**  
**Chair PCB**

19 March 2025

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Report no: PCB2025/2/50

## Democracy Advisor's Report

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### Purpose of the report

1. The purpose of the report is to update the Board on items of interest.

### Recommendations

That the Board receives and notes the report.

### Consultation

#### *New water entity consultation*

2. Council is currently consulting with the community on a preferred model for the delivery of water services for the region. The preferred option of Hutt City, Upper Hutt, Porirua and Wellington City Councils and Greater Wellington Regional Council is to transition to a water services asset-owning Council Controlled Organisation. Council will vote on a preferred option in June 2025. Find out more and have your say by 20 April 2025 at: <https://www.huttcity.govt.nz/environment-and-sustainability/water/the-future-of-water-services-in-lower-hutt>

#### *Your voice matters: Improving our engagement*

3. Council has worked with community members to draft a set of engagement principles to improve how it connects with its community. It recently released a set of engagement principles for community feedback and further engaged with residents' associations and community groups. Following feedback Council will work on an Engagement Framework and Action Plan alongside community groups. Once the draft is ready, Council will invite further feedback from the community. Keep updated on progress here: <https://haveyoursay.huttcity.govt.nz/your-voice-matters-improving-our-engagement>

#### *Annual Plan 2025-26*

4. Council is engaging on the draft Annual Plan from 27 March until 27 April 2025. The draft Annual Plan focuses on delivering services, funding key projects and managing costs while keeping rates as affordable as possible. It includes a proposal by Council to lower the rates increase to 12.8% (after growth) compared to the 13.4% (after growth) planned through the Long Term Plan. Find out more here: <https://www.huttcity.govt.nz/annual-plan>

### ***Dog Control Bylaw and Policy***

5. Council reviews its Dog Control Policy and Bylaw every 10 years, or earlier if required. The Policy sets out why Council is required to control dogs in Lower Hutt (ie to promote positive dog ownership and to minimise nuisance to the community from dogs). The Bylaw manages control, ownership, licensing, prohibition, impounding, and keeping dogs in Lower Hutt. The aim of the Policy and Bylaw is to balance the needs of those people who own dogs, and the needs of the public. Find out more and have your say by 5.00pm, 26 April 2025 at: [hutt.city/dogcontrol](https://hutt.city/dogcontrol)

### ***Appearance Industries Bylaw and Code of Practice***

6. Council is reviewing the Appearance Industries Bylaw 2020 and Code of Practice to make sure they still work well, protect public health and meet industry needs. The Bylaw sets the rules for local businesses in appearance industries, such as beauty, tattooing and piercing, including licensing and hygiene requirements. The Code of Practice offers extra guidance, such as how to safely perform certain procedures. Find out more here: [hutt.city/appearanceindustries](https://hutt.city/appearanceindustries)

### **Report back on action items from the last meeting**

7. At its meeting in February 2025, the Board asked that officers provide advice on the legality of posters in public spaces, particularly on rubbish bins. The Head of Transport has provided the following update:

*Hutt City Councils Waste Management and Minimisation Bylaw 2021 states the following:*

*16.3 (d) No person may fix or attach any flag, banner, bunting, balloon, sign, poster, leaflet or similar thing to any litter receptacle provided by the Council in any public place.*

	<ul style="list-style-type: none"> <li>i) a waste management facility, or</li> <li>ii) any premises they own, occupy or manage, for the purposes of home composting.</li> </ul>
16.3	<p>No person may:</p> <ul style="list-style-type: none"> <li>a) Deposit any waste arising from that person's household or that person's business activities in any litter receptacle provided by the Council in any public place;</li> <li>b) Remove any waste from any litter receptacle provided by the Council in any public place, where this results in any waste being deposited outside the litter receptacle, unless authorised by the Council to do so;</li> <li>c) Deposit or attempt to deposit any litter in any litter receptacle provided by the Council in any public place if: <ul style="list-style-type: none"> <li>i) the receptacle is full; or</li> <li>ii) the litter is likely to escape;</li> </ul> </li> <li>d) Fix or attach any flag, banner, bunting, balloon, sign, poster, leaflet or similar thing to any litter receptacle provided by the Council in any public place; or</li> <li>e) Damage any litter receptacle provided by the Council in any public place.</li> </ul>
16.4	<p>The owner, occupier or manager of any premises on which any flag, banner, bunting, balloon, sign, poster, leaflet or similar device is displayed that is likely to become litter, must take all steps to the satisfaction of the Council to prevent it becoming litter and to clean it up in the event that it does become litter.</p>

### Quality of Life survey

8. The results of the 2024 Quality of Life Project are now available to view. The survey is a partnership between nine New Zealand councils including Hutt City Council. It measures perceptions over several domains related to quality of life using a random selection of residents from each council area. The survey can be viewed here:  
<https://www.qualityoflifeproject.govt.nz/wp-content/uploads/2025/02/Quality-of-Life-2024-8-City-Topline-report-130225.pdf>

### Daly Street Activation

9. The vacant site at 6-9 Daly Street, Lower Hutt will open to the public on 12 April 2025. The event marks the launch of the temporary transformation on Daly Street before the area is needed for Te Wai Takamori o Te Awa Kairangi.
10. A new partnership with local charitable organisation Free Ride is also set to bring bike-related events and opportunities for all ages into the heart of the city including free bike fixups and bike skills training.

