



POARI HAPORI O WAINUIOMATA WAINUIOMATA COMMUNITY BOARD

9 April 2025

Order Paper for the meeting to be held in the
Wainuiomata Neighbourhood Hub, Queen Street, Wainuiomata,
on:

Wednesday 16 April 2025 commencing at 6:30 pm

Membership

Te Awa Puketapu (Chair)
Daniel Chrisp
Tamsyn Harker
Cr Keri Brown

Lesla Bingley (Deputy Chair)
Leah Clark
Gary Sue

For the dates and times of Council and Community Board Meetings please visit
www.huttcity.govt.nz

COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS



This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
- (b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
- (c) are subject to any other statutory requirements that may apply to a particular delegation;
- (d) are subject to any notice issued by the Council, from time to time, to a Community Board that a particular issue must be referred to Council for decision;
- (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
- (f) promote centralisation of those functions where the appropriate expertise must be ensured; and
- (g) reflect that all statutory and legal requirements must be met.

DELEGATIONS

Decide:

- Naming new roads and alterations to street names (in the Community Board's area) within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027. Note ¹
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note ²
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Climate Action Fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by the Council to the Board from the Miscellaneous Budget to cover expenditure associated with the activities of the Board. The Chair to approve expenditure, in consultation with the Board, and forward appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.
- The allocation of funding for the training and development of Community Board or members, including formal training courses, attendance at seminars or attendance at relevant conferences.
-

CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.

¹ This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

² The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

GENERAL FUNCTIONS

Provide their local community's input on:

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Roding Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

Co-ordinate with Council staff:

- Local community consultation on city-wide issues on which the Council has called for consultation.

Maintain:

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

Develop:

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

Grant:

- Local community awards.

Promote:

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.
- Arts and crafts in its area.

Appoint:

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

Endorse:

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).

APPENDIX 1 – COMMUNITY CLIMATE ACTION FUND

Criteria

The fund aims to contribute to the city's carbon reduction goals by funding:

- i. Community-led carbon reduction initiatives, with a focus on initiatives already identified in the Lower Hutt Climate Pathway
- ii. Community engagement initiatives that can demonstrate a contribution to carbon reduction in the way they are delivered (eg waste minimisation).

To be eligible for funding:

- Initiatives/activities must take place within Lower Hutt.
- Physical assets must not be stored on Council reserve land or road reserve.
- Any asset purchased over the value of \$1,000 must be added to the organisation's asset register.
- Organisations/groups requesting funding must meet specified criteria, including legal entity status for applications above \$10k and the project must align with Council's Climate Action Pathway.

This is a one-off grant, and any future maintenance of physical assets purchased are the responsibility of the applicant organisations.

Applications must align with the Lower Hutt Climate Action Pathway or be a community engagement initiative which results in waste minimisation.

Each of the city's seven wards receive funding according to the number of residents within its boundaries.

The ward allocations per annum are listed below:

Ward	Amount
Eastbourne	\$2,434
Petone	\$6,437
Wainuiomata	\$8,856
Central	\$9,590
Eastern	\$8,706
Northern	\$7,865
Western	\$6,380

Decisions

Each Community Board decides the funding applications within its area. Boards are free to distribute their funding in a single large allocation or spread it over a number of smaller ones.

Examples of what can be funded

- Improving access to secure bike parking and charging.
- Supporting tamariki to walk or scoot safely to school.
- Community initiatives to tackle food and green waste.
- Community-led nature-based solutions to tackle the impact of climate change (eg: riparian planting or planting trees).

Examples of what won't be funded

- Assets on Council land which require ongoing operational funding.
- Projects-assets which require significant support from Council teams to implement.
- Promotion of an organisation's religious, ethical, commercial, or political views.
- Buying land or buildings or carrying out maintenance on buildings.
- Duplicate services that are already covered by Council or by government agencies e.g. health or education providers.
- Kaupapa that has already begun or finished.
- Redistribution of funds to others at the applicant's discretion.
- Fundraising or legal costs.
- Capital investments or trust funds.
- Prize money or prizes.
- Operational costs e.g. salaries, wages, rent, power.

Funding rules

Successful applicants must:

- Use funds only for the approved purpose and in accordance with any terms and conditions set by Council.
- Use funds by 30 June of the following year.
- Let Council's funding officer know immediately if any difficulty or potential difficulty arises that may compromise the service or project.
- Lay a complaint with Police if any funds are stolen or misappropriated, and then notify Council.
- Allow Council to audit the use of the funds should it wish to do so.
- Recognise Council's support in all publicity material, annual reports and similar publications.
- Complete accountability reports within a specified timeframe after project completion, demonstrating the impact of projects on carbon reduction.

Council's Community Funding Advisor is available to support and assist community groups when making applications through Council.

HUTT CITY COUNCIL

POARI HAPORI O WAINUIOMATA
WAINUIOMATA COMMUNITY BOARD

Meeting to be held in the Wainuiomata Neighbourhood Hub, Queen Street,
Wainuiomata on
Wednesday 16 April 2025 commencing at 6:30 pm.

ORDER PAPER

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru
Whakataka te hau ki te
tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tihei mauri ora.

*Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with a sharpened
air.
A touch of frost, a promise of a glorious day.*

2. APOLOGIES

No apologies have been received.

3. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

4. PRESENTATIONS

a) Local Councillor from Greater Wellington Regional Council

A verbal update by Cr Quentin Duthie

b) Love Wainuiomata update

A verbal update by Chastity Card

5. CONFLICT OF INTEREST DECLARATIONS

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

6. MINUTES

Meeting minutes Wainuiomata Community Board, 12 February 2025 9

7. COMMUNITY CLIMATE ACTION FUND 2024 - 2025

Report No. WCB2025/2/55 by the Head of Connected Communities 17

8. DEMOCRACY ADVISOR'S REPORT

Report No. WCB2025/2/56 by the Democracy Advisor 34

9. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

10. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!	<i>Release us from the supreme sacredness of our</i>
Unuhia!	<i>tasks</i>
Unuhia i te uru-tapu-nui	<i>To be clear and free</i>
Kia wātea, kia māmā	<i>in heart, body and soul in our continuing</i>
Te ngākau, te tinana, te	<i>journey</i>
wairua i te ara takatū	<i>Oh Rongo, raise these words up high</i>
Koia rā e Rongo	<i>so that we be cleansed and be free,</i>
whakairihia ake ki runga	<i>Yes indeed, we are free!</i>
Kia wātea, kia wātea!	<i>Good and peaceful</i>
Ae rā, kua wātea!	
Hau, pai mārire.	

