



TE KAUNIHERA O TE AWA KAIRANGI | HUTT CITY COUNCIL

Meeting to be held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Tuesday 7 October 2025 commencing at the conclusion of the
Policy, Finance and Strategy Committee

SUPPLEMENTARY ORDER PAPER

PUBLIC BUSINESS

6. MINUTES

Meeting minutes Hutt City Council, 29 September 2025

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Kate Glanville
SENIOR DEMOCRACY ADVISOR

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TE KAUNIHERA O TE AWA KAIRANGI | HUTT CITY COUNCIL

Minutes of an ordinary meeting of The Hutt City Council held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on

Monday 29 September 2025 commencing at 2.00pm

To watch the livestream of this meeting, please click on the link here: [29 September 2025 - Council Meeting](#)

PRESENT:

Mayor C Barry (Chair)	Deputy Mayor T Lewis
Cr G Barratt	Cr J Briggs
Cr K Brown	Cr B Dyer
Cr S Edwards	Cr A Mitchell
Cr K Morgan	Cr C Parkin
Cr N Shaw	Cr T Stallinger
Cr G Tupou	

APOLOGIES:

There were no apologies.

IN ATTENDANCE:

J Miller, Chief Executive
A Blackshaw, Director Neighbourhoods and Communities
J Griffiths, Director Strategy and Engagement
A Geddes, Director Environment and Sustainability
J Kingsbury, Director Economy and Development
J Livschitz, Group Chief Financial Officer
B Cato, Chief Legal Officer
I Brown, Head of Aquatics (part meeting)
J Scherzer, Head of Climate, Waste and Resource Recovery (part meeting)
N Geard, Policy Planning Manager (part meeting)
T Johnstone, Head of Planning (part meeting)
S Davis, Senior Policy Planner (part meeting)
E Scherer, Transport Engineering Manager (part meeting)
K Stannard, Head of Democratic Services (part meeting)
A Quinn, Project Manager
M Schwalger, Senior Communications and Engagement Advisor (part meeting)
K Glanville, Senior Democracy Advisor
J Randall, Democracy Advisor (via audio-visual link)

PUBLIC BUSINESS

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1. **OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru	<i>May peace be wide spread</i>
Whakataka te hau ki te tonga	<i>May the sea be like greenstone</i>
Kia mākinakina ki uta	<i>A pathway for us all this day</i>
Kia mātaratara ki tai	<i>Let us show respect for each other</i>
E hī ake ana te atakura	<i>For one another</i>
He tio, he huka, he hau hū	<i>Bind us together!</i>
Tihei mauri ora.	

2. **APOLOGIES**

There were no apologies.

3. **PUBLIC COMMENT**

There was no public comment.

4. **MAYORAL STATEMENT**

Mayor Barry spoke to his statement, attached as page 24 to the minutes.

5. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflicts of interest declarations.

6. **COMMITTEE MINUTES WITH RECOMMENDED ITEMS**a) **Komiti Iti Ara Waka | Traffic Subcommittee**

28 August 2025

RESOLVED: (Cr Shaw/Cr Tupou)

Minute No. C 25401(2)

"That the minutes of the Komiti Iti Ara Waka | Traffic Subcommittee meeting held on 28 August 2025, be adopted, with the exception of items 5a) to 5i)."

Recommended Items**Item 5a) Bus Stop improvements (#8288 and #9288) - Sladden Street, Naenae**

RESOLVED: (Cr Shaw/Cr Mitchell) **Minute No. C 25402(2)**

"That Council:

- (1) receives and notes the information in this report;*
- (2) approves the installation of a standard bus stop, including entry and exit tapers and a marked bus box, at the location of the current bus stop ID #9288 outside 42 Sladden Street, Naenae, as shown in Appendix 1 attached to Report No. TSC2025/4/226;*
- (3) approves the installation of a standard bus stop, including entry and exit tapers and a marked bus box, at the location of the current bus stop ID #8288, outside 43 Sladden Street, Naenae, as shown in Appendix 1 attached to Report No. TSC2025/4/226;*
- (4) rescinds any previous resolutions related to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described above*
- (5) notes that a standard bus stop configuration generally requires 33m, made up of an entry taper (9m), bus box (15m), and exit taper (9m). This length may be increased where needed to discourage illegal parking in leftover spaces that are too short for a standard vehicle, or where the space may obstruct an adjacent driveway, which could pose safety risks for road users; and*
- (6) notes that this matter will take effect once the traffic control devices indicating the recommended restrictions that evidence the restrictions have been installed."*

Item 5b) Proposed Relocation of Bus Stop 9915 - Parenga Street, Wainuiomata

RESOLVED: (Cr Shaw/Cr Mitchell) **Minute No. C 25403(2)**

"That Council:

