



POARI HAPORI O WAINUIOMATA WAINUIOMATA COMMUNITY BOARD

12 February 2026

Order Paper for the meeting to be held in the
Wainuiomata Neighbourhood Hub, Queen Street, Wainuiomata,
on:

Thursday 19 February 2026 commencing at 6:30 pm

Membership

Lesa Bingley
Anaru Ryall
Vatau Sagaga
Deputy Mayor Keri Brown

Daniel Chrisp
Lahraine Sagaga
Nicky Smith
Cr Te Awa Puketapu

For the dates and times of Council Meetings please visit www.huttcity.govt.nz

Have your say

You can speak under public comment to items on the agenda to the Mayor and Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this by emailing DemocraticServicesTeam@huttcity.govt.nz or calling the Democratic Services Team on 04 570 6666 | 0800 HUTT CITY

COMMUNITY BOARDS – FUNCTIONS AND DELEGATIONS

This document records the delegation of Council functions, responsibilities, duties, and powers to Community Boards.

The Community Boards have been established under section 49 of the Local Government Act 2002 to report and act as advocates for the interests of their communities.

The delegations are expressed in general terms. The delegations shall be exercised with proper regard for the Council's strategic direction, policies, plans, Standing Orders and interpretation of its statutory obligations. The delegations are to be read together with the following propositions.

These delegations are based on the following principles:

- Issues relevant to a specific community should be decided as closely as possible to that community. Where an issue has city-wide implications, ie any effects of the decision cross a ward or community boundary or have consequences for the city as a whole, the matter will be decided by Council after seeking a recommendation from the relevant Community Board or (any ambiguity around the interpretation of "city-wide" will be determined by the Mayor and Chief Executive in consultation with the appropriate Chair);
- Efficient decision-making should be paramount;
- Conflicts of interest should be avoided and risks minimised;
- To ensure processes are free from bias and pre-determination, Community Boards should not adjudicate on issues on which they have advocated or wish to advocate to Council;
- Community Boards should proactively and constructively engage with residents on local matters that affect the community they represent and raise with Council issues raised with them by their community and advocate on behalf of their community.

These delegations:

- (a) do not delegate any function, duty or power which a statute (for example, section 53(3) and clause 32(1) of Schedule 7 of the Local Government Act 2002) prohibits from being delegated;
 - (b) are subject to and do not affect any delegation that the Council has already made or subsequently makes to any other committee, Council officer or other member of staff;
 - (c) are subject to any other statutory requirements that may apply to a particular delegation;
 - (d) are subject to any notice issued by Council, from time to time, to a Community Board that particular issue must be referred to Council for decision;
 - (e) reflect that decisions with significant financial implications should be made by Council (or a committee with delegated authority);
 - (f) promote centralisation of those functions where the appropriate expertise must be ensured; and
 - (g) reflect that all statutory and legal requirements must be met.
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DELEGATIONS

Decide:

- Naming new roads and alterations to street names (in the Community Board's area) within the provisions of Council's Kaupapa Here Tapanga | Naming Policy 2021-2031.
- Official naming of parks, reserves and sports grounds within the provisions of Council's Kaupapa Here Tapanga | Naming Policy 2021-2031. Note 1
- Removal and/or planting of street trees within the provisions of Council's Operational Guide or Urban Forest Plan. Note 2
- The granting of leases and licences in terms of Council policy to voluntary organisations for Council owned properties in their local area, for example, halls, but not including the granting of leases and licences to community houses and centres.
- The granting of rights-of-way and other easements over local purpose reserves and the granting of leases or licences on local purpose reserves.
- The granting of leases and licences for new activities in terms of Council policy to community and commercial organisations over recreation reserves, subject to the provisions of the Reserves Act 1977, and land managed as a reserve, subject to the provisions of the Local Government Act 2002, in their local area. (Note: renewal of existing leases and licences will be reported once a year to Council's Te Komiti Oranga Hapori Oranga Taiao | Connected Communities, Climate and Resilience Committee.
- The allocation of funding from the Community Climate Action fund in accordance with Council's adopted guidelines.
- Expenditure of funds allocated by Council to the Board from the Miscellaneous Budget to cover expenditures associated with the activities of the Board. The Chair is to approve the expenditure, in consultation with the Board, and forward the appropriate documentation to the Committee Advisor for authorisation. Boards must not exceed their annual expenditure from the Miscellaneous Budget.
- The allocation of funding for the training and development of Community Board members, including formal training courses, attendance at seminars or attendance at relevant conferences.

