

HUTT CITY COUNCILKOMITI RATONGA RANGATŌPŪ ME TE RAUTAKI
POLICY, FINANCE AND STRATEGY COMMITTEE

Minutes of a meeting held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 1 July 2025 commencing at 2:00 pm

To watch the livestream of the meeting, please click the link here
[Policy, Finance and Strategy Committee - 1 July 2025](#)

PRESENT:

Cr A Mitchell (Chair)	Mayor C Barry
Cr K Brown	Cr B Dyer (via audio-visual link) (from 2.33pm and until 2.40pm)
Cr Edwards	Deputy Mayor T Lewis
Cr K Morgan	Cr C Parkin
Cr T Stallinger	

APOLOGIES: Cr Dyer for lateness

IN ATTENDANCE:

A Blackshaw, Director Neighbourhoods and Communities
J Griffiths, Director Strategy and Planning
J Livschitz, Group Chief Financial Officer (part meeting)
B Cato, Chief Legal Officer (part meeting)
R Hardie, Head of Strategy and Policy
K Stannard, Head of Democratic Services (part meeting)
J Roberts, Head of Environmental Protection (part meeting)
F Gregory, Head of Customer Communications and Engagement (part meeting)
O Miller, Policy Advisor (part meeting)
M Nuth, Principal Advisor Research and Evaluation (part meeting)
D Bentley, Environmental Health Manager (part meeting)
S White, Policy Advisor (part meeting)
D Pratt, Animal Services Manager (part meeting)
R Carrig, Engagement Lead (part meeting)
H Ellison, Events Lead (part meeting)
J Randall, Democracy Advisor (via audio-visual link)
V Gilmour, Democracy Advisor

PUBLIC BUSINESS

1. **OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air.</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day.</i>
Tihei mauri ora.	

2. **APOLOGIES**

RESOLVED: (Cr Mitchell/Cr Brown)

Minute No. PFSC 25301

"That the apology for lateness from Cr Dyer be accepted."

3. **PUBLIC COMMENT**

Comments are recorded under the item to which they relate.

4. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

5. **RECOMMENDATIONS TO TE KAUNIHERA O TE AWA KAIRANGI COUNCIL - 31 July 2025**

RESOLVED: (Cr Mitchell/Cr Stallinger)

Minute No. PFSC 25302

"That the minutes of the Komiti Iti Whakawā | Hearings Subcommittee meeting held on 19 May 2025 be adopted, with the exception of the recommended item - 4. Draft Dog Control Policy and Bylaw hearing of submissions."

- a) Proposed change to dog control measures on pathways in Avalon Park

Speaking under public comment, **Margaret Miller** expressed support for allowing greater access for dogs at Avalon Park beyond what was outlined in Council's original plan, which designated only the northern section of Avalon Park for dog use. She expressed support for the changes recommended by the Hearings Subcommittee, emphasising that Avalon Park should be a space for everyone to enjoy. She noted that dogs typically seen at Avalon Park were family pets and generally well-behaved.

In response to a question from a member, Margaret Miller stated that she believed dogs played a crucial role in supporting the well-being of older people.

The Policy Advisor elaborated on the memorandum.

In response to a member's question, the Policy Advisor clarified that the blue line on the map was for illustrative purposes only and did not indicate the exact route of the proposed pathway.

Recommended Item

4. Draft Dog Control Policy and Bylaw hearing of submissions

Speaking under public comment, **Elaine and Derek Richardson, representing Hutt Cycle Network**, referenced a 2020 safety audit of Te Ara Tupua, commissioned by Waka Kotahi | New Zealand Transport Agency. They highlighted a recommendation to consider banning dogs along the shared path due to the risk of 'clotheslining' hazards for cyclists, which could lead to serious injuries. Elaine Richardson also noted concerns that dogs might deter cyclists and disturb nearby penguins' nesting areas.

In response to a question from a member, Elaine and Derek Richardson noted that on shared paths, a painted line separating walkers and cyclists did not prevent dogs from straying into the cyclists' lane. They highlighted safety risks due to dog owners not using short leads. They were uncertain if Wellington City Council had specific rules for dogs on shared paths.

In response to questions from members, the Policy Advisor confirmed that Council could install signs on the shared path, requesting dogs be kept on short leads, similar to Wellington City Council's approach. However, he said this was not included in Wellington City Council's bylaw due to enforcement challenges.

In response to a question from a member, the Director of Neighbourhoods and Communities stated that the cost of signs for the shared path could be covered within the current Long-Term Plan (LTP)

budget, provided they were identified as a priority.

Members expressed support for the recommendations and made the following points:

Cr Edwards believed the shared path should be able to safely accommodate both cyclists and dog walkers if appropriate signage was installed to encourage the use of short leads, and an attitude of courtesy was present among all users. He added that the proposed changes to dog access along Avalon Park pathways were a sensible compromise that addressed key safety risks.

Cr Brown considered that dogs played an essential role in supporting wellbeing and helped encourage families and older people to spend more time outdoors. She added that the new Policy and Bylaw would support Council's Animal Services team and help keep them safe.

Cr Stallinger acknowledged that cyclists would be more likely to use the shared path if they felt safe. However he noted that if safety concerns related to dogs did emerge over time, they could be revisited and addressed.

Deputy Mayor Lewis noted that serious cyclists were likely to use the shared path early in the morning, with commuters using it before and after work. She stated leisure dog walkers would typically be there during off-peak hours, suggesting the space could be shared successfully.

Cr Dyer joined the meeting at 2:33pm via audio-visual link.

The Chair pointed out that the recommendations aligned with Wellington City Council's dog control regulations. The Chair mentioned that while there was a condition of consent requiring dogs to be kept on-leash on Te Ara Tupua, and this was the position presented at the hearing by Waka Kotahi | New Zealand Transport Agency, the agency seemed to have no broader policy regarding dogs on shared paths or dedicated cycleways. He considered this to be a national issue needing further attention.

RECOMMENDED: (Cr Mitchell/Cr Stallinger)

Minute No. PFSC 25303

"That the Committee recommends that Council, in accordance with section 155 of the Local Government Act 2002:

- (1) agrees that the proposed Hutt City Council Dog Control Policy and Bylaw, including the marked-up version and additional mark-ups (highlighted in yellow) from the Hearings Subcommittee (see link here: [Agenda of Policy, Finance and Strategy Committee - Tuesday, 1 July 2025](#)), along with the final version attached to the minutes, is the most suitable approach to encourage responsible dog ownership and support the needs of dog owners and the general public. This approach supports the rights of people to move freely around within the city without encountering danger, distress, or nuisance from dogs;*
- (2) asks officers to create messaging and signage to support the implementation of the bylaw, emphasising key dog control provisions on shared paths and near marked sports fields;*
- (3) directs officers to implement the new paved pathway indicated in blue in the officer's report and then revoke dog access to the paths marked in yellow;*
- (4) pursuant to sections 145 and 146 of the Local Government Act and section 10 of the Dog Control Act 1996, adopts the Hutt City Council's Council Dog Control Policy and Bylaw 2025, including the accepted edits, with effect from 31 July 2025;*
- (5) authorises officers to publicly notify the Hutt City Council Dog Control Policy and Bylaw 2025 and the date it has effect from; and*
- (6) notes that the Hutt City Council Dog Control Policy and Bylaw 2025 will need to be reviewed by December 2035."*

b) Appearance Industries Bylaw Review

The Policy Advisor elaborated on the report.

Cr Dyer left the meeting at 2.40pm.

The Chair acknowledged the importance of the pre-engagement work that gathered input from the appearance industry sector.

RECOMMENDED: (Cr Mitchell/Cr Morgan)	Minute No. PFSC 25304
<i>"That the Committee recommends that Council:</i>	
(1) <i>notes that on 25 March 2025 Council approved the Statement of Proposal for the Appearance Industries Bylaw Review for formal consultation as attached at Appendix 1 to the report;</i>	
(2) <i>receives and considers the four survey submissions and three emailed submissions received during the consultation period from 26 March to 26 April 2025;</i>	
(3) <i>considers and approves proposed changes for the final Appearance Industries Bylaw and Code of Practice in response to consultation;</i>	
(4) <i>authorises officers to publicly notify the Appearance Industries Bylaw and Code of Practice with effect from 31 July 2025; and</i>	
(5) <i>notes the Appearance Industries Bylaw will be due for review again in 2035."</i>	

c) Adoption of the final Events Strategy 2025-2034

The Events Lead elaborated on the report.