Judy Randall
DEMOCRACY ADVISOR

HUTT CITY COUNCILPOARI HAPORI O WAINUIOMATA
WAINUIOMATA COMMUNITY BOARD

Minutes of a meeting held in the Wainuiomata Neighbourhood Hub, Queen Street,
Wainuiomata on

Wednesday 12 February 2025 commencing at 6:30 pm

PRESENT:

L Bingley (Chair)	D Chrisp
L Clark	T Harker
G Sue	Cr K Brown

APOLOGIES:

TA Puketapu

IN ATTENDANCE:

Mayor Barry (part meeting)
P Hewitt, Head of Transport (part meeting)
M Nuth, Principal Advisor, Research and Evaluation (part meeting)
H Davies, Neighbourhood Manager
K Kaur, Spatial Plan Lead (part meeting)
M Randall, Senior Advisor, Climate and Sustainability (part meeting)
J Randall, Democracy Advisor

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

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*Cease the winds from the west
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Let the breeze blow over the ocean
Let the red-tipped dawn come with a sharpened air.
A touch of frost, a promise of a glorious day.*

2. APOLOGIES

RESOLVED: (L Bingley/Cr Brown)

Minute No. WCB 25101

"That the apology received from TA Puketapu be accepted and leave of absence be granted."

3. **PUBLIC COMMENT**

There was no public comment.

4. **MAYOR'S ADDRESS**

Mayor Barry highlighted the Local Government Commission's decision to retain the Board. He acknowledged the commissioners, the Board and all those who submitted. He said Council would work on a replacement for engaging across the city once a process of budget prioritisation had been completed.

Mayor Barry's verbal address is attached as pages 7-8 to the minutes.

In response to a question from a member, Mayor Barry advised that Te Ngaengae Pool was well used and Naenae retailers had reported a positive difference to business.

5. **PRESENTATIONS**

a) **Sustainable Growth Strategy**

The Spatial Plan Lead provided an electronic presentation that can be viewed here: [Sustainable Growth Strategy 2025-2055 presentation](#)

In response to a question from a member, the Spatial Plan Lead agreed to include a link to the Sustainable Growth Strategy document on the Sustainable Growth Strategy survey landing page.

b) **Low Carbon Acceleration Fund**

The Senior Advisor, Climate and Sustainability provided an electronic presentation that can be viewed here: [Low Carbon Acceleration Fund presentation](#)

In response to questions from members, the Senior Advisor, Climate and Sustainability agreed to add her presentation Table to Council's website, to explain the differences between the Low Carbon Acceleration Fund and the Community Climate Action Fund. She advised that eligible applicants could apply to either fund but could only receive funding from one.

c) **Resident Satisfaction Survey**

The Principal Advisor, Research and Evaluation explained that the Resident Satisfaction Survey (the survey) was an opportunity for residents to provide feedback on Council services, operations and decision making. He said Council wanted feedback from a diverse range of people, and was focused particularly on ethnic and migrant communities, Māori, Pasifika and rangatahi. He asked the Board to help promote the survey locally. He advised the survey would be open for feedback until 14 March 2025.

In response to questions from members, the Principal Advisor, Research and Evaluation advised the following:

- A number of survey questions were dictated by legislation and could not be excluded. Focus groups were available for those who would prefer to provide a verbal response.
- He would consider using more graphics for the 2026 survey.
- Officers made every effort to avoid survey clashes to reduce engagement fatigue in the community.
- Officers would send the report and summary of survey results to any participants who provided contact details.
- Officers reduced survey costs by using community connections to promote the survey. This had increased both participation rates and diversity levels.

d) **Local Councillor from Greater Wellington Regional Council**

Cr Duthie provided an electronic presentation that can be viewed here: [Local Councillor from Greater Wellington Regional Council presentation](#)

6. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflicts of interest declarations.

7. **MINUTES**

RESOLVED: (L Bingley/T Harker)

Minute No. WCB 25102

"That the minutes of the meeting of the Wainuiomata Community Board held on Wednesday, 23 October 2024, be confirmed as a true and correct record."

8. **REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED
BY SUBCOMMITTEE OF COUNCIL**

a) **Proposed Parking Restrictions on the Service Lane in front of Matai Park, The Strand, Wainuiomata**

Report No. WCB2025/1/13 by the Roading Engineer

The Head of Transport elaborated on the report.

In response to questions from members, the Head of Transport said parking restrictions were not in place at the time the housing development was built because it was unclear what services were required. He explained the broken yellow lines on both sides of the road were to allow emergency vehicles to pass.

RESOLVED: (L Bingley/L Clark)

Minute No. WCB 25103

"That the Board endorses the recommendations contained in the report."

b) **Proposed Authorised Parking - Waiu Street, Wainuiomata**

Report No. WCB2025/1/14 by the Traffic Engineer

The Head of Transport elaborated on the report.

In response to questions from members, the Head of Transport advised that officers had investigated parking habits in Waiu Street and had assessed the impact on schools prior to consultation. He said the water filling station would be caged to protect it from interference. He added that vehicles would need a permit to access water filling stations.

RESOLVED: (LBingley/D Chrisp)

Minute No. WCB 25104

"That the Board endorses the recommendations contained in the report."

9. **SCHEDULE OF MEETINGS FOR 2025**

Report No. WCB2025/1/21 by the Senior Democracy Advisor

RESOLVED: (L Bingley/G Sue)

Minute No. WCB 25105

"That the Board:

- (1) approves the meeting dates until October 2025 in respect of its meetings, attached as Appendix 1 to the report;*
- (2) agrees to hold one meeting at the Wainuiomata Marae in 2025 subject to availability, and the remainder of the meetings at the Wainuiomata Neighbourhood Hub;*
- (3) agrees that the start time for each meeting will remain at 6.30pm;*
- (4) notes that the Board Chair will set the dates for informal get-togethers of the Board as the need arises;*
- (5) notes that under Standing Order 9.12, the Chair of the Board may cancel the meeting in consultation with the Chief Executive; and*
- (6) notes that the meeting times will be publicly notified by the Democratic Services business unit."*

10. **WAINUIOMATA COMMUNITY BOARD APPEAL AGAINST COUNCIL'S REPRESENTATION ARRANGEMENTS PROPOSAL**

Memorandum dated 22 January 2025 by the Democracy Advisor

RESOLVED: (L Bingley/Cr Brown)