- (1) receives and notes the information contained in the report;*
- (2) approves the relocation of Bus Stop #9915 from outside 104 Wood Street to Parenga Street (near the intersection with Wood Street), outlined in Appendix 1 attached to Report No. TSC2025/4/227;*
- (3) approves the installation of a 9m entry taper and 10m exit taper, along with associated 'No Stopping At All Times' road markings, outlined in Appendix 1 attached to Report No. TSC2025/4/227;*
- (4) notes that a standard bus stop configuration generally requires 33m, made up of an entry taper (9m), bus box (15m), and exit taper (9m). This length may be increased where needed to discourage illegal parking in leftover spaces that are too short for a standard vehicle, or where the space may obstruct an adjacent driveway, which could pose safety risks for road users;*
- (5) approves the extension of Broken Yellow Lines to the nearest edge of 104 Wood Street;*
- (6) rescinds any previous resolutions related to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described above; and*
- (7) notes that the parking restrictions will take effect once the appropriate road markings have been installed."*

Item 5c) New Bus Stop - Route 149 - 70 Tirohanga Road, Tirohanga

RESOLVED: (Cr Shaw/Cr Mitchell) **Minute No. C 25404(2)**

"That Council:

- (1) receives and notes the information contained in the report;*
- (2) approves the implementation of a standard bus stop (including entry and exit tapers and a marked bus box) outside 70 Tirohanga Road, Tirohanga, as shown in Appendix 1 of Report No. TSC2025/4/228;*
- (3) approves the installation of Broken Yellow Lines (BYLs) at the corners of the intersection of Tirohanga Road and Rondane Place, as shown in Appendix 1 of Report No. TSC2025/4/228;*
- (4) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they conflict with the traffic controls described in the report; and*
- (5) notes that the parking restrictions will take effect once the appropriate road markings have been installed."*

Item 5d) Proposal for upgraded Bus Stops - Route 110**RESOLVED:** (Cr Shaw/Cr Mitchell)**Minute No. C 25405(2)***"That Council:*

- (1) notes and receives the report;*
- (2) approves the proposed changes to:*
 - a) Bus Stop 9231: Taitā Drive at Avalon Park (Appendix 1 attached to Report No. TSC2025/4/229);*
 - b) Bus Stop 8240: Reynolds Street, Taitā (near 140) (Appendix 2 attached to Report No. TSC2025/4/229);*
 - c) Bus Stop 8236: Compton Crescent (near 24) (Appendix 3 attached to Report No. TSC2025/4/229);*
 - d) Bus Stop 9239: Reynolds Street at Nash Street, Taitā (near 101) (Appendix 4 attached to Report No. TSC2025/4/229);*
 - e) Bus Stop 8231: Taitā Drive at Tennyson Avenue, Taitā (Appendix 5 attached to Report No. TSC2025/4/229);*
 - f) Bus Stop 8241: Molesworth Street at Partridge Street, Taitā (Appendix 6 attached to Report No. TSC2025/4/229);*
 - g) Bus Stop 8228: Naenae College at High Street, Avalon (Appendix 7 attached to Report No. TSC2025/4/229);*
 - h) Bus Stop 8239: Reynolds Street, Taitā (near 110) (Appendix 9 attached to Report No. TSC2025/4/229);*
 - i) Bus Stop 9238: Reynolds Street at Milne Crescent, Taitā (Appendix 10 attached to Report No. TSC2025/4/229);*
 - j) Bus Stop 9257: High Street opposite 1401, Taitā (Appendix 11 attached to Report No. TSC2025/4/229);*
 - k) Bus Stop 8256: High Street at Waitara Street, Taitā (Appendix 12 attached to Report No. TSC2025/4/229);*
 - l) Bus Stop 9256: High Street opposite 1382, Taitā (Appendix 13 attached to Report No. TSC2025/4/229);*
 - m) Bus Stop 8242: Molesworth Street at High Street, Taitā (Appendix 14 attached to Report No. TSC2025/4/229);*

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- n) Bus Stop 9237: Reynolds Street at St Matthew's Church, Taitā (Appendix 15 attached to Report No. TSC2025/4/229);*
 - o) Bus Stop 8237: Reynolds Street at Pearce Crescent, Taitā (Appendix 15 attached to Report No. TSC2025/4/229);*
 - p) Bus Stop 9236: Reynolds Street at Compton Crescent, Taitā (near 17) (Appendix 16 attached to Report No. TSC2025/4/229);*
 - q) Bus Stop 9235: Reynolds Street at Taitā Drive, Taitā (Appendix 17 attached to Report No. TSC2025/4/229);*
 - r) Bus Stop 8234: Taitā Drive opposite Fraser Park, Taitā (Appendix 18 attached to Report No. TSC2025/4/229);*
 - s) Bus Stop 8233: Taitā Drive at Percy Cameron Street, Taitā (near 238) (Appendix 19 attached to Report No. TSC2025/4/229);*
 - t) Bus Stop 9232: Taitā Drive at Mabey Road, Taitā (Appendix 20 attached to Report No. TSC2025/4/229);*
 - u) Bus Stop 8232: Taitā Drive (near 176) (Appendix 20 attached to Report No. TSC2025/4/229);*
 - v) Bus Stop 9233: Taitā Drive at Percy Cameron Street, Taitā (near 255) (Appendix 21 attached to Report No. TSC2025/4/229); and*
- (3) notes that those bus stops with landing areas on grass berms will be upgraded to concrete paths with funding support from Greater Wellington Regional Council."*

