

HUTT CITY COUNCILKOMITI ITI ARA WAKA | TRAFFIC SUBCOMMITTEE

Minutes of a meeting held in the Council Chambers, 2nd Floor,
30 Laings Road, Lower Hutt on
Thursday 24 April 2025 commencing at 2:00 pm

PRESENT:

Cr N Shaw (Chair)	Cr G Barratt (via audio-visual link, until 2.43pm)
Cr B Dyer (Deputy Chair)	Cr A Mitchell
Cr C Parkin	Cr G Tupou

APOLOGIES: There were no apologies.

IN ATTENDANCE: L Desrosiers, Acting Director Economy and Development (part meeting)
P Hewitt, Head of Transport
E Scherer, Traffic Engineering Manager
V Gilmour, Democracy Advisor

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru	Cease the winds from the west
Whakataka te hau ki te tonga	Cease the winds from the south
Kia mākinakina ki uta	Let the breeze blow over the land
Kia mātaratara ki tai	Let the breeze blow over the ocean
E hī ake ana te atakura	Let the red-tipped dawn come with a
He tio, he huka, he hau hū	sharpened air.
Tihei mauri ora	A touch of frost, a promise of a
	glorious day.

2. APOLOGIES

There were no apologies.

3. PUBLIC COMMENT

There was no public comment.

4. CONFLICT OF INTEREST DECLARATIONS

Cr Parkin declared a conflict of interest with item b) Proposed Time Limited Parking – 233 The Esplanade, Petone. However, the Chair believed that Cr Parkin did not have a conflict of interest in this matter.

5. **RECOMMENDATIONS TO TE KAUNIHERA O TE AWA KAIRANGI
COUNCIL - 29 May 2025**

- a) Proposed Mobility Parking Restriction - Te Puni Street, Petone (Outside Te Puni Urupa Cemetery)

The Head of Transport elaborated on the report.

<u>RECOMMENDED:</u> (Cr Shaw/Cr Tupou)	Minute No. TSC 25201
<i>"That the Subcommittee recommends that Council:</i>	
<i>(1) receives and notes the information;</i>	
<i>(2) approves the conversion of 1x existing P30 parking space into 1x P60 Mobility Parking Only 'At All Times' space outside 6 Te Puni Street, Petone, as shown in Appendix 1 to the report;</i>	
<i>(3) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described in this recommendation; and</i>	
<i>(4) notes that this matter will take effect once the traffic control devices indicating the recommended restrictions that evidence the restrictions have been installed."</i>	

b) Proposed Time Limited Parking - 223 The Esplanade, Petone

The Head of Transport elaborated on the report.

In response to questions from members, the Traffic Engineering Manager advised that the proposed parking restrictions would apply Monday to Friday during standard business hours. He explained that the business owner had raised concerns regarding parking availability on weekdays, not weekends.

RECOMMENDED: (Cr Shaw/Cr Parkin)

Minute No. TSC 25202

"That the Subcommittee recommends that Council:

- (1) receives and notes the information;*
- (2) approves the conversion of 2x existing unrestricted parking spaces to P60 time-restricted parking (Monday to Friday, 8am to 6pm) outside 223 The Esplanade, Petone, as outlined in Appendix 1 to the report;*
- (3) rescinds any previous resolutions related to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described in this recommendation; and*
- (4) notes that this matter will take effect once the traffic control devices indicating the recommended restrictions that evidence the restrictions have been installed."*

- c) Proposed Time Limited Parking - Durham Crescent, Fairfield (Outside Epuni Kindergarten)

The Head of Transport elaborated on the report.

In response to questions from members, the Traffic Engineering Manager confirmed that the primary use of the mobility park was by the kindergarten. The Head of Transport agreed that the restriction for the mobility park should apply from Monday to Friday for consistency, rather than only on kindergarten days.

RECOMMENDED: (Cr Shaw/Cr Barratt)

Minute No. TSC 25203

"That the Subcommittee recommends that Council:

- (1) receives and notes the information;*
- (2) approves the conversion of the existing unrestricted parking into one P10 parking spaces (Monday to Friday, 8:30am-3:30pm) outside 50 Durham Crescent, Fairfield, as shown in Appendix 1 of this report;*
- (3) approves the relocation of the existing mobility parking space outside from 48a Durham Crescent to 50 Durham Crescent, Fairfield, as shown in Appendix 1 of this report;*
- (4) approves the conversion of the existing mobility parking space to unrestricted parking outside 48a Durham Crescent, Fairfield, as shown in Appendix 1 to this report;*
- (5) notes that the relocation of the Mobility Parking space will continue to have the same operating hours as the existing configuration (8.30am to 3.30pm on Monday to Friday);*
- (6) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they conflict with the traffic controls described above; and*
- (7) notes that this matter will take effect when the traffic control devices that evidence the restrictions described in this resolution have been installed."*

- d) Proposed Time Limited Parking - Alicetown Playcentre Parking, Victoria Street, Alicetown

The Head of Transport elaborated on the report.

In response to questions from members, the Head of Transport confirmed that officers had met with representatives of the Alicetown Playcentre, who had supported the proposed three-hour time-limited parking. He further advised that the Alicetown Playcentre had raised no concerns regarding the car yard using the car park for long-term vehicle storage.

In response to questions from members, the Traffic Engineering Manager noted that the proposed parking restrictions would apply Monday to Friday. He explained that the proposed three-hour time limit, as opposed to four hours, was intended to balance the parking needs of all users, not just those of the Alicetown Playcentre.

Cr Barratt left the meeting at 2.22pm.

Cr Mitchell agreed with earlier comments made by Cr Parkin. He reflected on previous discussions with the Alicetown Playcentre, during which they had expressed a preference for four-hour time-limited parking.

