

TE KAUNIHERA O TE AWA KAIRANGI | HUTT CITY COUNCIL

RESOLUTIONS ONLY of an ordinary meeting of The Hutt City Council held in the Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt on **Tuesday 16 December 2025 commencing at 9:00am**

To watch the livestream of the meeting, please click on the link here : [Council meeting - 16 December 2025 part 1](#) and [Council meeting - 16 December 2025 part 2](#)

PUBLIC BUSINESS

1. MINUTES

RESOLVED: (Mayor Laban/Cr Parkin)

Minute No. C 25501(3)

That the minutes of the meeting of the Hutt City Council held on Thursday, 20 November 2025, be confirmed as a true and correct record.

2. PETITION - KEEP THE WAINUIOMATA SUMMER POOL

Report No. HCC2025/5/313 by the Senior Democracy Advisor

Under Standing Order 10.9, this item was withdrawn from the agenda by the Chief Executive.

3. APPROACH TO THE ANNUAL PLAN 2026-27

Report No. HCC2025/5/310 by the Manager Financial Planning & Performance

RESOLVED: (Mayor Laban/Cr Yung)

Minute No. C 25502(3)

"That Council:

- (1) agrees with the proposed approach to the Annual Plan 2026-27, including the high-level timeline and process as outlined in Table 1 of the report;*
- (2) notes the work progressing on the targeted operating model which will be reported to elected members in February 2026, and has a focus on delivering operational efficiencies and reducing rates increases to a more affordable level in the future;*
- (3) agrees the key forecasting assumptions included in Appendix 1;*
- (4) agrees to the budget matters as detailed in tables 2, 3 and 4, excluding Petone Paid parking where further work will be presented to Council in February 2026 and notes the direction to officers in the preparation of the Draft Annual Plan 2026-27;*
- (5) approves the rates revenue direction in principle presented in Section D of this report and notes the early direction to officers in the preparation of the Draft Annual Plan 2026-27;*
- (6) agrees the proposed approach to the update of the Revenue and Financing Policy as detailed in Section G of the report;*
- (7) endorses the approach to the Long Term Plan 2024-2034 amendment to reflect the impacts of water services transition as outlined in section F of the report; and*
- (8) notes the further direction and guidance provided to officers ahead of preparation of the Draft Annual Plan 2026-27."*

RESOLVED

4. INVESTMENT IN WATER SERVICES

Report No. HCC2025/5/296 by the Advisor Water Services

RESOLVED: (Mayor Laban/Cr Edwards)

Minute No. C 25503(3)

"That Council:

- (1) receives and notes the information;*
- (2) endorses the Chief Executive's decision under delegated authority to bring forward nine work packages for pipe renewal work (drinking water 3.8km and wastewater 2.1km) with a budget of \$11.7M, based on a forecasted underspend in the capital programme for water services;*
- (3) approves the revised capital work programme along with the revised capital budget of \$117.23M and subsidy revenue budget of \$21.93M for the 2025/26 financial year, as outlined in the report; and*
- (4) notes that the Taiki Wai establishment team have been advised of these changes and the first Water Services Strategy under development will reflect this position."*

5. IMPACT OF THE GENERAL REVALUATION 2025 AND PROJECTED RATING IMPACTS FOR DRAFT ANNUAL PLAN 2026-27

Report No. HCC2025/5/318 by the Manager Finance Transaction Services

RESOLVED: (Mayor Laban/Cr Mitchell)

Minute No. C 25504(3)

That Council:

- (1) notes that approval from the Valuer General of the Lower Hutt revaluation was given on 5 December 2025;*
- (2) notes that rating values for the city show an overall decrease of 7%;*
- (3) notes the 2025 rating values contained in this report provide an early indication and may change for individual properties following the objections process; and*
- (4) notes the community engagement plans in relation to the revaluation.*