Item 5e) Proposed Paid Parking - 29 Waterloo Road, Hutt Central

RESOLVED: (Cr Shaw/Cr Mitchell) **Minute No. C 25406(2)**

"That Council:

- (1) receives and notes the information contained in the report;*
- (2) approves the conversion of 2x existing authorised parking spaces to 2x HC2 paid parking spaces outside 29 Waterloo Road, Hutt Central, as shown in Appendix 1 attached to Report No. TSC2025/4/231, noting that HC2 spaces are currently enforced from Monday to Sunday, 9 am to 5pm;*
- (3) rescinds any previous resolutions related to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described in this recommendation; and*
- (4) notes that this matter will take effect once the traffic control devices indicating the recommended restrictions that evidence the restrictions have been installed."*

Item 5f) Proposed Parking Restrictions - Kotari Road, Days Bay

RESOLVED: (Cr Shaw/Cr Mitchell) **Minute No. C 25407(2)**

"That Council:

- (1) receives and notes the information in the report;*
- (2) approves the proposed installation of Broken Yellow Lines (BYL) - 'No Stopping At All Times' parking restrictions on Kotari Road, between properties 3 and 13, attached as Appendix 1 to Report No. TSC2025/4/232;*
- (3) approves the installation of 4x P10 parking spaces outside 2 Kotari Road (Wellesley College), with restrictions applying Monday to Friday, from 8:15am-9:15am and 2:45pm-3:45pm, on School Days Only, attached as Appendix 1 to Report No. TSC2025/4/232;*
- (4) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described above; and*
- (5) notes that these parking restrictions will take effect once the appropriate road markings have been installed."*

Item 5g) Konini Street, Wainuiomata - new parking configuration (Konini Primary School)**RESOLVED:** (Cr Shaw/Cr Mitchell)**Minute No. C 25408(2)***"That Council:*

- (1) receives and notes the information contained in the report;*
- (2) approves the conversion of approximately 16m of BYLs into 3x P10 time-limited parking spaces (enforceable 8:15am-9:15am and 2:15pm-3:15pm, School Days Only) outside 24 and 26-30 Konini Street, Wainuiomata, as shown in Appendix 1 of Report No. TSC2025/4/233;*
- (3) approves the conversion of the existing 2x P5 time-limited parking spaces (currently enforceable between 8:30am-9:00am and 2:45pm-3:30pm) to 2x P10 time-limited parking spaces (enforceable 8:15am-9:15am and 2:15pm-3:15pm, School Days Only) outside 36 Konini Street, Wainuiomata, as shown in Appendix 1 of Report No. TSC2025/4/233;*
- (4) approves the conversion of the existing 2x P5 time-limited parking spaces (currently enforceable between 8:30am-9:00am and 2:45pm-3:30pm) parking spaces to 2x P10 time-limited parking spaces (enforceable 8:15am-9:15am and 2:15pm-3:15pm, School Days Only) outside 23 Konini Street, Wainuiomata; as shown in Appendix 1 of Report No. TSC2025/4/233;*
- (5) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they conflict with the traffic controls described above;*
- (6) notes that parking outside of the proposed hours will remain unrestricted; and*
- (7) notes that this matter will take effect when the traffic control devices that evidence the restrictions described in this resolution have been installed."*

Item 5h) No Stopping At All Times - Wainuiomata Hill Road

RESOLVED: (Cr Shaw/Cr Mitchell) **Minute No. C 25409(2)**

"That Council:

- (1) receives and notes the information contained in the report;*
- (2) approves the formalisation of the existing 'No Stopping' parking restrictions (signs and road markings) along approximately 1km of the southbound lane of Wainuiomata Hill Road, from near the summit of the hill (near the Pukeatua Bridge), extending towards Wainuiomata, as shown in Appendix 1 of Report No. TSC2025/4/234; and*
- (3) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw, to the extent that they conflict with the traffic controls described in this report."*

Item 5i) Broken Yellow Lines - No Stopping At All Times - Halifax Street and Whitehall Street, Wainuiomata

RESOLVED: (Cr Shaw/Cr Mitchell) **Minute No. C 25410(2)**

"That Council:

- (1) receives and notes the information contained in this report;*
- (2) approves the installation of Broken Yellow Lines (BYLs) – 'No Stopping At All Times' around the cul-de-sac between 10 and 13 Halifax Street, along one side of Halifax Street, and at the intersection of Halifax Street and Whitehall Street, Wainuiomata, as shown in Report No. TSC2025/4/236;*
- (3) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they conflict with the traffic controls described in the report; and*
- (4) notes that the parking restrictions will take effect once the appropriate road markings have been installed."*

b) **Komiti Ratonga Rangatōpū me te Rautaki | Policy, Finance and Strategy Committee**

9 September 2025

RESOLVED: (Cr Mitchell/Cr Dyer)

Minute No. C 25411(2)

"That the minutes of the Komiti Ratonga Rangatōpū me te Rautaki | Policy, Finance and Strategy Committee meeting held on 9 September 2025 be adopted, with the exception of item 5."