Mayor Barry stated that it was no longer feasible for Council to manage events independently. He stressed the importance of collaborating with organisations that could provide high-quality events and promote economic growth.

RECOMMENDED: (Cr Mitchell/Cr Morgan)	Minute No. PFSC 25305
<i>"That the Committee recommends that Council:</i>	
(1) <i>receives and notes the report;</i>	
(2) <i>notes the feedback from public consultation, as outlined in Appendix 1 to the report;</i>	
(3) <i>adopts the Events Strategy 2025 – 2034 attached at Appendix 2 to the report;</i>	
(4) <i>notes the proposed key performance indicators for measuring and monitoring the success of implementing the strategy attached at Appendix 3 to the report; and</i>	
(5) <i>notes that officers will report back to the relevant Committee in 2026 on the progress in implementing the Events Strategy 2025 – 2034."</i>	

6. FEEDBACK FROM THE 2024 QUALITY OF LIFE SURVEY

Report No. PFSC2025/3/186 by the Principal Advisor Research and Evaluation

The Principal Advisor Research and Evaluation elaborated on the report.

RESOLVED: (Cr Mitchell/Deputy Mayor Lewis)

Minute No. PFSC 25306

"That the Committee:

- (1) *notes the findings of the 2024 Quality of Life Survey, as outlined in the 8-city Topline Report, [Quality of Life Survey 2024](#) ; and*
- (2) *notes that the Quality of Life survey provides a helpful baseline for monitoring progress against Priority 2 of the Long-Term Plan Enabling a liveable city and vibrant neighbourhoods."*

7. DRAFT ENGAGEMENT FRAMEWORK AND ACTION PLAN

Report No. PFSC2025/3/187 by the Engagement Lead

The Engagement Lead elaborated on the report.

RESOLVED: (Cr Mitchell/Cr Parkin)

Minute No. PFSC 25307

"That the Committee:

- (1) *receives and notes the report and further progress made on the engagement uplift work since our last update in May 2025;*
- (2) *notes the importance of this work in building trust and achieving effective engagement, increased representation, and civic participation;*
- (3) *notes that the draft Engagement Framework and Action Plan are underpinned by the Engagement Principles approved by Council on 6 May 2025 and Te Ao Māori;*
- (4) *notes feedback received from the community, Elected Members and officers has been reflected in the draft Engagement Framework and Action Plan;*
- (5) *notes that the draft Engagement Framework and Action Plan attached as Appendix 1 to the report will go out for public engagement from 7 July to 3 August 2025; and*
- (6) *notes that officers will report back to the Committee with a summary of feedback and a proposed final document in September 2025 to be adopted by the newly elected Council following the local government election."*

8. INFORMATION ITEM

Komiti Ratonga Rangatōpū me te Rautaki | Policy, Finance and Strategy
Committee Forward Programme

Memorandum dated 3 June 2025 by the Democracy Advisor

RESOLVED: (Cr Mitchell/Deputy Mayor Lewis) **Minute No. PFSC 25308**

"That the Committee receives and notes the draft forward programme for 2025 attached as Appendix 1 to the memorandum."

9. QUESTIONS

There were no questions.

10. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!	<i>Release us from the supreme sacredness of our</i>
Unuhia!	<i>tasks</i>
Unuhia i te uru-tapu-nui	<i>To be clear and free</i>
Kia wātea, kia māmā	<i>in heart, body and soul in our continuing</i>
Te ngākau, te tinana, te wairua i	<i>journey</i>
te ara takatū	<i>Oh Rongo, raise these words up high</i>
Koia rā e Rongo whakairihia ake	<i>so that we be cleansed and be free,</i>
ki runga	<i>Yes indeed, we are free!</i>
Kia wātea, kia wātea!	<i>Good and peaceful</i>
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business, the Chair declared the meeting closed at 2:55pm.

A Mitchell
CHAIR

CONFIRMED as a true and correct record
Dated this 31st day of July 2025

Dog Control Policy

Business unit(s)	Strategy and Policy, Legal, Animal Services		
Date adopted	31/07/2025		
Date effective	31/07/2025		
Review period	Ten years, or earlier if required		
Owner	Head of Strategy and Policy		
Approved by	Council		
Implementation	Animal services		
Monitoring/Evaluation	Animal services, Strategy and Policy		
Version	Author(s)	Date	Description
V 2.0	Sam White, Miranda Dunn, Duncan Pratt	31/07/2025	Legislatively required review
V 1.0	Graham Sewell	15/12/2015	Legislatively required review



Contents

Dog Control Policy	1
1. Overview	3
2. Dog Control Act 1996.....	3
3. Dog Control.....	6
4. Dog Prohibition Areas.....	7
5. Dog Exercise Areas.....	8
6. Designation of Exercise and Prohibition Areas and Maps	9
7. Department of Conservation Land.....	9
8. Owner Responsibilities.....	9
Owner Obligations, Education and Dog Obedience.....	10
Responsible Dog Owner Status	11
Licence for Three or More Dogs.....	12
Owners to Keep Dogs Under Effective Confinement and Control.....	12
Access to Front Door.....	13
Disability Assist and Working Dogs.....	13
9. Administration and Enforcement.....	15
Registration Fees.....	15
Enforcement.....	15
Probationary Owners.....	16
Disqualification of Owners	16
Menacing Dogs – Requirement to be Neutered.....	17
Barking Dogs.....	17
Dangerous Dogs.....	18
10. Implementation.....	18
11. Related Documents.....	19
Schedule One	20

1. Overview

- 1.1 Under the Dog Control Act 1996, (the Act), Hutt City Council (Council) is responsible for dog control within Lower Hutt.
- 1.2 Council has many powers under the Act. The purpose of this policy is to let the Lower Hutt community know how Council will carry out its functions and powers under the Act.
- 1.3 The aim of this policy is to:
 - a. encourage responsible dog ownership and support the needs of dog owners; and
 - b. support the right for people to move freely around the city without experiencing danger, distress or nuisance from dogs.

2. Dog Control Act 1996

- 2.1 Section 10 of the Act requires each territorial authority to adopt a dog control policy for its district. In accordance with section 10(3) of the Act: every policy adopted under section 10:
 - a. shall specify the nature and application of any bylaws made or to be made under section 20 of the Act; and
 - b. shall identify any public places where dogs are to be prohibited either generally or at specified times, pursuant to a bylaw under section 20(1)(a) of the Act; and
 - c. shall identify:
 - i. any particular public places; and
 - ii. any other areas or parts of the district in which dogs (other than working dogs) in public places are to be required by a bylaw made under section 20(1)(b) of the Act to be controlled on a leash; and
 - d. shall identify those areas or parts of the district in respect of which no public places or areas are to be identified under sections 10(3)(b) and 10(3)(c) of the Act; and
 - e. shall identify any places within areas or parts of the district specified in section 10(3)(c)(ii) of the Act that are to be

- designated by a bylaw under section 20(1)(d) of the Act as dog exercise areas in which dogs may be exercised at large; and
- f. must state whether dogs classified by the territorial authority as menacing dogs under section 33A or 33C of the Act are required to be neutered under section 33E(1)(b) of the Act and if so whether the requirement applies to all such dogs and if not, the matters taken into account by it in requiring any particular dog to be neutered; and
 - g. must state whether dogs classified by any other territorial authority as menacing dogs under section 33A or 33C of the Act are required to be neutered under section 33EB(2) of the Act if the dog is registered with the territorial authority and if so, whether the requirement applies to all such dogs and if not the matters taken into account by it in requiring any particular dog to be neutered; and
 - h. shall include such other details as the territorial authority thinks fit including, but not limited to:
 - i. fees or proposed fees; and
 - ii. owner education programmes; and
 - iii. dog obedience courses; and
 - iv. the classification of owners; and
 - v. the disqualification of owners; and
 - vi. the issuing of infringement notices.
- 2.2 In accordance with section 10(4) of the Act, when adopting a policy, a territorial authority must have regard to:
- a. the need to minimise danger, distress, and nuisance to the community generally; and
 - b. the need to avoid the inherent danger in allowing dogs to have uncontrolled access to public places that are frequented by children, whether or not the children are accompanied by adults; and
 - c. the importance of enabling, to the extent that is practicable, the public (including families) to use streets and public amenities without fear of attack or intimidation by dogs; and
 - d. the exercise and recreational needs of dogs and their owners.