6. SEAVIEW MARINA LIMITED - STATEMENT OF EXPECTATIONS 2026-27

Report No. HCC2025/5/298 by the Financial Accounting Manager

RESOLVED: (Mayor Laban/Cr Mitchell)

Minute No. C 25505(3)

"That Council:

- (1) receives and notes the information; and*
- (2) approves the Seaview Marina Limited Statement of Expectations 2026-2027, attached as Appendix 1 to the report."*

7. URBAN PLUS LIMITED - STATEMENT OF EXPECTATIONS 2026-27

Report No. HCC2025/5/299 by the Head of Urban Development

RESOLVED: (Mayor Laban/Cr Shaw)

Minute No. C 25506(3)

"That Council:

- (1) receives and notes the information; and*
- (2) approves the Urban Plus Limited Statement of Expectations 2026-2027, attached as Appendix 1 to the report."*

8. COMMUNITY FUNDS AND GRANTS: TACTICAL IMPROVEMENTS TO STREAMLINE DECISION-MAKING

Report No. HCC2025/5/312 by the Head of Connected Communities

RESOLVED (By Division): (Mayor Laban/Cr Barratt)

Minute No. C 25507 (3)

"That Council:

- (1) agrees to streamline timing and decision-making for five of Council's community funds to achieve efficiencies;*
- (2) agrees to group the Community Climate Action, Low Carbon Acceleration Fund and Community Resilience funds into a new 'Community Resilience and Climate Action' funding category;*
- (4) agrees to establish a Panel with Elected Member, Mana Whenua, Community Representation and Subject Matter Expertise to make funding allocation decisions across these new funding categories. The appointments of Panel members will be considered at the meeting scheduled for 26 February 2026;*
- (5) agrees to three main funding rounds each year, timing to be determined; and*
- (6) notes the intention to explore a digital funding system and longer-term opportunities for further system efficiency as part of TOM work."*

The motion was declared CARRIED by division with the voting as follows:

For

Against

Mayor Laban

Cr Dyer

Deputy Mayor Brown

Cr Ravi

Cr Barratt

Cr Yung

Cr Edwards

Cr Lewis

Cr Mitchell

Cr Parkin

Cr Puketapu

Cr Shaw

Cr Stallinger

Cr Tonga-Grant

Total: 11

Total: 3

Recommendation (3) was taken separately.

RESOLVED (By Division): (Mayor Laban/Cr Barratt)

Minute No. C 25508(3)

“(3) agrees to group the Arts & Culture and Creative Communities Funds into a new ‘Community Creativity’ funding category.”

The motion was declared CARRIED by division with the voting as follows:

<u>For</u>	<u>Against</u>
Mayor Laban	Cr Dyer
Deputy Mayor Brown	Cr Lewis
Cr Barratt	Cr Parkin
Cr Edwards	Cr Ravi
Cr Mitchell	Cr Yung
Cr Puketapu	
Cr Shaw	
Cr Stallinger	
Cr Tonga-Grant	
Total: 9	Total: 5

RESOLUTION

9. CHANGES TO PAID PARKING SPACES IN HUTT CITY AND PETONE

Report No. HCC2025/5/300 by the Project Manager

RESOLVED: (Mayor Laban/Cr Tonga-Grant)

Minute No. C 25509(3)

"That Council:

- (1) *approves, the conversion of the following parking spaces to HC3 paid parking on the following sections of the road in the central city area:*
 - (a) *Myrtle Street (between Knights Road and Woburn Road): convert 41 x unrestricted parking spaces; 2 x unrestricted mobility parking "At All Times"; 8 x P120 and 6 x P60 to 57 x HC3 parking spaces;*
 - (b) *Woburn Road (between Queens Drive roundabout and Myrtle Street): convert 13 x unrestricted parking spaces; 8 x P60 and 9 x P120 to 30 x HC3 parking spaces;*
 - (c) *High Street (between Downer Street and Melling Road): convert 12 x P15; 20 x P60 and 2 x P5 to 34 x HC2 parking spaces;*
 - (d) *Laings Road (between Myrtle Street and Huia Street): convert 12 x P120 and 8 x unrestricted parking spaces to 20 x HC3 parking spaces;*
 - (e) *Bloomfield Terrace (between Laings Road and Knights Road): convert 19 x P120 and 22 x unrestricted parking spaces to 41 x HC3 parking spaces;*
 - (f) *Downer Street (between High Street and Bristol Square): convert 18 x P120; 4 x P15 and 29 x unrestricted parking spaces to 51 x HC3 parking spaces;*
 - (g) *Melling Road (between High Street and Rutherford Street): convert 6 x P60 to 6 x HC3 parking spaces;*
 - (h) *Rutherford Street (between Melling Bridge roundabout and Connolly Street roundabout): convert 17 x P120 and 8 x unrestricted parking spaces to 25 x HC3 parking spaces;*
- (2) *notes that existing pick-up/drop-off spaces outside schools and loading zones are excluded from this proposal;*
- (3) *notes that existing HC2 zones will remain unchanged and will not be converted to HC3;*
- (4) *notes that operating hours and fees for HC3 zones will be set through the parking meters. Any changes to these hours or fees applicable to HC3 zones are outside of the scope of this report;*
- (5) *notes these changes will take effect once the parking meters are installed, expected between January and June 2026;*

In respect of paid parking in Petone:

- (6) *notes the suspension of HC2 paid parking on Jackson Street between Hutt Road and Cuba Street from 1 December 2025 to 4 January 2026; and*

(7) *notes the suspension of paid parking at the Peel Carpark, Petone, from 1 December 2025 to 4 January 2026.*"

The Hutt city parking changes are required to support Resource Consent Conditions 35 and 36 for the Te Wai Takamori o Te Awa Kairangi project (formerly known as Riverlink), which require the provision of alternative parking across the city. These changes also aim to mitigate the impact of parking loss to the public, by providing alternative options, while safeguarding an important revenue stream for Council.

10. AVA BRIDGE DESIGN UPDATE

Report No. HCC2025/5/301 by the Head of Transport

RESOLVED: (Mayor Laban/Cr Lewis)

Minute No. C 25510(3)

"That Council:

- (1) *receives and notes the report;*
- (2) *approves progressing to 100% detailed design for the Ava Rail Bridge Shared Use Path, as outlined in this report."*

11. TE WHIRINGA - OUR ENGAGEMENT FRAMEWORK

Report No. HCC2025/5/305 by the Engagement Lead

RESOLVED: (Mayor Laban/Cr Dyer)

Minute No. C 25511 (3)

"That Council:

- (1) *notes that Te Whiringa – Our Engagement Framework is the result of an extensive, multi-method and iterative engagement programme; informed by advice from engagement experts in New Zealand and overseas, and robust internal and governance input;*
- (2) *adopts the Te Whiringa - Our Engagement Framework attached as Appendix 1 to the report; and*
- (3) *agrees officers will report quarterly to Council and community on progress, until there are agreed metrics and public dashboards."*

12. EASEMENTS AND LICENCES TO OCCUPY OVER COUNCIL RESERVE LAND

Report No. HCC2025/5/306 by the Leasing Coordinator

RESOLVED: (Mayor Laban/Cr Stallinger)

Minute No. C 25512(3)

"That Council:

- (1) receives and notes the information;*
- (2) approves the Powerco. Gas & Electricity services easement over PT SEC 1 SO 325257 - PETONE FOOTBALL CLUB, situated at 28S Bracken St, Petone, known as 'Memorial Park';*
- (3) approves the New Zealand Transport Agency Waka Kotahi Right of Way easement over SEC 1 SO 407772 CT 498586, situated at 8 The Esplanade Way, Petone, known as 'Honiana Te Puni Reserve' and associated Licence to Occupy for infrastructure assets;*
- (4) approves the private residence Right of Way easement over LOT 41 DP 8246 PS 6-21 RESERVES 28A/901, situated at 67a Totara Crescent, Woburn, known as 'Wilford St Reserve';*
- (5) approves the Wellington Electricity Licence to Occupy for infrastructure assets at Section 33 SO 17210, CT WN49C/741, situated at 16D Pitoitoi Road, Days Bay, Eastbourne known as 'Williams Park', contingent upon agreed terms and conditions; and*
- (6) directs officers to proceed with facilitating the described legal agreements."*

For the reason that granting these easements would facilitate legal right of ways, asset occupation, and gas & electricity service implementation over reserve land.