CONSIDER AND MAKE RECOMMENDATIONS TO COUNCIL ON:

- Particular issues notified from time to time by Council to the Community Board.
- Roading issues considered by the Mayor and Chief Executive to be strategic due to their significance on a city-wide basis, including links to the State Highway, or where their effects cross ward or community boundaries.

¹ This excludes sites that are considered high profile, significant on a city-wide basis due to their size and location, or where the site crosses ward or community boundaries.

² The Operational Guide for Urban Forest Plan is available from Council's Parks and Gardens Division.

- Parks, reserves and sports ground naming for sites that have a high profile, city-wide importance due to their size and location and/or cross ward or community boundaries.
- Representatives to any Council committee, subcommittee, subordinate decision-making body, working group, or ad hoc group on which Council requires a Community Board representative.
- The setting, amending or revoking of speed limits in accordance with the *Hutt City Council Bylaw 2005 Speed Limits*, including the hearing of any submissions.

GENERAL FUNCTIONS

Provide their local community's input on:

- Council's Long Term Plan and/or Annual Plan.
- Council's policies, programmes (including the District Roding Programme) and bylaws.
- Changes or variations to the District Plan.
- Resource management issues that it believes are relevant to its local community, through advocacy.
- The disposal or acquisition of significant assets.
- Road safety, including road safety education within its area.
- Any other issues a Board believes are relevant to its local area.
- Review Local Community Plans as required.

Reports may be prepared by the Board and presented to Council Committees, along with an officer's recommendation, for consideration.

Any submissions lodged by a Board or Committee require formal endorsement by way of resolution.

Co-ordinate with Council staff:

- Local community consultation on city-wide issues on which Council has called for consultation.

Maintain:

- An overview of roadworks, water supply, sewerage, stormwater drainage, waste management and traffic management for its local area.
- An overview of parks, recreational facilities and community activities within the local area.

Develop:

- Community Emergency Hub Plans, also known as Community Response Plans, are developed in close consultation with the Wellington Region Emergency Management Office, emergency organisations, the community, residents' associations, other community groups, and local businesses. These plans are reviewed at least every 24 months in accordance with Council's Long Term Plan.
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Grant:

- Local community awards.

Promote:

- Recreational facilities and opportunities in its area with a view to ensuring maximum usage.
- Arts and crafts in its area.

Appoint:

- A liaison member or, where appropriate, representatives to ad hoc bodies, which are involved in community activities within the Board's area, on which a community representative is sought.

Endorse:

- Amendments to the Eastbourne Community Trust Deed (Eastbourne Community Board only).
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HUTT CITY COUNCIL

POARI HAPORI O WAINUIOMATA | WAINUIOMATA COMMUNITY BOARD

Meeting to be held in the Wainuiomata Neighbourhood Hub, Queen Street,

Wainuiomata on

Thursday 19 February 2026 commencing at 6:30 pm.

ORDER PAPER

PUBLIC BUSINESS

1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru
Whakataka te hau ki te
tonga Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tihei mauri ora.

*Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with
a sharpened air.
A touch of frost, a promise of a
glorious day*

2. APOLOGIES

No apologies have been received.

3. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker). Speakers may be asked questions on the matters they raise.

4. MAYOR'S ADDRESS

A verbal update by Mayor Fauono Laban

5. PRESENTATION

Council Strategy and Planning Update

A verbal presentation by Council's Head of Strategy and Policy

6. CONFLICT OF INTEREST DECLARATIONS

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

7. MINUTES

Meeting minutes Wainuiomata Community Board, 4 December 2025

8. **LETTER OF SUPPORT FOR THE DEVELOPMENT OF A CARE FACILITY AT WAINUIOMATA MASONIC VILLAGE**

Report No. WCB2026/1/9 by the Democracy Advisor 17

9. **DEMOCRACY ADVISOR'S REPORT**

Report No. WCB2026/1/6 by the Democracy Advisor 19

10. **QUESTIONS**

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

11. **CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Unuhia!	<i>Release us from the supreme</i>
Unuhia!	<i>sacredness of our tasks</i>
Unuhia i te uru-tapu-nui	<i>To be clear and free</i>
Kia wātea, kia māmā	<i>in heart, body and soul in our</i>
Te ngākau, te tinana, te	<i>continuing journey</i>
wairua i te ara takatū	<i>Oh Rongo, raise these words up</i>
Koia rā e Rongo	<i>high</i>
whakairihia ake ki runga	<i>so that we be cleansed and be free,</i>
Kia wātea, kia wātea!	<i>Yes indeed, we are free!</i>
Ae rā, kua wātea!	<i>Good and peaceful</i>
Hau, pai mārire.	

