

# KOMITI ITI ARA WAKA TRAFFIC SUBCOMMITTEE

17 April 2024

Order Paper for the meeting to be held in the Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt, on:

### Wednesday 24 April 2024 commencing at 2:00 pm

The meeting will be livestreamed on Council's Facebook page.

### Membership

Cr N Shaw (Chair) Cr B Dyer (Deputy Chair)

Cr G Barratt Cr A Mitchell
Cr C Parkin Cr G Tupou

Cr J Briggs (Alternate) Cr K Brown (alternate)

Deputy Mayor T Lewis (Alternate)

### For the dates and times of Council Meetings please visit www.huttcity.govt.nz

### Have your say

You can speak under public comment to items on the agenda to the Mayor and Councillors at this meeting. Please let us know by noon the working day before the meeting. You can do this by emailing DemocraticServicesTeam@huttcity.govt.nz or calling the Democratic Services Team on 04 570 6666 | 0800 HUTT CITY



# KOMITI ITI ARA WAKA | TRAFFIC SUBCOMMITTEE

Chair:	Cr Naomi Shaw
Deputy Chair:	Cr Brady Dyer
Membership:	Cr Glenda Barratt
	Cr Andy Mitchell
	Cr Chris Parkin
	Cr Gabriel Tupou
Quorum:	Half of the membership
Meeting Cycle:	Meets on an eight-weekly basis or as required
Reports to:	Council

### **PURPOSE:**

The Komiti Iti Ara Waka | Traffic Subcommittee has primary responsibility for considering and making **recommendations to Council** on traffic matters and considering any traffic matters referred to it by Council.

For the avoidance of doubt, "traffic" includes parking, and excludes temporary road closures under clause 11(e) of the Tenth Schedule of the LGA 1974 and the Transport (Vehicular Traffic Road Closure) Regulations 1965.

### **DETERMINE:**

The Komiti Iti Ara Waka | Traffic Subcommittee has the authority to:

- Do all things necessary to hear, consider and make recommendations to Council on any traffic-related matter.
- Regulate its own processes and proceedings to achieve its purpose and objective.
- Provide options for the consideration of Council.

The Chair will have the authority to refer any traffic matter to:

- A Community Board; or
- The Komiti Hanganga | Infrastructure and Regulatory Committee; or
- Council.

### **DELEGATED AUTHORITY:**

The Komiti Iti Ara Waka | Traffic Subcommittee will have delegated authority to carry out activities within its terms of reference.

### **HUTT CITY COUNCIL**

### KOMITI ITI ARA WAKA | TRAFFIC SUBCOMMITTEE

Meeting to be held in the Council Chambers, 2nd Floor, 30 Laings Road, Lower Hutt

on

We do not 24 April 2024 common size at 2:00 per

Wednesday 24 April 2024 commencing at 2:00 pm.

### ORDER PAPER

### **PUBLIC BUSINESS**

### 1. OPENING FORMALITIES - KARAKIA TIMATANGA

Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia mākinakina ki uta Kia mātaratara ki tai E hī ake ana te atakura He tio, he huka, he hau hū Tīhei mauri ora

Cease the winds from the west Cease the winds from the south Let the breeze blow over the land Let the breeze blow over the ocean Let the red-tipped dawn come with a sharpened air. A touch of frost, a promise of a glorious day.

2. APOLOGIES

No apologies have been received.

### 3. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

### 4. <u>CONFLICT OF INTEREST DECLARATIONS</u>

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have

# 5. RECOMMENDATIONS TO TE KAUNIHERA O TE AWA KAIRANGI COUNCIL - 28 May 2024

a) 9299 Pomare Station Bus Stop Relocation

Report No. TSC2024/2/77 by the Roading Engineer

### CHAIR'S RECOMMENDATION:

"That the recommendations contained in the report be endorsed."

5

b) Changes to parking time restrictions adjacent to 35 Bouverie Street, Petone

Report No. TSC2024/2/78 by the Traffic Engineer - Contractor

11

### **CHAIR'S RECOMMENDATION:**

That the recommendations contained in the report be endorsed."

### 6. <u>INFORMATION ITEMS</u>

### a) Maru Streets for People

Report No. TSC2024/2/49 by the Project Manager

17

### CHAIR'S RECOMMENDATION:

That the recommendation contained in the report be endorsed."