RESOLUTION

13. SEALING AUTHORITY

Report No. HCC2025/5/46 by the Legal Operations Advisor

RESOLVED: (Mayor Laban/Cr Mitchell)

Minute No. C 25513 (3)

"That Council:

- (1) *approves the affixing of the Common Seal to all relevant documents in connection with the items specified in Schedule 1 in accordance with Standing Order 18.2;*
- (2) *notes the deeds signed under power of attorney, set out in Schedule 2; and*
- (3) *notes the warrants that have been approved under delegation by the Chief Executive, set out in Schedule 3.*

SCHEDULE 1 - General Sealing Authority

Subdivision related documents – including Easements to Council

Standard easements and related requirements granting rights to Council as part of the subdivision process:

Easements in Gross

- a) *15 & 19 Nikau Road, Point Howard*

*Mary Elizabeth Knowles & Sarah Ann Knowles and S M Ahamat Trustees Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-1014*

- b) *63 Colson Street, Lower Hutt*

*Janie Isabelle Tito and Hutt City Council
57WNMYAPPKJ5-1407309756-1015*

- c) *215 Stokes Valley Road, Stokes Valley*

*FH Developments 2023 Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-1016*

- d) *86 Reynolds Street, Lower Hutt*

*Swapan Saha & Sankari Saha and Hutt City Council
57WNMYAPPKJ5-1407309756-1019*

- e) *53 Brook Street, Lower Hutt*

*Brook Street Developments (53) Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-1034*

f) 18 Toomath Street, Lower Hutt

Rachel Charlotte Smith & Joshua Benjamin Trybula and Hutt City Council
57WNMYAPPKJ5-1407309756-1036

g) 1319 High Street, Lower Hutt

Lisa Michelle Clyde & Shane Elliot Clyde and Hutt City Council
57WNMYAPPKJ5-1407309756-1041

h) 6 Russell Street, Lower Hutt

Li's Rental Holding Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-1042

A&I and Partial Cancellation of Building Line Restriction

a) 1 Bledisloe Crescent, Wainuiomata, Lower Hutt

57WNMYAPPKJ5-1407309756-1012

b) 61 Westminster Road, Wainuiomata, Lower Hutt

57WNMYAPPKJ5-1407309756-1013

c) 62 Bledisloe Crescent, Wainuiomata, Lower Hutt

57WNMYAPPKJ5-1407309756-1017

d) 8 Maire Street, Woburn, Lower Hutt

57WNMYAPPKJ5-1407309756-1020

Land Covenant under s116(1)(a) or (b) Land Transfer Act 2017

a) 15 & 19 Nikau Road, Point Howard

S M Ahamat Trustees Limited and Hutt City Council
57WNMYAPPKJ5-1407309756-1014

A&I for the Partial Discharge of Encumbrance

a) 280 Maungaraki Road, Maungaraki, Lower Hutt

57WNMYAPPKJ5-1407309756-1035

A&I for Withdrawal of Caveat

a) 18 Poto Road, Normandale, Lower Hutt

57WNMYAPPKJ5-1407309756-1037

Boulcott Golf Course - vesting of road to Council/ road stopping

- a) *A & I for the A90, together with the A90 certificate*
57WNMYAPPKJ5-1407309756-1039
- b) *Council consent agreeing to the road vesting*
57WNMYAPPKJ5-1407309756-1038