- 2.3 Every statement or publication of a policy adopted under section 10(5) of the Act shall identify any land within the district that is included in:
- a. a controlled dog area or open dog area under section 26ZS of the Conservation Act 1987; or
 - b. a national park constituted under the National Parks Act 1980; or
 - c. Te Urewera, as defined in section 7 of the Te Urewera Act 2014; and
 - d. may contain such other information and advice in relation to dogs as the territorial authority thinks fit.
- 2.4 The territorial authority must give effect to a policy under section 10 of the Act:
- a. by making the necessary bylaws under section 20 of the Act, which must come into force not later than the 60th day after the adoption of the policy; and
 - b. by repealing, before the 60th day after the adoption of the policy, any bylaws that are inconsistent with the policy.

3. Dog Control

- 3.1 When a dog is on land or premises occupied by its owner, the owner must at all times ensure that either the dog is under the direct control of a person, or the dog is confined in such a manner that it cannot freely leave the land or premises.
- 3.2 Owners must ensure that dogs are kept under control at all times. Dogs not under the control of their owners or a person in charge are prohibited from all public places at all times.
- 3.3 Dogs must be kept on a leash or lead when in any public area, unless it's a designated dog exercise area or specified prohibited public place.
- 3.4 Owners or anyone responsible for a dog must carry a waste bag for picking up their dog's faeces. Any faeces must be immediately removed and disposed of appropriately.
- 3.5 Council will put signposts at public places where dogs are prohibited or permitted during specified times.
- 3.6 Council will designate specific dog exercise areas and dog prohibition areas in order to:
 - a. meet the reasonable needs of dog owners;
 - b. promote animal welfare;
 - c. protect wildlife;
 - d. inform the public about areas where dogs may and may not be exercised;
 - e. minimise danger, distress and nuisance to the community generally; and
 - f. safeguard the welfare of children.

4. Dog Prohibition Areas

- 4.1 In order to minimise danger, distress and nuisance to the community generally and to safeguard the welfare of children and wildlife, areas within Lower Hutt will be designated as Dog Prohibition Areas.
- 4.2 No dog shall be permitted in a Dog Prohibition Area, and no owner may cause or permit their dog to enter or remain in a Dog Prohibition Area.
- 4.3 Dog Prohibition Areas set out in the Hutt City Council Dog Control Bylaw 2025 (the Bylaw) are:
- a. any premises used as a public hub or library;
 - b. any children's playground within the district;
 - c. any swimming pool owned or controlled by Council;
 - d. any land used as a kindergarten or playcentre;
 - e. any marked sports surface;
 - f. any unmarked sports surface when in use for sporting purposes;
 - g. any area that forms part of a park or reserve where a special event is organised and in respect of which Council has publicly notified the time, date and duration of the closure; and
 - h. any other area within a public place that is specified by ordinary Council resolution to be an area that dogs are prohibited to enter upon or remain in.
- 4.4 Dog Prohibition Areas can also be established by ordinary Council resolution under the Bylaw.
- 4.5 Dog Prohibition Areas are also set out at <https://www.huttcity.govt.nz/services/dogs> and will be clearly identified to the public.
- 4.6 The matters that Council must have regard to under the Bylaw when making a decision to establish or disestablish a Dog Prohibition Area are as follows:
- a. the need to minimise danger, distress, and nuisance to the community generally;

- b. the need to avoid the inherent danger in allowing dogs to have uncontrolled access to public places that are frequented by children, whether or not the children are accompanied by adults;
- c. the importance of enabling, to the extent that is practicable, the public (including families) to use streets and public amenities without fear of attack or intimidation by dogs;
- d. the exercise and recreational needs of dogs and their owners;
- e. impact on wildlife areas;
- f. whether it is necessary to consult with the public to gauge community views on a proposed dog exercise area;
- g. any other information considered by Council to be relevant.

5. Dog Exercise Areas

- 5.1 To meet the needs of dog owners, promote animal welfare, and clearly indicate where dogs can be exercised, Council will designate specific Dog Exercise Areas.
- 5.2 Dog Exercise Areas are set out in the Bylaw and can also be established by ordinary Council resolution under the Bylaw. The maps for these areas are set out on Council's website at huttcity.govt.nz/dogs. These areas include most Council parks and reserves, Hutt River banks and drainage reserves in Wainuiomata.
- 5.3 The matters that Council must have regard to when making a decision to establish or disestablish a Dog Exercise Area are as follows:
 - a. the need to minimise danger, distress, and nuisance to the community generally;
 - b. the need to avoid the inherent danger in allowing dogs to have uncontrolled access to public places that are frequented by children, whether or not the children are accompanied by adults;
 - c. the importance of enabling, to the extent that is practicable, the public (including families) to use streets and public amenities without fear of attack or intimidation by dogs;
 - d. the exercise and recreational needs of dogs and their owners;

- e. impact on all wildlife;
- f. whether it is necessary to consult with the public to gauge community views on a proposed dog exercise area; and
- g. any other information considered by Council to be relevant.

6. Designation of Exercise and Prohibition Areas and Maps

- 6.1 Dog Exercise Areas and Dog Prohibition Areas will be clearly signposted.
- 6.2 Owners or anyone responsible for a dog being exercised in a Dog Exercise Area must carry a dog leash.
- 6.3 Owners of dogs that enter or remain in a Dog Prohibition Area will be liable for prosecution for a breach of the Bylaw.

7. Department of Conservation Land

- 7.1 Under the Conservation Act 1987, the Minister of Conservation can, by notice in the Gazette, declare any part or parts of land managed and administered by the Minister or Department under specific Acts to be either a controlled dog area or an open dog area.
- 7.2 To identify such areas within Lower Hutt, please refer to the Department of Conservation website: www.doc.govt.nz.

8. Owner Responsibilities

- 8.1 Council recognises the importance of owner responsibility and education and wishes to have in place policies and measures that support Responsible Dog Owner status and specify the preferred way that owners should carry out their responsibilities as dog owners.
- 8.2 The measures that Council will have in place to support and promote responsible dog owner behaviour are as follows:

- a. pamphlets will be available and, when appropriate, distributed to dog owners explaining their obligations and rights, and the provisions of the Bylaw;
- b. Council's Animal Control Officers will be available to give dog owners advice on all matters relating to the keeping and control of dogs;
- c. a fee rebate is available to dog owners who qualify as Responsible Dog Owners under Council's criteria set out in clause 8.4; and
- d. Council will actively enforce the Bylaw and the Act.

Owner Obligations, Education and Dog Obedience

- 8.3 In addition to the requirements of any other Act of Parliament or of any regulations or bylaws regulating the control, keeping, and treatment of dogs, the Act requires every owner of a dog to:
- a. ensure that the dog is registered in accordance with the Act, and that all relevant territorial authorities are promptly notified of any change of address or ownership of the dog;
 - b. ensure that the dog is kept under control at all times;
 - c. ensure that the dog receives proper care and attention and is supplied with proper and sufficient food, water and shelter;
 - d. ensure that the dog receives adequate exercise;
 - e. take all reasonable steps to ensure that the dog does not cause a nuisance to any other person, whether by persistent and loud barking or howling or by any other means;
 - f. take all reasonable steps to ensure that the dog does not injure, endanger, intimidate, or otherwise cause distress to any person;
 - g. take all reasonable steps to ensure that the dog does not injure, endanger, or cause distress to any stock, poultry, domestic animal, or protected wildlife;

- h. take all reasonable steps to ensure that the dog does not damage or endanger any property belonging to any other person; and
- i. comply with the requirements of the Act and of all regulations and bylaws made under the Act.