Recommended Item

Item 5) Final Engagement Framework

RESOLVED: (Cr Mitchell/Cr Edwards)

Minute No. C 25412(2)

"That Council:

- (1) notes the final Te Whiringa – Our Engagement Framework document is underpinned by the approved Engagement Principles, Te Ao Māori and community and internal feedback;*
- (2) notes that the proposed changes to the Engagement Framework are based on community and internal feedback;*
- (3) endorses the final Te Whiringa – Our Engagement Framework document Te Whiringa – Our Engagement Framework document, attached as Appendix 1 to Report No. PFSC2025/4/253;*
- (4) notes that officers will seek formal adoption from the incoming Council later this year; and*
- (5) notes the planned next steps for implementation."*

7. MISCELLANEOUS**a) Te Ngaengae pool and fitness - budget update**

Report No. CCPC2025/4/261 by the Head of Aquatics

The Director Neighbourhoods and Communities elaborated on the report.

In response to questions from members, the Director of Neighbourhoods and Communities stated that if solar panels were deemed unaffordable, the report would be referred to the incoming Council for consideration. She confirmed that installing solar panels at Te Ngaengae Pool (the pool) would be more straightforward than at other facilities, as the building was designed to accommodate them.

In response to questions from members, the Head of Climate, Waste and Resource Recovery stated that the pool was well-suited for solar panel installation due to its design and high energy consumption, which offered potential long-term savings. He explained that if approved, the procurement process could be streamlined for other facilities as well. He noted that the solar power generated would be used primarily on-site, with little surplus for the national grid, and he would update members on whether the stored power could be accessed during major outages.

Members discussed installing solar panels at the pool to reduce costs over time and provide a sustainable energy option.

Cr Stallinger expressed a preference to defer a decision until the Annual Plan process so that the proposal could be evaluated alongside other priorities.

Mayor Barry emphasised that Council had previously stated that any remaining budget could be allocated either to meet community needs for the facility or to reduce its ongoing operational costs. He pointed out that installing solar panels would help lower those operational expenses.

RESOLVED: (Cr Briggs/Cr Barratt) **Minute No. C 25413(2)**

"That Council:

- (1) notes that as of 30 June 2025, there is a project capital budget underspend of \$1.04M for the Te Ngaengae Pool and Fitness Centre;*
- (2) approves the additional investment of \$159,000 in operational and safety enhancements that have been identified in paragraph 5 of the officer's report; and*
- (3) approves the installation of solar panels for the remaining underspend."*

b) **Recent changes to the Resource Management Act and exception and withdrawal options for the Proposed Lower Hutt District Plan**

Report No. HCC2025/4/268 by the Policy Planning Manager

The Policy Planning Manager elaborated on the report.

In response to questions from members, the Policy Planning Manager confirmed that the government could partially approve Council's application and that exemptions were more likely with strong justification. He recognised the significant investment in the District Plan but noted that the commissioned technical reports would still be useful for future planning processes. He indicated that the timeline and details of the government's proposed legislation were still uncertain. However, he expected that Council could move forward with some of its proposed District Plan processes under the existing Resource Management Act. He mentioned that re-zoning submissions would remain valid under Option 2 and be part of the exemptions package. He deemed it unlikely that exemptions would be granted for sites significant to Māori. Additionally, he noted that the existing Regional Plan would stay in effect for now, and the Greater Wellington Regional Council was considering exemption applications.

The Chief Executive explained that if an exemption was granted for parts of the District Plan, Council would need to make adjustments, but could still implement most of the proposed District Plan under the new legislation.

Cr Dyer, Chair of the District Plan Review Committee, expressed frustration that the time and financial investment in the District Plan could be compromised by government legislation changes. He highlighted the long term benefits of the plan and stressed the need to honour the community's trust and resources invested in the process.

Members discussed Option 2, which included the Notable Trees chapter, as the most appropriate path forward. They also recognised the frustrations and challenges stemming from the legislative changes.

Mayor Barry highlighted the need for natural hazard mapping and Council's duty to inform homeowners about climate change impacts and natural disaster risks. He believed the proposed District Plan, with its exemptions, would promote progressive regional planning. He also recognised residents who engaged in the process but may now face unintended consequences from the changes.

