

HUTT CITY COUNCILPOARI HAPORI O PITO-ONE
PETONE COMMUNITY BOARD

Minutes of a meeting held in the Korokoro School, 79 Korokoro Road, Korokoro,
Lower Hutt on

Monday 9 June 2025 commencing at 6:30 pm

PRESENT:

M Fisher (Chair)

K Yung (Deputy Chair)

S Freeman

S Kuresa

Deputy Mayor T Lewis

APOLOGIES:

M Henderson and M Roberts

IN ATTENDANCE:

A Blackshaw, Director Neighbourhoods and Communities

P Hewitt, Head of Transport

A Moor, Head of Connected Communities (part meeting)

N Peurifoy, Leasing Coordinator (part meeting)

F Thomas, Community Funding and Contracts Advisor
(part meeting)

J Randall, Democracy Advisor

PUBLIC BUSINESS**1. HE MIHI**

Aio ki te Aorangi	Peace to the universe
Aroha ki te Aorangi	Love to the universe
Koa ki te Aorangi	Joy to the universe
Pono ki te Aorangi	Truth to the universe

Nā Rangimarie Rose Pere

2. APOLOGIES

RESOLVED: (M Fisher/K Yung)

Minute No. PCB 25301

"That the apologies received from M Henderson and M Roberts be accepted and leave of absence be granted."

3. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

PRECEDENCE OF BUSINESS

In accordance with Standing Order 10.4, the Chair accorded precedence to Item 8: Community Climate Change Action Fund – Update and Key Decisions For June 2025.

The item is listed in the order it appears in the order paper.

4. PRESENTATIONS

a) Local Councillor from Greater Wellington Regional Council (GWRC)

Cr Duthie presented an electronic presentation that can be viewed here: [Regional Councillor update June 2025](#)

In response to questions from members, Cr Duthie advised the following:

- a number of buses required modification before bikes could be carried on them. This was so that buses adhered to NZ Transport Agency Waka Kotahi guidelines regarding bike racks not obscuring bus headlamps.
- ageing pipes in the water catchment system were often overwhelmed during heavy rainfall due to their limited capacity, or had developed cracks, which caused earth to seep in. Replacing the pipes would be costly and would need to be done in stages. Local councils would determine how best to prioritise infrastructure investments.
- a national public transport ticketing system using integrated technology was currently under investigation, but no implementation date had been set. The GWRC contract with Snapper was due to end by late 2026. Cr Duthie agreed to provide the Board with further updates as more information became available.

b) The Jackson Street Programme

Hellen Swales provided an update on Jackson Street Programme (JSP) activity as follows:

- JSP forwarded submissions to Council's District Plan and Annual Plan consultations. It presented verbally on the Annual Plan submission and intended presenting verbally on the District Plan submission.
- the Minecraft school holiday programme was successful with a range of participants from children to adults.
- JSP took part in ANZAC events and laid a wreath.
- the JSP Mothers' Day promotion was successful with eating places on Jackson Street well patronised.

- JSP met with Newtown businesses to discuss the JSP model. Newtown businesses expressed interest in developing a heritage wrap-around similar to Petone.
- JSP was planning a 'Business After Five' event focused on insurance and keeping up with IRD.
- there had been a rise in retail crime in Petone. JSP planned to attend a Chamber of Commerce event on 19 June 2025 to learn more about strategies to address the issue. JSP was using a WhatsApp group to keep local businesses and the area's police sergeant informed.
- attendees from Wellington and Porirua had attended the JSP's 'Cuppa with a Copper' event in May 2025.
- the new JSP website was completed on a shoestring budget. Any feedback would be appreciated.
- JSP was holding a 'Meet the Candidates' meeting on 18 September 2025 at the Petone Baptist Church. Information about the event was sent to Council for officers to publicise.
- an 'Amazing Race' holiday programme was planned for the July 2025 school holidays.
- JSP would forward a submission regarding Council's new 'Events Strategy.'
- some residents living above retail stores reported that they were not contacted about the overnight gas pipe works that took place on 22-23 May 2025. Effective communications were needed when planning road and pipe works.
- JSP expressed thanks for the Board's support in opposing a proposed increase in parking fees on Jackson Street. JSP thanked Council for its decision regarding this matter.

In response, the Head of Transport explained that the pipe works were scheduled for nighttime to minimise daytime traffic disruption. He stated that notifications should have been delivered to residents' letterboxes two weeks in advance, along with a follow-up notice 24 hours before the work commenced. He agreed to confirm if the notifications were delivered to all residents living above retail stores in the affected area, or just those with letterboxes on Jackson Street.

5. CONFLICT OF INTEREST DECLARATIONS

There were no conflict of interest declarations

6. MINUTES

Members noted that Item 4b of the minutes incorrectly stated that revenue from paid parking in Petone was 8% higher than anticipated. The Head of Transport agreed to confirm the accurate percentage for the period from October 2024 to March 2025 so the minutes could be amended accordingly.