### b) <u>Traffic Subcommittee Forward Programme 2024</u>

Memorandum dated 10 April 2024 by the Democracy Advisor

23

### **CHAIR'S RECOMMENDATION:**

That the recommendation contained in the memorandum be endorsed."

### 7. QUESTIONS

With reference to section 32 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

### 8. CLOSING FORMALITIES - KARAKIA WHAKAMUTUNGA

Unuhia! Release us from the supreme sacredness

Unuhia! of our tasks

Unuhia i te uru-tapu-nui To be clear and free

Kia wātea, kia māmā in heart, body and soul in our continuing

Te ngākau, te tinana, journey

e wairua i te ara takatū Oh Rongo, raise these words up high so

that we be cleansed and be free,

Yes indeed, we are free! Good and peaceful

te wairua i te ara takatū Koia rā e Rongo whakairihia ake ki runga Kia wātea, kia wātea! Ae rā, kua wātea! Hau, pai mārire.

Vanessa Gilmour
DEMOCRACY ADVISOR



Report no: TSC2024/2/77

# 9299 Pomare Station Bus Stop Relocation

### **Purpose of Report**

1. The purpose of this report is to seek approval for the relocation of Bus Stop 9299, located on Eastern Hutt Road, outside Pomare Train station.

### Recommendations

That the Subcommittee recommends that Council:

- (1) notes and receives the report; and
- (2) approves the proposed relocation of Bus Stop 9299 on Eastern Hutt Road (outside Pomare Train station), attached as Appendix 1 to the report.

### **Background**

- 2. Council officers have received reports of incidents occurring near Bus Stop 9299 at Pomare Train station, including a fatal hit-and-run involving a pedestrian crossing the road.
- 3. The current location of the bus stop is very close to the existing refuge island. This limits visibility for pedestrians and drivers crossing.
- 4. The officers have proposed relocating the current bus stop to a farther distance from the crossing to improve pedestrian safety. This proposed improvement will entail exchanging the P15 parking location (where the new bus stop will be situated) and imposing 'No Stopping' (BYL) restrictions.

### **Discussion**

- 5. The officers have the support of Greater Wellington Regional Council (GWRC) on the bus stop relocation. It was agreed that the new location would improve safety for road users whilst continuing to provide the required service for passengers.
- 6. There is a P15 parking where the bus stop is planned, which needs to be relocated to enhance visibility for pedestrians and drivers.

7. Feedback was received from the Northern Ward Councillor for a pedestrian crossing facility outside Pomare Train station, which will be prioritised for the 2024/25 financial year.

### **Options**

- 8. The Subcommittee has three options to consider regarding the proposed changes to the bus stop, which are as follows:
  - a) to make a recommendation to approve the proposed changes to the bus stop as outlined in points 2 7 in the report; or
  - b) to make a recommendation to reject the proposed changes to the bus stop as outlined in points 2 7 in the report; or
  - to make amendments as the Subcommittee deems appropriate for recommendation to Council.
- 9. The officers recommend option (a) as officers believe that the proposed changes will make the bus stop safer for pedestrians to cross.

### **Climate Change Impact and Considerations**

- 10. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.
- 11. It is important to have good transport infrastructure and facilities that provide safe and secure access at all stages of the journey. This is especially crucial for people with impairments, as it can help remove barriers to the use of public transport. The more barriers that Council removes, the easier it becomes for people to choose public transport over private vehicles. This, in turn, will support efforts to reduce car dependency and carbon emissions.
- 12. The proposed changes are expected to increase the use of public transport and reduce greenhouse gas emissions.

### Consultation

- 13. Consultation occurred between 8 March 2024 and 22 March 2024, with feedback only received from the Northern Ward Councillor (refer to point 7 above).
- 14. 100 letters were distributed to properties and businesses within a 100m radius. Stationary vehicles outside Pomare Train station also received a letter under the windscreen wiper to advise drivers of the consultation.
- 15. A copy of the consultation letter is attached as Appendix 2 to the report.

### **Legal Considerations**

16. The proposed changes in restrictions are made pursuant to the provisions of the Hutt City Council Traffic Bylaw 2017 and in line with the requirements of the Land Transport (Road User) Rule 2004.

### **Financial Considerations**

17. The cost for the installation will be allocated from the Signs and Road Marking budget for the 2024/25 financial year.

