

TE KAUNIHERA O TE AWA KAIRANGI | HUTT CITY COUNCIL

Minutes of an ordinary meeting of The Hutt City Council held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 19 August 2025 commencing at 2:00 pm

To watch the livestream of the meeting, please click the link here: [19 August 2025 Additional Council meeting](#)

PRESENT:

Mayor C Barry (Chair)	Deputy Mayor T Lewis
Cr G Barratt	Cr J Briggs
Cr K Brown (from 2.04pm)	Cr B Dyer
Cr S Edwards	Cr G Tupou (from 2.08pm)
Cr K Morgan	Cr C Parkin
Cr N Shaw	Cr T Stallinger

APOLOGIES:

Cr Mitchell, Cr Tupou and Cr Brown for lateness.

IN ATTENDANCE:

A Blackshaw, Director Neighbourhoods and Communities
J Griffiths, Director Strategy and Engagement
A Geddes, Director Environment and Sustainability
J Kingsbury, Director Economy and Development
J Livschitz, Group Chief Financial Officer
B Cato, Chief Legal Officer
R Hardie, Head of Strategy and Policy (part meeting)
B Hodgins, Strategic Advisor
K Butler-Hare, Tumuaki Māori
H Ellison, Events Lead (part meeting)
H Bell, Water Services Advisor
K Stannard, Head of Democratic Services (part meeting)
J Young, Democracy Advisor
V Gilmour, Democracy Advisor

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
E hī ake ana te atakura	<i>Let the red-tipped dawn come with</i>
He tio, he huka, he hau hū	<i>a sharpened air.</i>
Tihei mauri ora.	<i>A touch of frost, a promise of a</i>
	<i>glorious day.</i>

2. APOLOGIES

RESOLVED: (Mayor Barry/Cr Briggs)

Minute No. C 25401

“That the apology received from Cr Mitchell be accepted and leave of absence be granted and the

apologies for lateness from Crs Tupou and Brown be accepted."

3. **PUBLIC COMMENT**

There was no public comment.

4. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflicts of interest declarations.

5. **LOCAL WATER DONE WELL - ADOPTION OF WATER SERVICES DELIVERY PLAN AND ENDORSEMENT OF WATER SERVICES COUNCIL-CONTROLLED ORGANISATION FOUNDATION DOCUMENTS**

Report No. HCC2025/4/218 by the Strategic Advisor

The Strategic Advisor elaborated on the report.

In response to questions from members, the Strategic Advisor advised that communications and engagement with the public concerning the Water Services Delivery Plan and the establishment of the new water services entity were being coordinated at a regional level. He confirmed that he would provide details of communications after the upcoming meetings.

Cr Brown joined the meeting at 2.04pm.

The Strategic Advisor explained that the Consumer Charter would be determined by the new water services company. He added that while Council's principles could provide guidance, adoption would not be mandatory. He further advised that leaks in private rental properties were still covered by Council bylaws. He reassured members that Wellington Water Limited thoroughly addressed these issues, and this level of diligence was expected to continue under the new regime.

Cr Tupou joined the meeting at 2.08pm.

Members expressed support and confidence in the quality and extent of the work undertaken.

Mayor Barry thanked everyone involved, including the Group Chief Financial Officer and the other regional CFOs. He noted that councils would consider the final water services delivery plan and confirmed that an interim board was being appointed.

RESOLVED: (Mayor Barry/Cr Stallinger)

Minute No. C 25402

"That Council:

