



## POARI HAPORI O ŌKIWINUI EASTBOURNE COMMUNITY BOARD

3 June 2025

Order Paper for the meeting to be held in the  
East Harbour Women's Clubrooms, 145 Muritai Road, Eastbourne,  
on:

**Tuesday 10 June 2025 commencing at 7:15 pm**

### Membership

Belinda Moss (Chair)	Frank Vickers
Murray Gibbons (Deputy Chair)	Emily Keddell
Bruce Spedding	
Deputy Mayor Tui Lewis	

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[www.huttcity.govt.nz](http://www.huttcity.govt.nz)

## COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to represent, and act as an advocate for, the interests of their community.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and its interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the relevant Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
- (b) are subject to and do not affect any delegation which the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
- (c) are subject to any other statutory requirements that may apply to a particular delegation;
- (d) are subject to any notice issued by the Council, from time to time, to a Community Board that a particular issue must be referred to Council for decision;
- (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
- (f) promote centralisation of those functions where the appropriate expertise must be ensured; and
- (g) reflect that all statutory and legal requirements must be met.

## DELEGATIONS

### Decide:

- Naming new roads and alterations to street names (in the Community Board's area) within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga - Naming Policy 2022-2027. Note <sup>1</sup>
- Removal and/or planting of street trees within the provisions of Council's Operational Guide for Urban Forest Plan. Note <sup>2</sup>
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves subject to the provisions of the Reserves Act 1977 and land managed as reserve subject to the provisions of the Local Government 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's City Development Committee).
- The allocation of funding from the Community Climate Action Fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by the Council to the Board from the Miscellaneous Budget to cover expenditure associated with the activities of the Board. The Chair to approve expenditure, in consultation with the Board, and forward appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.
- The allocation of funding for the training and development of Community Board or members, including formal training courses, attendance at seminars or attendance at relevant conferences.

### CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.

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<sup>1</sup> This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

<sup>2</sup> The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which a Community Board representative is required by Council.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

## **GENERAL FUNCTIONS**

### **Provide their local community's input on:**

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Rooding Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues which it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety including road safety education within its area.
- Any other issues a Board believes is relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

### **Co-ordinate with Council staff:**

- Local community consultation on city-wide issues on which the Council has called for consultation.

### **Maintain:**

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within its local area.

### **Develop:**

- Community Response Plans in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. The Community Response Plans will be reviewed on an annual basis.

### **Grant:**

- Local community awards.

### **Promote:**

- Recreational facilities and opportunities in its area with a view to ensure maximum usage.
- Arts and crafts in its area.

**Appoint:**

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

**Endorse:**

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).

# APPENDIX 1 – COMMUNITY CLIMATE ACTION FUND

## Criteria

The fund aims to contribute to the city's carbon reduction goals by funding:

- i. Community-led carbon reduction initiatives, with a focus on initiatives already identified in the Lower Hutt Climate Pathway
- ii. Community engagement initiatives that can demonstrate a contribution to carbon reduction in the way they are delivered (eg waste minimisation).

## To be eligible for funding:

- Initiatives/activities must take place within Lower Hutt.
- Physical assets must not be stored on Council reserve land or road reserve.
- Any asset purchased over the value of \$1,000 must be added to the organisation's asset register.
- Organisations/groups requesting funding must meet specified criteria, including legal entity status for applications above \$10k and the project must align with Council's Climate Action Pathway.

This is a one-off grant, and any future maintenance of physical assets purchased are the responsibility of the applicant organisations.

Applications must align with the Lower Hutt Climate Action Pathway or be a community engagement initiative which results in waste minimisation.

Each of the city's seven wards receive funding according to the number of residents within its boundaries.

The ward allocations per annum are listed below:

Ward	Amount
Eastbourne	\$2,434
Petone	\$6,437
Wainuiomata	\$8,856
Central	\$9,590
Eastern	\$8,706
Northern	\$7,865
Western	\$6,380

## Decisions

Each Community Board decides the funding applications within its area. Boards are free to distribute their funding in a single large allocation or spread it over a number of smaller ones.

## Examples of what can be funded

- Improving access to secure bike parking and charging.
- Supporting tamariki to walk or scoot safely to school.
- Community initiatives to tackle food and green waste.
- Community-led nature-based solutions to tackle the impact of climate change (eg: riparian planting or planting trees).

## Examples of what won't be funded

- Assets on Council land which require ongoing operational funding.

- Projects-assets which require significant support from Council teams to implement.
- Promotion of an organisation's religious, ethical, commercial, or political views.
- Buying land or buildings or carrying out maintenance on buildings.
- Duplicate services that are already covered by Council or by government agencies e.g. health or education providers.
- Kaupapa that has already begun or finished.
- Redistribution of funds to others at the applicant's discretion.
- Fundraising or legal costs.
- Capital investments or trust funds.
- Prize money or prizes.
- Operational costs e.g. salaries, wages, rent, power.

## **Funding rules**

Successful applicants must:

- Use funds only for the approved purpose and in accordance with any terms and conditions set by Council.
- Use funds by 30 June of the following year.
- Let Council's funding officer know immediately if any difficulty or potential difficulty arises that may compromise the service or project.
- Lay a complaint with Police if any funds are stolen or misappropriated, and then notify Council.
- Allow Council to audit the use of the funds should it wish to do so.
- Recognise Council's support in all publicity material, annual reports and similar publications.
- Complete accountability reports within a specified timeframe after project completion, demonstrating the impact of projects on carbon reduction.

Council's Community Funding Advisor is available to support and assist community groups when making applications through Council.

## A STATEMENT OF BASIC PRINCIPLES

*The Eastbourne Community Board, representing the people of Eastbourne;*

*Recognises that we are part of a community living in a unique environment,*

*Believes that we have been entrusted with the care of an environment which is a major asset of the Wellington region,*

*Desires to conserve and enhance this asset for the enjoyment of future generations of residents and visitors, and therefore;*

*Acknowledges and promotes the key characteristics of Eastbourne and the Bays as:*

1. A community situated on the coast of Wellington harbour, bounded by the sea on the one side and on the other by bush-clad hills;
2. A community comprising a string of smaller communities, with residential areas of low-rise, low-density housing, interspersed with many trees;
3. A community in which the citizens care and respect each other's differences and right to quiet enjoyment of their surroundings;
4. A community where industry and commerce have developed without detriment to the natural environment;
5. A community where the arts are valued and where participation in theatre, painting, pottery, music, gardening and sports is actively fostered and encouraged ;
6. A community concerned for the welfare of the young and the old where the elderly may retire in dignity, where families have access to facilities to raise their children in an environment which promotes safety and well-being;
7. A community which values and encourages preservation of its heritage and history.

***Further:***

It is our stated intent that the recognition of these principles and acceptance of the key characteristics will underlie the activities which we as a community and board undertake, and that they will provide the criteria against which, and within which, any district plans, strategic plans or developmental or organisational initiatives may be assessed.



**HUTT CITY COUNCIL**

**POARI HAPORI O ŌKIWINUI**  
**EASTBOURNE COMMUNITY BOARD**

Meeting to be held in the East Harbour Women's Clubrooms, 145 Muritai Road,  
Eastbourne on

Tuesday 10 June 2025 commencing at 7:15 pm.

**ORDER PAPER**

**PUBLIC BUSINESS**

**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru  
Whakataka te hau ki te  
tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
E hī ake ana te atakura  
He tio, he huka, he hau hū  
Tihei mauri ora.

*Cease the winds from the west  
Cease the winds from the south  
Let the breeze blow over the land  
Let the breeze blow over the ocean  
Let the red-tipped dawn come with a sharpened  
air.  
A touch of frost, a promise of a glorious day.*

**2. APOLOGIES**

No apologies have been received.

**3. PUBLIC COMMENT**

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

**4. PRESENTATIONS**

**a) Weather events**

A verbal update by Council's Chief Executive

**b) The Gollans Valley Station opportunity**

Verbal updates by:

- Dave Bamford, a state executor of the John Marsden Nankervis (Nank) Trust
- Ben Bruno, a representative of the Friends of Gollans Farm group
- Cr Duthie from Greater Wellington Regional Council

c) **Eastbourne Pool volunteer programme**

A verbal update by Council's Head of Aquatics

d) **Tupua Horo Nuku and bird protection areas update**

A verbal update by Council's Transport Project Manager

e) **Local Councillor from Greater Wellington Regional Council**

A verbal update by Cr Quentin Duthie

5. **CONFLICT OF INTEREST DECLARATIONS**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

6. **MINUTES**

Meeting minutes Eastbourne Community Board, 15 April 2025 11

7. **REPORT REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY SUBCOMMITTEE OF COUNCIL**

**Mobility Parking 'At All Times' across various locations throughout Lower Hutt**

Report No. ECB2025/3/152 by the Transport Engineering Manager 19

8. **COMMUNITY CLIMATE ACTION FUND - UPDATE AND KEY DECISIONS FOR JUNE 2025**

Report No. ECB2025/3/80 by the Head of Connected Communities 29

9. **CHAIR'S REPORT**

Report No. ECB2025/3/74 by the Chair, Eastbourne Community Board 41

10. **DEMOCRACY ADVISOR'S REPORT**

Report No. ECB2025/3/75 by the Democracy Advisor 44

11. **REPORT BACK FROM REPRESENTATIVES ON LOCAL ORGANISATIONS**

Report No. ECB2025/3/76 by the Democracy Advisor 63

## 12. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

## 13. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!	<i>Release us from the supreme sacredness of our</i>
Unuhia!	<i>tasks</i>
Unuhia i te uru-tapu-nui	<i>To be clear and free</i>
Kia wātea, kia māmā	<i>in heart, body and soul in our continuing</i>
Te ngākau, te tinana, te	<i>journey</i>
wairua i te ara takatū	<i>Oh Rongo, raise these words up high</i>
Koia rā e Rongo	<i>so that we be cleansed and be free,</i>
whakairihia ake ki runga	<i>Yes indeed, we are free!</i>
Kia wātea, kia wātea!	<i>Good and peaceful</i>
Ae rā, kua wātea!	
Hau, pai mārīre.	

Judy Randall  
DEMOCRACY ADVISOR

HUTT CITY COUNCILPOARI HAPORI O ŌKIWINUI  
EASTBOURNE COMMUNITY BOARD

Minutes of a meeting held in the East Harbour Women's Clubrooms,  
145 Muritai Road, Eastbourne on  
**Tuesday 15 April 2025 commencing at 7:15 pm**

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**PRESENT:** B Moss (Chair) F Vickers  
M Gibbons (Deputy Chair) E Keddell  
B Spedding  
Deputy Mayor T Lewis

**APOLOGIES:** There were no apologies.

**IN ATTENDANCE:** A Geddes, Director Environment and Sustainability  
P Hewitt, Head of Transport  
D Kennedy, Transport Project Manager  
A Moor, Head of Connected Communities  
H Clegg, Minute Taker

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru  
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*Cease the winds from the west  
Cease the winds from the south  
Let the breeze blow over the land  
Let the breeze blow over the ocean  
Let the red-tipped dawn come with a sharpened air.  
A touch of frost, a promise of a glorious day.*

**2. APOLOGIES**

There were no apologies.