SCHEDULE 2 – DEEDS

- a) *Deed of Assignment of Lease*
Café and Kitchen, Dowse Art Museum, Laings Road, Lower Hutt
Andrew guy Littlejohn (Bellbird NZ Limited) as Assignor
Chetan Pangam and Deepa Patel (Bellbird 2025 Limited) as Assignee
And Hutt City Council as Landlord
57WNMYAPPKJ5-1407309756-1040

SCHEDULE 3 – WARRANTS

<p><i>Nico Calvao Vizcaino</i></p> <p>WARRANT-25-28 HCC</p>	<ol style="list-style-type: none"> 1. <i>Local Government Act 2002</i> <i>AUTHORISED PERSON pursuant to ss171, 173 (powers of entry in general)</i> <i>ENFORCEMENT OFFICER pursuant to s177 (including additional powers of entry)</i> 2. <i>Dog Control Act 1996</i> <i>DOG CONTROL OFFICER pursuant to s11</i> 3. <i>Control of Animals Bylaw 2018</i> <i>AUTHORISED OFFICER pursuant to cl 1.1</i>
<p><i>Renee Jones</i></p> <p>WARRANT-25-29 <i>Vault Security</i></p>	<ol style="list-style-type: none"> 1. <i>Local Government Act 2002</i> <i>AUTHORISED PERSON pursuant to ss171, 173 (powers of entry in general)</i> <i>ENFORCEMENT OFFICER pursuant to s177 (including additional powers of entry)</i> 2. <i>Resource Management Act 1991</i> <i>ENFORCEMENT OFFICER (Noise Control only) pursuant to s38(2)</i>
<p><i>Charlie Heath</i></p> <p>WARRANT-25-30 HCC</p>	<ol style="list-style-type: none"> 1. <i>Local Government Act 2002</i> <i>AUTHORISED PERSON pursuant to ss171, 173 (powers of entry in general)</i> <i>ENFORCEMENT OFFICER pursuant to s177 (including additional powers of entry)</i> 2. <i>Resource Management Act 1991</i> <i>ENFORCEMENT OFFICER pursuant to s38(1)</i>

<p>Fester Caramto</p> <p>WARRANT-25-31 HCC</p>	<ol style="list-style-type: none"> 1. <i>Local Government Act 2002</i> AUTHORISED PERSON pursuant to ss171, 173 (powers of entry in general) ENFORCEMENT OFFICER pursuant to s177 (including additional powers of entry) 2. <i>Health Act 1956</i> ENVIRONMENTAL HEALTH OFFICER pursuant to s23a and s28 3. <i>Litter Act 1979</i> LITTER CONTROL OFFICER pursuant to s5 4. <i>Resource Management Act 1991</i> ENFORCEMENT OFFICER pursuant to s38(1)."
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14. EXCLUSION OF THE PUBLIC

RESOLVED: (Mayor Laban/Cr Lewis)

Minute No. C 25514 (3)

"That the public be excluded from the following parts of the proceedings of this meeting, namely:

15. *Seaview Sludge Dryer Replacement Project update*
16. *Draft Annual Plan Update Te Wai Takamori o Te Awa Kairangi (RiverLink)*
17. *Independent Members of the Audit and Risk Subcommittee*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Ground under section 48(1) for the passing of this resolution.</i>
<i>Seaview Sludge Dryer Replacement Project update.</i>	<i>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities (s7(2)(h)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
<i>Draft Annual Plan Update Te Wai Takamori o Te Awa</i>	<i>The withholding of the information is necessary to enable the</i>	<i>That the public conduct of the relevant part of the proceedings of the</i>

<i>Kairangi (RiverLink).</i>	<i>local authority to carry out, without prejudice or disadvantage, commercial activities (s7(2)(h)). The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s7(2)(i)).</i>	<i>meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>
<i>Independent Members of the Audit and Risk Subcommittee</i>	<i>The withholding of the information is necessary to protect the privacy of natural persons. (s7(2)(a)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."

RESOLVED