Responsible Dog Owner Status

- 8.4 Council will encourage responsible dog ownership by:
 - a. formally recognising Responsible Dog Owner status;
 - b. dog ownership education programmes; and
 - c. dog obedience courses.
- 8.5 Responsible Dog Owner status will qualify owners for significantly lower registration fees under the Act.
- 8.6 To obtain Responsible Dog Owner Status, in addition to the obligations imposed on every dog owner by the Act, owners are required by Council to:
 - a. register their dogs by 31 July in any registration year (between 1 July and 31 July);
 - b. ensure their property is fully fenced or their dogs are penned or controlled to allow safe access to the front door for people lawfully going about their business, while preventing their dogs from escaping;
 - c. ensure their dogs have a warm, dry, draft-free kennel, proper exercise, sufficient food daily, and access to clean water at all times;
 - d. clean up after their dog if it defecates in any public place or property owned by any other person;
 - e. ensure their dog is leashed in public places when not being exercised under control in a designated Dog Exercise Area;
 - f. notify Council of any changes of address, transfer of ownership or death of their dogs;
 - g. have registered their dogs with Council for a period of 12 months prior to applying for Responsible Dog Owner status.

- 8.7 Owners who currently have Responsible Dog Owner status and obtain an additional dog can apply as soon as that dog is registered.
- 8.8 An Animal Control Officer may complete an inspection to verify that 8.4 (b) and 8.4 (c) have been complied with.
- 8.9 It is desirable but not mandatory for an owner to provide a certificate from an approved trainer showing that the dog and owner have passed a Grade 2 Dog Obedience Course. The Animal Control Officer may require a demonstration that an owner has full control over their dogs both on and off leash and in other situations.

Licence for Three or More Dogs

- 8.10 To minimise nuisance and ensure proper care of dogs, a licence is required for owners/occupiers in the city who wish to keep three or more dogs aged three months or older on their premises, regardless of ownership status. This does not apply to rural working dogs.

Owners to Keep Dogs Under Effective Confinement and Control

- 8.11 To enable the public, to the extent that is practicable, to use streets and public amenities without fear of attack or intimidation by dogs and to minimise nuisance to the community generally caused by dogs, dog owners must prevent their dogs from wandering by keeping them under proper control or under effective confinement, especially at night. This includes, to the extent possible:
 - a. keeping every bitch, while in season, confined or under control while being exercised;
 - b. taking all practicable steps to stop their dog barking, howling or being aggressive; and
 - c. cleaning up after their dog if it defecates in any public place, or on land or premises other than the owner's. Faeces must be disposed of in an appropriate manner (i.e. in a bin).

Access to Front Door

- 8.12 Safe access to a dog owner's front door (or another safe access point) is to be provided at all times, to people lawfully going about their business. Where the gate is locked to prevent access, this requirement does not apply.
- 8.13 The intention is to ensure that people entering a property are not attacked by aggressive or savage dogs. Owners must ensure that such dogs are penned, chained or contained.

Disability Assist and Working Dogs

- 8.14 The Act contains some specific exceptions for certain types of dogs. Section 75 of the Act provides exclusion for a Disability Assist Dog accompanying or assisting a person with a disability, or any person engaged in training such a dog. These dogs may enter and remain:
- a. in any premises registered under regulations made pursuant to Section 120 of the Health Act 1956; or
 - b. in any public place, subject to compliance with any reasonable condition imposed by the occupier or person having control of the premises or public place, as the case may be.
- 8.15 Under section 2 of the Act, Working Dogs are defined as:
- a. Any Disability Assist Dog; or
 - b. any dog that is:
 - i. kept by the Police or any constable, the New Zealand Customs Service, the Ministry of Agriculture and Forestry, the Ministry of Fisheries, or the Ministry of Defence, or any officer or employee of any such department of State solely or principally for the purposes of carrying out the functions, powers, and duties of the Police or the Department of State or that constable, officer, or employee; or
 - ii. kept solely or principally for the purposes of herding or driving stock; or
 - iii. kept by the Department of Conservation or any officer or employee of that department solely or principally for the

- purposes of carrying out the functions, duties, and powers of that Department; or
- iv. kept solely or principally for the purposes of destroying pests or pest agents under any pest management plan under the Biosecurity Act 1993; or
 - v. kept by the Department of Corrections or any officer or employee of that Department solely or principally for the purposes of carrying out the functions, duties, and powers of that Department; or
 - vi. kept by the Aviation Security Service under section 72B(2)(ca) of the Civil Aviation Act 1990, or any officer or employee of that Service solely or principally for the purposes of carrying out the functions, duties, and powers of that Service; or
 - vii. certified for use by the Director of Civil Defence Emergency Management for the purposes of carrying out the functions, duties, and powers conferred by the Civil Defence Emergency Management Act 2002; or
 - viii. owned by a property guard as defined in section 9 of the Private Security Personnel and Private Investigators Act 2010 or a property guard employee as defined in section 17 of that Act, and kept solely or principally for the purpose of doing the things specified in section 9(1)(a) to (c) of that Act; or
 - ix. declared by resolution of the Territorial Authority to be a working dog for the purposes of the Act, or any dog of a class so declared by the authority, being a dog owned by any class of persons specified in the resolution and kept solely or principally for the purposes specified in the resolution.
- 8.16 The owner of a dog or dogs wanting to register a Working Dog or Dogs shall make an online application to Council in the form set out at Schedule One (of this policy) and shall provide with their application any information Council requires.

9. Administration and Enforcement

Registration Fees

- 9.1 Fees under the Act are set by Council resolution and notified in the Long Term Plan, Annual Plan, and on the Council's website: huttcity.govt.nz.
- 9.2 Council will fix reasonable dog registration fees to allow effective management and enforcement of the Act and the Bylaw. All revenue received and retained under the Act will be used only for purposes authorised under the Act. The fee structure will recognise dog owners who are licensed as responsible dog owners, or who have had their dogs neutered or spayed and microchipped.
- 9.3 Incentives will be available to encourage owners to register their dogs before July 31 each year.

Enforcement

- 9.4 The Act and Bylaw will generally be enforced by Council's Animal Control Officers. There are a range of possible enforcement tools including:
- a. seizure of dogs;
 - b. issue of infringement notices and fines;
 - c. prosecution with fines being possible;
 - d. declaring a dog menacing or dangerous; and
 - e. prohibiting people from owning dogs.
- 9.5 Council aims to enforce the Act and the Bylaw in order to meet the objects of the Act. Council will undertake prosecutions for breaches of the Act and the Bylaw, and issue infringement notices for offences specified in the Schedule 1 to the Act. Recovery of unpaid infringement fees will be sought through the Summary Proceedings Act 1957, in the courts.

- 9.6 In addition to powers of prosecution and issuing infringement notices, the Council has a number of other powers under the Act which will also be carried out with the aim of safeguarding the public and minimising nuisance caused by dogs and ill-treatment of dogs.
- 9.7 To enable the public, to the extent that is practicable, to use streets and public amenities without fear of attack or intimidation by dogs, dogs found roaming in any public place or on another person's property, whether or not they are wearing collars or properly registered, will be impounded.
- 9.8 Where Council receives complaints, Animal Control Officers may take appropriate action including seizing a dog that is not being properly provided for.

Probationary Owners

- 9.9 Council notes that the Act establishes disincentives for owners who are issued with repeat infringement notices under the Act. Such behaviour can affect that person's ability to register future dogs and so impact on their ability to lawfully own dogs in the future.
- 9.10 Section 21 of the Act provides for the classification of a dog owner as a Probationary Owner. This applies where that person has been convicted of any offence under the Act (except an infringement offence) or has committed three or more infringement offences within a continuous period of two years.
- 9.11 Under the Act, Probationary Owner status will last for 24 months. Probationary owners will not be allowed to register any dog unless they were the registered owner of the dog at the time of the offence.
- 9.12 Probationary owners will be required to pay a 50 percent surcharge over and above all dog control fees.