- (1) formally adopts the joint Water Services Delivery Plan (WSDP) for the Wellington metropolitan area, as attached at Appendices 1 and 2 to this report, noting that the WSDP:
 - a. is based on the Department of Internal Affairs (DIA) template and guidance, including for financial modelling;*
 - b. has had input and development from a range of technical experts;*
 - c. has been the subject of legal and technical reviews;*
 - d. has been subject to independent financial and deliverability model peer review;*
 - e. has used the best available information and includes detailed risk analysis; and*
 - f. has been certified by the Chief Executive that it complies with the Local Government (Water Services Preliminary Arrangements) Act 2024 and that the information contained in the WSDP provided by Hutt City Council is true and accurate;**
- (2) notes that following adoption by all five councils the joint Water Service Delivery Plan will be submitted to the Secretary for Local Government (via the Department for Internal Affairs) on behalf of all five councils by the legislated deadline of 3 September 2025;*
- (3) notes the draft foundation documents presented with this report represent the collective direction to date and will continue to be developed further;*
- (4) endorses the draft Constitution as attached as Appendix 5, noting that the draft Constitution will be approved by the Advisory Oversight Group (AOG) and then finalised for ratification by Council and partner organisations post local elections;*
- (5) endorses the draft terms for the Partners Agreement as attached as Appendix 6, noting that the draft Agreement will be approved by the AOG and then finalised for ratification by Council and partner organisations post local elections;*
- (6) endorses the principles for the development of the Statement of Expectations (SOE) as attached as Appendix 7, noting that the principles for the SOE will be finalised for ratification by Council and partner organisations post local elections with the SOE to then be finalised and approved by the Partners' Committee; and*
- (7) endorses the principles for assisting the new water services council-controlled organisation to develop a Customer Charter as attached as Appendix 8, noting that these principles will be finalised for ratification by Council and partner organisations post local elections and will be incorporated into the final SOE as an outcome to be implemented by the Company."*

For the reason that Council is required to adopt a Water Services Delivery Plan to submit to government by 3 September 2025.

6. PROPOSAL TO RENAME LOWER HUTT EVENTS CENTRE TO TŪTAKI

Report No. IARCC2025/3/196 by the Events Lead

The Events Lead elaborated on the report.

In response to questions from members, the Events Lead provided the following information:

- rebranding costs were the tenant's responsibility, as stated in the lease. Council's only financial obligations were related to trademarking and quality marking, budgeted at approximately \$2,000 per year.
- Council's sole role was to approve the name change as the landlord, and no further obligation or costs fell to Council. The Communications team would emphasise that no Council funding was involved.
- under the lease, Council retained the right to sell naming rights. However, if Tūtaki was approved, the tenant would be able to continue using that name, and any sponsorship arrangements would need to be negotiated with the tenant. When sponsorship opportunities were explored in 2018, there was minimal interest, and the potential financial return did not justify the effort.
- Council and iwi relationships would be engaged with at the appropriate time regarding any business partnerships.
- the café would continue to be called Tūtaki, with the tenant branding it as Tūtaki Café, while the larger complex would be named Tūtaki Events Centre.

RESOLVED: (Mayor Barry/Deputy Mayor Lewis)

Minute No. C 25403

"That Council:

- (1) receives and notes the information;*
- (2) approves the proposal to rename the Lower Hutt Events Centre to Tūtaki;*
- (3) notes that Mana Whenua are supportive of the proposal and have nominated a lead artist to guide the re-branding process;*
- (4) notes that all signage, collateral and branding will be updated to reflect the new name, with costs met by USAR Commercial Assets Limited and within existing Council budgets; and*
- (5) notes that approval of the renaming proposal relinquishes Council's ability to pursue naming rights sponsorship revenue under the lease agreement."*

7. QUESTIONS

There were no questions.

8. **CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Unuhia!	<i>Release us from the supreme sacredness</i>
Unuhia!	<i>of our tasks</i>
Unuhia i te uru-tapu-nui	<i>To be clear and free</i>
Kia wātea, kia māmā	<i>in heart, body and soul in our continuing journey</i>
Te ngākau, te tinana, te wairua i te	<i>Oh Rongo, raise these words up high</i>
ara takatū	<i>so that we be cleansed and be free,</i>
Koia rā e Rongo whakairihia ake ki	<i>Yes indeed, we are free!</i>
runga	<i>Good and peaceful</i>
Kia wātea, kia wātea!	
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business, the Chair declared the meeting closed at 2.31pm.

C Barry
MAYOR

CONFIRMED as a true and correct record
Dated this 29th day of September 2025