RESOLVED: (K Yung/Deputy Mayor Lewis)

Minute No. PCB 25302

"That the minutes of the meeting of the Petone Community Board held on Monday, 14 April 2025, be confirmed as a true and correct record, subject to an amendment."

7. REPORTS REFERRED FOR BOARD INPUT BEFORE BEING CONSIDERED BY SUBCOMMITTEE OF COUNCIL

a) Broken Yellow Lines - No Stopping At All Times - Between 26 and 43 Hautonga Street, Petone

Report No. PCB2025/3/143 by the Traffic Engineer

The Head of Transport elaborated on the report.

RESOLVED: (M Fisher/Deputy Mayor Lewis)

Minute No. PCB 25303

"That the Board endorses the recommendations contained in the report"

S Kuresa requested that his dissenting vote be recorded against the matter.

b) Proposed Time Limited Parking - Marine Parade (McEwan Park), Petone

Report No. PCB2025/3/147 by the Traffic Engineer

The Head of Transport elaborated on the report.

In response to questions from members, the Head of Transport advised that the closest mobility car park was located near the Petone foreshore playground. He said that there were no immediate plans to install a mobility car park on Marine Parade due to the gravel paths and uneven surfaces that created accessibility challenges. He agreed to consider a request to mark the parking space adjacent to the proposed P120 parking spaces to maximise available parking.

RESOLVED: (M Fisher/K Yung)

Minute No. PCB 25304

"That the Board endorses the recommendations contained in the report."

c) **Parking Updates - Jackson Street, Petone**

Report No. PCB2025/3/148 by the Traffic Engineer

Speaking under public comment, **Hellen Swales, Coordinator of the Jackson Street programme (JSP)**, advised the following:

- JSP supported the recommendation to install a P10 loading zone outside 311 Jackson Street. It had worked with Council to find the location and considered it suitable.
- JSP supported, with some reservations, the proposed relocation of a mobility parking space from outside 376-378 Jackson Street to outside 337 Jackson Street. JSP acknowledged that the new location would be less convenient for older people and individuals with disabilities who used the veterinary service across the road. However, JSP recognised the additional cost and work involved in moving the parking space further west on the same side of the road. It was noted there was a nearby pedestrian crossing.
- JSP supported the recommendation to establish two mobility parking spaces outside 288 and 306 Jackson Street. She said mobility parking was needed to allow the aging population easy access to the pharmacy.

In response to questions from members, Hellen Swales agreed that relocating the mobility car park from 376-378 Jackson Street to 337 Jackson Street would improve safety for those with mobility issues. She confirmed that safety incidents had been reported at the current location. However, she suggested that a mobility car park outside 354 Jackson Street would be preferable, as it was on the same side of the road as the veterinary service.

The Head of Transport elaborated on the report. He advised that officers had discussed the changes with JSP, who had consulted with local businesses.

In response to questions from members, the Head of Transport advised that some mobility parking options for the mobility parking space currently outside 376-378 Jackson Street were limited by the need for a dropped kerb. He said if a new mobility car park was installed on the same side as the current mobility car park, a dropped kerb would be needed and a car park would be lost. He explained that if a mobility car park was to be installed on Tory Street, an additional mobility car park would still be needed nearby on Jackson Street. He acknowledged there was currently no data on how frequently mobility car parks were used but that licence plate recognition technology provided an opportunity to obtain future data.

Kaz Yung asked that officers check the proximity of other mobility car parks in the area to ensure they were installed in the right locations and distributed evenly across both sides of Jackson Street.

Members asked that officers consider alternative options for the proposed mobility parking space at 376- 378 Jackson Street.

RESOLVED: (M Fisher/S Kuresa)

Minute No. PCB 25305

"That the Subcommittee recommends that Council:

- (1) receives and notes the information contained in the report;*
- (2) approves the installation of one P10 Loading Zone (At All Times) outside 311 Jackson Street, Petone, as shown in Appendix 1 to the report;*
- (3) considers other options for the relocation of one paid Mobility Parking space (At All Times) from outside 376–378 Jackson Street, Petone, as shown in Appendix 1 to the report ;*
- (4) approves the conversion of two paid parking spaces to two Mobility Parking spaces (At All Times) outside 288 Jackson Street and 306 Jackson Street, Petone, as shown in Appendix 1 to the report;*
- (5) rescinds any previous resolutions related to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described in this recommendation; and*
- (6) notes that this matter will take effect once the traffic control devices indicating the recommended restrictions that evidence the restrictions have been installed."*

d) Mobility Parking 'At All Times' across various locations throughout Lower Hutt

Report No. PCB2025/3/149 by the Transport Engineering Manager

Speaking under public comment, **Hellen Swales, Coordinator of the Jackson Street programme**, expressed support for the recommendation to convert existing time-restricted mobility car parking to 'At All Times.' She added that JSP would prefer longer time limits for mobility car parks on Jackson Street, allowing users more than 60 minutes to shop and use cafes.