Disqualification of Owners

- 9.13 Dog owners will be disqualified from owning a dog under Section 25 of the Act if they are convicted of an offence (not being an infringement offence) against the Act while a probationary owner at

the time of the offence. Disqualified owners will not be allowed to own a dog for up to five years after the offence.

Menacing Dogs – Requirement to be Neutered

- 9.14 The Act provides that a Territorial Authority must classify as menacing, any dog that the Territorial Authority has reasonable grounds to believe belongs wholly or predominantly to one or more breeds or types listed in Schedule 4 of the Act.
- 9.15 These breeds and types are currently Brazilian Fila, Dogo Argentino, Japanese Tosa, Perro de Presa Canario and American Pit Bull Terrier. In addition, a Territorial Authority may classify a dog as menacing under the Act in relation to the dog's behaviour.
- 9.16 An owner of a dog that is classified as menacing may object to this classification and has the right to be heard. The Territorial Authority may require that the owner of a menacing dog is required to produce evidence that the dog has been neutered or that it is not in a fit condition to be neutered by the specified date.
- 9.17 It is Council policy in all cases where dogs are classified as menacing because of their breed (i.e. because they are one of the breeds of dogs specified in Schedule 4 of the Act) or behaviour to require evidence that the dog has been neutered or is unfit to be neutered by the specified date.

Barking Dogs

- 9.18 Where a dog control officer has received a complaint and has reasonable grounds for believing that a nuisance is being created by the persistent or loud barking or howling of any dog. The officer may:
- a. enter the premises to inspect; and
 - b. serve written notice requiring the nuisance to be reduced to a reasonable level.
- 9.19 In determining whether a nuisance is being created the officer will consider:
- a. barking during unsociable hours;

- b. persistent barking of a long duration;
 - c. prolonged barking over a period of days; and
 - d. other factors which the officer deems relevant.
- 9.20 Owners have seven days against these notices to comply with the notice or object to Council about the content of the notice. Where a notice has been served and the dog causes a further nuisance by barking, the Dog Control Officer may remove the dog from the premises.
- 9.21 Aggressive behaviour is not limited to but may include:
- a. rushing at or startling another person or animal in a way that causes or is likely to cause them injury or endangerment;
 - b. rushing at any vehicle in a way that is likely to cause an accident;
or
 - c. attacking any person or animal.
- 9.22 Where a dog control officer observes or believes a dog has attacked a person or has acted aggressively, the officer may:
- a. at the time, seize the dog if it is at large; or
 - b. if the dog continues to be a threat to the safety of people or animals, seize the dog.
- 9.23 If a dog is seized, then a criminal prosecution against the owner of the dog may be advanced.

Dangerous Dogs

- 9.24 Where a dog is declared a dangerous dog under the Act, the dog must be muzzled at all times while in a public place and neutered or spayed within one month of the classification. The dog must also be kept in a secure area within the property and the owner must pay a higher registration fee.

10. Implementation

- 10.1 This policy is given effect by Hutt City Council's Animal Services team.
- 10.2 You can find more information on our website, here:
<https://www.huttcity.govt.nz/services/dogs>.

11. Related Documents

- Dog Control Act 1996;
- Hutt City Council's Dog Control Bylaw;
- Conservation Act 1987;
- National Parks Act 1980;
- Health Act 1956;
- Biosecurity Act 1993;
- Civil Aviation Act 1990;
- Civil Defence Emergency Management Act 2002; and
- Summary Proceedings Act 1957.

Schedule One

Working Dogs

Class	Evidence Required
<p>Working dogs as Stock dogs.</p> <p>Dogs that are kept principally for the purposes of herding or driving stock.</p>	<p>The following breeds are considered by Council to be used as stock dogs in the District:</p> <ul style="list-style-type: none"> • Any "Collie" breed • Huntaway • Heading • Australian Cattle Dog • Kelpie • Sheepdog (Maremma) <p>Any of the above crosses.</p>
<p>An Animal Control Officer will be notified of any registrations for other breeds. The Animal Control Officer may request a demonstration of the dog working, when it is of age.</p>	
<p>Working Dogs</p>	<p>Pest dog: Photo/copy/scan of the pest management plan under the Biosecurity Act 1993.</p> <p>Dogs owned by a licensed Property, Guard under section 9 or section 17 of the Private Security Personnel & Private Investigators Act 2010: Photo/copy/scan of property guard approval documentation</p> <p>Government dogs: Photo/copy/scan of documentation from one of the following Government agencies:</p> <ul style="list-style-type: none"> • Police • Customs Service • MPI (fisheries/forestry) • Ministry of Defence • Department of Conservation • Department of Corrections • Aviation Security Service • Civil Defence Emergency Management

Declaration of Working Dog

This form is to be completed to declare that your dog(s) is/are full time working dog(s) kept solely or principally for the purpose of herding or driving stock, pest control under a Pest Management Plan under the Biosecurity Act 1993 or guarding property under section 9 or section 17 of the Private Security Personnel & Private Investigators Act 2010. If requested you must demonstrate the dog's ability to perform its specified function to council's satisfaction.

Registered Dog Owner Details:

Full Name:	
Date of Birth:	
Address where dog(s) are kept at:	
Mobile:	Business Phone:
Email:	
Company Registration Number:	

Dog Details:

Name	Breed	Primary Colour	Secondary Colour	Age:	Sex M/F

In accordance with section 40(1) of the Dog Control Act, I hereby declare that the dog(s) listed above is/are full time working dog/s, as defined by section 2 of the Dog Control Act 1995 and is/are kept solely or principally for this purpose. I understand that if I knowingly provide any false or misleading statements in relation to this declaration that, on summary conviction, I am liable to a fine not exceeding \$3,000.

Signature:	Date: / /
------------	-----------

Dog Control Bylaw

Business unit(s)	Strategy & Policy, Legal, Animal Services		
Date adopted	31/07/2025		
Date effective	31/07/2025		
Review period	Ten years		
Owner	Head of Strategy & Policy		
Approved by	Full Council		
Implementation	Animal Services		
Monitoring/Evaluation	Animal Services, Strategy and Policy		
Version	Author(s)	Date	Description
V 1.3	Sam White, Miranda Dunn, Duncan Pratt	31/07/2025	Legislatively required review
V 1.2	Sam White, Bradley Cato	28/05/2024	Amendments to Eastern Bays prohibition areas
V 1.1	Graham Sewell	15/12/2015	Legislatively required review



Contents

Dog Control Bylaw	1
1. Interpretation.....	3
2. Limitation on Number of Dogs Permitted on Land or Premises	4
3. Licensing of Additional Dogs and Commercial Dog Walkers.....	4
4. Revocation of Licence.....	5
5. Limitation on Numbers not to Apply in Certain Areas	6
6. General Controls in Public Places	6
7. Dog Exercise Areas	7
8. Resolution to Specify Dog Exercise Areas.....	7
9. Prohibited Areas.....	8
10. Resolution to Specify Dog Prohibition Areas	8
11. Exemption for Certain Working Dogs.....	9
12. Owner Deemed to have Permitted the Dog to be in Public Place.....	10
13. Standards for the Keeping of Dogs.....	10
14. Notice to Upgrade Standards	10
Schedule One	12
Schedule Two	13
Schedule Three.....	14
Schedule Four.....	16

1. Interpretation

- 1.1 In this bylaw, unless inconsistent with the context, or where otherwise expressly provided:
- **Commercial dog walker** means any individual or business that walks or trains dogs in public spaces in exchange for payment.
 - **Dog Exercise Area** means an area within a public place that is specified by ordinary Council resolution to be a dog exercise area where dogs may be exercised off the lead.
 - **Dog Park** means a Dog Exercise Area that is defined and fenced, used solely for the purpose of dog exercise and contains specific additional amenities.
 - **Dog Prohibition Area** has the meaning set out in clause 9 of this Bylaw.
 - **Household Unit** means a building or group of buildings, or part of a building or group of buildings, used principally for residential purposes and occupied exclusively as the home or residence of one household.
 - **Land** means a separately owned or occupied portion of land.
 - **Reserve** means any open space, plantation, park, garden or ground set apart for public recreation or enjoyment which is under the management and control of Council and includes all land administered by Council under the Reserves Act 1977.
 - **Sports Surface** includes any Council land used for sporting activities, whether permanently or temporarily marked, including athletic fields, playing fields, playing courts and other constructions provided for sporting purposes.
- 1.2 The expressions "Dog Control Officer", "Dog Ranger", "Owner", "Public Place", "Working Dog", "Disability Assist Dog" have the same meaning as in section 2 of the Dog Control Act 1996.