Minute No. WCB 25106

"That the Board:

- (1) notes that appeals against Council's representation proposal decision were required to be lodged by 15 October 2024;*
- (2) notes that any appeals submitted by the Board require formal endorsement by way of resolution; and*
- (3) retrospectively endorses its appeal attached as Appendix 1 to the memorandum."*

11. DEMOCRACY ADVISOR'S REPORT

Report No. WCB2025/1/28 by the Democracy Advisor

RESOLVED: (L Bingley/T Harker)

Minute No. WCB 25107

"That the Board:

- (1) receives and notes the report;*
- (2) continues its existing advertising arrangements for its 2025 meetings;*
- (3) continues its existing catering arrangements for its 2025 meetings;*
- (4) agrees to hold the Board's annual Wainuiomata Spirit Awards prior to the Board's meeting on 16 April 2025; and*
- (5) approves up to \$200 from the Board's operational budget for a wreath and up to \$300 for catering for the Wainuiomata ANZAC Day event on 25 April 2025."*

12. QUESTIONS

Cr Brown asked whether the broken bollards in the 'Maru Streets for People' area were a new issue or whether they were the same bollards that were broken in 2024 and had not been fixed.

The Democracy Advisor agreed to request a response from officers.

13. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!	<i>Release us from the supreme sacredness of our tasks</i>
Unuhia!	<i>To be clear and free</i>
Unuhia i te uru-tapu-nui	<i>in heart, body and soul in our continuing journey</i>
Kia wātea, kia māmā	<i>Oh Rongo, raise these words up high</i>
Te ngākau, te tinana, te wairua i te	<i>so that we be cleansed and be free,</i>
ara takatū	<i>Yes indeed, we are free!</i>
Koia rā e Rongo whakairihia ake ki	<i>Good and peaceful</i>
runga	
Kia wātea, kia wātea!	
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business the Chair declared the meeting closed at 8.00 pm.

L Bingley
CHAIR

CONFIRMED as a true and correct record
Dated this 16th day of April 2025

Mayor's Address

Kia ora koutou,

I hope you have all had a good break since we last met.

Te Ngaengae

One of the most exciting things to have happened in the past few months has been the grand opening of Te Ngaengae Pool and Fitness. After 250,000 hours of mahi and \$68m investment we delivered the pool on time and under budget - an amazing achievement. Since December, Te Ngaengae has been open to the community and has proved very popular. If you haven't visited, definitely take the opportunity to enjoy the new facility with friends and whānau.

Motutawa Avalon Skate Park

We celebrated the opening Lower Hutt's newest skate park in Avalon this weekend. Funded by NZTA, Motutawa Avalon Skate Park replaces Melling Skate Park which will be demolished as part of Te Wai Takamori o Te Awa Kairangi. The skate park has six different skate zones to cater for beginner, intermediate and expert users, and has been designed using local knowledge through a specialist advisory group comprising roller, scooter, BMX and skateboarding experts.

Water leaks

This summer, due to one-off investment, we've seen huge progress on the number of leaks in Lower Hutt. Since January 2024, Wellington Water has fixed 3300 leaks in Lower Hutt, and we have nearly reached a sustainable backlog of leaks thanks to increased investment this year. This has been positively received by our community.

Of course, we know that fixing leaks doesn't solve the underlying problems. Wellington Water has also renewed 3.6km of water pipes in 2024. Hutt City Council has invested in renewing pipes across the city and we expect to continue to see progress on renewals over the coming years.

Proposed District Plan and Draft Sustainable Growth Strategy

Last week, we launched public consultation on the Council's Proposed District Plan and our Draft Sustainable Growth Strategy. With the city's population expected to increase by 40,000 over the next 30 years, we need a strategy to manage this growth. This includes updating environmental and development regulations. The Sustainable Growth Strategy 2025-2055 and the Proposed District Plan are now open for public feedback until April 4th.

Wainuiomata

- Friday 7 February saw a sell out crowd at the final pre-season match between the Hurricanes and the Blues.
- The crowd was nearly 2000 strong with approx. 1500 tickets sold and the rest given out in comps which included local school children.

- Council supported the Hurricanes match with Traffic management, Portaloos, ground hire fees and waste management. This support has assisted with great relationship building with the rugby club with the hopes that Council will be able to help facilitate future 'community' games.

Thank you Judy

Finally, I want to say a big thank you to Judy who is retiring from Hutt City Council, but is continuing to support the community boards until the election. Thank you for all your mahi over the years Judy!

27 March 2025

Report no: WCB2025/2/55

Community Climate Action Fund 2024 - 2025

Purpose of Report

1. The purpose of the report is for the Wainuiomata Community Board to assess and determine the funding to be granted through Round Two of the Community Climate Action Fund 2024-2025.

Recommendations

That the Board:

- (1) notes that this is the second round of the Community Climate Action Fund (the Fund) for the current triennium (2022-2025);
- (2) notes that the Board has \$21,710 to allocate;
- (3) notes that the funding call closed on 17 March 2025 with three applications received and two for the Board's consideration;
- (4) agrees that officers should refer the application from Ulalei Wainuiomata Sport to Council's Parks and Reserve team for consideration;
- (5) notes the remaining two applications have been considered against the Fund's qualifying criteria and priorities;
- (6) approves Community Climate Action Funding to be granted to the remaining two submissions;
- (7) agrees that the organisations granted funding will be invited to attend a meeting of the Board once the event/activity has been completed;
- (8) notes that officers will prepare as a priority, agreement with funded organisations setting out the terms and conditions for the funding; and
- (9) notes that officers will carry out a further funding round for residual funding around June 2025, for consideration at the Board's August 2025 meeting.

Background

2. Council has established the Community Climate Action Fund (the Fund) for the 2022-2025 triennium by combining the budgets of the previous Local Projects Fund and Community Engagement Fund.
3. The Wainuiomata Community Board has been allocated \$26,568 over three years (\$8,856 per annum) to support funding of local carbon reduction and community initiatives. The Board allocated \$4,858 in Round One leaving a remainder of \$21,710 available to allocate for this round.
4. A multi-channel approach was taken to this second funding round. It has been advertised on Council's various communications channels across Wainuiomata and communicated through networks managed by Council's Connected Communities team.
5. Lower Hutt residents and organisations were invited to submit applications through Council's website. This city-wide approach ensures consistency in curation, evaluation, reporting and accountability. The Board approves investments for Wainuiomata initiatives.