Vanessa Gilmour
DEMOCRACY ADVISOR

HUTT CITY COUNCILPOARI HAPORI O WAINUIOMATA | WAINUIOMATA COMMUNITY BOARD

Minutes of a meeting held in the Wainuiomata Neighbourhood Hub,
Queen Street, Wainuiomata on

Thursday 4 December 2025 commencing at 6:30 pm

PRESENT: L Bingley (Chair) A Ryall
D Chrisp L Sagaga
V Sagaga N Smith
Cr TA Puketapu Deputy Mayor K Brown

APOLOGIES: There were no apologies.

IN ATTENDANCE: Cr C Parkin
Cr B Dyer
Cr K Yung
J Griffiths, Director Strategy and Engagement
V Gilmour, Democracy Advisor

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Tuia te mana akiaki Rarangahia te	<i>Sow the seeds of courage</i>
mana rangatira	<i>Weave the power of unity</i>
Kia tipu, kia puāwai	<i>To grow and prosper</i>
E ripo ngā wai	<i>There are ripples in</i>
O Te Awa Kairangi	<i>Te Awa Kairangi</i>
He Kaitiaki ki te whenua	<i>There are Kaitiaki on the land</i>
He oranga taiao He oranga	<i>Protected environment</i>
tangata	<i>Thriving people</i>
Haumi e, hui e Taiki e!	<i>Connected, united, affirmed!</i>

2. APOLOGIES

There were no apologies.

3. MAYOR'S ADDRESS

Deputy Mayor Brown presented the address from Mayor Fauono Laban attached as pages 8-9 to the minutes.

4. ELECTION OF CHAIR AND DEPUTY CHAIR

RESOLVED: (Deputy Mayor Brown/ D Chrisp)

Minute No. WCB 25501

"That system B contained in Clause 25, Schedule 7 of the Local Government Act 2002 be adopted as the system of voting for the election of the Chair and Deputy Chair."

Election of Chair

The Director Strategy and Engagement called for nominations for the chair of the Wainuiomata Community Board. Daniel Chrisp nominated Lesa Bingley for the position of chair, and Anaru Ryall seconded the motion.

The Director Strategy and Engagement called for any other nominations and as there were none he put the motion.

RESOLVED: (D Chrisp/ A Ryall)

Minute No. WCB 25502

"That Lesa Bingley be elected as Chair of the Wainuiomata Community Board for the 2025-2028 triennium."

Lesla Bingley assumed the Chair for the remainder of the meeting.

Election of Deputy Chair

The Chair nominated Vatau Sagaga as the Deputy Chair of the Wainuiomata Community Board, and Anaru Ryall seconded the motion.

The Chair called for any other nominations, and as there were none, she put the motion.

RESOLVED: (L Bingley/ A Ryall)

Minute No. WCB 25503

"That Vatau Sagaga be elected Deputy Chair of the Wainuiomata Community Board for the 2025-2028 triennium."

Under Standing Order 15.1, the Chair allowed public comment on an item not appearing on the agenda.

David Smith explained that he had an active complaint with the Ombudsman regarding the resource consent process for the proposed cleanfill on Coast Road. He asked that the Board consider holding a special community meeting to allow the community to voice their views and to urge Council to pause any further actions until his complaint had been resolved.

In response to a question from a member, David Smith said he was unsure when he would receive an update from the Ombudsman on his complaint.

Chris Foley, a resident directly affected by the proposed cleanfill, raised concerns about the existing condition of the road near his property. He identified erosion, blocked culverts, limited visibility when exiting his driveway, and traffic safety concerns. He asked what actions Council had taken to address these longstanding problems and whether speed reductions or other safety measures were being considered, given the potential increase in heavy vehicle traffic.