2. Limitation on Number of Dogs Permitted on Land or Premises

- 2.1 No person shall keep more than two dogs over the age of three months on any premises unless they have obtained a licence for additional dogs under clause 3.1.
- 2.2 No person may exercise (on-lead or off-lead) more than four dogs at any time in a public place without a Commercial Dog Walker's licence.
- 2.3 Council will have discretion to waive licensing requirements and issue an exemption on a case-by-case basis. Any persons wishing to be considered for an exemption should contact Council's Animal Services team.

3. Licensing of Additional Dogs and Commercial Dog Walkers

- 3.1 The owner of a dog, or the owner or occupier of the land or premises, wanting to obtain a licence for an additional dog or dogs shall make written application to Council in the forms set out in Schedule One and Two of this bylaw and shall provide with their application any information Council requires.
- 3.2 Any Commercial Dog Walker shall make written application to Council for a licence in accordance with Schedule Three of this bylaw and shall provide with their application any information Council requires.
- 3.3 Any licence issued under clauses 3.1 and 3.2 may be subject to any reasonable terms, conditions and restrictions consistent with this bylaw. Every licence shall be issued on the forms set out in Schedules One, Two and Three of this Bylaw and, subject to clause 4.1, shall remain in force from the date of issue until the 30th of June the following year.

- 3.4 For every licence, the applicant(s) shall pay to Council (before the issue of the licence), the fee, or a proportionate part of the fee in the case of a licence issued for a period of less than a year.
- 3.5 The fee for the licence shall be payable in addition to the registration fees payable under the Dog Control Act 1996.

4. Revocation of Licence

- 4.1 Council may revoke a licence at any time while that licence is in force in accordance with clause 3.3 if:
- a. Council is satisfied that the keeping of the additional dog or dogs has caused or materially contributed to a nuisance or the likelihood of injury to health; or
 - b. Council is satisfied that the keeping of the additional dog or dogs has caused an unduly detrimental effect upon the surrounding neighbourhood; or
 - c. there has been a failure to comply with all or any of the terms conditions and restrictions of the licence.
- 4.2 Any exemptions issued under 2.3 are subject to revocation under 4.1.
- 4.3 Where an owner fails to obtain a license or exemption within seven days of being notified of the requirement to do so, a Dog Control Officer will, by written notice, require the owner/occupier to reduce the number of dogs on their premises to no more than two dogs within 14 days. Where the owner/occupier fails to comply with this notice, Council is permitted to seize and impound the number of dogs necessary to reduce the number of dogs on the premises to two.

5. Limitation on Numbers not to Apply in Certain Areas

- 5.1 Nothing in clauses 2 and 3 shall apply:
- a. to premises within any rural areas under an operative or proposed District Plan prepared by Council;
 - b. to premises lawfully used exclusively or principally as a veterinary clinic including an office used by a veterinary surgeon in the course of their business; and
 - c. to premises lawfully used exclusively or principally for carrying on the business of boarding, walking or grooming dogs.

6. General Controls in Public Places

- 6.1 Except as provided in clause 7.1:
- a. no dog shall be permitted in a public place; and
 - b. no person being the owner of a dog shall take the dog into or permit the dog to enter or remain in a public place unless:
 - i. the dog is kept under continuous control by an effectual leash held by a person and securely attached to a collar on the dog; or
 - ii. the dog is contained in a vehicle or cage.
- 6.2 If a dog defecates in a public place or on land or premises other than that occupied by the owner, the owner or other person having control of that dog shall immediately remove the faeces.

7. Dog Exercise Areas

- 7.1 Notwithstanding anything contained in clause 9, a person may exercise a dog off lead in any designated Dog Exercise Area (including a Dog Park) as outlined in Schedule Four.
- 7.2 The owner or person responsible for the dog shall ensure that the dog is kept under constant supervision and control while being exercised in a Dog Exercise Area (including a Dog Park).

8. Resolution to Specify Dog Exercise Areas

- 8.1 Council may, by resolution, specify Dog Exercise Areas where dogs may be exercised off lead.
- 8.2 Council may amend or revoke a resolution made under clause 8.1 at any time.
- 8.3 Before making a resolution under clause 8.1, Council must take into account:
 - a. the need to minimise danger, distress and nuisance to the community generally;
 - b. the need to avoid the inherent danger in allowing dogs to have uncontrolled access to public places that are frequented by children, whether or not the children are accompanied by adults;
 - c. the importance of enabling, to the extent that is practicable, the public (including families) to use streets and public amenities without fear of attack or intimidation by dogs;
 - d. the exercise and recreational needs of dogs and their owners;
 - e. impact on all wildlife;
 - f. whether it is necessary to consult with the public to gauge community views on a proposed Dog Exercise Area; and
 - g. any other information considered by Council to be relevant.

9. Prohibited Areas

- 9.1 No dog shall be permitted in a Dog Prohibition Area, and no owner may cause or permit their dog to enter or remain in a Dog Prohibition Area.
- 9.2 For the purposes of clause 9.1, the following are Dog Prohibition Areas as outlined in Schedule Four:
- a. any premises used as a public hub or library;
 - b. any children's playground within the district;
 - c. any swimming pool owned or controlled by Council;
 - d. any land used as a kindergarten or playcentre;
 - e. any marked sports surface;
 - f. any unmarked sports surface when in use for sporting purposes;
 - g. any area that forms part of a park or reserve where a special event that is organised and in respect of which Council has publicly notified the time, date and duration of the closure; and
 - h. any other area within a public place that is specified by ordinary Council resolution to be an area that dogs are prohibited to enter upon or remain in.

10. Resolution to Specify Dog Prohibition Areas

- 10.1 Council may, by resolution, specify Dog Prohibition Areas where dogs are prohibited to enter upon or remain in.
- 10.2 A resolution made under clause 10.1 may specify that dogs are prohibited from the area either generally or only in relation to specified times and days or events.
- 10.3 Council may amend or revoke a resolution made under clause 10.1 at any time.

- 10.4 Before making a resolution under clause 10.1, Council must take into account:
- a. the need to minimise danger, distress and nuisance to the community generally; and
 - b. the need to avoid the inherent danger in allowing dogs to have uncontrolled access to public places that are frequented by children, whether or not the children are accompanied by adults; and
 - c. the importance of enabling, to the extent that is practicable, the public (including families) to use streets and public amenities without fear of attack or intimidation by dogs; and
 - d. the exercise and recreational needs of dogs and their owners; and
 - e. impact on wildlife areas; and
 - f. whether it is necessary to consult with the public to gauge community views on a proposed Dog Prohibition Area; and
 - g. any other information considered by Council to be relevant.

11. Exemption for Certain Working Dogs

- 11.1 Nothing in clause 9 shall apply to a Disability Assist Dog or to a Working Dog which is being used by the Police or a security guard in the course of their functions and duties.
- 11.2 Clause 6.1 shall not apply to the types of dogs referred to in 11.1 or to a Working Dog being lawfully used to move stock.

12. Owner Deemed to have Permitted the Dog to be in Public Place

- 12.1 The owner of a dog found in any place in breach of clauses 6.1 or 9 shall, unless the contrary is proved, be deemed to have permitted the dog to enter or remain in that place.