Discussion

6. Three applications were received for Round Two. The full proposals and related quotes are attached as Appendices 1-5 to this report.
7. Two initiatives meet the Fund's eligibility criteria and also align with Council's Climate Pathway Action Plan (refer to link [Ka whati te tai, ka pao te tōrea! Our race against time](#)) and so qualify for evaluation by the Board.
8. One application has limited alignment with the qualifying criteria or core fund purpose. Officers recommend referring this application to Council's Parks and Reserves team for consideration as part of wider upgrades planned for Wise Park.

9. The eligible initiatives are as follows:

No	Organisation	Description	Amount Requested
1	Transition Town Lower Hutt Incorporated	"Tiny Forest" project, in partnership with Wainuiomata Marae and Nature's Vela, Transition Town Lower Hutt is planning to create a 80sq m 'tiny forest' - Ngahere Korowai - on the whenua of Wainuiomata Marae.	\$2,520.00
2	TRM Training	"Harakeke Planting" project aims to use a nature-based-solution to decrease lawn space, increase biodiversity, increase fire-protection and provide weavers with a source for harvesting Harakeke.	\$5,000.00
		Total amount requested	\$7,520.00
		Total amount available	\$21,710.00
		Difference	\$14,190.00

Residual Funds

10. Approval of these applications would result in an allocation of \$7,500 of funding, and residual funds of \$14,190. Council's Community Culture and Partnerships Committee Chair Cr Keri Brown is supportive of undertaking an additional funding round to allocate any remaining funding. This would be advertised in June 2025 with decisions to be made at the August 2025 meetings of the Community Boards and Panel.

Climate Change Impact and Considerations

11. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.

Legal Considerations

12. There are no legal considerations to be considered.

Financial Considerations

13. There are no other financial considerations.

Appendices

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2 ↓	Appendix 2: Wainuiomata Community Board Application Information Sheet	22
3 ↓	Appendix 3: Community Climate Action Fund Overview - 24-25	30
4 ↓	Appendix 4: Transition Town Lower Hutt Incorporated - Cost estimate_ Create Ngahere Korowai 'tiny forest' guideline	32
5 ↓	Appendix 5: Ulalei Wainuiomata Sport - QUOTE AZTECH BIKE RACKS	33

Author: Adrienne Moor
Head of Connected Communities

Approved By: Andrea Blackshaw
Director Neighbourhoods and Communities

Community Climate Action Fund Scoring Matrix

Criteria	Score 5 (Excellent)	Score 4 (Good)	Score 3 (Average)	Score 2 (Poor)	Score 1 (Unsatisfactory)	Notes/Comments
Alignment with Carbon Reduction Goals	Direct, significant impact on carbon reduction, clearly aligns with the Lower Hutt Climate Road Map, measurable outcomes.	Aligns well with carbon reduction goals with measurable outcomes, but less significant impact.	Somewhat aligns with carbon reduction goals, but outcomes less clear or impactful.	Minimal alignment with carbon reduction goals, with unclear or unmeasurable outcomes.	Does not align with carbon reduction goals.	
Community Engagement and Impact	Actively engages a broad spectrum of the community, demonstrates a clear and significant impact on raising carbon reduction awareness or action.	Good community engagement with a clear impact on awareness or action towards carbon reduction.	Average community engagement and impact.	Poor community engagement with minimal impact.	Does not engage the community or demonstrate impact	
Innovation and Sustainability	Highly innovative approach with clear plans for sustainability beyond initial funding.	Innovative with good sustainability plans.	Some innovation and sustainability.	Minimal innovation or sustainability.	Lacks innovation and sustainability.	
Feasibility and Capacity	Highly feasible project with strong organizational capacity, detailed plans, and budget.	Well-planned and feasible with good organizational capacity.	Average feasibility and organizational capacity.	Questionable feasibility or organizational capacity.	Infeasible project or inadequate organizational capacity.	
Alignment with Council's Climate Change Action Roadmap	Directly aligns with specific actions or priorities in the Roadmap with clear contributions to its goals.	Good alignment with the Roadmap's goals.	Some alignment with the Roadmap.	Minimal alignment with the Roadmap.	Does not align with the Roadmap.	
Exclusions	Fully complies with all funding exclusions, no disqualifying elements.	Mostly complies, minor concerns regarding exclusions.	Some concerns related to exclusions that could be addressed.	Several concerns related to exclusions, needs significant revision.	Does not comply with funding exclusions.	
Eligibility and Accountability	Exceeds eligibility criteria with strong accountability and reporting plans.	Meets all eligibility criteria with good accountability plans.	Meets basic eligibility criteria, average accountability plans.	Meets minimum eligibility criteria, poor accountability plans.	Does not meet eligibility criteria or lacks accountability plans	

Community Climate Fund (CCAF) Fund Round Two – Wainuiomata Community Board

Key information links:

[What Lower Hutt is doing about climate change | Hutt City Council](#)

[Community Climate Action Fund | Hutt City Council](#)

[Minutes of Climate Change and Sustainability Committee - Tuesday, 2 May 2023](#)

	Community Engagement Fund Portion	Local Projects Fund Portion	Allocated in Round One	Total Remaining FY 24/25
Community Boards				
Eastbourne Community Board	\$7302	\$0	\$0	\$7302
Wainuiomata Community Board	\$26568	\$0	\$4,858	\$21,710
Petone Community Board	\$19,311	\$0	\$0	\$19,311
Total (Boards)	\$53,181		\$4,858	\$48,323

Successful Applicants from Round One			
Applicant	Project Purpose	Ward / Community Board	Amount
Free Ride Charitable Trust	Making cycling more accessible and inclusive by providing free or subsidised bikes, a community bike workshop, maintenance workshops, an e-bike library, and organising community cycling events.	Northern & Eastern (\$12,500 per ward)	\$25,000
He Pūawai Trust	'Wainui Kai' strengthens Wainuiomata's local kai network by supporting partners as hubs for education and seedling distribution while transforming waste into a resource for Māra Kai (food garden).	Wainuiomata Community Board	\$4,858

Stokes Valley Kai	Purchase of a fridge/freezer to support existing initiative reducing local supermarket waste by redirecting edible food to local food banks, creating a sustainable community solution.	Northern	\$2,999
Taita Kindergarten	A redesigned garden with upgraded composting for healthier soil, and a new water reservoir for irrigation and play. Expanded sorting and recycling stations support better waste management and sustainability.	Northern	\$9,186
Voice of Aroha	This project aims to empower ethnic leaders from refugee and migrant backgrounds in Lower Hutt to serve as role models and drivers of climate action within their communities.	Northern, Eastern, Western, Central (\$2,000 per ward)	\$10,000
Total			\$52,043

