TE KAUNIHERA O TE AWA KAIRANGI

30 September 2025

Order Paper for Council meeting to be held in the
Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt,
on:

Tuesday 7 October 2025 commencing at the conclusion of the Policy, Finance and Strategy Committee

The meeting will be livestreamed on Council's You Tube page.

Membership

Mayor C Barry (Chair)
Deputy Mayor T Lewis

Cr G Barratt	Cr J Briggs
Cr K Brown	Cr B Dyer
Cr S Edwards	Cr A Mitchell
Cr K Morgan	Cr C Parkin
Cr N Shaw	Cr T Stallinger
Cr G Tupou	

For the dates and times of Council Meetings please visit www.huttcity.govt.nz

Have your say
You can speak under public comment to items on the agenda to the Mayor and Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this by emailing DemocraticServicesTeam@huttcity.govt.nz or calling the Democratic Services Team on 04 570 6666 | 0800 HUTT CITY

TE KAUNIHERA O TE AWA KAIRANGI | COUNCIL

Chair	Mayor Campbell Barry
Deputy Chair	Deputy Mayor Tui Lewis
Membership:	All Councillors (11) Refer to Council's Standing Orders (SO 31.10 Provisions for Mana Whenua)
Meeting Cycle:	Council meets on an eight-weekly basis (extraordinary meetings can be called following a resolution of Council, or on the requisition of the Chair or one-third of the total membership of Council)
Quorum:	Half of the members

POWER TO (BEING A POWER THAT IS NOT CAPABLE OF BEING DELEGATED)[1]:

- Make a rate.
- Make bylaws.
- Borrow money other than in accordance with the Long Term Plan (LTP).
- Purchase or dispose of assets other than those in accordance with the LTP.
- Purchase or dispose of Council land and property other than in accordance with the LTP.
- Adopt the LTP, Annual Plan and Annual Report.
- Adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the LTP or developed for the purpose of the Local Governance Statement.
- Appoint the Chief Executive.
- Exercise any powers and duties conferred or imposed on the local authority by the Local Government Act 1974, the Public Works Act 1981, or the Resource Management Act 1991, that are unable to be delegated.
- Undertake all other actions which are by law not capable of being delegated.
- The power to adopt a Remuneration and Employment Policy for Council employees.

DECIDE ON:

Policy and Bylaw issues:

- Adoption of all policies required by legislation.
- Adoption of strategies, and policies with a city-wide or strategic focus.
- Approval of draft bylaws before the consultation.
- Adoption of new or amended bylaws.

District Plan:

- Approval to call for submissions on any Proposed District Plan, Plan Changes and Variations.

1 Work required before the making of any of these decisions may be delegated.

- Before public notification, approval of recommendations of District Plan Hearings Subcommittees on any Proposed Plan, Plan Changes (including private Plan Changes) and Variations.
- The withdrawal of Plan Changes in accordance with clause 8D, Part 1, Schedule 1 of the Resource Management Act 1991.
- Approval, to make operative, District Plan and Plan Changes (in accordance with clause 17, Part 1, Schedule 1 of the Resource Management Act 1991).
- Acceptance, adoption, or rejection of private Plan Changes.

Representation, electoral and governance matters:

- The method of voting for the triennial elections.
- Representation reviews.
- Council's Code of Conduct for elected members.
- Hearing of and making decisions on breaches of Council's Code of Conduct for elected members.
- Elected members' remuneration.
- The outcome of any extraordinary vacancies on Council.
- Any other matters for which a local authority decision is required under the Local Electoral Act 2001.
- Appointment and discharge of members of committees when not appointed by the Mayor.
- Adoption of Terms of Reference for Council Committees, Subcommittees and Working Groups, and oversight of those delegations.
- Council's delegations to officers, community boards and community funding panels.

Delegations and employment of the Chief Executive:

Appointment of the Chief Executive of Hutt City Council.

Meetings and committees:

- Standing Orders for Council and its committees.
- Council's annual meeting schedule.

Long Term and Annual Plans:

- The adoption of the LTP and Annual Plans.
- Determination of rating levels and policies required as part of the LTP.
- Adoption of Consultation Documents proposed and final LTPs and proposed and final Annual Plans.

Council Controlled Organisations:

- The establishment and disposal of any Council Controlled Organisation or Council Controlled Trading Organisation.
- Approval of annual Statements of Intent and annual Statement of Expectation for Council Controlled Organisations and Council Controlled Trading Organisations.

Community Engagement and Advocacy:

- Receive reports from the Council's Advisory Groups.
- Regular reporting from strategic partners.

Operational Matters:

- Civil Defence Emergency Management matters requiring Council's input.
- Road closing and road stopping matters.
- Approval of overseas travel for elected members.
- All other matters for which final authority is not delegated.