In response to questions from members, Chris Foley said that he understood from expert reports submitted by the applicant that existing erosion and drainage issues in the area were the responsibility of Council. He confirmed his intention to speak at the hearing. He reiterated that these issues were significant for the affected residents and expressed a desire for speed reductions, concealed-entry signage and repairs to drainage and road infrastructure. He added that he had not yet reported these issues through Council's standard reporting process but planned to do so.

Damo Hoffman and Ken Jackson strongly opposed the proposed private cleanfill on Coast Road. They said they were directly affected residents and raised concerns about road safety on the narrow and winding Coast Road. They also expressed frustration that only a small number of residents were recognised as affected parties and noted their difficulty in engaging with Council throughout the process.

In response to questions from members, Damo Hoffman said he understood the constraints imposed by the Resource Management Act. However, he remained frustrated that elected members felt unable to engage with affected residents. He questioned the accuracy of the traffic and flooding assessments included in the application. He added that broader community awareness and Board support would be helpful, particularly given ongoing concerns about long-term safety and flood risks.

Linda Olsen agreed with the previous speakers' comments.

5. PUBLIC COMMENT

There were no public comments regarding the items on the agenda.

6. PRESENTATION

Development of a Care Facility at Wainuiomata Masonic Village

Belinda and Billy Weepu provided a verbal update on their efforts regarding aged care in Wainuiomata. Belinda Weepu highlighted the lack of local dementia care and high-level aged care services in the area. She explained that after writing to the Wainuiomata Masonic Village Board, they were invited to discuss the possibility of developing a dementia and high-level care facility on the vacant land at the village. They highlighted that, together with other community members with experience in aged care and health, they formed a working group and created a draft scope document based on census and health data. She said the concept was for a care hub that would provide dementia care, hospital-level care and potentially palliative care. She said the facility would offer a mix of private and funded beds, ensuring that residents with lower incomes could remain in their community. She added that the working group had been seeking letters of support from the community and stakeholders. She asked that the Board provide a formal letter of support to be presented to Te Whatu Ora and other relevant agencies.

In response to questions from members, Belinda Weepu said the project was in its early stages and that the immediate priority was securing support for the proposed service model from Te Whatu Ora. She noted the potential for on-site diagnostic services, such as radiology, and for schools and community groups to be involved to support intergenerational connections. She confirmed that no organisations had opposed the proposal to date and that the working group would look to broaden its membership as discussions progressed.

The Chair thanked Belinda and Billy Weepu for their presentation and advised that the Board would formally confirm its support and provide a letter in due course.

7. CONFLICT OF INTEREST DECLARATIONS

There were no conflicts of interest declarations.

8. INTERIM COMMUNITY BOARD DELEGATIONS

Memorandum dated 25 November 2025 by the Democracy Advisor

The Director Strategy and Engagement elaborated on the memorandum.

RESOLVED: (L Bingley/L Sagaga)

Minute No. WCB 25504

"That the Board:

- (1) *notes the interim delegations to community boards as approved by Council and attached as Appendix 2 to the report; and*
- (2) *notes that the delegations will be reviewed during Council's meeting scheduled for June 2026, noting that this review will be conducted in consultation with the community boards, with the goal of having any amended delegations in place by the beginning of July 2026."*

9. SCHEDULE OF MEETINGS FOR 2026

Report No. WCB2025/5/112 by the Senior Democracy Advisor

The Director Strategy and Engagement elaborated on the report.

RESOLVED: (L Bingley/V Sagaga)

Minute No. WCB 25505

"That the Board:

- (1) *approves the ordinary meeting dates for 2026 in respect of its own meetings, attached as Appendix 2 to the report;*
- (2) *notes that the Board Chair will schedule informal gatherings for the Board as necessary, noting that no decisions can be made; and*
- (3) *delegates authority to the Chief Executive in consultation with the Board Chair to alter the date, time, or venue of a meeting, or cancel a meeting, should circumstances require this."*

10. DEMOCRACY ADVISOR'S REPORT

Report No. WCB2025/5/9 by the Democracy Advisor

Daniel Chrisp suggested a regular reporting slot at future meetings, with a relevant Council director, to provide direction on specific issues affecting Wainuiomata.