Applications for consideration by the Wainuiomata Community Board:

Organisation	Project	Amount Requested	Eligible	Climate Pathway Aligned
Transition Town Lower Hutt Incorporated	Tiny Forest	\$2,500.00	Yes	Yes <u>Te Taiao</u> Restore biodiversity and improve carbon sequestration. Develop nature-based solutions to tackle the impacts of climate change Strengthen our connection with te Taiao
Ulalei Wainuiomata Sport	GET WAINUI MOVIN'!	\$4,715.00	Referred to Parks Team	Yes <u>Transport</u>

				<p>Improve access to bikes and bike parking</p> <p>Encourage people to walk and cycle short trips</p>
TRM Training	Planting of pa harakeke	\$5,000.00	Yes	<p>Yes</p> <p><u>Te Taiao</u></p> <p>Restore biodiversity and improve carbon sequestration</p> <p>Develop nature-based solutions to tackle the impacts of climate change</p> <p>Strengthen our connection with te Taiao</p>

Name Pam Crisp

Phone Number

Email

Organisation name Transition Town Lower Hutt Incorporated

Organisation address

Charities or Incorporated Societies Number 2543003

GST Number (if registered) -N/A

What ward or board are you applying for? (If multiple, please select more than one) Wainuiomata

<p>Korero mai - tell us about your project</p>	<p>In partnership with Wainuiomata Marae and Nature's Vela, Transition Town Lower Hutt is planning to create a 80sq m 'tiny forest' - Ngahere Korowai - on the whenua of Wainuiomata Marae.</p> <p>The project was triggered by a conversation between Transition Town member Molly Melhuish, and Wainuiomata Marae Chair Star Olsen, following a 2021 Hutt City Council Climate Pathways hui, focused on 15 minute cities, and the importance of urban biodiversity in climate cooling, carbon sequestration, knowledge transfer and community resilience.d</p> <p>A considerable amount of ground work has been done since then, culminating in a succesful crowdfunding campaign last year. As a result, Te Awa Kairangi Ki Tai's first urban 'tiny forest' (and one of the first in New Zealand, will be created in the 2025 planting season.</p> <p>We're treating our first 'tiny forest' ias a pilot project. We will document all stages of the project and the learnings from it, and use this to create a model for urban 'tiny forests' at other locations in Te Awa Kairangi ki Tai and the Wellington Region.</p> <p>For a full description of the project please see: https://www.pledgeme.co.nz/projects/8010-grow-a-tiny-forest-with-a-wetland-on-a-marae-and-show-others-how</p>
<p>Please identify how your project supports the Lower Hutt Climate Change Pathway or makes your engagement more environmentally friendly</p>	<p>As the climate warms and urban intensification kicks in, the need to bring nature back to our cities, towns and marae has never been greater.</p> <p>‘Tiny forests’ help cool cities, increase biodiversity, improve human health and teach tamariki the importance of nature.</p> <p>The Ngahere Korowai will be created using the Miyawaki method, pioneered by Japanese ecologist Akira Miyawaki, who pioneered the technique of creating tiny forests – often on degraded land – in cities around the world. His research showed a high degree of resilience by these densely planted forests with their interlocking roots and branches to flooding, drought and even tsunami.</p> <p>Applying this technique, we expect to see:</p> <ul style="list-style-type: none"> * the return of biodiversity and the essential ecosystem services it provides, including permeable soil, increased capacity to store excess water, trees to cool and filter

	<p>polluted air.</p> <p>* Opportunities for citizen science – e.g. studying growth rates and carbon sequestration, leading to scientific as well as traditional understanding of nature's recovery</p> <p>* Local community engagement in bringing nature back home - the project is part of a suite of developments underway at the marae, including a papakainga, rain gardens, and a cultural playspace adjoining the ngahere korowai.</p>
What are you applying for?	We are applying to the Climate Action Fund for support to document the Ngahere Korowai pilot project and create a user-friendly guideline for use in urban and suburban locations across Te Awa Kairangi Te Kai
How many people are you expecting to attend / reach / impact?	We expect around 150 participants to take part in the hands-on soil creation and planting sessions at the marae this winter. We expect to reach hundreds more through local media, social media and community networking. The project has already been socialised through the local Wainuiomata Community, with articles in the Wainuiomata News, Nui Natter FB page and elsewhere.
What is the total cost of your project?	Est cost: \$12,000
How much are you requesting?	\$2,500.00
Are you generating income for the project?	No
How will you sustain this kaupapa / initiative?	We will sustain this kaupapa by creating a user-friendly guideline, including video footage, specific technical specifications etc. and "how to" guidance, and by ongoing networking and promotion of the model
What is the total cost of your project/event?	Est. \$12,000 for the pilot project (See cost breakdown at: https://www.pledgeme.co.nz/projects/8010-grow-a-tiny-forest-with-a-wetland-on-a-marae-and-show-others-how)
Will your project/event go ahead if you do not receive all of the funding?	Yes. We have sourced \$9,300.00 through a 2024 crowd-funding campaign. We are seeking additional funding from you to create a guideline at other locations.

Upload a quote that shows what the funds will be used for

[Cost estimate - Create Ngahere Korowai 'tiny forest' guideline - Sheet1.pdf](#)

Information from above Cost Estimate:

COST ITEM EST COST (INC GST)

Research and document stages & steps involved in 'tiny forest' pilot project 6 hrs@\$70

\$420

Work with marae and project leaders to create a user-friendly "how-to" guideline (writing; publishing) 20 hrs@70

\$1400

Compile photographic & video material inc. interviews with project leaders & participants 8hrs@\$50

\$400

Assist with publishing & promotion 6hrs@\$50

\$300

TOTAL \$2,520

COST ITEM	EST COST	(IN GST) C
Research and document stages & steps involved in 'tiny forest' pilot project	6 hrs@\$70	420
Work with marae and project leaders to create a user-friendly "how-to" guideline (writing; publish	20 hrs@70	1400
Compile photographic & video material inc. interviews with project leaders & participants	8hrs@\$50	400
Assist with publishing & promotion	6hrs@\$50	300
TOTAL	\$2,520	