Under Standing Order 16.1, the Chair allowed comments from residents on items not appearing on the agenda.

**Diane Cheyne, a representative of the Days Bay Residents' Association,** asked for an estimated timeframe for when the historic jail would be moved to its new location, how many car parks were being taken by the jail at its current location, and information about its repainting.

Murray Gibbons reported receiving iwi consent for relocating the building on reserve land by the wharf. He mentioned that the lead-based paint would be professionally

removed and the building repainted at its new location. While a specific relocation timeline was not available, the work was expected to be completed by the end of 2025.

**Adrian Moonen** expressed his opposition to the testing of fire sirens in Eastbourne. He tabled a document outlining his concerns, which is attached as page 7 to the minutes.

The Chair and Bruce Spedding agreed to investigate the issue further and report back to Adrian Moonen.

### 3. PUBLIC COMMENT

There was no public comment.

### 4. PRESENTATIONS

#### a) Tupua Horo Nuku and bird protection areas update

The Transport Project Manager spoke to an electronic presentation that can be viewed here: [Tupua Horo Nuku presentation](#).

In response to questions from members, the Transport Project Manager provided the following information:

- officers had not installed rubbish bins on the Tupua Horo Nuku shared path (the path) due to the risk of rubbish blowing into the harbour. However, officers were currently reconsidering the need for bins.
- officers were considering the best way to allow cyclists and pedestrians to transition between Sunshine Bay and Days Bay.
- the height of the Bishop Park fence would not be changed. Officers were investigating alternative latch mechanisms to prevent the gates from blowing open.
- officers would report back on the status of the penguin nesting situation.

#### b) Seaview Energy Resilience Project

Brent Cooper, a representative of Z Energy, and William Woods, a representative of Centre Port, spoke to an electronic presentation that can be viewed here: [Seaview Energy Resilience Project presentation](#).

In response to questions from members, William Woods provided the following information:

- the staging wharf was designated as a construction base as per its resource consent. Any change to allow public use would require adjusting the resource consent. An extension could be sought if a decision on using the staging wharf was not made by 2026.

- he agreed to contract Greater Wellington Regional Council about the possible future of the wharf as a ferry stop and a resilience landing point for natural disasters.

In response to questions from members, Brent Cooper provided the following information:

- he would talk about potential noise from the pipe upgrade work with the Point Howard Residents' Association.
- the pipe upgrade project would comply with Council's District Plan requirements for noise levels and work hours. Local businesses would retain access during business hours.
- the cycleway would remain open during the pipe construction, and the cycle network would receive an update on the works.

c) **Presentation by a Park Ranger from Greater Wellington Regional Council (GWRC)**

Jo Greenman spoke to an electronic presentation that can be viewed here: [East Harbour Regional Park – Park Ranger presentation](#).

In response to questions from members, Jo Greenman provided the following information:

- she would contact hunters after the deer hunting season ended to assess their results, and update the Board.
- local iwi had recently opened rental accommodation close to Baring Head that complements the GWRC accommodation. Vehicular access was possible almost up to the accommodation via private land.

d) **Local Councillor from Greater Wellington Regional Council**

Cr Quentin Duthie spoke to an electronic presentation that can be viewed here: [Local Councillor from Greater Wellington Regional Council presentation](#).

The meeting adjourned at 8.23pm and resumed at 8.25pm.

5. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations

6. **MINUTES**

**RESOLVED:** (B Moss/F Vickers)

**Minute No. ECB 25201**

*"That the minutes of the meeting of the Eastbourne Community Board held on Tuesday, 11 February 2025, be confirmed as a true and correct record."*

7. **COMMUNITY CLIMATE ACTION FUND - ROUND TWO 2024-25**

Report No. ECB2025/2/51 by the Head of Connected Communities

The Head of Connected Communities advised that officers were reviewing the total funding allocations for each Board to ensure accuracy. She agreed to report back with confirmation of the available funds. She stated that applications spanning multiple wards could be accepted and considered by the Board.

Members agreed to notify the Eastbourne community once the funding amount was clarified. They also agreed that application decisions would be made at their meeting on 19 August 2025.

8. **CHAIR'S REPORT**

Report No. ECB2025/2/52 by the Chair, Eastbourne Community Board

**RESOLVED:** (B Moss/E Keddell)

**Minute No. ECB 25202**

*"That the report be received and noted."*

9. **DEMOCRACY ADVISOR'S REPORT**

Report No. ECB2025/2/53 by the Democracy Advisor

The Chair advised she had asked that the Board be included as a key stakeholder of the Strategic Cycleway Network Plan. She noted that the Tupua Horo Nuku cycleway ran directly through Eastbourne's community.

In response to a question from a member, Deputy Mayor Lewis advised that officers were investigating the cycle access issue at the Waione Street bridge. She said that the Infrastructure and Regulatory Committee would consider a report on this matter on 8 May 2025. She noted that a variety of opinions had been received from cycling networks.

**RESOLVED:** (B Moss/B Spedding)

**Minute No. ECB 25203**

*"That the Board receives and notes the report."*

## 10. REPORT BACK FROM REPRESENTATIVES ON LOCAL ORGANISATIONS

Report No. ECB2025/2/54 by the Democracy Advisor

a) Okiwi Eastbourne - Bays Community Trust

Murray Gibbons reported that work was ongoing. He advised that volunteer driver costs might increase by \$2.00.

b) MIRO

Frank Vickers advised that the MIRO nursery was relocating based on advice from the Greater Wellington Regional Council Ranger.

c) Eastern Bays Climate Response Network

The Chair said that there were no updates available.

d) Eastbourne Youth Worker Trust

Emily Keddell said that there were no updates available.

e) Eastern Bays Residents' Associations

The Chair advised that the Board had met with residents' associations. The York Bay Residents' Association had provided an update attached as page 8 to the minutes.

f) Wellington Region Emergency Management Office

Bruce Spedding provided the following information:

- no operator had yet been found for York Bay.
- there seemed to be no emergency evacuation route for individuals near Seaview Marina to reach higher ground. The issue needed to be addressed.
- A successful civil defence exercise was recently conducted at Wellesley College, and Muritai School expressed interest in organising a similar exercise.

## 11. QUESTIONS

There were no questions.



**12. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Unuhia!	<i>Release us from the supreme sacredness of our tasks</i>
Unuhia!	<i>To be clear and free</i>
Unuhia i te uru-tapu-nui	<i>in heart, body and soul in our continuing journey</i>
Kia wātea, kia māmā	<i>Oh Rongo, raise these words up high</i>
Te ngākau, te tinana, te wairua i te	<i>so that we be cleansed and be free,</i>
ara takatū	<i>Yes indeed, we are free!</i>
Koia rā e Rongo whakairihia ake ki	<i>Good and peaceful</i>
runga	
Kia wātea, kia wātea!	
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business, the Chair declared the meeting closed at 8.43 pm.

B Moss  
**CHAIR**

**CONFIRMED as a true and correct record**  
**Dated this 10th day of June 2025**

Eastbourne Community Board

15 April 2025

Last year I talked to the Community Board about the fire siren and the danger it is to the school children. I am sure none of you have studied sound or have contacted a sound expert.

The Fire Siren in Eastbourne stands on the school boundary. The Siren is rated at 129 dB. The distance to the nearest school building is 3 metres. There is no sound proofing in the school walls and no double glazing. After the siren has gone the children have sore ears. There can be no clearer indication that the sound of the siren is damaging.

Because of the duration it is worse than putting a class of Muritai School children on the runway of Wellington Airport when a plane is taking off.

I got, after a long time, a very weak email from the Mayor of Hutt City to say that the Mayor had spoken with the Chief Fire Officer in Lower Hutt. Any exemption for or prohibition of any sound is not a question of a private talk between Mayor and Fire Chief. There are Council laws and as such it is the Council who decides if an exemption stays or goes. The exemption for the siren in Eastbourne goes back to the Eastbourne Council, when the beepers were not that good. Now we have good beepers and good cell phones. The siren as a firemen's call is no longer necessary.

We do need a siren for emergencies and as such the siren should be placed in the centre of Eastbourne, which is the middle of the Recreation Ground, on the beach side, and which is also has the maximum distance from houses.

In the past I have asked ACC, the Health Department, the Education Department, and others to speak out. But ACC tells you that it promotes accident [hearing loss] prevention, except when you ask for help. The Health Department will tell you that it is not their job but the Council's. The Education Department tells you that the welfare of school children is not really their job. This is a typical New Zealand reaction when one asks for help: "it is not our job".

I am for a Community Board that dares to speak out and has more rights than the Eastbourne Community Board has at present. I would like to see a Community Board that has some financial say when it comes to Eastbourne matters.

Get a sound expert in and get a professional opinion.

Adrian Moonen

**York Bay Residents' Association (YBRA) update**

March was a busy month for the York Bay Residents' Association:

- It held a very successful annual BBQ on its beach on 2 March, with the completed section of Tupua Horo Nuku, providing a welcome safety buffer between the beach and passing traffic.
- It participated in the second gathering of representatives from all the bays' residents' associations on 6 March, a very useful forum for exchanging information and ideas.
- YBRA representatives appreciated the ECB's support on 13 March when they presented their case to the HCC's Infrastructure & Regulatory Committee for retaining the 50km/hr speed limit on Marine Drive through York Bay, and are delighted that the Council accepted the Committee's recommendation to maintain that limit.
- The YBRA also thanks the ECB members and GWRC Councillor Quentin Duthie for their time and attention during the walkaround on 29 March, during which we were able to raise various issues, involving local residents on relevant matters. We always find this to be a very valuable way of resolving issues.

Susan Ewart

**26 May 2025**

Copy: Eastbourne Community Board

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**Report no: ECB2025/3/152**

## **Mobility Parking 'At All Times' across various locations throughout Lower Hutt**

### **Purpose of Report**

1. This report seeks approval to convert 169 existing mobility parking spaces, currently subject to time-limited restrictions, to operate as mobility parks “At All Times” across various locations throughout Lower Hutt. The purpose of this change is to enhance accessibility for mobility permit holders, particularly during evenings, weekends, and other periods outside standard business hours.

### **Recommendations**

That the Subcommittee recommends that Council:

- (1) receives and notes the information contained in the report;
- (2) approves the conversion of 169 existing time-restricted mobility parking spaces to “Mobility Parking At All Times” across various locations throughout Lower Hutt, as detailed in Appendix 1 attached to the report;
- (3) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they conflict with the traffic controls described in this recommendation; and
- (4) notes that these changes will take effect once the traffic control devices indicating the recommended restrictions that evidence the restrictions have been installed.