Appoint:

- The non-elected members of the Standing Committees, including extraordinary vacancies of non- elected representatives.
- The Directors of Council Controlled Organisations and Council Controlled Trading Organisations.
- Council's nominee on any Trust.
- Council representatives on any outside organisations (where applicable and time permits, recommendations for the appointment may be sought from the appropriate Standing Committee and/or outside organisations).
- Council's Electoral Officer, Principal Rural Fire Officer and any other appointments required by statute.
- The recipients of the annual Civic Honours awards.

TE KAUNIHERA O TE AWA KAIRANGI | HUTT CITY COUNCIL

Ordinary meeting to be held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 7 October 2025 commencing at the conclusion
of the Policy, Finance and Strategy Committee.

ORDER PAPER

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tīhei mauri ora.	*Cease the winds from the west* *Cease the winds from the south* *Let the breeze blow over the land* *Let the breeze blow over the ocean* *Let the red-tipped dawn come with a sharpened air.* *A touch of frost, a promise of a glorious day.*

2. APOLOGIES

No apologies have been received.

3. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

4. CONFLICT OF INTEREST DECLARATIONS

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

5. RECOMMENDATIONS TO COUNCIL FROM THE POLICY, FINANCE AND STRATEGY COMMITTEE MEETING HELD ON 7 OCTOBER 2025

"That Council adopts the recommendations outlined in the following reports, as well as any amendments agreed upon during the Policy, Finance and Strategy Committee meeting held on 7 October 2025:

a) Hutt City Council Group Annual Report 2024-2025;

b) Proposed budget changes for 2025/26; and

c) New Zealand Local Government Funding Agency Annual General Meeting 2025."

6. MINUTES

Meeting minutes Hutt City Council, 29 September 2025 - *to be separately circulated.*

7. COMMITTEE MINUTES WITHOUT RECOMMENDED ITEMS

Komiti Iti Ahumoni I Tūraru | Audit and Risk Subcommittee

8. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

9. VALEDICTORIES

10. EXCLUSION OF THE PUBLIC

MAYOR'S RECOMMENDATION:

"That the public be excluded from the following parts of the proceedings of this meeting, namely:

11. PUBLIC EXCLUDED MINUTES OF COUNCIL DATED 29 SEPTEMBER 2025 – *to be separately circulated.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)	(B)	(C)
General subject of the matter to be considered.	Reason for passing this resolution in relation to each matter.	Ground under section 48(1) for the passing of this resolution.
Public Excluded Minutes of Council dated 29 September 2025: IAF stormwater and wastewater upgrade - approvals	The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities (s7(2)(h)). The withholding of	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.

the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s7(2)(i)).

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."

Kate Glanville
SENIOR DEMOCRACY ADVISOR

HUTT CITY COUNCIL

KOMITI ITI AHUMONI I TŪRARU | AUDIT AND RISK SUBCOMMITTEE

Minutes of a meeting held in the Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 23 September 2025 commencing at 2:00 pm

To watch the livestream of the meeting, please click here: Audit and Risk Subcommittee 23 September 2025

PRESENT:	S Tindal (Independent Chair)	Mayor C Barry (Deputy Chair) (via audio-visual link from 2.25pm)
	Cr J Briggs	Cr S Edwards (via audio-visual link)
	Cr K Morgan	Cr T Stallinger (via audio-visual link)

APOLOGIES: There were no apologies.

IN ATTENDANCE:
Deputy Mayor Lewis
Cr Dyer (via audio-visual link)
Cr Parkin
J Miller, Chief Executive
A Blackshaw, Director Neighbourhoods and Communities
J Griffiths, Director of Strategy and Engagement
A Geddes, Director Environment and Sustainability (via audio-visual link)
J Kingsbury, Director Economy and Development
J Livschitz, Group Chief Financial Officer
D Newth, Financial Accounting Manager
D Cowan, Corporate Planning Advisor
R Hardie, Head of Strategy and Policy
D Nunnian, Manager Financial Planning and Performance
J Young, Democracy Advisor

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

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2. APOLOGIES

There were no apologies.

3. PUBLIC COMMENT

Comments are recorded under the item to which they relate.

4. CONFLICT OF INTEREST DECLARATIONS

There were no conflicts of interest declarations.

5. HUTT CITY COUNCIL GROUP ANNUAL REPORT 2024-2025

Report No. ARSC2025/4/271 by the Corporate Planning Advisor

Debbie Bradfield, Associate Director, and Sachi Delpachithra, Senior Auditor, from Audit New Zealand (via audio-visual link), were in attendance for the item.

The Corporate Planning Advisor elaborated on the report. He noted that 47 performance measures were achieved, 28 were not, and three were set as baseline targets for the following year. He added that some Key Performance Indicators (KPIs) were still being finalised with Audit New Zealand, and further information was needed from Wellington Water Limited (WWL).