Name	Aroha Dahm
Phone Number	[REDACTED]
Email	[REDACTED]
Organisation name	TRM Training
Organisation address	[REDACTED]
Charities or Incorporated Societies Number	we are a limited liability company
GST Number (if registered)	128 393 120
What ward or board are you applying for? (If multiple, please select more than one)	Wainuiomata
Korero mai - tell us about your project	Our team would like to contribute to the planting of pa harakeke in Wainuiomata. Harakeke is a fire retardant and we think this one part of ensuring there is adequate fire protection around the rohenga. The other reason for this project is because it supports and encourages weavers who have no place to harvest harakeke from in Wainuiomata. In particular, whaine who rent a home and are unable to plant their own harakeke.
Please identify how your project supports the Lower Hutt Climate Change Pathway or makes your engagement more environmentally friendly	This is a community led nature based solution to help tackle the impact of climate change. If there is a variety of harakeke planted across the rohenga of Wainuiomata it will promote the use and it will also decrease the need for lawn mowing. Therefore decreasing reliance on grass spaces and turning them into functionally low cost green space.
What are you applying for?	planting fertilizer, shovels and harakeke variety signage. We would like to get signs for each different variety of harakeke planted.
How many people are you expecting to attend / reach / impact?	200+
What is the total cost of your project?	\$15,000

How much are you requesting?	\$5,000
Are you generating income for the project?	no
How will you sustain this kauapapa / initiative?	through our raranga classes ongoing at Wainuiomata marae
What is the total cost of your project/event?	\$15,000
Will your project/event go ahead if you do not receive all of the funding?	yes

Note: Quotes not received – requested in application form on 17th March 2025, and again by Funding Advisor on 18th March without response.

Community Climate Action Fund overview:

- **Funding Allocation:** This is a new fund which will comprise the combined budgets of the previous Local Projects Fund and the Community Engagement Fund (CEF) for a contestable fund in the 2022/25 triennium:
 - i. Local Community Projects Fund: Total \$241K for this triennium (\$60.3K ringfenced per ward)
 - ii. Community Engagement Fund (\$51K per annum for three years) allocated across wards on a per head-of-population basis.
- **Objectives:** The fund aims to contribute to the city's carbon reduction goals by funding:
 - i. community-led carbon reduction initiatives, with a focus on initiatives already identified in the Lower Hutt Climate Pathway
 - ii. community engagement initiatives that can demonstrate a contribution to carbon reduction in the way they are delivered (eg waste minimisation).
- **Distribution:**
 - i. Community Boards, where they exist, will continue to make decisions each triennium for the engagement fund component of funding, aligned to the new criteria. The new criteria would come into effect from 2024/25.
 - ii. Decisions for all other wards will be made by one panel which will include the four relevant ward councillors (4), mana whenua (2) and broader community (4). Applications will be applied to the available funds for the ward/s their initiative will impact. There will be two funding rounds in mid-2024 and 2025 with total funds equally split across the two rounds.

Available Funding:

	CEF 3 years	LPF 3 years	Total
Eastbourne Community Board	\$7302 (\$2434pa)		\$7302
Wainuiomata Community Board	\$26568 (\$8856pa)		\$26568
Petone Community Board	\$19,311 (\$6431pa)		\$19,311
Total			\$53,181
Eastern Ward	\$26,118 (\$8706pa)	\$60,300	\$86,418
Northern Ward	\$23,595 (\$7865pa)	\$60,300	\$83,895
Western Ward	\$19,140 (\$6380pa)	\$60,300	\$79,440

Central Ward	\$28,770 (\$9590pa)	\$60,300	\$89,070
			\$338,823

Examples of things Council is supportive of funding:

- improving access to secure bike parking and charging;
- supporting tamariki to walk or scoot safely to school;
- community initiatives to tackle food and green waste;
- community-led nature-based solutions to tackle the impact of climate change (eg: riparian planting or planting trees)

Examples of things Council won't fund:

- Assets on Council land which require ongoing operational funding
- Projects-assets which require significant support from Council teams to implement
- Promotion of an organisation's religious, ethical, commercial, or political views
- Buying land or buildings or carrying out maintenance on buildings
- Duplicate services that are already covered by Council or by government agencies e.g. health or education providers
- Costs associated with kaupapa (project/initiatives) already completed
- Redistribution of funds to others at the applicant's discretion
- Fundraising or legal costs
- Capital investments or trust funds
- Prize money or prizes
- Organization's' general operational costs e.g. salaries, wages, rent, power.
- **Eligibility:** Similar to the individual funds, organizations/groups requesting funding must meet specified criteria, including legal entity status for applications above \$10k and the project must also align with the Council's Climate Change Action Pathway
- **Accountability:** Successful applicants will be required to complete accountability reports within a specified timeframe after project completion, demonstrating the impact of projects on carbon reduction.

Other Criteria:

- Initiatives/activities must take place within Lower Hutt
- Physical assets must not be stored on council reserve land or road reserve
- Any asset purchased over the value of \$1,000 must be added to your organisations asset register
- This is a one-off grant, and any future maintenance of physical assets purchased are the responsibility of the applicant organisations

Next steps: (timing dependent on option)

- Meeting of Ward Councillors to go through fund detail and identify and confirm community members they will invite on to the Panel
- Web page and comms plan developed
- Fund promoted, applications received and processed
- Panel meets to assess (applications sent through earlier for review)
- Decisions made
- Officers notify successful applicants, who will be required to sign a Funding Agreement
- Decisions announced through Council comms channels
- Follow up stories on successful projects

COST ITEM	EST COST (INC GST)		
Research and document stages & steps involved in 'tiny forest' pilot project	6 hrs@\$70	420	
Work with marae and project leaders to create a user-friedly "how-to" guideline (writing; publish	20 hrs@70	1400	
Compile photographic & video material inc. interviews with project leaders & participants	8hrs@\$50	400	
Assist with publising & promotion	6hrs@\$50	300	
TOTAL		\$2,520	



AZTECH ENGINEERING Ltd.

General Engineering
Pipework Engineers
Structural
Fabrication
Maintenance
Mechanical specialists
Machining
Stainless steel work
Welding

Phone: 04 5701956
Fax: 04 5701953

This Quote is to be read in conjunction with Aztech Engineering Limited Terms and Conditions, acceptance of this quote indicates acceptance of these Terms and Conditions. If you have not received a copy of Aztech Engineering Limited Terms and Conditions please contact the person preparing this quote to have a copy sent to you.