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RESOLVED: UNANIMOUS (By Division) (Cr Dyer/Cr Edwards)**Minute No. C 25414(2)***"That Council:*

- (1) agrees to seek to continue with the Proposed District Plan, excluding the Historical and Cultural Values, Natural Environment Values (including Coastal Natural Character) and Highly Productive Land parts of the Plan, by applying for an exemption from the Minister for the Environment for the remaining parts of the Plan, including Notable Trees; and*
- (2) delegates to the Chief Executive, Director of Environment and Sustainability, and Head of Planning Council's functions under s80X of the Resource Management Act 1991 (relating to the obligation to make public notices in relation to advising the public of the status of proposed planning instruments)."*

For**Against**

Mayor Barry
 Deputy Mayor Lewis
 Cr Barratt
 Cr Briggs
 Cr Brown
 Cr Dyer
 Cr Edwards
 Cr Mitchell
 Cr Morgan
 Cr Parkin
 Cr Shaw
 Cr Stallinger
 Cr Tupou

Total: 13**Total: 0****c) Addition to Delegations Register (Fast-track Approvals Act)**

Report No. HCC2025/4/269 by the Head of Planning

The Head of Planning elaborated on the report.

In response to a question from a member, the Head of Planning confirmed that officers would review the expert reports accompanying applications and provide comments on consent conditions to ensure they were robust.

RESOLVED: (Mayor Barry/Cr Dyer)**Minute No. C 25415(2)**

"That Council delegates to the Chief Executive all the powers, functions, and duties under the Fast-track Approvals Act 2024, with authority to delegate to officers."

d) **End of Triennium Delegations**

Report No. HCC2025/4/270 by the Head of Democratic Services

The Chief Executive elaborated on the report.

In response to a question from a member, the Chief Executive explained that the Water Services Delivering Planning Advisory Oversight Group would be replaced by a Partners Committee in December 2025, which would include representatives from each Council. She also mentioned that the region would operate under the authority of the chief executive delegations until the new Committee was established.

RESOLVED: (Mayor Barry/Cr Stallinger)

Minute No. C 25416(2)

"That Council:

- (1) notes and receives the information;*
- (2) notes that the last scheduled Council meeting of the current triennium will be held on 7 October 2025 and that all formal meetings will cease until the new Council is sworn in on 29 October 2025;*
- (3) agrees that, subject to the limitations set out in clause 32(1) of Schedule 7 of the Local Government Act, authorises the Chief Executive (in consultation with the Mayor-elect) to make decisions over and above their normal delegations in respect of urgent matters for the period from the day following the Electoral Officer's declaration of final election results until the new Council is sworn in;*
- (4) notes that any decisions made under the delegations in part (3) above will be reported to the first ordinary meeting of the new Council;*
- (5) delegates to the Chief Executive, in consultation with the Head of Planning, the authority to appoint hearings panels if required to consider any notified resource consent applications during the period between the existing Council going out of office and the new Council establishing its committee arrangements and delegations;*
- (6) delegates to the Hearings Commissioners the functions, duties or powers that relate to any matters which may arise and need a hearing that were delegated to the Infrastructure and Regulatory Committee as at December 2022, with power to act during the period described in part (2) above;*
- (7) notes that the District Licensing Committee will continue to meet in October as provided for in the Sale and Supply Alcohol Act 2012;*

- (8) appoints Cr Edwards as Chair and Cr Dyer as a member of the District Licensing Committee as they have the necessary knowledge, skill and experience relating to licensing matters;
- (9) delegates to the Chair of the District Licensing Committee all functions, duties or powers that were delegated to the District Licensing Committee with the power to act during the period;
- (10) notes that fees payable to elected members sitting on resource consent hearings are set out in the Local Government Members (2025/26) Determination 2025, being \$130 per hour for the Chair and \$104 per hour for members;
- (11) notes that the Ministry of Justice determines payment of members of the District Licensing Committee under the Cabinet fees framework, being \$624 per day (\$78 per hour for part days) for the Chair and \$408 per day (\$51 per hour for part days) for members; and
- (12) agrees to pay a meeting fee of \$104 per hour to any of the Hearings Commissioners who are not declared elected to Council following the 11 October 2025 election, and who are required for hearings other than resource consent and licensing hearings for the period after the members of the committee vacate office and up to the appointment of the relevant standing committee at the first ordinary meeting of the incoming Council."

8. MINUTES

Cr Mitchell pointed out that the spelling of Chris (Mu) Faiumu was incorrect in the minutes and asked that officers correct it.

RESOLVED: (Mayor Barry/Cr Briggs) **Minute No. C 25417(2)**

"That the minutes of the meeting of the Te Kaunihera o Te Awa Kairangi | Hutt City Council held on Thursday, 31 July 2025, be confirmed as a true and correct record."

RESOLVED: (Mayor Barry/Cr Briggs) **Minute No. C 25418(2)**

That the minutes of the meeting of the Te Kaunihera o Te Awa Kairangi | Hutt City Council held on Tuesday, 19 August 2025, be confirmed as a true and correct record.