### **Appendices**

No.	Title	Page
1 <u>₽</u>	Appendix 1: Pomare Station Bus Stop Traffic Resolution Plan	8
2 <u>₽</u>	Appendix 2: Pomare Station Bus Stop Relocation Consultation Letter	9

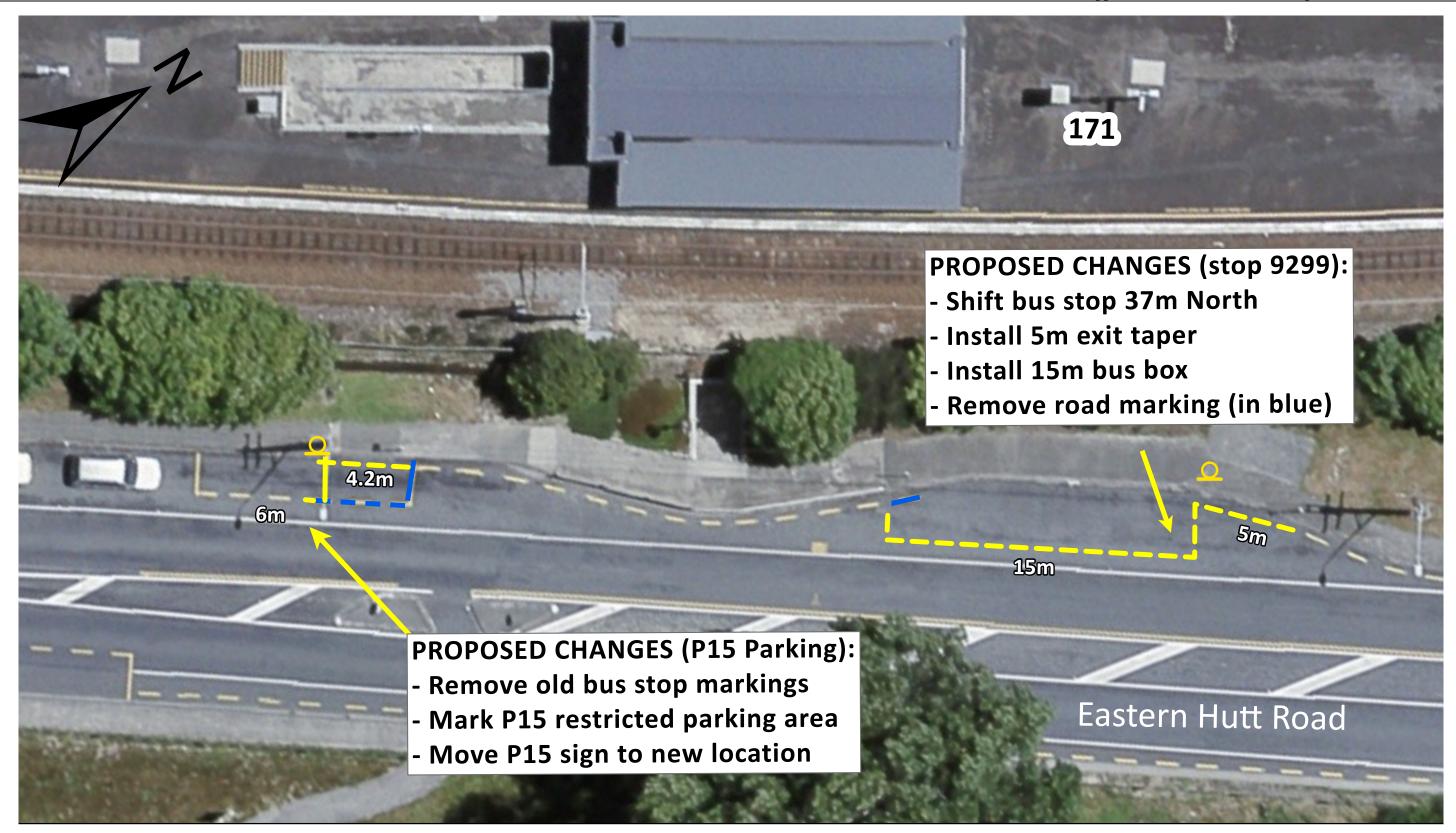
**Author:** Arun Joy Roading Engineer

**Reviewed By:** Evandro Scherer Transport Engineer Manager

Reviewed By: Andrea Mitchell

**Business Manager** 

**Approved By:** Jon Kingsbury Director Economy & Development



# Pomare Station New Stop Layout

10



**SCALE: 1:125** 

**DRAWN BY: C Fairbairn** 

**DATE DRAWN: 19/02/2024** 

Disclaimer: All reasonable efforts are made to ensure





### PROPOSED CHANGES IN YOUR AREA

### Kia Ora

This letter is to provide information regarding proposed changes to traffic restrictions in your neighbourhood. We are seeking your comments on the proposed changes which aim to improve accessibility and safety for residents and road users.

