

HUTT CITY COUNCILTE KOMITI ĀPITI RAUTAKI, MAHERE TEKAU TAU ME TE MAHERE Ā-TAU
STRATEGY, LONG TERM AND ANNUAL PLAN COMMITTEE

RESOLUTIONS ONLY of a meeting held in the Council Chambers,
2nd Floor, 30 Laings Road, Lower Hutt on
Friday 27 February 2026 commencing at 9:32am

To watch the livestream of the meeting, please click on the links here : [27 February 2026 Strategy Long Term Plan and Annual Plan Subcommittee followed by Additional Council](#) (part 1) and [27 February 2026 Strategy Long Term Plan and Annual Plan Subcommittee followed by Additional Council](#) (part 2)

PUBLIC BUSINESS**1. PUBLIC COMMENT**

RESOLVED: (Mayor Laban/Cr Tonga-Grant) **Minute No. SLTAP 26101**

"That in terms of Standing Order 16.2, the period of time for public comment be extended to 40 minutes to allow for all those present to speak."

**2. RECOMMENDATIONS TO TE KAUNIHERA O TE AWA KAIRANGI
COUNCIL - 27 February 2026**

a) Target Operating Model: including the Annual Plan and Long Term Plan

RECOMMENDED: (Mayor Laban/Cr Stallinger) **Minute No. SLTAP 26102**

"That Council:

- (1) notes the Target Operating Model Report (attached at Appendix 1) provides a strategic basis for future consultation and decision-making; and*
- (2) notes the Target Operating Model (TOM) does not confirm specific decisions or changes to services and assets, and decisions on implementing the TOM are subject to future democratic consultation and decision-making;*
- (3) notes that 'preparedness for amalgamation is a key principle of the TOM, and that implementation of the TOM will be coordinated with ongoing work to consider amalgamation';*
- (4) notes that the formal programme structure for implementing the TOM will be put in place when funding is approved. Elected members engagement will support funding decisions and programme structure; and*
- (5) approves the adoption of the Target Operating Model Report with minor amendments identified by officers in the meeting."*

- b Draft Annual Plan 2026-27 final decisions
)

RECOMMENDED: (BY DIVISION) (Cr Dyer/Cr Parkin)

Minute No. SLTAP 26103

"The the Subcommittee recommends that Council approves for inclusion in the Draft Annual Plan 2026-27 the Petone Wharf Option 1: No Change, as outlined in Table 2 of the report."

The motion was declared carried by division with the voting as follows:

For	Against
Cr Dyer	Mayor Laban
Cr Edwards	Deputy Mayor Brown
Cr Lewis	Cr Barratt
Cr Mitchell	Cr Puketapu
Cr Parkin	Cr Tonga-Grant
Cr Ravi	
Cr Shaw	
Cr Stallinger	
Cr Yung	
Total: 9	Total: 5

RECOMMENDED: (Mayor Laban/Cr Mitchell)

Minute No. SLTAP 26104

"That the Subcommittee recommends that Council

- (1) *notes the information received on the Petone hub/library, including:

 - (a) *that significant renewals due to be undertaken cannot be delivered within the capped \$5M budget for repairs, and additional funding for this would be required in the next LTP; and*
 - (b) *that the repaired asset will remain vulnerable to flooding which will limit some uses going forward;**
- (2) *agrees to stop the project and reconsider service delivery in Petone as a part of the wider Target Operating Model conversations and the subsequent Long Term Plan; and*
- (3) *notes that the Petone hub/library may be forced to close due to ongoing health and safety issues in the interim at which point temporary services will be considered."*

RECOMMENDED: (Cr Mitchell/Deputy Mayor Brown)

Minute No. SLTAP 26105

"That the Subcommittee recommends that Council approves for inclusion in the Draft Annual Plan 2026-27 the Petone Recreational Grandstand Option 1: No Change, as outlined in Table 2 of the report."

RECOMMENDED: (Mayor Laban/Cr Barratt)

Minute No. SLTAP 26106

"That the Subcommittee recommends that Council approves the demolition of the Alicetown Community House building and sale of the land (Option 2), as outlined in Table 2 of the report."

RESOLVED: (Mayor Laban/Cr Edwards)

Minute No. SLTAP 26107

"That the Subcommittee recommends that Council notes that officers will create a new Jackson Street parking zone to enable improved data collection from 1 July 2026 onwards."