9. COMMITTEE MINUTES WITHOUT RECOMMENDED ITEMS

a) Komiti Iti Ahumoni I Tūraru | Audit and Risk Subcommittee

26 August 2025

RESOLVED: (Mayor Barry/Cr Briggs) **Minute No. C 25419(2)**

"That the minutes of the Komiti Iti Ahumoni I Tūraru | Audit and Risk Subcommittee meeting held on 26 August 2025 be adopted."

b) **Komiti Hapori Ahurea me ngā Rangapū | Communities, Culture and Partnerships Committee**

2 September 2025

RESOLVED: (Mayor Barry/Cr Briggs) **Minute No. C 25420(2)**

"That the minutes of the Komiti Hapori Ahurea me ngā Rangapū | Communities, Culture and Partnerships Committee meeting held on 2 September 2025 be adopted."

c) **Komiti Kaupapa Taiao | Climate Change and Sustainability Committee**

3 September 2025

RESOLVED: (Mayor Barry/Cr Briggs) **Minute No. C 25421(2)**

"That the minutes of the Komiti Kaupapa Taiao | Climate Change and Sustainability Committee meeting held on 3 September 2025 be adopted."

d) **Komiti Hanganga | Infrastructure and Regulatory Committee**

11 September 2025

RESOLVED: (Mayor Barry/Cr Briggs) **Minute No. C 25422(2)**

"That the minutes of the Komiti Hanganga | Infrastructure and Regulatory Committee meeting held on 11 September 2025 be adopted."

e) **Komiti Ratonga o Te Awa Kairangi | Hutt Valley Services Committee**

22 August 2025

RESOLVED: (Mayor Barry/Cr Briggs) **Minute No. C 25423(2)**

"That the minutes of the Komiti Ratonga o Te Awa Kairangi | Hutt Valley Services Committee meeting held on 22 August 2025 be noted."

10. SEALING AUTHORITY

Report No. HCC2025/4/45 by the Legal Operations Advisor

RESOLVED: (Mayor Barry/Cr Parkin)

Minute No. C 25424(2)

"That Council:

- (1) approves the affixing of the Common Seal to all relevant documents in connection with the items specified in Schedule 1, in accordance with Standing Order 8.2;*
- (2) approves the deeds signed under power of attorney, set out in Schedule 2; and*
- (3) notes the warrants that have been approved under delegation by the Chief Executive, set out in Schedule 3.*

SCHEDULE 1 - GENERAL SEALING AUTHORITY

Subdivision related documents – including Easements to Council

Standard easements and related requirements granting rights to Council as part of the subdivision process:

Easements in Gross

- a) 479A & 481 Riverside Drive, Lower Hutt City Council
Anthony Richard Martin, Ngaire Eden Martin and Kendons Trustees No. 2. Limited and Anthony Richard Martin & Ngaire Eden Martin and Hutt City Council
57WNMYAPPKJ5-1407309756-945
- b) 7 Marine Parade, Eastbourne
Christopher John Parker & Lynette Marie Parker and Hutt City Council
57WNMYAPPKJ5-1407309756-948
- c) 56 Oxford Terrace, Lower Hutt
TK Properties Limited and Hutt City Council, 57WNMYAPPKJ5-1407309756-950
- d) 42 Karaka Street, Wainuiomata
Kieran Seamus Casbolt and Hutt City Council, 57WNMYAPPKJ5-1407309756-952
- e) 43-45 Porutu Street, Lower Hutt
Williams Corporation Trading 6 Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-954
- f) 82 Main Road, Wainuiomata
RDV Limited & MJV Property Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-955
- g) 12 The Strand, Wainuiomata
LC Developments Limited and Hutt City Council, 57WNMYAPPKJ5-1407309756-956

- h) 16 Sladden Street, Lower Hutt
Vale Sladden Limited and Hutt City Council, 57WNMYAPPKJ5-1407309756-958
- i) 33-35 Bush Street, Lower Hutt
Housing New Zealand Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-961
- j) 6 Cheviot Road, Lowry Bay
John Anthony Cole & Lynnette Nerolie Cole and Hutt City Council
57WNMYAPPKJ5-1407309756-962
- k) 11 Puriri Street, Lower Hutt
Brian Alexander Mills & Paule France Marie Poulin and Hutt City Council
57WNMYAPPKJ5-1407309756-963
- l) 123 Knights Road, Lower Hutt
Knights Road Developments (123) Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-964
- m) 3 Raukawa Street & 438 Stokes Valley Road, Lower Hutt
Raukawa Street (3) Developments Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-965
- n) 894 High Street, Lower Hutt
Navsari Holdings Limited and Hutt City Council, 57WNMYAPPKJ5-1407309756-967
- o) 4 Moana Grove, Lower Hutt
Jie Cong Zhang, Jian-Yi Zhou and Yan-Yi Zhou and Hutt City Council
57WNMYAPPKJ5-1407309756-970
- p) 5 Faris Crescent, Wainuiomata
Sally Ann Smith and Hutt City Council, 57WNMYAPPKJ5-1407309756-971
- q) 36 Reynolds Street, Lower Hutt
Matthew Stephen Burton & Samantha Genevieve Telfer and Hutt City Council
57WNMYAPPKJ5-1407309756-983
- r) 316 Oxford Terrace, Lower Hutt
Housing New Zealand Limited and Hutt City Council, 57WNMYAPPKJ5-1407309756-984
- s) 336 Oxford Terrace, Lower Hutt
Housing New Zealand Limited and Hutt City Council,
57WNMYAPPKJ5-1407309756-985
- t) 357 Cambridge Terrace, Lower Hutt
Michael Thomas Leon & Leilani McFadden Leon and Hutt City Council
57WNMYAPPKJ5-1407309756-987