What	Relocate the existing Bus Stop 9299 from the current location to its northern side
we are	(approximately 15m from the existing location). This bus stop is outside Pomare
proposing	Railway Station, Eastern Hutt Road.
	Relocate the existing P15 parking (currently north of Pomare Railway Station) to the
	south of Pomare Station.
	Install new No Stopping At All Times (BYLs).
Why	An incident was reported in front of the Bus Stop 9299 Pomare Station involving a
we are	pedestrian trying to cross the road. The location of the current Bus Stop 9299 limits
proposing the	driver's visibility to pedestrians wanting to cross at the refuge island.
change	To reduce/eliminate crash likelihood, HCC is proposing to change the bus stop
	location. By moving the bus stop location, pedestrian visibility will be improved, making
	it safer for pedestrians to cross.
	Where the new bus stop location is being proposed, there is a P15 parking. The P15
	parking will be swapped with the bus stop as an alternative to move the bus stop further
	away from the refuge island. This will enhance visibility for vehicles and pedestrians.
	The proposed restrictions align with council's Parking Policy (adopted December)
	2017), "A safe city – prioritising the safe movement of people, while enabling efficient
	movement of goods and services."
Where the	
changes are proposed	<ul> <li>The changes are proposed for the bus stop outside Pomare Railway station, Eastern Hutt Road as per the appended plans.</li> </ul>
What	<ul> <li>By moving the bus stop location, pedestrian visibility will be improved, making it safer for pedestrians to cross</li> </ul>
Will the change achieve	10. podestriario to oroso
Have your say	If you would like to provide us with specific feedback, you can do so by emailing
	TRSubmission@huttcity.govt.nz
	<ul> <li>Please note, if you are giving feedback, please submit it before 5:00pm on Friday 22 March 2024</li> </ul>

30 Laings Road, Lower Hutt Private bag 31-912, Lower Hutt 5040



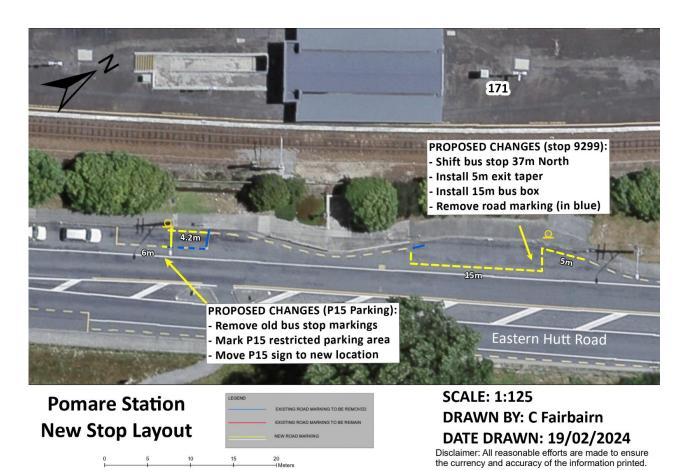
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contact@huttcity.govt.nz www.huttcity.govt.nz

<sup>▲</sup> The pattern at the top of this page is inspired by the natural landforms, hills, river, and coastline surrounding Lower Hutt. It represents our people, our place, and our home.

### **Next steps**

- Submissions will be reviewed, and a recommendation will be made by Council Officers
- The proposal (if proceeding) will be referenced to the Council Traffic Subcommittee on 24th April 2024
- If approved, the proposed changes will be installed within 3 months following the approval date.





Report no: TSC2024/2/78

# Changes to parking time restrictions adjacent to 35 Bouverie Street, Petone

### **Purpose of Report**

1. The purpose of this report is to seek approval of the proposed changes to parking time restrictions adjacent to 35 Bouverie Street, Petone.