RESOLVED: BY DIVISION (Mayor Laban/Cr Edwards)

Minute No. SLTAP 26108

"That the Subcommittee recommends that Council approves for inclusion in the Draft Annual Plan 2026-27 the Petone Paid Parking Option 1 – Status Quo, as outlined in Table 2 of the report."

The motion was taken separately and was declared carried by division with the voting as follows:

For

Mayor Laban
Cr G Barratt
Cr Dyer
Cr Edwards
Cr Mitchell
Cr Puketapu
Cr Shaw
Cr Tonga-Grant
Cr Yung

Total: 9

Against

Cr Lewis
Cr Parkin
Cr Ravi
Cr Stallinger

Total: 4

RECOMMENDED: (Mayor Laban/Cr Mitchell)

Minute No. SLTAP 26109

"That the Subcommittee recommends that Council:

- (1) notes that at its meeting on 16 December 2025, Council agreed a range of financial decisions related to the preparation of the Draft Annual Plan 2026-27 and the Long Term Plan Amendment 2024-2034;*
- (2) notes the high-level plan in Table 1 and notes that this meeting is the final opportunity to agree decisions for inclusion in the Draft Annual Plan 2026-27 and Long Term Plan 2024-2034 amendment ahead of the community engagement process starting on 30 March 2026;*
- (3) notes that the Long Term Plan 2027-2037 process will include community engagement on the future strategic priorities and operating model, including service offerings and investment priorities, with rates affordability a key consideration in this process;*
- (4) notes the detailed budget review process undertaken for the Draft Annual Plan 2026-27 and the Long Term Plan Amendment 2024-2034 in order to offset cost pressures and notes that a range of savings, project deferrals and user fee increases have been applied to budgets;*
- (5) agrees to the budget rephrasing as detailed in table 3;*
- (6) approves for inclusion in the Draft Annual Plan 2026-27 the Built Heritage Grant Fund with no additional funding in 2026/27 and \$100,000 included in the financial year 2027-28 and onwards;*
- (7) approves for inclusion in Draft Annual Plan 2026-27 the Community Funding Panel Projects Option 2 – Discontinue Service, as outlined in Table 2 of the report;*
- (8) approves for inclusion in the Draft Annual Plan 2026-27 the Road Safety Campaigns and Activities Option 1 – No Change, as outlined in the Table 2 of the report;*
- (9) notes the agreement of members in relation to Option 2 in the Neighbourhood Support Services item made during the public excluded business of the meeting;*
- (10) notes the agreement of members in relation to Option 2 in the Kia Haumaru Business Safety Awareness & Resilience Initiative review item made during the public excluded business of the meeting;*
- (11) notes the agreement of members in relation to Option 1 in the Hutt Park Golf Course item made during the public excluded business of the meeting;*
- (12) notes the agreement of members in relation to Option 1 in the Heritage Services item made during the public excluded business of the meeting;*
- (13) approves for inclusion in the Draft Annual Plan 2026-27 the Target Operating Model investment of \$2M;*
- (14) approves the capital project schedules included in appendix 3 for inclusion in the Draft Annual Plan 2026-27;*

(15) notes the projected financial impact of the changes proposed on key financial strategy metrics, including debt and balanced operating budget, as presented in section D of the report for inclusion in the Draft Annual Plan 2026-27;

(16) approves the rates revenue increase to be included in the Draft Annual Plan 2026-27 of 9.5% (after growth);

Rates revenue increase (after growth of 0.9%)	2027	2028	2029	2030	2031	2032	2033	2034
Annual Plan 2025-26	12.9%	12.9%	12.7%	12.3%	7.8%	7.8%	7.8%	7.8%
Draft Annual Plan 2026-27	9.5%	7.0%	5.1%	5.1%	5.1%	5.1%	5.1%	5.1%

(17) approves the targeted rates for Refuse, Recycling and Green Waste presented in Section E of this report to be included in the Draft Annual Plan 2026-27;

(18) approves the proposed fees and charges schedule for inclusion in the draft plan, refer appendix 2 of the report;

(19) agrees that the Annual Plan Working Group (the Mayor, Deputy Mayor and Committee Chairs) be delegated the authority to make decisions as required in preparing the Draft Annual Plan 2026-27 document for consultation in March 2026; and

(20) notes the feedback and direction provided to officers ahead of preparation of the Draft Annual Plan 2026-27."