RESOLVED: (L Bingley/D Chrisp)

Minute No. WCB 25506

"That the Board:

- (1) notes and receives the report;*
- (2) determines that the venue for meetings will be Wainuiomata Neighbourhood Hub by default, but with the flexibility to alternate with other meeting spaces, and with a start time of 6.30pm;*
- (3) agrees to provide catering for its meetings over the term of the triennium to support local businesses;*
- (4) agrees to advertise its meetings over the term of the triennium;*
- (5) agrees that presentations from a Greater Wellington Regional Councillor will be a standard item of business on its agenda for its meetings; and*
- (6) determines that the Community Spirit Awards will be awarded in 2026, with the month to be determined at the Board's first meeting in 2026.*

11. ELECTED MEMBER SUPPORT POLICY

Memorandum dated 25 November 2025 by the Elected Member Support Coordinator

The Director Strategy and Engagement elaborated on the report.

RESOLVED: (L Bingley/Deputy Mayor Brown)

Minute No. WCB 25507

"That the Board receives and notes the Elected Member Support Policy for the 2025-2028 triennium, attached as Appendix 1 to the memorandum."

12. QUESTIONS

There were no questions.

13. **CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA**

Unuhia!	<i>Release us from the supreme sacredness of our tasks</i>
Unuhia!	<i>To be clear and free</i>
Unuhia i te uru-tapu-nui	<i>in heart, body and soul in our continuing journey</i>
Kia wātea, kia māmā	<i>Oh Rongo, raise these words up high</i>
Te ngākau, te tinana, te wairua i te	<i>so that we be cleansed and be free,</i>
ara takatū	<i>Yes indeed, we are free!</i>
Koia rā e Rongo whakairihia ake ki	<i>Good and peaceful</i>
runga	
Kia wātea, kia wātea!	
Ae rā, kua wātea!	
Hau, pai mārire.	

There being no further business, the Chair declared the meeting closed at 7.46 pm.

L Bingley
CHAIR

CONFIRMED as a true and correct record
Dated this 19th day of February 2026

Mayoral Statement Wainuiomata Community Board Meeting

Tēnā koutou katoa, talofa lava, namaste, ni hāo, mālō e lelei and warm greetings to everyone.

It is good to be here with you as we begin this new triennium. Our communities across the Hutt are diverse and proud. Wainuiomata is no exception. This place has a strong spirit, tight connections, and people who care deeply about their neighbourhoods.

A few weeks ago, we came together for our inauguration. It was a meaningful moment and a reminder of the responsibility we all carry. Also, our councillors held a two-day hui to set our intentions for the term. We centred our work on the values of Rangatira, Manaaki, Kaitiaki and Whānau. Steady leadership. Care for our people. Responsibility for future generations. Strong relationships that hold our city together.

These values will guide how we work with one another and how we work with you. They call us to listen well, prepare well, and lead with humility.

A big focus for us this term is getting the basics right. Residents want practical action and value for money. They want a council that listens. That is the commitment I bring to every table, including yours.

Across the city we have seen positive steps already. Te Ngaengae Pool and Fitness received its second national award for sustainability and community benefit. A reminder of what can be achieved through clear planning and collaboration.

We also saw a Green Flag Award given to Motutawa Avalon Park. This is an international mark of quality and a huge win for our community. The only park in the Wellington region to hold a Green Flag this year

Here in Wainui, we have seen the opening of the brand-new Waitomo Fuel Stop. This is a kiwi, family-owned investment that supports our families, our workers, and our local economy.

We opened the new amenity block at Frederick Wise Park. This new and improved infrastructure will maximise the use of one of Wainuiomata's main sports fields.

Just over a week ago, a blessing was held at Wainuiomata Marae marking the start of several long-awaited projects. 12 papakāinga homes, a taonga takaro play space, a tiny indigenous forest, and a Tihei Rangatahi space. 15 years of planning finally coming to life.

Last week I was presented an 800-signature petition in support for the refurbishment of Wainuiomata Pool. Community voices in action over a much-loved asset.

And finally, another fantastic Christmas in the Nui was held last weekend. A massive thanks to all those involved in this year's effort to provide free entertainment for our community.

As we look ahead, my focus is simple. Teamwork. Transparency. Back to basics. We will build confidence by listening and delivering. By putting residents first. By making decisions that reflect our shared priorities and our shared hopes for the future.