- u) 85 Riverside Drive, Lower Hutt
Wilfred Rozario Rex & Divya Susan Maria Joseph and Hutt City Council
57WNMYAPPKJ5-1407309756-989
- v) 4-8 Tawhai Street, Stokes Valley, UPL Developments Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-990
- w) 37 Athlone Crescent, Lower Hutt, Housing New Zealand Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-991
- x) 40 & 42 Kotari Road, Eastbourne
Benoit Pierre Petit, Caroline Rose Drury & Independent Trust Company (2016) Limited
and Hutt City Council, 57WNMYAPPKJ5-1407309756-992
- y) 1105 High Street, Lower Hutt
William Robert Brunton & Hannah Margaret Sproat Matthews, Samuel John Sproat
Matthews and Hutt City Council, 57WNMYAPPKJ5-1407309756-993
- z) 131 Muritai Road, Eastbourne
Charles Kent Atkinson & Richard Norman Martin and Hutt City Council
57WNMYAPPKJ5-1407309756-994
- aa) 994-996 Taita Drive, Lower Hutt
FH Developments Limited and Hutt City Council, 57WNMYAPPKJ5-1407309756-995
- bb) 64 Waipounamu Drive, Kelson
Kelson Heights Limited and Hutt City Council, 57WNMYAPPKJ5-1407309756-997

A & I and withdrawal of Caveat in favour of Lower Hutt City Council

- a) 158 Stokes Valley Road, Stokes Valley, Lower Hutt
57WNMYAPPKJ5-1407309756-946

A & I and the withdrawal instrument of the Public Works Act notice

- a) 6 Daly Street, Lower Hutt, 57WNMYAPPKJ5-1407309756-947

A & I for the transfer of Lot 3, 166 Upper Fitzherbert Road, Wainuiomata and Tax Statement pursuant to agreement for sale and purchase dated 04 February 2025 and Council resolution dated 23 March 2022

- a) Lot 3, 166 Upper Fitzherbert Road, Wainuiomata, 57WNMYAPPKJ5-1407309756-951

A & I and Hutt City Council cancellation of consent notice conditions for Consent Notices B355515.2 and 10927453.2

- a) Normandale Heights (20 Pae Ariki Place), Normandale, Lower Hutt
57WNMYAPPKJ5-1407309756-953

A & I and Partial Discharge of Building Line Restriction Pursuant to certificate under section 327A of the Local Government Act 1974 dated 10 October 2023

- a) 994-996 Taita Drive, Taita, Lower Hutt, 57WNMYAPPKJ5-1407309756-957

A & I Discharge of Mortgage (Encumbrance) 13 Jun 2025 Mortgage (encumbrance) dated 12.12.1983

- a) 106 Epuni Street Lower Hutt, 57WNMYAPPKJ5-1407309756-966

A & I and S74 Building Act certificate to remove s72 currently on titles. Building Act 2004 - Notification of Redundant Entry - s74(3) & (4)

- a) 262 Naenae Road, Lower Hutt, 57WNMYAPPKJ5-1407309756-968

A & I and Esplanade Strip under Resource Management Act 1991 Pursuant to Resource Consent RM240153 dated 04 Sep 2024

- a) 303 Moores Valley Road, Wainuiomata, 57WNMYAPPKJ5-1407309756-986

Telecommunications Network Site Licence

- a) Hutt City Council and Connexa Limited
5 Benhar Close, Lower Hutt, 'Kaitangata Crescent reserve'
57WNMYAPPKJ5-1407309756-988

A & I and Memorandum of Priority/Mortgage Priority Instrument Pursuant to Agreement dated 02 September 2025

- a) 308 Normandale Road, Normandale, Lower Hutt
ANZ Bank New Zealand Limited, Lower Hutt City Council, Hutt City Council
57WNMYAPPKJ5-1407309756-996

SCHEDULE 2 - DEEDS

- a) Deed of Variation and Extension
Ooh!Media Street Furniture New Zealand Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-949
- b) Deed of Renewal of Lease
Bellbird NZ Limited and Hutt City Council, 57WNMYAPPKJ5-1407309756-959
- c) Deed of Novation
Hutt City Council: The Grantor
EID Consultancy Limited (6105248) ("Old EID"): The Grantee
EID Consultancy Limited (9317471) ("New EID"): The Transferee
57WNMYAPPKJ5-1407309756-960
- d) Deed of Lease, Hutt City Council and Welnix LP Limited
Fraser Park, Lower Hutt
57WNMYAPPKJ5-1407309756-969