### Recommendations

That the Subcommittee recommends that Council:

- (1) receives and notes the information;
- (2) approves the implementation of 11x "P120" time-limited parking adjacent to 35 Bouverie Street, Petone, as attached as Appendix 1 to the report;
- (3) rescinds any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they conflict with the traffic controls described in the report; and
- (4) notes that these parking restrictions will take effect once the appropriate signage and /or road markings have been installed.

For the reason that the new timed restrictions will improve the turnover of vehicles which will ultimately benefit the businesses adjacent and provide opportunities for customers to find parking easily.

### **Background**

2. Officers have received a request from a business owner to install timerestricted parking spaces on Bouverie Street to service the new retail development adjacent to the current unrestricted parking spaces.

### **Discussion**

- 3. Officers have assessed this request and find it a reasonable request to progress.
- 4. The site is in a commercial zone where there is an expectation for some of the parking to be time-restricted. This will provide parking spaces for customers and business visitors as many of the parking spaces are occupied for longer times by staff.

 The proposal does not include marking individual parking spaces due to enforcement implications. Parking officers can only enforce individual parking spaces, such as CBD areas, where metered parking machines are installed.

### **Options**

- 6. The Subcommittee has three options to consider regarding the proposed changes to parking time restrictions, which are as follows:
  - a) keep the existing layout unchanged;
  - b) approve time restrictions as shown in Appendix 1 attached to the report; OR
  - c) make amendments as the Subcommittee sees fit for recommendation to Council.
- 7. The officers recommend option (b) as it will increase parking turnover for businesses along Bouverie Street.
- 8. Options (a) and (c) are not recommended as they would cause difficulty for the public in finding car parks that staff will already utilise.

### **Climate Change Impact and Considerations**

- 9. The matters addressed in this report have been considered in accordance with the process set out in Council's Climate Change Considerations Guide.
- 10. The decision may indirectly positively affect climate change as the availability of these parking spaces will negate the need for drivers to circle the streets searching for an available parking space.

#### Consultation

- 11. Consultation occurred between 24 January 2024 and 6 February 2024; no feedback was received.
- 12. The Petone Community Board, at its meeting on 15 April 2024, endorsed the recommendations.
- 13. A copy of the consultation letter is attached as Appendix 2 to the report.
- 14. A total of 35 letters were delivered in a radius of approximately 100m to the nearby properties/businesses. All new housing developments were also included in the consultation letter drop.

### **Legal Considerations**

15. These restrictions are made pursuant to the provisions of the Hutt City Council Traffic Bylaw 2017 and in line with the requirements of the Land Transport (Road User) Rule 2004.

### **Financial Considerations**

16. The proposal will be covered under the Signage and Road marking budget allocated in the 2024/25 budget.

### **Appendices**

No.	Title	Page
1 <u>₽</u>	Appendix 1: 35 Bouverie Street - P120 Time Restriction Plan	14
2 <u>₹</u>	Appendix 2 : Consultation Letter - 35 Bouverie Street, Petone	15

