

HUTT CITY COUNCILKOMITI RATONGA O TE AWA KAIRANGI  
HUTT VALLEY SERVICES COMMITTEE

Minutes of a meeting held in the Council Chambers,  
2nd Floor, 30 Laings Road, Lower Hutt on  
**Friday 6 March 2026 commencing at 9:30 am**

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**PRESENT:** Cr N Shaw, HCC (Chair) Cr B Hammond, UHCC (Deputy  
Chair)  
Cr B Dyer, HCC Cr A McLeod, UHCC  
Cr M Tonga-Grant, HCC Cr D Welch, UHCC  
Cr TA Puketapu, HCC Cr T Ultra, UHCC

**APOLOGIES:** There were no apologies.

**IN ATTENDANCE:** Cr K Yung, HCC  
J Griffiths, Director Strategy and Engagement (part meeting)  
A Blackshaw, Director Neighbourhoods and Communities  
J Livschitz, Group Chief Financial Officer, HCC  
M Ryan, Community Services Group Manager, UHCC  
H Bell, Water Services Advisor, HCC (part meeting)  
M Vest, Waste and Resource Recovery Manager, HCC  
J Lawson, Open Spaces and Facilities Manager, UHCC  
K Glanville, Senior Democracy Advisor, HCC  
F Murphy, Governance Advisor, UHCC

PUBLIC BUSINESS

The Director Strategy and Engagement opened the meeting.

**1. OPENING FORMALITIES - KARAKIA KAUNIHERA**

Tuia te mana akiaki	<i>Sow the seeds of courage</i>
Rarangahia te mana rangatira	<i>Weave the power of unity</i>
Kia tipu, kia puāwai	<i>To grow and prosper</i>
E ripo ngā wai	<i>There are ripples in</i>
O Te Awa Kairangi	<i>Te Awa Kairangi</i>
He Kaitiaki ki te whenua	<i>There are Kaitiaki on the land</i>
He oranga taiao	<i>Protected environment</i>
He oranga tangata	<i>Thriving people</i>
Haumi e, hui e Taiki e!	<i>Connected, united, affirmed!</i>

2. **APOLOGIES**

There were no apologies.

3. **ELECTION OF CHAIR**

The Director of Strategy and Engagement called for nominations for the chair of the Hutt Valley Services Committee. Cr Hammond nominated Cr Shaw for the position of chair and Cr Tonga-Grant seconded the motion.

**RESOLVED:** (Cr Hammond/Cr Tonga-Grant)

**Minute No. HVSC 26101**

*"That Cr Shaw, Hutt City Council be elected Chair of the Hutt Valley Services Committee for 2026."*

Cr Shaw assumed the Chair.

**ELECTION OF DEPUTY CHAIR**

The Chair called for nominations for the Deputy Chair of the Hutt Valley Services Committee. The Chair nominated Cr Hammond for the position of Deputy Chair and Cr Ultra seconded the motion.

The Chair called for any other nominations, and as there were none, she put the motion.

**RESOLVED:** (Cr Shaw/Cr Ultra)

**Minute No. HVSC 26102**

*"That Cr Hammond, Upper Hutt City Council be elected Deputy Chair of the Hutt Valley Services Committee for 2026."*

4. **PUBLIC COMMENT**

There was no public comment.

5. **CONFLICT OF INTEREST DECLARATIONS**

There were no conflict of interest declarations.

**6. PROPOSED MEETING DATES FOR 2026**

Report No. HVSC2026/1/7 by the Democracy Advisor

**RESOLVED:** (Cr Shaw/Cr Hammond)

**Minute No. HVSC 26103**

*"That the Committee:*

*(1) agrees to adopt the following schedule of meetings for 2026:*

- (a) Friday, 1 May 2026 at 9.30am (Upper Hutt City Council);*
- (b) Friday, 18 September 2026 at 9.30am (Hutt City Council);*
- (c) Friday, 27 November 2026, at 9.30am (Upper Hutt City Council);*

*(2) agrees to adopt the following schedule of pre agenda meetings for 2026:*

- (a) Tuesday, 21 April 2026 at 10.00am;*
- (b) Tuesday, 8 September 2026 at 10.00am;*
- (c) Tuesday, 17 November 2026, at 10.00am*

*(3) agrees that the pre agenda meetings for 2026 will be held via Microsoft Teams; and*

*(4) delegates authority to the Chief Executives of the two Councils, in consultation with the Chair, to alter the date, time or venue of a meeting, or cancel a meeting should circumstances require this."*

7. **WASTEWATER JOINT VENTURE UPDATE 1 OCTOBER 2025 - 31 JANUARY 2026**

Report No. HVSC2026/1/1 by Wellington Water Limited

Blair Johnson, Head of Wastewater Contracts, Steve Hutchison, Chief Advisor – Wastewater, Luke Rushton, Programme Delivery Lead, and Jeremy McKibbon, Group Manager, Treatment and Control Systems from Wellington Water Limited were in attendance for the item.