The Financial Accounting Manager reported minor changes to the Annual Report's financial statements, including an additional $0.5M in water meter revenue, which were new disclosures for Local Water Done Well (Note 31) and Fixed Assets (Note 14). He said the figures included audited results for Seaview Marina Limited and unaudited results for Urban Plus Limited (UPL) and WWL. He added that the UPL audit was expected by October 2025 and the WWL audit by September 2025.

The Associate Director, Audit New Zealand, reported that the audit was on track to be completed by the end of the week. She noted that Audit New Zealand had been working closely with officers, who had been cooperative and responsive. She said outstanding items related primarily to Service Performance Statements, especially the key measures. She confirmed there were no concerns and that all relevant matters had been discussed with the officers.

In response to a question from a member, the Chair advised that officers would review two issues: the discrepancy in reported water pipe renewals and the description of the Daly Street activation, which failed to mention it was a resource consent condition.

The Chief Executive stated that the Annual Report struck a balance between Audit New Zealand's standards and accessibility, and should be viewed as a record of the outgoing Council's achievements. She explained that highlights included funding for Te Wai Takamori o Te Awa Kairangi, progress with the new Metro Water organisation, and managing the six-year renewal cycle while maintaining affordable costs. She noted that Council's debt was below the planned levels due to project delays and that its credit rating improved to A+. She mentioned that the report also showcased new facilities, reflecting progress over the triennium. She concluded by acknowledging the contributions of staff and elected members.

In response to questions from members, the Corporate Planning Advisor stated that they had received information from WWL that day, which was being verified due to delays from WWL's audit process. He noted that officers had worked closely with WWL and that confirming data accuracy was the only outstanding issue. He mentioned a slight delay in finalising new water KPIs linked to the Department of Internal Affairs, which Audit New Zealand was addressing, describing these as minor setbacks with a resolution expected soon.

The Group Chief Financial Officer highlighted improvements in WWL's performance.

The Chair reported on the Auditor-General's review, which highlighted significant challenges for local government. She explained that rising costs and increased borrowing had added financial pressure, with finance costs up 70% since 2019/20, and 47 councils failing to meet the balanced budget benchmark in 2023/24. She mentioned that capital expenditure had exceeded $8B, the highest in 12 years, and debt levels had doubled since 2017.

The Chair highlighted concerns regarding performance reporting, noting that 23 councils received qualified audit opinions last year, with limited improvement anticipated. However, she emphasised that this Council was not among those affected and acknowledged the progress made in governance and reporting since 2020.

The Chair informed members that the Auditor-General's report had been distributed and included valuable insights. She encouraged all members, especially new councillors who will join after 11 October 2025, to participate in the Auditor-General's induction sessions. She concluded by highlighting that insurance remained a significant challenge across the public sector.

Mayor Barry joined the meeting at 2.25pm.

Cr Briggs and the Chief Executive recognised the Chair's valuable contributions to the subcommittee and Council over the past six years. They emphasised her role in guiding meetings, upskilling officers, and strengthening processes.

Mayor Barry noted that the Chair had also improved the governance skills of the councillors, which played a significant part in Council achieving strong national recognition.

The Chair thanked the Mayor, Chief Executive, and members for their support, stating it had been a privilege to serve. She highlighted her background as a banker and CFO, noting her commitment to detail, integrity, and high standards. Due to increased commitments with KiwiRail, she would step aside from her role. She urged members to maintain the high standards achieved and acknowledged the improvements in reports and governance practices. She encouraged continued dedication and balance, reaffirming her commitment to professionalism and integrity.

RESOLVED: (S Tindal/Cr Briggs) **Minute No. ARSC 25401 (2)**

"That the Subcommittee endorses the adoption of the Group Annual Report for the year ended 30 June 2025 (attached as Appendix 1 to the report), subject to satisfactory resolution of the following outstanding items:

(a) completion of the final design and minor editorial changes;

(b) completion of the external audit and any adjustments required; and

(c) receipt of final clearance from Audit New Zealand."

6. QUESTIONS

There were no questions.

7. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia! Unuhia! Unuhia i te uru-tapu-nui Kia wātea, kia māmā Te ngākau, te tinana, te wairua i te ara takatū Koia rā e Rongo whakairihia ake ki runga Kia wātea, kia wātea! Ae rā, kua wātea! Hau, pai mārire.	Release us from the supreme sacredness of our tasks To be clear and free in heart, body and soul in our continuing journey Oh Rongo, raise these words up high so that we be cleansed and be free, Yes indeed, we are free! Good and peaceful

There being no further business, the Chair declared the meeting closed at 2.35 pm.

S Tindal
CHAIR

CONFIRMED as a true and correct record
Dated this 7th day of October 2025