Author: Amin Shahin

Traffic Engineer - Contractor

Author: Rogan Murugadhas

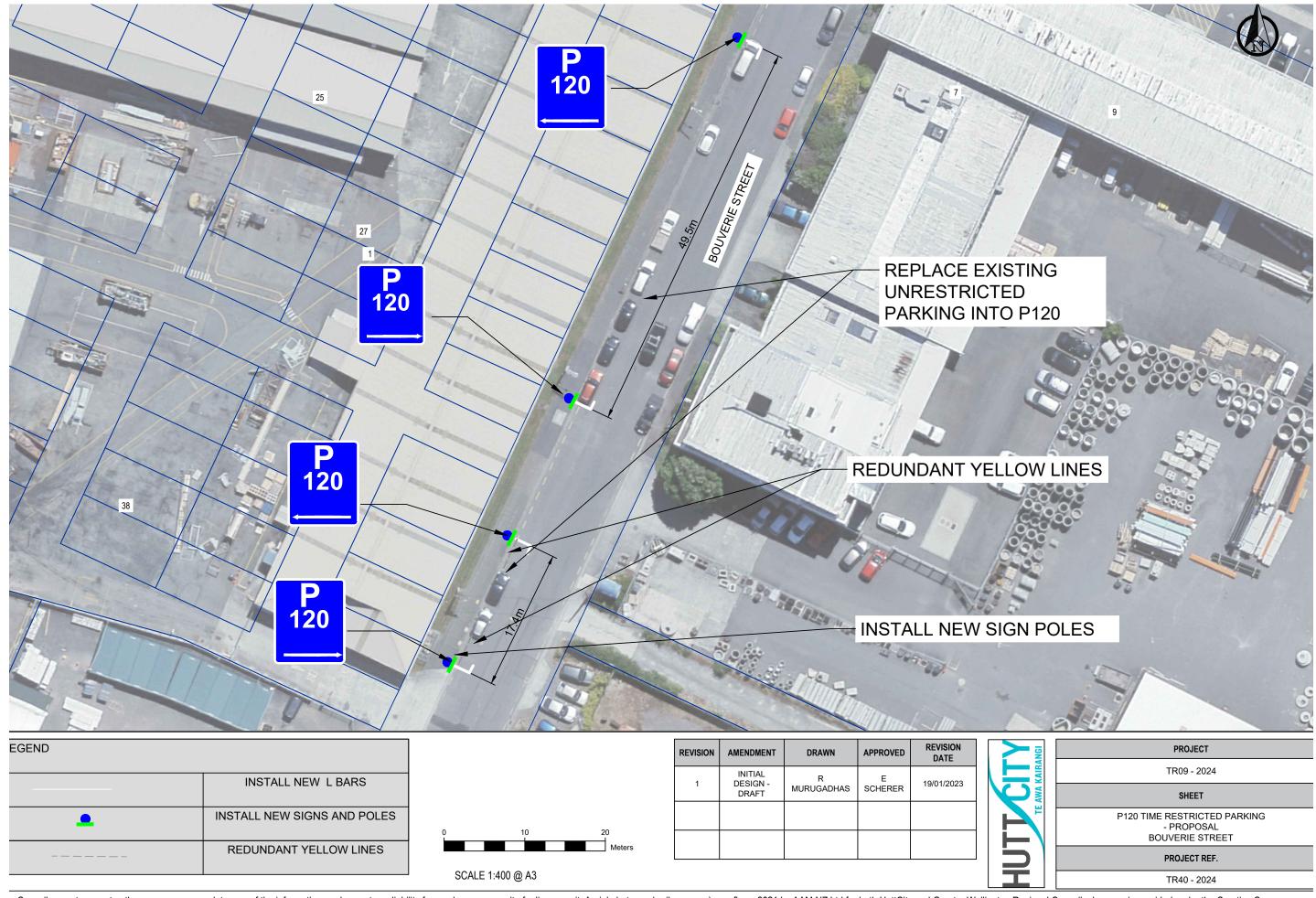
Traffic Engineer

**Reviewed By:** Evandro Scherer Transport Engineer Manager

Reviewed By: Andrea Mitchell

Business Manager

**Approved By:** Jon Kingsbury Director Economy & Development



e Council cannot guarantee the accuracy or completeness of the information, and accepts no liability for any loss as a result of reliance on it. Aerial photography (base map) was flown 2021 by AAM NZ Ltd for both HuttCity and Greater Wellington Regional Councils. Imagery is provided under the Creative Commons





24 January 2024

### PROPOSED CHANGES IN YOUR AREA

#### Kia Ora

This letter is to provide information regarding proposed changes to traffic restrictions in your neighbourhood. We are seeking your comments on the proposed changes which aim to improve accessibility and safety for residents and road users.

What we are proposing	Replace existing 11 unrestricted parking spaces to P120.
Why we are proposing the change	<ul> <li>Officers have received a request from a business owner to install some time restricted parking spaces on Bouverie Street to service the new retail development adjacent to the spaces.</li> <li>There are currently numerous businesses in the area.</li> <li>The time restricted parking will provide parking spaces for the customers and visitors to the businesses as currently most of the parking spaces are being occupied long term by the staff</li> <li>The proposed restrictions align with council's Parking Policy (adopted December 2017) objectives, "A city that has equity of access – supporting Council's work to create a walkable and people-friendly city accessible to all."</li> <li>Officers are therefore considering the installation of the P120 time restricted parking as shown in the appended map.</li> </ul>