The Head of Transport elaborated on the report.

RESOLVED: (M Fisher/K Yung)

Minute No. PCB 25306

"That the Board endorses the recommendations contained in the report as they pertain to Petone."

8. EASEMENT FOR TE ARA TUPUA UNDER HONIANA TE PUNI RESERVE

Report No. PCB2025/3/151 by the Leasing Coordinator

The Leasing Coordinator elaborated on the report.

RESOLVED: (M Fisher/S Kuresa)

Minute No. PCB 25307

"That the Board approves an easement over the reserve property 11 The Esplanade, Petone SEC 1 SO 407772 CT 498586."

9. COMMUNITY CLIMATE ACTION FUND - UPDATE AND KEY DECISIONS FOR JUNE 2025

Report No. PCB2025/3/153 by the Head of Connected Communities

The Head of Connected Communities elaborated on the report.

In response to questions from members, she confirmed that although the Muscular Dystrophy Association covered the Petone area, she had not been advised whether the Association had any members in Petone. She intended to invite recipients to the next Board meeting to report back on how the funds were used.

RESOLVED: (M Fisher/S Freeman)

Minute No. PCB 25308

"That the Board:

(1) notes the status of the Community Climate Action Fund (CCAF), and its share;

(2) approves the proposed multi-ward funding as follows:

*Local Energy Ltd - \$210; and
Muscular Dystrophy Association - \$95; and*

(3) notes the approach to, and timeframes for the final CCAF funding round for the 2022-2025 triennium."

10. CHAIR'S REPORT

Report No. PCB2025/3/77 by the Chair, Petone Community Board

RESOLVED: (M Fisher/Deputy Mayor Lewis)

Minute No. PCB 25309

"That the report be received and noted."

11. DEMOCRACY ADVISOR'S REPORT

Report No. PCB2025/3/78 by the Democracy Advisor

RESOLVED: (M Fisher/K Yung)

Minute No. PCB 25310

"That the Board:

- (1) receives and notes the report;*
- (2) retrospectively approves a payment of \$2,735 from its operating budget for the 2025 ANZAC event sound system; and*
- (3) retrospectively approves a payment of an additional \$69.82 from its operating budget for the 2025 ANZAC event, which includes catering, wreaths and flyers."*

12. INFORMATION ITEM

Petone Projects Update

The Director, Neighbourhoods and Communities provided a verbal update on Petone projects as follows:

Petone Wharf

- Council agreed to the partial demolition of the Petone Wharf. There were questions about whether Heritage New Zealand would require an archeological assessment, but an Accidental Discovery Protocol was used instead.
- there would be no requirement to upgrade the existing historic handrails, but they would need minor repairs. The jacketing for the piles was required to have a similar look to the existing piles.
- a report would be considered by the Communities, Culture and Partnerships Committee meeting on 25 June 2025 recommending that Council continue to engage the services of Dunning Thornton for condition surveying of the wharf and technical support. Officers would report back to the Petone Steering Group later in June 2025.

Library hub

- the Communities, Culture and Partnerships Committee meeting on 30 April 2025 agreed to repairs in the order of \$5M. A high level costing of \$4,938,000, excluding GST, was received, allowing the project to go ahead. More detailed work was underway to ascertain the scope of the work, and an update would be reported back to the Petone Steering Group. Officers were currently considering pop-up options for a temporary library.

- Members were asked to provide feedback on the level of service that should be offered at a pop-up library. The options included a full library service, an express service that included core library services along with postal service, or no service at all. The relocation of these services depended on finding a suitable site.

In response to questions from members, the Director, Neighbourhoods and Communities advised the following:

- a 'full service' pop-up library required room for floor services and community programmes. These services could be relocated to the Moerā Neighbourhood Hub.
- officers were looking for spaces close to the Petone Neighbourhood Hub for a pop-up library.
- a budget for the pop-up library had not been finalised, but it would not exceed \$150K.
- various community groups had been contacted for input, but officers would welcome contact with additional community groups.

Kaz Yung agreed to provide the Director, Neighbourhoods and Communities with a list of Petone community groups.

Petone Grandstand

No decisions had been made regarding the Petone Grandstand. All three proposed options exceeded the \$3M budget allocated for the project. The options under consideration included to demolish the grandstand, to divest the investment to the community or to re-look at pre-Long Term Plan options. These options, along with other ideas would be discussed with stakeholders. A report for a decision would be considered by the Communities, Culture and Partnerships Committee on 25 June 2025.

The Director, Neighbourhoods and Communities advised that the Petone Grandstand was still being used illegally, despite it being earthquake prone and closed. Council would change the locks to prevent access and would take further action if required. She said officers would appreciate assistance to ensure the Petone Grandstand was not used.

13. QUESTIONS

There were no questions.

There being no further business, the Chair declared the meeting closed at 8.09 pm.

M Fisher
CHAIR

CONFIRMED as a true and correct record
Dated this 18th day of August 2025