To the Wainuiomata Community Board, thank you for your upcoming service and for the way you represent your community. You know your people. You know the challenges and the opportunities. I look forward to working alongside you as partners over the next three years.

Together we can build a city where every family has the opportunity to thrive. A city grounded in unity, partnership and local pride.

Ngā mihi nui

Report no: WCB2026/1/9

Letter of Support for the development of a care facility at Wainuiomata Masonic Village

1. At the meeting on 4 December 2025, Belinda and Billy Weepu delivered a presentation to the Wainuiomata Community Board outlining the lack of local dementia and high-level aged care services in Wainuiomata and their proposal to develop a care facility at the Wainuiomata Masonic Village. They sought the Board's formal support for the initiative.

Recommendation

That the Board formally approves its letter of support for the development of a dementia care facility in Wainuiomata attached as Appendix 1 to the report

Appendices

No.	Title	Page
1↓	Appendix 1: Letter of Support for Proposed Dementia Care Facility in Wainuiomata	18

Author: Vanessa Gilmour
Democracy Advisor

Reviewed By: Kate Glanville
Senior Democracy Advisor

Approved By: Kathryn Stannard
Head of Democratic Services

To whom it may concern,

On behalf of the Wainuiomata Community Board, we formally express our support for Mr. Billy Weepu and Mrs. Belinda Weepu in their aspiration to establish a dementia care facility in Wainuiomata.

The Board recognises the growing need for accessible dementia care services within our community. This proposal directly addresses that need and aligns with our commitment to initiatives that enhance the wellbeing and care of Wainuiomata residents.

The Board thanks Mr. and Mrs. Weepu for their presentation on 4 December 2025 and commend their dedication to this important work.

The Board expresses strong support for the continuation of this initiative and the realisation of the proposed facility.

The Board also acknowledges the significant value this facility would bring to individuals, whānau, and the wider community and believe it is well-aligned with the current and future wellbeing needs of Wainuiomata.

The Board encourages other organisations, agencies, and stakeholders to lend their support to this important initiative.

Yours sincerely,

Lesa Bingley
Chairperson - The Wainuiomata Community Board

23 January 2026

Report no: WCB2026/1/6

Democracy Advisor's Report

Purpose of Report

1. The purpose of this report is to inform the Board of key items of interest and to seek decisions on a range of administrative matters for the 2026 calendar year.

Recommendations

That the Board:

- (1) receives and notes the report;
- (2) determines a month in 2026 to hold the Wainuiomata Community Spirit Awards;
- (3) considers whether to hold the Wainuiomata Community Spirit Awards on a biennial basis, with the next awards to be held in 2028; and
- (4) approves up to \$200 from the Board's operational budget for a wreath and up to \$300 for catering for the Wainuiomata ANZAC Day event on 25 April 2026.

Update from the Wainuiomata Community Board meeting held on 4 December 2025

Presentation - Development of a Care Facility at Wainuiomata Masonic Village

2. Belinda and Billy Weepu provided an update on efforts to progress aged care services in Wainuiomata, including a proposal to develop a dementia and high-level care facility at Wainuiomata Masonic Village. They requested that the Board provide a formal letter of support to assist discussions with Te Whatu Ora and other relevant agencies.
3. The Board will consider the request for a letter of support under a separate report on the agenda.

Wainuiomata Community Spirit Awards

4. At its meeting on 4 December 2025, the Board determined that the annual Wainuiomata Community Spirit Awards would be held in 2026, with the specific month to be decided at the Board's first meeting in 2026. The Board is now asked to determine the month in 2026 for the Community Spirit Awards.
5. The Board will also consider whether to hold the Spirit Awards on a biennial basis, to ensure the awards remain special and meaningful, achieve cost savings, and allow sufficient time for promotion, collaboration, and engagement with nominators and nominees.

Events

6. **21 February 2026:** [Petone Rotary Fair](#) from 10.00am – 4.00pm, Jackson Street, Petone and surrounding area. This popular annual community event features live music, food and various stalls. The fair supports local projects and is the perfect day out for your family.
7. **22 February and 29 March:** [Artisan Craft Market](#) from 10.00am – 3.00pm at the Dowse Square, Hutt Central. Discover unique handmade treasures at this market, which highlights the creativity and talent of local artisans.