These recommendations support Council’s Traffic Bylaw (2017) and sections of the Land Transport (Road User) Rule 2004.

### **Background**

2. Council officers have received multiple complaints from both mobility permit holders and the Parking Services team regarding limited access to designated mobility parking outside standard business hours. Feedback indicates that these time-restricted spaces are frequently occupied by drivers

without valid mobility permits after hours. This not only limits availability for genuine users but also creates conflicts, particularly for wheelchair users, and presents challenges for enforcement, as restrictions are not in effect during these times.

3. A review of existing mobility controls identified 169 Traffic Resolutions that currently operate with time restrictions, typically between standard business hours of 8:00am and 6:00pm. These time limitations reflect historical operational practices, when parking enforcement was limited to Council business hours. At the time these restrictions were introduced, overall parking demand, particularly outside of business hours, was significantly lower, and extended enforcement was not considered necessary.
4. To ensure equitable and consistent access for mobility permit holders, officers propose converting all currently time-restricted mobility parking spaces, particularly those identified as having enforcement issues, to operate "At All Times". This change will allow continuous enforcement, reduce unauthorised use outside of business hours, and improve overall accessibility.
5. Going forward, all new Traffic Resolutions to mobility parking will default to operating "At All Times", unless an alternative time restriction can be reasonably justified based on site-specific conditions or operational needs.

### **Discussion**

6. The proposed change supports Council's strategic objectives of fostering a more inclusive and accessible city. By ensuring mobility parking spaces are always protected, the proposal enhances access for disabled persons, their families, and carers – particularly when visiting essential services, recreational facilities, or community events outside standard business hours.
7. The changes also align enforcement capacity with the intended function of these spaces. Under current restrictions, parking officers are unable to take enforcement action against unauthorised users outside of designated hours, undermining the effectiveness and availability of these parks when they continue to be needed.

### **Options**

8. The options are to:
  - a) retain the existing parking restrictions, with no further changes;
  - b) approve the proposed changes to all locations as detailed in Appendix 1 attached to the report; or
  - c) make amendments as the Subcommittee deems appropriate for recommendation to Council.
9. Officers recommend option (b) above, as the proposed restrictions will better serve the community's needs. These changes are expected to benefit all mobility users.

### Climate Change Impact and Considerations

10. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.
11. The decision will not increase greenhouse gas emissions and will not be affected by a changing climate. There are no opportunities in this decision to reduce emissions or build resilience.

### Consultation

12. Consultation on the proposed changes was undertaken between 15 and 29 April 2025. During this period, emails were sent to 23 key mobility user groups and stakeholders, including advocacy organisations, disability support services, and relevant community networks, to seek feedback on the proposed shift to Mobility Parking "At All Times".
13. Two submissions were received during the consultation period, both expressing support for the proposed changes. No objections were received.
14. The Foundation for Equity and Research New Zealand (FERNZ) Hutt Valley provided a detailed submission strongly supporting the proposed change. Their feedback emphasised the positive impact the Mobility Parking "At All Times" approach would have on equity, accessibility and inclusion for people with disabilities across the city.
15. A copy of the consultation letter is attached as Appendix 2 to the report.

### Legal Considerations

16. These restrictions are made pursuant to the provisions of the Hutt City Council Traffic Bylaw 2017 and in line with the requirements of the Land Transport (Road User) Rule 2004.

### Financial Considerations

17. Supplementary signage displaying "At All Times" will be required to implement the proposed changes. The cost of installation will be met from the Signs and Road Marking budget for the 2024/25 financial year.

### Appendices

No.	Title	Page
<a href="#">1</a>	Appendix 1 - List of Mobility Parking Locations for Conversion	22
<a href="#">2</a>	Appendix 2 - Consultation Letter	25

**Author:** Evandro Scherer  
Transport Engineering Manager

**Reviewed By:** Andrea Mitchell  
Business Manager - Transport

**Reviewed By:** Paul Hewitt  
Head of Transport

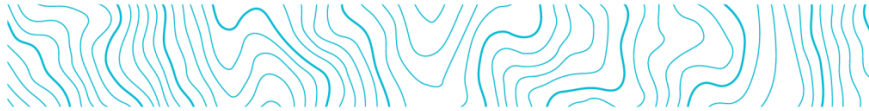
**Approved By:** Jon Kingsbury  
Director Economy & Development

Asset ID	Street	Description	Number of Parks	Time Restricted
2666	Days Bay Pavillion - Williams Park		2	
2679	Ropata Cres		1	
2685	Jackson St		1	P60
2686	Daly St Sth Service Lane		1	
2731	Tocker St		1	
2742	Petone Recreation Ground		1	
2788	Queens Dr	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
2801	Randwick Rd		1	
2837	Petone Recreation Ground		1	
2846	Daly St		1	P120
2889	Laings Rd		1	P60
2894	Avalon Park		1	
2906	Taine St		1	
2923	Hilary Court		1	P120
2924	Bowers St		1	
2936	Avalon Park		1	
2941	Korokoro Rd		1	
2988	Oates St North		1	
2996	The Esplanade		1	
3016	Andrews Ave	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
3039	Bloomfield Tce	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
3050	Hilary Court		2	
3060	Downer St		1	P120
3073	Koraunui Stokes Valley Community Hub		1	
3082	McKenzie Baths		1	
3106	Market Gr		1	P120
3112	Tocker St		1	
3121	Roberts St		1	
3179	High St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
3207	Kings Cres	Pick Up Drop Off.	1	P30
3213	Norfolk St		1	
3218	George St		1	
3254	Osborne Pl		1	
3267	Bloomfield Tce	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
3276	Wainui Rd		1	
3287	Witako St		1	
3318	Hathaway Ave		1	
3331	Jackson St		1	P60
3339	Raroa Road		1	P60
3356	Cornwall St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
3366	The Strand		1	
3373	Petone Recreation Ground		1	
3377	Stevens Gr	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
3386	Hilary Court		1	P120
3390	Laings Rd	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
3398	Bristol Sq		1	
3423	Beach St Public Car Park	3hr Max Parking. 9am - 6pm. Mon - Fri.	1	P180
3443	Event Centre	\$3/Hr or \$10 All Day. 9am-5pm. Mon-Sun.	1	
3464	Oates St North		1	
3471	Osborne Pl	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
3494	The Strand		1	P15
3507	Wainuiomata Community Hub		2	
3513	Huia St	P120: 9:00am - 5:00pm. Mon - Sun.	1	P120
3521	Bowers St		1	
3532	Mabey Rd		1	
3537	Vogel St		1	
3539	Bloomfield Tce	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
3594	The Strand		1	P15
3606	Petone - Britannia Street Service Centre		1	P30
3609	The Esplanade		1	
3636	Ricoh Sports Centre Parking		1	
3645	Event Centre	\$3/Hr or \$10 All Day. 9am-5pm. Mon-Sun.	1	
3666	Peterkin St		1	
3701	Cornwall St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
3735	Peel Public Carpark	P240: 9:00am - 6:00pm. Mon - Fri.	1	P240
3750	Daly St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
3788	Koraunui Stokes Valley Community Hub		1	
3797	Durham Cres	Mobility Parking: 8.30am - 3.30pm. Kindergarten Days Only.	1	

3804	Huia Pool		1	P120
3806	Homedale Rd		1	
3815	Hilary Court		1	P120
3828	Silbery Place	Public Car Park. 2hr Max Parking; 9am - 6pm. Mon - Fri.	1	P120
3868	Taine St		1	
3921	Queen St	P120: 8.00am - 6.00pm. Mon - Sun.	1	P120
3941	George St		1	
3951	Avalon Park		1	
3981	Jackson St		1	P60
3983	High St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
4008	Myrtle St		1	P60
4011	High St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
4021	Bowers St		1	
4045	Silbery Place	Public Car Park. 2hr Max Parking; 9am - 6pm. Mon - Fri.	1	P120
4046	Muritai Rd		1	
4054	Britannia St		1	P30
4069	Pohutukawa St		2	
4070	Richmond St	P60: Mon - Fri.	1	P60
4072	Huia Pool		1	P120
4098	Queens Dr	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
4107	King Cres	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
4108	Marine Dr	P120: 7.00am - 11.00am. Mon - Fri.	1	P240
4120	Queens Dr		1	P120
4131	Marine Dr	P120: 7.00am - 11.00am. Mon - Fri.	1	P120
4145	Petone Recreation Ground		1	
4147	Huia St	P120: 9.00am - 5.00pm. Mon - Sun.	1	P120
4151	Norfolk St		1	
4159	Market Gr	\$3/Hr or \$10 All Day. 9am-5pm. Mon-Sun.	1	
4161	Petone Recreation Ground		1	
4163	Osborne Pl		1	
4169	Oates St North		1	
4179	Everest Ave		1	P120
4224	Hilary Court		1	P120
4279	Kings Cres	Pick Up Drop Off.	1	P30
4295	Kensington Ave		1	
4303	Hilary Court		1	P120
4325	Marine Pde		1	
4338	Wainuiomata Community Hub		1	
4355	Kings Cres		1	
4397	Knights Rd		1	P180
4409	Oates St		1	
4414	Hikoikoi Reserve		1	
4432	Jackson St		1	P60
4434	Laings Rd	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
4488	Taine St		1	
4543	RIMU STREET Eastbourne	P60: 8am - 6pm. Mon - Thur; 8am - 8pm. Fri; 8am - 12pm. Sat.	1	P60
4545	Event Centre	\$3/Hr or \$10 All Day. 9am-5pm. Mon-Sun.	1	
4552	RIMU STREET Eastbourne	P60: 8am - 6pm. Mon - Thur; 8am - 8pm. Fri; 8am - 12pm. Sat.	1	P60
4559	Oxford Tce		1	P60
4631	Queen St	P120: 8.00am - 6.00pm. Mon - Sun.	1	P120
4647	Wainuiomata Community Hub		1	
4676	Bolton St		1	
4686	Randwick Rd		1	P30
4689	Event Centre	\$3/Hr or \$10 All Day. 9am-5pm. Mon-Sun.	1	
4721	Cornwall St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
4754	Roberts St	P15: 8:30am - 9:00am, 2:45pm - 3:15pm. School Days Only.	1	P15
4760	High St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
4769	Dudley St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
4774	McKenzie Baths		1	
4783	Huia Pool		2	P120
4786	Holyoake Cres		1	
4793	Buick St		1	P180
4813	Petone Railway Station carpark		4	
4820	The Strand		1	
4841	Days Bay Pavillion - Williams Park		1	
4863	Waterloo Rd	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
4879	Moore's Valley Rd		1	P15
4894	High St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
4896	Kensington Ave		2	



4904	Marine Dr		1	
4923	Campbell Tce		1	
4926	High St		1	P120
4928	Kensington Ave		2	
4937	Daly St		1	P120
4959	Nevis St		1	P90
4967	Trafalgar Sq		1	P60
4990	Muritai Rd		1	
4995	High St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
5013	Queens Dr		1	P15
5024	Osborne Pl		1	
5036	Laings Rd		1	P60
5104	Nevis St		1	
5121	Queen St	P120: 8.00am - 6.00pm. Mon - Sun.	1	P120
5136	High St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
5143	Margaret St	\$3/Hr; 2Hr Max. 9am-5pm. Mon-Sun.	1	P120
5148	Peterkin St		1	
5152	Peterkin St		1	
5153	Hilary Court		1	P180
5163	Myrtle St		2	
5183	Taine St		1	
5206	Knights Rd		1	P180
5207	High St		1	P120
5211	Boulcott St	P15: 8:30am - 3:30pm. Mon to Fri. School Days Only.	1	P15
5221	Queen St	P120: 8.00am - 6.00pm. Mon - Sun.	1	P120
5226	Port Rd		1	P120
5249	Dowse Dr		4	
5260	Everest Ave		1	P120
5287	Naenae Shops Slip Lane		1	
5301	Ropata Cres		1	
5303	Copeland St	Includes 9am - 9pm. Monday to Sunday.	1	
5322	Avalon Park		1	



15 April 2025

Kia Ora

This letter is to provide information regarding proposed changes to traffic restrictions in your neighbourhood. We are seeking your comments on the proposed changes which aim to improve accessibility and safety for residents and road users.