13. Standards for the Keeping of Dogs

- 13.1 The occupier of any premises on which a dog is kept shall take all steps reasonably necessary to:
- a. ensure the dog receives proper care and attention and is supplied with proper and sufficient food, water and shelter; and
 - b. prevent the keeping of the dog becoming a nuisance to any person or injuring, endangering or causing distress to any person.

14. Notice to Upgrade Standards

- 14.1 If Council considers that clause 13 is breached, Council may (but shall not be obliged to) serve a notice on the occupier to take action to ensure the conditions under which the dog is kept are improved so that clause 13.1 is not breached. The notice may specify all or any of the following actions to be taken (except in the case of ongoing actions) within a reasonable time specified in the notice:
- a. reduce the number of dogs kept notwithstanding the existence of a licence under clause 3;

- b. construct, alter or reconstruct kennels or other places where dogs are kept;
 - c. keep dogs confined or restrained in specified ways, specified areas and for specified times;
 - d. clean kennels and other places where dogs are kept; and
 - e. take any other action necessary to properly house any dogs or to reduce or eliminate the nuisance caused by the dogs.
- 14.2 Council shall only specify actions under clause 14.1 which are reasonable having regard to the inadequacy of housing, or the nature of the nuisance. In specifying any action under clause 14.1 Council shall have regard to:
- a. the need for adequate shelter and space;
 - b. the need for a clean and healthy living area;
 - c. the proximity of other dwellings;
 - d. the separation of kennels or other places dogs are kept from boundaries;
 - e. the use of materials which are easily cleaned in kennels and other places dogs are kept;
 - f. the construction of the flooring or ground treatment of a kennel or other place where dogs are kept, such as whether it is graded and whether it is drained to a sewer drain; and
 - g. the need for cleaning of kennels or other places where dogs are kept.
- 14.3 Council may at any time cancel any notice given under clause 14.1 if it believes the notice has not been complied with and will not be complied with.
- 14.4 So long as a notice under this section has been issued and has not been cancelled in accordance with clause 14.3 Council shall not prosecute the occupier for a breach of clause 13 before the date stated on the notice as the date by which the actions (except ongoing actions) are to be carried out.

Schedule One

APPLICATION FOR A LICENCE TO KEEP ADDITIONAL DOGS ON LAND OR PREMISES



Adobe Acrobat V7.1.6 required to fill this form online
Download for free <http://get.adobe.com/reader/>

Name		Person ID
Address		
Work Phone	Home Phone	Mobile Phone
Email		

I hereby apply, pursuant to Clause 3 of the Hutt City Bylaw 2005 – Dog Control, for a licence in respect of the land or premises described below permitting an additional dog/s to be kept on the land or premises.

DETAILS OF ALL DOG/S TO BE KEPT ON THE PROPERTY

Address of premises on which it is intended to keep the additional dogs (return from above)

Dogs name	Dogs ID number	Current tag number	Owner (if different from above)
Owner signature	Date		

OFFICE USE ONLY		
Fee paid	Receipt no	RFS enquiry no

Animal Services | 31 Mackenzie Street, Seaview, Lower Hutt 6210 | animals@huttcity.govt.nz
Hutt City Council | 531 High Street, Private Bag 31912, Lower Hutt 6240 | 04 270 5600 | huttcity.govt.nz
RDA\FORMS\114\F-HCG | DOC147185976 | December 2013

Schedule Two

LICENCE TO KEEP ADDITIONAL DOG OR DOGS ON LAND OR PREMISES



Licence number

Pursuant to Clause 3 of the Hutt City Bylaw 2005 – Hutt City Council hereby licences the land or premises, described below for the purpose of keeping the dog(s), described below on the land or premises subject to the provisions of Part 4 of the Bylaw and the conditions contained in this licence.

Name of applicant for licence		
Address of land or premises on which the additional dog or dogs are permitted to be kept		
Dog name	Dog ID	Owner (if different from above)
Conditions of Licence		

Any change to the listed address or any addition to the dogs listed will require a new application.
Any breach of Conditions of Licence will result in this Licence being cancelled.

Licence granted by	Date
Regional Manager Animal Services	

Animal Services | 21 Meachen Street, Beorton, Lower Hutt 5012 | animals@huttcity.govt.nz
HUTT CITY COUNCIL | 531 HIGH STREET, PRIVATE BAG 51912, LOWER HUTT 5042 | 04 578 8888 | HUTT.CITY.COUNCIL
R30WFD0M115LHGG | DOG/14185378 | DEC 1 10:01 2013

Schedule Three



Commercial Dog Walking

Requirement	Evidence Required
<p>Training and Assessment</p> <p>You must demonstrate required knowledge and be assessed by an Animal Control Officer.</p>	<p>Be assessed by an Animal Control Officer. This will cover knowledge of</p> <ul style="list-style-type: none"> - Dog Control Act 1996 - Hutt City Council's Dog Control Bylaw - Hutt City Council's Dog Control Policy <p>An Animal Control Officer will require a demonstration of the dog handlers ability to control and handle multiple dogs</p>
<p>Insurance and Application</p> <p>Public Liability Insurance</p>	<p>You need to supply HuttCity Council with a public liability insurance certificate and submit a Commercial Dog Walkers licence application along with the required fee.</p>
<p>Legal Compliance</p>	<p>You must not have been convicted or received an infringement under the following in the past year.</p> <ul style="list-style-type: none"> • Dog Control Act 1996 • Animal Welfare Act 1999 • Hutt City Council Dog Control Bylaw 2015 <p>You must not have received a substantiated complaint in the past year or been classified as a Probationary or Disqualified dog owner at any time.</p>
<p>Licence Renewals</p>	<p>You need to renew your licence annually with Hutt City Council</p>

Document Name / EC North 9X63 / Version XX

P.1

Licence on request.	You are required to have your Commercial dogs walkers licence on your person and available on request by any Warranted Animal Control officer, when walking multiple dogs.
----------------------------	--

Licencee Details:

Full Name:	
Date of Birth:	
Name of Business	
Business Mobile:	Business Phone:
Business Email:	
Company Registration Number:	

Schedule Four

Dog prohibition areas and dog exercise areas

Introduction

The following areas were adopted by Council at its meeting on 31 July 2025 as either Dog Prohibition Areas, or Dog Exercise Areas. The file containing tables with descriptions relevant to each corresponding map that is indicative of the areas can be viewed [here](#).

1. Dog Prohibition Areas		
1.1	Eastbourne	
a.	The picnic and leisure areas of Point Howard where there are signs prohibiting dogs from 1 December to 31 March between 9.00am and 8.00pm	1.1a
b.	Sorrento Bay – Dogs prohibited at all times from the areas where there are signs: the foreshore and beach area of Sorrento Bay; from the Southern end of the rocky outcrop and running to the Northern end of the oystercatcher managed works zone	1.1b
c.	The picnic and leisure areas of Lowry Bay where there are signs prohibiting dogs from 1 December to 31 March between 9.00am and 8.00pm	1.1c
d.	Whiorau Reserve – Dogs prohibited at all times from the bird protection area as indicated by the signs	1.1d
e.	The picnic and leisure areas of York Bay where there are signs prohibiting dogs from 1 December to 31 March between 9.00am and 8.00pm	1.1e
f.	The picnic and leisure areas of Mahina Bay where there are signs prohibiting dogs from 1 December to 31 March between 9.00am and 8.00pm	1.1f
g.	The picnic and leisure areas of Sunshine Bay where there are signs prohibiting dogs from 1 December to 31 March. Between 9.00am and 8.00pm	1.1g
h.	That piece of land vested in Council at Marine Drive, Days Bay, being Lots 5, 6 and 7 Deposited Plan 1694, and being all of the land contained in Certificate of Title 498/171 (Wellington	1.1h