Jeremy McKibbon, WWL elaborated on the report. He advised that effluent compliance at Seaview remained non-compliant, with improvement dependent on renewal works. He said that repairs in the leak in the main outfall pipe at Marine Parade, Eastbourne were underway, with temporary wastewater diversion to the Waiwhetū Stream in place. He added that completion was expected early next week. He further advised that Stage 2 of the odour treatment project had been commissioned, with an independent report confirming the success of Stages 1 and 2, which would inform options for Stage 3. He also noted that the UV replacement project was in progress, and construction of the new sludge dryer had commenced.

A member noted possible odour complaints relating to the transport of wet sludge to the Silverstream Landfill, that may have been lodged through Upper Hutt City Council channels, and suggested there may have been a miscommunication between councils. The Water Services Advisor advised that he would look into this.

In response to members' questions regarding target dates for completion of the strategic plan for the outfall pipeline renewal, Steve Hutchison advised that the relevant dates were not available at the meeting and would be confirmed and reported back to the Committee.

**RESOLVED:** (Cr Shaw/Cr Puketapu)

**Minute No. HVSC 26104**

*"That the Committee receives and notes the information."*

8. **QUARTERLY REPORT ON THE SILVERSTREAM LANDFILL**

Report No. HVSC2026/1/16 by the Waste & Resource Recovery Manager, Hutt City Council

The Waste and Resource Recovery Manager (HCC) elaborated on the report, advising that following the February 2026 severe weather event, a temporary green waste fee waiver at Silverstream Landfill resulted in a significant surge in demand. A total of 3,697 vehicle drop-offs and 626 tonnes of green waste received over 13 days. He said this was equivalent to approximately three and a half months' volume. He acknowledged this had placed considerable pressure on landfill operations, increasing traffic and workload, with staff commended for effectively managing the response.

In response to members' questions about the potential use of odour monitors near surrounding communities, the Waste and Resource Recovery Manager advised that he would report back on their potential benefits.

The Chair suggested that odour monitoring, particularly during the delivery of wet sludge to the landfill, be considered and requested that officers investigate this matter and report back to the committee.

In response to members' discussion on odour consent conditions and complaints from Upper Hutt residents, a member noted that complaints may be directed to Upper Hutt City Council rather than Hutt City Council. It was suggested that this be followed up to ensure all complaints were appropriately captured and investigated.

**RESOLVED:** (Cr Shaw/Cr Dyer)

**Minute No. HVSC 26105**

*"That the Committee receives and notes the information."*

## 9. AKATĀRAWA CEMETERY UPDATE

Report No. HVSC2026/1/2 by the Open Spaces and Facilities Manager, Upper Hutt City Council

The Open Spaces and Facilities Manager, UHCC elaborated on the report.

In response to members' questions regarding tikanga Māori hand-washing facilities outside the cemetery gates, the Open Spaces and Facilities Manager advised these had been considered as part of the development. She would confirm they meet tikanga requirements and that the proposed tank water supply was appropriate.

**RESOLVED:** (Cr Shaw/Cr Hammond) **Minute No. HVSC 26106**

*"That the Committee receives the Akatārawa Cemetery Update report."*

## 10. HUTT VALLEY SERVICES COMMITTEE FORWARD PROGRAMME 2026

Report No. HVSC2026/1/17 by the Democracy Advisor

**RESOLVED:** (Cr Shaw/Cr Puketapu) **Minute No. HVSC 26107**

*"That the Committee receives and notes the Forward Programme for 2026 attached as Appendix 1 to the memorandum."*

## 11. QUESTIONS

There were no questions.

## 12. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia!	<i>Release us from the supreme sacredness of our tasks</i>
Unuhia!	<i>To be clear and free</i>
Unuhia i te uru-tapu-nui	<i>in heart, body and soul in our continuing journey</i>
Kia wātea, kia māmā	<i>Oh Rongo, raise these words up high</i>
Te ngākau, te tinana, te wairua i te	<i>so that we be cleansed and be free,</i>
ara takatū	<i>Yes indeed, we are free!</i>
Koia rā e Rongo whakairihia ake ki	<i>Good and peaceful</i>
runga	
Kia wātea, kia wātea!	
Ae rā, kua wātea!	
Hau, pai mārīre.	

There being no further business the Chair declared the meeting closed at 10.35am.

Cr N Shaw  
CHAIR

**CONFIRMED as a true and correct record**  
**Dated this 1st day of May 2026**