<b>What</b> we are proposing	<ul style="list-style-type: none"> <li>Install Mobility Parking "At All Times" restrictions across Hutt City</li> </ul>
<b>Why</b> we are proposing the change	<ul style="list-style-type: none"> <li>Hutt City Council (HCC) has received several complaints from mobility users regarding the existing operating hours of the mobility parking spaces in certain areas across the city. Feedback received was that after standard hours, particularly in the evening and at night, drivers without a mobility parking permit can occupy designated mobility parking spaces.</li> <li>Council officers identified that some mobility parking spaces have their restrictions during certain times of the day and this is causing an issue for the parking officers to take action against drivers who park on these spaces without a permit when the restrictions are not applicable.</li> <li>A total of 169 Traffic Resolutions were found out to have limited hours for mobility parking. Officers propose to convert these mobility parking spaces to operate "At All Times". Below is the list of these, by suburbs:</li> </ul> <p><b>Avalon</b></p> <ul style="list-style-type: none"> <li>✓ Avalon Park</li> <li>✓ Copeland Street</li> <li>✓ Harrison Crescent</li> <li>✓ Holyoake Crescent</li> <li>✓ Mabey Road</li> </ul> <p><b>Boulcott</b></p> <ul style="list-style-type: none"> <li>✓ Boulcott Street</li> <li>✓ Hathaway Avenue</li> <li>✓ Ropata Crescent</li> </ul> <p><b>Central Lower Hutt (CBD)</b></p> <ul style="list-style-type: none"> <li>✓ Andrews Avenue</li> <li>✓ Bloomfield Terrace</li> <li>✓ Bristol Square</li> <li>✓ Cornwall Street</li> <li>✓ Daly Street</li> <li>✓ Downer Street</li> <li>✓ Dudley Street</li> <li>✓ Event Centre Carpark</li> <li>✓ George Street</li> </ul>

30 Laings Road, Lower Hutt  
Private bag 31-912, Lower Hutt 5040



/huttcitycouncil

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www.huttcity.govt.nz

▲ The pattern at the top of this page is inspired by the natural landforms, hills, river, and coastline surrounding Lower Hutt. It represents our people, our place, and our home.

	<ul style="list-style-type: none"> <li>✓ High Street</li> <li>✓ Huia Pool Carpark</li> <li>✓ Huia Street</li> <li>✓ Kings Crescent</li> <li>✓ Knights Road</li> <li>✓ Laings Road</li> <li>✓ Margaret Street</li> <li>✓ Market Grove</li> <li>✓ Myrtle Street</li> <li>✓ Norfolk Street</li> <li>✓ Osborne Place</li> <li>✓ Queens Drive</li> <li>✓ Raroa Road</li> <li>✓ Ricoh Sports Centre Parking</li> <li>✓ Roberts Street</li> <li>✓ Stevens Grove</li> <li>✓ Vogel Street</li> </ul> <p><b>Days Bay</b></p> <ul style="list-style-type: none"> <li>✓ Days Bay Pavilion – Williams Park</li> </ul> <p><b>Eastbourne</b></p> <ul style="list-style-type: none"> <li>✓ Marine Parade</li> <li>✓ Muritai Road</li> <li>✓ Rimu Street</li> </ul> <p><b>Epuni</b></p> <ul style="list-style-type: none"> <li>✓ Copeland Street</li> <li>✓ Dyer Street</li> <li>✓ Oxford Terrace</li> <li>✓ Roberts Street</li> <li>✓ Witako Street</li> <li>✓ Trafalgar Square</li> </ul> <p><b>Fairfield</b></p> <ul style="list-style-type: none"> <li>✓ Durham Crescent</li> <li>✓ Oxford Terrace</li> </ul> <p><b>Kelson</b></p> <ul style="list-style-type: none"> <li>✓ Major Drive</li> </ul> <p><b>Korokoro</b></p> <ul style="list-style-type: none"> <li>✓ Korokoro Road</li> </ul> <p><b>Maungariki</b></p> <ul style="list-style-type: none"> <li>✓ Dowse Drive</li> </ul>
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	<p><b>Moera</b></p> <ul style="list-style-type: none"> <li>✓ Randwick Road</li> </ul> <p><b>Naenae</b></p> <ul style="list-style-type: none"> <li>✓ Everest Avenue</li> <li>✓ Hilary Court</li> <li>✓ Naenae Shops and slip lane</li> </ul> <p><b>Petone</b></p> <ul style="list-style-type: none"> <li>✓ Beach Street Public Car Park</li> <li>✓ Britannia Street</li> <li>✓ Bolton Street</li> <li>✓ Buick Street</li> <li>✓ Campbell Terrace</li> <li>✓ Hikoikoi Reserve</li> <li>✓ Huia Street</li> <li>✓ Jackson Street</li> <li>✓ Kensington Avenue</li> <li>✓ McKenzie Baths</li> <li>✓ Nevis Street</li> <li>✓ Peel Carpark</li> <li>✓ Petone Railway Station Carpark</li> <li>✓ Petone Recreation Ground</li> <li>✓ Richmond Street</li> <li>✓ The Esplanade</li> </ul> <p><b>Seaview</b></p> <ul style="list-style-type: none"> <li>✓ Port Road</li> <li>✓ Seaview Road</li> </ul> <p><b>Stokes Valley</b></p> <ul style="list-style-type: none"> <li>✓ Bowers Street</li> <li>✓ Koraunui – Stokes Valley Community Hub</li> <li>✓ Oates Street</li> </ul> <p><b>Taita</b></p> <ul style="list-style-type: none"> <li>✓ Peterkin Street</li> <li>✓ Taine Street</li> <li>✓ Tocker Street</li> </ul> <p><b>Wainuiomata</b></p> <ul style="list-style-type: none"> <li>✓ Wainuiomata Community Hub</li> <li>✓ Homedale Road</li> <li>✓ Queen Street</li> <li>✓ Silbery Place</li> <li>✓ Moores Valley Road</li> <li>✓ The Strand</li> <li>✓ Wainui Road</li> </ul>
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	<p><b>Waiwhetu</b></p> <ul style="list-style-type: none"> <li>✓ Waiwhetu Road</li> </ul> <p><b>Waterloo</b></p> <ul style="list-style-type: none"> <li>✓ Oxford Terrace</li> <li>✓ Waterloo Road</li> </ul> <p><b>Woburn</b></p> <ul style="list-style-type: none"> <li>✓ Pohutukawa Street</li> </ul> <ul style="list-style-type: none"> <li>The list of all roads that have mobility parking spaces can be found in our Council's webpage at <a href="#">HCC Parking Restrictions</a></li> <li>For consistency matters, officers also propose to implement all new mobility parking restrictions to be "At All Times".</li> </ul>
<b>Where</b> the changes are proposed	<ul style="list-style-type: none"> <li>The changes are proposed city-wide.</li> </ul>
<b>What</b> Will the change achieve	<ul style="list-style-type: none"> <li>The proposed changes will achieve general improvement for wheelchair users who will be able to conveniently park after standard hours in the designated mobility parking spaces across the city</li> </ul>
<b>Have your say</b>	<ul style="list-style-type: none"> <li>If you would like to provide us with specific feedback, you can do so by emailing us at <a href="mailto:TRSubmission@huttcity.govt.nz">TRSubmission@huttcity.govt.nz</a> with the title:  TR Submission + Broken Yellow Lines proposal, Hautonga Street.</li> <li><b>Please note, if you are giving feedback, please submit it before 5:00pm on Tuesday 29 April 2025</b></li> </ul>
<b>Next steps</b>	<ul style="list-style-type: none"> <li>Submissions will be reviewed, and a recommendation will be made by Council Officers</li> <li>The proposal (if proceeding) will be referenced to the Council Traffic Subcommittee on 19<sup>th</sup> June 2025</li> <li>If approved, the proposed changes will be installed within 3 months following the approval date.</li> </ul>

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**Report no: ECB2025/3/80**

## **Community Climate Action Fund - Update and Key Decisions for June 2025**

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### **Purpose of report**

1. This report aims to provide an update on the status of the Community Climate Action Fund (CCAF) as of May 2025. It seeks the Board's approval for the multi-ward applications submitted for round 2 and outlines the plans for the round 3 funding application process, which is scheduled for June and July 2025.

### **Recommendations**

That the Board:

- (1) notes the status of the Community Climate Action Fund (CCAF), and its share;
- (2) considers the proposed multi-ward funding as follows:  
  
Local Energy Ltd - \$205; and  
Muscular Dystrophy Association - \$93
- (3) notes the approach to, and timeframes for the final CCAF funding round for the 2022-2025 triennium.

### **Background**

2. In May 2023, Council established a CCAF of \$392,004 for the 2022-25 triennium, by combining the budgets of the previous Local Projects Fund and Community Engagement Fund. The CCAF is governed overall by the Communities Culture and Partnerships (CCP) Committee. Funding allocations are governed by a mix of community boards where they exist and

a panel of elected members (the Panel), chaired by Cr Andy Mitchell, where Community Boards do not exist.