Bike Rack

Client: Cash Sales Only

For: ULALEI

Your Reference Bike Rack

Quote Ref: 343(26/09/2024 Quote Valid for 30 days from this date Page 1 of 1

Price to fabricate and hot dip galvanise x1 number back to back bike rack approx 4metres long with capacity for x10 bikes.
Price is ex Aztech yard.

Our Quote is made up as follows	Materials	Labour	W/Shop	Item Total
Bike Rack	\$785.03	\$1,339.00	\$205.20	\$2,329.23
Quoted Price		\$2,329.23 * PLUS GST		

Clients acceptance of this Quote

Quote Ref: 343(

Bike Rack

Client: Cash Sales Only

For Aztech Engineering Limited

Signature: _____

Print Name _____

Dated _____

26/09/2024 Quote Valid for 30 days from this date

Statement of confidentiality: This Quote and any accompanying attachments may contain information that is IN-CONFIDENCE and subject to legal privilege.
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25 March 2025

Report no: WCB2025/2/56

Democracy Advisor's Report

Purpose of the report

1. The purpose of the report is to update the Board on items of interest.

Recommendations

That the Board receives and notes the report.

Consultation

New water entity consultation

2. Council is currently consulting with the community on a preferred model for the delivery of water services for the region. The preferred option of Hutt City, Upper Hutt, Porirua and Wellington City Councils and Greater Wellington Regional Council is to transition to a water services asset-owning Council Controlled Organisation. Council will vote on a preferred option in June 2025. Find out more and have your say by 20 April 2025 at:
<https://www.huttcity.govt.nz/environment-and-sustainability/water/the-future-of-water-services-in-lower-hutt>

Your voice matters: Improving our engagement

3. Council has worked with community members to draft a set of engagement principles to improve how it connects with its community. It recently released a set of engagement principles for community feedback and further engaged with residents' associations and community groups. Following feedback Council will work on an Engagement Framework and Action Plan alongside community groups. Once the draft is ready, Council will invite further feedback from the community. Keep updated on progress here:
<https://haveyoursay.huttcity.govt.nz/your-voice-matters-improving-our-engagement>

Annual Plan 2025-26

4. Council is engaging on the draft Annual Plan from 27 March until 27 April 2025. The draft Annual Plan focuses on delivering services, funding key projects and managing costs while keeping rates as affordable as possible. It includes a proposal by Council to lower the rates increase to 12.8% (after growth) compared to the 13.4% (after growth) planned through the Long Term Plan. Find out more here: <https://www.huttcity.govt.nz/annual-plan>

Dog Control Bylaw and Policy

5. Council reviews its Dog Control Policy and Bylaw every 10 years, or earlier if required. The Policy sets out why Council is required to control dogs in Lower Hutt (ie to promote positive dog ownership and to minimise nuisance to the community from dogs). The Bylaw manages control, ownership, licensing, prohibition, impounding, and keeping dogs in Lower Hutt. The aim of the Policy and Bylaw is to balance the needs of those people who own dogs, and the needs of the public. Find out more and have your say by 5.00pm, 26 April 2025 at: hutt.city/dogcontrol

Appearance Industries Bylaw and Code of Practice

6. Council is reviewing the Appearance Industries Bylaw 2020 and Code of Practice to make sure they still work well, protect public health and meet industry needs. The Bylaw sets the rules for local businesses in appearance industries, such as beauty, tattooing and piercing, including licensing and hygiene requirements. The Code of Practice offers extra guidance, such as how to safely perform certain procedures. Find out more here: hutt.city/appearanceindustries

Quality of Life survey

7. The results of the 2024 Quality of Life Project are now available to view. The survey is a partnership between nine New Zealand councils including Hutt City Council. It measures perceptions over several domains related to quality of life using a random selection of residents from each council area. The survey can be viewed here: <https://www.qualityoflifeproject.govt.nz/wp-content/uploads/2025/02/Quality-of-Life-2024-8-City-Topline-report-130225.pdf>

Setting of Speed Limits 2024 – Speed Limit Changes around schools and Marine Drive

8. At its meeting on 13 March 2025, the Infrastructure and Regulatory Committee considered a report on changes to speed limits around schools and on Marine Drive as required under the Land Transport Rule: Setting of Speed Limits 2024. The report can be found here: [Agenda of Infrastructure and Regulatory Committee - Thursday, 13 March 2025](#). At its meeting on 25 March 2025, Council made the following resolution concerning this matter:

Setting of Speed Limits 2024 - Speed Limit Changes around schools and Marine Drive

RESOLVED: (Cr Edwards/Cr Stallinger)

Minute No. C 25120(4)

"That Council:

- (1) receives and notes the information;*
- (2) notes that the reversal of reduced speed limits and the installation of variable speed limits is required by the Land Transport Rule: Setting of Speed Limits 2024;*
- (3) approves officers to work with schools to make changes that comply with the Land Transport Rule - Setting Speed Limits 2024 and maximise the safety of students travelling to and from school; and*
- (4) directs officers to complete the work required to maintain Marine Drive at 50km/h due to the significant change of land use since the speed was lowered in accordance with the Eastbourne Speed review, which was a consent condition for Tupua Horo Nuku."*

Strategic Cycleway Network Plan

9. The Strategic Cycleway Network Plan (the Plan) will review the existing road network, cycling infrastructure and routes used. The Plan will identify where cycleway projects should be prioritised to address gaps in cycling infrastructure. The aim is to reduce the need of future planning and help deliver cycleway projects while improving public engagement and being more transparent on what projects are identified where.
10. The project team has held two internal workshops, first to agree across Council departments (Parks, Urban Development and Transport) what the Plan's objective would be and what focus areas the Plan will prioritise, and then a second workshop to discuss a first draft Plan. This draft Plan is currently being edited following these workshops before being distributed externally.
11. The next step is to share the draft Plan with elected members and key stakeholders to gather feedback. The project team will carry out a Multi Criteria Analysis exercise on the long list of potential projects to identify the top priorities to be delivered in the next three-year term.
12. The draft Plan is currently being refined internally and is expected to be shared with key stakeholders starting in early May 2025. Officers plan to present the draft Plan to Community Boards in June 2025, before seeking endorsement of the final Plan at the Infrastructure and Regulatory Committee meeting in July 2025.