	Registry), more commonly known as the Days Bay Pumping Station Site and the Proposed Local Purpose Reserve (Wildlife Management)	
i.	The picnic and leisure areas of Days Bay where there are signs prohibiting dogs from 1 December and 31 March between 9.00am and 8.00pm	1.1i
j.	CL Bishop Park – Dogs prohibited at all times from the areas where there are signs: the foreshore and beach area of Rona Bay abutting Bishop Park bird protection area; and from the bird protection area	1.1j
k.	The picnic and leisure areas of Rona Bay where there are signs prohibiting dogs from 1 December and 31 March between 9.00am and 8.00pm	1.1k
l.	HW Shortt Recreation Ground – dogs to be prohibited at all times from the bird protection areas as indicated by the signs	1.1l
1.2	Petone	
a.	Petone Beach between Hikoikoi Reserve and the Petone Wharf from 1 December and 31 March between 9.00am and 8.00pm	1.2a
b.	Eastern section of McEwan Park	1.2b
c.	Memorial Park	1.2c
d.	Percy Scenic Reserve	1.2d
1.3	Epuni	
a.	Mitchell Park	1.3a
1.4	Avalon	
a.	Avalon Park Three-quarters of Avalon Park from the tree line to the north of the children's bicycle track through to the Park's southern boundary be specified as a dog prohibition area. However, a dog on a leash is permitted to walk along the pathway as designated on Map 1.4a and coloured as a broken yellow line. Dogs are also permitted on leash at the northern end of the park as designated in Map 1.4a	1.4a
1.5	Stokes Valley	
a.	Speldhurst Park	1.5a

1.6	Belmont	
a.	Belmont Recreation Reserve Southern end	1.6a
1.7	Seaview	
a.	The small, fenced section of Sunset Point where the bird protection area is located	1.7a

2. Dog Exercise Areas			
2.1	Stokes Valley	Entrances	Map
a.	Delaney Park (excluding sports surfaces)	George Street, Stokes Valley Road	2.1a
b.	Kamahi Park (excluding sports surfaces)	Stokes Valley Road	2.1b
2.2	Kelson		
a.	Kelson Reserve	Kelson Grove	2.2a
2.3	Belmont		
a.	Redvers Drive Reserve	Redvers Drive	2.3a
2.4	Naenae		
a.	Naenae Park (excluding sports surfaces)	Seddon Street, Naenae Road, Gibson Street, Waddington Drive, Rimu Street	2.4a
b.	Waddington Canal	Balgownie Grove, Waddington Drive, Hill Grove, Judd Crescent, Seddon Street	2.4b
2.5	Waiwhetu		
a.	Trafalgar Park (excluding sports surfaces)	Trafalgar Street, Brook Street	2.5a
b.	Te Whiti Park (excluding sports surfaces)	Whites Line East, Riverside Drive	2.5b
c.	Bell Park (excluding sports surfaces)	Bell Road, Douglas Street, Riverside Drive South	2.5c

2.6	Petone		
a.	Portion of Te Mome Stream east side from Bracken Street along rear of Wilford School to Petone Central Croquet Club right of way.	Bracken Street, Petone Central Croquet Club right of way	<u>2.6a</u>
b.	Sladden Park (excluding the children's playground and sports surfaces)	Bracken Street	<u>2.6b</u>
c.	Ava Park	Wakefield Street	<u>2.6c</u>
d.	Petone Recreation Ground (excluding children's playground and sports surfaces)	Buick Street	<u>2.6d</u>
e.	North Park (excluding sports surfaces)	Roxburgh Street	<u>2.6e</u>
f.	Petone Beach Area (west of Petone Wharf) – excluding Honiana Te Puni Reserve and Te Ara Tupua (shared path), as indicated in the map.	The Esplanade, Honiana Te Puni Reserve carpark	<u>2.6f</u>
g.	Petone Beach East	Marine Parade	<u>2.6g</u>
2.7	Korokoro		
a.	Frank Cameron Park	London Road	<u>2.7a</u>
2.8	Hutt Central		
a.	Hutt Recreation Ground (excluding sports surfaces)	Myrtle Street, Woburn Road, Bellevue Road	<u>2.8a</u>
2.9	Moera		
a.	York Park	York Street, Elizabeth Street	<u>2.9a</u>
2.10	Hutt Riverbanks		
a.	Eastern bank from Croft Grove to Tirangi Road, Moera	Croft Grove to Tirangi Road, Moera	<u>2.10a</u>

b.	Eastern bank from Barber Grove to Ava Rail Bridge, Moera	Barber Grove to Ava Rail Bridge, Moera	2.10b
c.	Eastern bank from Ava Rail Bridge to Ewen Bridge	Ava Rail Bridge to Ewen Bridge	2.10c
d.	Eastern bank from Ewen Bridge to Melling Bridge	Ewen Bridge to Melling Bridge	2.10d
e.	Eastern bank from Melling Bridge to Kennedy Good Bridge	Melling Bridge to Kennedy Good Bridge	2.10e
f.	Eastern bank from Kennedy Good Bridge to Stokes Valley	Kennedy Good Bridge to Stokes Valley	2.10f
g.	Eastern bank from Stokes Valley to Reynold Bach Drive	Stokes Valley to Reynold Bach Drive	2.10g
h.	Western bank from Manor Park Road to Benmore Crescent extension	Benmore Crescent, Western Hutt Road, Manor Park Road	2.10h
i.	Western bank north of Owen St, Belmont	Owen Street to the Northern end of the riverbank before the path narrows (opposite High Street at the Northern end of Taita Drive)	2.10i
j.	Western bank - Belmont Recreation Reserve, south of Owen St, Belmont	Owen Street	2.10j
k.	Western bank from Kennedy Good Bridge south to Melling Bridge	Kennedy Good Bridge, Melling Bridge	2.10k
l.	Western bank from Melling Bridge to Ewen Bridge	Melling Bridge, Ewen Bridge	2.10l
m.	Western bank from Ewen Bridge to Ava Park.	Ewen Bridge, Ava Park	2.10m
2.11	Wainuiomata		

a.	Leonard Wood Park (excluding the children's playground)	Wood Street, Willow Grove, Parenga Street	2.11a
b.	Wood Street Reserve	Wood Street	2.11b
c.	Burden Avenue Riverbank Reserve	Faulke Avenue, Main Road	2.11c
d.	Rotary Park	Main Road, Gibbs Crescent	2.11d
e.	Wainuiomata Riverbank	Main Road/Poole Crescent	2.11e
f.	The Eastern section of Richard Prouse Park (when not in use for sporting purposes), and outside the sports surfaces in the Western section	Hine Road	2.11f
g.	Hine Road Reserve	Hine Road	2.11g
h.	Black Creek	Nelson Crescent, Moohan Street	2.11h
i.	Pencarrow Hall Reserve	Tipperary Grove	2.11i
j.	Drainage Reserve between Norfolk Street and Nelson Street.	Norfolk Street, Nelson Street	2.11j
k.	Drainage Reserve between Mohaka Street and Momona Street	Parkway, Manutuke Street	2.11k
l.	Drainage Reserve between Parkway and Konini Street	Parking, Konini Street, Totara Street, Karamu Crescent	2.11l
m.	Drainage Reserve between Wainuiomata Road and Fraser Street	Fraser Street, Wainuiomata Road	2.11m
n.	Karaka Park (excluding children's playground)	Karaka Street	2.11n
o.	Les Dalton Dog Park	Waiu Street	2.11o
2.12 Eastbourne			
a.	Muritai Beach/Robinson Bay, 200 metres south of the Rona Bay Wharf (Rata	HW Shortt Park, Maire Street, Marine Parade	2.12a

	Street) to Miro Street. This excludes the bird protection area that runs parallel to HW Shortt Recreation Ground.		
--	---	--	--

3. Dog Exercise and Prohibition Areas			
3.1	Eastbourne		
a.	<p>Days Bay The area in Days Bay on the beach north of the wharf is –</p> <p>i) A Dog Exercise Area between 8.00pm and 10.00am from 1 December to 31 March every year;</p> <p>ii) A Dog Exercise Area at all times from 1 April to 30 November; and</p> <p>iii) A Dog Prohibition Area between 9.00am and 8.00pm from 1 December to 31 March every year.</p>	Beach area to the North of Days Bay Wharf	<u>3.1a</u>