

HUTT CITY COUNCILKOMITI ITI AHUMONI I TŪRARU | AUDIT AND RISK SUBCOMMITTEE

Minutes of a meeting held in the Council Chambers,  
2nd Floor, 30 Laings Road, Lower Hutt on  
**Monday 23 June 2025 commencing at 2:00 pm**

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**PRESENT:** S Tindal (Independent Chair) Mayor C Barry (Deputy Chair)  
Cr J Briggs Cr S Edwards  
Cr K Morgan

**APOLOGIES:** There were no apologies.

**NON ATTENDANCE:** Cr T Stallinger

**IN ATTENDANCE:** J Miller, Chief Executive  
A Blackshaw, Director Neighbourhoods and Communities  
J Griffiths, Director of Strategy and Engagement  
A Geddes, Director Environment and Sustainability  
J Kingsbury, Director Economy and Development  
J Livschitz, Group Chief Financial Officer  
C Ellis, Head of Chief Executive's Office  
D Newth, Financial Accounting Manager  
B Hodgins, Strategic Advisor  
L Allott, Chief Digital Officer  
P Baker, Operations Manager  
J Young, Democracy Advisor  
K Glanville, Senior Democracy Advisor

PUBLIC BUSINESS1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru	Cease the winds from the west
Whakataka te hau ki te tonga	Cease the winds from the south
Kia mākinakina ki uta	Let the breeze blow over the land
Kia mātaratara ki tai	Let the breeze blow over the ocean
E hī ake ana te atakura	Let the red-tipped dawn come with a
He tio, he huka, he hau hū	sharpened air.
Tihei mauri ora	A touch of frost, a promise of a
	glorious day.

2. APOLOGIES

There were no apologies.

3. **PUBLIC COMMENT**

There was no public comment.

4. **CONFLICT OF INTEREST DECLARATIONS**

The Chair advised that, effective 1 July 2025, she would assume the role of Chair of KiwiRail and New Zealand Railways Corporation.

5. **HUTT CITY COUNCIL GROUP ANNUAL REPORT 2024/25 AND UPDATE ON EXTERNAL AUDIT PROCESSES**

Report No. ARSC2025/3/159 by the Financial Accounting Manager

The Financial Accounting Manager elaborated on the report.

**RESOLVED:** (S Tindal/Cr Morgan)

**Minute No. ARSC 25301**

*"That the Subcommittee:*

- (1) receives and notes the update on the preparation of the Group Annual Report 2024/25;*
- (2) notes that the interim audit is underway and will be completed by 30 June 2025;*
- (3) notes that the final audited Group Annual Report 2024/25 is expected to be available for Council adoption on 7 October 2025;*
- (4) notes that the statutory deadline for the adoption of the Group Annual Report 2024/25 is 31 October 2025; and*
- (5) notes that officers plan to present the draft unaudited Group Annual Report 2024/25 to the Audit and Risk Subcommittee on 23 September 2025."*

## 6. WATER SERVICES MATTERS

Report No. ARSC2025/3/160 by the Strategic Advisor

The Strategic Advisor elaborated on the report.

In response to questions from members, the Strategic Advisor confirmed that both Veolia and Wellington Water Limited had contingency plans in place for projects such as the Seaview Wastewater Treatment Plant (the Treatment Plant). He added that, while incidents had occurred, both organisations had effectively mitigated them.

Mayor Barry highlighted the need to brief the incoming Council to ensure the item remained a top priority and was not overlooked.

In response to a question from a member, the Chief Executive confirmed that the renewal and operation of the Treatment Plant were listed as top priorities on the corporate risk register, which the Corporate Leadership Team managed.

**RESOLVED:** (S Tindal/Cr Morgan)

**Minute No. ARSC 25302**

*"That the Subcommittee:*

- (1) notes the actions to date that Wellington Water Limited has undertaken to implement its Wellington Water Culture and Value for Money Improvement Plan;*
- (2) notes the progress of work on the Water Services Delivery model and the Water Services Delivery Plan to meet legislative requirements of water reform; and*
- (3) notes the work being undertaken at the Seaview Wastewater Treatment Plant to address issues and risks associated with odour management and the sludge dryer."*

## 7. INFORMATION ITEM

### Audit and Risk Subcommittee Forward Programme 2025

Memorandum dated 4 June 2025 by the Democracy Advisor

In response to a question from a member, the Chief Executive advised that she would respond to the members regarding the pending item: Slips and Wider City Works Programme.

**RESOLVED:** (S Tindal/Cr Briggs)

**Minute No. ARSC 25303**

*"That the Subcommittee receives and notes the Forward Programme for 2025 attached as Appendix 1 to the memorandum."*

## 8. QUESTIONS

There were no questions.

## 9. EXCLUSION OF THE PUBLIC

RESOLVED: (S Tindal/Cr Briggs)

**Minute No. ARSC 25304**

*“That the public be excluded from the following parts of the proceedings of this meeting, namely:*

10. *Cybersecurity Update 2025*

11. *Litigation Report*

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Ground under section 48(1) for the passing of this resolution.</i>
<i>Cybersecurity Update 2025.</i>	<i>The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage (s7(2)(j)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</i>
<i>Litigation Report.</i>	<i>The withholding of the information is necessary to maintain legal professional privilege (s7(2)(g)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</i>

*This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above.”*

There being no further business, the Chair declared the public part of the meeting closed at 2.16pm. The public excluded part of the meeting closed at 2.41pm.

S Tindal  
CHAIR

**CONFIRMED as a true and correct record**  
**Dated this 31st day of July 2025**