Cr Barratt rejoined the meeting at 2.23pm.

RECOMMENDED: (Cr Shaw/Cr Mitchell)	Minute No. TSC 25204
<i>"That the Subcommittee recommends that Council:</i>	
<i>(1) receives and notes the report;</i>	
<i>(2) approves the conversion of seven existing P120 parking spaces to P180 time-limited parking spaces in the Alicetown Playcentre car park, Victoria Street, Alicetown, as shown in Appendix 1 of this report;</i>	
<i>(3) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described above; and</i>	
<i>(4) notes that this matter will take effect when the traffic control devices that evidence the restrictions described in this resolution have been installed."</i>	

- e) Broken Yellow Lines - No Stopping At All Times - between 22 and 26 City View Grove, Harbour View

The Head of Transport elaborated on the report.

RECOMMENDED: (Cr Shaw/Cr Parkin)

Minute No. TSC 25205

"That the Subcommittee recommends that Council:

- (1) receives and notes the information;*
- (2) approves the installation of Broken Yellow Lines (BYLs) – 'No Stopping At All Times' around the cul-de-sac, between properties 22 and 26 City View Grove, Harbour View, as shown in Appendix 1 attached to this report;*
- (3) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they conflict with the traffic controls described in the report; and*
- (4) notes that these parking restrictions will take effect once the appropriate road markings have been installed."*

- f) Broken Yellow Lines - No Stopping At All Times between 162 and 168 Normandale Road, Normandale

The Head of Transport elaborated on the report.

In response to questions from members, the Head of Transport advised that Council's Transport team would investigate installing speed monitoring devices on Normandale Road once the Broken Yellow Lines had been installed to better understand traffic activity in the area. He further advised that the team worked alongside Council's consenting and development teams to ensure sufficient parking space was considered. However, he noted that their influence was limited, as developments were permitted to proceed within the existing regulatory framework.

RECOMMENDED: (Cr Shaw/Cr Mitchell)	Minute No. TSC 25206
<i>"That the Subcommittee recommends that Council:</i>	
<i>(1) receives and notes the information;</i>	
<i>(2) approves the proposed installation of Broken Yellow Lines (BYLs) 'No Stopping At All Times' parking restrictions on Normandale Road, between properties 162 and 168, as shown in Appendix 1 attached to the report;</i>	
<i>(3) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described in this recommendation; and</i>	
<i>(4) notes that these parking restrictions will take effect once the appropriate road markings have been installed."</i>	

- g) Proposal to streamline consultation process for parking and traffic restrictions under delegated authority

The Head of Transport elaborated on the report.

In response to questions from members, the Head of Transport advised that none of the items on the agenda would have gone through the revised process. The Traffic Engineering Manager explained that consultation would only be streamlined in cases where the proposed parking or traffic restrictions aligned with specific provisions of the Land Transport Rule, particularly sections 4.1, 6.3, and 6.9.

The Head of Transport agreed to remove 'Week Seven: Plans shared with relevant Community Boards (if applicable)' from the delegated authority process, because members felt it undermined the intent of streamlining the process.

RECOMMENDED: (Cr Shaw/Cr Mitchell)	Minute No. TSC 25207
<i>"That the Subcommittee recommends that Council:</i>	
<i>(1) receives and notes the information;</i>	
<i>(2) approves the proposed consultation process for implementing restrictions where changes align with sections 4.1, 6.3 and 6.9 of the Land Transport (Road User) Rule 2004, under the delegated authority process; and</i>	
<i>(3) notes that this approach supports the Hutt City Council Traffic Bylaw 2017 and is consistent with the Land Transport (Road User) Rule 2004 as well as delegations approved by the Chief Executive in January 2025 (refer to page 37 of Hutt City Council's Delegations Register.)"</i>	

6. INFORMATION ITEM

Traffic Subcommittee Forward Programme 2025 and Status Update of Approved Traffic Resolutions

Memorandum dated 2 April 2025 by the Democracy Advisor

In response to questions from members, the Head of Transport agreed to provide an update to the Subcommittee at its next meeting regarding the safety risk matrix and how officers were incorporating new incidents and risks. He acknowledged that officers needed to improve follow-up processes with third-party works to ensure their completion. He confirmed that Council's Transport team would add all new and outstanding resolutions to the dashboard, including reasons for lack of progress. He also agreed to investigate the status of the mobility car park and dropped kerb previously approved for installation outside the Mobility Centre at 166 High Street.

Cr Barratt left the meeting at 2.43pm.

RESOLVED: (Cr Shaw/Cr Mitchell)

Minute No. TSC 25208

"That the Subcommittee:

- (1) receives and notes the Forward Programme for 2025 attached as Appendix 1 to the memorandum; and*
- (2) notes the status update of approved traffic resolutions attached as Appendix 2 to the memorandum."*

7. QUESTIONS

There were no questions.

8. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!
 Unuhia!
 Unuhia i te uru-tapu-nui
 Kia wātea, kia māmā
 Te ngākau, te tinana,
 te wairua i te ara takatū
 Koia rā e Rongo
 whakairihia ake ki runga
 Kia wātea, kia wātea!
 Ae rā, kua wātea!
 Hau, pai mārire.

Release us from the supreme
 sacredness of our tasks
 To be clear and free
 in heart, body and soul in our
 continuing journey
 Oh Rongo, raise these words up high
 so that we be cleansed and be free,
 Yes indeed, we are free!
 Good and peaceful

There being no further business. the Chair declared the meeting closed at 2.47pm.

N Shaw
CHAIR

CONFIRMED as a true and correct record
Dated this 29th day of May 2025