RESOLUTION

c) Development Contributions Policy update

RECOMMENDED: (Mayor Laban/Cr Dyer) **Minute No. SLTAP 26110**

“That the Subcommittee recommends that Council:

- (1) approves the proposed Development and Financial Contributions Policy 2026 attached as Appendix 1 to the report under the authority of section 117 of the Local Government (Water Services) Act 2025, with effect from 1 July 2026;*
- (2) authorises the Chief Executive to make any changes to the draft Development and Financial Contributions Policy 2026 for minor corrections or editorial changes;*
- (3) notes that Tiaki Wai is establishing its own Development Contributions Policy by adopting all of the relevant parts of each shareholder Council’s current policy, as permitted under section 120 of the Local Government (Water Services) Act 2025;*
- (4) agrees in principle to Hutt City Council administering the Tiaki Wai Development Contributions Policy on behalf of Tiaki Wai for Hutt City, with the final terms to be agreed through a service level agreement arrangement; and*
- (5) notes that full scale review and decisions on the Development Contributions Policy will be progressed through the Long Term Plan 2027-2037.”*

RESOLUTION

d) Revenue and financing policy update

RECOMMENDED: (Mayor Laban/Cr Mitchell) **Minute No. SLTAP 26111**

“That the Subcommittee recommends that Council:

- (1) notes the Revenue and Financing Policy (RFP) needs to be reviewed to reflect the consequences of the Council’s decision to transfer water services delivery to Tiaki Wai;*
- (2) notes the Council undertook a comprehensive review of its RFP in preparation for its Long Term Plan 2021-2031 and made further updates to it as part of its Long Term Plan 2024-2034 process;*
- (3) notes that in reviewing the RFP, Council is required to follow the two-step process under section 101 (3) of the Local Government Act 2002;*
- (4) agrees that there be no change to Council continuing to set general rates based on the capital value of properties;*
- (5) agrees that there be no change to categories of properties used for the purposes of applying general rate differential factors;*
- (6) agrees that a Uniform Annual General Charge is not implemented;*
- (7) agrees to maintain the current ‘fixed percentage allocation’ method of allocating general rates in the current Revenue and Financing Policy;*
- (8) agrees to the utilities property category approach following option 3 as detailed in Appendix 3; and*
- (9) agrees to the proposed amendments to the draft Revenue and Financing Policy, as noted in Appendix 1 of the report.”*

RECOMMENDED: (Cr Dyer/Cr Mitchell) **Minute No. SLTAP 26112**

“That the Subcommittee recommends that Council notes that as part of the Long Term Plan process, once there is more certainty about the impacts of the removal of the three water provisions, a thorough analysis is completed on the 60/40 split.”

RESO

e) Proposed fees for commercial dog walkers

RECOMMENDED: (Mayor Laban/Deputy Mayor Brown)**Minute No. SLTAP 26113***"That the Subcommittee recommends that Council:*

- (1) notes and receives the information;*
- (2) approves the proposed fee structure designated to cover the costs incurred (no profit) as outlined below;*

<i>Certification Categories</i>	<i>Council Proposed Fees</i>
<i>Individual</i>	<i>\$160</i>
<i>Company fee (3 License; bulk rate)</i>	<i>\$300</i>
<i>Extra Company licence</i>	<i>\$75</i>
<i>Renewal fee per licence</i>	<i>\$40</i>
<i>Certified License discount (fee per licence) (discount if already assessed and licenced by Wellington City Council within the last 12 months)</i>	<i>\$80</i>

- (3) agrees to implement the fees and charges related to commercial dog walking as set out in part (2) above from 1 March 2026, in accordance with Clause 3 of the Dog Control Bylaw 2025; and*
- (4) notes that these fees are a new regulatory requirement under the updated Dog Control Bylaw."*

RESOLVED

7. **EXCLUSION OF THE PUBLIC**

RESOLVED: (Mayor Laban/Cr Yung)

Minute No. SLTAP 26114

“That the public be excluded from the following parts of the proceedings of this meeting, namely:

3. *Draft Annual Plan update - Public excluded decision items*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Ground under section 48(1) for the passing of this resolution.</i>
<i>Draft Annual Plan update - Public excluded decision items.</i>	<i>The withholding of the information is necessary to protect the privacy of natural persons. (s7(2)(a)). The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities (s7(2)(h)). The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s7(2)(i)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above.”