*Pedal & Play Launch Event:* Te Tōpūnga Hapori i Daly Street, Saturday 12 April, 10am-2pm.

11. Once the site opens for use, Council is keen to hear ideas on further improvements that might draw people to visit and hang out at the site:  
[citycentreplacemaking@huttcity.govt.nz](mailto:citycentreplacemaking@huttcity.govt.nz).

### Setting of Speed Limits 2024 – Speed Limit Changes around schools and Marine Drive

12. At its meeting on 13 March 2025, the Infrastructure and Regulatory Committee considered a report on changes to speed limits around schools and on Marine Drive as required under the Land Transport Rule: Setting of Speed Limits 2024. The report can be found here: [Agenda of Infrastructure and Regulatory Committee - Thursday, 13 March 2025](#) .
13. At its meeting on 25 March 2025, Council made the following resolution concerning this matter:

#### Setting of Speed Limits 2024 - Speed Limit Changes around schools and Marine Drive

**RESOLVED:** (Cr Edwards/Cr Stallinger)      **Minute No. C 25120(4)**

*“That Council:*

- (1) *receives and notes the information;*
- (2) *notes that the reversal of reduced speed limits and the installation of variable speed limits is required by the Land Transport Rule: Setting of Speed Limits 2024;*

- (3) *approves officers to work with schools to make changes that comply with the Land Transport Rule - Setting Speed Limits 2024 and maximise the safety of students travelling to and from school; and*
- (4) *directs officers to complete the work required to maintain Marine Drive at 50km/h due to the significant change of land use since the speed was lowered in accordance with the Eastbourne Speed review, which was a consent condition for Tupua Horo Nuku."*

### **Strategic Cycleway Network Plan**

- 14. The Strategic Cycleway Network Plan (the Plan) will review the existing road network, cycling infrastructure and routes used. The Plan will identify where cycleway projects should be prioritised to address gaps in cycling infrastructure. The aim is to reduce the need of future planning and help deliver cycleway projects while improving public engagement and being more transparent on what projects are identified where.
- 15. The project team has held two internal workshops, first to agree across Council divisions (Parks, Urban Development and Transport) what the Plan's objective would be and what focus areas the Plan will prioritise, and then a second workshop to discuss a first draft Plan. This draft Plan is currently being edited following these workshops before being distributed externally.
- 16. The next step is to share the draft Plan with elected members and key stakeholders to gather feedback. The project team will carry out a Multi Criteria Analysis exercise on the list of potential projects to identify the top priorities to be delivered in the next three-year term.
- 17. The draft Plan is currently being refined internally and is expected to be shared with key stakeholders starting in early May 2025. Officers plan to present the draft Plan to Community Boards in June 2025, before seeking endorsement of the final Plan at the Infrastructure and Regulatory Committee meeting in July 2025.

### **City Centre Streetscape project**

- 18. As part of Te Wai Takamori o Te Awa Kairangi | Riverlink, Council will be undertaking streetscape improvements in the Lower Hutt city centre. Before it embarks on the design, Council will need to review its 2019 vision for the city centre (Central City Transformation Plan) and make sure it is still current. Council officers are currently engaging with stakeholders and Mana Whenua to refresh the vision. Once this step is completed, officers will start looking at streets and intersections to identify potential areas for improvement.

### **Pito One Pā Landing Project**

- 19. The Pito One Pā Landing project involves small improvements in and around the historic site of Pito One Pā. First, Council is focusing on Te Puni Urupā. It is looking to create more space for the function of the urupā and provide a mobility parking space.

### 2024/25 Operating and training budget

20. The Board is allocated \$8,000.00 GST exclusive per annum, comprised of:

Operating costs	\$5,000
Training	\$3,000

21. The Board was allocated a new budget from 1 July 2024. The following is the Board's expenditure as of 31 March 2025.

	Operating costs	Training
Budget	\$5,000.00	\$3,000.00
Expenditure	\$640.35	\$2,891.00
<b>BALANCE</b>	<b><u>\$4,359.65</u></b>	<b><u>\$109.00</u></b>

22. The detailed expenditure is attached as Appendix 1 to the report.

### Appendices

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**Author:** Judy Randall  
Democracy Advisor

**Reviewed By:** Kate Glanville  
Senior Democracy Advisor

**Approved By:** Kathryn Stannard  
Head of Democratic Services

<b>Petone Community Board Expenditure 2024/2025 - Operating Budget</b>															
Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per item	Balance	
Opening Balance														\$ 5,000.00	
Community flyers	\$ 243.19												\$ 243.19		
Venue hire	\$ 40.00			\$ 20.00									\$ 60.00		
Petone Fair						\$ 300.00							\$ 300.00		
Other expenses								\$ 37.16					\$ 37.16		
<b>Total Expenditure</b>														\$ 640.35	
<b>Closing Balance</b>														\$ 4,359.65	

<b>Petone Community Board Expenditure 2024/2025 - Training Budget</b>															
Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per item	Balance	
Opening Balance														\$ 3,000.00	
Community Board conference	\$ 2,891.00												\$ 2,891.00		
<b>Closing Balance</b>														\$ 109.00	