Ballot hunting – Northern Forest East Harbour Regional Park

13. Between 29 March and 29 April 2025, up to two hunters will be recreationally hunting deer in the balloted area (refer to the map attached as Appendix 1 to the report). There will be no hunting on Wednesdays. Signs will be at all relevant park entrances. Any trap lines or monitoring should be undertaken on Wednesdays only.
14. All Greater Wellington Regional Council permitted hunters are current firearm licence holders and have a strict set of conditions that they need to abide by.
15. For more information go to: <https://www.gw.govt.nz/parks/east-harbour-regional-park/>. Please report any concerns to jo.greenman@gw.govt.nz

City Centre Streetscape project

16. As part of Te Wai Takamori o Te Awa Kairangi | Riverlink, Council will be undertaking streetscape improvements in the Lower Hutt city centre. Before it embarks on the design, Council will need to go back to its 2019 vision for the city centre (Central City Transformation Plan) and make sure it is still current. Council officers are currently engaging with stakeholders and Mana Whenua to refresh the vision. Once this step is completed, officers will begin inspecting streets and intersections to identify potential areas for improvement.

2024/25 Operating and training budget

17. The Board is allocated \$8,000.00 GST exclusive per annum, comprised of:

Operating costs	\$5,000
Training	\$3,000

18. The Board was allocated a new budget from 1 July 2024. The following is the Board's expenditure as of 31 March 2025.

	Operating costs	Training
Budget	\$5,000.00	\$3,000.00
Expenditure	\$1,060.10	\$935.00
BALANCE	<u>\$3,939.90</u>	<u>\$2,065.00</u>

19. The detailed expenditure is attached as Appendix 2 to the report.

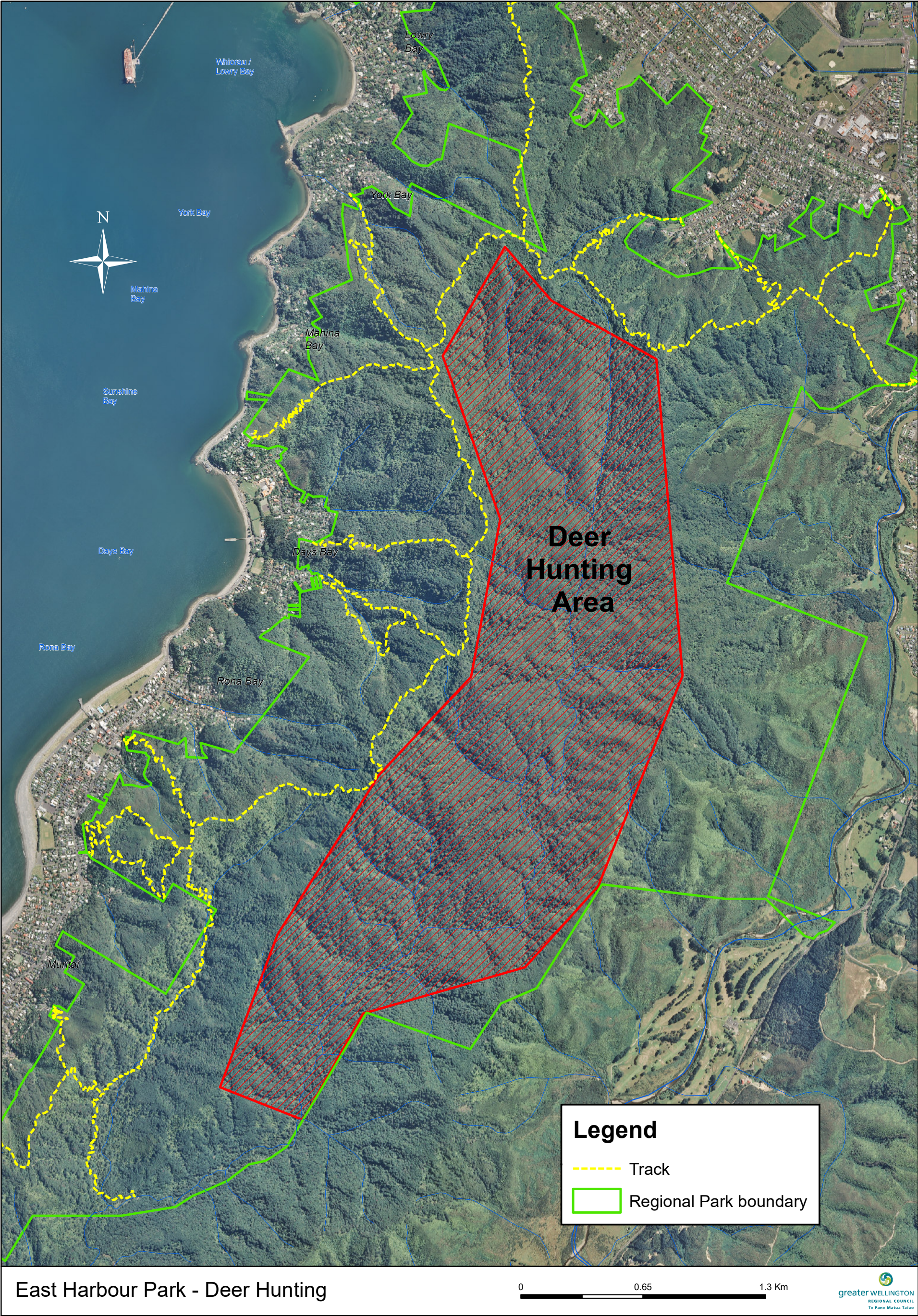
Appendices

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2	Appendix 2: Expenditure to 31 March 2025	40

Author: Judy Randall
Democracy Advisor

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Senior Democracy Advisor

Approved By: Kathryn Stannard
Head of Democratic Services



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Document Name: EH_Block_Aerial_20191118.mxd
Printed : 12 Nov 2019

Wainuiomata Community Board Expenditure 2024/2025 - Operating Budget														
Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per item	Balance
Opening Balance														\$ 5,000.00
ANZAC event 2024	\$ 46.63												\$ 46.63	
Advertising		\$ 234.00		\$ 234.00				\$ 234.00					\$ 702.00	
Venue hire				\$ 24.78									\$ 24.78	
Catering		\$ 112.03			\$ 90.57			\$ 84.09					\$ 286.69	
Total Expenditure														\$ 1,060.10
Closing Balance														\$ 3,939.90

Wainuiomata Community Board Expenditure 2024/2025 - Training Budget														
Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per item	Balance
Opening Balance														\$ 3,000.00
Community Board conference	\$ 935.00												\$ 935.00	
Closing Balance														\$ 2,065.00