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- e) *Deed of Priority (Land) – Three Mortgagees*
Karen Margaret Selk, William Keith Self, ANZ Bank New Zealand and Hutt City Council, 57WNMYAPPKJ5-1407309756-998

SCHEDULE 3 – WARRANTS

Ross Gardiner WARRANT-25-27 HCC	1. Local Government Act 2002 AUTHORISED PERSON pursuant to ss171, 173 (powers of entry in general) ENFORCEMENT OFFICER pursuant to s177 (including additional powers of entry) 2. Resource Management Act 1991 ENFORCEMENT OFFICER pursuant to s38(1) ENFORCEMENT OFFICER (Noise Control only) pursuant to s38(2)."
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11. QUESTIONS

There were no questions.

12. EXCLUSION OF THE PUBLIC

RESOLVED: (Mayor Barry/Cr Briggs) **Minute No. C 25425(2)**

"That the public be excluded from the following parts of the proceedings of this meeting, namely:

13. *Committee Minutes without Recommended Items*

Komiti Iti Ahumoni I Tūraru | Audit and Risk Subcommittee, 26 August 2025

14. *IAF stormwater and wastewater upgrade - approvals*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A) <i>General subject of the matter to be considered.</i>	(B) <i>Reason for passing this resolution in relation to each matter.</i>	(C) <i>Ground under section 48(1) for the passing of this resolution.</i>
<i>Report of the Komiti Iti Ahumoni I Tūraru Audit and Risk Subcommittee held on 26 August 2025: Te Wai Takamori o Te Awa Kairangi RiverLink Update</i>	<i>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities(s7(2)(h)). The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)(s7(2)(i)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
<i>IAF stormwater and wastewater upgrade - approvals.</i>	<i>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities (s7(2)(h)). The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s7(2)(i)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
<i>This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."</i>		

There being no further business, the Chair declared the public part of the meeting closed at 3.06pm. The public excluded part of the meeting closed at 3.11 pm.

C Barry
MAYOR

CONFIRMED as a true and correct record
Dated this 7th day of October 2025

Chair's Statement Final Full Council Meeting – Monday 29 September

Kia ora koutou,

I acknowledge that this is our final *full* council meeting of the triennium, but next week's meeting will be a chance for wider reflections and valedictories. Today is about acknowledging and highlighting what's been delivered since we last met in July.

The newly opened Walter Mildenhall Park is already being enjoyed by locals and the wider Naenae community. The park includes a new skate space, accessible play equipment and native planting. It also marks the completion of the wider Whakatupu Ngaengae revitalisation programme. A special moment was seeing students from Rātā Street and Naenae Primary return to help finish planting the species they chose last year.

We've also taken a major step forward with the Melling / SH2 Transport Improvements, part of the wider Te Wai Takamori o Te Awa Kairangi RiverLink work. Construction has now officially begun on the new grade-separated Melling interchange and bridge over the Hutt River, alongside upgrades to walking and cycling links, and relocating the Melling train station.

Mōuri Tupu has reached a major milestone. Thanks to the collective effort of council teams, community groups and schools, we've now planted over 114,000 native trees and plants across Lower Hutt. That's one for every person who calls our city home. We also recently launched Locky Docks in Lower Hutt. Secure, free public bike parking stations that make it easier for people to ride and connect with the river and city. The docks also include chargers for e-bikes.

Progress has also been made on the replacement of the Ava Rail Footbridge, with Government co-funding now confirmed. The new bridge will provide a safe, accessible link for pedestrians and cyclists across the railway corridor, and construction is scheduled for 2026.

Beyond the physical upgrades, we've also taken some important steps in how we shape the city's future. We've adopted the new City Centre Framework, setting out a clear direction for how we want our CBD to grow: more connected, more inclusive, and more people-focused. At the same time, we've launched a new Events Strategy to bring more life, energy and economic activity into our streets, parks and spaces.

Multifest reminded us of what that looks like in action. It brought together hundreds of people for a vibrant celebration of food, music, art and culture and it's exactly the kind of event we want more of.

And I want to finish by acknowledging a well-earned recognition for our organisation. Hutt City Council's AI-Volution programme was awarded the Spirit of Service Innovation Award by the Public Service Commission. It's a proud moment for our staff, and proof that local government can lead the way in modernising how we work for our residents.

There's still plenty of work ahead – on infrastructure, affordability, and making sure councils deliver what people expect. But what's been achieved over the past few months shows what's possible when we stay focused.

We'll have more to say at our final meeting next week, but for now, thank you to everyone around this table, and to our staff and partners across the city, for your mahi. We've had some tough debates, but we've kept the focus where it should be.