#### *Overall fund status*

3. The overall funding was allocated to community boards and the Panel based on population size when the fund was established in May 2023. Funding was allocated as follows: Petone Community Board (\$19,311), Eastbourne Community Board (\$7,302), Wainuiomata Community Board (\$26,568) and the Panel (\$338,823). Officers note that this is the final year of this funding for this triennium.
4. As of April 2025, a total of \$86,473 has been allocated from the CCAF and its predecessors during the 2022-25 triennium. As of April 2025, \$305,531 of overall CCAF funding was available for allocation to community organisations in Te Awa Kairangi Ki Tai, to support their climate action work.

#### *Clarification of funding salary costs*

5. Five applications totalling \$177,791 were received this round, where their substantive proposals were funding for salary costs. CCAF eligibility criteria, published publicly, is clear that CCAF is not intended to cover operational costs, including those relating to salaries and wages.
6. At the request of the Panel, officers have further tested and received confirmation from the CCP Chair those operational costs, including for salaries, should **not** be funded through the CCAF. Officers will communicate to applicants to clarify this for the current and next funding round.

#### *Status for Eastbourne Community Board*

7. ECB has been allocated, also based on rough population size at May 2023, \$7,302 over the triennium to support local carbon reduction and community climate initiatives.
8. As of April 2025, ECB has granted a total of \$5,131 during the 2022-25 triennium from the CCAF and its predecessors. This leaves \$2,171 for further allocation as of May 2025.

#### **For decision now: ECB's share of multi-ward applications**

9. During round 2 funding, officers received five applications for initiatives that propose to deliver a multi-ward benefit.
10. At their 14 April 2025 meeting, CCP Chair Cr Keri Brown and Panel Chair Cr Andy Mitchell agreed that community boards should be given the opportunity to consider multi-ward proposals that may have an impact in their jurisdictions. This approach brings the decisions closer to the wards to which the initiative belongs, as was initially intended.
11. Officers have assessed the proposals listed below and appended as Appendix 1 to the report. Both meet CCAF eligibility criteria and align with

Council's Climate Pathway Action Plan, and as such qualify for evaluation by the Board. ECB is asked to consider allocating its residual funding to these projects.

12. Multi-ward proposals that submit to have a benefit for Eastbourne are:

Initiative	Short Description	Funding sought	ECB Share
Local Energy Ltd	Electrify Hutt event	\$11,020	\$205
Muscular Dystrophy Assoc	Green waste education, tamariki into cycling	\$5,000	\$93

13. Detailed initiatives are attached as Appendix 1 for further reference.

### The next funding round for June/July 2025

14. Subject to the outcome of decisions relating to multi-ward funding, there would be \$1,873 to allocate for the next funding round. A full reconciliation of the CCAF is included as Appendix 2 to the report for reference.
15. The Board has expressed support for holding another funding round this triennium to disperse remaining funds. To give effect to this, decisions would be required at the Board's August 2025 meeting. To ensure robust and consistent process and timely decision-making, officers propose the following approach to the next round:

Date	Activity	Led by
9 Jun 25	R2 Multi-ward decisions: Petone	PCB
10 Jun 25	R2 Multi-ward decisions: Eastbourne	ECB
11 Jun 25	R2 Multi-ward decisions: Wainuiomata	WCB
CCAF funding round#3: Jun-2025		
End May	Agree overall approach and timelines	Officers
16 Jun 25	CCAF funding round 3 opens	Officers
11 Jul 25	CCAF funding round 3 closes	Officers
Mid-Jul	Officers' advice provided	Officers
18 Aug 25	Round 3 decisions: Petone	PCB
19 Aug 25	Round 3 decisions: Eastbourne	ECB
20 Aug 25	Round 3 decisions: Wainuiomata	WCB
TBC	Round 3 decisions: Panel	CCAF Panel

### Next steps

16. Seek elected member support for the approach to, and timeframes for the next round (round 3), by early to mid-June 2025.
17. Engage communications to seek support for development of promotional materials and multi-channel communication.
18. Support elected members, community boards and Council's community teams to promote and connect their networks to round 3.



**Appendices**

No.	Title	Page
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<a href="#">2</a>	Appendix 2: CCAF Reconciliation	40

**Author:** Adrienne Moor  
Head of Connected Communities

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**Approved By:** Andrea Blackshaw  
Director Neighbourhoods and Communities

1

Community Climate Action Fund 2024-25: Detailed Multi-Ward Funding Applications

Name	James Scott
Phone Number	
Email	
Organisation name	Local Energy Ltd
Organisation address	144 High Street, Hutt Central, Lower Hutt 5010
Charities or Incorporated Societies Number	NZBN: 9429050121052
GST Number (if registered)	
What ward or board are you applying for? (If multiple, please select more than one)	Central Northern Eastern Western Wainuiomata Eastbourne Petone

2

Korero mai – tell us about your project

We will organise an expo 'Electrify the Hutt' early Oct 2025 to inspire and educate the Hutt Valley community about the significant benefits of local energy generation and the increased use of clean electricity. As energy costs continue to rise and the impacts of climate change become more evident, this expo aims to showcase practical solutions that not only reduce household expenses but also contribute to a more sustainable future. By exploring renewable technologies such as solar panels and micro wind turbines, attendees will gain insights into how they can take control of their energy use, lower their power bills, and reduce reliance on traditional fossil fuels.

Please identify how your project supports the Lower Hutt Climate Change Pathway or makes your engagement more environmentally friendly

The Electrify the Hutt expo will inform and encourage organizations / individuals to move away from the use of fossil fuels (such as natural gas for heating and cooking, petrol for transport) and upgrade to all-electric appliances, and to consider public transport and electric bikes/cars. There will be seminar talks to extol the benefits and explore the challenges of going electric, along with a broad range of exhibitors to explain how to start the journey.

With expert presentations, interactive displays, and hands-on demonstrations, the event will show how clean energy choices can both save household costs and help decrease carbon footprints, supporting both personal and collective efforts to combat climate change. Visitors will learn about the environmental advantages of transitioning to renewable energy and how even small changes in energy habits can make a meaningful difference for future generations.

3

	Beyond environmental and financial benefits, the expo emphasizes the role of local energy generation in fostering sustainable lifestyles and resilient communities
What are you applying for?	Funding to support delivery of the Expo, including hire of facilities, media promotion and publicity
How many people are you expecting to attend / reach / impact?	1,000 visitors to expo, 25 exhibitors, 4 speakers
What is the total cost of your project?	Total event cost of \$31,592 (excl gst)
How much are you requesting?	\$11,020 (excl GST) from a total event cost of \$31,592
Are you generating income for the project?	Yes. We will be charging Exhibitors, community sponsors are being sought to cover some of the costs, and tickets will be sold for the Friday opening session and the Saturday seminars.
How will you sustain this kauapapa / initiative?	We will create a separate entity 'Electrify the Hutt' that will continue the work to educate and assist individuals to electrify their homes, with an ongoing programme of local events during 2026 and beyond. We will be aligned to the

- -

4

nationwide Rewiring Aotearoa initiative who support the growth and success of local electric communities.

What is the total cost of your project/event?

Total event cost of \$31,592 (excl gst)

Will your project/event go ahead if you do not receive all of the funding?

Yes - we will find a way .

Upload a quote that shows what the funds will be used for

[PR Proposal for Electrify the Hutt Expo Promotion.pdf](#)  
[LHEC Proposal - Electrify the Hutt Expo.pdf](#)

5

Name Lydia Wilson

Phone Number

[REDACTED]

Email

[REDACTED]

Organisation name

Muscular Dystrophy Association Central Region Tuaatare

Organisation address

PO Box 35059 Naenae, Lower Hutt,NZ, 5041

Charities or Incorporated  
Societies Number

CC41097

GST Number (if registered)

[REDACTED]

What ward or board are you  
applying for? (If multiple, please  
select more than one)

Central  
Northern  
Eastern  
Western  
Wainuiomata  
Eastbourne  
Petone

6

Korero mai – tell us about your project

I would like to run an event for our members in Lower Hutt, with neuro muscular conditions and their families. The first half is to educate them about green waste and recycling food scraps. I would like to provide reusable stainless steel straws for disabled people and educate about incontinence products for older children which are environmentally friendly.

The second part of the event, we will run is about educating tamariki about biking and scooting to school and provide locks for them to keep bikes safe during the day.

Please identify how your project supports the Lower Hutt Climate Change Pathway or makes your engagement more environmentally friendly

Educating locals about green waste and recycling materials rather than using disposable products.

Educating children about the use of clean transport and how to keep equipment safe during the day.

What are you applying for?

To host a full day event, with guest speaker and provide sustainable food and Locks and straws for gifts

How many people are you expecting to attend / reach / impact?

approx 60 people because there are 29 members with a condition in Lower Hutt

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7

What is the total cost of your project? 5000.00

How much are you requesting? \$5000.00

Are you generating income for the project? No

How will you sustain this kauapapa / initiative? We would repeat this meeting next year

What is the total cost of your project/event? \$5000.00

Will your project/event go ahead if you do not receive all of the funding? No

Upload a quote that shows what the funds will be used for [X20 Locks required.docx](#)  
[Quote QU0001.pdf](#)  
[LHEC Banquet Lunch Menu .pdf](#)  
[LHEC Proposal - MDA Meeting .pdf](#)

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Appendix B: Full CCAF Reconciliation as at May 2025