Where the changes are proposed	The changes are proposed on Bouverie Street, near number 35.
What Will the change achieve	These changes will encourage parking turnover which will benefit the businesses adjacent and provide opportunities for customers to find parking easily .
Have your say	<ul> <li>If you would like to provide us with specific feedback, you can do so by emailing TRSubmission@huttcity.govt.nz</li> <li>Please note, if you are giving feedback, please submit it before 5:00pm on Tuesday 6 February 2024.</li> </ul>
Next steps	<ul> <li>Submissions will be reviewed, and a recommendation will be made by Council Officers</li> <li>The proposal (if proceeding) will be referenced to the Council Traffic Subcommittee on 22<sup>nd</sup> February 2024.</li> <li>If approved, the proposed changes will be installed within 3 months following the approval date.</li> </ul>

30 Laings Road, Lower Hutt Private bag 31-912, Lower Hutt 5040



0800 488 824

contact@huttcity.govt.nz www.huttcity.govt.nz

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Bouverie Street Consultation Letter / 24 January 2024 / Version 1.2

- Changes to parking time restrictions adjacent to 35 Bouverie Street, Petone

**P**.2



Report no: TSC2024/2/49

## **Maru Streets for People**

### **Purpose of the Report**

- 1. Maru Streets for People is a temporary safety and accessibility improvement project for the road network in Wainuiomata.
- 2. This report is an update on the progress of the project.

### Recommendation

That the report be received and noted.

### **Background**

- 3. This is a Streets for People project involving significant engagement from the local community in a co-design approach. Funding is 90% covered by Waka Kotahi, with the remaining 10% funded by Council.
- 4. The project started in July 2022 and will be completed by June 2024.
- 5. The project site includes three schools, accessed by narrow roads that cannot safely accommodate the traffic volumes and parking demand while allowing safe access for local residents.
- 6. Under the 2022 Land Transport Rule for setting speed limits, the streets in this neighbourhood must have 30km/h speed limits, and to help enforce this slower speed limit, the roading infrastructure should change.
- 7. Children currently access the schools in this neighbourhood predominantly by private car. Due to high traffic volumes, some children may feel the road is unsafe for walking and cycling to school.
- 8. This area has a growing housing density, and the number of children attending adjacent schools is growing, resulting in increasing and unsustainable traffic demand on the adjacent local streets.

### Scope of project

- 9. The project involves only semi-permanent works, i.e., paint and rubber roading assets. This is to enable the possibility of removing the assets if they do not work effectively after installation.
- 10. Road assets installed include raised courtesy crossings adjacent to pedestrian laneways, chicanes, planter boxes, kerb build-outs (intersection narrowing), parking restrictions, seating and road art. These assets are installed to mitigate safety risks, encourage transport modal choice, and improve accessibility.

### Works completed to date.

- 11. Physical works were complete at the time of preparing this report. This includes the installation of all roading assets.
- 12. The project team conducted post-construction surveys with local residents, teachers, and students' parents at the local schools. The surveys sought feedback on the effectiveness of the project and what further improvements could be made.

### **Next activities**

- 13. We will provide a verbal update on the project to the Wainuiomata Community Board at its meeting on Wednesday 17 April 2024. The content will be consistent with this update, and we will be available to answer questions from the community board.
- 14. The public surveys are currently being assessed and analysed. We will use this survey to understand key trends from the local community on what has worked well and what works require further adaption.
- 15. Initial feedback is generally positive, and some suggestions for improvements include requests for additional parking wardens to enforce the new parking restrictions. A full report on the survey will be available in June 2024.
- 16. The project team will complete a report by the end of June 2024 identifying lessons learned from the project. We will prepare a report to the traffic subcommittee at that stage, with a plan for the longevity of the assets and what is planned moving forward.
- 17. The transport team will continue to monitor and assess the effectiveness of the project under this semi-permanent design.
- 18. An ongoing project review will likely feed into a future activity. Council could turn these semi-permanent aspects of the project into a fully-permanent design, for example widened footpaths.

