

HUTT CITY COUNCIL**KOMITI ITI AHUMONI I TŪRARU | AUDIT AND RISK SUBCOMMITTEE**

Minutes of a meeting held in the Council Chambers, 2nd Floor, 30 Laings Road,
Lower Hutt on
Tuesday 27 February 2024 commencing at 2:00 pm

PRESENT: S Tindal (Independent Mayor C Barry (Deputy Chair)
Chair) (from 2.04pm)
Cr T Stallinger Cr J Briggs
Cr K Morgan

APOLOGIES: Cr G Barratt

IN ATTENDANCE: J Miller, Chief Executive
A Blackshaw, Director Neighbourhoods and Communities
A Geddes, Director Environment and Sustainability
J Kingsbury, Director Economy and Development
L Allott, Chief Digital Officer (part meeting)
N Reddy, Acting Group Chief Financial Officer (part meeting)
M Connew-Simmons, Programme Manager (part meeting)
D Newth, Financial Accounting Manager (part meeting)
B Hodgins, Strategic Advisor (part meeting)
A Quinn, Project Manager – Naenae (via audio-visual link)
(part meeting)
V Gilmour, Democracy Advisor

PUBLIC BUSINESS**1. OPENING FORMALITIES - KARAKIA TIMATANGA**

Whakataka te hau ki te uru	Cease the winds from the west
Whakataka te hau ki te tonga	Cease the winds from the south
Kia mākinakina ki uta	Let the breeze blow over the land
Kia mātaratara ki tai	Let the breeze blow over the ocean
E hī ake ana te atakura	Let the red-tipped dawn come with a
He tio, he huka, he hau hū	sharpened air.
Tihei mauri ora	A touch of frost, a promise of a glorious
	day.

2. APOLOGIES

RESOLVED: (S Tindal/Cr Morgan)

Minute No. ARSC 24101

"That the apology received from Cr G Barratt be accepted and leave of absence granted."

3. **PUBLIC COMMENT**

There was no public comment.

4. **CONFLICT OF INTEREST DECLARATIONS**

The Chair recorded that she had been reappointed as Director and Deputy Chair of the New Zealand Infrastructure Commission until 30 September 2025, following approval by the Minister of Infrastructure.

Cr Briggs declared a conflict with item 7, Sensitive Expenditure Disclosures. He took no part in discussion or voting on the matter.

Mayor Barry joined the meeting at 2.04pm.

5. **RECOMMENDATION TO TE KAUNIHERA O TE AWA KAIRANGI COUNCIL - 27 March 2024**

Draft Procurement Strategy

The Acting Group Chief Financial Officer elaborated on the report.

<u>RECOMMENDED:</u> (S Tindal/Cr Stallinger)	Minute No. ARSC 24102
<i>"That Subcommittee recommends that Council:</i>	
(1) <i>notes and receives the draft Group Procurement Strategy;</i>	
(2) <i>notes this is a newly created Group Procurement Strategy; and</i>	
(3) <i>approves the Group Procurement Strategy, attached as Appendix 1 to the report."</i>	

6. 3 WATERS MATTERS

Report No. ARSC2024/1/27 by the Strategic Advisor

The Strategic Advisor elaborated on the report. He pointed out an error in paragraph 11 of the report and clarified that the correct figure was \$1.6B. He explained that Council would consider a report on water reform on 6 March 2024. He highlighted that the report would outline how regional councils would collaborate on a joint water services delivery plan.

In response to a question from a member, the Chief Executive advised that the Wellington Water Committee had agreed that councils should begin exploring a new model and a pathway to reach it. She explained the region's Chief Executives met every four to six weeks and were responsible for developing a process for moving forward. She also explained that a process had been identified and that it would be presented to each council outlining what the pathway might look like.

RESOLVED: (S Tindal/Cr Briggs)

Minute No. ARSC 24103

"That the Subcommittee:

- (1) notes the Government's intentions regarding the future delivery of water services and the regional response currently being discussed and planned; and*
- (2) notes that proposed increased funding within the 2024-2034 Draft Long Term Plan will likely be insufficient to manage risks around increasing three waters asset failures resulting in non-compliance with resource consents and will do little to avert leaks contributing to summer water shortages."*

7. SENSITIVE EXPENDITURE DISCLOSURES

Report No. ARSC2024/1/18 by the Financial Accounting Manager

Cr Briggs declared a conflict of interest and took no part in discussion or voting on the matter.

The Financial Accounting Manager elaborated on the report.

RESOLVED: (S Tindal/Cr Stallinger)

Minute No. ARSC 24104

"That the Subcommittee:

- (1) receives and notes the information; and*
- (2) notes the Sensitive Expenditure disclosure information attached as Appendix 1 to the report: Summary of Sensitive Expenditure 1 October 2023 to 31 December 2023."*

8. INFORMATION ITEMS

a) Whakatupu Ngaengae - progress update

Memorandum dated 8 February 2024 by the Project Manager (Naenae)

The Project Manager - Naenae elaborated on the report.

In response to a question from a member, the Project Manager – Naenae stated that the adverse weather conditions were the biggest risk to ensuring the timely delivery of the project.

RESOLVED: (S Tindal/Cr Stallinger)

Minute No. ARSC 24105

“That the Subcommittee:

- (1) *receives and notes the information; and*
- (2) *notes the following progress that has been made on the Whakatupu Ngaengae project:*
 - (a) *construction of the new Naenae Pool and Fitness Centre is progressing well and remains on track to be complete at the end of July 2024. Confidence is still high that the project can be completed within budget;*
 - (b) *the conversion of the old Naenae Post Office to a community centre is progressing well, and completion is envisaged in early April 2024; and*
 - (c) *following receipt of tenders for the development of Walter Mildenhall Park, Local Landscape Architects Collective has been appointed as our design partner.”*

b) Audit and Risk Subcommittee Forward Programme 2024

Memorandum dated 9 February 2024 by the Democracy Advisor

In response to a question from a member, the Chief Executive stated that the Subcommittee meeting in November 2024 would consider a post-implementation review report on the Whakatupu Ngaengae project.

RESOLVED: (S Tindal/Cr Briggs)

Minute No. ARSC 24106

“That the Subcommittee receives and notes the Forward Programme for 2024 attached as Appendix 1 to the memorandum.”

9. QUESTIONS

There were no questions.

10. EXCLUSION OF THE PUBLIC**RESOLVED:** (S Tindal/Cr Morgan)**Minute No. ARSC 24107***"That the public be excluded from the following parts of the proceedings of this meeting, namely:***11. HR and payroll system***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

(A)	(B)	(C)
<i>General subject of the matter to be considered.</i>	<i>Reason for passing this resolution in relation to each matter.</i>	<i>Ground under section 48(1) for the passing of this resolution.</i>
<i>HR and payroll system.</i>	<i>The withholding of the information is necessary to maintain legal professional privilege (s7(2)(g)). The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities (s7(2)(h)).</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exist.</i>

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column (B) above."

The Chair declared the public part of the meeting closed at 2.27pm and the non-public part of the meeting closed at 2.38pm

S Tindal
CHAIR

CONFIRMED as a true and correct record
Dated this 27th day of March 2024