Community Eng	Submitter	Details	\$ sought	Ward	Petone	Eastbourne	Wainuiomata	Western	Northern	Central	Eastern	Panel	Total
					5%	2%	7%	20%	21%	23%	22%	86%	100%
		Initial funding assigned			\$ 19,311	\$ 7,302	\$ 26,568	\$ 79,440	\$ 83,895	\$ 89,070	\$ 86,418	\$ 338,823	\$ 392,004
2022-23													
6/12/2022	Nourish Trust	Hampers				\$ 750						\$ -	\$ 750
5/12/2022	Petone Baptist Church	Free Xmas event		Single	\$ 378							\$ -	\$ 378
5/12/2022	Moerā Community House	Community Newsletter		Single	\$ 616							\$ -	\$ 616
5/12/2022	Petone Salvation Army	Community Events		Single	\$ 1,300							\$ -	\$ 1,300
19/06/2023	Big Brothers Big Sisters	Baking event for youth		Single	\$ 750							\$ -	\$ 750
19/06/2023	Endo Warriors Aotearoa	Sanitary Baskets Petone Hub		Single	\$ 1,999							\$ -	\$ 1,999
19/06/2023	Endo Warriors Aotearoa	Sanitary Baskets Moerā Hub		Single	\$ 1,000							\$ -	\$ 1,000
20/06/2023	Eastbourne Scout Group	Cooking rings & LPG bottles		Single		\$ 313						\$ -	\$ 313
20/06/2023	Endo Warriors Aotearoa	Sanitary Baskets for Eastbourne Hub		Single		\$ 351						\$ -	\$ 351
20/06/2023	Muritai School	Air Cleaning Filter		Single		\$ 351						\$ -	\$ 351
20/06/2023	Muritai Yacht Club	Safety Uniforms (2)		Single		\$ 351						\$ -	\$ 351
20/06/2023	Point Howards Residents Ass	Gorilla Carts (2)		Single		\$ 348						\$ -	\$ 348
20/06/2023	Point Howards Residents Ass	Volunteer High Vis Vests		Single		\$ 300						\$ -	\$ 300
21/06/2023	Arohanui Strings	Extension of event/kaupapa		Single			\$ 3,000					\$ -	\$ 3,000
21/06/2023	Endo Warriors Aotearoa	Sanitary Baskets for Wainuiomata Hub		Single			\$ 1,999					\$ -	\$ 1,999
21/06/2023	Wainuiomata Marae	Event Marquee		Single			\$ 3,000					\$ -	\$ 3,000
21/06/2023	Wainuiomata Tennis Club	Tennis Balls		Single			\$ 400					\$ -	\$ 400
		2022-23 Allocations			\$ 6,043	\$ 2,765	\$ 8,399	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,207
		2023-24 Allocations			\$ 6,250	\$ 2,366	\$ 8,607	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,223
2024-25													
23/10/2024	He Pūawai Trust	Wainui Kai': education & seedling distribution		Single			\$ 4,858					\$ -	\$ 4,858
5/12/2024	Free Ride Charitable Trust	Free/subsidised bikes		Panel					\$ 12,500		\$ 12,500	\$ 25,000	\$ 25,000
5/12/2024	Stokes Valley Kai	Fridge/freezer		Panel					\$ 2,999			\$ 2,999	\$ 2,999
5/12/2024	Taitā Kindergarten	Upgraded garden, reservoir & recycling		Panel					\$ 9,186			\$ 9,186	\$ 9,186
5/12/2024	Voice of Aroha	Climate role models		Panel				\$ 2,345	\$ 2,476	\$ 2,629	\$ 2,551	\$ 10,000	\$ 10,000
		2024-25 Allocations #1		Panel	\$ -	\$ -	\$ 4,858	\$ 2,345	\$ 27,161	\$ 2,629	\$ 15,051	\$ 47,185	\$ 52,043
		Allocations to date			\$ 12,293	\$ 5,131	\$ 21,864	\$ 2,345	\$ 27,161	\$ 2,629	\$ 15,051	\$ 47,185	\$ 86,473
		Funding to allocate at Apr 2025			\$ 7,018	\$ 2,171	\$ 4,704	\$ 77,095	\$ 56,734	\$ 86,441	\$ 71,367	\$ 291,638	\$ 305,531
Community Eng	Submitter	Details	\$ sought	Ward	Petone	Eastbourne	Wainuiomata	Western	Northern	Central	Eastern	Panel	Total
14/04/2025	Free for all	Repair/reuse household items	\$ 4,360	Single	\$ 4,360							\$ -	\$ 4,360
14/04/2025	Thumbs Up Charitable Trust	Community Garden	\$ 2,353	Single	\$ 2,353							\$ -	\$ 2,353
16/04/2025	Transition Town	Tiny Forest	\$ 2,520	Single			\$ 2,520					\$ -	\$ 2,520
16/04/2025	TRM	Harakeke Planing	\$ 5,000	Single			\$ 5,000					\$ -	\$ 5,000
28/04/2025	Hutt Minoh House	Japan Day sustainable approach	\$ 4,801	Panel						\$ 4,801		\$ 4,801	\$ 4,801
28/04/2025	Pareraho Forest Trust	Maintaining Pareraho Forest	\$ 5,000	Panel				\$ 5,000				\$ 5,000	\$ 5,000
28/04/2025	Wesley Community Action	Food waste programme expansion	\$ 2,044	Panel							\$ 909	\$ 909	\$ 909
28/04/2025	Stokes Valley Food Bank	Fridge freezer	\$ 5,000	Panel					\$ 1,800			\$ 1,800	\$ 1,800
28/04/2025	Stokes Valley Kai	Fridge freezer	\$ 3,022	Panel					\$ 3,022			\$ 3,022	\$ 3,022
28/04/2025	Naenae Primary School	Composting system	\$ 4,400	Panel							\$ 4,400	\$ 4,400	\$ 4,400
28/04/2025	Taitā Central School	Pa Harakeke	\$ 10,000	Panel					\$ -			\$ -	\$ -
28/04/2025	Naenae Intermediate School	Composting system	\$ 4,400	Panel						\$ 4,400		\$ 4,400	\$ 4,400
28/04/2025	Avalon Kindergarten	Community Garden	\$ 8,083	Panel						\$ 8,083		\$ 8,083	\$ 8,083
28/04/2025	Men's Shed Naenae	LED lighting	\$ 2,500	Panel							\$ 2,500	\$ 2,500	\$ 2,500
1/04/2025	English Language Partners	Promoting environmental sustainability	\$ 5,275	Multi	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
1/04/2025	Common Unity	Recycling discarded fabrics	\$ 30,000	Multi						\$ -	\$ -	\$ -	\$ -
1/04/2025	Common Unity	Garden to table	\$ 48,665	Multi						\$ -	\$ -	\$ -	\$ -
1/04/2025	Local Energy Ltd	Electrify Hutt event	\$ 11,020	Multi	\$ 543	\$ 205	\$ 747	\$ 2,233	\$ 2,358	\$ 2,504	\$ 2,429	\$ 9,525	\$ 11,020
1/04/2025	Muscular Dystrophy Assoc	Green waste education, tamariki into cy	\$ 5,000	Multi	\$ 246	\$ 93	\$ 339	\$ 1,013	\$ 1,070	\$ 1,136	\$ 1,102	\$ 4,322	\$ 5,000
1/04/2025	Kaibosh	Food rescue/redistribution	\$ 36,807	Multi	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		2024-25 Applications #2			\$ 7,502	\$ 298	\$ 8,606	\$ 8,246	\$ 8,251	\$ 20,924	\$ 11,341	\$ 48,762	\$ 65,168
		Funding to allocate at May 2025			-\$ 484	\$ 1,873	-\$ 3,902	\$ 68,849	\$ 48,483	\$ 65,517	\$ 60,027	\$ 242,876	\$ 240,363

17 January 2025

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Report no: ECB2025/3/74

## Chair's Report

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### Recommendation

That the report be received and noted.

### Appendices

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**Author:** Belinda Moss

Chair, Eastbourne Community Board

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# Eastbourne Community Board

## Chair's report June 2025

**The Eastbourne Community Board's (ECB) next public meeting is at 7.15pm on Tuesday, 10 June, at the East Harbour Women's Club, 145 Muritai Road.**

Community Board members will be available from **6.45pm** before the formal meeting to discuss any issues. Our standing orders don't allow for general discussion and questions from the floor during a meeting. If you have a question about any of the presentations on the agenda, please notify a member of the ECB before the meeting, and we will ask it on your behalf. If we can ask questions ahead of the meeting, presenters are more likely to be able to prepare an answer.

Residents are always welcome at Board meetings. At the start of the meeting, anyone may speak (for up to three minutes) under public comment on any community topic.

The presentations at the meeting on 10 June (at the time of writing) include updates about:

1. The response to the weather event in early May, from Jo Miller, Council CE
2. The planned Eastbourne Summer Pool volunteer programme
3. The Tupua Horo Nuku project
4. Greater Wellington Regional Council
5. The Gollan's Valley Station opportunity
6. The Community Climate Action fund

This will be the second-to-last meeting in this triennium. The current community board's last meeting will be held in August ahead of the local government elections in October.

At least two Board members are not standing for re-election. Residents who are interested in local government and representing their community can consider standing for election in October. Please don't hesitate to contact me or any member of the ECB if you'd like to learn more about the election process and representation.

### What has kept us busy?

Thank you to Board members Emily Keddell, Murray Gibbons, Bruce Spedding, Frank Vickers and Deputy Mayor Tui Lewis for their ongoing support and terrific work ethic. Here is a list of some of the activities that have kept us busy since the previous report in April.

**Gollan's Farm purchase:** The Regional Council's purchase of Gollan's Farm presents exciting opportunities for recreation and conservation in Eastbourne and the wider region. We have formally thanked GWRC for making the purchase. We look forward to hearing more about the possibilities for the land at our June ECB meeting.

**Tupua Horo Nuku:** Terrific progress continues on the resilience and shared path project, despite delays caused by the storm at the start of May. The significant southerly swells were a good test for the completed part of the project. As with any large infrastructure project, there are details of concern to residents. The ECB continues to discuss details with Council and the project team, including the lack of lighting and bins at the new bus stops, as well as safe access to the path from the streets and properties opposite.

**Dog control submissions:** The ECB made written and oral submissions on the Council's Dog Control Bylaw and Dog Control Policy. We supported several residents who pointed out in their individual submissions that there are few off-lead areas in Eastbourne now, and those that remain are difficult to use at high tide and are close to bird protection areas. We supported

MIRO's request for improved dog control around the banded dotterel nesting area and requested education for all users of the shared path, including cyclists and dog walkers.

**Pencarrow Road:** Following a request from the ECB, the Council will ask Horokiwi Quarries to use finer aggregate on Pencarrow Road, making it better suited for the many cyclists who use the road. We have also asked Council to review the total dog ban during lambing from August to October, now that there are no longer sheep at Gollan's Farm.

#### **Eastbourne summer pool**

The Council will call for community volunteers again to extend the Eastbourne Summer Pool season. Keep an eye out for the opportunity to be trained as a lifeguard soon. We'll hear more about this at the June ECB meeting.

#### **Community Climate Action Fund**

Look out for an additional round of funding for community organisations with climate change projects, to be announced later in June.

#### **Communication**

One of the Board's roles is to communicate relevant matters, proposals, consultations, and issues to residents. We do this through our Facebook page (840 followers), the eastbourne.nz website, our email list (220+ subscribers), our regular column in the Eastbourne Herald, and the digital display board at the library.

Residents can also contact Board members directly:

Belinda Moss (Chair) [belinda.moss@huttcity.govt.nz](mailto:belinda.moss@huttcity.govt.nz) 029 494 1615

Murray Gibbons (Deputy Chair) [murray.gibbons@huttcity.govt.nz](mailto:murray.gibbons@huttcity.govt.nz) 04 562 8567

Emily Keddell [emily.keddell@huttcity.govt.nz](mailto:emily.keddell@huttcity.govt.nz) 021 188 5106

Bruce Spedding [bruce.spedding@huttcity.govt.nz](mailto:bruce.spedding@huttcity.govt.nz) 021 029 74741

Frank Vickers [frank.vickers@huttcity.govt.nz](mailto:frank.vickers@huttcity.govt.nz) 027 406 1419

Tui Lewis (Ward Councillor) [tui.lewis@huttcity.govt.nz](mailto:tui.lewis@huttcity.govt.nz) 021 271 6249

Belinda Moss

2 June 2025

**22 May 2025**
**Report no: ECB2025/3/75**

## Democracy Advisor's Report

### **Purpose of the report**

1. The purpose of the report is to update the Board on items of interest.

### **Recommendations**

That the Board receives and notes the report.