### **Financial status**

19. The officers have \$32,000 available for adaption works and surveys when writing this report.

### Conclusion

20. The physical works for initial construction are complete. However, the project remains ongoing until June 2024.

### **Appendices**

No.	Title	Page
1 <u>↓</u>	Appendix 1 - Maru project photos	20

**Author:** Andrew Rowe

Project Manager

**Reviewed By:** Rona Lemalu Project Delivery Manager

Reviewed By: Andrea Mitchell

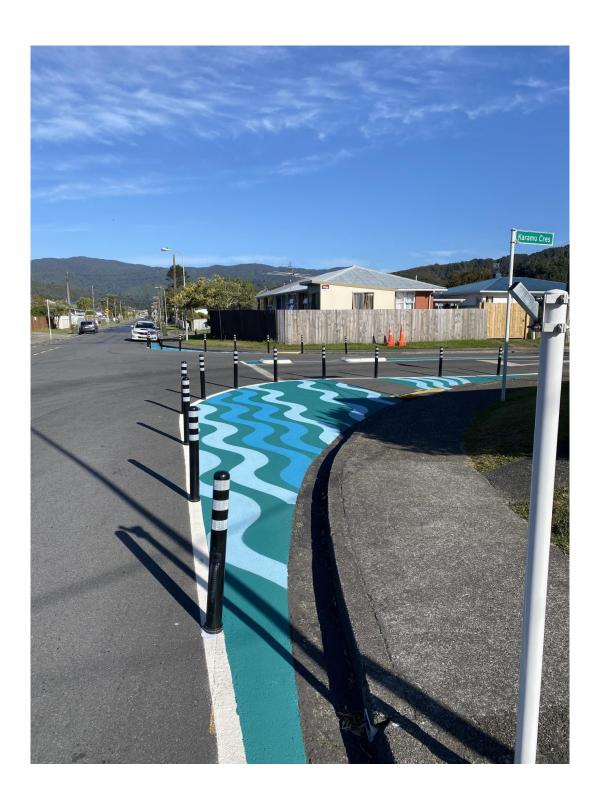
**Business Manager** 

**Approved By:** Jon Kingsbury Director Economy & Development

Photos of completed works at Maru SFP









TO: Chair and Members



**Traffic Subcommittee** 

FROM: Vanessa Gilmour

DATE: 10 April 2024

SUBJECT: TRAFFIC SUBCOMMITTEE FORWARD PROGRAMME

2024

### **Purpose of Memorandum**

1. To provide the Traffic Subcommittee (the subcommittee) with a forward programme of work planned for the subcommittee for 2024.

### Recommendation

That the Subcommittee receives and notes the Forward Programme for 2024 attached as Appendix 1 to the memorandum.

### **Background**

- 2. The Terms of Reference for the subcommittee requires the subcommittee to consider and make recommendations to Council on traffic matters and consider any traffic matters referred to it by Council.
- 3. The forward programme for 2024 provides a planning tool for both members and officers to co-ordinate programmes of work for the year. The forward programme is attached as Appendix 1 to the memorandum.

### **Forward Programme**

4. The forward programme is a working document and is subject to change on a regular basis.

### **Appendices**

No.	Title	Page
1 <u>↓</u>	Appendix 1 - Traffic Subcommittee Forward Work Programme 2024	24

Author: Vanessa Gilmour, Democracy Advisor

**Reviewed By:** Kate Glanville, Senior Democracy Advisor **Approved By:** Kathryn Stannard, Head of Democratic Services

Traffic Subcommittee Forward Work Programme 2024

Description	Team	Cycle 3 26 June 2024	Cycle 4 29 Aug 2024	Cycle 5 7 Nov 2024	Pending
Traffic Subcommittee Forward Work Programme	Democracy Advisor	✓	<b>√</b>	<b>√</b>	
Broken Yellow Lines (BYLs) No Stopping At All Times Under Traffic Resolution	Transport	<b>√</b>			
Broken Yellow Lines (BYLs) Under Road User Rule	Transport	<b>√</b>			
Kerb Extension - Oxford Terrace	Transport	<b>√</b>			
Traffic Delegation for Hutt City Council officers	Transport	<b>√</b>			
The Beltway - Cycle-only Path	Transport	<b>√</b>			
Bus Stops	Transport				✓
Pedestrian Crossings	Transport				✓
Waterloo to CBD walking and cycling linkage	Transport				<b>√</b>
Streetlight/LED upgrade programme	Transport				<b>√</b>
Traffic Calming Devices	Transport				<b>√</b>
Micro mobility - Jackson to Esplanade	Transport				<b>√</b>
Micro mobility - Stokes Valley	Transport				√ -