Local Government New Zealand (LGNZ)

8. LGNZ is the national organisation representing local authorities across Aotearoa New Zealand. It provides advocacy, policy leadership and sector coordination on issues affecting local government.
9. The LGNZ Young Elected Members (YEM) hui is scheduled to be held on 28 July, as part of LGNZ's programme to support and connect elected members under the age of 40. The hui is typically held in conjunction with the LGNZ annual conference and provides an opportunity for networking, shared learning, and capability development for young elected members across Aotearoa New Zealand. Final details regarding the venue and registration costs have not yet been confirmed and are expected to be released by LGNZ closer to the event date. If the Board sends one or more members, any associated costs would be funded from the Board's existing training budget.
10. The Community Boards Executive Committee (CBEC) is an advisory committee to LGNZ National Council. It advocates for community boards and promotes best practice. Learn more here: [Community Boards Executive Committee \(CBEC\) - LGNZ](#)
11. The LGNZ events calendar for 2026 can be found here: [LGNZ Events Calendar](#)

Anzac Day 2026

12. In recent years, the Wainuiomata ANZAC Day commemorations have been delivered through a community-led approach, with Love Wainuiomata and local community groups playing a key role in organising and delivering the event. While this leadership sits with the community, the Wainuiomata Community Board has continued to support the commemoration through advocacy and financial contributions, as reflected in previous Board funding decisions.
13. At the Board meeting held on 12 February 2025, the Board approved funding of up to \$200 from the Board's operational budget for the purchase of a wreath, and up to \$300 for catering for the Wainuiomata ANZAC Day event held on 25 April 2025.
14. The Board is now asked to consider the level of funding it wishes to contribute towards the Wainuiomata ANZAC Day event in 2026.

Work Programme

15. Attached as Appendix 1 to the report is a summary of expected reports and presentations scheduled to be presented to the Board during the 2026 meeting year.

2025/26 Operating and Training Budgets

16. The board is allocated \$8,000.00 GST exclusive per annum, comprised of:

Operating costs	\$5,000
Training	\$3,000

17. The following is the Board's expenditure as of January 2026.

	Operating Costs	Training
Budget	\$5,000.00	\$3,000.00
Expenditure	\$1,222.57	\$18.70
BALANCE	\$3,777.43	\$2,981.30

18. The detailed expenditure is attached as Appendix 2 to the report.

Appendices

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2	Appendix 2: Expenditure July 2025 - June 2026	23

Author: Vanessa Gilmour, Democracy Advisor

Reviewed By: Kate Glanville, Senior Democracy Advisor

Approved By: Kathryn Stannard, Head of Democratic Services

Wainuiomata Community Board work programme

Description	Officer	Cycle 2 16 April 2026	Cycle 3 18 June 2026	Cycle 4 20 Aug 2026	Cycle 5 5 Nov 2026
Democracy Advisor's report	Democracy Advisor	✓	✓	✓	✓
Chair's report	WCB Chair	✓	✓	✓	✓
Greater Wellington Regional Councillor/s update	GWRC councillor	✓	✓	✓	✓
Wainuiomata Project	Director Neighbourhoods and Communities	✓			
Love Wainuiomata Update	Chasity Card			✓	
Code of Conduct	Head of Democratic Services		✓		
Standing Orders	Head of Democratic Services		✓		
Spirit Awards	Date TBC on 19 February				
Schedule of meetings 2027	Senior Democracy Advisor				✓

Wainuiomata Community Board Expenditure 2025/2026 - Operating Budget

Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per Item	Balance
Opening Balance														\$ 5,000.00
Advertising		\$ 234.00			\$ 234.00		\$ 234.00						\$ 702.00	
2024 Spirit Awards	\$ 325.10												\$ 325.10	
Venue hire													\$ -	
Catering		\$ 81.14				\$ 114.33							\$ 195.47	
Total Expenditure														\$ 1,222.57
Closing Balance														\$ 3,777.43

Wainuiomata Community Board Expenditure 2025/2026 - Training Budget

Item	July	August	September	October	November	December	January	February	March	April	May	June	Total per Item	Balance
Opening Balance														\$ 3,000.00
2024 Community Board conference	\$ 18.70												\$ 18.70	
Closing Balance														\$ 2,981.30