### **Consultation**

#### ***Tō Tātou Tāone 2055 Our City 2055 - City Strategy***

2. Tō Tātou Tāone 2055 Our City 2055 (City Strategy), is a shared vision for the future of Te Awa Kairangi Ki Tai Lower Hutt. People from key organisations across the city are working together to develop a strategy for the long-term future of Lower Hutt. Feedback has been received from the community via a City Summit, hui, interviews and a survey.
3. Public engagement on the draft strategy is planned for August 2025 and the City Strategy is expected to be finalised by the new Council at the end of 2025.

### ***Events Strategy***

4. Council's draft Events Strategy sets out a refreshed and forward-looking approach for how Council will attract, support and enable events that enrich community life and boost the local economy. It is shaped by early engagement with communities, businesses, and event promoters, and informed by a thorough analysis of the evolving events landscape and the local context of Te Awa Kairangi ki Tai Lower Hutt.
5. The draft Events Strategy's core purpose is to provide a clear direction for how Council will enable successful events by focusing on five key areas: making it easier to work with Council, forming sustainable partnerships, attracting and growing events, supporting community-led initiatives, and

enhancing promotion. These focus areas are supported by an action plan that identifies specific initiatives and timeframes to guide delivery, ensuring that the strategy moves from vision to action.

6. Subject to Council approval on 29 May 2025, the draft Events Strategy will be made available for public consultation before it is finalised later this year.

### ***Eastbourne Bowling Club***

7. Eastbourne Bowling Club proposes relocating to HW Shortt Recreation Ground due to financial challenges at its current site. The community-led proposal includes converting one tennis court into a synthetic bowling green and adding a new 3v3 basketball play area.
8. The Eastbourne Bowling Club leads the project, which the Eastbourne Sports and Services Club supports. The Eastbourne Community Board supports the draft proposal and community consultation.
9. Council is supporting the consultation process by gathering community feedback and hosting an online consultation on the proposal. The consultation will begin in the coming months and will be promoted via social media and in the Eastbourne Herald.

### **Low Carbon Acceleration Fund (LCA Fund)**

10. Round 2 of the Low Carbon Acceleration fund (LCA fund) closed on 31 March 2025, and three applications received funding. The successful applicants and associated projects were:
  - **Wildfinder Ltd:** for an electric vehicle to reduce transport emissions.
  - **Rudolf Steiner School Trust:** to electrify its building's heating by removing gas powered heaters and hot water and replacing them with energy efficient heat pumps and a hot water cylinder.
  - **Wesley Wellington Mission - Rātā Village:** to install a large-scale solar array on the roof of a building being converted to a multi-unit dwelling for social housing.
11. The total cost for all approved projects is \$50,457.81 (excl GST) from a total of \$160,000 available in the funding envelope. The remaining \$109,542.19 will be carried forward into the next round of LCA funding.
12. The next round of LCA Funding will open in early 2026. Information about the fund and on how to apply can be found on Council's website: [low-carbon-acceleration-fund](#)

### **Locky Dock installations**

13. Locky Dock is an innovative parking and locking system that allows bicycle users to securely park their vehicles while also offering charging capabilities. Two Locky Dock units are located outside The Warehouse, Petone and on Pretoria Street, Lower Hutt outside Les Mills.

14. As part of a joint initiative between Council and Big Street Bikers (BSB), five more Locky Dock units will be installed across selected locations in the Lower Hutt. This project aims to provide better infrastructure for environmentally friendly transport options while increasing the visibility and accessibility of active travel throughout the city.
15. Locky Docks are free to use for the public, making it easier and more affordable to choose active and low-emission transport. Users can easily access the system using either the Locky Dock app or a Locky Dock card.
16. In Lower Hutt, two different types of Locky Dock units will be installed to best suit the needs of each location. At three of our sites (Naenae Pool, Stokes Valley Community Hub, Queensgate Shopping Centre), Council will be installing the standard Locky Dock version, which includes five secure docking and charging stations with a digital screen.
17. At the remaining two locations (Dowse Museum and Petone Esplanade), a simplified version will be installed – a five-rack unit without a digital screen. The installations are planned to start in June and be completed by the end of October 2025. Although no Locky Docks are scheduled to be installed in Eastbourne, residents will be able to ride to other parts of the city and securely park their bikes and e-bikes.
18. Locky Dock stations are designed to accommodate a wide range of active transport users, including:
  - **Standard bicycle users** – making up approximately 60–70% of expected users
  - **E-bike riders** – including those commuting or travelling longer distances
  - **Cargo bike users** – particularly valued due to the high cost and theft risk of these bikes.

### **Battery recycling**

19. Council is progressing towards confirmation of a trial of battery recycling collection points. It is in the final stages of confirming the supplier and timing and has selected the War Memorial Library, Eastbourne Neighbourhood Hub, and Naenae Neighbourhood Hub for the trial. Implementation of this service is expected to begin in July 2025. If the trial proves effective, Council hopes to expand it to other community hubs and libraries across Lower Hutt. The Eastbourne Community Board has been collecting batteries for recycling at the Eastbourne Neighbourhood Hub and latterly at St Ronan's Church for several years.

### **Homelessness dashboard**

20. Homelessness in Te Awa Kairangi ki Tai Lower Hutt is a complex issue affecting many, from those living rough to those in temporary or emergency accommodation. Council is committed to helping to address this through compassion, partnership, and long-term solutions.

21. The new Homelessness and Housing Dashboard is designed to centralise data and information about homelessness in the city. Its primary aim is to provide up-to-date, local data to support transparency and evidence-based action. The dashboard includes trends in housing support, income growth, housing affordability, and homelessness data from local providers. It also offers insights into housing deprivation across different demographics and regions. By enabling data filtering by age and ethnicity, the dashboard helps council staff, community organisations, and the public to better understand and address homelessness.
22. The dashboard will be launched in June 2025 and will be updated as more data is gathered and new initiatives are developed. It will help to support a city where everyone has a safe and secure place to live.

### **Installation of 'mobility parking at all times' restrictions across the city**

23. Council has received complaints from mobility users regarding operating hours of mobility parking spaces in certain areas across the city. Feedback received was that after standard hours, particularly in the evening and at night, drivers without a mobility parking permit can occupy mobility parking spaces.
24. Council officers identified that some mobility parking spaces have their restrictions during certain times of the day and this is causing an issue for the parking officers to take action against drivers who park on these spaces without a permit when the restrictions are not applicable.
25. A total of 169 Traffic resolutions were found to have limited hours for mobility parking. Officers propose to convert these mobility parking spaces to operate 'At All Times.'
26. The proposal will be heard by Council's Traffic Subcommittee on 19 June 2025. If approved by Council on 31 July 2025 the proposed changes will be installed within three months of the approval date.

### **Annual Walkaround 2025**

27. The Board's annual Walkaround took place on 29 March 2025, and a list of issues raised by the Bay's residents' associations is attached as Appendix 1 to the report. Responses from officers are also contained in the appendix, which will continue to be updated as more information becomes available.

### **2024/25 Operating and training budget**

28. The Board is allocated \$8,000.00 GST exclusive per annum, comprised of:

Operating costs	\$5,000
Training	\$3,000



29. The Board was allocated a new budget from 1 July 2024. The following is the Board's expenditure as of May 2025.

	Operating costs	Training
Budget	\$5,000.00	\$3,000.00
Expenditure	\$3,134.33	\$895.00
<b>BALANCE</b>	<b><u>\$1,865.67</u></b>	<b><u>\$2,105.00</u></b>

30. The detailed expenditure is attached as Appendix 2 to the report.

### Appendices

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**Author:** Judy Randall  
Democracy Advisor

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**Reviewed By:** Kate Glanville  
Senior Democracy Advisor

**Approved By:** Kathryn Stannard  
Head of Democratic Services

### Eastbourne Community Board walkaround Saturday 29 March 2025

Place	Issue	HCC response
Point Howard	1. Street cleaning, particularly cleaning out the sumps and leaves building up causing storm water to overflow the bunds.	Council sumps are contracted on a yearly programme, but will respond (when location details are reported) to more problematic sumps across the network as and when needed. There is an Autumn leaf fall programme also that gives streets with a higher leaf fall an increased sweep during this time every 4 weeks rather than the cyclic 6 wks.
	2. Cutting back roadside vegetation. Contractor did a good job recently over three days but missed Nikau Road and Nagaumatau Road.	This area was cut back over eight days at various times through March, and completed 24 March. Some areas did get missed on Nikau Road while water works were carried out. The contractor will be returning to carry out minor trimming of the top areas in front of the reservoir that were missed, with completion expected late May.
	3. Maintenance of path between Howard Rd, Westhill Rd and Sorrento Bay. This is an important route to the Pt Howard Emergency Hub, but it hasn't been cleared for more than a year. Residents have offered to help Council with this.	"Westhill Paper Road" path is managed by WWL as part of drainage reserve.
	4. There are frequently potholes on the road apron area outside 115 / 117 Marine Drive. These need a permanent fix.	There was only a small edge break problem which was fixed during temporary maintenance. There is an unsealed area in front of the driveway which is not Council's responsibility to maintain, it is 'access through road reserve' so classed as part of access to the property. Maintenance ends at the road edge.

	5. Residents above the marina continue to complain about the noise issues from metal recyclers and Seaview Marina, particularly commercial operations revving boat engines. (Council's previous response to a complaint about the noise from commercial engine testing was a suggestion that the resident, who has lived there for 30+ years, relocate). The ECB agrees there are better places to test engines, for example, at the mouth of the river, away from residential property. We understand that it is primarily one company testing motors.	Information to come
	6. The Residents Association would like the clothing recycling bins at the car park on Marine Drive removed because they attract dumping of other rubbish, eg, TVs and furniture, and rats.	Council audits areas annually, including spot checks when in the area. No doubt there is some dumping on the odd occasion. Report issue and send in photos as and when noticed.
	7. The hairpin corner at 3-7 Howard Rd was resealed a few years ago with an anti-slip finish. This was dug up during the WWL pipe replacement. Will the anti-slip finish be reinstated?	Information to come
	8. Residents understand that the work to remove the humps at the slip site is due to start by the end of this month. Residents would like confirmation of the start date ASAP as the road is so narrow it will be closed to through traffic for the works.	Information to come
	9. Opportunity for path at water tanks. RESOLVED BY GWRC	Not required

Place	Issue	HCC response
Cheviot Road, Lowry Bay	1. Will there be lighting and a digital display at the new Lowry Bay bus stop? (Noting there is no lighting at the new York Bay and Sunshine Bay shelters).	Information to come
	2. Can the LBRA and ECB have an update on the planned crossing at Lowry Bay? Where will it be located and will it be a raised crossing?	Information to come
	3. Can dog bags be installed by one of the existing bins at Whiorau Reserve and Kaikaoura Path along with additional signage in both locations about picking up after dogs? The LBRA would also like dog bags and a bin installed at the Dillon Street entrance to the Northern Forest because this is a popular dog circuit.	Information to come
	4. When will the closed jetty at Whiorau Reserve be removed? (This was asked during the 2023 ECB walkaround).	Information to come
	5. Can the row of pohutukawa outside 114 Cheviot Road be trimmed or thinned? Neighbouring homes have lost the sea view. There is a large tree on the berm outside 126 Cheviot Road, which is apparently not a native. It drops leaf matter etc on to the road. Can it be removed?	Outside No.126 are two lilly pillly trees. Council could potentially remove them. No.114: We will allow residents to organise at own cost to trim by an approved arborist as previously agreed.

	6. Toilet facilities, even portaloos, are urgently needed at Whiorau Reserve. The area is an increasingly popular place for fishing and boating, and is likely to attract more people when the shared path is completed. It is clear that the trees in the penguin nesting area are being used as toilets in the meantime. (It is likely that sewage and water is available at the reserve because the Lowry Bay Yacht Club used to be located there).		Information to come
	7. The LBRA notes that the door on the Skerrett boatshed opens outward and will be a danger to people using the shared path. Residents are willing to work with Council to resolve this by installing a sliding barn door.		Information to come
	8. The LBRA has asked for the status of the Skerrett boatshed. Is it still listed as an asset by Council, and if so, what is the maintenance schedule?		Information to come
	9. The Walkway between Marine Drive and Dillon Street (beside 212 Marine Drive) (Marine/Dillon Walkway) is overgrown, and the stream beside it is clogged with vegetation and rubbish (including traffic management signage). Is the path included on Council's maintenance programme.		Minor trimming of walkway is programmed. The area is included on the maintenance schedule which was last done mid November. Wgtn Water looks after stream area. Council has contacted the team.

Place	Issue	HCC response
York Bay	1. The YBRA is concerned about ongoing and more frequent water leaks. Residents say the pipes are at the end of life and there appears to be significant stress in the system. The last outage in January lasted 26 hours. Is there a plan for review and renewal of York Bay's water infrastructure, and if so, what is the timeline for this?	Information to come
	2. Residents share the ECB's concern about safe access to the shared path by people with bikes, prams, kayaks, mobility scooters and wheelchairs from Taungata Road, the many driveways along Marine Drive and the public stairs between 301 and 303 Marine Drive. Negotiating the concrete barriers with traffic is a significant safety risk. During the walkaround, a member of the YBRA demonstrated how difficult it is to access the path from Taungata Road with a bike.	Information to come

	3. There is a steep pathway from Taungata Road extension to the bus shelter. It is difficult to negotiate at the best of times, but is made dangerous by a patch of loose gravel at the top. The gravel falls onto the path and acts like ball bearings. Can this patch be concreted or treated to stop this happening? (Circled in photo)		
			Request to contractor to schedule in new financial year
	4. The public stairs between 301 and 303 Marine Drive Marine / Waitohu Walkway) have no lighting. Can lighting be installed?		Lighting exists in the form of Bollards. All the lights work, however there is a long term network fault that this section is connected to. Council contractor did "relocate" the path feed to the other side of Wellington Electricity's break out fuse but Wellington Electricity has changed it back. Not helped by 2 poles coming down during the storm.
	5. The safety railing on the fence above the stream beside Taungata Road is broken and needs repair in a couple of places. (Opposite 6 Taungata Road).		Will fix by the end of May 2025

	6. The YBRA notes the lack of lighting in the new bus shelter. There is no nearby street lighting and the shelter is too dark to be safe for users.		Refer to GWRC
	7. The YBRA notes there is no provision for drainage in the areas intended for plants near the bus stop and no tree cells where the plans show trees will be planted.		Information to come
	8. There is a plywood floor in part of the old bus stop that is slippery and dangerous when wet. Can this be replaced? (Photo)		Refer to GWRC
	9. Surface water on Taungata Road is beginning to undermine the bank below the driveway to 2 taungata Road. (Photo)		Will clean the vegetation, which allows the water to flow in the shallow water table (there is no undermining of the bank).



Place	Issue	HCC response
Māhina Bay	<p>1. Road safety: The MBRA is concerned about safety for pedestrians and cyclists along Marine Drive during the Tupua Horo Nuku construction. The road shoulder is even narrower than before, with fencing and large concrete blocks. Walkers and cyclists are forced onto the bus road. (Photo).</p> <p>Also, with the shared path completed to the north and south of Māhina Bay, cyclists riding south tend to stay on the seaward shoulder rather than crossing the road to ride in the southbound lane. There is not enough room for cyclists to pass other cyclists or pedestrians. The MBRA suggests temporary signage requesting southbound cyclists to cross the road through Māhina Bay.</p>	Information to come

	<p>2. Road safety: The MBRA is concerned about the intersection of Richmond and Māhina Roads. Traffic on Māhina Road has right of way, but this is confusing, especially to visitors, who often assume Richmond Road has priority. The MBRA would like to see road markings and signage to improve safety at the intersection (ie, a Give Way sign on Richmond Road). They note that courier drivers and others drive through the intersection very fast and this is an accident waiting to happen. There have been many close calls.</p>	<p>Information to come</p>
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	3. Road surface erosion: There is an ongoing issue with blocked (or badly designed?) drains on the corner of Richmond and Māhina Roads. The MBRA is pleased that the drains are being cleared more often, but water still pours down Richmond Road and is damaging the road surface. It has been patched but is already deteriorating. It appears that the basic drainage issue hasn't been resolved and that the drainage needs review. (Photos)	Water is seeping underneath the driveway, which is groundwater (owner is responsible).
	4. Lack of communication, Shared Path: The MBRA would appreciate more formal communication about the Tupua Horo Nuku project as work progresses through the Bay. The MBRA provided a lot of feedback at the design stage, but there has been no contact or response since.	Information to come
	5. One of the issues raised with the Tupua Horo Nuku design team was access to the beach area at the north end of Māhina Bay. Residents say this is a boat launching area important in the event of an emergency. It can no longer be used for launching boats.	Information to come
	6. The MBRA is frustrated that the scaffolding sign at the bottom of Māhina Road has not been removed despite reporting it to Council several times. (Photo)	Information to come

Place	Issue	HCC response
Days Bay	1. Can the pohutukawa outside 21 Moana Road be trimmed or thinned?	Forwarded to Treescape to assess and see if this warrants trimming and to obtain a price.
	2. The fences in Kereru Road beside the lawn tennis court (photos) and opposite 6 Moana Road need repair.	Information to come
	3. The DBRA and ECB would like to see the space at the bottom of the path from Pitoitoti Street to the Pavillion clearly marked as no parking so pedestrians and cyclists can easily access the car park area from the walkway from Pitoitoti Road. This is often blocked by parked cars. (Photo) In addition, we suggest this area is changed to a 60 or 120 minute maximum parking area so visitors to the Pavillion can park nearby. (We understand this request is already with Council).	Information to come
	4. The DBRA requests dog bag dispensers by both Days Bay bus stops. In addition, the DBRA suggests relocating two or three of the six bins on the Williams Park playing field (which are not required there) to the bus stops and other locations along the beach. More bins are also required at the BBQ area (or signs requesting park users to take their rubbish home).	The bins in Williams Park are installed and managed by the Parks and Reserves team. Animal Services install and maintain dog poo dispensers (responses to come from these teams). The Transport team does not have additional funding to install extra litter bins including the cost of maintaining/emptying them. We do however, maintain the existing bins at bus stops and intend to reinstall any bins removed for the shared path works once completed.

	<p>5. The DBRA has pointed out that there is no tap by the new BBQ in Williams Park, which makes it difficult for park users and cleaners to clean the BBQ and surrounding area. The nearest tap is 30m away.</p> <p>Does Council clean the BBQ?</p>	Information to come
	<p>6. The DBRA and ECB have spoken to Council previously about lowering the height of the hedge along Marine Drive, between Kereru Road and Moana Road. Many people, including long-term residents, think the lawn behind the hedge is private property. We'd like to see it opened up so more people can see the area and use it.</p>	Information to come
	<p>7. Residents are creating mountain bike tracks in the Northern Forest above Days Bay. The DBRA and ECB suggest a review of signage to ensure that it's clear where biking is and isn't allowed. It is currently confusing. (This applies to tracks from all Bays and Eastbourne too).</p>	Information to come
	<p>8. Historic jail. The DBRA would like this moved from Williams Park. This is already being worked on.</p>	Information to come

	9. The car park space on the seaward side just north of the start of the Mā Koromiko shared path has been made into a no-parking space because if vehicles are parked there, visibility for cyclists is reduced. However, cars still park there. The ECB suggests installing a cycle park to the space. Cycle parking is required and this will prevent cars parking there.		Information to come
	10. No parking lines (BYL) are required on Kotari Street, which is often difficult for cars and emergency vehicles to access. Photo		Information to come

Eastbourne Community Board Expenditure 2024/2025 - Operating Budget														
Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per item	Balance
Opening Balance														\$ 5,000.00
Advertising	\$ 247.00	\$ 247.00	\$ 247.00	\$ 247.00	\$ 247.00	\$ 247.00	\$ 247.00	\$ 247.00	\$ 247.00	\$ 247.00			\$ 2,470.00	
The Eastbournes				\$ 43.48									\$ 43.48	
Venue hire								\$ 80.00		\$ 80.00			\$ 160.00	
Other operating costs					\$ 9.37		\$ 122.09						\$ 131.46	
Annual Walkaround									\$ 329.39				\$ 329.39	
<b>Total Expenditure</b>														\$ 3,134.33
<b>Closing Balance</b>														\$ 1,865.67

Eastbourne Community Board Expenditure 2024/2025 - Training Budget														
Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per item	Balance
Opening Balance														\$ 3,000.00
Community Board conference	\$ 895.00												\$ 895.00	
<b>Closing Balance</b>														\$ 2,105.00

17 January 2025

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Report no: ECB2025/3/76

## **Report back from representatives for local organisations**

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a) **Okiwi Eastbourne - Bays Community Trust**

Verbal update from M Gibbons

b) **Historical Society's Project to Restore Historic Jail**

Verbal update from M Gibbons

c) **MIRO**

Verbal update from F Vickers

d) **Eastern Bays Climate Response Network**

Verbal update from the Chair

e) **Eastbourne Youth Worker Trust**

Verbal update from E Keddell

f) **Eastern Bays Residents' Associations**

Verbal update from the Chair

g) **Wellington Region Emergency Management Office**

Verbal update from B Spedding

### **Appendices**

There are no appendices for this report.

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Democracy Advisor